



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Revised Agenda

Wednesday, November 18, 2020

6:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **November 18, 2020** at **6:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/DePere>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://deperewi.com/>.

I. Call to Order

1. Roll Call

II. Action Items

1. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the October 15, 2020 Meeting.
2. Consideration and Possible action on Eagle Scout request to install equipment at Dog Park.
3. Consideration and possible action on the exterior design of the Voyageur Multi-Use Facility.
4. Approve Request to Donate Five (5) Family Pool Memberships for 2021 Special Events and Programming
5. Consideration and Possible Action to Approve the Brown County Fairgrounds Master Plan Update.
6. APPROVE MIDWEST ATHLETIC FIELDS LLC. AS CONTACTOR FOR VFW SOFTBALL FIELD RENOVATION PROJECT
7. Aquatic Annual Report

III. Staff Updates

1. Status update on the VFW Aquatic Facility.

2. Status update on the Legion Restroom Building construction.

IV. Future Agenda Items

V. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members
Alderspersons
Mayor James Boyd
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Marty Kosobucki
Carey Danen, City Clerk
City Hall 1st and 2nd Floor
Ben Villaruel, De Pere School District
Dennis Krueger, WDP High School
District
Matt Kriese, Brown County Parks
Department
Jason Hale, Somerville
Jeremy Weller

De Pere Youth Hockey
De Pere Select Soccer
De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
De Pere Girls Softball
Christopher Soquet, Teen Advisor

Lydia McMorrow, Teen Advisor

Rustin Schwandt, Somerville

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

***All items marked with an asterisk will be forwarded to the Common Council.**



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Grace Lahtela

SUBJECT: Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the October 15, 2020 Meeting.

ATTACHMENTS:

- Draft Minutes 10-15-2020 (PDF)



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Thursday, October 15, 2020

6:30 PM

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Casey Nelson	Aldersperson	Present	
Melissa Thiel Collar	Board Member	Present	
Ryan Jennings	Board Member	Present	
Rick Klinkenberg	Board Member	Present	
Amy Chandik Kunding	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Randy Soquet	Board Member	Present	
Lydia McMorro	Teen Advisor	Absent	
Christopher Soquet	Teen Advisor	Present	

Others present include: Marty Kosobucki, Director of Parks, Recreation and Forestry; John McDonald, Recreation Supervisor; Grace Lahtela, Administrative Assistant; and Jason Hale and Rustin Schwandt from Somerville.

II. Action Items

1. Approve Board of Park Commissioners Minutes from the September 17, 2020 Meeting.

Melissa Thiel-Collar moved to approve the minutes from the September 17, 2020 Board of Park Commissioners meeting, seconded by Aldersperson Chandik-Kunding. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Thiel Collar, Board Member
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunding, Raasch, Soquet

2. Recommendation and Possible Action to Approve 2020 Brown County Ice Management Financial Statements.

Ryan Jennings moved to approve the 2020 Brown County Ice Management financial statements, seconded by Aldersperson Chandik-Kunding.

Marty Kosobucki, Director of Parks, Recreation and Forestry, explained that it has been a rough year for Brown County Ice Management. Due to COVID hitting at the end of their fiscal year, the financials are not as good as they would have liked.

Upon vote, the above motion was approved unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Amy Chandik Kunding, Aldersperson
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunding, Raasch, Soquet

3. Recommendation and Possible Action to Cancel the Adult Basketball League for 2020-2021 season.

Alderson Nelson moved to approve cancelling the adult basketball league for the 2020-2021 season, seconded by Randy Soquet.

Discussion followed.

Alderson Raasch questioned if there is any interest from people to play this year and is it possible to start in January.

Marty Kosobucki, Director of Parks, Recreation and Forestry, explained that postponing the league is an option; however, to get staff secured and the program coordinated to start in January, we would need an answer from the schools by the middle to end of November if the gyms would be available. Seeing what is going on in the schools with COVID, Marty does not think there will be a definite answer from the schools by November.

John McDonald, Recreation Supervisor explained that the league usually has 48 teams, 24 teams at each school. There are 21 teams registered, with 3 additional registrations submitted, but are being held until a decision is made tonight. Currently, half the staff needed to run the league is committed to returning, so additional staff would need to be hired.

Alderson Raasch questioned with only half of the teams currently registered, and with the West De Pere schools going back in session, is it possible of only holding the league on the west side? Even though there is currently a spike in COVID, he feels the opportunity for people to play should be left open and waiting until the November meeting to decide to cancel the season would be a better option.

Alderson Nelson communicated that basketball is a high risk activity for spreading COVID. The schools focus is, and should be, keeping the schools open for the students, not for rec basketball to enter. He is in favor of cancelling the season.

Melissa Thiel-Collar agrees with Alderson Nelson. She realizes the importance of activity for both kids and adults, but the priority should be getting kids back into the schools. With all the cleaning necessary for the schools, rec basketball should not be a priority.

John McDonald, Recreation Supervisor, explained that the Recreation Basketball League operates on Wednesday evening from 6:30 pm – 10:00 pm. The areas that are used were the last to be cleaned and prior to COVID, the league was allowed to use the showers.

Randy Soquet questioned if the schools have asked about the possibility of a delayed start.

Alderson Nelson clarified that staff recommendation is to cancel the season.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that staff recommendation is to cancel the season; with the biggest reason being the likelihood of getting into the schools is minimal.

Upon vote, the motion to cancel the adult basketball league for the 2020-2021 season passed with a 6-1 vote, with Alderson Raasch voting no.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Casey Nelson, Alderson
SECONDER:	Randy Soquet, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunderling, Soquet
NAYS:	Dean Raasch

4. Consideration and Possible Action on Selection of the Voyageur Park Multi-Use Facility Interior Layout and Design.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that Somerville provided four options for the interior layout in the multi-use facility at Voyageur Park. Staff reviewed all four options and comments on each are submitted in the agenda packet

for review. Staff felt that option 1 had potential if the patio was shifted to the north side of the building and have the building blend in better with the shape of the bowl. Also, the kitchen area could be downsized. Staff felt that option 2 was a good option if the building was flipped. It would then utilize the bowl, there would be a patio overlooking the river, and again the kitchen could be downsized to allow for more seating area inside the building. Staff did not like option 3. It is very elongated and there is no viewing area overlooking the river. Staff felt that option 4 has potential. It is very symmetrical and is the design that is most similar to the original design that was submitted to the park board. A detailed discussion of all four options followed.

After the detailed discussion, the park board agreed that option 2 and option 4 were the drawings that had the most potential.

Jason Hale from Somerville was able to flip the diagram for option 2, giving the park board a visual of what was originally suggested. Jason commented that option 2 allows for a good north view of river from covered seating area and patio, and with option 4 it is not as good. Also, option 4 has a long and narrow inside seating area with less versatility in seating options.

Alderson Chandik-Kundinger stated that she likes option 2. It provides good views of the river, playground, and bowl, along with providing greater versatility in seating options.

Jason Hale from Somerville explained that once a design option is determined, the grade from the back of the building to the existing walk will need to be reviewed. The existing walk may need to be extended. Also, either design could lead to the esthetics of what was brought forward in the surveys.

Alderson Chandik-Kundinger made a motion to accept design option 2, with a mirrored image option layout than what was provided in the agenda packet for the interior layout and design for the Voyageur Park multi-use building, seconded by Randy Soquet.

A detailed discussion regarding the kitchen area followed.

Upon vote, the above motion of approving option 2 for the interior layout and design of the Voyageur Park multi-use building passed unanimously.

Jason Hale explained that 3D plans and renderings should be ready for the November meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kundinger, Alderson
SECONDER:	Randy Soquet, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kundinger, Raasch, Soquet

5. Consideration and Possible Action to Approve Change in Fencing Materials for VFW Aquatic Facility.

Alderson Raasch moved to approve changing the fencing materials from the vinyl wrapped fencing to the standard galvanized fencing, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Ryan Jennings, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kundinger, Raasch, Soquet

6. Consideration and Possible Action to Change Pool Membership Policy of Charging for Additional Family Members Above a Family of Five.*

Marty Kosobucki, Director of Parks, Recreation and Forestry explained the data provided regarding family season passes. He explained that with blended families today, it makes it difficult to determine who should be included in a family pass.

Ryan Jennings questioned the number of family passes sold per year.

John McDonald, Recreation Supervisor stated that in 2019, with only Legion Pool open, 401 family passes were sold; in 2018 629 family passes were sold; in 2017 there were 669 family passes sold, and in 2016 there were 689 family passes sold. Also, family passes do include children over 18, allowing for college kids living at home in the summer to be included.

Discussion followed.

Alderson Raasch made a motion to keep the family pool membership policy the same, seconded by Melissa Thiel-Collar.

Ryan Jennings stated he would like to see the family size increased from five to six, but understands the difficulty it would be for staff and feels that ensuring proof of residency for family size needs to be established.

Upon vote, the above motion to keep the family pool membership policy is the same passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Melissa Thiel Collar, Board Member
AYES:	Nelson, Thiel Collar, Jennings, Klinkenberg, Kunderinger, Raasch, Soquet

III. Staff Updates

1. Donation from De Pere Baseball to Improve Gandrud Field at Southwest Park.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that De Pere Baseball has offered to do some work at Gandrud Field at Southwest Park. Usually this donation would come to Park Board for approval first; however, there is a new president of De Pere Baseball and he was not aware of the rules regarding donations. Due to timing issues with the improvements, the donation went directly to Common Council for approval and is an update for the Park Board.

RESULT:	DISCUSSED
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2. Staff update on status of 2021 Budget Proposal.

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the budget workshop was last night. There were no significant changes to the operational budget during the workshop; however, many capital projects were eliminated. The VFW tennis courts project was planned to be eliminated, however to keep the project in the budget, one truck and a roofing project were eliminated.

RESULT:	DISCUSSED
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3. Status Report on the Progress of Legion Restroom Building.

Marty Kosobucki, Director of Parks, Recreation and Forestry commented that there have been a couple of minor change orders with the Legion Park restroom building and the construction should pick back up next week.

RESULT:	DISCUSSED
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4. Staff Update on Progress of VFW Aquatic Facility.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there is a Facebook live video that is being done every two weeks. These videos keep everyone informed of the progress being made at the pool. Since the last update, the trusses are being placed on the bath house and by the end of the week the roofing should start. Alderperson Raasch questioned if there was any other access to the videos other than Facebook.

Marty Kosobucki explained that the Park Board could get a live tour anytime; the only stipulation is the contractor needs to be onsite during the tour.

RESULT:	DISCUSSED
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IV. Future Agenda Items

None

V. Adjournment

Alderperson Chandik-Kundinger moved to adjourn the meeting at 8:10 pm, seconded by Alderperson Nelson. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

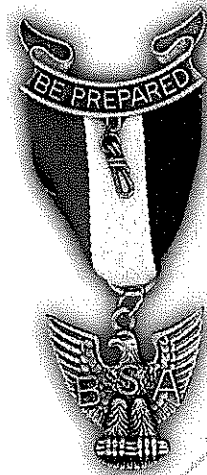
SUBJECT: Consideration and Possible action on Eagle Scout request to install equipment at Dog Park.

An Eagle Scout, Jeremy Weller, would like to build and install hurdles and hoops at the dog park. The play/workout equipment would be patterned after commercially available equipment. Jeremy would work closely with the Parks Department on the construction and placement with a goal of Spring/Summer 2021.

Staff have reviewed the request and in support of Mr. Weller's efforts.

ATTACHMENTS:

- Eagle Scout project 11-12-20 (PDF)



Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name Jeremy Thomas Weller Jr.

Eagle Scout Service Project Name Build and Install Hurdles and Hoops at Dog Park

Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) The project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.

Instructions for Preparing Your Proposal

Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

1. ***It provides sufficient opportunity to meet the Eagle Scout service project requirement.*** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
2. ***It appears to be feasible.*** You must show the project is realistic for you to carry out.
3. ***Safety issues will be addressed.*** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
4. ***Action steps for further detailed planning are included.*** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
5. ***You are on the right track with a reasonable chance for a positive experience.***

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the *beginnings* of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

Consider also, that if you submit your proposal too close to your 18th birthday, it may not be approved in time to finish planning and executing the project.

Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

Next Step: Your Project Plan

Once your proposal is approved, you are ***strongly encouraged*** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to one another. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate

Name: Jeremy Thomas Weller Jr.		Birth date: 01/31/04	
Email address: jeremyjr2004@gmail.com		BSA PID number*: 127827573	
Address: 1090 Blackberry Winter Lane	City: De Pere	State: WI	Zip: 54115
Preferred telephone(s): (920) 413-8062		Life board of review date: 10/9/18	

* BSA PID No., found on the BSA membership card

Current Unit Information

Check one: ☒ Troop ☐ Crew ☐ Ship	Unit Number: 1039
Name of District: Voyageur	Name of Council: Bay Lakes

Unit Leader Check one: ☒ Scoutmaster ☐ Crew Advisor ☐ Skipper

Name: Jesse Zastrow		Preferred telephone(s): 920-639-5858	
Address: 1668 Silhouette Lane	City: De Pere	State: WI	Zip: 54115
Email address: jesse.jslc@gmail.com			

Unit Committee Chair

Name: John Techmeier		Preferred telephone(s): 920-360-1597	
Address: 335 Cross Gate Ln	City: De Pere	State: WI	Zip: 54115
Email address: jtechmeier@yahoo.com			

Unit Advancement Coordinator (If your unit has one)

Name: Kari Jensen		Preferred telephone(s): 920-655-2652	
Address: 2082 Lost Dauphin Rd	City: De Pere	State: WI	Zip: 54115
Email address: junkbox2082@sbcglobal.net			

Project Beneficiary (Name of religious institution, school, or community)

Name: City Of De Pere		Preferred telephone(s): 920-339-4050	
Address: 335 S Broadway	City: De Pere	State: WI	Zip: 54115
Email address:			

Project Beneficiary Representative (Name of contact person for the project beneficiary)

Name: Don Melichar		Preferred telephone(s): 920-339-8362	
Address: 925 S Sixth St	City: De Pere	State: WI	Zip: 54115
Email address: dmelichar@mail.de-pere.org			

Your Council Service Center

Contact name: Center for Scouting		Preferred telephone(s): 920-734-5705	
Address: 2555 Northern Rd	City: Appleton	State: WI	Zip: 54912

Council or District Project Approval Representative

(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

Name: Amy Albers		Preferred telephone(s):	
Address: 1115 Rockwell Rd	City: Green Bay	State: WI	Zip: 54313
Email address: ScouterAmyAlbers@gmail.com			

Project Coach (Your council or district project approval representative may help you learn who this will be.)

Name: John Techmeier		Preferred telephone(s): 920-360-1597	
Address: 335 Cross Gate Ln	City: De Pere	State: WI	Zip: 54115
Email address: jtechmeier@yahoo.com			

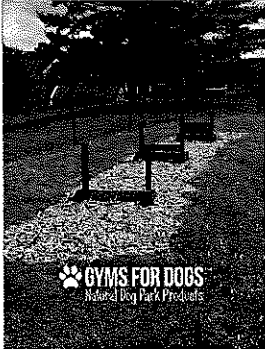
Project Description and Benefit

Briefly describe your project.

We will be building and installing obstacles at the De Pere Dog Park. The obstacles we plan to install are hurdles and dog agility hoops. We will build 3 hurdles, each time increasing the jump height by about 5.5 inches. Then we will build 2 dog agility hoops. All of the obstacles will be sunk in concrete, painted, and layered in polyacrylic for longevity. And finally the whole obstacle area will be mulched.

Attach sketches or "before" photographs if these will help others visualize the project.

Please click below to add images (JPEG, JPG, BMP, GIF, TIF, PNG, etc.)



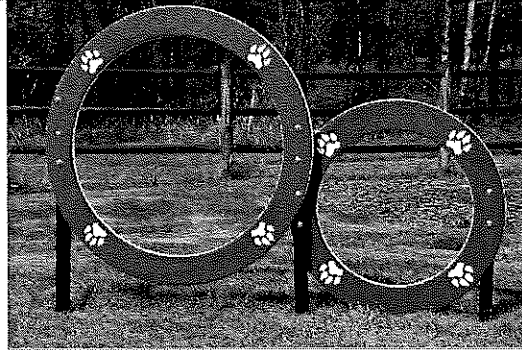
Click above box to add an image. Click here to add an image caption.



Click above box to add an image. Click here to add an image caption.



Click above box to add an image. Click here to add an image caption.



Click above box to add an image. Click here to add an image caption.

Tell how your project will be helpful to the beneficiary. Why is it needed?

The project will be beneficial because the dog park that we will be building at only has one obstacle and there is plenty of space for more attractions. Also the project will bring more entertainment and options for the dogs, which in turn will bring more appeal to the dog park.

When do you plan to begin carrying out your project? Will begin directly after approval from BSA

When do you think your project will be completed? Construct during winter and installation in spring, so April or May

Giving Leadership

Approximately how many people will be needed to help on your project? Around 8 people

Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

I will recruit my workers through emails and through meetings. I will send emails outlining my project and what will be made or installed during that day. Also I will go to meetings to find any willing scouts that would help and then follow up with an email describing the project.

What do you think will be most difficult about leading them?

I think the most difficult part about leading my workers will be maintaining confidence and control during setbacks and being prepared to take another route if the project doesn't go as planned.

Materials

Materials are things that become part of the finished project, such as lumber, nails, and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, include basic dimensions such as 2 x 4 or 4 x 4.

We will need lumber (3-4x4x10, 6-5/4x6x3, 5-2x4), mulch (which is provided), 12 bags of quikrete, 4 fiberglass hoops, 24 post bolts, pack of lock washers, 24 truss head bolt binding barrel, 24 carriage bolts, 8 threaded U-Clamps, Disc retainer nuts, 4 bags of gravel, 1 quart of polycrylic coating, and 2 quarts of exterior paint.

Supplies

Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies, and garbage bags.

What kinds of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

Will provide food and refreshments. We will need garbage bags.

Tools

Include tools, and also equipment, that will be borrowed, rented, or purchased.

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

We will need a hammer, drills, drill bits, paint brushes, auger, safety glasses, gloves, shovels, wheel barrow, rakes, sander, and wrench.

Other Needs

Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc.

What other needs do you think you might encounter?

We will need to rent an auger to dig the holes for obstacles.

Permits and Permissions

Note that property owners should obtain and pay for permits.

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

The permissions that I will need to secure will be from the City of De Pere Parks and Recreation department, which I will be able to obtain by presenting my project to the Park Board.

Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated material, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter estimated expenses below: (Include sales tax if applicable)		Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.
Materials:	\$435.00	I will present my project to numerous non-profits like the Freemasons, Knights of Columbus, or VFW, and possibly other local businesses or organizations, and allow them to determine if my project is worth of sponsoring or donating to.
Supplies:	\$0.00	
Tools:	\$0.00	
Other:	\$65.00	
Total costs:	\$500.00	

Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution, and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient.

1.	I will complete my final plan and outline.
2.	I will then fundraise and purchase all supplies and materials.
3.	Next, I will organize workdays, including places, supplies and materials needed, and workers.
4.	Will prepare the site and makes any necessary changes.
5.	Execute the workdays for building the obstacles. Report the workdays.
6.	Plan and schedule installation days.
7.	Prep the site and make any changes, then execute installation days.
8.	Report the installation days.

9. Finish all other reports and finish Eagle Scout Project.

Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

We will transport the materials, supplies, tools, and helpers via car. We will take multiple cars with adults driving. If the obstacles do not fit in the car, we will borrow a trailer to transport them.

Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns you and your helpers should be aware of.

We will have a safety briefing before each workday!

Some safety concerns and how to prevent are the following:

- Cuts- Wearing gloves and protective clothing, being smart around sharp tools
- Items in eye- Wear protective eye wear,
- Broken bones- be careful with items,
- Irritation and inhalation from paint fumes- Having a well ventilated room while using paints, and wearing masks
- Splinters- Wearing gloves and protective clothing, handling wood carefully
- Dehydration- Have plenty of water and don't get too exhausted
- Heat stroke- Also drinking lots of water, taking breaks, and have shaded areas available
- Blisters- Keep body dry and wear good socks and shoes
- Possible chemical burns from concrete mix- Wear protective clothing

If anything deviates from or comes up that is not discussed and listed above, I will assess how severe the issue is. Depending how severe the issue is, will determine continuation or ceasing of the project/workday.

Finally if anyone is hurt we will immediately respond however is needed for the injury, maybe it is just a small cut and we will only need a first aid kit, or the injury could be a finger cut off and we need to call the ambulance. There will be a first aid kit, a cellphone for emergencies, and most likely someone trained in first responding.

Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example "Complete a more detailed set of drawings."

- Meet with Beneficiary to discuss further steps
- Meet with Eagle Coach to discuss further steps
- Find more references to help workers visualize better
- Visit businesses and stores for fundraising
- Present project to non-profits, like the Knights of Columbus or Free Masons



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

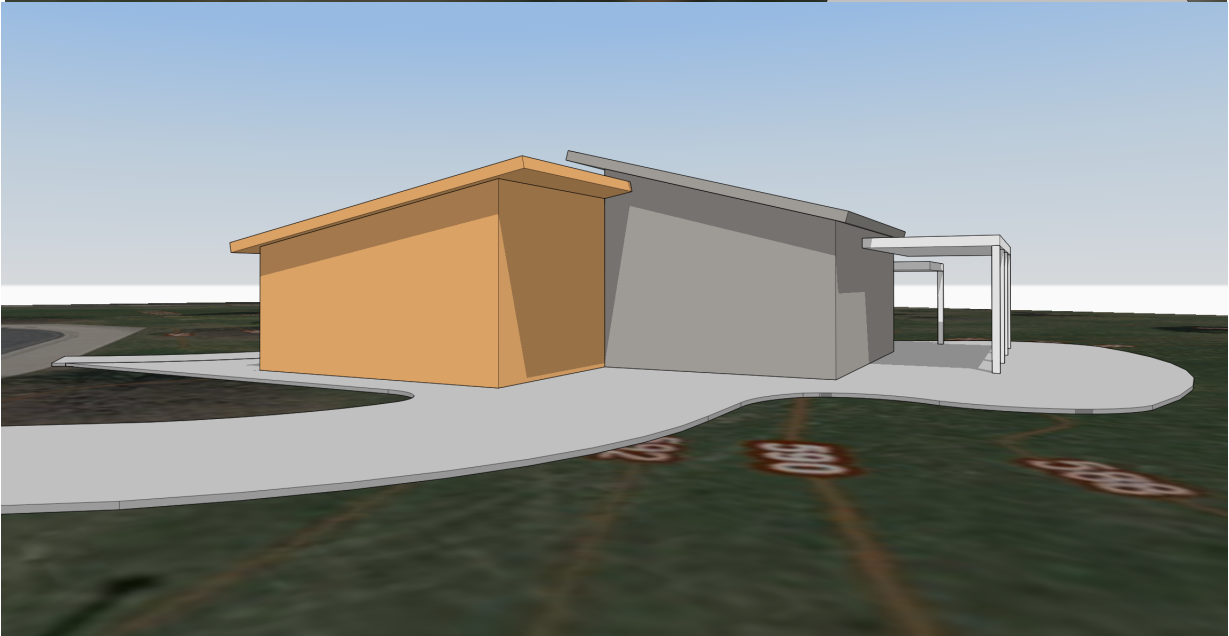
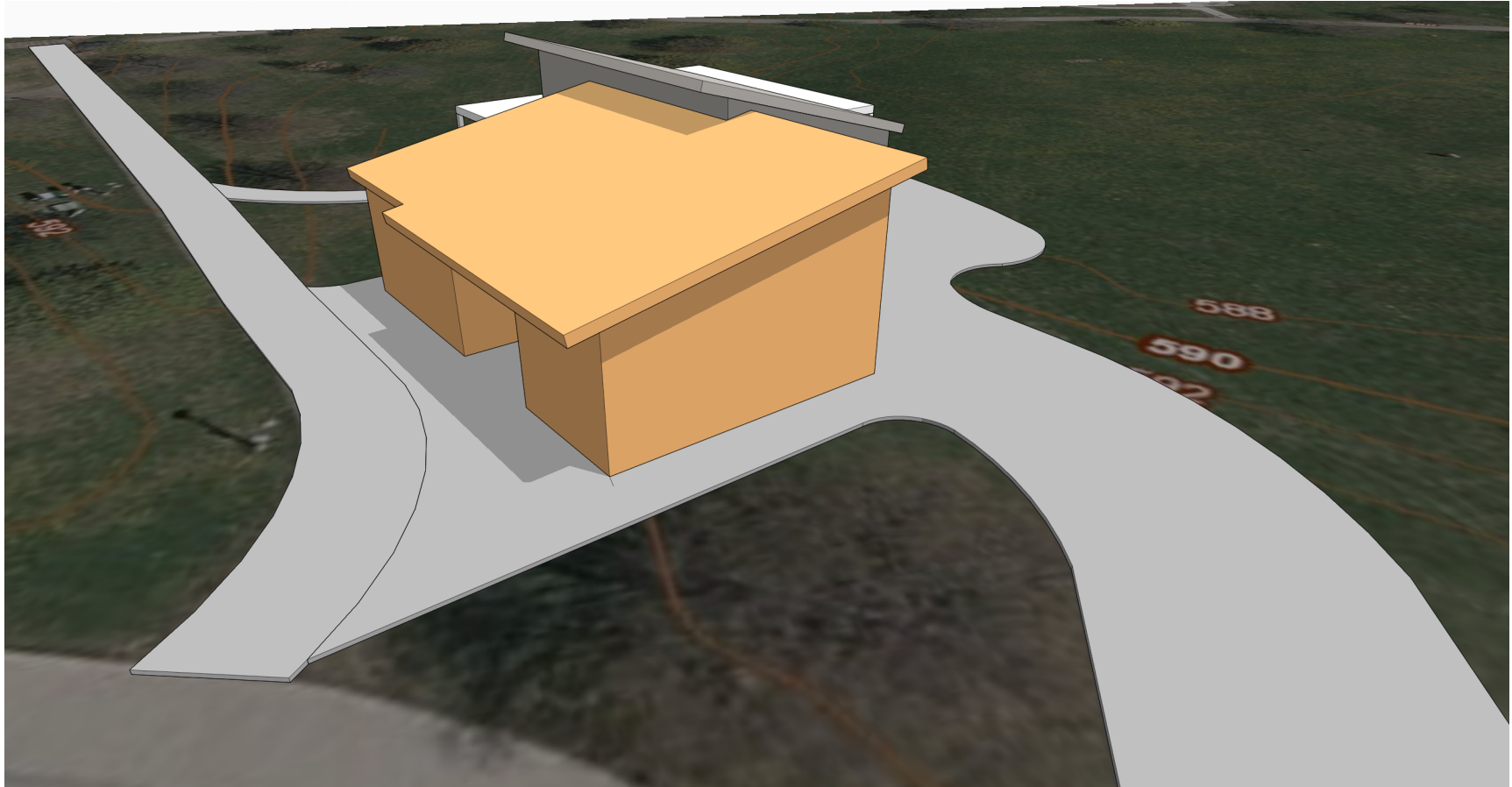
FROM: Marty Kosobucki

SUBJECT: Consideration and possible action on the exterior design of the Voyageur Multi-Use Facility.

Our consultants have submitted a preliminary concept and idea for the exterior of the multi-use facility at Voyageur Park. The submittal you have in your packet is very basic and our consultants are working on a more detailed model that will be submitted and shown at our meeting. Our goal needs to have the Park Board approve the exterior design concept so Somerville can work on completing the final designs.

ATTACHMENTS:

- MASSING_UPDATE (PDF)





City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: John McDonald

SUBJECT: Approve Request to Donate Five (5) Family Pool Memberships for 2021 Specail Events and Programming

Staff is recommending the City approve the donation of five (5) Family Pool passes to the department to use for 2021 special events and programming. Staff is planning events and programs to battle the Covid pandemic issue with people feeling isolated. We believe promoting such prizes will help gain attention and interest in these programs. Some special events/programs we are working on developing include a Snowman competition and Virtual COVID-19 to 5K Run/Walk.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consideration and Possible Action to Approve the Brown County Fairgrounds Master Plan Update.

Brown County is starting their updates to the Fairgrounds property. In order for the updates to be in line with the Master Plan it needs to have some minor updates approved. Included in your packet is information on the Master Plan and the revisions/updates to the Master Plan. Staff have reviewed the updates and believe they are in-line with our vision as well.

ATTACHMENTS:

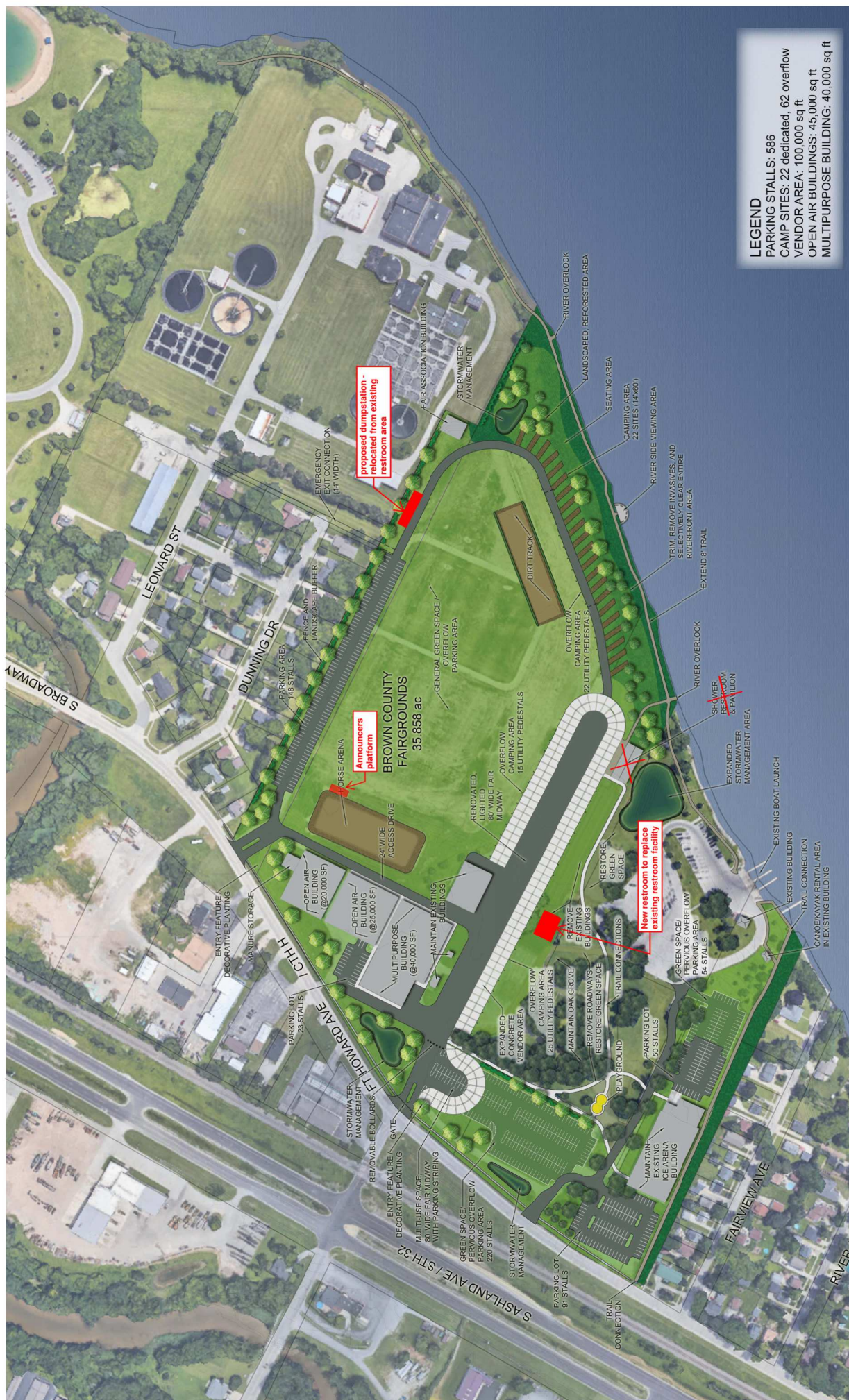
- 2020-07-21 BC-Fairgrounds-PDD Drawings - Master Plan Sheet (PDF)



BROWN COUNTY FAIRGROUNDS

FAIRGROUNDS MASTER PLAN ■ MASTER PLAN
1500 FORT HOWARD AVE ■ DE PERE, WI 54115

REVISED MASTER PLAN: JULY 21, 2020





City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: John McDonald

SUBJECT: APPROVE MIDWEST ATHLETIC FIELDS LLC. AS
CONTACTOR FOR VFW SOFTBALL FIELD RENOVATION
PROJECT

Staff is recommending the approval of Midwest Athletics as contractor for the VFW Softball Field Renovation project at \$37,520. The project received two (2) total bids. McDonald's LLC. submitted \$62,509 for the project. The approved project amount is \$50,000.

Staff is also noting that Midwest Athletics does not include any scope of work for fencing. Staff is in process of finding quotes for the fencing work.

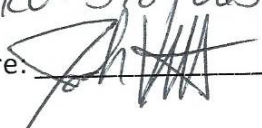
Respectfully,

John McDonald

ATTACHMENTS:

- Midwest Athletic Fields LLC VFW Softball Field Fee Schedule 10212020 (PDF)
- VFW Field Renovation Request for Proposals (PDF)
- McDonald Services LLC (PDF)

Proposed Fee Schedule

Company Name: Midwest Athletic Fields LLCCompany Representative: Josh VietCompany Address: 323 William St PO Box 76 Watertown, WI 53094Phone: 920-378-0650Email: josh@midwestaf.comSignature: 

Item	Fee
VFW Softball Field Renovation	
Removal and disposal of current diamond mix	\$ 4,200
Edging and diamond expansion	\$ 4,800
Installation and grading of new diamond material	\$ 28,520
Subtotal of all Fees	\$ 37,520
Total Fee	\$ 37,520

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost

Request for Proposals

for

VFW Softball Field Renovation



Project Summary

The City of De Pere is seeking proposals from experienced contractors to complete the renovation of the Softball Field at VFW Park in De Pere, Wisconsin. VFW Park is located at 730 Grant Street on the west side of De Pere. The City is looking for a contractor with a proven track record of working on and/or renovating softball/baseball diamonds.

Over the past 20 years, field mix has been intermittently filled in to account for weather and drainage issues. In spring of 2019 a safety analysis of VFW Softball Field Complex was conducted and it was determined that the field had only a year or two left before it was deemed unplayable.

The softball field consists of the entire infield and up to eight feet (8') of the outfield that is to be pulled back, then brought back four feet (4') and graded to match the infield. The project also includes the refurbishment of the fence post along both dug outs and back stops.

The City's Engineering Department has completed the survey work to give a starting point for contractors. A copy of the architectural grading and surfaces that are to be used for this project are included in this packet of information.

Scope of Services

The work under this proposal includes:

- 1) Removal of current diamond material. Removed diamond material will be kept under the ownership of the City of De Pere. Diamond material will need to be delivered to the City of De Pere Compost site.
- 2) Stake and laser grade field for preparation of new diamond mix.
- 3) Install Quick Pitch mix based on grading plan providing by the City. (AutoCAD file included with RFP)
- 4) Home Plate - Under quick pitch mix using a six foot (6') diameter; from center of home plate; install a clay base three (3 inches thick).
- 5) Pitcher's Mound – Under quick pitch mix using an eight foot (8') by four foot (4') rectangle in front of the pitcher's mound; install a clay base three (3") thick.
- 6) Dig out all edges along fence to match City's grading plan.
- 7) Chip away concrete of chain link fence posts that have exposed concrete and matching to grade of field and grading plan.
- 8) If the project is completed in 2020 or Spring of 2021 (March – May), edge back the arc of the infield back 8 feet (8') towards the outfield from current arch location; bring grass back four feet (4') towards infield to remove the lip. This is to be done by sod cutting the grass one and one quarter inches (1 ¼") thick and replacing it after it has been regraded to the appropriate elevation. If the project is completed in September – December of 2021, as standard thin cut will be used.
- 9) Install, new home plate, pitching runners and base anchors using the following product specifications:
 - a) Home Plate: Champro SAV-A-LEG HOME PLATE. (B031)
 - b) 1st Base: Champro; In Ground Double First Base (B004)
 - c) 2nd & 3rd Base: Champro; 15" X 15" X 3" MOLDED PRO STYLE BASE
 - d) Pitching Rubber: Champro; 3-Spike Pitchers Rubber (B040-B041)
 - e) Ground Anchors: Champro; GROUND ANCHOR (FOR B001, B002, B003, B004, B071, B072, B073)
- 10) Highlight and make owner aware of any concerns with the cost opinion, site, or conceptual design.

City Responsibilities

The City will be actively involved with all aspects of the project but the following list is various items of responsibility:

- 1) Provide access to any and all plans and/or information regarding the park and construction site.
- 2) Provide AutoCAD file showing grading plan for diamond.

Scheduling

The Board of Park Commissioners will look to recommend a contract at the November 19th meeting. The successful contractor will then be forwarded to the Common Council Meeting at the December 1st meeting. If approved, the selected contractor could not start until December 2nd.

Insurance

The contractor shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

- 1) Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.
- 2) Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
- 3) Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
- 4) Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

Proof of Insurance

The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

Proposal Submittals

Proposals can be submitted either by paper copy or via email to John McDonald, Recreation Supervisor and should be clearly marked Indicating: **VFW Softball Renovation Construction Proposal**.

Proposals must be submitted to our office by **October 30, 2020 at 3:00 pm** at the following location:

De Pere Community Center
C/O: John McDonald
600 Grant Street
De Pere, WI 54115
jmcdonald@deperewi.gov

With the current COVID-19 restrictions, the Community Center is closed for access. Bids can be dropped in the drop box on the upper level parking lot, or contact 920-339-4066 to schedule an appointment.

Delivery

The deliverables for this project include the following:

- 1) Provide summary of company and personnel to work on this project.
- 2) Provide understanding of the project and how project will be accomplished.
- 3) Summary of similar work and references.
- 4) Provide Proposed Fee Schedule.
- 5) Provide a timeline of events to include (but not limited to) kick off meeting, mobilization, and construction completion schedule

Additional Information:

- 1) A sample Consultant Agreement the City uses is included.
- 2) AutoCAD technical design of Softball Diamond Grading Surfaces of VFW Softball Field with project notes

City Contact Information

Questions related to this RFP should be directed to:

John McDonald
De Pere Community Center
600 Grant Street
De Pere, WI 54115
920-339-4066
jmcdonald@deperewi.gov

Proposed Fee Schedule

Company Name: _____

Company Representative: _____

Company Address: _____

Phone: _____

Email: _____

Signature: _____

Item	Fee
VFW Softball Field Renovation	
Removal and disposal of current diamond mix	\$
Edging and diamond expansion	\$
Installation and grading of new diamond material	\$
Subtotal of all Fees	\$
Total Fee	\$

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost

**AGREEMENT FOR SERVICES BETWEEN THE
CITY OF DE PERE AND (CONSULTANT NAME)
(Project Name)**

THIS AGREEMENT, made and entered into this ____ day of _____, 2018,
by and between the City of De Pere, Wisconsin, ("City"), and _____
_____, ("Consultant").

WITNESSETH

~~WHEREAS, the City is in need of _____ (project description)~~
_____; and

WHEREAS, the Consultant has available and offers to provide personnel and facilities necessary to accomplish the work within the required time.

NOW THEREFORE, City and Consultant agree as follows:

I. DESCRIPTION OF PROJECT _____

The project is as described in the (date) City Request for Proposals (Exhibit A) and Consultant's Proposal thereto dated (date) (Exhibit B), both of which are attached hereto and incorporated by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail.

If, during the course of performing the work, City and Consultant agree that it is necessary to make changes in the project as described in the exhibits, such changes will be incorporated into this Agreement only by written amendment, signed by the parties.

II. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform those services described Exhibits A and B. Any change to the scope of services as identified therein shall be defined in writing and authorized by both parties prior to performing such work. Such writing shall include the scope of work to be done, schedule for commencing and completing the work and the basis for compensation for such work.

III. SCOPE OF CITY SERVICES

City agrees to provide the Consultant items such as existing plans, standard specifications, and other information concerning the project that may be applicable in the design of the project, as are available.

IV. AUTHORIZATION, PROGRESS, AND COMPLETION

In signing this Agreement, the City grants the Consultant specific authorization to proceed with the work described herein.

For special services, the authorization by the City shall be in writing and shall include the definition of the work to be done, the schedule for commencing and completing the work, and the basis for compensation for the work, all as agreed upon by the City and the Consultant.

V. OWNERSHIP AND FORM OF DOCUMENTS

All documents created, maintained or received during the course of this Agreement, including those in electronic form, shall be deemed the property of City and Consultant shall not be considered the owner of any such document nor shall the Consultant retain any common law, statutory, or other right therein, including copyright, patent, or trademark. To that end, Consultant agrees to and hereby does assign and transfer to City all rights, title, and other interests in such drawings, specifications, or other documents, which rights shall including copyright, trademark, or patent rights therein, unless City fails to pay Consultant for such drawings specifications and other documents, in which case the ownership and all rights shall revert to the Consultant.

City hereby grants Consultant a non-exclusive license to use the documents created pursuant to this Agreement, including any standard details used herein.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format. City shall reimburse Consultant for its reasonable costs incurred in complying with this paragraph.

Consultant further agrees to indemnify the City from all costs City incurs should Consultant fail to comply with these requirements.

VI. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm, or create a risk of significant harm to the public.

VII. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

VIII. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept, compensation as identified in Exhibit B, to be paid in a lump sum at the conclusion of the work. Payment to the Consultant is due upon receipt of invoice by the City. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

IX. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations.

X. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XI. INSURANCE

A. The Consultant shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damages resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

XII. ALLOCATION OF RISKS

To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, and Consultant's Consultants in the performance and furnishing of Consultant's services under this Agreement.

To the fullest extent permitted by law, Consultant's total liability to City and anyone claiming by, through or under City for any cost, loss or damages caused in part by the negligence of Consultant or Consultant's subcontractor and in part by the negligence of City or any other negligent entity or individual, shall not exceed the percentage share that Consultant's or Consultant's subcontractor negligence bears to the total negligence of City, Consultant and all other negligent entities and individuals.

XIII. SUBCONTRACTS

The Consultant shall obtain the written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of person and firms performing subcontract work.

XIV. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Consultant without the prior written consent of the other.

XV. INTEGRATION

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XVI. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XVII. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Contractor make normal progress in the performance of the work impossible. The Consultant may request that the work be suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended by Contractor through no fault of Contractor. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XVIII.

XVIII. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing. Charges for the latter work are subject to the 10 percent limitation described in this Article.

XIX. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed of by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Consultant's services, the Consultant may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be filed in writing with the other party to this Agreement. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XX. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City:

If to Consultant:

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

(COMPANY NAME)

CITY OF DE PERE, WISCONSIN

By: _____ By: _____

By: _____ By: _____

[H:\azills\Agreements\Consultant](#) Agreement Template1-9-18.docx



Proposed Fee Schedule

Company Name: McDONALD SERVICES, LLCCompany Representative: TIM KEUKENCompany Address: 1032 BAY BEACH RD GREENBAY, WI 54302Phone: 920 609 8038 Email: tim.k@cmmcdonald.comSignature: [Signature]

Item	Fee
VFW Softball Field Renovation	
Removal and disposal of current diamond mix	\$ 12145.00
Edging and diamond expansion	\$ 2770.00
Installation and grading of new diamond material	\$ 42660.00
Subtotal of all Fees FROM BELOW	\$ 5330.00
Total Fee	\$ 62905.00

Please list any items not listed in the scope of services and fees/costs associated with those items below.

Item	Cost
Remove Concrete + Re Set Posts	\$ 2100.00
Provide & Install Bases, Pitchers Mound + Home Plate	\$ 1800.00
REINFORCE Home Plate + MOUND W/ CLAY	\$ 1430



Mc Donald Services LLC is pleased to provide the following quote for the City of De Pere VFW Softball Field Renovation Project.

MDS proposes to strip up to 6 inches of existing field mix and haul to city compost site.

MDS will utilize its in house surveyor to stake elevations and layout. City will provide CAD file.

MDS will install clay reinforcement areas under pitcher's mound and home plate.

MDS will adjust sub grade and install up to 6 inches of Quik Pitch mix over entire skinned area. Materials will be compacted in 2 inch lifts and final grade set with an asphalt roller.

MDS will install home plate, bases and pitcher's mound.

MDS will remove and dispose of concrete post bases currently above grade and re set post elevation to the extent possible without removing wire.

MDS will remove 8 feet of outfield sod along an arc to be re- struck by MDS surveyors.

Four feet of sod will be replaced and graded to match in field.

Either fall or spring sodding is included in pricing.

MDS and its predecessor companies have completed multiple high- profile jobs of this type.

Additionally, MDS has ample equipment, manpower and training to meet your needs. Company info and documentation is attached.

Thank you for considering our proposal,

Tim Keuken | Exterior Project Manager

1032 Bay Beach Rd - Green Bay, WI 54302

D: 920-593-1613 | C: 920-609-8038 | O: 920-465-3230

www.cmmcdonald.com

McDonald Services LLC

Statement of Qualifications

Mc Donald Services was spun off from Mc Donald Lumber Inc. which has been in existence since 1909. Mc Donald Services LLC is wholly owned by Mc Donald Lumber (MDL). MDL operates 200 acres of warehouses in the northeast corner of Green Bay and surrounding cities.

In 2019 "Services" purchased the assets and absorbed the employees of Double Grand Holdings Inc. and TNT Landscaping, which had been in business since 1987.

We offer the following completed sample projects from the portfolio of TNT/DGH Inc.

- Green Bay Packers, Inc.
Lambeau Field Re-Sod
6 contracts
- Fox Cities Stadium Field
Installation
- Forest Glen School (Howard, WI)
Landscape
- Leigh Yawkey Woodson
Sculpture Garden (Wausau, WI)
- University of Wisconsin (Eau-Claire)
Football Practice Field Installation
- Notre Dame High School
Football Field Installation
- American Medical Security, (Howard, WI)
Business Park Streetscaping and Retention Ponds
- Potawatomi Casino (Carter, WI)
Landscape
- Potawatomi Medical Center (Wabeno, WI)
Landscape
- Antigo High School (Antigo, WI)
Landscape & Field Install
- Denmark Middle School
Landscape & Field Install
- **Mc Donald Lumber and Mc Donald Services Projects**
- South Bay Marina 101 Bay Beach Road Green Bay, WI

McDonald Services LLC

Statement of Qualifications

2.6.c

Green Bay, WI

Reclaimed the former City of Green Bay Landfill and converted it to a world class 250 Slip Marina complete with Clubhouse, Bar/Restaurant, Retail Shopping and Boat Sales Facility. All work that was done at South Bay Marina up was performed by McDonald Company employees. (southbaymarina.com)

- In 2019 we have completed 20 large seawall and landscape installation projects, in or around the City of Green Bay.
- Mc Donald Services liaises with the Dept. of Natural Resources on the behalf of the property owners in Northeast Wisconsin. With our own in-house engineer, MDS helps develop solutions and obtain permits for gabion style revetments to restore shorelines eroded by recent high waters and winds. In addition, it completes the landscaping lost to the bay on some of the largest properties in the area.
- Mc Donald Lumber and Mc Donald Services owns its own quarries, transportation company, and an \$18 million portfolio of properties which it maintains with its in-house staff. MDL/MDS has been in existence for 110 years and has been involved in the some of the most high-profile construction in the Green Bay area. We would be pleased to forward images and honored to submit a bid on your project.

Bid

Corporate Officer / Principal Members Listing

Chester P. McDonald (President) - See Resume for Experience and Background

Timothy P. Keuken (Project Manager) - See Resume for Experience and Background

Chester McDonald

918 Oakdale Ave De Pere Wisconsin 54115
920 217 7932

PROFESSIONAL EXPERIENCE:

McDonald Companies Green Bay Wisconsin 2017-Present
Vice President

McDonald Companies Green Bay Wisconsin 2009-2017
Business Development

- Responsible for the daily operations and financial management of an 18+ million-dollar portfolio of property (1.1+ M Square foot) in northeastern Wisconsin
- Increased space under management by 10% in 2 years
- Increased net earnings by over 75% in a 3-year period
- Implemented a workflow system which increase customer satisfaction and response time

South Bay Marine Center Green Bay Wisconsin 2010-Present
Co- Owner & Board Member

- Purchased assets of a failed business and oversaw daily operations during transition
- Helped to develop and implement a management team who increased revenue from \$250,000 to over \$1,000,000 in a 2-year period
- Retained customer base and expanded services which now included a full-service center, storage, and dockage

Northern Wisconsin Technical College Green Bay Wisconsin 2010-2014
Adjunct Professor

- Statistics, Trigonometry, Math with Business Applications

Rockwell Automation Appleton Wisconsin 2007-2009
Field Business Unit Manager

- Managed \$10,000,000 in revenue with growth of over 15% from services designed to increase productivity and decrease overall cost of production
- Worked with team of over 150 Sales Professionals, Distributors, and Engineers to sell and implement solutions
- Developed proposals and Return on Investments Studies for projects more than \$1,000,000 dollars, including Network Design, Machine Retrofits, and Inventory Optimization
- Developed COTS (Current Off Shelf Solutions) for Military Applications

Rockwell Automation Minneapolis, MN 2006-2007
Distribution Manager/Territory Engineer

- Worked with local distribution to increase product awareness and service
- Responsible for representing several product lines including Programmable Logic Controllers, Motor Controls Centers, and Software
- Increase Sales Revenue for \$2,500,000 to \$4,000,000 in 2 years

- Rockwell Automation** Based: Milwaukee, WI 2004-2005
Management Training
- Management Training Program with direct mentorship by Rockwell Automation Senior Personnel
 - Rotated through each business unit with instruction and application development in project management, finance, global trade, global customs, legal, various technology

- Puget Sound Naval Shipyard** Bremerton, WA 2002
Nuclear Engineering Technician (Internship)
- Designed components and maintenance techniques used in a nuclear environment
 - Worked with unionized labor while developing written instruction sets to increase efficiency, quality assurance, and employee satisfaction
 - Obtained security clearance

EDUCATION:

- University of Wisconsin – Oshkosh 2014
Master of Business Administration
 Coursework: Marketing, Operations Management, Finance

- University of Wisconsin – Madison 2003
B.S. Engineering Mechanics
- Coursework: Mechanics of Materials, Material Science, Steel Construction

- University of Wisconsin – La Crosse 2002
B.S. Physics, Minor: Mathematics
- Coursework: Thermodynamics, Optics, Computer Programming Java, Accounting

Community Organizations:

Civil Air Patrol

Optimist Club of Green Bay Aviation

Curative Connections / ProSolutions

AWARDS:

- 2003 Schoofs Prize for Creativity (Second Place)
- 2003 Tong Prototype Competition (Second Place)
- 2002 National Society of Collegiate Scholars
- 2001 Sigma Pi Sigma (Physics Honors Society)

TIMOTHY P. KEUKEN

2.6.c

812 HILLCREST HEIGHTS, GREEN BAY, WI 54313

Phone: 920- 609- 8038

Email: KINETICRESPONSE286@GMAIL.COM

EDUCATION

Lakeland College Sheboygan, WI
Business Administration & Economics

Bachelor's Degree
Graduated Summa Cum Laude with a 3.85 GPA

SUMMARY OF QUALIFICATIONS

May 2019 – Present
McDonald Companies, LLC

Exterior Project Manager

Responsible for the exterior maintenance of a 200-acre warehousing complex. Organized the staff and equipment for a multi-faceted landscape construction company.

Oversee the daily workload, customer contacts, proposals and bidding procedure and material procurement.

Coordinate the planning, purchasing and distribution of materials for a rapidly growing sea wall and shoreline stabilization company. Act as a liaison between property owners and government agencies.

December 2000 – Present
Double Grand Holdings, Inc.

Operations Manager

Manage day to day operations of exterior renovation company including preparing pricing, design and expediting workload.

Manage the day to day operations of an over the road contract trucking firm. Responsible for all aspects of the business including capital expenditures, cash flows, rate negotiation, recruiting, dispatch and accounting functions including payroll and government compliance.

July 1994-December 2000
Millennium Transport

Chief Executive Officer

Managed start up over the road trucking company from inception to \$12,000,000 in annual sales.

April 1989-December 2000
TNT Landscaping

Formed and operated a highly successful residential and commercial landscaping company with sales in excess of 1.5 million dollars annually. Focused sales on commercial and governmental projects including high profile accounts that included the Green Bay Packers, the University of Wisconsin and the Wisconsin Department of Transportation. Responsible for preparing bids, scheduling and expediting workload.

November 1976-July 1993
Supervalu Stores, Inc

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Accrual Basis

McDONALD SERVICES, LLC

Balance Sheet

As of September 30, 2020

	Sep 30, 20
ASSETS	
Current Assets	
Checking/Savings	
10000 · McDONALD SERVICES CHECKING	362,384.57
10201 · CASH ON HAND-OFFICE	1,500.00
Total Checking/Savings	363,884.57
Accounts Receivable	
12400 · ACCOUNTS RECEIVABLE	1,223,895.76
12401 · ACCOUNTS RECEIVABLE - LUMBER	371,562.92
12402 · ACCOUNTS RECEIVABLE - SOUTH BAY	704.69
Total Accounts Receivable	1,596,163.37
Other Current Assets	
12150 · ACCRUED REVENUE	124,461.15
13260 · SALES TAX RECEIVABLE	30,000.00
12200 · DEPOSITS	8,000.00
13400 · INVENTORY	
13500 · PS INVENTORY	
13510 · TREES / PLANTS	20,930.00
13511 · BARK / MULCH	2,286.54
13512 · EROSION FABRIC	16,643.71
13525 · LARGE STONES	1,300.00
13530 · GABIONS	3,220.00
13540 · SALT FOR PLOWING	27,663.61
Total 13500 · PS INVENTORY	72,043.86
13600 · SHOP INVENTORY	
13610 · TIRES	6,000.00
13611 · OIL	5,573.60
13612 · PARTS	3,053.38
Total 13600 · SHOP INVENTORY	14,626.98
Total 13400 · INVENTORY	86,670.84
PREPAID EXPENSES	
12810 · EMPLOYEE REIMBURSEMENTS	3,339.70
13000 · PREPAID INSURANCE	31,182.60
13100 · PREPAID RENT	70,092.30
13200 · PREPAID EXPENSE	14,397.69
13250 · PREPAID VEHICLE LICENSE FEES	20,226.61
Total PREPAID EXPENSES	139,238.90
Total Other Current Assets	388,370.89
Total Current Assets	2,348,418.83
Fixed Assets	
28100 · MACHINERY & EQUIPMENT	
28101 · M & E	838,612.01
28102 · ACCUMULATED DEPRECIATION - M&E	-425,868.62
Total 28100 · MACHINERY & EQUIPMENT	412,743.39
28200 · LICENSED VEHICLE	
28201 · LICENSED VEHICLE	1,241,750.40
28202 · ACCUMULATED DEPRECIATION - VEH	-646,179.25
Total 28200 · LICENSED VEHICLE	595,571.15
28300 · HEAVY EQUIPMENT	
28301 · HEAVY EQUIPMENT	1,305,564.80
28302 · ACCUMULATED DEPRECIATION - H.E.	-585,780.58
Total 28300 · HEAVY EQUIPMENT	719,784.22

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Accrual Basis

McDONALD SERVICES, LLC

Balance Sheet

As of September 30, 2020

	Sep 30, 20
28800 · TECHNOLOGY	
28801 · TECHNOLOGY	632.99
28802 · ACCUMULATED DEPRECIATION - TECH	-623.89
Total 28800 · TECHNOLOGY	9.10
29600 · LEASEHOLD IMPROVEMENTS	
29601 · LEASEHOLD IMPROVEMENTS	47,032.83
29602 · ACCUMULATED DEPRECIATION - L.I.	-17,025.75
Total 29600 · LEASEHOLD IMPROVEMENTS	30,007.08
29999 · REVIEW FIXED ASSETS	21,000.00
Total Fixed Assets	1,779,114.94
Other Assets	
INVESTMENTS IN MINORITY-OWNED	
29800 · INVESTMENT IN PERRY ST-ALGOMA	20,000.00
29801 · INVESTMENT IN 821 PARKVIEW ROAD	38,693.00
Total INVESTMENTS IN MINORITY-OWNED	58,693.00
Total Other Assets	58,693.00
TOTAL ASSETS	4,186,226.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
31400 · ACCOUNTS PAYABLE	409,133.05
31401 · ACCOUNTS PAYABLE - LUMBER	50,410.05
Total Accounts Payable	459,543.10
Credit Cards	
37000 · CREDIT CARD ACCOUNTS	
37200 · CAPITAL ONE SPARK CC	
37201 · SPARK - BEN KEUKEN 6808	264.52
37202 · SPARK - RYAN GERCZAK 5791	3,407.71
37204 · SPARK - JONATHAN FROELICH 1555	733.89
37205 · SPARK - JEREMIAH BANDY 2363	6.76
37206 · SPARK - CODY ZAIDEL 8176	22.26
37207 · SPARK - TIM KEUKEN 8231	1,491.12
37210 · SPARK - MARK KOSTICHKA 1126	44.00
37212 · SPARK - RYAN LAMARRE 7560	615.18
37216 · SPARK - TODD WITTMUS 7376	812.35
37217 · SPARK - VICTORIA ERTL 8056	327.92
Total 37200 · CAPITAL ONE SPARK CC	7,725.71
Total 37000 · CREDIT CARD ACCOUNTS	7,725.71
Total Credit Cards	7,725.71
Other Current Liabilities	
25500 · *Sales Tax Payable	7,174.63
33550 · ACCRUED EXPENSES	53,500.00
30750 · PAYABLES - MCDONALD LUMBER	622,011.45
34005 · CURRENT MATURITIES L/T DEBT	189,000.00
36500 · SBA PPP LOAN	642,334.45
30600 · CUSTOMER DEPOSIT	
30650 · CUSTOMER DEPOSITS	71,750.00
Total 30600 · CUSTOMER DEPOSIT	71,750.00

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Accrual Basis

McDONALD SERVICES, LLC

Balance Sheet

As of September 30, 2020

	Sep 30, 20
33000 · ACCRUALS	
33600 · ACCRUED - WAGES	107,151.39
33605 · ACCRUED - BONUS	167,759.55
33610 · ACCRUED - PTO	41,344.39
33620 · ACCRUED INTEREST	2,669.62
33650 · UNEARNED LEASE REVENUE	5,220.00
Total 33000 · ACCRUALS	324,144.95
Total Other Current Liabilities	1,909,915.48
Total Current Liabilities	2,377,184.29
Long Term Liabilities	
39000 · NOTES PAYABLE	
39001 · TIM KEUKEN EQUIPMENT	25,000.00
39002 · 2018 VOLVO DAYCAB	68,134.89
39004 · 2016 JLG LIFT	47,696.55
39003 · LESS CURRENT MATURITIES - N/P	-53,000.00
Total 39000 · NOTES PAYABLE	87,831.44
39500 · CAPITAL LEASE OBLIGATIONS	
39501 · 2018 FORD F-150 (EFM)	16,903.20
39502 · 2019 RAM PROMASTER 1500 (EFM)	14,617.23
39503 · 8 TRAILERS FROM RIDGEWAY	151,112.75
39504 · 2019 FORD F-550 CHASSIS (EFM)	44,192.66
39505 · 2018 CHEV SILV 3500HD (EFM)	38,688.41
39506 · QUALITY LEASE 4700 WESTERN STAR	103,907.26
39507 · TOYOTA 8FGCU30 FORK - 3/1/2022	17,477.66
39508 · TOYOTA 8FGC35U FORK - 6/1/2023	34,119.40
39509 · JOHNSON BANK - FORKLIFT(8FGCU25	24,847.30
39510 · RIDGEWAY TRAILERS - JL045213	6,892.82
39511 · RIDGEWAY TRAILERS - JL045215	7,318.79
39512 · RIDGEWAY TRAILERS - JL036164	8,839.68
39513 · RIDGEWAY TRAILERS - JL036212	10,279.15
39514 · TOYOTA 8FGC55U 2015 POWER LIFT	45,588.52
39515 · TOYOTA 8FGCU25 2016 POWER LIFT	23,722.79
39517 · 2020 CHEV 4500 W PLOW (EFM)	54,719.04
39516 · LESS CURRENT MAT. CAPITAL LEASE	-136,000.00
Total 39500 · CAPITAL LEASE OBLIGATIONS	467,226.66
Total Long Term Liabilities	555,058.10
Total Liabilities	2,932,242.39
Equity	
30000 · ADDITIONAL PAID IN CAPITAL	1,547,123.07
32001 · Unrestricted Net Assets	-389,913.74
Net Income	96,775.05
Total Equity	1,253,984.38
TOTAL LIABILITIES & EQUITY	4,186,226.77

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Accrual Basis

McDONALD SERVICES, LLC
Profit & Loss
 January through September 2020

	Jan - Sep 20
Ordinary Income/Expense	
Income	
50100 · BUILDING 1 RENTAL	
50101 · RENT 1	160,287.29
Total 50100 · BUILDING 1 RENTAL	160,287.29
50103 · BUILDING 3 RENTAL	
501031 · RENT 3	182,744.00
Total 50103 · BUILDING 3 RENTAL	182,744.00
50110 · BUILDING 10 RENTAL	
50111 · RENT 10	351,450.00
Total 50110 · BUILDING 10 RENTAL	351,450.00
51041 · BUILDING 41 RENTAL	
510413 · RENT 41/3	59,185.00
Total 51041 · BUILDING 41 RENTAL	59,185.00
56300 · LEASE INC FROM NON-OWNED PROP	
56301 · 1327 GLORY ROAD RENT	169,920.00
56302 · 1819 ST GEORGE STREET	81,628.26
56303 · 1011 DISCOVERY ROAD	570,007.01
56304 · 1001 PERRY STREET	410,591.67
56307 · 1248 NORTH BUCHANAN STREET	11,353.50
56309 · 1735 SAL STREET	120,358.35
56310 · 821 PARKVIEW ROAD	63,250.50
56311 · 1130 FROG STREET	10,262.50
56313 · MCDERMID WHSE	37,147.50
56315 · RENT TBL SEYMOUR	24,768.00
56316 · 820 FULLVIEW APPLETON	54,673.66
56317 · 940 PRAIRIE AVE	9,520.00
56300 · LEASE INC FROM NON-OWNED PROP - Other	7,900.00
Total 56300 · LEASE INC FROM NON-OWNED PROP	1,571,380.95
57000 · LOGISTICS INCOME	
57100 · WHSE SERVICES	856,754.64
57200 · ADMINISTRATIVE SERVICES	149,608.98
57300 · OTR SERVICES	1,224,371.68
57350 · SPOTTING SERVICES	1,317,314.83
57500 · EQUIPMENT LEASED FOR CUSTOMER	265,417.39
57000 · LOGISTICS INCOME - Other	-369.50
Total 57000 · LOGISTICS INCOME	3,813,098.02
58000 · SHOP SERVICES	
580001 · SHOP SERVICES - I/C	369.50
580002 · SHOP SERVICES - CUST	14,270.36
58000 · SHOP SERVICES - Other	0.00
Total 58000 · SHOP SERVICES	14,639.86
59000 · PROPERTY SERVICES INCOME	
59050 · PS ACCRUED REVENUE ADJ	
590501 · PS ACCRUED REV ADJ - I/C	326,724.66
590502 · PS ACCRUED REV ADJ - CUSTOMER	75,996.73
Total 59050 · PS ACCRUED REVENUE ADJ	402,721.39
59100 · PS INCOME	
591001 · PS INCOME - I/C	364,510.86
591002 · PS INCOME - CUSTOMER	767,564.02
Total 59100 · PS INCOME	1,132,074.88

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Accrual Basis

McDONALD SERVICES, LLC
Profit & Loss
January through September 2020

	Jan - Sep 20
59110 · PS SUBCONTRACTOR	
591101 · PS SUBCONTRACTOR - I/C	89,181.47
591102 · PS SUBCONTRACTOR - CUSTOMER	51,912.90
Total 59110 · PS SUBCONTRACTOR	141,094.37
59140 · PS EQUIPMENT RENTAL	
591401 · PS EQUIP RENTAL - I/C	5,167.22
591402 · PS EQUIP RENTAL - CUSTOMER	2,844.76
Total 59140 · PS EQUIPMENT RENTAL	8,011.98
Total 59000 · PROPERTY SERVICES INCOME	1,683,902.62
Total Income	7,836,687.74
Cost of Goods Sold	
65001 · COGS BUILDING 1	
65101 · COGS RENT 1 & BLDG EXPENSES	111,225.09
Total 65001 · COGS BUILDING 1	111,225.09
65003 · COGS BUILDING 3	
650031 · COGS RENT 3 & BLDG EXPENSES	182,744.00
65003 · COGS BUILDING 3 - Other	51.57
Total 65003 · COGS BUILDING 3	182,795.57
65010 · COGS BUILDING 10	
650101 · COGS RENT 10 & BLDG EXPENSES	201,769.20
Total 65010 · COGS BUILDING 10	201,769.20
65028 · COGS BUILDING 28	
650281 · COGS RENT 28 & BLDG EXPENSES	391.07
Total 65028 · COGS BUILDING 28	391.07
65029 · COGS BUILDING 29	
650291 · COGS RENT 29 & BLDG EXPENSES	5.33
Total 65029 · COGS BUILDING 29	5.33
65041 · COGS BUILDING 41	
650412 · COGS RENT 41/2 & BLDG EXPENSES	89.38
650413 · COGS RENT 41/3 & BLDG EXPENSES	41,580.00
Total 65041 · COGS BUILDING 41	41,669.38
65044 · COGS BUILDING 44	
650441 · COGS RENT 44 & BLDG EXPENSES	506.40
Total 65044 · COGS BUILDING 44	506.40
65300 · COGS EXP OF NON-OWNED PROP	
65301 · COGS 1327 GLORY ROAD RENT	158,361.18
65302 · COGS 1819 ST GEORGE STREET	62,206.23
65303 · COGS 1011 DISCOVERY ROAD	510,552.96
65304 · COGS 1001 PERRY STREET	253,588.58
65305 · COGS 929 CEDAR STREET	960.00
65307 · COGS 1248 NORTH BUCHANAN STREET	6,840.00
65309 · COGS 1735 SAL STREET	109,534.77
65310 · COGS 821 PARKVIEW ROAD	57,683.67
65311 · COGS 1130 FROG STREET	7,200.00
65313 · COGS MCDERMID WHSE	32,528.10
65314 · COGS TLB N5624 CTY RD C SEYMOUR	20,000.00
65315 · COGS 820 FULLVIEW APPLETON	50,280.39
65316 · COGS 940 PRAIRIE AVE	13,380.41
Total 65300 · COGS EXP OF NON-OWNED PROP	1,283,116.29

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Accrual Basis

McDONALD SERVICES, LLC

Profit & Loss

January through September 2020

	Jan - Sep 20
66000 · COGS PS	
66110 · COGS PS SUBCONTRACTOR	331,713.85
66130 · COGS PS MATERIAL	355,132.98
66140 · COGS PS EQP RENTAL	40,805.35
66230 · COGS SNOW REMOVAL SUBCONTRACTOR	108,854.09
66250 · COGS PS EQUIPMENT	
66251 · COGS PS EQUIPMENT FUEL	34,406.11
66253 · COGS PS VEH MAINT/REPAIR	12,311.03
66254 · COGS PS LICENSE FEES & TAXES	12,097.01
66255 · COGS PS EQUIP INS	28,525.92
66262 · COGS PS SHOP EXPENSES	32,909.30
66270 · COGS PS SMALL TOOLS	11,780.64
66250 · COGS PS EQUIPMENT - Other	500.00
Total 66250 · COGS PS EQUIPMENT	132,530.01
75500 · LABOR - PROPERTY SERVICES	
75510 · WAGES/TAXES - PS	527,757.68
75520 · HEALTH/BENEFITS - PS	65,546.22
75530 · 401K - PS	11,636.13
75540 · WORK COMP PS	12,397.50
Total 75500 · LABOR - PROPERTY SERVICES	617,337.53
Total 66000 · COGS PS	1,586,373.81
67000 · COGS LOGISTICS	
67200 · LOG VEHICLES- ADMIN	
67214 · COGS LOG ADMIN FUEL	272.88
67215 · COGS LOG ADMIN EQUIP INS	2,255.89
Total 67200 · LOG VEHICLES- ADMIN	2,528.77
67300 · COGS TRANSPORTATION SERVICES	
67305 · COGS OTR	
67310 · COGS OTR MAINTENANCE / REPAIRS	20,751.51
67312 · COGS OTR LICENSE FEES & TAXES	23,253.52
67313 · COGS OTR REPAIRS - NON-OND TRLS	12,609.74
67314 · COGS OTR SHOP EXPENSES	26,405.84
67316 · COGS OTR FUEL	121,458.23
67317 · COGS OTR EQUIP INS	33,782.53
67305 · COGS OTR - Other	13,184.82
Total 67305 · COGS OTR	251,446.19
67320 · COGS SPTG SERVICE	
67321 · COGS SPTG MAINT/REPAIRS	12,296.55
67322 · COGS SPTG EQ SH TM RENT REPAIRS	4,839.86
67323 · COGS SPTG LICENSE FEES & TAXES	14,270.86
67324 · COGS SPTG SHOP EXPENSES	22,819.10
67325 · COGS SPOTTING SHOP TOOLS	1,083.54
67326 · COGS SPTG FUEL	101,480.71
67327 · COGS SPTG EQUIP INS	26,994.00
67320 · COGS SPTG SERVICE - Other	123.75
Total 67320 · COGS SPTG SERVICE	183,908.37
67600 · LEASED EQUIPMENT EXPENSE	
67610 · SPTG LEASES	135,165.98
67620 · OTR LEASE	79,563.17
67640 · FORKLIFT LEASES	270.36
67600 · LEASED EQUIPMENT EXPENSE - Other	999.33
Total 67600 · LEASED EQUIPMENT EXPENSE	215,998.84
Total 67300 · COGS TRANSPORTATION SERVICES	651,353.40

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Accrual Basis

McDONALD SERVICES, LLC
Profit & Loss
 January through September 2020

	Jan - Sep 20
67400 · COGS WHSE SERVICES	
67410 · COGS WHSE EQUIP MAINT/REPAIRS	7,126.31
67411 · COGS WHSE EQ ST TM RENT REPAIRS	6,032.80
67412 · COGS WHSE SHOP EXPENSES	7,501.84
67414 · COGS WHSE SUBCONTRACT LABOR	3,524.46
67415 · COGS WHSE SERVICES	20,264.69
67416 · COGS WHSE EQUIP INS	1,369.65
67420 · COGS WHSE FORKLIFT FUEL	20,931.59
67400 · COGS WHSE SERVICES - Other	1,252.31
Total 67400 · COGS WHSE SERVICES	68,003.65
67500 · COGS EQUIPMENT FUEL	
67501 · COGS EQUIPMENT FUEL	1,962.25
Total 67500 · COGS EQUIPMENT FUEL	1,962.25
67700 · COGS LOGISTICS SHOP	
67702 · COGS LOGISTICS SHOP EXPENSES	1,105.58
Total 67700 · COGS LOGISTICS SHOP	1,105.58
67800 · EQUIPMENT LEASED FOR CUSTOMER	201,241.68
75400 · LABOR - LOGISTICS ADM	
75410 · WAGES/TAXES - LOGISTICS ADM	103,089.80
75420 · HEALTH/BENEFITS - LOGISTICS ADM	14,897.69
75430 · 401K - LOGISTICS ADM	3,630.18
75440 · WORK COMP LOG ADM	1,623.50
Total 75400 · LABOR - LOGISTICS ADM	123,241.17
75600 · LABOR - LOGISTICS OTR	
75610 · WAGES/TAXES - LOGISTICS OTR	620,972.22
75620 · HEALTH/BENEFITS - LOGISTICS OTR	114,939.64
75630 · 401K - LOGISTICS OTR	18,289.13
75640 · WORK COMP LOG OTR	32,011.35
Total 75600 · LABOR - LOGISTICS OTR	786,212.34
75700 · LABOR - LOGISTICS SPTG	
75710 · WAGES/TAXES-LOGISTICS SPTG	790,728.10
75720 · HEALTH/BENEFITS-LOGISTIC SPTG	79,468.35
75730 · 401K - LOGISTICS SPTG	20,234.53
75740 · WORK COMP LOG SPTG	22,553.45
Total 75700 · LABOR - LOGISTICS SPTG	912,984.43
75800 · LABOR - LOGISTICS WHSE	
75810 · WAGES/TAXES-LOGISTICS WHSE	439,295.41
75820 · HEALTH/BENEFITS-LOGISTICS WHSE	64,720.98
75830 · 401K - LOGISTICS WHSE	13,319.64
75840 · WORK COMP LOG WHSE	9,417.20
Total 75800 · LABOR - LOGISTICS WHSE	526,753.23
Total 67000 · COGS LOGISTICS	3,275,386.50
68000 · COGS SHOP	
68100 · COGS - SHOP EXPENSE	42,920.16

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Accrual Basis

McDONALD SERVICES, LLC
Profit & Loss
 January through September 2020

	Jan - Sep 20
68200 · LABOR - SHOP	
68210 · WAGES/TAXES - SHOP	148,807.32
68220 · HEALTH/BENEFITS - SHOP	30,125.46
68230 · 401K - SHOP	2,487.92
68240 · WORK COMP - SHOP	557.85
Total 68200 · LABOR - SHOP	181,978.55
Total 68000 · COGS SHOP	224,898.71
Total COGS	6,908,137.35
Gross Profit	928,550.39
Expense	
70000 · GENERAL & ADMINISTRATIVE EXP	
73401 · Wages/Taxes Company	133,759.55
Total 70000 · GENERAL & ADMINISTRATIVE EXP	133,759.55
73200 · SHOP SUPPLIES	803.40
73250 · SHOP TOOLS	2,111.50
73300 · LABOR - ADM	
73310 · WAGES/TAXES - ADM	193,382.74
73320 · HEALTH/BENEFITS - ADM	23,667.27
73330 · 401K - ADM	7,714.24
73340 · WORK COMP - ADM	9,242.05
73300 · LABOR - ADM - Other	2,315.34
Total 73300 · LABOR - ADM	236,321.64
73400 · PYRL JOB COST SUSPENSE ACCT	0.00
73810 · USE TAX	5,508.42
74100 · INSURANCE - LIABILITY	4,715.68
74200 · INSURANCE - AUTO/INLAND MARINE	757.32
74600 · FUEL FOR G&A VEHICLES	2,174.06
74702 · UNIFORMS	6,553.18
75200 · MEALS & ENTERTAINMENT	
75201 · 0 MEALS & ENTERTAINMENT	487.60
75202 · 50 MEALS & ENTERTAINMENT	687.67
75203 · 100 MEALS & ENTERTAINMENT	275.19
75200 · MEALS & ENTERTAINMENT - Other	70.47
Total 75200 · MEALS & ENTERTAINMENT	1,520.93
75250 · EMPLOYEE APPRECIATION	2,679.00
75300 · TRAVEL & LODGING	1,126.29
75900 · SAFETY & MEDICAL	16,940.48
76001 · OFFICES SUPPLIES	17,235.32
76002 · OFFICE CLEANING / MAINTENANCE	3,851.48
76004 · OFFICE TECHNOLOGY / SOFTWARE	24,982.61
76006 · COPIERS / PRINTERS	939.42
76007 · SMALL TOOLS	1,150.60
76100 · POSTAGE	6.90
76200 · COMMUNICATIONS	
76202 · CELLULAR PHONES	7,702.82
Total 76200 · COMMUNICATIONS	7,702.82
76400 · MARKETING	426.89
76600 · DUES, SUBSCRIPTION & FEES	
72500 · BANK SERVICE FEE	2,910.27
72700 · CREDIT CARD PROCESSING FEES	103.48
76600 · DUES, SUBSCRIPTION & FEES - Other	5,578.35
Total 76600 · DUES, SUBSCRIPTION & FEES	8,592.10

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Accrual Basis

McDONALD SERVICES, LLC
Profit & Loss
 January through September 2020

	Jan - Sep 20
76800 · SERVICES - PROFESSIONAL	
76802 · ACCOUNTING SERVICE	7,900.96
76805 · OTHER SERVICE	38,301.82
76806 · TECHNOLOGY SERVICES	2,213.52
Total 76800 · SERVICES - PROFESSIONAL	48,416.30
77300 · WASTE DISPOSAL	636.41
77399 · MISCELLANEOUS	-537.84
79990 · ALLOCATED CORP OH	
79991 · ALLOCATED CORP OH - LOGISTICS	0.00
79992 · ALLOCATED CORP OH - PM	0.00
Total 79990 · ALLOCATED CORP OH	0.00
Total Expense	528,374.46
Net Ordinary Income	400,175.93
Other Income/Expense	
Other Income	
80500 · MISCELLANEOUS INCOME	10,087.36
Total Other Income	10,087.36
Other Expense	
72600 · BAD DEBTS	1,338.16
82000 · INTEREST	
82010 · GEN & ADMIN INTEREST	642.69
82020 · LOG INTEREST	
820201 · OTR/TRAILER INTEREST	24,439.55
820203 · WAREHOUSE INTEREST	5,365.08
Total 82020 · LOG INTEREST	29,804.63
82030 · PPTY MGMT INTEREST	3,700.88
Total 82000 · INTEREST	34,148.20
83000 · DEPRECIATION & AMORTIZATION	
83010 · PPTY MGMT DEPRECIATION	83,471.25
83020 · LOG DEPRECIATION	
830201 · OTR/TRAILER DEPRECIATION	117,055.89
830202 · SPOTTER DEPRECIATION	24,063.77
830203 · WAREHOUSE DEPRECIATION	46,712.02
Total 83020 · LOG DEPRECIATION	187,831.68
83030 · 83030 - SHOP DEPRECIATION	1,602.43
83000 · DEPRECIATION & AMORTIZATION - Other	5,096.52
Total 83000 · DEPRECIATION & AMORTIZATION	278,001.88
Total Other Expense	313,488.24
Net Other Income	-303,400.88
Net Income	96,775.05

29646 McDonald Lumber Company, Inc.

09/17/2020 9:56 AM

FYE: 12/31/2020

Book Asset Detail 1/01/20 - 12/31/20

Asset	id	Property Description	Date In Service	Book Cost	Book Sec 179 Exp	Book Sal c Value	Book Prior Depreciation	Book Current Depreciation	Book End Depr	Book Net Value	Book Method	Book Period
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Group: FURNITURE & FIXTURES

454	APPLE I PAD AIR 2 WIFI 64 GB		2/25/15	632.99	0.00	0.00	596.53	36.46	632.99	0.00	200D8	5.0
FURNITURE & FIXTURES				632.99	0.00	0.00	596.53	36.46	632.99	0.00		

Group: HEAVY EQUIPMENT

92	(He) MARK WILIFT #110		9/16/92	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	200D8	5.0
94	(He) Cement Striker		9/16/92	1,999.88	0.00	0.00	1,999.88	0.00	1,999.88	0.00	200D8	5.0
95	Wabco Grader #123		9/15/95	6,857.50	0.00	0.00	6,857.50	0.00	6,857.50	0.00	200D8	5.0
100	Lull Forklift #129		12/12/04	75,960.00	19,715.67	0.00	75,960.00	0.00	75,960.00	0.00	200D8	7.0
103	Rsc Scissors Lift		10/27/06	8,440.00	2,227.24	0.00	8,440.00	0.00	8,440.00	0.00	200D8	7.0
104	Wilkey - Skid Steer Equip		11/02/06	1,100.00	1,100.00	0.00	1,100.00	0.00	1,100.00	0.00	200D8	7.0
107	Total Relocation 95 lhc Tractor #42		7/03/08	3,500.00	3,500.00	0.00	3,500.00	0.00	3,500.00	0.00	200D8	5.0
108	1995 Ford Dump Truck #41		8/27/08	10,464.00	10,464.00	0.00	10,464.00	0.00	10,464.00	0.00	200D8	5.0
109	Genie S65 Lift #147		12/08/11	28,326.75	28,326.75	0.00	28,326.75	0.00	28,326.75	0.00	200D8	7.0
110	Fabco Cat Skidsteer #151		3/13/12	27,535.50	27,535.50	0.00	27,535.50	0.00	27,535.50	0.00	200D8	7.0
267	D330 Dump Truck #104		10/01/97	14,700.00	14,700.00	0.00	14,700.00	0.00	14,700.00	0.00	200D8	5.0
268	J.D. 850 Overhaul #105		5/31/01	25,586.85	25,586.85	0.00	24,675.54	0.00	24,675.54	911.31	200D8	5.0
269	Unit #124 Cat 330L Backhoe		6/15/01	86,900.00	86,900.00	0.00	86,900.00	0.00	86,900.00	0.00	200D8	5.0
270	950 Cat Loader #125		1/01/02	115,000.00	115,000.00	0.00	115,000.00	0.00	115,000.00	0.00	200D8	7.0
271	Skid Steer Accessories		12/24/03	13,208.59	13,208.59	0.00	13,208.59	0.00	13,208.59	0.00	200D8	7.0
322	Fleet #53 1992 GMC Plow/Dump Truc		6/12/12	9,055.86	9,055.86	0.00	9,055.86	0.00	9,055.86	0.00	200D8	7.0
323	Fleet #57 1998 International Plow		10/16/12	29,054.70	29,054.70	0.00	29,054.70	0.00	29,054.70	0.00	200D8	7.0
346	INGERSOLL RAND 185 TOWABLE AIR C		12/10/13	4,972.28	4,972.28	0.00	4,750.40	221.88	4,972.28	0.00	200D8	7.0
354	#156 2007 KUBOTA TRACTOR		12/09/13	20,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00	200D8	5.0
355	#195 1999 YALE FORKLIFT		4/29/13	8,967.50	8,967.50	0.00	8,567.33	400.17	8,967.50	0.00	200D8	7.0
388	HYSTERLIFT FORKLIFT #162 - S50E		9/24/14	500.00	500.00	0.00	433.06	44.63	477.69	22.31	200D8	7.0
588	SKIDSTEER		9/25/17	27,669.60	27,669.60	0.00	19,700.75	3,187.54	22,888.29	4,781.31	200D8	5.0
642	7,000 TURN-A-LOAD BAILE CLAMP		3/31/19	22,504.21	22,504.21	0.00	2,411.17	3,214.89	5,626.06	16,878.15	S/L	7.00
643	6500 LB CUSHION FORKLIFT SIDE SHIF		4/01/19	32,660.69	32,660.69	0.00	3,499.36	4,665.81	8,165.17	24,495.52	S/L	7.00
644	CASCADE SINGLE DOUBLE-CLAMP		4/25/19	4,170.43	4,170.43	0.00	397.18	595.78	992.96	3,177.47	S/L	7.00
645	NEW LAWN EQUIPMENT TRAILER		7/10/19	9,617.69	9,617.69	0.00	961.77	1,923.54	2,885.31	6,732.38	S/L	5.00
646	PROPERTY MANAGEMENT DUMP TRU		7/17/19	62,766.35	62,766.35	0.00	5,230.53	12,553.27	17,783.80	44,982.55	S/L	5.00
647	CARTON CLAMP		7/29/19	16,211.13	16,211.13	0.00	964.95	2,315.88	3,280.83	12,930.30	S/L	7.00
648	POST POUNDER		8/23/19	3,945.00	3,945.00	0.00	187.86	563.57	751.43	3,193.57	S/L	7.00

