



Board of Health

335 South Broadway

Regular Meeting

De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, November 17, 2014

5:15 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Health** of the City of De Pere will be held on **November 17, 2014** at **5:15 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. 09-15-14 Board of Health Minutes
3. Sanitarian Update
4. Health Hazards
5. Smoking and revocable occupancy permits issued for outdoor/sidewalk cafes
6. YTD Communicable Disease Report
7. 2015 DPH Consolidated Contract
8. 2015/2016 Health Department Fee Schedule
9. 2014 Community Health Needs Assessment Update
10. Outreach/Prevention Activities
11. Public Comment on matters not on agenda
12. Future agenda items
13. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

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Alderspersons
Department Heads
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De Pere Chamber of Commerce
Board Members

City of De Pere, Wisconsin



Request For Board of Health Action

MEETING DATE: November 17, 2014

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: 09-15-14 Board of Health Minutes

ATTACHMENTS:

- 09-15-14 BOH Minutes (PDF)

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – September 15, 2014**

2.a

The Board of Health of the City of De Pere, Wisconsin met in regular session in the Riverview Conference room at City Hall, on Monday, September 15th at 5:15 p.m.

1. Roll call was taken and the following members were present: Mike Donovan, Pat Finder-Stone, Jim Kneiszel, Dr. Michael McHenry, Chrystal Woller, and Julie Switzer. Also present were Nursing students, Alicia Radliff and Heather Boucher. Dr. Erdman arrived at 5:30pm.

2. Approval of May 19, 2014 Meeting Minutes

Pat Finder-Stone made a motion, seconded by Jim Kneiszel to approve the minutes of the May 19, 2014 Board of Health Meeting. Upon vote, motion passed unanimously.

3. Sanitarian Program Update

The sanitarian position is included in the 2015 budget, and will be posted in October, with interviews to be scheduled in mid-November, and the position filled in December, 2014. It was at the recommendation of the Board of Health that the requirements will be relaxed for this position. This position will be required to obtain a registered sanitarian license within 4 months of being hired. This person will shadow the Regional supervisor for the State Department of Health Services. The contract the department currently has with the State Department of Health Services runs through June 30th, 2015, therefore the person hired will have time to train before the start of the 2015 contract year. Dr. Michael McHenry made a motion, seconded by Pat Finder-Stone to support the general restructuring of the sanitarian position to mirror other single staff health departments throughout the state. Upon vote, motion passed unanimously.

4. Review and Approve Proposed 2015 Health Department and Board of Health Budgets

The biggest change in the budget is that the sanitarian position is included. A .4 nursing position was asked for but did not make it into the 2015 budget. The salary line item changed due to the reclassification of the nursing positions from hourly to salaried. The department has received a new radon grant for \$2500 for 2015. The Performance Measure data has seen a 2% rise in 2014. 83% of children turning 2 in De Pere have received all of their required vaccines. There is \$400 in the 2015 budget for Board of Health member training. Pat Finder-Stone, made a motion, seconded by Dr. Michael McHenry to approve the budget. Upon vote, motion passed unanimously.

5. YTD Communicable Disease Report

Chrystal stated that the most reportable CD is chlamydia, followed by gonorrhea, and Hepatitis C. There have been several suspect mumps cases in De Pere. No reports of Entovirus D68 in the City, although it is not a virus that is reportable to the health department. Dr. Michael McHenry made a motion, seconded by Jim Kneiszel to accept the report and place it on file. Upon vote, motion passed unanimously.

6. YTD Health Hazard/Nuisance Update

YTD there have been 33 complaints to the health department. There have been 16 complaints since the last report, including, odor, dog feces, garbage accumulation, vermin, free ranging chickens and hoarding. Pat Finder-Stone made a motion, seconded by Mike Donovan to accept the report and place it on file. Upon vote, motion was passed unanimously.

