



Common Council

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Tuesday, November 18, 2014

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on November 18, 2014 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Jim Kneiszel	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the November 5, 2014 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

4. Public hearing on the proposed Budget for calendar year 2015.

A. Presentation of 2015 Budget.

Mayor Mike Walsh presented the proposed 2015 Budget for the City of De Pere and stated that this budget is balanced and provides for City's municipal service needs in a cost-efficient matter.

The 2015 Budget accomplishes 5 goals:

- Maintain or improve existing municipal service levels;
- Increase economic development opportunities throughout the community;
- Maintain or increase existing unassigned fund balance levels;
- Minimize the increase in the property tax rate as much as possible while protecting short and long term financial integrity of the City;
- Celebrate the 125th anniversary of the City of De Pere.

The Mayor stated that this is a good budget and the City is able to maintain our level of services and to allow some help in the administration of the city. As part of the 2015 budget proposal, all City Departments were directed to submit minimal increases in expenditures and to identify ways to decrease expenditures and to increase revenues by an additional 5%.

The economy continues to come back in the City; it is anticipated that 2015 and beyond

will continue to yield modest to moderate growth in the tax base. In 2014, the City completed a community survey that prioritized the City's municipal services. The 2015 Budget includes adding a Planner II position to the City's Planning and Economic Development Department. The only other employee addition is to the Water Department to help install the new smart meters to homes and businesses. Funding for these two positions come from the TIF and water utility, not from the tax rate.

For 2015, the City has a projected \$542,000 deficit, less than the previous year of \$650,000. The City also cut over 2.6 million dollars in capital projects and equipment. Shared revenues from the State decreased \$10,250, transportation aids increased \$15,000, water rates are expected to increase 3% and wastewater rates are expected to increase 12%. The City did receive a \$15,370 increase from the expenditure restraint program.

Some significant numbers and expenditures to consider include:

- \$500,000 to remodel Fire Station 2 on the west side;
- \$433,950 for Green Bay Transit/Para Transit bus services;
- \$304,000 to operate two outdoor pools;
- \$600,000 to complete the second year of a 5-year schedule to replace all water meters with automated meter reader systems;
- \$274,000 for snow/ice removal;
- \$207,000 for the Forestry program;
- \$20,000 to support Definitely De Pere for Main Street Program activities;
- \$72/ERU (equivalent runoff units) - the rate after \$5 increase for each residential property for storm water utility to fund mandates from the DNR and EPA;
- 10% increase in the majority of service fees that the city charges that is needed to offset declining shared revenue and imposed levy limits.

Some miscellaneous items that affect the budget: 6.99% increase in health insurance rates; fuel is projected at \$3.60/gallon for diesel and \$3.60/gallon for regular; a 3% increase is projected for natural gas, and a 3% increase is projected for electricity. The Entire general fund budget increases 2.51% for operating expenditures when compared with 2014. It proposes a 4.4% increase in the property tax levy, which translates into \$6.49 tax rate; 14 cents higher than 2014, a 2.05% increase. We are still waiting on some numbers from the state and those finals could stay the same or go up and down a little.

The Mayor thanked everyone for the work that they did on the budget and stated that the City has a reputation for being a very desirable community in which to live. It has always been his goal as Mayor to maintain De Pere as an exceptional community and to enhance what we have here. With all of us: City Council, employees, businesses and residents all making a concerted effort, we will continue to make the city a great place to live, work and play.

City Administrator Larry Delo reviewed Budget Projection Models with the City Council.

He shared two charts showing the proportion of property taxes used by each of the taxing jurisdictions within the City, separated by School District:

East De Pere School District: School District 47%; County 20%; City 29%; NWTC 3%;

State 1%

West De Pere School District: School District 49%; County 19%; City 28%; NWTC 3%;
State 1%

He stated the net impact on the average tax payer on the east side will be about an \$83 savings from last year; west side will be about a \$61 savings, provided assessed values stayed the same from last year.

He reviewed charts showing shared revenues, general fund revenue and expenditure trends, general fund expenditures by city department, property tax levy, general obligation debt trends, debt per capita and property valuation.

B. Notice of Public Hearing.

The Mayor declared the public hearing open; no one wished to speak and the mayor declared the public hearing closed and entertained a motion.

C. Approval of proposed 2015 Budget.

Aldersperson Crevier moved, seconded by Aldersperson Boyd to approve the proposed 2015 Budget.

Discussion followed with Council on different sections of the budget.

Aldersperson Bauer moved to increase the overtime budget of \$7000 to account for the entire amount for Celebrate De Pere police services. Aldersperson Crevier made a second on the motion for discussion purposes. Discussion followed with Police Chief Derek Beiderwieden. He stated that other non-profit events are billed for police services. Upon vote, motion failed with Aldersperson Bauer voting ay. Upon roll call vote to approve the budget as proposed, motion carried unanimously.

D. Resolution #14-117, Adoption of Tax Levy For City Purposes To Support The 2015 City Budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Larry Lueck
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

5. Public comment upon matters not on the agenda or other announcements. Dan Robinson invited everyone to the annual Dr. Martin Luther King Jr. Celebration at the NWTC campus from 10:30 a.m. - Noon on Saturday January 17th, 2015.
6. Recommendation from the License Committee on a Class "B" Beer and "Class B" Liquor License for 101 Restaurant, 101 Fort Howard Ave., De Pere submitted by De Cleene-Zellner LLC c/o Jay De Cleene, Agent: Greg De Cleene, 236 Crestview, De Pere, WI 54115.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

7. Recommendation from the Finance/Personnel Committee to approve covering half of the Police Department overtime services for Celebrate De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

8. Recommendation from the Board of Public Works to Assist with Set Up of the Celebrate De Pere 2015 Event.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

9. Ordinance #14-15, Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

10. Ordinance #14-16, Amending §150-15 De Pere Municipal Code Regarding Weight Limitations.

Discussion with Public Works Director Scott Thoresen regarding truck traffic routes ensued.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

11. Consideration of Intergovernmental Agreements with the Village of Allouez.

- A. Resolution #14-118, Authorizing Intergovernmental Cooperation Agreement Between the City of De Pere and Village of Allouez to Determine a Portion of the Common Boundary Line through Detachment and Annexation of Territory.

Upon motion, discussion with City Planner Ken Pabich regarding future plans for the west side of Le Brun and for the trail followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

- B. Ordinance #14-17, Detaching Territory from the City of De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

- C. Resolution #14-119, Authorizing Intergovernmental Cooperation Agreement Between the City of De Pere and Village of Allouez (LeBrun Street Reconstruction and Trail).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

12. Resolution #14-120, Relocation Order for Transportation Purposes (Lawrence Drive Sidewalk).

Alderperson Donovan moved, seconded by Alderperson Rafferty to open the meeting. Upon vote, motion carried unanimously.

Bob Terhar asked for clarification regarding the special assessments and costs to property owners. City Attorney Judy Schmidt-Lehman explained that this resolution gives city staff the authority to begin the process to acquire the property needed. There haven't been resolutions approved determining details of payment. Discussion followed.

Alderperson Donovan moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

Discussion followed with Scott Thoresen, Public Works Director, and the Council regarding the properties affected. He explained that the intent is to purchase the property from the landowners first, and then come back at a later time to discuss the assessments.

RESULT:	ADOPTED [6 TO 2]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Kneiszel, Lueck, Raasch
NAYS:	Michael Donovan, Lisa Rafferty

13. Resolution #14-121, Authorizing a Revocable Occupancy Permit for Dutch Boyz De Pere, LLC for Placement of Refuse Dumpsters (Fifth Street Behind 500 Main Avenue).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

14. Resolution #14-122, Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lisa Rafferty, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

15. Resolution #14-123, Authorizing Amendment to Emergency Medical Service Medical Director Agreement and Agreement Between the City of De Pere and BayCare Clinic, L.L.P. Regarding Emergency Medical Service Medical Director Services.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Alderperson
SECONDER: Jim Kneiszel, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

16. Resolution #14-124, Amending Addendum D of the City of De Pere Employee Policy Manual.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderperson
SECONDER: Lisa Rafferty, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

17. Voucher Approval.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Alderperson
SECONDER: Lisa Rafferty, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

18. Operator License Applications.

CITY OF DE PERE - NOVEMBER 18, 2014					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	LEE, KIMBERLY R.	300 ST. FRANCIS DR.	GREEN BAY	WI	54301
2	WINDORSKI, TRISTA J.	1687 DECKNER AVENUE #6	GREEN BAY	WI	54302
New Operator License Applications for the 2014-2016 Licensing Period					
1	DEGRAND, DEREK, J.	487 SUPERIOR RD.	GREEN BAY	WI	54311
2	DEHART, SAMANTHA R.	1975 RIDGEWAY DR., #15	DE PERE	WI	54115
3	GUTSCH, MEGAN J.	1315 MEADOW VIEW LN.	DE PERE	WI	54115
4	JACOBSON, DOUGLAS L.	1358 LAWE ST.	GREEN BAY	WI	54302
5	JENSS, CRYSTAL, J.	300 S. CHESTNUT ST.	GREEN BAY	WI	54303
6	LARSON, BRIANNA C.	1427 RUSK ST.	DE PERE	WI	54115
7	LUEDEMAN, CASSANDRA M.	5012 CTY. RD. R	DENMARK	WI	54208
8	MARTIN, BELINDA K.	715 MORRIS ST.	DE PERE	WI	54115
9	NEUGENT, REBECCA L.	1929 BUNKER HILL CT.	DE PERE	WI	54115
10	PUES, SAMANTHA J.	W7051 WILLOW RD.	SHIOCTON	WI	54170
11	RUELLE, KATIE E.	600 GRAY ST.	GREEN BAY	WI	54303
12	WETTEMAN, COURTNEY	1171 GRANT ST.	DE PERE	WI	54115

Alderperson Bauer moved, seconded by Alderperson Boyd to approve Previously Tabled

Operator License #1 and to table Previously Tabled Operator License Application #2. Upon vote, motion carried unanimously. Alderperson Bauer moved, seconded by Alderperson Raasch to approve Operator License Applications #1-3, 5, and 7- 9 and to table Operator License Applications #4, 6, and 10-12. Upon vote, motion carried unanimously.

19. Future agenda items. None.
20. Adjournment. Alderperson Rafferty moved, seconded by Alderperson Raasch to adjourn at 9:15 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer