



# Police and Fire Commission

335 South Broadway  
De Pere, WI 54115

<http://www.de-pere.org>

## Regular Meeting

### Final Minutes

Tuesday, November 15, 2016

7:30 AM

De Pere City Hall Law Library

#### Call to Order

The meeting was called to order at 7:30 AM by Commission President Ted Penn

| Attendee Name        | Title                | Status  | Arrived |
|----------------------|----------------------|---------|---------|
| Ted Penn             | Commission President | Present |         |
| Jeffrey Ritter       | Commissioner         | Excused |         |
| Joseph Schinkten     | Commissioner         | Excused |         |
| Maureen Vanden Hogen | Commissioner         | Present |         |
| Jeff Kanzelberger    | Commissioner         | Present |         |

Also present: Mayor Michael Walsh, Human Resources Director Shannon Metzler and Assistant Fire Chief Al Matzke.

1. Approve minutes of the July 12, 2016 Police and Fire Commission Meeting.

|                  |                                                   |
|------------------|---------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                        |
| <b>MOVER:</b>    | Maureen Vanden Hogen, Commissioner                |
| <b>SECONDER:</b> | Ted Penn, Commission President                    |
| <b>AYES:</b>     | Ted Penn, Maureen Vanden Hogen, Jeff Kanzelberger |
| <b>EXCUSED:</b>  | Jeffrey Ritter, Joseph Schinkten                  |

2. Recommendation of Mayor Michael Walsh, appointment to position of interim acting Fire Chief.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>NO ACTION</b> |
|----------------|------------------|

3. Confirmation of appointment to position of interim Acting Fire Chief.

|                  |                                                   |
|------------------|---------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                        |
| <b>MOVER:</b>    | Maureen Vanden Hogen, Commissioner                |
| <b>SECONDER:</b> | Jeff Kanzelberger, Commissioner                   |
| <b>AYES:</b>     | Ted Penn, Maureen Vanden Hogen, Jeff Kanzelberger |
| <b>EXCUSED:</b>  | Jeffrey Ritter, Joseph Schinkten                  |

4. Final Oral Exam-Fire Fighter Candidates.

PLEASE TAKE NOTICE, that pursuant to Sections §19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session for the purpose of conducting fire fighter oral interviews. The Commission may reconvene in open session to announce any action taken in closed session or for such other matters as may be permitted by law.

Moved by Commissioner Jeff Kanzelberger to go into closed session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

Moved by to resume in open session by Commissioner Maureen Vanden Hogen. Motion seconded by Commissioner Jeff Kanzelberger. Motion carried on a roll call vote.

5. Creation of new Fire Fighter Eligibility List.

Presented and approved list of five people.

6. Future agenda items.

None.

7. Adjournment.

Motion was made by Commissioner Maureen Vanden Hogen to adjourn the meeting at 1:00 p.m.  
Motion seconded by Commissioner Jeff Kanzelberger. Motion carried.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Police and Fire Commission

Mayor

Common Council

Human Resources Director

Chief of Police

Fire Chief

City Administrator

City Attorney

Bulletin Boards

Library/News Media

Respectfully submitted,  
Lisa Renier