7. Outreach/Prevention Activities

Activities include:

- Media interview/E-cigarettes-Facebook
- Lime Disease Interview
- Blogging with Community Partnership for Children
- Bike Rodeo

Attachment: 09-15-14 BOH Minutes (2810 : 09-15-14 Board of Health Minutes)

- Mission of Mercy
- First Breath Press Conference in De Pere City Hall Council Chambers
- Disseminated blue green algae fact sheets to area veterinary clinics
- Food Pantry Distribution Education
- Lambeau Field Bike Helmet fitting
- Do 1 Thing/with Preparedness Partners-Mayor in Public Service Announcement
- Back to School Store
- Be the Light Walk
- Community Car Seat Clinic
- Humana Drug Drop
- Collected 88 lbs. of Prescription drugs in conjunction with Police Department

8. Chapter 140 Review Progress

By State Statute the 140 Review has to be done every 5 years. The review will be done September 26th at 9:00am, and will last approximately one hour. This review will be sent to the City Council. Jim Kneiszel and Mike Donovan will attend. Julie will email them to confirm. Pat Finder-Stone left at 6:15pm.

9. Smoking and Revocable Occupancy Permits Issued for Outdoor/Sidewalk Cafes

Chrystal stated that it has been brought to her attention that there has been smoking in the public right of way where there is a revocable occupancy permit issued by the city for outdoor sidewalk cafes. Chrystal wondered if the board would like to make it a condition of that permitting process to restrict smoking in those areas. The City has a process to issue a permit to those who want to have café tables/chairs in the public right of way outside of their business. Jim Kneiszel made a motion, seconded by Dr. Michael McHenry to have Judy Schmidt-Lehman draft an ordinance to prohibit smoking in these areas. This draft will be brought back to the Board of Health before it goes before the City Council. Upon vote, motion was passed unanimously.

10. CHIP Data in Day Summit

A community needs assessment is mandated by the IRS. Stakeholders are coming together to choose the health priorities to focus on. Hopefully the stakeholders will choose the current three priorities, which are – nutrition, alcohol, oral health. Save the date will be emailed through the United Way.

11. Public Comment on Matters not on Agenda

Flu Clinic dates set. October 15, 21, 27 & 29. Because they are mass clinics, no income restrictions, no insurance restrictions, no boundary limits. Jim Kneiszel was very impressed with the success of the the Be the Light Suicide walk.

12. Future Agenda Items

13. Adjournment

Upon motion by Jim Kneiszel, seconded by Dr. Michael McHenry, the Board of Health unanimously adjourned at 6:30pm.

Respectfully Submitted,
Julie Switzer
Health Department Secretary

City of De Pere, Wisconsin



Request For Board of Health Action

MEETING DATE: November 17, 2014

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: Smoking and revocable occupancy permits issued for outdoor/sidewalk cafes

ATTACHMENTS:

- Ord Sidewalk Cafe Permit smoking changes-redlined (PDF)

§22-8 De Pere Municipal Code

(c) *Sidewalk cafe permits.*

(1) Definitions:

a. "Sidewalk cafe" shall mean any group of tables, chairs, benches, or partitions maintained upon the public sidewalk for use directly in front of an establishment with a valid restaurant license. ~~The area encompassing the sidewalk cafe shall be roped off or otherwise enclosed by a freestanding barrier.~~

b. "Class B" license shall mean such alcohol beverage license as is issued by the common council allowing the sale and consumption of alcohol beverages on the licensed premises.

(2) Sidewalk cafe permit:

a. No person may operate a sidewalk cafe without first having obtained a permit therefore from the Common Council of the City of De Pere. Such permit shall only be issued in accordance with the conditions of this section, Wis. Stats. § 66.0425, and ADA accessibility requirements. Any sidewalk café permit applicant seeking to serve alcohol beverages in the sidewalk café shall ~~The applicant for a sidewalk cafe permit must also~~ make separate application to amend the applicant's "Class B" license ~~the licensed premise~~ to conform with the location of the sidewalk cafe.

b. Application for a sidewalk cafe permit shall be made upon the form supplied by the city clerk-treasurer and shall include a sketch or drawing of the proposed seating area. All completed permit applications shall be submitted to the Board of Public Works ~~license committee~~ for review and recommendation to the common council.

c. The city administrator shall have the authority to administratively renew such permit at the request of the permit holder and there shall be no fee for such renewal.

d. Such permit shall comply with the requirements of Wis. Stats. § 66.0425 regarding privileges in streets, including assuming primary liability for damages occasioned by use of the sidewalk under the permit.

e. All tables, chairs and other materials and equipment placed out on the sidewalk for operation of the sidewalk cafe shall be removed from the site

before the close of business and not returned to the sidewalk area until the usual and customary opening of the sidewalk cafe each day.

f. No person may smoke, as defined in §8-3 of the Code, within the sidewalk café unless the permittee has designated a smoking area that is a reasonable distance from the restaurant entrance to the sidewalk café. Such designated smoking area shall be clearly identified with signs:

- i. that indicate smoking is permitted in the area;
- ii. which are placed to identify the outer limits of the designated smoking area; and
- iii. that are no greater than 7" x 10" in size.

Such signs shall be considered directional signs under §98-9 of this Code.

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City of De Pere, Wisconsin



Request For Board of Health Action

MEETING DATE: November 17, 2014

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: YTD Communicable Disease Report

ATTACHMENTS:

- BOH Communicable Disease Report 2014 YTD.Oct (PDF)



BOH Communicable Disease Report YTD 2014

Disease Name	Number of Incidents
	(suspect, probable, confirmed, not a case)
AFB Smear Positive	1
Campylobacter	5
Chlamydia	39
Cryptosporidiosis	0
E-Coli (STEC)	2
Giardiasis	2
Gonorrhea	10
Haemophilus Influenza, Invasive Disease	1
Hepatitis A	0
Hepatitis B, unspecified	4
Hepatitis B, chronic	1
Hepatitis C	7
Influenza Associated Hospitalization	2
Legionellosis	0
Lyme Disease	3
Mumps	4
Mycobacterial Disease (Non-TB)	1
Pertussis (Whooping Cough)	6
Salmonellosis	0
Streptococcal Disease (Invasive Group B)	2
Streptococcus Pneumoniae, Invasive Disease	2
Syphilis Reactor/Late Latent	2
Tuberculosis, Latent Infection (LTBI)	4
Varicella	2

Attachment: BOH Communicable Disease Report 2014 YTD.Oct (2820 : YTD Communicable Disease Report)

City of De Pere, Wisconsin



Request For Board of Health Action

MEETING DATE: November 17, 2014

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: 2015 DPH Consolidated Contract

ATTACHMENTS:

- GAC 2015 Contract (PDF)



State of Wisconsin

Department of Health Services

DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET
P O BOX 2659
MADISON WI 53701-2659

608-266-1251
FAX: 608-267-2832
TTY: 888-701-1253
dhs.wisconsin.gov

Scott Walker
Governor

Kitty Rhoades
Secretary

2015 Contract Signature Pages

This packet contains the following signature pages for your 2015 DPH Consolidated Contract:

- A. DPH BASE CONTRACT SIGNATURE PAGE
- B. CERTIFICATION REGARDING LOBBYING
- C. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Please review the 2015 DPH Base Contract posted online prior to filling out the form areas and completing the signature pages. **Two** signed originals of each of these pages must be returned to the following address:

Matt Marcum
Department of Health Services
1 W. Wilson St. RM 250
Madison, WI 53703

Scanned (e-mail to DHSGACMail@dhs.wisconsin.gov) or faxed (608-267-2832) versions of the signature pages will be accepted as temporary placeholders; however, they will not serve as a permanent substitute. Two original signed hardcopies must be mailed to the address above.

Please send any questions related to the DPH Consolidated Contract signature pages to DHSDPHContracts@dhs.wisconsin.gov.

Attachment: GAC 2015 Contract (2825 : 2015 DPH Consolidated Contract)

A. DPH BASE CONTRACT SIGNATURE PAGE

Grant Agreement with Prepayments
Page 18 of 18

SIGNATORIES TO THIS AGREEMENT

GRANTEE's Authorized Representative

Date

Michael J. Walsh

Mayor

City of De Pere

Agency DUNS No.

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GRANTOR's Authorized Representative

Date

Chuck J. Warzecha

Administrator / Deputy Administrator, Division of Public Health

Department of Health Services

Attachment: GAC 2015 Contract (2825 : 2015 DPH Consolidated Contract)

F-00765 (08/2014)

B. CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including Subcontracts, subgrants, and Contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(Signature of Official Authorized to Sign Application)

(Date)

Michael J Walsh

(Print Name)

Mayor

(Title)

De Pere Health Dept

(Agency / Contractor Name)

2015 Consolidated Contract

(Title of Program)

Attachment: GAC 2015 Contract (2825 : 2015 DPH Consolidated Contract)

C. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the Department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
2. The certification in this clause is a material representation of fact upon which reliance was placed when the Department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency may terminate this transaction for cause or default.
3. The prospective primary participant shall provide immediate written notice to the Department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency entering into this transaction.
6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the Department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency may terminate this transaction for cause or default.

12.02 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned (authorized official signing for the applicant organization) certifies to the best of his or her knowledge and belief that the applicant defined as the primary participant in accordance with 48 CFR Part 9, subpart 9.4 and its principles:

1. The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal Department or agency;
 - b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offence in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement or receiving stolen property;
 - c) are not presently indicated or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
 - d) have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Contract

(Signature of Official Authorized to Sign Application)

(Date)

Michael J Walsh

(Print Name)

Mayor

(Title)

De Pere Health Dept

(Agency / Contractor Name)

2015 Consolidated Contract

(Title of Program)

Attachment: GAC 2015 Contract (2825 : 2015 DPH Consolidated Contract)


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Contract Programs

Contract #: 27431

Agency: De Pere

Contract Year: 2015

[Back to General Contract Information](#)
[Expenditures/Program Match](#)

Program	Available Funds For Objective	Remaining Funds For Objective	Contract Objective Totals	Contract Statement Of Work Totals	Agency Funds	Match Amounts Required Reported	Go To	Select For Locking	Action
Childhood Lead - Con	\$1,962	\$0	\$1,962			\$0 \$0	Objectives List Statement Of Works List Profile/Consortium Sign-off Program Contacts		Email
Immunization	\$8,008	\$0	\$8,008			\$0 \$0	Objectives List Statement Of Works List Profile/Consortium Sign-off Program Contacts		Email
MCH	\$11,362	\$0	\$11,362			\$8,522 \$0	Objectives List Statement Of Works List Profile/Consortium Sign-off Program Contacts		Email
Radon Outreach	\$2,500	\$0	\$2,500			\$0 \$0	Objectives List Statement Of Works List Profile/Consortium Sign-off Program Contacts		Email
Totals	\$23,832	\$0	\$23,832						

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Attachment: GAC 2015 Contract (2825 : 2015 DPH Consolidated Contract)

City of De Pere, Wisconsin



Request For Board of Health Action

MEETING DATE: November 17, 2014

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: 2015/2016 Health Department Fee Schedule

ATTACHMENTS:

- 2015-2016 Fee listing quick reference-10% increase (PDF)

**City of DePere Health Department
Fee Schedule
2015/2016 License Year**

Type of Licensing	2014/2015 Local Fee	2015/2016 Local Fee	State Fee	2015/2016 Total Fee
Department of Health Services (DHS)				
RESTAURANT-See full schedule for specific types.				
Prepackaged	\$94.50	\$103.95	\$10.50	\$114.45
Low Complexity	\$352.00	\$387.20	\$23.00	\$410.20
Moderate Complexity	\$452.00	\$497.20	\$33.00	\$530.20
High Complexity	\$546.00	\$600.60	\$54.00	\$654.60
Temporary Restaurant	\$108.00	\$118.80	\$17.00	\$135.80
Temporary Restaurant Inspection Fee	\$20.00	\$22.00		\$22.00
Additional area	\$40.00	\$44.00	\$10.00	\$54.00
Tavern	\$94.00	\$103.40		\$103.40
LODGING				
Hotel / Motel 5-30 Rooms	\$234.50	\$257.95	\$20.50	\$278.45
Hotel / Motel 31-99 Rooms	\$336.00	\$369.60	\$28.00	\$397.60
Hotel / Motel 100-199 Rooms	\$414.50	\$455.95	\$35.50	\$491.45
Hotel / Motel 200+ Rooms	\$479.00	\$526.90	\$49.00	\$575.90
Tourist Rooming House	\$86.00	\$94.60	\$11.00	\$105.60
Bed & Breakfast	\$107.00	\$117.70	\$11.00	\$128.70
SWIMMING POOLS				
Pool -changed fees no revenue change overall	\$300.00	\$330.00	\$15.00	\$345.00
Additional Pool-changed fees no revenue change overall	\$140.00	\$154.00	\$15.00	\$169.00
Water Attraction	\$165.50	\$182.05	\$17.50	\$199.55
Water Attraction with up to 2 slides per basin	\$235.00	\$258.50	\$25.00	\$283.50
Additional Slides Poolslides in excess of 2 per basin	\$142.00	\$156.20	\$15.00	\$171.20
Additional Slides Waterslide in excess of 2 per basin	\$142.00	\$156.20	\$15.00	\$171.20
CAMPGROUNDS				
1-25 Sites	\$144.50	\$158.95	\$17.50	\$176.45
26-50 Sites	\$175.00	\$192.50	\$25.00	\$217.50
51-99 Sites	\$198.50	\$218.35	\$30.50	\$248.85
100-199 Sites	\$228.50	\$251.35	\$35.50	\$286.85
Over 200 Sites	\$254.00	\$279.40	\$41.00	\$320.40
Recreational / Educational Camp	\$135.50	\$149.05	\$50.50	\$199.55
Special Event Campground 1-25 Sites	\$144.50	\$158.95	\$17.50	\$176.45
Special Event Campground 26-50 Sites	\$175.00	\$192.50	\$25.00	\$217.50
Special Event Campground 51-99 Sites	\$198.50	\$218.35	\$30.50	\$248.85
Special Event Campground 100-199 Sites	\$228.50	\$251.35	\$35.50	\$286.85
Special Event Campground over 200 Sites	\$254.00	\$279.40	\$41.00	\$320.40
TATTOO / BODY PIERCING				
Tattoo Establishment	\$147.50	\$162.25	\$13.50	\$175.75
Body-Piercing Establishment	\$147.50	\$162.25	\$13.50	\$175.75
Combined Tattoo & Body Piercing Establishment	\$216.00	\$237.60	\$22.00	\$259.60
Temporary Tattoo Establishment	\$95.00	\$104.50	\$10.00	\$114.50
Temporary Body Piercing Establishment	\$95.00	\$104.50	\$10.00	\$114.50
Temporary Combined Tattoo /Body -Piercing Establishment	\$95.00	\$104.50	\$10.00	\$114.50
SCHOOLS				
Satellite kitchen	\$155.00	\$170.50		\$170.50
Production Kitchen	\$220.00	\$242.00		\$242.00

Attachment: 2015-2016 Fee listing quick reference-10% increase (2785 : 2015/2016 Health Department Fee Schedule)

Type of Licensing	2014/2015 Local Fee	2015/2016 Local Fee	State Fee	2014/2015 Total Fee
DATCP/RETAIL FOOD				
Not Engaged in food processing	\$97.50	\$107.25	\$4.50	\$111.75
Process Non-potentially or potentially hazardous, sales less than \$25,000	\$152.00	\$167.20	\$6.00	\$173.20
Process Non-Potentially Hazardous, sales of at least \$25,000	\$325.00	\$357.50	\$19.00	\$376.50
Process Potentially Hazardous, sales of at least \$25,000 but less than \$1,000,000	\$475.50	\$523.05	\$26.50	\$549.55
Process Potentially Hazardous, sales of at least \$1,000,000	\$861.50	\$947.65	\$68.50	\$1,016.15
Temporary Retail	\$80.00	\$88.00		\$88.00
Temporary Retail Inspection Fee	\$20.00	\$22.00		\$22.00
DHS AND RETAIL FOOD				
Level 1 Pre-inspection for Prepackaged, Tourist Rooming House, & Bed and Breakfast licenses	\$105.00	\$115.50		\$115.50
Level 2 Pre-inspection for other license types	\$220.00	\$242.00		\$242.00
Re-inspection Fee				
Re-inspection 1st	\$105.00	\$115.50		\$115.50
Re-inspection 2nd	\$160.00	\$176.00		\$176.00
Re-inspection 3rd	\$210.00	\$231.00		\$231.00
Penalty Fee for Late Payment	\$100.00	\$110.00		\$110.00
Late Application Fee	2x actual fee	2x actual fee		2x actual fee
WEIGHTS AND MEASURES PROGRAM				
The yearly license fee shall be determined by dividing the actual costs of the weights and measures program by the number of weighing and measuring devices known to exist within the City's jurisdiction multiplied by the number of devices under the control of each person/business.				
Penalty Fee for Late Payment	10% of total fee	10% of total fee		10% of total fee
GENERAL PUBLIC HEALTH				
Vaccine donation request per state supplied vaccine	\$5.00	\$5.50		\$5.00
Tuberculosis Skin Test	\$15.00	\$16.50		\$20.00
Adult Hepatitis A Vaccination	\$40.00	\$44.00		\$45.00
Adult Hepatitis B Vaccination	\$45.00	\$49.50		\$50.00
Influenza Vaccination	\$25.00	\$27.50		\$30.00
Radon Test Kit-short term	\$5.00	\$5.50		\$10.00
Radon Test Kit-long term	\$25.00	\$27.50		\$30.00

Attachment: 2015-2016 Fee listing quick reference-10% increase (2785 : 2015/2016 Health Department Fee Schedule)

10% increase

\$ 9.45
 \$ 35.20
 \$ 45.20
 \$ 54.60
 \$ 10.80
 \$ 2.00
 \$ 4.00
 \$ 9.40

\$ 23.45
 \$ 33.60
 \$ 41.45
 \$ 47.90
 \$ 8.60
 \$ 10.70

\$ 30.00
 \$ 14.00
 \$ 16.55
 \$ 23.50
 \$ 14.20
 \$ 14.20

\$ 14.45
 \$ 17.50
 \$ 19.85
 \$ 22.85
 \$ 25.40
 \$ 13.55
 \$ 14.45
 \$ 17.50
 \$ 19.85
 \$ 22.85
 \$ 25.40

\$ 14.75
 \$ 14.75
 \$ 21.60
 \$ 9.50
 \$ 9.50
 \$ 9.50

\$ 15.50
 \$ 22.00

\$	9.75
\$	15.20
\$	32.50
\$	47.55
\$	86.15
\$	8.00
\$	2.00
\$	10.50
\$	22.00
\$	10.50
\$	16.00
\$	21.00
\$	10.00

City of De Pere, Wisconsin



Request For Board of Health Action

MEETING DATE: November 17, 2014

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: 2014 Community Health Needs Assessment Update
