



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Tuesday, November 18, 2014

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **November 18, 2014** at **7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the November 5, 2014 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Class "B" Beer and "Class B" Liquor License for 101 Restaurant, 101 Fort Howard Ave., De Pere submitted by De Cleene-Zellner LLC c/o Jay De Cleene, Agent: Greg De Cleene, 236 Crestview, De Pere, WI 54115.*
6. Application for a Temporary Class "B" Retailer's License for Trivia Night submitted by Our Lady of Lourdes, 1305 Lourdes Ave., De Pere, WI 54115.
7. Adjournment.

Respectfully Submitted,

Shana Defnet, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor

Alderspersons

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

LEE, KIMBERLY R.

WINDORSKI, TRISTA J.

DEGRAND, DEREK, J.

DEHART, SAMANTHA R.

GUTSCH, MEGAN J.

JACOBSON, DOUGLAS L.

JENSS, CRYSTAL, J.

LARSON, BRIANNA C.

LUEDEMAN, CASSANDRA M.

MARTIN, BELINDA K.

NEUGENT, REBECCA L.

PUES, SAMANTHA J.

RUELLE, KATIE E.

WETTEMAN, COURTNEY

JANSEN, JOEL H.

DE CLEENE, GREG

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: November 18, 2014

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Defnet

SUBJECT: Approval of the Minutes of the November 5, 2014 License Committee Meeting.

ATTACHMENTS:

- 11-05-2014 License Committee Minutes (DOCX)



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Wednesday, November 5, 2014

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson Bauer.

Attendee Name	Title	Status	Arrived
Kevin Bauer	Alderperson	Present	
James Boyd	Alderperson	Present	
Dean Raasch	Alderperson	Present	

2. Approval of the Minutes of the October 21, 2014 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Kevin Bauer, James Boyd, Dean Raasch

3. Public Comment Period and other Announcements. None.

4. Operator License Applications.

Previously Tabled Operator License Applications				
ITEM	NAME	ADDRESS	CITY	ST
Previously Tabled Operator License Applications				
1	BAKER, THERESE A.	1294 ELMORE STREET	GREEN BAY	WI
2	DONAHUE, STEPHANIE M.	2344 HOPF LANE	DE PERE	WI
3	WINDORSKI, TRISTA J.	1687 DECKNER AVENUE #6	GREEN BAY	WI
New Operator License Applications for the 2014-2016 Licensing Period				
1	BESAW, KATHY A.	800 COOK ST., #5	DE PERE	WI
2	BOULANGER, ANESSA R.	902 HELENA ST.	DE PERE	WI
3	FAGAN, AMY L.	512 10TH ST., APT. 38	DE PERE	WI
4	LEE, KIMBERLY R.	300 ST. FRANCIS DR.	GREEN BAY	WI
5	MARTA, JIM W.	1815 12TH AVE.	GREEN BAY	WI
6	MCCOOL, KYLE A.	917 MERRILL ST.	DE PERE	WI
7	MCOWEN, JESSE M.	2153 S. BROADWAY ST.	GREEN BAY	WI
8	PERRY, NICHOLAS S.	N9709 HWY. Y	MA YVILLE	WI
9	PRITZL, LAUREN R.	304 N. 6TH ST.	DE PERE	WI
10	SCHULTZ, KATHRYN L.	3506 LA YDEN DR., APT. 5	DE PERE	WI
11	SLATTEBO, MICHAEL L.	1376 CROOKS ST.	GREEN BAY	WI
12	SOLWAY, MICHAEL L.	1276 KELLOGG ST.	GREEN BAY	WI
13	SONNENBERG, BILLIE JO	921 EDGEWOOD DR.	GREEN BAY	WI

Previously Tabled Operator License #1 for Therese A. Baker was presented. Alderperson Boyd moved, seconded by Alderperson Bauer to deny the license. Upon vote, motion carried unanimously.

Previously Tabled Operator License #2 for Stephanie M. Donahue was presented.

Alderson Raasch moved, seconded by Alderson Boyd to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's question. Alderson Bauer moved, seconded by Alderson Raasch to close the meeting. Upon vote, motion carried unanimously. Alderson Bauer moved, seconded by Alderson Raasch to approve the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License for Trista J. Windorski was presented. Alderson Boyd moved, seconded by Alderson Bauer to table the application. Upon vote, motion carried unanimously.

Operator License Application #4 for Kimberly R. Lee was presented. Alderson Bauer moved, seconded by Alderson Boyd to table the application. Upon vote, motion carried unanimously.

Operator License Application #6 for Kyle A. McCool was presented. Alderson Bauer moved, seconded by Alderson Boyd to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderson Bauer moved, seconded by Alderson Raasch to close the meeting. Upon vote, motion carried unanimously. Alderson Bauer moved, seconded by Alderson Raasch to table applicant #6 until there is a resolution to his pending charges. Upon vote, motion carried unanimously.

Operator License Application #7 for Jesse M. McOwen was presented. Alderson Bauer moved, seconded by Alderson Raasch to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderson Bauer moved, seconded by Alderson Raasch to close the meeting. Upon vote, motion carried unanimously.

Operator License #13 for Billie Jo Sonnenberg was presented. Alderson Bauer moved, seconded by Alderson Raasch to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderson Bauer moved, seconded by Alderson Raasch to close the meeting. Upon vote, motion carried unanimously.

Alderson Bauer moved, seconded by Alderson Raasch to approve Operator License Applications #1-3, 5, and 7-13. Upon vote, motion carried unanimously.

