



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, November 19, 2019

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

Mayor Walsh left the meeting at 8:08 PM and Council President Boyd presided over the remainder of the meeting.

2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the November 5, 2019 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

4. Public Hearing on the proposed Budget for calendar year 2020.

A. Presentation of 2020 Budget.

Mayor Michael Walsh presented the proposed 2020 Budget for the City of De Pere. He stated that this budget is balanced and provides for the City's service needs in a cost-efficient manner.

As part of the 2020 Budget Proposal, all City departments were asked to submit minimal increases in expenditures, excluding capital projects and equipment; to identify options to decrease operating expenditures; and to increase revenues by an additional 3%.

The State continues to impose restrictions on all municipalities to raise revenue by maintaining levy limits. We also continue to receive State unfunded mandates, which require us to either reduce City services, increase service fees, or create alternative revenue services - in order to balance the budget. Over the years we have had to do some of all three alternatives.

We try to be creative to make it easier for the City to meet our budget needs, and still offer our current level of services. We will continue to work with the State restraints that we have, and do the best we can, to at least maintain the status quo. We will also do whatever is needed to meet our future needs.

The Mayor stated that the dark store legislation, which has to do with assessing retail stores (and now expanding to the businesses and manufacturers) as empty stores rather

than full service stores, continues to languish as the Republican leadership of both the Senate and the Assembly refused to bring it to their bodies for a vote. Meanwhile, the lower property taxes paid by the businesses, etc., the difference is shifted to other property owners, and this has increased our taxes accordingly.

The budget has some initiatives to enhance the efficiency of municipal service. It includes funding for an additional \$30,000 to continue our ongoing community branding, logo, banners, and marketing materials. It provides financial incentives to promote economic opportunities throughout the community. It includes funding of \$175,000 to replace existing storm sewer and \$350,000 for new storm sewer to decrease the impact of significant rainfall in the City. There is a replacement ambulance at a cost of \$275,000 and \$420,000 to fund 1/3rd of a new ladder truck scheduled to be replaced in 2022. Both of these will help to enhance EMS and Fire response capability. We added a Park Department position to help with park maintenance.

After all of the department heads submitted their budgets, we had a deficit of \$215,000. By doing some cutting and some other creative things, we were able to reverse that deficit. We also cut over \$3.6 million in capital projects and equipment.

For many years, the City lost shared revenues, including in 2019, when they decreased \$3,183. They increased approximately \$15,979 for the 2020 budget. Last year, we qualified for the Expenditure Restraint Program to the tune of \$184,824. This year we qualify again with \$269,341 - an increase of \$84,517 due to less communities qualifying for the program. Depending on what the Public Service Commission does, we expect water rates to increase 20 to 30%. The ERU rate for 2019 will increase \$5 to \$97 per residential property, due to the need to fund mandates from the DNR and EPA for the Storm Water Utility. These increases will continue into the future to pay for the unfunded mandates.

The entire General Fund budget increases 2.56% in operation expenditures as compared to a 2.68% increase in 2019.

The 2020 Budget includes a 0.59% increase in the property tax levy and a 4.48% decrease in the property tax rate. That property tax rate decrease goes from \$7.07/thousand in 2019, to \$6.76/thousand in 2020 -- \$0.31 lower than the 2019 rate.

We approach the budget, as we do with any type of change within the organization, as an opportunity to get better. By doing this, we can compare our service levels with the community needs, and the ability to pay for them.

Mayor Walsh thanked everyone involved in putting this budget together, and stated that De Pere has a reputation for being a very desirable community in which to live. It has always been his goal as Mayor to maintain De Pere as an exceptional community, and to enhance what we have here. Over the next 5 to 7 years, there should be a number of projects that will change the landscape in the downtown, the business parks, and the City as a whole. With all of us - the City Council, City employees, businesses, and our residents - making a concerted effort, we will continue to make the City of De Pere a great place to live, work, and play.

City Administrator Larry Delo reviewed charts showing shared revenues, general fund revenue and expenditure trends, general fund expenditures by City department, property tax levy, general obligation debt trends, debt per capita, and property valuation.

Discussion followed.

B. Notice of Public Hearing.

City Clerk Carey Danen announced that the public hearing notice was published in the Green Bay Press-Gazette on November 5th, 2019. Mayor Walsh declared the public

hearing open; no one wished to speak and he declared the public hearing closed and entertained a motion.

C. Approval of proposed 2020 Budget.

Aldersperson Boyd moved, seconded by Aldersperson Nelson to approve the proposed budget. Aldersperson Raasch moved, seconded by Aldersperson Hansen to amend the original motion by using the \$13,000 earmarked for the Parks Department UTV to fund the remaining shortfall for the Community Center flooring project. Upon vote, motion carried unanimously.

D. Resolution #19-119 Adoption of Tax Levy for City Purposes to Support the 2020 City Budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

5. Public comment upon matters not on the agenda and other announcements.

Aldersperson Jennings announced that he will not be seeking re-election for District 2, and invited residents of that district to consider candidacy.

Aldersperson Hansen thanked United Healthcare for moving their operations to De Pere, and Cornerstone for facilitating the project. He also thanked Shopko Optical for locating their new office on Main Av.

6. Recommendation from the Finance & Personnel Committee to accept a donation from Ogan Restaurant, LLC in the amount of \$1,000 to the Fire Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

7. Recommendation from the Board of Public Works to approve the purchase of a Bobcat Toolcat in the amount of \$59,767 from the 2019 general fund and storm water utility budgets

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Ryan Jennings, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

8. Recommendation from the License Committee for an Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Artless Bastard, LLC, DBA Artless Bastard, 353 Main Ave., Agent: Alexis Arnold, Green Bay, WI.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

9. Ordinance #19-23 Revising Chapter 106 De Pere Municipal Code Regarding Licenses and Permits. (Permit Suspension/Revocations and Special Event Permits)

City Engineer Eric Rakers explained that staff has created a map to help them evaluate special events. This map will be available online after the first of the year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

10. Ordinance #19-24 Creating Section 106-6(b)(2)(D) De Pere Municipal Code Regarding Parklet and Pedlet Permits.

City Administrator Larry Delo reported that staff is recommending that no action be taken at this time. Discussion followed. Alderperson Hansen thanked Development Services Director Kim Flom for her hard work in creating the guidelines.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

11. Resolution #19-120 Regarding Special Event Fees.

Alderperson Crevier noted that the Finance-Personnel Committee voted in favor of approval at its November meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

12. Resolution #19-121 Authorizing Consultant Agreement with Baird for TIDs 12, 15 and 16.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

A. TID #12 Boundary Amendment.

B. Creation of TID #15.

C. Creation of TID #16.

13. Resolution #19-122 Authorizing Consultant Agreement with CliftonLarsonAllen LLP (Sewer Utility Rate Study).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

14. Resolution #19-123 Authorizing Master Service Agreement with Brown County C-LEC, LLC (Voice Carrier Services).

Alderperson Carpenter thanked staff for their work in negotiating a price decrease.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

15. Resolution #19-124 Authorizing Submission of Wisconsin Department of Transportation Surface Transportation Urban Program Grant Application for Lawrence Drive Reconstruction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

16. Resolution #19-125 Authorizing Agreement for Consulting Services Between the City of De Pere and Midwest Design Solutions, LLC (City Hall Complex Backup Generator Design and Construction Management).

Maintenance Supervisor Tom Blohowiak answered questions from the Council. He reported that the timeline for installation will be sometime next spring.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

17. Resolution #19-126 Authorizing Agreement for Contractor Services Between the City of De Pere and Curb 'n Decor LLC (Nicolet Alley Snow Removal).

City Attorney Judy Schmidt-Lehman answered Council members' questions about the legal irregularities of the LLC name. Street Superintendent Tony Fietzer explained that he solicited bids from eight or nine companies, and the next closest bid was over six times higher. Discussion followed.

Alderperson Raasch moved, seconded by Alderperson Hansen to approve the resolution contingent upon staff completion of reference checks, and to remove the clause in the agreement authorizing automatic subsequent renewals.

RESULT:	ADOPTED [5 TO 3]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Hansen, Jennings, Kunding, Raasch
NAYS:	Dan Carpenter, Scott Crevier, Casey Nelson

18. Operator license applications.

Alderson Boyd moved, seconded by Alderson Carpenter to approve Previously Tabled Applications #1-3 and 5. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Hansen to table Previously Tabled Applications #4 and 6. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Carpenter to approve New Operator Applications #1, 3, 4, and 6. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Hansen to table New Operator Applications #2 and 5. Upon vote, motion carried unanimously.

19. Voucher approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderson
SECONDER:	Dan Carpenter, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

20. Future agenda items.

Alderson Raasch suggested asking the Parks Department to check with the local high schools to see if snow removal in Nicolet Alley (or similar work) might qualify for student service projects. City Administrator Larry Delo stated that this would go to Board of Public Works for discussion.

21. Adjournment.

Alderson Carpenter moved, seconded by Alderson Crevier to adjourn the meeting at 8:52 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk