Finance/Personnel Committee

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, November 13, 2018 | 7:30 PM | De Pere City Hall Council Chambers

1. Call to Order. Mayor Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:30 PM on Tuesday, November 13, 2018, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin 54115.

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Ryan Jennings	Alderperson	Present	
Larry Lueck	Alderperson	Present	
Casey Nelson	Alderperson	Present	
Michael J. Walsh	Mayor	Present	

Also Present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Finance Director Joe Zegers, Fire Chief Alan Matzke, Police Captain Dale Haagen, Development Services Director Kimberly Flom, Public Works Director Scott Thoresen, and Patricia Kaster.

2. Approval of the Minutes of the October 9, 2018 Regular Meeting of the Finance/Personnel Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

3. Public Comment and announcements. None.

4. Approval of October 2018 Police Overtime.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

5. Fire Department Overtime and LifeQuest Billing Report for October, 2018.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

6. Recommendation to Accept Donation from Shopko Foundation for $500 for Traffic Initiative.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

7. Consider Fire Department's request to approve Emergency Medical Services Education Agreement with BayCare Aurora, LLC.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

8. Consider Fire Department's request to accept donation of ambulance cot from Aurora BayCare Medical Center.*

   Alderperson Nelson asked Chief Matzke about how he came to be aware of the cot, and the Chief indicated that when the City purchased two cots Aurora had also purchased two at the same time, which he observed in use at the hospital's ER/Cancer Center. When he later noticed Aurora's cot was no longer being utilized, he questioned staff, and it was located in storage and determined to no longer be of use to the hospital.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

9. Consider Donation from the Beautification Committee for Replacing Winter Banners.*

   Alderperson Nelson asked whether these banners will utilize City's new logo, to which Administrator Delo advised that the banners will use a derivative of the logo and will be replacing banners previously displayed. Both Development Services Director Flom and Public Works Director Thoresen advised that the new banners have already been received and are planned to be installed tomorrow (November 14).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

10. Consideration of Approval of WiscNet Quotation to Increase Internet Bandwidth.*

    Alderperson Jennings asked for additional information on this item, and Administrator Delo advised that IT Director, Steve Massey, was unable to attend the meeting, but attempted to answer questions in his memo. City's current IT service access bandwith is too low, and the City is experiencing problems receiving data throughout the organization. Examples include: stalling of footage being reviewed from police body cams and training videos which are displayed audio only due to lack of sufficient bandwith, although there is video footage as well, which is ultimately prohibiting staff from working in an efficient manner. WiscNet is recommended as the service provider and has an advantage over the lowest cost estimate, as TDS would not have the ability to increase the bandwith if the threshhold is reached again. Most government entities use WiscNet, and it appears to be the best long-term option. Alderperson Crevier added that WiscNet's pricing model is different from other providers based upon a membership fee being their main income source and that bandwith can be added in the future without significant renegotiation. Mayor Walsh made a Motion to approve the staff recommendation to proceed with WiscNet, seconded by Alderperson Crevier. Alderperson Lueck announced he would abstain from voting. Alderperson Jennings expressed concern with a front-loading of payment and whether TDS might be in a position to provide additional bandwith if and when the City would reach a position to need it; Administrator Delo advised that IT Director Massey specifically asked and was advised that TDS would not be able to provide additional bandwith beyond what they offer currently and could not confirm that they could do so in the future. Alderperson Crevier advised the Committee that there is a difference between a gigabit and gigabyte.

RESULT:	**ADOPTED [3 TO 1]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Casey Nelson, Michael J. Walsh
NAYS:	Ryan Jennings
ABSTAIN:	Larry Lueck

11. Consideration of Proposal from Schenck SC for Sewer Utility Rate Study.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

12. Assignment and Consent to Assignment 701 Millennium Court.

Alderperson Crevier asked for additional explanation on this item, and City Attorney, Judith Schmidt-Lehman, advised that this property was sold in 2006; small development occurred initially and progress has been stagnant since then. There is current interest in buying the property and fulfilling the development, but more time has been requested as relief from the current agreement. This Assignment is being presented, and Planning staff is currently working with the new owner to finish Phase I and acquire approvals for Phases II and III of the project. No incentives were offered by the City at the time of the original sale, and this item is a request for defaults to be forgiven and to move forward with a clean slate and adjusted timelines. Staff is working with the new property owner in hopes to get development moving forward.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

13. Review Garrity's Glen South Residential Infrastructure and TID Request, submitted by TLKM Development.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Crevier, Jennings, Lueck, Nelson, Walsh

14. Future agenda items. Alderperson Crevier asked whether Item #12 moves forward to Council, and City Attorney, Judith Schmidt-Lehman, confirmed that it does; the asterisk had been inadvertently omitted from the Agenda item.

15. Adjournment. Upon Motion of Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 7:47 PM.

Respectfully submitted,
Angela Zills