



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, November 15, 2021

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Vice Chairperson	Present	
Jonathon Hansen	Alderman	Excused	
Chris Renier	Commissioner	Excused	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	
Joanne Vomastic-Muka	Commissioner	Present	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the September 20, 2021 Historic Preservation Commission meeting.

Gene Hackbarth had one edit for the minutes. In item number 6, it should state that Gene Hackbarth has permission from the last locktender to use his picture on the sign, as well as his family's picture on the sign. Staff stated that the minutes will be updated to reflect this change.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Mike Fleck, Chairperson
AYES:	Fleck, Hackbarth, Sands, Turriff, Vomastic-Muka
EXCUSED:	Jonathon Hansen, Chris Renier

3. Public comments upon matters not on the agenda.

Gene Hackbarth, in the minutes from the September meeting, in item 4, spoke about the local conference held in October. Gene checked and found out that the conference presentations are available online at the following website: wisconsinhistory.org/conference. Any members who were not able to attend the virtual conference can still view the presentations at their own pace. There were no other public comments.

RESULT:	DISCUSSED
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4. Welcome to Chris Renier for being newly appointed to the Historic Preservation Commission by Mayor Boyd in October, 2021.

Gene Hackbarth stated that Chris Renier will be a great addition to the commission.

RESULT:	NO ACTION
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5. Thank you to Sue Gerrits for serving on the Historic Preservation Commission from October, 2020 to September, 2021.

The Commission thanked Sue Gerrits for her service over the past year. She stepped down from serving due to scheduling conflicts.

RESULT: NO ACTION

6. Consideration and possible action on a lock tender's sign on an island near the De Pere locks, presentation by Chair Mike Fleck.

Mike Fleck reported that the sign needs to be taken out of storage at the Municipal Service Center and placed in a new location by the lock tender's house. Gene Hackbarth presented a sample of what the top of the new sign will look like. Mike Fleck moved, seconded by Gene Hackbarth, to approve going forward with the project. Upon vote, motion carried unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mike Fleck, Chairperson
SECONDER: Gene Hackbarth, Vice Chairperson
AYES: Fleck, Hackbarth, Sands, Turriff, Vomastic-Muka
EXCUSED: Jonathon Hansen, Chris Renier

7. Consideration and possible action, with a project status, for the state and national nomination of three residential houses in De Pere as historic, status presented by Senior Planner Peter Schleinz.

City Planner Peter Schleinz provided an update on the project to nominate three residential properties for state and national nomination. He reported that Tim Heggland was approved as the consultant for this project. Mr. Heggland will be photographing the properties later this year. The majority of the writing of the project will take place in 2022, with the deadline of July 2022. Mike Fleck moved, seconded by Gene Hackbarth, to receive the update and place it on file. Upon vote, motion carried unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Mike Fleck, Chairperson
SECONDER: Gene Hackbarth, Vice Chairperson
AYES: Fleck, Hackbarth, Sands, Turriff, Vomastic-Muka
EXCUSED: Jonathon Hansen, Chris Renier

8. Consideration and possible action, with a project status, for the residential historical district signage project, status presented by Senior Planner Peter Schleinz on behalf of Ald. Jonathon Hansen.

City Planner Peter Schleinz provided a status update on the residential historic district signage project that is being led by Ald. Hansen. He stated that he is providing the update on behalf of Ald. Hansen, who is unable to attend the meeting. He reported that the sub-committee identified possible locations for the signs. After the team identified the locations, staff from the Development Services and Public Works Dept reviewed the locations in order to identify if there were any issues that could prohibit signs at any of the locations. Unfortunately, all three sign locations in the N Broadway District were ruled out so a new site will need to be identified. Ald. Hansen requested that the HPC members identify other locations for the Broadway District other than on Broadway Street. Gene Hackbarth suggested the land where the De Pere Historical Society is located. Peter stated that it is a potential site but there may have to be an agreement with the property owner to place the sign on private property. No other suggestions for the sign were made. Gene suggested that the subcommittee continue to work on identifying a location for the sign. Gene made a motion, seconded by Adam Turriff, that the Historic Preservation Commission offer suggestions for a new location for the N Broadway

District sign and then direct the team to continue working with staff to determine the best final location for signage placement in each district. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Fleck, Hackbarth, Sands, Turriff, Vomastic-Muka
EXCUSED:	Jonathon Hansen, Chris Renier

Adjournment

Gene Hackbarth discussed having a future agenda item for a member of the Wisconsin Historical Society to work with the De Pere HPC to present an informational open session for both residential and commercial property owners. He stated that he has been in contact with Jason Tish of the state Historical Society and he is willing to participate in the meeting. Gene suggested that the HPC members come up with a few possible dates in May to schedule the meeting. Adam Turriff moved, seconded by Gene Hackbarth, to adjourn the meeting at 6:30 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker