



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Monday, November 16, 2020

6:00 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **November 16, 2020** at **6:00 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>
OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://deperewi.igmp2.com/>.

Call to Order

1. Roll Call
2. Approval of the minutes of the August 17, 2020 Historic Preservation Commission meeting.
3. Discussion and possible action to nominate and elect a new Vice Chair for the Historic Preservation Commission.
4. Discussion and possible action regarding the information gathered by the HPC members that attended the virtual 2020 Local History and Historic Preservation Conference on October 21-23, 2020.
5. Discussion and possible action regarding the status of the State Historical Society review of the de-listing of three De Pere properties (approved by HPC on March 16, 2020) and the status of the nomination of two residential historic districts (submitted by HPC on August 17, 2020).
6. Discussion and possible action to identify three potential properties from the 2001 and 2017 Surveys to determine if there is interest from the property owners for local designation as a historic structure or site in year 2021.
7. Discussion and possible action regarding the reuse/relocation of a descriptive sign that formerly existed near a fountain at the 400 Block of James ST.
8. Discussion and possible action regarding an opportunity for HPC to apply for Certified Local Government grant funding due to an extended application timeline of January 4, 2020.
9. Future Agenda Items.

Adjournment

Any person wishing to attend this meeting, who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by noon on the day of the meeting so that arrangements can be made.

*Items with an asterisk require City Council approval.

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Joe De Rose, Wisconsin Historical Society



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Historic Preservation Commission

FROM: Kelly Barker

SUBJECT: Approval of the minutes of the August 17, 2020 Historic Preservation Commission meeting.

ATTACHMENTS:

- HPC_Aug2020_Minutes_Draft (PDF)



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Monday, August 17, 2020

6:00 PM

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Jonathon Hansen	Aldersperson	Present	
Brian Netzel	Vice Chairperson	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	
Joanne Vomastic-Muka	Commissioner	Present	

Also in attendance: City Planner Peter Schleinz.

2. Approval of the minutes of the March 16, 2020 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Sands, Commissioner
SECONDER:	Adam Turriff, Commissioner
AYES:	Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka

3. Staff recommendation and possible action regarding nomination documentation for the proposed Mansion Street WWII Defense Homes Historic District.

City Planner Peter Schleinz reviewed the nomination documentation for the proposed Mansion Street District. Adam Turriff moved, seconded by Mike Fleck, to accept the nomination documents and approve the forwarding of the nomination documents to the Wisconsin Historical Society for consideration as a historic district in De Pere. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Adam Turriff, Commissioner
SECONDER:	Mike Fleck, Chairperson
AYES:	Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka

4. Staff recommendation and possible action regarding nomination documentation for the proposed Daviswood Ranch Homes Historic District.

City Planner Peter Schleinz reviewed the nomination documentation for the proposed Daviswood Ranch Homes Historic District. Mike Fleck moved, seconded by Gene Hackbarth, to accept the nomination documents and approve the forwarding of the nomination documents to the Wisconsin Historical Society for consideration as a historic district in De Pere. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Fleck, Chairperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka

5. Staff recommendation and possible action regarding the 2020 Local History & Historic Preservation Conference being held virtually on October 21-23, 2020.

City Planner Peter Schleinz invited the HPC members to discuss the 2020 Local History & Historic Preservation Conference that is being held virtually on October 21-23, 2020. He noted that there is a larger amount in the budget than in past years due to COVID-19, which caused a spring conference to be completely cancelled. Gene Hackbarth explained that the final schedule has not come out yet, but the schedule should be coming out by the end of August. Gene indicated that he would like to attend the conference. Mike Fleck added that he would also like to attend the virtual conference. Adam Turriff asked if there is a cost to attend. Peter Schleinz stated that the organizers have not announced if there will be a cost. Adam Turriff moved, seconded by Sue Sands, to approve whoever would like to attend, as long as it is below the budget of \$750. Upon vote, motion carried unanimously. City Planner Peter Schleinz added that all attending members should register for the conference on their own, keep all virtual receipts, if any, and then file for reimbursement with staff after the conference.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka

6. Staff recommendation and possible action regarding the logo used on historic district street signage.

City Planner Peter Schleinz presented the three sign options. He explained the reason to review the sign options is because there has been a rebranding and a new City logo. Staff is asking for a recommendation from the HPC for signs going forward. Discussion followed and option 3 was noted as the preferred option. Sue Sands moved, seconded by Mike Fleck, to approve Option #3. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Sands, Commissioner
SECONDER:	Mike Fleck, Chairperson
AYES:	Fleck, Hackbarth, Hansen, Netzel, Sands, Turriff, Vomastic-Muka

7. Future Agenda Items.

Mike Fleck reported that the De Pere Locks historic sign will need to be moved to a new location because James Street is going to be redone. Right now it is located by the Union Hotel where the fountain used to be. Gene Hackbarth agreed that it should be removed and stored until the HPC can determine a new location for the sign, possibly near the locks. This item will possibly be discussed at a future meeting. Gene Hackbarth asked if there will be a discussion of the 2021 HPC budget in the near future. City Planner Peter Schleinz stated that the 2021 budget will remain as is, unless there is a reason to adjust it. No member gave a reason to adjust the budget. Peter noted that he will send a copy of the 2021 budget to all HPC members.

RESULT:	DISCUSSED
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Adjournment

Gene Hackbarth moved, seconded by Mike Fleck, to adjourn the meeting at 6:25 pm. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Discussion and possible action to nominate and elect a new Vice Chair for the Historic Preservation Commission.

INFORMATION:

On October 16, 2020 Vice Chair Brian Netzel informed the Mayor and HPC support staff that he was resigning from the Commission. Mr. Netzel was the HPC Vice Chair.

STAFF SUGGESTED ACTION:

The HPC may wish to discuss, hold nominations, and elect a new Vice Chair at either this or a future HPC meeting once a replacement member has been appointed.



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Discussion and possible action regarding the information gathered by the HPC members that attended the virtual 2020 Local History and Historic Preservation Conference on October 21-23, 2020.

INFORMATION:

As has been done in the past for conferences, this agenda item is in place to allow each HPC member an opportunity to discuss something new or interesting that they learned at the conference.

Due to the low \$45 per person cost of the 2020 conference, all HPC members were provided an opportunity to register and be reimbursed for attending the conference. The Wisconsin Historical Society also provided access to recordings so that conference participants could see additional sessions, that ran concurrently, at more convenient times.

STAFF RECOMMENDED ACTION:

Have each HPC member share information about something new or interesting that they learned at the conference.



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Discussion and possible action regarding the status of the State Historical Society review of the de-listing of three De Pere properties (approved by HPC on March 16, 2020) and the status of the nomination of two residential historic districts (submitted by HPC on August 17, 2020).

INFORMATION:

On March 16, 2020, the HPC approved the de-listing of properties at 106 N Broadway ST, 502 N Wisconsin ST and 520 N Michigan ST from the state and federal registries. The sites could not maintain a historic status due to fire loss, alterations and demolition. Support staff wanted to make the HPC members aware that the review at the Wisconsin Historical Society (WHS) has not been processed yet due to workload. WHS does not have a designated time frame for completion.

On August 17, 2020, the HPC reviewed and forwarded the nomination application for the proposed Mansion ST WWII Defense Homes Historic District and the proposed Daviswood Ranch Homes Historic District for consideration on the state and federal registries. Due to a year 2020 backlog in meetings, a target review meeting has not been established yet.

STAFF SUGGESTED ACTION:

Receive status information and place on file.



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Planning

FROM: Peter Schlein

SUBJECT: Discussion and possible action to identify three potential properties from the 2001 and 2017 Surveys to determine if there is interest from the property owners for local designation as a historic structure or site in year 2021.

INFORMATION:

Following the HPC designation of two residential historic districts, HPC planned on targeting three potential locally historic properties in order to reach out to the property owners to see if there is an interest in local designation.

This process was facilitated in 2019-2020 for three properties. Two property owners were not interested. One property owner expressed an interest but did not follow through with a request for designation.

STAFF RECOMMENDED ACTION:

Prior to arriving at the November 16, 2020 meeting, each HPC member should review their 2001 and 2017 surveys and identify 2-3 potential candidate properties for discussion at the HPC meeting.

The HPC should then evaluate and select the "best 3" for 2021. Staff recommends HPC follow-up by reaching out to the property owners to determine if there is interest from the property owners.



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Historic Preservation Commission

FROM: Peter Schleinz

SUBJECT: Discussion and possible action regarding the reuse/relocation of a descriptive sign that formerly existed near a fountain at the 400 Block of James ST.

Chair Mike Fleck will be making the presentation about a new sign reuse/relocation project with status and location maps regarding the sign, information about the lock tender's house and river cleanup.



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Discussion and possible action regarding an opportunity for HPC to apply for Certified Local Government grant funding due to an extended application timeline of January 4, 2020.

Gene Hackbarth will be making the presentation regarding an opportunity to apply for CLG grant funds with a January 4, 2021 deadline.



City of De Pere, Wisconsin

Request For Historic Preservation Commission Action

MEETING DATE: November 16, 2020

DEPARTMENT: Historic Preservation Commission

FROM: Kelly Barker

SUBJECT: Future Agenda Items.