5. Application for a Class "B" Beer and "Class B" Liquor License for Buddha's Still, 363 Main Ave., De Pere, WI submitted by Mary Besaw, 3412 Clay Street, Green Bay, WI 54301.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderson
SECONDER:	James Boyd, Alderson
AYES:	Kevin Bauer, James Boyd, Dean Raasch

6. Application for a 6 month Class "B" Beer Liquor License for Deacon Hockey, 1450 Fort Howard Ave., De Pere, WI 54115. Submitted by De Pere Deacons Hockey Team, Inc., Agent: David E. Lepp, 1403 Quinnette Ln., De Pere, WI 54115.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Kevin Bauer, James Boyd, Dean Raasch

7. Adjournment. Alderperson Bauer moved, seconded by Alderperson Raasch to adjourn the meeting at 7:14 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: November 18, 2014
DEPARTMENT: City Clerk-Treasurer
FROM: Vicki Scray
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 11-18-14 Operator List (PDF)

CITY OF DE PERE - NOVEMBER 18, 2014

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	LEE, KIMBERLY R.	300 ST. FRANCIS DR.	GREEN BAY	WI	54301
2	WINDORSKI, TRISTA J.	1687 DECKNER AVENUE #6	GREEN BAY	WI	54302
New Operator License Applications for the 2014-2016 Licensing Period					
1	DEGRAND, DEREK, J.	487 SUPERIOR RD.	GREEN BAY	WI	54311
2	DEHART, SAMANTHA R.	1975 RIDGEWAY DR., #15	DE PERE	WI	54115
3	GUTSCH, MEGAN J.	1315 MEADOW VIEW LN.	DE PERE	WI	54115
4	JACOBSON, DOUGLAS L.	1358 LAWE ST.	GREEN BAY	WI	54302
5	JENSS, CRYSTAL, J.	300 S. CHESTNUT ST.	GREEN BAY	WI	54303
6	LARSON, BRIANNA C.	1427 RUSK ST.	DE PERE	WI	54115
7	LUEDEMAN, CASSANDRA M.	5012 CTY. RD. R	DENMARK	WI	54208
8	MARTIN, BELINDA K.	715 MORRIS ST.	DE PERE	WI	54115
9	NEUGENT, REBECCA L.	1929 BUNKER HILL CT.	DE PERE	WI	54115
10	PUES, SAMANTHA J.	W7051 WILLOW RD.	SHIOCTON	WI	54170
11	RUELLE, KATIE E.	600 GRAY ST.	GREEN BAY	WI	54303
12	WETTEMAN, COURTNEY	1171 GRANT ST.	DE PERE	WI	54115

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: November 18, 2014

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for a Class "B" Beer and "Class B" Liquor License for 101 Restaurant, 101 Fort Howard Ave., De Pere submitted by De Cleene-Zellner LLC c/o Jay De Cleene, Agent: Greg De Cleene, 236 Crestview, De Pere, WI 54115.*

ATTACHMENTS:

- 101 APP FOR 11-18-14 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning Nov. 19 20 14 ;
ending June 30 20 15TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } De Pere
☒ City of }County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):

DeClerne-Zeller LLC c/o Jay DeClerne
An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Greg DeClerne</u>	<u>236 Crestview</u>	<u>De Pere 54115</u>
Vice President/Member	<u>Ann DeClerne</u>	<u>236 Crestview</u>	<u>De Pere 54115</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>Greg DeClerne</u>	<u>236 Crestview</u>	<u>De Pere 54115</u>
Directors/Managers			

3. Trade Name 101 Restaurant Business Phone Number _____
4. Address of Premises 101 Fort Howard Ave Post Office & Zip Code De Pere 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☒ Yes ☐ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 3rd, 2nd, 1st floor, patio area, Basement
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? Pomedores
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 31 day of October 20 14 at De Pere, WI
Kevin L. Brown (Clerk/Notary Public)
Greg DeClerne (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Ann DeClerne (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
My commission expires 12-16-17
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-31-14</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk & Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: November 18, 2014

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for a Temporary Class "B" Retailer's License for Trivia Night submitted by Our Lady of Lourdes, 1305 Lourdes Ave., De Pere, WI 54115.

ATTACHMENTS:

- TEMP B FOR 11-18-14 (PDF)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 - Pd # 97957 11-7-14 Application Date: 11/03/2014

☐ Town ☐ Village ☒ City of DePere, WI County of Brown

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 01/23/2015 and ending 01/23/2015 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☐ Bona fide Club ☒ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Our Lady of Lourdes Site Advisory Council

(b) Address 1305 Lourdes Avenue, DePere, WI 54115

(Street)

☐ Town ☐ Village ☒ City

(c) Date organized 07/01/2011

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Joel H. Jansen, 1093 Hoks Ridge Lane, DePere, WI 54115

Vice President Lori Frigo, 2449 Skyline Oaks Dr., DePere, WI 54115

Secretary Robert Decker, 3155 Liberty Bell Rd, Green Bay, WI 54313

Treasurer Chris Steier, 1605 Lost Dauphin Rd., DePere, WI 54115

(g) Name and address of manager or person in charge of affair:

Joel H. Jansen, 1093 Hoks Ridge Lane, DePere, WI 54115

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1305 Lourdes Ave, DePere, WI 54115

(b) Lot Block

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: The Trivia Night fundraising event is held in the school gym.

3. NAME OF EVENT

(a) List name of the event Trivia Night

(b) Dates of event January 23, 2015

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Our Lady of Lourdes SAC

(Name of Organization)

Officer (Signature/date)

Officer CHA M. J. 11-4-14 (Signature/date)

Officer (Signature/date)

Officer Joel H. Jansen 11/4/2014 (Signature/date)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.