

BOARD OF HEALTH MEETING

CITY OF DE PERE, WISCONSIN – November 7, 2014

The Board of Health of the City of De Pere, Wisconsin, met in regular session in the Riverview Conference room at City Hall, on Monday, November 17, 2014 at 5:15 p.m.

1. Roll call was taken and the following members were present: Mike Donovan, Pat Finder-Stone, Jim Kneiszel, Dr. Michael McHenry, Dennis Hibray, Dr. Erdman, Erin Bongers, Chrystal Woller, and Diane Yashinsky (recording secretary). Also present was Christina O'Connell, nursing student at UWGB.

2. Approval of September 15, 2015 meeting minutes.

Jim Kneiszel made a motion, seconded by Dr. McHenry to approve the minutes of the September 15, 2014 Board of Health meeting. Upon vote, motion passed unanimously.

3. Sanitarian Update

An offer was made today to a qualified candidate who has a sanitarian license with experience. We are waiting to see if that offer has been accepted.

4. Health Hazards.

There have been 40 complaints year to date. Since the last meeting there has been a mold complaint and someone without electricity who needs it because of a health risk. There was a filthy apartment with cat waste and that has been cleaned up. There was also a noise complaint that was unfounded. Mike Donovan made a motion, seconded by Pat Finder-Stone to accept the report and place it on file. Upon vote, motion passed unanimously.

5. Smoking and revocable occupancy permits issued for outdoor/sidewalk cafes

City Attorney Judy Schmidt-Lehman revised the current ordinance that was in place. The State smoking ban enacted in 2010 restricts the City's ability to ban smoking in these places outright but the people in charge of the establishment can designate a place outside within reasonable distance from the entrance of the establishment for smoking. We can adopt a signage ordinance for the smoking area. Chrystal thought that the Building Inspection department would be enforcing the signage portion, but would have to confirm. Mike Donovan made a motion to accept as drafted and pass on to the council, but to give Chrystal time to work with the City Planner before it goes to council. Motion was seconded by Dennis Hibray. Upon vote, motion passed unanimously.

6. YTD Communicable Disease Report

Chlamydia had the most incidents, which is not uncommon. There was one case of an AFB smear positive which was a suspect TB test. There are 4 mumps cases shown but these were all suspect cases, not confirmed mumps. Dr. McHenry made a motion to accept this report and place on file, seconded by Dennis Hibray. Upon vote, motion passed unanimously.

7. 2015 DPH Consolidated Contract

This contract is for money we get from the Department of Health Services office in Madison. Chrystal consulted with the City Attorney and there is not a need to take this to council because it is a similar agreement that is received annually. This was documented accordingly in resolution. This contract shows what grant monies we do get in. The Maternal Child Health program was increased because we have been seeing more children living in poverty throughout the state. There is a childhood lead program for education/awareness activities. Home assessment and abatement is conducted if the lead levels are high enough. New in the grant funding totals, is the radon outreach program. We received \$2500 to do outreach and education for radon and to hand out test kits. In 2015, the radon fees will be waived until the grant money allocated for that supply is gone.

Dennis Hibray made a motion, seconded by Jim Kneiszel, to accept the report and place it on file. Upon vote, motion passed unanimously.

8. 2015/2016 Health Department Fee Schedule

There was a 10% increase across the board on all fees. If there was an odd number, it was rounded up on the public health fees. Only one area couldn't be increased by 10% and that was the yearly weights and measures because the fee is based on a formula that is used. Dr. McHenry made a motion, seconded by Dennis Hibray to approve the report. Upon vote, motion passed unanimously.

9. 2014 Community Health Needs Assessment Update

There were 63 people in attendance and some attendees had concerns with some of the data utilized for the assessment. The state template (core data set) was utilized for data sources. Other community collaborative organizers mentioned that the data/stakeholder response was better than the last time which was 3 years ago. The assessment was very intensive and had very quick discussions; it was titled "Data in a Day". The four health priorities that rose to the top during this assessment:

- Alcohol and drug abuse
- Oral health
- Mental health
- Physical activity and nutrition

Thank you to Pat Finder-Stone and Mike Donovan for participating in the assessment process. Dr. Erdman suggested we start formulating some plans to utilize some of the St. Norbert College medical students starting next September. Each student has to do some community outreach in order to graduate and we should think about what these students could do for projects. Dr. Erdman is going to supply Chrystal with the dean's name at SNC to contact for this.

10. Outreach/Prevention Activities

Since mid-September:

- Erin Bongers staffed a community car seat installation event with other collaborating partners throughout Brown County.
- The news media covered one of the City of De Pere's car seat installation clinics held in collaboration with the City of De Pere Fire Dept.
- The news media conducted a live interview on the importance of flu vaccination with Chrystal.
- The news media did a story on influenza vaccination and attended one of the Department's mass clinics.
- There was an Ebola tabletop discussion done with the activated members of the EOC Team to include: the Fire Chief, Police Chief, and Dr. Stroman (EMS Medical Advisor) of Aurora Baycare. Additionally, the Health Department was invited to speak at SNC to talk on Ebola and other communicable diseases but that has been postponed.
- Ellen Moore of the Health Department sits on the Food and Nutrition committee within our current Community Health Improvement Process. She and others are trying to get people to donate healthier foods to the food pantries, so she outreached to all churches in De Pere to educate them on the "Food Drive Five".
- Ellen assisted in a "Walk to School" Day in collaboration with community partners. The Mayor was also present at this event.
- Erin has been QPR certified to train others in identifying signs of suicide. QPR stands for Question, Persuade, Refer.
- In October, Erin also provided education at the library for parents and grandparents on vaccinations and influenza.
- The Department staff conducted a mass clinic at the De Pere School District Health Fair.
- Erin and the UWGB student conducted a hand washing education session at West De Pere.

11. Public comment on matters not on agenda.

Dennis Hibray thanked the group for having him join the Board. Dennis worked for the Division of Public Health for 28 years and has recently retired.

12. Future Agenda Items

13. Adjournment

Upon motion by Jim Kneiszel, seconded by Pat Finder-Stone, the Board of Health unanimously adjourned at 6:08 p.m.

Respectfully submitted,
Diane Yashinsky
Recording Secretary