

COMMON COUNCIL MEETING NOTICE

Pursuant to Wisconsin Statutes §19.84, notice is hereby given to the public and news media that a regular meeting of the Common Council of the City of De Pere will be held on November 20, 2012 at 7:30 p.m. in the City Hall Council Chambers, Second Floor of De Pere City Hall, 335 South Broadway, De Pere, WI 54115.

This meeting can be viewed LIVE on Time Warner Cable Channel 4 and Channel 99 AT&T U-verse. This meeting is also rebroadcast on Time Warner Cable Channel 4 and Channel 99AT&T U-verse throughout the week.

AGENDA FOR SAID MEETING:

1. Roll call.
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the November 7, 2012 regular meeting of the Common Council.
4. A Public Hearing authorizing Resolution #12-128, Adoption of Tax Levy for City purposes to support the 2013 City Budget, will be held at 7:30 p.m.
 - A. Presentation of 2013 Budget.
 - B. Notice of Public Hearing.
 - C. Approval of proposed 2013 Budget.
 - D. After the hearing has been held, Resolution #12-128, Adoption Of Tax Levy For City Purposes To Support The 2013 City Budget, is presented for consideration.
5. Public comment upon matters not on agenda or other announcements.
6. Recommendation from the Finance Committee to approve:
 - A. \$500 donation from De Pere Christian Outreach Corporation to be used toward the Police Department canine program.
 - B. 2013 health insurance funding recommendation.
 - C. \$2,980 from the Contingency Fund for repairs made in October to the Municipal Service Center boiler.
 - D. \$1,800 from the Sustainability Fund for the purchase of recycling/garbage containers.
7. Resolution #12-124, Disallowance of Claim (John and Lynn Gaus).
8. Resolution #12-129, Authorizing Façade Improvement Grant To Tilkens Family Limited Partnership (327 Main Avenue).

9. Resolution #12-130, Authorizing Fifth Agreement Extending Option To Purchase Between The City Of De Pere And Frigo Enterprises, LLC.
10. Resolution #12-131, Authorizing State/Municipal Agreement For State Highway 32 Reconstruction Project.
11. Discussion regarding General Fund balance.
12. Discussion regarding the status of the De Pere Riverwalk phase two construction.
13. Voucher approval.
14. Applications for Operator's Licenses.
15. Future agenda items.
16. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, November 19, 2012 so that arrangements can be made.

AGENDA SENT TO:

Mayor

Alderspersons

Department Heads

TV, Newspapers, & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Chris Frigo Forte Composites, Inc.

2201 American Blvd.

De Pere, WI 54115

Carol Tilkens

120 St. Francis Drive

Green Bay, WI 54301

Jeff Zepnick

227 East River Drive

De Pere, WI 54115

Scott Simmons Scott.Simmons@dot.wi.gov

John and Lynn Gaus

448 N. Good Hope Road

De Pere, WI 54115

**COMMON COUNCIL MEETING
CITY OF DE PERE, WISCONSIN – NOVEMBER 7, 2012**

The Common Council of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall on Wednesday, November 7, 2012.

Mayor Walsh called the meeting to order at 7:34 p.m. Roll call was taken and the following members were present: Alderpersons Kevin Bauer, James Boyd, Scott Crevier, Michael Donovan, Jim Kneiszel, Larry Lueck, Dan Robinson & Kathy Van Vonderen. The Council said the Pledge of Allegiance to the Flag.

3. Alderperson Donovan moved, seconded by Alderperson Crevier, to approve the minutes of the October 16, 2012 meeting. Upon vote, the minutes were approved unanimously.

PUBLIC HEARING

4. A Public Hearing on a proposed issue of Industrial Development Revenue Bonds by the City of De Pere to help finance the acquisition, construction, improvement and/or equipping of Washworld of De Pere, LLC and Washworld, Inc., a manufacturing facility located on (American Boulevard, Parcels WD-1136-1 and WD-1136-2) is scheduled for 7:30 p.m. or soon after.. Clerk Shana Defnet announced the Notice of Public Hearing was published in the City's Official Newspaper, the De Pere Journal on October 11, 2012. City Attorney Schmidt-Lehman explained to the council that the public hearing of this item was statutorily required to offer the public the chance to comment and that no action would need to be taken. Mayor Walsh declared the public hearing open. No one wished to speak. Mayor Walsh declared the public hearing closed. No action was taken.

5. Public Comment or other Announcements. None.

RECOMMENDATION FROM THE PLAN COMMISSION/RDA

6A. Allow property formerly known as the Old Claude Allouez Bridge site to be sold or offered at bid. City Planner Pabich offered background on the property. The two properties mentioned are considered to be surplus right-of-way currently owned by the Department of Transportation. The two options recommended by City staff were to either purchase the property at the appraised price of \$79,000, which would result in the City only having the option to use the property for public use; or to allow the site to be sold or offered at bid, which opens up the public to bidding on the property as well, but allows the City, if acquisition of the property is completed, to do what they wish with the property. City Planner Pabich stated that no zoning would be complete until after the sale; anyone wanting to purchase that land is doing so at a significant risk. Discussion followed. Alderperson Crevier moved, seconded by Alderperson Bauer to accept the City Staff recommendation of Option 3. More discussion followed. Upon vote, motion carried 5-4 with Alderpersons Boyd, Kneiszel, Robinson and Van Vonderen voting nay and Mayor Walsh voting ay to break the tie.

RECOMMENDATION FROM THE LICENSE COMMITTEE

7A. Application for a Class "B" Beer & "Class B" Liquor License for S.A.L.T. (previously Silver Fox) was presented. Alderperson Bauer moved, seconded by Alderperson Kneiszel to approve the application. Upon vote, motion carried unanimously.

7B. Application for a Class "B" Beer (Six-Month License) for De Pere Ice Center was presented. Alderperson Bauer moved, seconded by Alderperson Kneiszel to approve the application. Upon vote, motion carried unanimously.

8. Resolution #12-122, Authorizing Agreement Regarding The Development Of Certain Property Within Tax Incremental Finance District #10 (1900 Enterprise Drive) was presented. Alderperson Lueck moved, seconded by Alderperson Boyd to approve the resolution. Upon roll call vote, motion carried unanimously.

9. Resolution #12-123, Disallowance of Claim (Randy McVey) was presented. Alderperson Bauer moved, seconded by Alderperson Donovan to approve the resolution. Upon vote, motion carried unanimously.

10. Resolution #12-124, Disallowance of Claim (John and Lynn Gaus) was presented. Alderperson Boyd moved, seconded by Alderperson Bauer to approve the resolution. Upon vote, motion carried unanimously.

11. Resolution #12-125, Authorizing Agreement Between The City Of De Pere And The Unified School District Of De Pere (Summer Day Camp Program) was presented. Alderperson Lueck moved, seconded by Alderperson Van Vonderen to approve the resolution. Upon vote, motion carried unanimously.

12. Resolution #12-126, In Support Of A United States Customs & Border Protection Federal Inspection Station At Austin Straubel International Airport was presented. Alderperson Robinson moved, seconded by Alderperson Van Vonderen to approve the resolution. Upon vote, motion carried unanimously.

13. Resolution #12-127, Requesting Legislation To Amend Wis. Stat. §84.295 To Extend The Provision Of Utility Relocation Reimbursement Payments To Facilities Owned By The Central Brown County Water Authority was presented. Alderperson Donovan moved, seconded by Alderperson Boyd to approve the resolution. City Administrator Delo explained that the DOT requested a large water line be moved to avoid upcoming construction. Because the City of De Pere is a part of the Central Brown County Water Authority joined with other municipalities, the state will not reimburse the standard 90% that they would reimburse if they were asking this of a single municipality. The City is requesting that state statutes be amended to include facilities owned by the Central Brown County Water Authority. Upon vote, motion carried unanimously.

14. Discussion regarding General Fund balance. The history of the fund balance and where the council should set the balance was discussed. The council decided to request more information from staff, including comparisons of other communities and a deeper fund balance history.

15. Discussion regarding the status of the De Pere Riverwalk Phase Two construction. City Administrator Delo explained the status and stated that the Riverwalk was closed to public use the last week of October, the piers are being poured and girders are being delivered this month.

16. Alderperson Van Vonderen moved, seconded by Alderperson Crevier, to approve the vouchers. Upon vote, motion carried unanimously.

17. Applications for Operator's Licenses were presented.

CITY OF DE PERE - NOVEMBER 7, 2012

1	ARENDT, AMANDA L.	1026 S. ERIE ST., #1	DE PERE	WI	54115
2	JACKSON, ALEXANNEDRA E.	1193 S. ERIE ST.	DE PERE	WI	54115
3	LANE, TRAVIS S.	4226 WHISPER LN.	DE PERE	WI	54115
4	VIGO, AMANDA L.	1129 MORRIS AVE.	ASHWAUBENON	WI	54304
		Operator Licenses for the 2012-2014 Licensing Period			
1	BOURSAW, NATASHA M.	1516 KENNY DR., #21	CRIVITZ	WI	54114
2	DAHLKE, JENNA L.	2216 NICOLET DR., #5	GREEN BAY	WI	54311
3	DERCKS, STACY L.	600 1/2 GEORGE ST.	DE PERE	WI	54115
4	FRAZIER, JANE R.	N8877 WELLERS LN.	LUXEMBURG	WI	54217
5	GRACER, NICHOLLE L.	1211 S. 6TH ST.	DE PERE	WI	54115
6	KAWULA, PHILLIP D.	824 DERBY LN.	GREEN BAY	WI	54301
7	KELLY, CHRISTINE A.	528 N. MICHIGAN ST.	DE PERE	WI	54115
8	KUBALE, TRISHA A.	1040 MORaine WAY, #1	GREEN BAY	WI	54303
9	LAYDEN, MATT J.	814 S. ROOSEVELT ST.	GREEN BAY	WI	54301
10	MULHERN, SCOTT P.	665A FOXVIEW AVE.	DE PERE	WI	54115
11	O'CONNOR, KATHLEEN K.	1540 UNIVERSITY	GREEN BAY	WI	54302
12	STRAHM, KAYLA R.	2012 MEMORIAL DR., APT. 204	GREEN BAY	WI	54303
13	TRIST, CORI A.	413 1/2 MAIN AVE.	DE PERE	WI	54115
14	WILSON, JESSICA F.	1212 S. CHESTNUT AVE., UPPER	GREEN BAY	WI	54304
15	WOLFGRAM, SANDRA K.	1098 BLUE RIDGE DR.	GREEN BAY	WI	54304

Alderson Bauer moved, seconded by Alderson Kneiszel to approve Previously Tabled Applications #1-3 and to table Previously Tabled Application #4. Upon vote, motion carried unanimously.

Alderson Bauer moved, seconded by Alderson Kneiszel to table Operator's Licenses #1, 9, 10, & 15 and to approve Operator's Licenses #2-8, 11-14, & 16. Upon vote, motion carried unanimously.

18. Future Agenda Items. There were no future agenda items.

Upon motion by Alderson Van Vonderen, seconded by Alderson Crevier, the Common Council adjourned at 9:04 p.m.

Respectfully submitted,

Shana Defnet
Clerk-Treasurer

RESOLUTION #12-128

ADOPTION OF TAX LEVY FOR CITY PURPOSES TO
SUPPORT THE 2013 CITY BUDGET

WHEREAS, the De Pere Finance/Personnel Committee has reviewed the proposed 2013
City Budget; and

WHEREAS, a public hearing regarding proposed 2013 City Budget was held on
November 20, 2012; and

WHEREAS, after due deliberation and public discussion, the De Pere City Council is
desirous of adopting a tax levy to support the 2013 City Budget;

NOW, THEREFORE, BE IT HEREBY RESOLVED:

That the De Pere Common Council hereby approves the 2013 Budget as
presented; further the Common Council adopts a total 2012 property tax
levy to support the City's 2013 Budget and that this levy be further
apportioned according to the following: General Fund (\$7,691,423);
Debt Service (\$1,353,278); Capital Projects (\$1,441,276); and Local Levy
TID Districts (\$614,477).

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of
November, 2012.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

RECOMMENDATION

November 13, 2012
De Pere, Wisconsin

Recommendation to the Honorable Mayor and Members of the Common Council as approved by the Finance/Personnel Committee at their duly convened meeting held November 13, 2012:

Recommendation on the following:

- A. \$500 donation from De Pere Christian Outreach Corporation to be used toward the Police Department canine program.
- B. 2013 health insurance funding recommendation.
- C. \$2,980 from the Contingency Fund for repairs made in October to the Municipal Service Center boiler.
- D. \$1,800 from the Sustainability Fund for the purchase of recycling/garbage containers.

Respectfully Submitted

Finance/Personnel Committee

Lawrence Delo
City Administrator

The City has received a request from Lynn Gaus stating that due to post office issues, John and Lynn Gaus did not receive notice of Resolution #12-124, Disallowance of Claim (John and Lynn Gaus) being on the November 7, 2012 Common Council Meeting agenda. For that reason, Resolution #12-124 will be on the agenda so Lynn and John may attend.

RESOLUTION #12-124

DISALLOWANCE OF CLAIM
(John and Lynn Gaus)

WHEREAS, John and Lynn Gaus, 448 N Good Hope Road, De Pere, Wisconsin 54115, filed a Notice of Claim and Claim with the City Clerk-Treasurer on September 10, 2012; and

WHEREAS such Claim alleges that on August 30, 2012, a city water curb box extension pipe was sucked into Claimant's lawn mower while mowing the grass, damaging the mower beyond repair; and

WHEREAS, the Claimants are seeking \$404.07, the cost of replacing the damaged mower; and

WHEREAS, this matter has been reviewed by Liberty Mutual, the City's liability insurance carrier, which has investigated the same and determined that the City did not know, nor should it have known, that any defect in the curb box extension existed so as to take steps to repair it and as such, is not negligent and legally responsible to cover Claimant's damages; and

WHEREAS, Liability Mutual therefore recommends the City deny such claim.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The claim submitted by John and Lynn Gaus be, and the same is hereby denied, and that no action on this claim may be brought against the City of De Pere, or any of its officers, officials, agents or employees after six months from the date of service of this notice.

BE IT FURTHER RESOLVED THAT:

A copy of this resolution be forwarded to the Claimants, John and Lynn Gaus, as a Notice of Disallowance.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2012.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

RESOLUTION #12-129

AUTHORIZING FACADE IMPROVEMENT GRANT
TO TILKENS FAMILY LIMITED PARTNERSHIP
(327 Main Avenue)

WHEREAS, the Common Council and the City Redevelopment Authority have established a Facade Improvement Grant Program for West Side Redevelopment District in Tax Incremental Financing District (TID) #5 to encourage the renovation and revitalization of the business environment in such area; and

WHEREAS, Tilkens Family Limited Partnership c/o Carol A. Tilkens, owner of the property at 327 Main Avenue (said property being within TID #5 and the West Side Redevelopment District), has restored the rear exterior of such building with aesthetically pleasing brick and paint to such property; and

WHEREAS, Tilkens Family Limited Partnership has applied for a grant from the Facade Improvement Grant Program in the amount of \$3,256.85 (\$13,027.41 total spent) under the terms of such Program, said application having been reviewed and recommended for approval by the Redevelopment Authority and the Finance/Personnel Committee; and

WHEREAS, Tilkens Family Limited Partnership is hereby thanked for their contribution toward preservation and aesthetic enhancements on Main Avenue and to the West Side Redevelopment District by such improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Clerk-Treasurer is authorized to issue a grant payment to Tilkens Limited Family Partnership in the amount of \$3,256.85 for improvements to the rear exterior of 327 Main Avenue, all made in accordance with the Facade Improvement Grant Program for TID #5.

BE IT FURTHER RESOLVED THAT:

The Common Council of the City of De Pere extends its thanks to Tilkens Family Limited Partnership for their investment in, and commitment to, the City of De Pere and its business and historic districts.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2012.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

* This item was approved at the October 22, 2012 Redevelopment Authority Meeting.

Review Façade Grant project receipts for 327 Main Avenue. Applicant: Carol Tilkens.

At the June 2011 meeting, the RDA approved the Façade Grant Application for 327 Main Avenue. The grant approval included façade work for the back facade. The grant was approved for expenses up to \$25,000 or a grant of \$6,250. The work for the grant has been completed, inspected and receipts have been provided. The summary of the expenses are provided in the attachments.

In reviewing the receipts, the expenses show a total of \$13,027.41. From the items listed, all invoices are qualifying expenses for the project. Thus the grant total would be \$3,256.85.

Recommendation:

Staff would recommend approval of the submitted expenses and the grant of \$3,256.85 be approved and forward to the Finance Committee for approval.

RESOLUTION #12-130

AUTHORIZING FIFTH AGREEMENT EXTENDING OPTION TO PURCHASE
BETWEEN THE CITY OF DE PERE AND FRIGO ENTERPRISES, LLC

WHEREAS, the City and Frigo Enterprises, LLC are parties to an Agreement regarding the Option to Purchase Certain Property, dated October 22, 2002, which included a three (3) year option to purchase certain City property adjacent to its facility at 2201 American Boulevard; and

WHEREAS, four subsequent Agreements Extending the Option to Purchase have been entered into so that such Option expires on November 1, 2012; and

WHEREAS, the parties wish to extend said option to purchase for an additional two (2) year period; and

WHEREAS, the City desires to promote the development of this Option parcel by Frigo Enterprises, LLC; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to enter into such Fifth Agreement Extending Option to Purchase Between the City of De Pere and Frigo Enterprises, LLC, as is attached as Exhibit A.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2012.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____
Nays: _____

**FIFTH AGREEMENT EXTENDING OPTION TO PURCHASE
BETWEEN THE CITY OF DE PERE AND FRIGO ENTERPRISES, LLC**

THIS AGREEMENT is entered into this ____ day of _____, 2012, by and between the City of De Pere, a Wisconsin municipal corporation and Frigo Enterprises, LLC, a Wisconsin Limited Liability Company.

WHEREAS, the City of De Pere ("City") and Frigo Enterprises, LLC ("Developer") are parties to an Agreement regarding the Option to Purchase Certain Property, dated October 22, 2002, which included a three (3) year option to purchase certain City property adjacent to its facility at 2201 American Boulevard; and

WHEREAS, four subsequent Agreements Extending the Option to Purchase have been entered into so that such option expires on November 1, 2012; and

WHEREAS, the parties wish to extend said option to purchase for an additional two (2) year period; and

WHEREAS, the City desires to promote the development of this Option parcel by Frigo Enterprises, LLC.

NOW THEREFORE, in consideration of the foregoing and mutual covenants and promises contained herein and other good and valuable consideration, the receipt of which is acknowledged, the parties hereto agree as follows:

1. The option to purchase an approximate 1.577 acre parcel of property owned by City, located in the Southbridge Business Park, 1st Addition, legally described as:

Lot 12, Southbridge Business Park First Addition, in the City of De Pere,
West side of Fox River, Brown County, Wisconsin

is hereby extended by an additional 24 months, and shall expire November 1, 2014.

2. Should Developer exercise such option, the purchase price for such option parcel shall be Thirty-five Thousand Dollars (\$35,000) per acre for each full acre, plus the pro-rated cost of any fractional acre calculated by multiplying \$35,000 by the additional fraction of an acre, for a sum totaling Fifty-five Thousand, One Hundred and Ninety Five Dollars (\$55,195.00), less all option fees paid as of the date of closing.
3. All other terms, conditions, requirements, and obligations found in the October 22, 2002 Agreement, as amended from time to time, are incorporated herein by reference and remain unaffected by this Agreement extending option.

FRIGO ENTERPRISES, LLC

By:

Christopher J. Frigo, Member

Lori L. Frigo, Member

STATE OF WISCONSIN)

)SS.
BROWN COUNTY)

Personally came before me this _____ day of _____, 2012, the above named Christopher J. Frigo and Lori L. Frigo, known as the persons who executed the foregoing instrument and acknowledge the same.

Notary Public:

My Commission expires: _____

Drafted by: Judith Schmidt-Lehman

H:\jdupont\Agreements\2012\Extending option to purchase-Frigo 11-12-138-002-02.docx

CITY OF DE PERE

By:

Michael J. Walsh, Mayor

Shana L. Defnet, Clerk-Treasurer

STATE OF WISCONSIN)

)SS.
BROWN COUNTY)

Personally came before me this _____ day of _____, 2012, the above named Michael J. Walsh, Mayor and Shana L. Defnet, Clerk-Treasurer, known as the persons who executed the foregoing instrument and acknowledge the same.

Notary Public:

My Commission expires: _____

RESOLUTION #12-131

AUTHORIZING STATE/MUNICIPAL AGREEMENT FOR
STATE HIGHWAY 32 RECONSTRUCTION PROJECT

WHEREAS, the State of Wisconsin Department of Transportation (DOT) is
reconstructing State Highway 32 (Eighth Street) from Main Avenue to Ash Street; and

WHEREAS, the Board of Public Works has reviewed this matter and recommends that
the City enter into the State/Municipal Agreement attached and incorporated as Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is hereby authorized and directed to enter into the State/Municipal
Agreement (Exhibit A).

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and
directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of
November, 2012.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____



**Original
STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT**

Date: August 24, 2012

I.D.: 4085-42-00 / 71

Road Name: 8th Street City of DePere

Limits: Main street – Ash Street

County: Brown

Roadway Length: 0.45 MI

The signatory City of DePere hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The existing facility is an urban 2-lane non-divided section with 2 sided parking, curb & gutter and sidewalk. Turn lanes are provided at various intersections. The pcc pavement is from 1953 and has not been overlaid. The ride is poor and the underground utilities are at their service lives.

Proposed Improvement - Nature of work: Reconstruct the existing roadway including replacement of water, sanitary and storm systems.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: Design of sanitary and water systems if the City wants to combine let them with WisDOT's project.

PHASE	ESTIMATED COST				
	Total Estimated Cost	Federal / State Funds	%	Municipal Funds	%
Preliminary Engineering:					
Plan Development	225,000	168,750	75	56,250	25
Real Estate Acquisition 1:					
Acquisition	TBD	TBD	100	0	0
City Acquisition Costs 2	TBD	TBD	100	0	0
Construction (Participating) 3:					
Normal Participating	1,854,317	1,854,317	100	0	0
New Lighting 4			50		50
Construction (Non – Participating)					
Parking Lanes 5	100,683	0	0	100,683	100
Hazardous Material Clean-Up			0		100
Sanitary & Water			0		100
CONSTRUCTION SUBTOTAL:	1,955,000	1,854,317		100,683	
TOTAL COST DISTRIBUTION:	2,180,000	2,023,067		156,933	

- 1) All Real Estate costs required to meet FDM standards are eligible for WisDOT funding.
- 2) The City of DePere must acquire real estate in their name. The City's cost to acquire parcels is eligible for WisDOT funding.
- 3) Construction costs shown are an estimate based on historical bid item prices and contain 15% construction delivery. The Project Agreement will be revised as cost share items are determined.
- 4) New lighting is a continuous system. The 50/50 split is for a standard cobra head lighting system.
- 5) The City is responsible for the actual cost of bid items needed to construct parking lanes. Items typically include common excavation, breaker run, base course, and pavement.

This request is subject to the terms and conditions that follow (pages 31 – 51) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the City of DePere (please sign in blue ink)

Name

Title

Date

Signed for and in behalf of the State (please sign in blue ink)

Name

Title

Date

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds Federal/State financing commitments as per WisDOT's cost share policy or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table that shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter and bridge costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk meeting trans 75 requirements at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components. WisDOT will have LED as a standard option by 2018.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other Utility or Facility Owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and Bridge width in excess of standards.
 - (d) Construction inspection, staking and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Parking lane costs.

- (f) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (g) Damages to abutting property assessment value due to change in street or sidewalk widths, grades or drainage.
 - (h) Conditioning, if required and maintenance of detour routes.
 - (i) Repair of damages to roads or streets not designated as a haul road caused by reason of their use in hauling materials incidental to the improvement.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal/State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for Federal/State participation.
8. The Municipality shall at its own cost and expense:
- (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
 - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by community sensitive solutions.
 - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair and replacement of the lighting system.
 - (d) Prohibit angle parking.
 - (e) Regulate or prohibit all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street. Regulate and prohibit, by ordinance, parking at locations determined by the City during preliminary design.
 - (f) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (g) Provide complete plans, specifications and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions or claims resulting from the sanitary sewer and water system construction. Sanitary sewer and water may be done concurrently with the street construction if requested by the municipality.
 - (h) Maintain all community sensitive solutions and/or enhancement funded items.
 - (i) Coordinate with the state on changes to highway access within the project limits.
 - (j) Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.

9. Basis for local participation:

Design: Costs are split at a 75/25 WisDOT / Local Ratio as per WisDOT's cost policy for connecting Highways.

Real Estate: Real Estate costs will be determined in Preliminary Design. WisDOT will fund Real Estate needed to meet FDM standards.

Construction: Construction costs shown are based on similar project bid item prices. Items requiring a cost share are listed on the first page and will be adjusted in future Project Agreement revisions as they are determined via input from the City during preliminary design.

To: Members of the City Council
From: Joe Zegers, Finance Director
Cc: Mayor Walsh, Administrator Delo
Date: November 16, 2012
Subject: General Fund Balance Memo

I have been asked to prepare an analysis on the general fund balance of the City for the past 20 years as well as 20 municipalities that are closest in our population for the past year along with their fund balance working capital policies. I have attached the two worksheets for your review. As you can see the City's total general fund balance has ranged from a low of \$3,056,877 in 2006 to a high of \$8,721,178 in 1991 with our 2011 balance at \$5,378,845. The analysis also includes a calculation of the percentage of unassigned & undesignated general fund balance to the subsequent year general fund budget. This ranges from a high of 49.4% in 1996 to a low of 15.9% in 2006 with 2011 at 30.3%. The other worksheet shows total general fund balance ranging from \$1,205,000 to \$7,702,575 with a fund balance working capital ranging anywhere from 10-40% with two municipalities not having a set policy. I hope this gives you an indication of where De Pere stands in general fund balance and policy in relation to municipalities of similar size. I will next prepare an analysis of our capital projects fund balance for your review which I have not yet had time to prepare due to the amount of time election responsibilities have required of the Finance and Clerk offices.

Feel free to contact me if you have any questions regarding these items.

City of De Pere
Analysis of General Fund Balance
1991 - 2011

	Total General Fund Balance	General Fund Balance Unassigned or Undesignated	Unassigned or Undesignated Percent of Subsequent Year's Budget	Working Capital Policy	Unassigned or Undesignated Balance Set Aside for Working Capital	Working Capital Surplus (Deficit)
1991	\$ 8,721,178	\$ 3,965,044	46.0%	N/A	N/A	N/A
1992	6,920,563	3,433,344	38.6%	N/A	N/A	N/A
1993	8,011,679	4,145,099	44.7%	N/A	N/A	N/A
1994	7,773,283	3,969,931	41.1%	N/A	N/A	N/A
1995	7,721,985	3,937,341	38.9%	N/A	N/A	N/A
1996	7,500,394	5,193,346	49.4%	4,500,000	4,500,000	693,346
1997	7,301,289	5,067,898	46.4%	4,500,000	4,500,000	567,898
1998	7,142,939	5,012,828	46.3%	25%	2,709,259	2,303,569
1999	6,763,823	4,975,025	44.2%	25%	2,813,331	2,161,694
2000	7,064,744	4,748,639	39.9%	25%	2,971,896	1,776,743
2001	5,854,270	4,992,069	40.7%	25%	3,066,447	1,925,622
2002	5,148,940	3,908,579	30.7%	25%	3,183,894	724,685
2003	4,303,835	3,476,762	26.9%	25%	3,230,269	246,493
2004	3,973,276	3,244,989	24.5%	25%	3,313,867	(68,878)
2005	3,854,844	2,655,064	19.6%	25%	3,386,129	(731,065)
2006	3,056,877	2,148,129	15.9%	25%	3,379,244	(1,231,115)
2007	3,466,526	2,939,279	19.8%	20%	2,971,787	(32,508)
2008	3,925,424	2,709,259	17.8%	20%	3,048,866	(339,607)
2009	4,164,647	2,505,206	16.2%	20%	3,090,047	(584,841)
2010	4,406,001	3,235,934	20.7%	20%	3,130,597	105,337
2011	5,378,845	4,726,093	30.3%	20%	3,116,328	1,609,765

City of De Pere
Analysis of General Fund Balance

	General Fund Balance December 31, 2011	Fund Balance Policy Percentage
Onalaska	\$ 6,723,191	25-40%
Howard	3,011,064	35%
Cudahy	4,049,546	25%
Wisconsin Rapids	No Response	No Response
Marshfield	6,886,069	25-30%
Germantown	3,254,589	10-15%
Pleasant Prairie	3,716,343	25%
South Milwaukee	4,967,327	No Response
Mequon	2,293,044	10%
De Pere	5,378,845	20%
Watertown	No Response	No Response
Muskego	5,206,724	No Response
Caledonia	2,208,545	N/A
Fitchburg	5,225,039	No Response
Neenah	3,714,025	12-18%
Mount Pleasant	No Response	No Response
Stevens Point	No Response	No Response
Superior	7,702,575	N/A
Sun Prairie	7,211,599	15-18%
West Bend	2,568,678	10-15%
Manitowoc	1,205,000	15-25%

N/A denotes no general fund policy

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2412	ACCURATE SUSPENSION WAREHOUSE							
	C-1216317	ACCURATE SUSPENSION WAREHOUSE	R	11/20/2012		111.48	066402	
	I-1216145	ACCURATE SUSPENSION WAREHOUSE	R	11/20/2012		200.24CR	066402	
	I-1216178	ACCURATE SUSPENSION WAREHOUSE	R	11/20/2012		1,048.84CR	066402	
	I-1216397	ACCURATE SUSPENSION WAREHOUSE	R	11/20/2012		59.18CR	066402	1,196.78
6653	ACE INDUSTRIAL SUPPLY INC							
	I-1221719	ACE INDUSTRIAL SUPPLY INC	R	11/20/2012		539.89CR	066403	539.89
6426	ACL							
	I-201210-0	ACL	R	11/20/2012		53.60CR	066404	53.60
0217	AGRI-PARTNERS COOPERATIVE							
	I-15492	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		42.50CR	066405	
	I-15506	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		85.00CR	066405	
	I-15525	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		42.50CR	066405	
	I-201211131600	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		14.75CR	066405	
	I-201211131601	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		9.98CR	066405	
	I-201211131602	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		4.46CR	066405	
	I-201211131603	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		8.98CR	066405	
	I-36080	AGRI-PARTNERS COOPERATIVE	R	11/20/2012		6.73CR	066405	214.90
0302	AIRGAS USA LLC							
	I-9010020312	AIRGAS USA LLC	R	11/20/2012		205.72CR	066406	
	I-9905164961	AIRGAS USA LLC	R	11/20/2012		120.44CR	066406	326.16
2982	ALL CITY COMMUNICATIONS							
	I-4699567-110112	ALL CITY COMMUNICATIONS	R	11/20/2012		174.85CR	066407	174.85
5323	ALLIED 100 LLC							
	I-259051	ALLIED 100 LLC	R	11/20/2012		499.00CR	066408	499.00
0438	ALLIED EQUIPMENT INC							
	I-122228	ALLIED EQUIPMENT INC	R	11/20/2012		32.89CR	066409	32.89
0849	AMBROSIUS CONCRETE SUPPLIES INC							
	I-283061	AMBROSIUS CONCRETE SUPPLIES IN	R	11/20/2012		330.00CR	066410	330.00
0007	AMBROSIUS SALES & SERVICE							
	I-67292	AMBROSIUS SALES & SERVICE	R	11/20/2012		282.06CR	066411	282.06
3962	AMERICAN WATER WORKS ASSOCIATION							
	I-7000552649	AMERICAN WATER WORKS ASSOCIATI	R	11/20/2012		3,215.00CR	066412	3,215.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2878	ARING EQUIPMENT CO INC							
	I-399177	ARING EQUIPMENT CO INC	R	11/20/2012		120.31CR	066413	120.31
0020	BADGERLAND PRINTING INC							
	I-20703	BADGERLAND PRINTING INC	R	11/20/2012		44.00CR	066414	44.00
0023	BATTERIES PLUS LLC							
	I-501-375081	BATTERIES PLUS LLC	R	11/20/2012		107.99CR	066415	107.99
0132	BAY AREA HUMANE SOCIETY AND							
	I-OCT2012-DEF	BAY AREA HUMANE SOCIETY AND	R	11/20/2012		775.00CR	066416	775.00
1369	BAY REPORTING SERVICE INC							
	I-73806	BAY REPORTING SERVICE INC	R	11/20/2012		758.00CR	066417	758.00
0027	BAY TOWEL INC							
	I-1539139	BAY TOWEL INC	R	11/20/2012		38.74CR	066418	
	I-1539140	BAY TOWEL INC	R	11/20/2012		52.82CR	066418	
	I-1542330	BAY TOWEL INC	R	11/20/2012		38.74CR	066418	
	I-1542331	BAY TOWEL INC	R	11/20/2012		54.31CR	066418	
	I-1545542	BAY TOWEL INC	R	11/20/2012		39.27CR	066418	
	I-1545543	BAY TOWEL INC	R	11/20/2012		52.82CR	066418	
	I-1548759	BAY TOWEL INC	R	11/20/2012		38.74CR	066418	315.44
3175	DEREK BEIDERWIEDEN							
	I-201211131605	DEREK BEIDERWIEDEN	R	11/20/2012		41.10CR	066419	41.10
5961	BEST EQUIPMENT							
	I-3622	BEST EQUIPMENT	R	11/20/2012		392.40CR	066420	392.40
1532	BOBCAT PLUS INC							
	I-IG15151	BOBCAT PLUS INC	R	11/20/2012		117.82CR	066421	117.82
0042	BROWN COUNTY HIGHWAY COMMISSION							
	I-201211131606	BROWN COUNTY HIGHWAY COMMISSIO	R	11/20/2012		1,364.51CR	066422	1,364.51
2944	BROWN COUNTY JAIL							
	I-201211131607	BROWN COUNTY JAIL	R	11/20/2012		1,240.00CR	066423	1,240.00
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-20215	BROWN COUNTY PORT SOLID WASTE	R	11/20/2012		17,130.48CR	066424	17,130.48

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-201211131608	BROWN COUNTY REGISTER OF DEEDS	R	11/20/2012		273.50CR	066425	273.50
0115	CARQUEST AUTO PARTS LLC							
	C-6339-157727	CARQUEST AUTO PARTS LLC	R	11/20/2012		10.21	066426	
	I-6339-157726	CARQUEST AUTO PARTS LLC	R	11/20/2012		53.99CR	066426	
	I-6339-157728	CARQUEST AUTO PARTS LLC	R	11/20/2012		8.50CR	066426	
	I-6339-157845	CARQUEST AUTO PARTS LLC	R	11/20/2012		81.00CR	066426	133.28
0536	CDW GOVERNMENT INC							
	I-5434210	CDW GOVERNMENT INC	R	11/20/2012		221.48CR	066427	221.48
6575	CEDAR CORP							
	I-5137-001 1-1	CEDAR CORP	R	11/20/2012		260.00CR	066428	
	I-75075	CEDAR CORP	R	11/20/2012		7,500.00CR	066428	
	I-75402	CEDAR CORP	R	11/20/2012		265.00CR	066428	8,025.00
2708	CLEANING SOLUTION SERVICES INC							
	I-05-7778	CLEANING SOLUTION SERVICES INC	R	11/20/2012		1,600.00CR	066429	
	I-05-7786	CLEANING SOLUTION SERVICES INC	R	11/20/2012		46.09CR	066429	
	I-05-7787	CLEANING SOLUTION SERVICES INC	R	11/20/2012		76.98CR	066429	1,723.07
5629	CONSOLIDATED UTILITY SERVICES INC							
	I-0812DEPER	CONSOLIDATED UTILITY SERVICES	R	11/20/2012		174.00CR	066430	
	I-0912DEPER	CONSOLIDATED UTILITY SERVICES	R	11/20/2012		174.00CR	066430	348.00
0063	DAANEN & JANSSEN INC							
	I-126597	DAANEN & JANSSEN INC	R	11/20/2012		345.00CR	066431	
	I-126598	DAANEN & JANSSEN INC	R	11/20/2012		30.00CR	066431	
	I-126823	DAANEN & JANSSEN INC	R	11/20/2012		45.00CR	066431	
	I-127031	DAANEN & JANSSEN INC	R	11/20/2012		30.00CR	066431	450.00
0075	DIGGERS HOTLINE INC							
	I-120 9 36402	DIGGERS HOTLINE INC	R	11/20/2012		26.10CR	066432	
	I-121 0 36401	DIGGERS HOTLINE INC	R	11/20/2012		636.83CR	066432	662.93
0079	DORSCH CORP							
	I-469560	DORSCH CORP	R	11/20/2012		152.44CR	066433	152.44
0085	EMERGENCY MEDICAL PRODUCTS INC							
	C-56427	EMERGENCY MEDICAL PRODUCTS INC	R	11/20/2012		54.57	066434	
	I-1508793	EMERGENCY MEDICAL PRODUCTS INC	R	11/20/2012		4,942.33CR	066434	4,887.76

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0086	EMPLOYEE RESOURCE CENTER INC							
	I-1012-180	EMPLOYEE RESOURCE CENTER INC	R	11/20/2012		332.50CR	066435	332.50
0331	FERGUSON WATERWORKS #1476 INC							
	I-121965	FERGUSON WATERWORKS #1476 INC	R	11/20/2012		864.46CR	066436	864.46
2627	FESTIVAL FOODS INC							
	I-261	FESTIVAL FOODS INC	R	11/20/2012		19.45CR	066437	19.45
0096	FIRE APPARATUS & EQUIPMENT INC							
	I-11360	FIRE APPARATUS & EQUIPMENT INC	R	11/20/2012		89.92CR	066438	89.92
5124	FIRELINE SPRINKLER CORP							
	I-6551-12-4	FIRELINE SPRINKLER CORP	R	11/20/2012		255.00CR	066439	255.00
0097	FIVE ALARM INC							
	I-127328-1	FIVE ALARM INC	R	11/20/2012		12,002.00CR	066440	12,002.00
6654	FLEETPRIDE							
	I-50929643	FLEETPRIDE	R	11/20/2012		426.67CR	066441	426.67
0562	GALL'S INC							
	I-103540	GALL'S INC	R	11/20/2012		33.48CR	066442	
	I-130490	GALL'S INC	R	11/20/2012		265.80CR	066442	299.28
1891	GANNETT WI MEDIA							
	I-6732813	GANNETT WI MEDIA	R	11/20/2012		121.89CR	066443	121.89
2544	GLOBAL RECOGNITION INC							
	I-129643	GLOBAL RECOGNITION INC	R	11/20/2012		72.15CR	066444	72.15
5830	GRAEF INC							
	I-75426	GRAEF INC	R	11/20/2012		18,584.07CR	066445	18,584.07
0116	GRAINGER INC							
	I-9941261076	GRAINGER INC	R	11/20/2012		14.51CR	066446	
	I-9958605538	GRAINGER INC	R	11/20/2012		46.48CR	066446	
	I-9960820703	GRAINGER INC	R	11/20/2012		96.48CR	066446	
	I-9962788387	GRAINGER INC	R	11/20/2012		67.88CR	066446	
	I-9966057045	GRAINGER INC	R	11/20/2012		66.25CR	066446	
	I-9968562570	GRAINGER INC	R	11/20/2012		77.50CR	066446	
	I-9969065797	GRAINGER INC	R	11/20/2012		15.50CR	066446	384.60

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2080	GREEN BAY HIGHWAY PRODUCTS LLC							
	I-22172	GREEN BAY HIGHWAY PRODUCTS LLC	R	11/20/2012		304.00CR	066447	
	I-8485	GREEN BAY HIGHWAY PRODUCTS LLC	R	11/20/2012		304.00CR	066447	608.00
6608	GROTH, TRISTA							
	I-201211131609	GROTH, TRISTA	R	11/20/2012		9.00CR	066448	9.00
4902	HALRON LUBRICANTS INC							
	C-542988-00	HALRON LUBRICANTS INC	R	11/20/2012		20.00	066449	
	I-542632-00	HALRON LUBRICANTS INC	R	11/20/2012		632.62CR	066449	
	I-542713-00	HALRON LUBRICANTS INC	R	11/20/2012		173.36CR	066449	785.98
0446	HAWKINS INC							
	I-3401900 RI	HAWKINS INC	R	11/20/2012		4,750.39CR	066450	4,750.39
3521	HD SUPPLY WATERWORKS LTD							
	I-5685876	HD SUPPLY WATERWORKS LTD	R	11/20/2012		476.00CR	066451	
	I-5710726	HD SUPPLY WATERWORKS LTD	R	11/20/2012		118.64CR	066451	
	I-5712788	HD SUPPLY WATERWORKS LTD	R	11/20/2012		450.00CR	066451	
	I-5717400	HD SUPPLY WATERWORKS LTD	R	11/20/2012		6,468.50CR	066451	7,513.14
5484	HYDRO DESIGNS INC							
	I-27721-IN	HYDRO DESIGNS INC	R	11/20/2012		2,876.00CR	066452	
	I-27754-IN	HYDRO DESIGNS INC	R	11/20/2012		1,657.00CR	066452	4,533.00
1399	INDOFF INC							
	I-2173694	INDOFF INC	R	11/20/2012		85.64CR	066453	
	I-2175211	INDOFF INC	R	11/20/2012		25.65CR	066453	
	I-2176584	INDOFF INC	R	11/20/2012		148.56CR	066453	
	I-2176939	INDOFF INC	R	11/20/2012		88.75CR	066453	
	I-2177170	INDOFF INC	R	11/20/2012		2.92CR	066453	
	I-2177403	INDOFF INC	R	11/20/2012		64.95CR	066453	
	I-2177719	INDOFF INC	R	11/20/2012		338.72CR	066453	
	I-2178956	INDOFF INC	R	11/20/2012		264.65CR	066453	
	I-2178957	INDOFF INC	R	11/20/2012		6.42CR	066453	
	I-2183603	INDOFF INC	R	11/20/2012		15.90CR	066453	1,042.16
1276	JX ENTERPRISES INC							
	I-D-223030119	JX ENTERPRISES INC	R	11/20/2012		10.23CR	066454	
	I-D-223060068	JX ENTERPRISES INC	R	11/20/2012		37.43CR	066454	
	I-D-223110057	JX ENTERPRISES INC	R	11/20/2012		437.83CR	066454	
	I-D-223120072	JX ENTERPRISES INC	R	11/20/2012		92.20CR	066454	
	I-d-223050075	JX ENTERPRISES INC	R	11/20/2012		29.93CR	066454	
	I-d-223060136	JX ENTERPRISES INC	R	11/20/2012		38.56CR	066454	
	I-d-223070062	JX ENTERPRISES INC	R	11/20/2012		42.01CR	066454	688.19

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3140	KUNDINGER FLUID POWER INC I-50211031	KUNDINGER FLUID POWER INC	R	11/20/2012		344.93CR	066455	344.93
2290	L & S TRUCK CENTER I-517662	L & S TRUCK CENTER	R	11/20/2012		89.13CR	066456	89.13
0156	LAWSON PRODUCTS INC C-9500055614 I-9301219125	LAWSON PRODUCTS INC LAWSON PRODUCTS INC	R R	11/20/2012 11/20/2012		32.00 270.64CR	066457 066457	238.64
0159	LEXIS NEXIS INC I-1210264198	LEXIS NEXIS INC	R	11/20/2012		207.65CR	066458	207.65
6198	MAILFINANCE I-H3593183 I-H3608087	MAILFINANCE MAILFINANCE	R R	11/20/2012 11/20/2012		89.00CR 309.87CR	066459 066459	398.87
5269	MASTERFILES INC I-2908111201	MASTERFILES INC	R	11/20/2012		3.75CR	066460	3.75
4254	MEACHAM NURSERY I-IV12-2187	MEACHAM NURSERY	R	11/20/2012		2,267.00CR	066461	2,267.00
0173	MENARDS INC I-7911 I-8490 I-8910 I-9124	MENARDS INC MENARDS INC MENARDS INC MENARDS INC	R R R R	11/20/2012 11/20/2012 11/20/2012 11/20/2012		19.96CR 44.13CR 59.97CR 22.96CR	066462 066462 066462 066462	147.02
5891	MIDWEST ENGINEERING SERVICES INC I-G250028-IN	MIDWEST ENGINEERING SERVICES I	R	11/20/2012		4,569.52CR	066463	4,569.52
0175	MIDWEST RADAR & EQUIPMENT I-56625	MIDWEST RADAR & EQUIPMENT	R	11/20/2012		95.00CR	066464	95.00
5818	MIDWEST WORKWEAR I-71782 I-71783 I-71799	MIDWEST WORKWEAR MIDWEST WORKWEAR MIDWEST WORKWEAR	R R R	11/20/2012 11/20/2012 11/20/2012		35.99CR 107.97CR 107.97CR	066465 066465 066465	251.93
0902	MILLER & ASSOC SAUK PRAIRIE INC I-21896	MILLER & ASSOC SAUK PRAIRIE IN	R	11/20/2012		1,913.00CR	066466	1,913.00

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0531	NORTHEAST AUTO PARTS INC							
	C-272909	NORTHEAST AUTO PARTS INC	R	11/20/2012		57.49	066467	
	I-272401	NORTHEAST AUTO PARTS INC	R	11/20/2012		21.08CR	066467	
	I-272486	NORTHEAST AUTO PARTS INC	R	11/20/2012		14.09CR	066467	
	I-272536	NORTHEAST AUTO PARTS INC	R	11/20/2012		16.86CR	066467	
	I-273024	NORTHEAST AUTO PARTS INC	R	11/20/2012		18.94CR	066467	
	I-273161	NORTHEAST AUTO PARTS INC	R	11/20/2012		4.06CR	066467	
	I-273375	NORTHEAST AUTO PARTS INC	R	11/20/2012		36.58CR	066467	
	I-273376	NORTHEAST AUTO PARTS INC	R	11/20/2012		11.91CR	066467	66.03
4850	NORTHEAST WISCONSIN TECHNICAL COLLEGE							
	I-5873	NORTHEAST WISCONSIN TECHNICAL	R	11/20/2012		234.50CR	066468	234.50
6260	NORTHERN SOUND & VIDEO LLC							
	I-1116	NORTHERN SOUND & VIDEO LLC	R	11/20/2012		101.66CR	066469	101.66
0187	NSIGHT TELS SERVICES							
	I-201211131611	NSIGHT TELS SERVICES	R	11/20/2012		34.70CR	066470	34.70
1160	OFFICEMAX INC							
	C-238153	OFFICEMAX INC	R	11/20/2012		48.33	066471	
	I-216150	OFFICEMAX INC	R	11/20/2012		59.72CR	066471	
	I-243492	OFFICEMAX INC	R	11/20/2012		447.90CR	066471	459.29
0966	OLD DOMINION BRUSH							
	I-33099-IN	OLD DOMINION BRUSH	R	11/20/2012		207.50CR	066472	207.50
3703	ORIENTAL TRADING CO INC							
	I-653940629-01	ORIENTAL TRADING CO INC	R	11/20/2012		109.88CR	066473	109.88
5222	P J KORTENS & CO INC							
	I-10014439	P J KORTENS & CO INC	R	11/20/2012		950.00CR	066474	950.00
5344	PABICH, KEN							
	I-201211131612	PABICH, KEN	R	11/20/2012		228.11CR	066475	228.11
4476	PAUL CONWAY SHIELDS CORP							
	I-314560-IN	PAUL CONWAY SHIELDS CORP	R	11/20/2012		64.30CR	066476	64.30
6464	POMASL FIRE EQUIPMENT INC							
	I-47248	POMASL FIRE EQUIPMENT INC	R	11/20/2012		750.00CR	066477	750.00

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0208	POMP'S TIRE SERVICE INC							
	I-1010004740	POMP'S TIRE SERVICE INC	R	11/20/2012		1,200.00CR	066478	
	I-90004165	POMP'S TIRE SERVICE INC	R	11/20/2012		1,787.91CR	066478	2,987.91
1246	PREVEA WORKMED INC							
	I-81884	PREVEA WORKMED INC	R	11/20/2012		421.50CR	066479	
	I-81923	PREVEA WORKMED INC	R	11/20/2012		138.00CR	066479	559.50
6126	PRINT-N-PRESS							
	I-S80407011	PRINT-N-PRESS	R	11/20/2012		1,180.18CR	066480	
	I-S80409011	PRINT-N-PRESS	R	11/20/2012		415.01CR	066480	1,595.19
4202	PRINTX INC							
	I-3584	PRINTX INC	R	11/20/2012		908.49CR	066481	908.49
0220	QUILL CORP							
	I-6823924	QUILL CORP	R	11/20/2012		49.99CR	066482	49.99
6278	RAKERS, ERIC							
	I-201211151626	RAKERS, ERIC	R	11/20/2012		2.00CR	066483	2.00
1359	RAY O'HERRON CO INC							
	I-1226959-IN	RAY O'HERRON CO INC	R	11/20/2012		901.33CR	066484	901.33
0225	RED D MIX CONCRETE INC							
	I-41108	RED D MIX CONCRETE INC	R	11/20/2012		315.36CR	066485	
	I-41371	RED D MIX CONCRETE INC	R	11/20/2012		360.41CR	066485	675.77
0222	RNOW INC							
	I-42833	RNOW INC	R	11/20/2012		172.75CR	066486	
	I-42878	RNOW INC	R	11/20/2012		183.89CR	066486	356.64
0158	ROBERT E LEE & ASSOCIATES INC							
	I-65755	ROBERT E LEE & ASSOCIATES INC	R	11/20/2012		1,010.50CR	066487	
	I-65770	ROBERT E LEE & ASSOCIATES INC	R	11/20/2012		2,236.15CR	066487	3,246.65
1023	S & S WORLDWIDE							
	I-7515108	S & S WORLDWIDE	R	11/20/2012		32.14CR	066488	32.14
0235	SAINT VINCENT HOSPITAL							
	I-33360	SAINT VINCENT HOSPITAL	R	11/20/2012		54.64CR	066489	54.64

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6643	SIGTRONICS CORP I-115284	SIGTRONICS CORP	R	11/20/2012		150.35CR	066490	150.35
0252	SOUTHSIDE TIRE CO INC I-3019988 I-3020309	SOUTHSIDE TIRE CO INC SOUTHSIDE TIRE CO INC	R	11/20/2012		417.64CR 402.25CR	066491 066491	 819.89
0999	STAPLES ADVANTAGE I-3185191029	STAPLES ADVANTAGE	R	11/20/2012		211.78CR	066492	211.78
0255	STELLPLUG LAW SC I-406-01M (199)	STELLPLUG LAW SC	R	11/20/2012		1,436.65CR	066493	1,436.65
3253	BILL TEWS I-201211131613	BILL TEWS	R	11/20/2012		90.16CR	066494	90.16
6557	TILLMANN WHOLESALE GROWERS I-59023 I-59054	TILLMANN WHOLESALE GROWERS TILLMANN WHOLESALE GROWERS	R	11/20/2012		578.55CR 184.00CR	066495 066495	 762.55
5654	TIMBERLINE TREES LLC I-201211131614	TIMBERLINE TREES LLC	R	11/20/2012		1,470.00CR	066496	1,470.00
6261	TRITECH EMERGENCY MEDICAL SYSTEMS INC I-20121102-97	TRITECH EMERGENCY MEDICAL SYST	R	11/20/2012		2,653.65CR	066497	2,653.65
0417	TWEET GAROT MECHANICAL INC I-172952	TWEET GAROT MECHANICAL INC	R	11/20/2012		4,600.00CR	066498	4,600.00
0272	UNIFORM SHOPPE INC I-213112 I-214165 I-214201 I-214406 I-214663 I-214679 I-214734	UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC	R	11/20/2012 11/20/2012 11/20/2012 11/20/2012 11/20/2012 11/20/2012 11/20/2012		125.93CR 79.95CR 79.95CR 89.95CR 34.95CR 131.90CR 96.95CR	066499 066499 066499 066499 066499 066499 066499	 639.58
3274	UTILITY SUPPLY OF AMERICA I-756040	UTILITY SUPPLY OF AMERICA	R	11/20/2012		129.28CR	066500	129.28
0282	WESCO DISTRIBUTION INC I-48165 I-63868	WESCO DISTRIBUTION INC WESCO DISTRIBUTION INC	R	11/20/2012 11/20/2012		64.64CR 7.47CR	066501 066501	 72.11

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0291	WI DEPT OF JUSTICE TIME	MADISON						
	I-201211131615	WI DEPT OF JUSTICE TIME	MADI	R 11/20/2012		70.00CR	066502	70.00
6469	WI DOCUMENT IMAGING							
	I-04639	WI DOCUMENT IMAGING		R 11/20/2012		125.50CR	066503	125.50
1393	WI SOCIETY OF FIRE SERVICE INSTRUCT							
	I-201211131616	WI SOCIETY OF FIRE SERVICE INS		R 11/20/2012		20.00CR	066504	20.00
0300	ZARNOTH BRUSH WORKS INC							
	I-141306-IN	ZARNOTH BRUSH WORKS INC		R 11/20/2012		438.00CR	066505	438.00
6655	ZEAMER, JOHN							
	I-201211131617	ZEAMER, JOHN		R 11/20/2012		160.00CR	066506	160.00
6656	ZENITH TECH INC.							
	I-2012-2050.00 (1)	ZENITH TECH INC.		R 11/20/2012		112,575.00CR	066507	112,575.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	106	0.00	251,058.65	251,058.65
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	106	0.00	251,058.65	251,058.65

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	11/2012	70,722.67CR
201	11/2012	1,020.70CR
205	11/2012	90.00CR
207	11/2012	72.15CR
208	11/2012	461.97CR
209	11/2012	101.66CR
210	11/2012	7,765.00CR
235	11/2012	133,072.07CR
405	11/2012	6,476.92CR
455	11/2012	30.00CR
460	11/2012	1,160.50CR
601	11/2012	25,724.11CR
650	11/2012	4,360.90CR
=====		
ALL		251,058.65CR

CITY OF DE PERE - November 20, 2012

ITEM#	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License for the 2012-2014 Licensing Period					
1	BOURSAW, NATASHA	1117 S. BROADWAY ST.	GREEN BAY	WI	54304
2	LAYDEN, MATT J.	814 S. ROOSEVELT ST.	GREEN BAY	WI	54301
3	MULHERN, SCOTT P.	665 A. FOXVIEW AVE.	DE PERE	WI	54115
4	VIGO, AMANDA L.	1129 MORRIS AVE.	GREEN BAY	WI	54304
5	WOLFGRAM, SANDRA	1098 BLUE RIDGE DR.	GREEN BAY	WI	54304
Operator Licenses for the 2012-2014 Licensing Period					
1	ARAGON, NATASHA M.	3170 TOBERMORY DR.	GREEN BAY	WI	54311
2	CEILLEY, BRIDGET J.	100 GRANT ST., STE. 322	DE PERE	WI	54115
3	COUSNEAU, KYLE T.	1700 ARNOLD DR.	GREEN BAY	WI	54304
4	GARGULAK, HANNAH D.	2713 HUMBOLDT RD., APT. 1	GREEN BAY	WI	54311
5	GIBSON, JENNIFER M.	521 S. 6TH ST., #40	DE PERE	WI	54115
6	HAUK, MELISSA M.	3197 MILL RD.	GREENLEAF	WI	54126
7	JOHNSTON, TAMMY L.	627 CLOVER LN.	GREEN BAY	WI	54301
8	KOHRELL, AVERY R.	190 REID ST.	DE PERE	WI	54115
9	O'LEARY, VIKTORIA K.	231 E. CARRINGTON LN.	APPLETON	WI	54913
10	RIEMER, ASHLIE N.	W2432 CROSSTOWN RD.	HILBERT	WI	54129
11	SNETHEN, ANDREW J.	925 MATHER ST.	GREEN BAY	WI	54303
12	SOLWAY, MICHAEL L.	1276 KELLOGG ST.	GREEN BAY	WI	54303
13	WEISMANN, EMILY R.	100 GRANT ST., STE. 2320	DE PERE	WI	54115
14	YAHN, SEAN C.	212 BELLEVUE ST.	GREEN BAY	WI	54302