649	200 GALLON SKIP SPRAYER	8/23/19	3,097.49	0.00	0.00	147.50	442.50	590.00	2,507.49 S/L	7.00
708	2010 Navistar Tractor Vin #1HSHXAH1	1/22/20	15,000.00	0.00 c	0.00	0.00	2,750.00	2,750.00	12,250.00 S/L	5.00
709	Used Transfer Carriage and Parts for L	4/09/20	11,126.36	0.00 c	0.00	0.00	1,192.11	1,192.11	9,934.25 S/L	7.00
710	2011 Ford F-350 Flatbed Truck	5/19/20	15,000.00	0.00 c	0.00	0.00	1,750.00	1,750.00	13,250.00 S/L	5.00
711	2015 Autocar Xspotter 516H4G824FG	7/31/20	26,979.97	0.00 c	0.00	0.00	2,248.33	2,248.33	24,731.64 S/L	5.00
712	2018 Autocar Xspotter 516H4GFD5D5	7/31/20	60,475.34	0.00 c	0.00	0.00	5,039.61	5,039.61	55,435.73 S/L	5.00
713	2019 Autocar Act42 516H4GFD8KH2	7/31/20	70,472.50	0.00 c	0.00	0.00	5,872.71	5,872.71	64,599.79 S/L	5.00
714	2019 Autocar Act46 516H6GFD1LH2	7/31/20	97,523.09	0.00 c	0.00	0.00	8,126.92	8,126.92	89,396.17 S/L	5.00
715	2020 Autocar Act46 516H6GFD6LH2	7/31/20	104,644.40	0.00 c	0.00	0.00	8,720.37	8,720.37	95,924.03 S/L	5.00
716	2020 Autocar Act46 516H6GFD8LH2	7/31/20	104,544.27	0.00 c	0.00	0.00	8,712.02	8,712.02	95,832.25 S/L	5.00
717	2020 Autocar Act46 516H6GFDXLH2	7/31/20	104,344.01	0.00 c	0.00	0.00	8,695.33	8,695.33	95,648.68 S/L	5.00
718	RR142 2015 Autocar Spotter - New Tr	8/31/20	10,683.44	0.00 c	0.00	0.00	712.23	712.23	9,971.21 S/L	5.00
HEAVY EQUIPMENT			1,305,565.38	0.00 c	0.00	534,030.18	83,949.09	617,979.27	687,586.11	

Group: LEASEHOLD IMPROVEMENTS

557	OFFICE REMODEL	5/27/16	13,910.03	0.00	0.00	1,292.93	356.67	1,649.60	12,260.43 S/L	39.0
614	PALLET RACKING BCS INTERNATIONAL	7/15/18	8,967.50	0.00	0.00	3,477.19	1,568.66	5,045.85	3,921.65 200D8	7.0
615	DOCK LOCKS OVERHAU AT SERVICES F	12/15/18	13,470.00	0.00	0.00	5,223.06	2,356.27	7,579.33	5,890.67 200D8	7.0
616	REPAIR ALGOMA PROPERTY	12/31/18	7,285.56	0.00	0.00	2,825.01	1,274.44	4,099.45	3,186.11 200D8	7.0
LEASEHOLD IMPROVEMENTS			43,633.09	0.00 c	0.00	12,818.19	5,556.04	18,374.23	25,258.86	

Group: Licensed Vehicles

707	2007 Chevrolet C7500 VIN#1GBJ7C13	5/19/20	10,000.00	0.00 c	0.00	0.00	1,166.67	1,166.67	8,833.33 S/L	5.00
Licensed Vehicles			10,000.00	0.00 c	0.00	0.00	1,166.67	1,166.67	8,833.33	

Group: Machinery & Equipment

203	Miller Grappler Back Hoe Attachment	6/17/97	10,290.00	10,290.00	0.00	10,290.00	0.00	10,290.00	0.00 200D8	5.0
204	Jd 850 Dozer #105	5/09/98	22,532.60	0.00	0.00	22,532.60	0.00	22,532.60	0.00 200D8	5.0
206	Cochrane - Compressor	4/27/00	2,740.70	2,740.70	0.00	2,740.70	0.00	2,740.70	0.00 200D8	7.0
207	Praxair - Plasma Cutter	5/02/00	2,821.35	2,121.35	0.00	2,821.35	0.00	2,821.35	0.00 200D8	7.0
208	Hydroclean Pressure Washer	2/26/02	3,587.00	0.00	0.00	3,587.00	0.00	3,587.00	0.00 200D8	7.0
209	Gas Trimmer	9/17/03	816.58	816.58	0.00	816.58	0.00	816.58	0.00 200D8	7.0
211	Harley Rack - Skid Steer Attachment	9/29/05	3,397.10	3,397.10	0.00	3,397.10	0.00	3,397.10	0.00 200D8	7.0
216	Concrete Saw	1/03/07	2,231.33	2,231.33	0.00	2,231.33	0.00	2,231.33	0.00 200D8	7.0
217	Tree Spade skid steer attachment	8/02/07	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00 200D8	7.0
218	Millernatic wirefeed welder	10/30/07	3,096.43	726.71	0.00	3,096.43	0.00	3,096.43	0.00 200D8	7.0
219	Millernatic Wirefeed Welder	3/17/08	2,257.58	2,257.58	0.00	2,257.58	0.00	2,257.58	0.00 200D8	7.0
220	Rsc Equipment Star Model 1370	4/02/08	1,119.70	1,119.70	0.00	1,119.70	0.00	1,119.70	0.00 200D8	7.0
222	Lincoln Compactor/Tamper	5/29/09	3,692.50	3,692.50	0.00	3,692.50	0.00	3,692.50	0.00 200D8	7.0
223	Badger Trailer 2010 UH314 Load	4/26/10	3,171.33	3,171.33	0.00	3,171.33	0.00	3,171.33	0.00 200D8	7.0
224	Cat Mini Excavator #144	3/23/11	29,000.00	0.00	0.00	29,000.00	0.00	29,000.00	0.00 200D8	7.0

226	2 Trailers #149 & #150	12/28/11	4,400.00	0.00	0.00	4,400.00	0.00	4,400.00	0.00	4,400.00	0.00	2008	5.0
227	Skid Steer Plow attachment	12/30/11	2,743.00	0.00	0.00	2,743.00	0.00	2,743.00	0.00	2,743.00	0.00	2008	7.0
228	John Deere #148 Lawnmower	12/30/11	6,330.00	0.00	0.00	6,330.00	0.00	6,330.00	0.00	6,330.00	0.00	2008	7.0
315	Tomcat 2500 Floor Scrubber	4/11/12	2,757.37	0.00	0.00	2,757.37	0.00	2,757.37	0.00	2,757.37	0.00	2008	5.0
316	Skeleton Bucket Skidsteer Attachment	5/10/12	3,099.00	0.00	0.00	3,099.00	0.00	3,099.00	0.00	3,099.00	0.00	2008	5.0
317	Trailer #155 semi trailer	10/26/12	1,750.00	0.00	0.00	1,750.00	0.00	1,750.00	0.00	1,750.00	0.00	2008	5.0
338	DELL INSPIRON COMPUTER (JOE) #M1	1/23/13	348.14	0.00	0.00	348.14	0.00	348.14	0.00	348.14	0.00	2008	5.0
340	I PAD - MARK - #M1027	8/15/13	388.24	0.00	0.00	388.24	0.00	388.24	0.00	388.24	0.00	2008	5.0
341	GATEWAY SX2110 UB25 COMPUTER (	8/25/13	274.29	0.00	0.00	274.29	0.00	274.29	0.00	274.29	0.00	2008	5.0
342	APPLE IPAD - WILLY - #M1029	11/08/13	339.93	0.00	0.00	339.93	0.00	339.93	0.00	339.93	0.00	2008	5.0
347	#154 - 2013 ROYAL CARGO TRAILER	4/23/13	3,900.50	0.00	0.00	3,900.50	0.00	3,900.50	0.00	3,900.50	0.00	2008	7.0
348	#M1004 WESTWARD HYDRAULIC FLOI	8/22/13	749.19	0.00	0.00	749.19	0.00	749.19	0.00	749.19	0.00	2008	7.0
349	#M1007 TORGE WRANCH 3/4 DR	8/22/13	934.60	0.00	0.00	934.60	0.00	934.60	0.00	934.60	0.00	2008	7.0
356	SNOW PLOW 8 1/2' INSTALL ON #49 F	12/24/13	6,631.46	0.00	0.00	6,631.46	0.00	6,631.46	0.00	6,631.46	0.00	2008	7.0
357	SPREADER - 1.0 CU YD INSTALL ON #4	12/24/13	5,564.07	0.00	0.00	5,564.07	0.00	5,564.07	0.00	5,564.07	0.00	2008	7.0
366	IPAD - JOE	8/27/13	567.59	0.00	0.00	567.59	0.00	567.59	0.00	567.59	0.00	2008	5.0
367	IPAD	5/04/13	727.92	0.00	0.00	727.92	0.00	727.92	0.00	727.92	0.00	2008	5.0
369	LAPTOP	12/25/13	246.74	0.00	0.00	246.74	0.00	246.74	0.00	246.74	0.00	2008	5.0
380	(2) WELDING MASKS	2/05/14	3,121.69	0.00	0.00	2,703.78	278.61	2,982.39	139.30	2,982.39	0.00	2008	7.0
381	BLACKTOP CRACK CLEANING MACHIN	7/16/14	1,281.72	0.00	0.00	1,110.13	114.39	1,224.52	57.20	1,224.52	0.00	2008	7.0
382	BLACKTOP TAR KETTLE SYSTEM	7/16/14	2,486.90	0.00	0.00	2,153.97	221.95	2,375.92	110.98	2,375.92	0.00	2008	7.0
383	STRAWBLOWER	8/12/14	1,200.00	0.00	0.00	1,039.36	107.09	1,146.45	53.55	1,146.45	0.00	2008	7.0
384	DOCK PLATE PORTABLE	9/24/14	1,711.84	0.00	0.00	1,482.68	152.77	1,635.45	76.39	1,635.45	0.00	2008	7.0
387	2008 CAT FORKLIFT #161 MODEL GC4	10/09/14	15,825.00	0.00	0.00	13,706.46	1,412.36	15,118.82	706.18	15,118.82	0.00	2008	7.0
391	COPYER IPAD	8/05/14	521.99	0.00	0.00	521.99	0.00	521.99	0.00	521.99	0.00	2008	5.0
392	PRINTER/COPER/WILLY	9/05/14	555.52	0.00	0.00	555.52	0.00	555.52	0.00	555.52	0.00	2008	5.0
412	BACKUP GENERATOR FOR SOUTH BAY	12/17/14	1,053.95	0.00	0.00	912.85	94.07	1,006.92	47.03	1,006.92	0.00	2008	7.0
424	CAT FORKLIFT WITH FORKS	3/23/15	3,900.00	0.00	0.00	3,675.36	224.64	3,900.00	0.00	3,900.00	0.00	2008	5.0
425	BOX CLAMP	3/23/15	1,000.00	0.00	0.00	942.40	57.60	1,000.00	0.00	1,000.00	0.00	2008	5.0
426	1991 HYSTER FORKLIFT WITH FORKS	3/23/15	3,900.00	0.00	0.00	3,675.36	224.64	3,900.00	0.00	3,900.00	0.00	2008	5.0
427	BOX CLAMP	3/23/15	1,000.00	0.00	0.00	942.40	57.60	1,000.00	0.00	1,000.00	0.00	2008	5.0
428	1992 CAT GC25 FORKLIFT WITH FORK	3/23/15	6,500.00	0.00	0.00	6,125.60	374.40	6,500.00	0.00	6,500.00	0.00	2008	5.0
429	CAT GC25 FORKLIFT	3/23/15	6,500.00	0.00	0.00	6,125.60	374.40	6,500.00	0.00	6,500.00	0.00	2008	5.0
430	CAT GV30 FORKLIFT WITH BOX CLAMP	3/23/15	4,000.00	0.00	0.00	3,769.60	230.40	4,000.00	0.00	4,000.00	0.00	2008	5.0
431	BOX CLAMP	3/23/15	3,500.00	0.00	0.00	3,298.40	201.60	3,500.00	0.00	3,500.00	0.00	2008	5.0
432	CAT GC40 FROKLIFT WITH ROLL CLAM	3/23/15	5,500.00	0.00	0.00	5,183.20	316.80	5,500.00	0.00	5,500.00	0.00	2008	5.0
433	ROLL CLAMP 66G (C14)	3/23/15	5,500.00	0.00	0.00	5,183.20	316.80	5,500.00	0.00	5,500.00	0.00	2008	5.0
434	CAT GC30 FORKLIFT WITH FORK	3/23/15	5,500.00	0.00	0.00	5,183.20	316.80	5,500.00	0.00	5,500.00	0.00	2008	5.0
435	CAT GC30 FROKLIFT WITH BOX CLAMP	3/23/15	8,900.00	0.00	0.00	8,387.36	512.64	8,900.00	0.00	8,900.00	0.00	2008	5.0
436	2008 CAT GC40 FORKLIFT WITH ROLL	3/23/15	13,000.00	0.00	0.00	12,251.20	748.80	13,000.00	0.00	13,000.00	0.00	2008	5.0
437	HYSTER S60XM1 FORKLIFT WITH ROLL	3/23/15	7,995.00	0.00	0.00	7,534.49	460.51	7,995.00	0.00	7,995.00	0.00	2008	5.0
438	ROLL CLAMP (C19)	3/23/15	3,500.00	0.00	0.00	3,298.40	201.60	3,500.00	0.00	3,500.00	0.00	2008	5.0
439	ROLL CLAMP (C20)	3/23/15	3,500.00	0.00	0.00	3,298.40	201.60	3,500.00	0.00	3,500.00	0.00	2008	5.0
440	2005 SKYJACK LIFT	3/23/15	4,500.00	0.00	0.00	4,240.80	259.20	4,500.00	0.00	4,500.00	0.00	2008	5.0
441	2006 JOHN DEER MOWER	3/23/15	2,300.00	0.00	0.00	2,167.52	132.48	2,300.00	0.00	2,300.00	0.00	2008	5.0

442	6000# FLOOR SCALE WITH INDICATOR	3/23/15	2,000.00	0.00	0.00	1,884.80	115.20	2,000.00	0.00	2000B	5.0
443	ROLL GRAB CLAMP	3/23/15	1,500.00	0.00	0.00	1,413.60	86.40	1,500.00	0.00	2000B	5.0
444	CARTON CLAMP	3/23/15	500.00	0.00	0.00	471.20	28.80	500.00	0.00	2000B	5.0
445	SLIP SHEETER CLAMP	3/23/15	500.00	0.00	0.00	471.20	28.80	500.00	0.00	2000B	5.0
446	HYSTER S50E FORKLIFT	11/04/15	500.00	0.00	0.00	471.20	28.80	500.00	0.00	2000B	5.0
453	(3) MOTOROLA CAORLESS LINEAR IN	3/18/15	1,530.00	0.00	0.00	1,441.87	88.13	1,530.00	0.00	2000B	5.0
458	2005 JLG BOOMLIFT M ODEL 400S	1/15/15	26,365.51	0.00	0.00	24,846.86	1,518.65	26,365.51	0.00	2000B	5.0
459	ELECTRIC CHAIN HOIST 2000 LB 15 FT	2/04/15	3,013.30	0.00	0.00	2,340.97	268.93	2,609.90	403.40	2000B	7.0
460	CUT AND BREAK SAW K760II 9' GAS	4/15/15	1,317.17	0.00	0.00	1,023.28	117.56	1,140.84	176.33	2000B	7.0
461	BIG TEX TRAILER	5/19/15	6,299.75	0.00	0.00	5,936.88	362.87	6,299.75	0.00	2000B	5.0
462	25 HP SULLAIR AIR COMPRESSOR	9/16/15	5,349.19	0.00	0.00	4,155.68	477.40	4,633.08	716.11	2000B	7.0
463	MIG WELDER - MILLER MATC 211 MVF	1/29/15	1,216.95	0.00	0.00	945.42	108.61	1,054.03	162.92	2000B	7.0
464	SCALE FOR PRODUCT HANDLING	3/05/15	1,250.00	0.00	0.00	971.10	111.56	1,082.66	167.34	2000B	7.0
480	6 RADIOS CONTROL STATION AND AN	5/29/15	4,930.00	0.00	0.00	4,646.03	283.97	4,930.00	0.00	2000B	5.0
481	8 RADIOS, POWER SUPPLY CONTROL	7/29/15	6,561.37	0.00	0.00	6,183.43	377.94	6,561.37	0.00	2000B	5.0
482	2 RADIOS AND ONE EXTRA BATTERY	8/12/15	1,390.49	0.00	0.00	1,310.40	80.09	1,390.49	0.00	2000B	5.0
483	1 RADIO	10/01/15	628.95	0.00	0.00	592.72	36.23	628.95	0.00	2000B	5.0
517	3 RADIOS	11/24/15	1,886.85	0.00	0.00	1,778.17	108.68	1,886.85	0.00	2000B	5.0
537	MOTOR FOR FLEET #141 (JOHN BOAT	4/20/16	2,525.26	0.00	0.00	2,088.89	290.91	2,379.80	145.46	2000B	5.0
538	FROM COMBO STRAPPING TOOL	4/21/16	3,158.49	0.00	0.00	2,171.88	281.89	2,453.77	704.72	2000B	7.0
585	ULINE PG#42199	3/14/17	3,170.49	0.00	0.00	1,783.98	396.15	2,180.13	990.36	2000B	7.0
586	5,000 LB LIFT FOR KI	7/06/17	15,960.00	0.00	0.00	8,980.41	1,994.17	10,974.58	4,985.42	2000B	7.0
589	TASKALFA 306CI COPIER/PRINTER	2/21/17	4,194.75	0.00	0.00	2,986.66	483.24	3,469.90	724.85	2000B	5.0
608	TOTOTA FORKLIFT FGC30	9/01/18	10,009.02	0.00	0.00	5,204.69	1,921.73	7,126.42	2,882.60	2000B	5.0
609	5,000 TURN-LOAD CLAMP	10/01/18	15,554.92	0.00	0.00	8,088.56	2,986.54	11,075.10	4,479.82	2000B	5.0
612	TRACTOR TRAILERS	6/01/18	3,310.87	0.00	0.00	1,721.65	635.69	2,357.34	953.53	2000B	5.0
618	LARGE MEDIA PLOTTER/SCANNER	6/27/19	6,500.00	0.00	0.00	650.00	1,300.00	1,950.00	4,550.00	S/L	5.00
670	CONGER FORKLIFT 8FGC30	1/01/19	33,611.01	0.00	0.00	6,722.20	6,722.20	13,444.40	20,166.61	S/L	5.00
671	CONGER FORKLIFT 8FGC35U	7/12/19	51,183.33	0.00	0.00	5,118.33	10,236.67	15,355.00	35,828.33	S/L	5.00
672	Wrapper for Services Plus	5/28/19	6,609.58	0.00	0.00	550.80	944.23	1,495.03	5,114.55	S/L	7.00
673	FORKLIFT #1 (LESS \$7,000 - \$2,000 REI	6/27/19	5,000.00	0.00	0.00	500.00	1,000.00	1,500.00	3,500.00	S/L	5.00
674	FORKLIFT #2 FROM DML EQUIPMEN	6/27/19	5,000.00	0.00	0.00	500.00	1,000.00	1,500.00	3,500.00	S/L	5.00
675	BOSS PLOW AND MOUNT FOR 2012 G	6/27/19	3,800.00	0.00	0.00	380.00	760.00	1,140.00	2,660.00	S/L	5.00
676	1996 CASE TRACTOR W/ LOADER AND	6/27/19	9,800.00	0.00	0.00	980.00	1,960.00	2,940.00	6,860.00	S/L	5.00
677	2005 JD 325 SKID STEER, 84" BUCKET	6/27/19	24,000.00	0.00	0.00	2,400.00	4,800.00	7,200.00	16,800.00	S/L	5.00
678	2005 JD ACCESORIES AND ATTACHEM	6/27/19	6,200.00	0.00	0.00	620.00	1,240.00	1,860.00	4,340.00	S/L	5.00
679	2019 SCAG MOWER 61" W/ BAGGER	6/27/19	12,000.00	0.00	0.00	857.14	1,714.29	2,571.43	9,428.57	S/L	7.00
680	12' TANDEM DUMP TRAILER VIN #5LE	6/27/19	5,000.00	0.00	0.00	500.00	1,000.00	1,500.00	3,500.00	S/L	5.00
681	BRICK SAW WITH BLADE VIN #001263	7/01/19	4,000.00	0.00	0.00	400.00	800.00	1,200.00	2,800.00	S/L	5.00
682	NEW G3 WORK BOAT	8/27/19	7,653.90	0.00	0.00	510.26	1,530.78	2,041.04	5,612.86	S/L	5.00
683	2017 CONGER/TOYOTA FORKLIFT CAP	11/14/19	29,256.00	0.00	0.00	975.20	5,851.20	6,826.40	22,429.60	S/L	5.00
684	HOPPER SPREADER - 3 SALT DOG UN	11/14/19	19,604.78	0.00	0.00	466.78	2,800.68	3,267.46	16,337.32	S/L	7.00
685	CATERPILLAR 289D SKID STEER SN#TA	12/02/19	42,000.00	0.00	0.00	700.00	8,400.00	9,100.00	32,900.00	S/L	5.00
688	2019 14X7 TRAILER VIN #CAL3K80XL	6/27/19	3,000.00	0.00	0.00	300.00	600.00	900.00	2,100.00	S/L	5.00
697	Factory Cat Mag-HD 29C Floor Scrub	1/02/20	10,280.34	0.00	0.00	0.00	1,468.62	1,468.62	8,811.72	S/L	7.00

698	871 - Hopper Spreader Dispute	1/31/20	4,699.63	0.00 c	0.00	0.00	615.43	615.43	4,084.20 S/L	7.00
699	Power Washer for Shop	3/31/20	14,060.25	0.00 c	0.00	0.00	1,506.46	1,506.46	12,553.79 S/L	7.00
700	New Freon Recovery Machine	5/01/20	4,059.72	0.00 c	0.00	0.00	386.64	386.64	3,673.08 S/L	7.00
701	Tennant Floor Scrubber	5/06/20	3,000.00	0.00 c	0.00	0.00	400.00	400.00	2,600.00 S/L	5.00
702	New Landscare Rake Serial #9E8R002	6/02/20	7,495.00	0.00 c	0.00	0.00	874.42	874.42	6,620.58 S/L	5.00
703	Mount, Cabinet, Saw and Die to make	6/03/20	2,836.74	0.00 c	0.00	0.00	330.95	330.95	2,505.79 S/L	5.00
704	2016 Toyota Powered Lift 8FGC5U	7/01/20	49,580.00	0.00 c	0.00	0.00	3,541.43	3,541.43	46,038.57 S/L	7.00
705	2015 Toyota Powered Lift 8FGCU25	7/01/20	25,802.00	0.00 c	0.00	0.00	1,843.00	1,843.00	23,959.00 S/L	7.00
706	1987 John Deere Grader 670A #06434	8/17/20	16,500.00	0.00 c	0.00	0.00	785.71	785.71	15,714.29 S/L	7.00
Machinery & Equipment			790,915.46	0.00 c	0.00	361,398.36	85,844.75	447,243.11	343,672.35	

Group: VEHICLES AND AIRPLANE

285	Lowboy Trailer	9/20/99	6,854.46	0.00	0.00	6,854.46	0.00	6,854.46	0.00 2000B	5.0
294	1999 Dodge Truck - J Kispert #32	5/21/03	8,000.00	8,000.00	0.00	8,000.00	0.00	8,000.00	0.00 2000B	5.0
300	2003 Chev Van #36	11/23/05	17,072.08	0.00	0.00	17,072.08	0.00	17,072.08	0.00 2000B	5.0
301	1999 Ford Pick-Up #38	11/22/06	6,937.00	0.00	0.00	6,937.00	0.00	6,937.00	0.00 2000B	5.0
303	Use Truck - Willie #40	12/14/07	1,800.00	0.00	0.00	1,800.00	0.00	1,800.00	0.00 2000B	5.0
305	1995 Inc Step Van #44	5/09/09	4,755.09	4,755.09	0.00	4,755.09	0.00	4,755.09	0.00 2000B	5.0
306	Haz Mat Spill Trailer #136	6/01/09	2,100.00	2,100.00	0.00	2,100.00	0.00	2,100.00	0.00 2000B	5.0
307	99 Chev 3500 Crew Cab #46	6/30/09	5,744.48	5,744.48	0.00	5,744.48	0.00	5,744.48	0.00 2000B	5.0
308	2003 Ford F150 #48	11/18/11	5,400.00	0.00	0.00	5,400.00	0.00	5,400.00	0.00 2000B	5.0
309	2003 F250 Truck #49	11/18/11	7,700.00	0.00	0.00	7,700.00	0.00	7,700.00	0.00 2000B	5.0
310	2004 Chev Silverado #50	11/18/11	5,826.00	0.00	0.00	5,826.00	0.00	5,826.00	0.00 2000B	5.0
311	2002 Ford Supercab #51	11/18/11	6,431.00	0.00	0.00	6,431.00	0.00	6,431.00	0.00 2000B	5.0
318	2010 Chevrolet Express #52	3/20/12	20,495.00	0.00	0.00	20,495.00	0.00	20,495.00	0.00 2000B	5.0
319	Fleet #54 - 2003 Ford F150	6/18/12	5,266.00	0.00	0.00	5,266.00	0.00	5,266.00	0.00 2000B	5.0
320	Fleet #56 - 2003 Ford F150	6/18/12	5,450.00	0.00	0.00	5,450.00	0.00	5,450.00	0.00 2000B	5.0
321	Fleet #55 - 2003 Ford F150	6/22/12	5,526.00	0.00	0.00	5,526.00	0.00	5,526.00	0.00 2000B	5.0
385	2014 LOAD TRAIL TRAILER	3/03/14	3,546.83	0.00	0.00	3,546.83	0.00	3,546.83	0.00 2000B	5.0
386	1994 FREIGHTLINER SEMI TRACTOR #:	5/03/14	19,287.90	0.00	0.00	19,287.90	0.00	19,287.90	0.00 2000B	5.0
419	2009 FEIGHTLINER SEMI	3/23/15	54,000.00	0.00	0.00	50,889.60	3,110.40	54,000.00	0.00 2000B	5.0
420	2006 CHEVY PICKUP	3/23/15	10,000.00	0.00	0.00	9,424.00	576.00	10,000.00	0.00 2000B	5.0
421	2002 WABASH 53' BOX TRAILER	3/23/15	6,950.00	0.00	0.00	6,549.68	400.32	6,950.00	0.00 2000B	5.0
422	2003 WABASH 53' BOX TRAILER	3/23/15	6,950.00	0.00	0.00	6,549.68	400.32	6,950.00	0.00 2000B	5.0
423	2008 WABASH 53' BOX TRAILER	3/23/15	18,900.00	0.00	0.00	17,811.36	1,088.64	18,900.00	0.00 2000B	5.0
447	2008 WABASH 53' BOX TRAILER	3/23/15	16,500.00	0.00	0.00	15,549.60	950.40	16,500.00	0.00 2000B	5.0
457	2012 CHEVROLET G1500 VAN	6/12/15	15,025.00	0.00	0.00	14,159.56	865.44	15,025.00	0.00 2000B	5.0
541	FUEL TRAILER	1/18/16	7,183.67	0.00	0.00	5,942.33	827.56	6,769.89	413.78 2000B	5.0
584	2009 FREIGHTLINER	9/11/17	29,670.46	0.00	0.00	21,125.37	3,418.04	24,543.41	5,127.05 2000B	5.0
587	2011 LEDWELL TRAILER	3/21/17	35,805.00	0.00	0.00	25,493.16	4,124.74	29,617.90	6,187.10 2000B	5.0
590	2008 FORD F250 SUPER DUTY	1/01/17	13,422.00	0.00	0.00	9,556.46	1,546.22	11,102.68	2,319.32 2000B	5.0
611	TRACTOR TRAILERS	6/01/18	19,580.45	0.00	0.00	10,181.83	3,759.45	13,941.28	5,639.17 2000B	5.0
613	2018 VOLVO DAYCAB	6/01/18	141,209.50	0.00	0.00	73,428.94	27,112.22	100,541.16	40,668.34 2000B	5.0
650	2019 Western Star 4700SB Day Cab	6/01/19	135,424.00	0.00	0.00	15,799.47	27,084.80	42,884.27	92,539.73 S/L	5.00

651	RIDGEWAY TRACTOR TRAILER - J10361	1/09/19	21,829.16	0.00	0.00	7,276.39	7,276.39	14,552.78	7,276.38 S/L	3.00
652	RIDGEWAY TRACTOR TRAILER - J10451	1/01/19	23,052.48	0.00	0.00	7,684.16	7,684.16	15,368.32	7,684.16 S/L	3.00
653	RIDGEWAY TRACTOR TRAILER - J10451	1/01/19	20,604.02	0.00	0.00	6,868.01	6,868.01	13,736.02	6,868.00 S/L	3.00
654	RIDGEWAY TRACTOR TRAILER - J10451	1/01/19	20,943.93	0.00	0.00	6,981.31	6,981.31	13,962.62	6,981.31 S/L	3.00
655	2012 GMC 2500 HD VIN #1G7220CG61	6/27/19	23,000.00	0.00	0.00	2,300.00	4,600.00	6,900.00	16,100.00 S/L	5.00
656	RIDGEWAY TRACTOR TRAILER - 6186	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
657	RIDGEWAY TRACTOR TRAILER - 6187	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
658	RIDGEWAY TRACTOR TRAILER - 6188	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
659	RIDGEWAY TRACTOR TRAILER - 6189	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
660	RIDGEWAY TRACTOR TRAILER - 6190	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
661	RIDGEWAY TRACTOR TRAILER - 6191	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
662	RIDGEWAY TRACTOR TRAILER - 6192	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
663	RIDGEWAY TRACTOR TRAILER - 6193	7/01/19	24,231.25	0.00	0.00	2,423.13	4,846.25	7,269.38	16,961.87 S/L	5.00
664	2006 CHEVY 2500HD DURAMAX W/ P1	6/27/19	14,000.00	0.00	0.00	1,400.00	2,800.00	4,200.00	9,800.00 S/L	5.00
665	Ryan G 2018 Ford F150	5/01/19	29,073.47	0.00	0.00	3,876.46	5,814.69	9,691.15	19,382.32 S/L	5.00
666	FLEET #87 2019 RAM PROMASTER 150	6/30/19	24,780.29	0.00	0.00	2,478.03	4,956.06	7,434.09	17,346.20 S/L	5.00
667	AUTOMATIC GREASER FOR WESTERN	7/01/19	3,195.00	0.00	0.00	319.50	639.00	958.50	2,236.50 S/L	5.00
668	2019 Ford F-550 Dump and Plow	9/01/19	78,874.97	0.00	0.00	5,258.33	15,774.99	21,033.32	57,841.65 S/L	5.00
669	2018 Chevy 3500HD Chassis Cab	9/01/19	62,292.62	0.00	0.00	4,152.84	12,458.52	16,611.36	45,681.26 S/L	5.00

VEHICLES AND AIRPLANE

Grand Total	3,315,054.78	0.00 c	0.00	1,397,476.21	366,440.69	1,763,916.90	1,551,137.88
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City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: John McDonald

SUBJECT: Aquatic Annual Report

This is the Aquatic Annual Report for 2020. Legion Pool was the only facility open due to construction of new VFW Aquatic Facility. Operations proceeded under COVID-19 restrictions.

ATTACHMENTS:

- Aquatic Annual Report 2020 Final (PDF)

Aquatic Annual Report 2020

Completed By:

John McDonald



STAFF

Re-hire letters were sent in December to staff that worked in the summer of 2019 that were recommended for re-hire. We had 9 staff returning and hired 3 full time lifeguard and 3 Basket Attendant/Maintenance staff. We hired 9 substitute staff. All lifeguards were used as swim lesson instructors as well. This summer we successfully hired enough lifeguards to be fully staffed. 2020 was the sixth year for new full time lifeguards to be reimbursed for their lifeguard certification, contingent on successfully completing one season of employment. We paid for 6 guard certifications this year totaling \$900.

A total of 24 staff was hired with a budgeted amount of \$66,646. Actual amount spent in staff wages was \$47,261

Positions Hired
Pool Managers (0)
Lifeguards/Swim Instructors(3)
Concession Staff (0)
Basket Attendants (3)
Sub Lifeguards/Swim instructors (9)

POOL MANAGERS

Both pool managers returned to Legion from last year. VFW Pool was not open during the 2020 season.

BASKET ATTENDANTS

One Basket Attendant/Maintenance returned from 2019. We hired 3 additional staff for the 2020 season.

CONCESSIONS

Concessions did not open for the 2020 season due to COVID-19. The two (2) hired concessionaires were cross trained as Basket Attendants for the 2020 season.

LIFEGUARD SAFETY/TRAINING

We had 5 full-time guards returning and hired 3 new guards this summer. Our pre-season training consisted of orientation to our pools, safety and expectations as well as emergency action plan scenarios. Additional training time was spent on COVID-19 policies and procedures. These trainings continued throughout the season as COVID-19 evolved. We also had swim lessons training for guards teaching swim lessons.

Our pre-season/summer training schedule was as follows:

Date	Time	Location	Topic	Staff Required
Week of June 1	On Your Own	Community Center (600 Grant St.)	ActiveNet training w/Cheryl on own Pool Start Up Information - Binders	All Pool Managers
Thursday, June 4	4:30pm - 6:00pm	Community Center Spruce Room Lower Level Entrance (600 Grant St.)	Front Desk Guidelines and Season Schedules	All Front Desk All Pool Managers
Thursday, June 4	6:00pm - 8:30pm	Community Center Hickory Rm. (600 Grant St.)	All Staff Training/Bloodborne Pathogen Training Video	All Staff
Friday, June 5	3:00 – 6:00 pm	Legion Pool	Swim Lesson Training (Deck & In Water)	All Pool Managers All Lifeguard/Instructors
Monday, June 8	3:30pm - 6:00pm	Legion Pool	Police Training COVID Training In Water Training & Pool Set Up	All Staff
Tuesday, June 9	3:30pm - 6:00pm	Legion Pool	Front Desk/COVID Training/ Set Up/Cleaning Lifeguard/Instructor Training	All Pool Managers All Front Desk All Lifeguard/Instructors
Wednesday, June 10	3:30pm - 6:00pm	Legion Pool	On Deck & In Water Guard Skills Swim Lesson Additional Training	All Pool Managers All Lifeguards
Thurs./Fri, June 11/12	3:30pm - 6:30pm	Legion Pool	Start Up/Guard/Lesson Train/Concessions & BA Set Up	ALL Staff
Friday, June 12	12:15pm - 2:15pm	Legion Pool	Mechanical Room/Opening & Closing procedures/Water Testing	All Pool Managers

COVID-19 LEGION POOL SCHEDULE

A COVID-19 Brochure Guide was created for the community to allow for safe swimming. Disinfection times were incorporated between breaks. The following schedules were implemented.

June 15 – June 28 Monday – Friday	
10:00 – 10:45 am	Lap Swim
11:00 – 11:45 am	Lap Swim
12:00 – 12:45 pm	Rentals
1:00 – 1:45 pm	Rentals
2:00 – 2:45 pm	Rentals
3:00 – 3:45 pm	Rentals
4:00 – 4:45 pm	Rentals
5:00 – 5:45 pm	Lap Swim
6:00 – 6:45 pm	Rentals
7:00 – 8:30 pm*	Rentals
* By Request Only	

June 29 – August 23 Monday – Friday	
10:00 – 10:45am	Swim Lessons
11:00 – 11:45 am	Lap Swim & Swim Lessons
12:00 – 12:45 pm	Lap Swim & Swim Lessons
1:00 – 1:45 pm	Rentals
2:00 – 2:45 pm	Rentals
3:00 – 3:45 pm	Rentals
4:00 – 4:45 pm	Lap Swim & Swim Lessons
5:00 – 5:45 pm	Lap Swim & Swim Lessons
6:00 – 6:45 pm	Rentals
7:00 – 8:30 pm*	Rentals
* By Request Only	

Saturday & Sunday	
12:00 – 12:45 pm	Rentals
1:00 – 1:45 pm	Rentals
2:00 – 2:45 pm	Rentals
3:00 – 3:45 pm	Rentals
4:00 – 4:45pm	Rentals
5:00 – 5:45 pm	Lap Swim
6:00 – 6:45 pm	Rentals
7:00 – 8:30 pm*	Rentals
* By Request Only	

SAVES

Over the course of the summer, all saves were properly documented through incident reports and tracked. A total of 1 save was made, tallying one less than the previous year.

Rescues by Month June – 0 July – 1 August – 0

Rescues by Age

5 & Under – 0 6-12 Years – 1
13-18 Years – 0 18 & Over – 0

Rescues by Location

Dive Well – 1 3 Foot - 0 5 Foot – 0

Rescues by Pool

Legion – 1 VFW – N/A (Did not open in 2020)

Saves History

2020	1 save (1 Pool)
2019	2 saves (1 Pool)
2018	5 saves
2017	3 saves
2016	4 saves
2015	9 saves
2014	6 saves

Incident Reports

Incident reports are incidents that did not require a save to be performed. These incidents required the patron to receive First Aid for things such as cuts, bruises, bloody noses, etc.

Incidents by Pool

Legion – 2 VFW – 0

Legion		VFW	
2020	2	2020	N/A
2019	11	2019	N/A
2018	6	2018	4
2017	Not Recorded	2017	Not Recorded
2016	Not Recorded	2016	Not Recorded

ATTENDANCE

Our operational season for Legion Pool was 64 days long versus the normal 72 due to COVID-19. Legion Pool had minimal closures due to weather.

Patron Use			
	Resident	Non Resident	Total
June	56	46	102
July	81	100	181
August	115	22	137
Total	252	168	420
Note: Numbers are reflective of amount of rentals that were booked.			

	Public Users	Swim Team Users	Total
June	1,330	20	1,350
July	2,462	328	2,790
August	1,863	143	2,006
Total	5,655	491	6,146
Note: Numbers are reflective of how many individual people used our pool.			

Legion Attendance History

2020	6,146 (69 days)
2019	15,493 (72 days)
2018	15,690 (69 days)
2017	16,718 (68 days)
2016	17,643 (72 days)
2015	12,031 (69 days)
2014	13,053

VFW Attendance History

2020	<i>Did Not Open</i>
2019	<i>Did Not Open</i>
2018	11,656 (69 days)
2017	10,864 (68 days)
2016	12,235 (68 days)
2015	12,463 (70 days)
2014	10,520

PASSES

This year due to COVID-19 Season Passes were not offered.

Season Passes Issued

	TOTALS
Individual Pass	0
Family Pass	0
Baby Pass	0
Caregiver Pass	0
Senior Pass	0
Lap Pass	0
Replacement Pass	0
TOTALS	0

Season Pass History

Year	Passes Issued
2020	0 ** Legion Only <i>Due to COVID-19</i>
2019	401 **Legion Only
2018	629
2017	669
2016	689
2015	644
2014	593

TRADITIONAL RENTALS

No traditional rentals were offered due to COVID-19.

Resident Rental	0 Hours	\$0
<i>Less Sales Tax (5.5%)</i>	<i>\$0*0.055</i>	<i>\$0</i>

Rental History

Year	VFW	Legion	Total Revenue	Budgeted
2020	0	0	\$0	\$800
2019	0	4	\$803.25	\$800
2018	4	3	\$1,368	\$800
2017	5	0	\$903	\$760
2016	3	0	\$692	-
2015	2	0	\$506	-

COVID-19 Lap Swim Rentals

Legion Pool offered Lap Swim Rentals. Rentals were 45 minute time slots. The following was the criterion created for booking lap swim slots:

Reserving Lanes for Lap Swim

- ✓ Reservations will be taken over the phone or in-person (by appointment only) at the Community Center (920-339-4097). Walk-in reservations accepted at Legion Pool during operating hours.
 - 24 hours advance notice recommended
- ✓ Rules for Reserving
 - May only reserve 2 lap swim sessions at one time.
 - Cannot reserve more than 1 session per day.
 - Subsequent reservations may be made after last lap session is completed.
 - *Note: Pool managers will have the discretion to allow for same day lap swim reservations based upon availability. Standard rates apply.*
- ✓ Choose lane you wish to swim in

Lane	Depth	Lane	Depth
1	2.5' - 3.5'	6	4.5' - 5.0'
2	3.5' - 4.0'	7	4.5' - 5.0'
3	3.5' - 4.0'	8*	5.0' - 12.0'
4	3.5' - 4.0'	9*	5.0' - 12.0'
5	4.0' - 4.5'	<i>*Limited availability</i>	

	Resident	Non- Resident	Total
June	113	85	198
July	462	139	601
August	386	81	467
TOTAL	961	305	1266

COVID-19 RENTALS

Residents and Non-Residents could book Legion Pool for 45 minuet rental times. Swim Teams were also able to rent the pool before opening up to the general public. The following was the criterion created for booking rentals:

Pool Rental Fee Schedule	
Reserved on the hour	
45 min.	\$2.00/person
7:00 – 8:30 pm	\$4.00/person
Inflatables	\$100/rental

- ✓ Weekday rentals must be booked 24 hours in advance during Community Center Hours
 - Monday – Thursday (7:30 am – 4:30 pm)
 - Friday (7:30 am – 11:00 am)
 - \$2.00 per person
- ✓ Weekend rentals must be reserved by 11:00 am on Fridays
 - Rentals from 7:00 pm – 8:30 pm are by request only
 - \$4.00 per person
- ✓ Rules for Renting
 - May only book 2 rentals at one time.
 - Subsequent reservations may be made after last rental is completed.
 - Cannot book more than 1 time period per day.
 - *Note: Pool managers will have the discretion to allow for same day pool rentals based upon availability. Standard rates apply.*
- ✓ Minimum of 10 people; maximum of 25 people
- ✓ Must be at least 18 years of age or older to book rental
- ✓ Rentals: Minimum payment of \$20 non-refundable deposit required to reserve date.
- ✓ Rentals (7:00 – 8:30pm): Minimum payment of \$40 non-refundable deposit required to reserve date.
 - Payment in full at time of reservation preferred. Remaining balance due upon arrival at pool (*cash or check only*). No refunds will be issued for members of party not showing up.
 - Dates/deposits not transferrable within 48 hours. No refunds will be given.
- ✓ If the Department cancels a rental due to unsafe weather conditions, every attempt will be made to reschedule the rental before a refund is issued.
- ✓ Large Pool Inflatables Obstacle Course
 - Subject to availability
 - \$100 user fee per rental

SPECIAL EVENTS

No Special Events were offered in the 2020 Season due to COVID-19.

SWIM LESSONS

Traditional Swim Lessons and 9 Week Lessons were not able to be offered due to COVID-19. Only Semi-Private and Private Swim Lessons were offered throughout Monday – Friday. Instructors taught from the deck. Levels Parent/Child through Level 3, parents were required to be in the water with child on a one-on one basis. Level 4 and Level 5/6 having a parent in the water was an optional choice.

Private Swim Lessons

	Packages of 4	Packages of 8	Total
Legion	6	9	15
VFW	0	0	0

Semi Private Swim Lessons

	Packages of 4	Packages of 8	Total
Legion	9	64	73
VFW	0	0	0

Swim Lesson History

Year	Total Enrolled	Legion Revenue	VFW Revenue	Total Revenue	Less 6.5 % ACTIVE Net	Budgeted
2020	88	\$7,626*	\$0	\$6,487	\$6,065	\$24,600
2019	533	\$24,047	\$0	\$24,047	\$22,484	\$20,000
2018	722	\$16,362	\$11,467	\$27,829	\$26,021	\$29,100
2017	721	\$16,390	\$11,390	\$27,780	\$25,974	\$27,800
2016	714	\$15,378	\$12,638	\$28,016		
2015	684	\$14,335	\$11,272	\$25,607		
2014	720	\$13,713	\$11,365	\$25,078		

**Includes Syble Hopp Parent Child Lessons*

AQUATIC FITNESS CLASSES

Only Session 3 was offered at Legion Pool due to COVID-19. All Syble Hopp Water Aerobic programming was canceled due to COVID-19.

Class	Count	Revenue	2020 Budgeted
Water Aerobic –Syble Hopp	198 (12 Classes)	\$3,203	\$15,700
Water Fitness – Syble Hopp	0 (0 Classes)	\$0	
Summer Water Aerobic	8 (1 Class)	\$324	
Total	206 (13 Class)	\$324	

Total Lessons and Aqua Fitness Classes → \$11,153

EXPENSES

	2020 Budgeted	2020 Actual 11.9.20*	2019 Budgeted	2019 Actual 9.4.19	2018 Budgeted	2017 Actual	2016 Actual
Salaries	\$17,952	\$15,047	\$17,085	\$11,252*	\$16,264	\$15,567	\$15,252
Hr./OT Wages	\$17,627	\$8,015	\$28,620	\$7,695	\$27,216	\$18,231	\$20,550
Seasonal Wages	\$66,646	\$47,261	\$65,795	\$60,602**	\$103,205	\$93,525	\$93,144
Benefits	\$17,391	\$15,813	\$25,214	\$9,013	\$30,352	\$18,901	\$22,270
Training	\$150	\$0	\$150	\$150	\$150	\$50	\$90
Telephone	\$900	\$450	\$900	\$450	\$1,800	\$1,800	\$1,800
Cell/Radio	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Data	\$126	\$197	\$126	\$129	\$250	\$249	\$369
Utilities	\$24,000	\$18,714	\$24,000	\$17,578	\$41,500	\$34,800	\$42,465
Equipment Maintenance	\$15,000	\$10,390	\$15,000	\$11,639**	\$25,000	\$21,070	\$25,766
Operating Supplies***	\$5,000	\$3,860	\$6,400	\$4,509**	\$5,700	\$4,644	\$4,511
Pool Chemicals	\$14,300	\$14,205	\$13,300	\$13,750	\$23,000	\$22,287	\$20,667
Concession Purchases	\$7,000	\$0	\$7,000	\$6,359	\$14,000	\$11,267	\$11,797
Capital Equipment	\$6,000	\$0	\$0	\$0	\$0	\$0	\$26,662
TOTALS	\$192,092	\$133,952**	\$203,590	\$143,126*	\$288,626	\$242,391	\$285,335

*2020 Actual #'s listed are as of 11.9.2020

** All numbers are reflective of In Code

Expense History

	Actual	Budgeted
2020	\$133,952	\$192,092
2019	\$143,126	\$203,590
2018	\$277,328	\$288,437
2017	\$242,391	\$281,626
2016	\$285,335	\$236, 525
2015	\$255,990	\$236,025
2014	\$241,239	\$253,906

REVENUES

Legion Pool brought in a total of \$32,585 in daily revenue. Daily Revenue was split between Lap Swim and Rentals. There was no difference for Resident and Non-Resident users due to COVID-19.

Daily Revenue Summary – Lap Swim

	Total
June	\$782.93
July	\$1,712.88
August	\$1258.80
TOTALS *	\$3,755

* Includes 5.5% sales tax

Daily Revenue Summary – Rentals & Swim Team

	Total
June	\$8,609
July	\$7,148
August	\$1,920
TOTALS**	\$17,677

** Includes 5.5% sales tax

Revenue History***

	2020 Budgeted	2020 Actual	2019	2018	2017	2016	2015	2014
Gen. Admission*	\$22,000	\$21,432	\$19,714	\$33,859	\$28,855	\$35,756	\$33,090	\$28,994
Concessions*	\$13,325	\$0	\$12,340	\$17,581	\$18,313	\$20,706	\$20,507	\$19,214
Season Passes	\$29,000	\$0	\$30,683	\$45,981	\$50,501	\$49,636	\$45,463	\$39,790
Rentals*	\$800	\$0	\$803	\$1,368	\$903	\$692	\$506	-
Swim Lessons/ Water Fitness**	\$40,300	\$11,153	\$23,441	\$31,025	\$26,638	\$28,016	\$25,607	-
TOTALS	\$100,002	\$32,585	\$89,000	\$129,814	\$125,210**	\$134,806	\$125,173	\$87,998

***General admission and concession includes 5% sales tax subtracted. Combination of Lap Swim and Rentals.**

VFW & LEGION POOL EXPENSES & REVENUES		
YEAR	EXPENSES	REVENUES
*2020	\$133,952	\$32,585
*2019	\$143,126	\$83,380
2018	\$245,643	\$129,814
2017	\$242,391	\$125,210

*Legion only

END OF REPORT



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Status update on the VFW Aquatic Facility.

I have included bullet points of the major developments in the construction of the VFW Aquatic Facility.

- Pool A perimeter walls are poured 100%
- Pool B floor and walls are poured 100%
- Pool and Mech. building trusses and roof sheathing are complete
- Shingle install is 50% complete on pool building
- Interior walls of pool building are roughly 50%
- Site underground utilities are nearing completion (elec, light poles, yard hydrants, etc.)
- Curb and gutter is poured 100% with binder course completed
- Mech. building access drive turn-around area and adjacent sidewalks are complete



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: November 18, 2020

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Status update on the Legion Restroom Building construction.

The construction of Legion Restroom continues to go according to schedule. Below is a brief summary of tasks completed.

- Exterior masonry walls completed.
- Roof trusses were installed.
- Roof was paneled and shingled.
- Exterior painting of the block walls was completed.
- All sidewalks were installed.
- Interior walls were primed.