



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, November 16, 2021

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the November 2, 2021 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

4. Public Hearing on the proposed Budget for calendar year 2022.

A. Presentation of 2022 Budget.

Mayor James Boyd presented the proposed 2022 Budget for the City of De Pere, stating that the budget is balanced and provides for the City's service needs in a cost-efficient manner. As part of the 2022 Budget proposal, all City departments were asked to do the following: 1) submit minimal increases in expenditures, excluding capital projects and equipment; 2) identify opportunities to utilize technology to reduce expenditures; 3) focus on opportunities to promote sustainable practices; and 4) promote intergovernmental and private cooperation and to consider options to enhance diversity and inclusiveness in City operations and within the community. The State continues to impose restrictions on all municipalities to raise revenue by maintaining levy limits. We also continue to receive State unfunded mandates, which require us to reduce City services, increase service fees, or create alternative revenue sources in order to balance the budget. Though we are challenged by State imposed restrictions and unfunded mandates the City continues to find creative ways to make it easier to meet our budget needs, and still offer our current level of services. We will continue to work with the State restraints that we have, and do the best we can, to at least maintain the status quo.

We realize that in these challenging times of the COVID-19 pandemic, coupled with inflationary pressures and an unstable workforce, that difficult decisions will have to be made at the both the State and City level. We will continue to do whatever is needed to meet our future needs.

The 2022 budget has some initiatives to enhance the efficiency of municipal services. Some highlights include:

- Funding to support the ongoing efforts of the beautification committee to enhance the appearance of our community;
- Funding to conduct property tax collection at City Hall to offset Brown County's elimination of that service which was previously provided by the Brown County Treasurer's Office;
- Funding for ongoing sustainability initiatives to enhance municipal services and facilities;
- Funding for financial incentives to promote additional economic opportunities throughout the community;
- Funding for ongoing improvements to various parks and recreational facilities;
- Funding to support the efforts of the Health Department to manage the ongoing COVID-19 pandemic response;
- Funding to replace numerous pieces of equipment and vehicles to support municipal services throughout the community.

We believe the 2022 Executive Budget accomplishes these goals. A full list of initiatives identified in the budget can be found on the City website.

Last year, we qualified for the Expenditure Restraint program to the tune of \$239,735. This year we qualify again with \$208,037– a decrease of \$31,698 due to more communities qualifying for the program. The 2022 Executive Budget includes an overall 3.9% increase in General Fund operating expenditures when compared to 2021. The 2022 budget includes a 2.09% increase in the property tax levy and a 4.73% decrease in the property tax mill rate. And this is the number that everyone needs to know: the proposed mill rate for 2022 is \$6.27 per \$1,000. This is \$0.32 lower than the adopted 2021 mill rate of \$6.59 per \$1,000. We approach the budget, as we do with any type of change within the organization, as an opportunity to get better. By doing this we can compare our service levels with the community's needs, and the ability to pay for them. Mayor Boyd thanked everyone involved in putting this budget together: administrative staff, various committees and department heads, especially Payroll Specialist Jeni Dupont, Finance Director-Treasurer Joe Zegers, and City Administrator Larry Delo. The mayor also recognized outgoing and long-time Police Chief Derek Beiderwieden for his service to the City and its residents.

City Administrator Larry Delo then reviewed the City's ten year budget projection model. Finance Director-Treasurer Joe Zegers gave an overview of the assessed values and property tax rates for both school districts. He also explained the five year summary of general fund expenditures and general obligation debt service.

B. Notice of Public Hearing.

City Clerk Carey Danen reported that the notice of public hearing was published in the Green Bay Press Times on October 29, 2021. Mayor Boyd declared the

public hearing open. No one wished to speak so he declared the public hearing closed.

C. Approval of proposed 2022 Budget.

Aldersperson Hansen noted that the surveillance camera for the aquatic center was deleted from the draft budget, and asked if it could be funded from the referendum instead. City Administrator Larry Delo replied that it was possible, but doing so would take away from the amount that could go towards debt. He stated that staff decided to wait and see how much a camera would be needed. IT Director Steve Massey stated that there are funds set aside for the Voyageur Park parking lot, and there may be enough left over to fund one or two cameras at the aquatic center.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

D. Resolution #21-113 Adoption of Tax Levy for City Purposes to Support the 2022 City Budget.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Kelly Ruh, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

5. Public Hearing regarding an ordinance repealing and recreating Sections 2-1 and 2-4 regarding Aldermanic Districts and Map of the Municipal Code of the City of De Pere, Brown County, Wisconsin.

A. Notice of Public Hearing.

City Clerk Carey Danen reported that the notice of public hearing was published in the Green Bay Press Times on October 29 and November 5, 2021. Mayor Boyd declared the public hearing open. No one wished to speak so he declared the public hearing closed.

B. Ordinance #21-27 Repealing and Recreating Sections 2-1 and 2-4 De Pere Municipal Code Regarding Aldermanic Districts and Map.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

6. Public comment upon matters not on the agenda.

None.

7. Recommendation from the License Committee on an application for Class "A" Fermented Malt Beverage License and "Class A" Intoxicating Liquor License for Braj Convenience Stores, LLC (DBA Main Ave. BP) 1501 Main Ave. Submitted by Braj Convenience Stores, LLC; Agent Basudev Adhikari, Kohler, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

8. Recommendation from the License Committee on an application for a Class "B" Fermented Malt Beverage License and "Class B" Intoxicating Liquor License for L and S Enterprises of Green Bay, LLC (DBA Get Reck'd) 617 Birch St. Submitted by Land S Enterprises of Green Bay, LLC; Agent Lori Coopman, Green Bay, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

9. Resolution #21-114 Authorizing Extension of Agreement for Contractor Services Between the City of De Pere and One Curb N' Decor LLC (Nicolet Alley Snow Removal).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

10. Resolution #21-115 Approving Solid Waste Management Services Agreement with Brown County.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

11. Resolution #21-116 Approving Agreement with Green Bay Metropolitan Sewerage District for Construction of Extension of the Ninth Street Interceptor - De Pere.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

12. Resolution #21-117 Approving State/Municipal Financial Agreement for a State - LET Highway Project (STH 32 - Main Avenue & Reid Street).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

13. Resolution #21-118 Approving Grant Agreement Modification to Division of Public Health DPH Consolidated Contract #47645-4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

14. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

15. Future agenda items.

None.

16. Adjournment.

Alderperson Kunding moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:09 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk