



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, November 15, 2022

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Remote	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the November 1, 2022 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

4. Public Hearing on the request to rezone Parcels WD-D0034 and WD-D0035 at 2000 Blk Lawrence Dr from C-EO (Corporate Executive Office District) to R-1 PDD (Single Family Residential District with a Planned Development District Overlay).

A. Notice of Public Hearing.

The public hearing notice was published in the Green Bay Press-Times on October 28 and November 4, 2022.

B. Recommendation from the Plan Commission.

Development Services Director Dan Lindstrom explained that this request is for a narrow lot subdivision, which places more focus on open space and common elements like a pool and clubhouse. The reason for the Planned Development District overlay is because it doesn't meet lot and setback requirements in the City's current zoning code. Once the new zoning code is in place, this type of subdivision would no longer require a PDD request. Mayor Boyd declared the public hearing open; no one wished to speak so he declared the public hearing closed.

C. Ordinance #22-11 Rezoning Certain Property from C-EO Corporate-Executive Office District to R-1 PDD Single Family Residence District with a Planned Development District Overlay (Parcels WD-D0034 and WD-D0035; 200 Block Lawrence Drive).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

5. Public Hearing on the proposed Budget for calendar year 2023.

A. Presentation of 2023 Budget.

Mayor Boyd presented the proposed 2023 Budget for the City of De Pere, noting that all City departments were asked to do the following:

- submit minimal increases in expenditures, excluding capital projects and equipment;
- include a focus on reducing overtime expenditures and identify opportunities to utilize technology to reduce expenditures wherever practical;
- focus on opportunities to promote sustainable practices; and
- promote intergovernmental and private cooperation and to consider options to enhance diversity and inclusiveness in City operations and within the community.

The 2023 budget contains initiatives to meet the needs and expectations of the community, including:

- Funding to maintain city facilities and complete ongoing maintenance and repairs as needed throughout all city facilities;
- Additional funding to support and expand the ongoing efforts of the Beautification Committee and Definitely De Pere to showcase and enhance the appearance of our downtown;
- Funding for ongoing sustainability initiatives to enhance municipal services and facilities;
- Funding for financial incentives to promote additional economic opportunities throughout the community;
- Funding for ongoing improvements to various parks and recreational facilities;
- Funding to support the efforts of the Health Department to manage the ongoing COVID-19 pandemic response and vaccination clinics;
- Funding to replace numerous pieces of equipment and vehicles to support municipal services throughout the community, including aging police and fire department equipment

A full list of initiatives identified in the budget can be found on the City website.

Mayor Boyd's address also included the following data:

- The City qualified for the Expenditure Restraint program in the amount of \$197,288 – a decrease of \$10,749 due to more communities qualifying for the program
- The 2023 Executive Budget includes an overall 7.1% increase in General Fund operating expenditures when compared to 2022
- The 2023 budget includes a 5.1% increase in the property tax levy and a 6.85% decrease in the property tax mill rate
- The proposed mill rate for 2023 is \$5.85 per \$1,000 (\$0.42 lower than 2022)

City Administrator Larry Delo reviewed the City's 10-year budget forecast (2023 – 2033). He pointed out the equalized value tax rate is projected to stay pretty flat over the next ten years (although this could change dependent on state and federal funding). Finance Director Joe Zegers explained the breakdown of the different taxing jurisdictions (before school tax credits and lottery credits), as well as general fund revenue and expenditure trends. He then answered questions about the mill rate, increase in debt service, and rising interest rates.

B. Notice of Public Hearing.

The public hearing notice was published in the Green Bay Press-Times on October 28, 2022.

C. Approval of proposed 2023 Budget.

Mayor Boyd declared the public hearing open. No one wished to speak, so he declared the hearing closed. Discussion followed regarding levy limits and the impact of spending increases if a potential decrease in property valuation occurs. It was noted that some projects that were cut from the budget could be potentially revisited with ARPA funds in January.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

D. Resolution #22-87 Adoption of Tax Levy for City Purposes to Support the 2023 City Budget.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

6. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC
None.
7. Commendation for photo contest winners.
Adam Jackson, contest winner in the Environment and Nature category, was in attendance to receive the commendation.
8. Proclamation celebrating 15 years of Sister City partnership with Åmål, Sweden.

Sister City Committee members Kim Thompson and Randy Soquet attended the meeting and shared an award that the Sister Cities program recently received for innovation in youth and education programs.

9. Recommendation from Plan Commission to approve a 4 lot certified survey map at 2000 BLK Lawrence DR (Parcel WD-D0034).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from the Board of Park Commissioners to Accept a Donation from De Pere Baseball for Diamond Improvements valued at \$10,968.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation from the Board of Park Commissioners to Approve Changes to the Beer Garden Sponsorship Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Recommendation from the Board of Public Works to approve City of De Pere Cluster Mailbox Unit Informational Guide and Policy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

13. Recommendation of Finance/Personnel Committee to Approve Various Credit Limit Increases for City Credit Cards.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

14. Recommendation of Finance/Personnel Committee to Approve Purchase of Digital Juice Subscription.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Pamela Gantz, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

15. Recommendation from the Business Improvement District Board to Approve the De Pere Business Improvement District 2023 Operating Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

16. Ordinance #22-12 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations (Schedule G Parking).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

17. Resolution #22-88 Approving Amendment #1 to the Solid Waste Management Services Agreement with Brown County.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

18. Resolution #22-89 Authorizing Extension of Consulting Services Agreement Between the City of De Pere and Robert E. Lee and Associates, Inc. (2023 Consulting Services).
Staff and Council members confirmed that TDS Telecom will reimburse the City for this cost.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

19. Resolution #22-90 Authorizing Agreement for Contractor Services Between the City of De Pere and GFL Environmental Services USA, Inc. (2023-2025 Garbage & Recycling Dumpster Collection Services).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

20. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

21. Future agenda items.

Alderperson Raasch requested consideration of an exception for De Pere Christian Outreach for the allowed number of garbage and recycling containers. Alderperson Quigley requested a discussion to consider on-street overnight parking.

22. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Gantz to adjourn the meeting at 8:37 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk