Common Council

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, November 20, 2018 **7:30 PM** **De Pere City Hall Council Chambers**

1. Call to Order: The meeting was called to order at 7:30 PM by Mayor Walsh.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Alderperson	Present
Dan Carpenter	Alderperson	Present
Scott Crevier	Alderperson	Present
Jonathon Hansen	Alderperson	Present
Ryan Jennings	Alderperson	Present
Larry Lueck	Alderperson	Present
Casey Nelson	Alderperson	Present
Dean Raasch	Alderperson	Present

2. Pledge of Allegiance to the Flag.

3. Approval of the Minutes of the November 7, 2018 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public Hearing on the proposed Budget for calendar year 2019.

A. Presentation of 2019 Budget.

Mayor Michael Walsh presented the proposed 2019 Budget for the City of De Pere and stated that this budget is balanced, and provides for the City's service needs in a cost efficient manner.

The budget maintains a highly efficient and effective utility and transportation infrastructure through replacement of old and damaged facilities; it provides appropriate levels of financial incentives to promote development opportunities throughout the community; it minimizes the property tax mill rates as much as possible while continuing to provide municipal services in a manner that meets the needs of the community, and it provides the resources necessary to maintain an innovative, effective and efficient workforce. With this budget the City is able to continue the level of services residents are used to.

As part of the 2019 Budget Proposal, all City departments were asked to submit minimal increases in expenditures, excluding capital equipment and projects, to identify options to decrease operating expenditures and to increase revenues by an additional 3%.

Throughout 2018 the City has experienced a lot of interest in development in our business parks and in our downtown. We continue to experience that interest in developing a number of infills, or open areas, such as parking lots in the downtown, that are conducive for new development. Our fantastic business parks continue to generate development for locating new businesses and expanding existing businesses.

The State continues to impose restrictions on all municipalities to raise revenues for services and infrastructures by maintaining levy limits. We also continue to receive State unfunded mandates, which require us to either reduce City services, increase service fees, or create alternative revenue sources, in order to balance the budget. Over the years we have had to do some of all three alternatives.

We are trying to be creative to make it easier for the City to meet our budget needs and still offer our current services. The City will continue to work with the State restraints that we have, and do the best we can to at least maintain the status quo, and do whatever is needed to meet our future needs. Dark store legislation has a renewed emphasis being pushed onto leadership from municipalities, senators, representatives and citizens and we hope to see change in the assessment of retail stores and manufacturers.

Some goals of the 2019 Budget are to provide some momentum for the Downtown Cultural District and other improvements, and also for the Visioning and Branding Initiative. Included in the budget is $500,000 to improve the James Street landscape, $75,000 to design the George St. Plaza, and $200,000 for the Fox River Trail and waterfront development. 2018 saw the launch of the City's new logo; included in the 2019 Budget is $25,000 for new wayfinding signage that may utilize minutes to places of interest rather than miles, a new and interesting concept, along with an additional $4,000 to implement the new logo and brand on City vehicles, signs, banners, and City flags, as well as marketing materials such as pens, shirts, etc. The City needs to promote itself; we do a lot of really good things here that even citizens aren't aware of: we are leaders, we love where we live, and we wouldn't want to live anywhere else.

After all of the department heads submitted their budgets, we had a deficit of $207,000. By doing some cutting and other creative things we were able to reverse that deficit. We also cut over $2.1 million in capital projects and equipment.

For many years we have lost shared revenues, but in 2018, they increased $35,614. This year, they decreased approximately $3,000. Last year we qualified for the Expenditure Restraint Program to the tune of $218,534. This year we will qualify again with $185,000, a decrease of $33,000, due to more communities qualifying for the program.

Depending on what the Public Service Commission does, we expect water rates to increase 20-30%. The ERU rate for the Storm Water Utility for 2019 will increase $5 to $92 per residential property, due to the need to fund mandates from the DNR and EPA. These increases will continue into the future to pay for those unfunded mandates.

This year we have allowed for some increases in personnel. The assistant City Attorney will go from part-time to full-time due to the increased workload and to manage Municipal Court prosecutions. Due to a restructuring of the Fire Department, there will also be three new battalion chiefs added to improve response capabilities next year.

In order to balance our budget, it was necessary to do something that we haven't done since 2007 and that is to apply $84,000 from the general fund balance for these 3 new fire department battalion chief positions. This was done so that all 3 positions could be established at once.

Overall, the entire General Fund budget increases 2.68% in operating expenditures, as compared to a 1.81% increase in 2018.

The Mayor recognized and appreciated the Save Legion Pool group and their efforts. The referendum allows the City to exceed the levy limit up to $900,000, which results in a 7.05% increase in the City's tax levy.

The Mayor thanked everyone for the work that they did on the budget and stated that the City has a reputation for being a very desirable community in which to live. It has always been his goal as Mayor to maintain De Pere as an exceptional community and to enhance what we have here. With all of us: City Council, City employees, businesses and

residents all making a concerted effort, we will continue to make the City a great place to live, work and play.
City Administrator Larry Delo reviewed charts showing shared revenues, general fund revenue and expenditure trends, general fund expenditures by city department, property tax levy, general obligation debt trends, debt per capita and property valuation. Discussion followed.

B. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the notice was published in the Green Bay Press Gazette on November 9, 2018.

Mayor Walsh declared the public hearing open; no one wished to speak and he declared the public hearing closed and entertained a motion.

C. Approval of proposed 2019 Budget.

Alderperson Lueck moved, seconded by Alderperson Boyd to approve the 2019 Budget. Discussion followed regarding increasing the allocation for façade grant improvements, City debt, and $15,000 omitted from the budget to be used to improve pedestrian access to Nicolet Square. Alderperson Hansen moved, seconded by Alderperson Boyd to increase the façade improvement grant from $30,000 to $60,000 in TIDs 7 and 9. Discussion followed. Upon vote, the motion was defeated 5-3 with Alderpersons Boyd, Hansen and Jennings voting ay.
Alderperson Jennings moved, seconded by Alderperson Hansen to amend the budget to add $15,000 to improve the pedestrian area and amenities in the Nicolet Square parking lot. Discussion followed. Upon vote, motion carried 6-2 with Alderpersons Carpenter and Raasch voting nay.
Upon vote to approve the budget, the motion carried unanimously.

D. Resolution #18-111, Adoption of Tax Levy for City Purposes to Support the 2019 City Budget.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

5. Public comment upon matters not on the agenda and other announcements.

Mayor Walsh wished everyone a Happy Thanksgiving and wished everyone safe travels. Alderperson Hansen acknowledged two great events, the public launch of the rebranding initiative and the grand opening of Aldi. He thanked Definitely De Pere and the De Pere Beautification Committee for the new banners.

6. Recommendation from the Finance and Personnel Committee to Accept Donation from Shopko Foundation for $500 for Traffic Initiative

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

7. Recommendation from the Finance and Personnel Committee to accept donation of ambulance cot from Aurora BayCare Medical Center to the Fire Department.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Recommendation from the Finance and Personnel Committee to accept a donation from the Beautification Committee for Replacing Winter Banners.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Ordinance #18-26 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

   Alderperson Hansen stated he will vote against this item. Alderperson Raasch explained that until the School District changes drop off policies, this problem will continue to exist. Discussion followed. City Engineer Eric Rakers explained that residents were split when polled about options; the Police Department supports the change.

RESULT:	**SECOND READING REQUIRED [7 TO 1]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Jennings, Lueck, Nelson, Raasch
NAYS:	Jonathon Hansen

10. Ordinance #18-27 Repealing and Recreating Section 13-8 De Pere Municipal Code Regarding Deferment of Special Assessments.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Resolution #18-112 Preliminary Resolution Declaring Intention to Exercise Special Assessment Powers Under Section 13-7 De Pere Municipal Code and Wis. Stats. §66.0703 for Sanitary Sewer, Water System (New Water Main, Existing Water System), New Development Storm System and Storm Sewer Management Pond on Ryan Road from 800 Feet North of Diversity Drive to 430 Feet South of Diversity Drive.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Resolution #18-113 Authorizing Amendment, Assignment and Consent to Assignment Between Irish Construction & Investments LLC, Town & Country Development, LLC and the City of De Pere (701 Millennium Court).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Resolution #18-114 Authorizing Emergency Medical Services Education Agreement Between the City of De Pere and BayCare Aurora, LLC, d/b/a Aurora BayCare Medical Center.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Resolution #18-115 Authorizing Service Agreement with WiscNet.

RESULT:	**ADOPTED [6 TO 1]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Nelson, Raasch
NAYS:	Ryan Jennings
ABSTAIN:	Larry Lueck

15. Resolution #18-116 Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

16. Operator License Applications.

CITY OF DE PERE

License Committee - November 20, 2018

Previously Tabled Operator License Applications	
1	HELMS, ASHLEY B.

New Operator License Applications	
1	CAELWAERTS, ALLYSSA M.
2	ELLIS, EMILEE L.

3	HARTMAN, JESSICA M.
4	HENDRICKS, ARISSA J.
5	KALEY, DRAKE D.
6	MARQUEZ, SANDRA
7	NEILSON, SAMANTHA L.
8	NIGH, MITCHELL J.
9	SCHUMACHER, GREGG W.
10	SIKOWSKI, BARB E.
11	SMITH, FRANCIS R.
12	WATKINS, DEREK E.

Alderperson Boyd moved, seconded by Alderperson Hansen to deny Previously Tabled Operator License Application #1 based on her non-attendance at the 3 meetings and her arrest and conviction record. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Operator License Applications #2-5 and 7-12. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Hansen to table Operator License Applications #1 and 6. Upon vote, motion carried unanimously.

17. Voucher Approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

18. Appointments and Reappointments to Boards and Commissions by Mayor Walsh.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Larry Lueck, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

19. Discussion and Possible Action Regarding Negotiating the Purchase of Public Property

Alderperson Lueck moved, seconded by Alderperson Raasch to close the meeting at 9:11 p.m. Upon roll call vote, motion carried unanimously. Alderperson Crevier moved, seconded by Alderperson Nelson to open the meeting at 9:21 p.m. Upon roll call vote, motion carried unanimously.

20. Future Agenda Items.

21. Adjournment. Alderperson Raasch moved, seconded by Alderperson Nelson to adjourn the meeting at 9:21 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer