



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, November 15, 2016

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **November 15, 2016** at **7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the November 1, 2016 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a "Class A" Cider License for De Pere Shell, Inc. (DBA De Pere Shell), 841 Main Av. Submitted by De Pere Shell, Inc., Agent: Michael Schilawski, 2789 W. Kenlar Ci, Green Bay, WI.*
6. Application for a "Class A" Cider License for Voyageur Shell, LLC (DBA GCS Landing), 1063 N. Broadway St. Submitted by Voyageur Shell, LLC, Agent: Jacob Peter Anderson, 1570 Waterford Ct., Green Bay, WI.*
7. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Cunningham, Brian J.
Jackson, George B.
Pranke, Crystal E.
Schwartz, Choya R.
Smith, Nicolas R.
DeValk, Annette T.
King, Jo Ann M.
Mulhern, Emilee M.
Ruthven, Melissa M.

Sandoval, Jossue E.
Schilawski, Michael
Anderson, Jacob Peter

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: November 15, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the November 1, 2016 License Committee Meeting.

ATTACHMENTS:

- 11-01-2016 License Committee Minutes (DOC)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, November 1, 2016

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order: The meeting was called to order at 7:00 PM by Alderperson Raasch.

Attendee Name	Title	Status	Arrived
James Boyd	Alderson	Late	7:05 PM
Dan Carpenter	Alderson	Present	
Dean Raasch	Alderson	Present	

2. Approval of the minutes of the October 18, 2016 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderson
SECONDER: Dean Raasch, Alderson
AYES: James Boyd, Dan Carpenter, Dean Raasch

3. Public Comment Period and other Announcements. None.

4. Operator License Applications.

CITY OF DE PERE - November 1, 2016					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	MEYER, JODI A.	1785 GRANT ST #12	DE PERE	WI	54115
2	SCHWARTZ, CHOYA R.	3146 SHAWANO AV	GREEN BAY	WI	54313
3	STIEGLITZ-VAN VONDEREN, SADIE B.	525 S. HURON RD	GREEN BAY	WI	54311
4	TINGLE, JENNIFER L.	240 1/2 FRANK ST	OCONTO	WI	54153
New Operator License Applications for the 2016-2018 Licensing Period					
1	CUNNINGHAM, BRIAN J.	626 N. MICHIGAN ST	DE PERE	WI	54115
2	JACKSON, GEORGE B.	324 ALLARD ST	DE PERE	WI	54115
3	KUROWSKI-BELLEAU, THEODORE M.	W 1472 TALL FEATHER WAY	SEYMOUR	WI	54165
4	PRANKE, CRYSTAL E.	2064 TERRY LN	DE PERE	WI	54115
5	ROBINSON, HEATHER R.	1269 VANDERBRAAK ST	GREEN BAY	WI	54302
6	SCHILAWSKI, MICHAEL J.	2789 W. KENLARC	SUAMICO	WI	54313
7	WALSH, KERRI L.	255 N. TENTH ST #222	DE PERE	WI	54115
8	WALTER, AMANDA A.	1296 CROWN CT	DE PERE	WI	54115

Previously Tabled Operator License Application #1 for Jodi A. Meyer was presented. The applicant submitted a letter to the Committee for consideration. Alderson Carpenter moved, seconded by Alderson Raasch to approve the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Choya R. Schwartz was presented. Alderson Raasch moved, seconded by Alderson Carpenter to table the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #3 for Sadie B. Stieglitz-Van Vonderen was presented. Alderson Carpenter moved, seconded by Alderson Raasch to deny the application. Upon vote, motion carried unanimously. Alderson Boyd arrived at 7:05 p.m.

Previously Tabled Operator License Application #4 for Jennifer L. Tingle was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Raasch to approve the application. Upon vote, motion carried unanimously.

Operator License Application #1 for Brian J. Cunningham was presented. Alderperson Raasch moved, seconded by Alderperson Boyd to table the application. Upon vote, motion carried unanimously.

Operator License Application #2 for George B. Jackson was presented. Alderperson Boyd moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

Operator License Application #4 for Crystal E. Pranke was presented. Alderperson Raasch moved, seconded by Alderperson Carpenter to table the application. Upon vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Boyd to approve Operator License Applications #3 and 5-8. Upon vote, motion carried unanimously.

5. Application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Virgola Green Bay, LLC (DBA Virgola), 115 N. Broadway St. Submitted by Virgola Green Bay, LLC, Agent: Jonathan J. Korte, 3701 Delahaut St, Green Bay, WI.

Alderperson Carpenter moved, seconded by Alderperson Raasch to open the meeting. Upon vote, motion carried unanimously. The agent, Jonathan Korte, answered the Committee's questions. Alderperson Carpenter moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch

6. Renewal Application for a Class "B" Fermented Malt Beverage License for De Pere Deacons Hockey Team, Inc (DBA De Pere Deacons Hockey Team), 1450 Fort Howard Av. Submitted by De Pere Deacons Hockey Team, Inc, Agent: David E. Lepp, 1403 Quinnette Ln, De Pere, WI.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Dan Carpenter, Dean Raasch

7. Adjournment. Alderperson Raasch moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:12 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: November 15, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 11-15-2016 (PDF)

CITY OF DE PERE - November 15, 2016

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	CUNNINGHAM, BRIAN J.	626 N. MICHIGAN ST	DE PERE	WI	541115
2	JACKSON, GEORGE B.	324 ALLARD ST	DE PERE	WI	54115
3	PRANKE, CRYSTAL E.	2064 TERRY LN	DE PERE	WI	54115
4	SCHWARTZ, CHOYA R.	3146 SHAWANO AV	GREEN BAY	WI	54313
5	SMITH, NICOLAS R.	835 SMITS ST	DE PERE	WI	54115

New Operator License Applications for the 2016-2018 Licensing Period					
1	DE VALK, ANNETTE T.	6720 CTY RD S	SOBIESKI	WI	54171
2	KING, JO ANN M.	2015 HILLTOP DR	GREEN BAY	WI	54313
3	MULHERN, EMILEE M.	665A FOXVIEW ST	DE PERE	WI	54115
4	RUTHVEN, MELISSA M.	512 N. 10TH ST #42	DE PERE	WI	54115
5	SANDOVAL, JOSSUE E.	6693 STATE HWY 57	GREENLEAF	WI	54126

Attachment: 11-15-2016 (5289 : Operator License Applications.*)

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: November 15, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a "Class A" Cider License for De Pere Shell, Inc. (DBA De Pere Shell), 841 Main Av. Submitted by De Pere Shell, Inc., Agent: Michael Schilawski, 2789 W. Kenlar Ci, Green Bay, WI.*

De Pere Shell was granted a Class "A" Fermented Malt Beverage License for the 2016-2017 licensing period on June 7, 2016. They have held a "Class A" Cider License in past years and inadvertently omitted it from this year's application.

ATTACHMENTS:

- De Pere Shell (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 7-1 20 16 ;
ending 6-30 20 17TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } De Pere
☒ City ofCounty of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☐
- LIMITED LIABILITY COMPANY
-
- ☐
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- De Pere Shell Inc.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Charles Panure</u>	<u>1818 Nobleman Ct</u>	<u>Green Bay 54313</u>
Vice President/Member	<u>Michael Schiwaski</u>	<u>2789 W Kenlar</u>	<u>Green Bay 54313</u>
Secretary/Member	<u>Daniel J. Pamporin</u>	<u>396 Talus Ct.</u>	<u>De Pere 54115</u>
Treasurer/Member			
Agent	<u>Michael Schilawski</u>		
Directors/Managers			

3. Trade Name
- De Pere Shell
- Business Phone Number
- 920-336-9787
-
4. Address of Premises
- 841 Main St.
- Post Office & Zip Code
- De Pere 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☐ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☐ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) _____

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 26th day of October
Heather Williams
(Clerk/Notary Public)My commission expires May 30th, 2016

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-28-16</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Applicant's WI Seller's Permit No.: <u>456000046843103</u>		FEIN Number: <u>39-1762584</u>	
LICENSE REQUESTED		FEE	
☒ Class A beer		\$	
☐ Class B beer		\$	
☐ Class C wine		\$	
☐ Class A liquor		\$	
☒ Class A liquor (cider only)		\$	N/A
☐ Class B liquor		\$	
☐ Reserve Class B liquor		\$	
☐ Class B (wine only) winery		\$	
Publication fee		\$	<u>3.00</u>
TOTAL FEE		\$	

City of De Pere, Wisconsin

**Request For License Committee Action**

MEETING DATE: November 15, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a "Class A" Cider License for Voyageur Shell, LLC (DBA GCS Landing), 1063 N. Broadway St. Submitted by Voyageur Shell, LLC, Agent: Jacob Peter Anderson, 1570 Waterford Ct., Green Bay, WI.*

GCS Landing was granted a Class "A" Fermented Malt Beverage License for the 2016-2017 licensing period on June 7, 2016. They have held a "Class A" Cider License in past years and inadvertently omitted it from this year's application.

ATTACHMENTS:

- GCS Landing (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 7-1-16 20____; ending 6-30-17 20____;

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Drown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Voyageur Shell LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member		<u>Jacob Peter Anderson</u>	<u>1570 Waterford Ct</u>	<u>Green Bay 54313</u>
Vice President/Member		<u>Ashley M. Pappein-Sexaur</u>	<u>2095 Fescue Way</u>	<u>Swamico 54313</u>
Secretary/Member				
Treasurer/Member				
Agent		<u>Jacob Peter Anderson</u>		
Directors/Managers				

3. Trade Name GCS Landing Business Phone Number 920-336-8293

4. Address of Premises 1063 N Broadway Post Office & Zip Code De Pere 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) C-Store, gas station

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? Voyageur Shell LLC - DBA GCS Landing

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

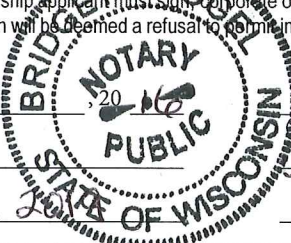
READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 21 day of October

Bridget B Vogel
(Clerk/Notary Public)

My commission expires October 19, 2018



Ashley Pappein-Sexaur
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

Ashley Pappein-Sexaur
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-28-16</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

rept
117074
for
both
locations