



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, November 20, 2018

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **November 20, 2018** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the November 7, 2018 Common Council Meeting.
4. Public Hearing on the proposed Budget for calendar year 2019.
 - A. Presentation of 2019 Budget.
 - B. Notice of Public Hearing.
 - C. Approval of proposed 2019 Budget.
 - D. Resolution #18-111, Adoption of Tax Levy for City Purposes to Support the 2019 City Budget.
5. Public comment upon matters not on the agenda and other announcements.
6. Recommendation from the Finance and Personnel Committee to Accept Donation from Shopko Foundation for \$500 for Traffic Initiative
7. Recommendation from the Finance and Personnel Committee to accept donation of ambulance cot from Aurora BayCare Medical Center to the Fire Department.
8. Recommendation from the Finance and Personnel Committee to accept a donation from the Beautification Committee for Replacing Winter Banners.
9. Ordinance #18-26 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.
10. Ordinance #18-27 Repealing and Recreating Section 13-8 De Pere Municipal Code Regarding Deferral of Special Assessments.
11. Resolution #18-112 Preliminary Resolution Declaring Intention to Exercise Special Assessment Powers Under Section 13-7 De Pere Municipal Code and Wis. Stats. §66.0703 for Sanitary Sewer, Water System (New Water Main, Existing Water System), New Development Storm System and Storm Sewer Management Pond on Ryan Road from 800 Feet North of Diversity Drive to 430 Feet South of Diversity Drive.

12. Resolution #18-113 Authorizing Amendment, Assignment and Consent to Assignment Between Irish Construction & Investments LLC, Town & Country Development, LLC and the City of De Pere (701 Millennium Court).
13. Resolution #18-114 Authorizing Emergency Medical Services Education Agreement Between the City of De Pere and BayCare Aurora, LLC, d/b/a Aurora BayCare Medical Center.
14. Resolution #18-115 Authorizing Service Agreement with WiscNet.
15. Resolution #18-116 Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).
16. Operator License Applications.
17. Voucher Approval.
18. Appointments and Reappointments to Boards and Commissions by Mayor Walsh.
19. Discussion and Possible Action Regarding Negotiating the Purchase of Public Property
PLEASE TAKE NOTICE, that pursuant to Wis. Stats. §19.85(1)(e), the Council may convene in closed session for the purpose of deliberating or negotiating the purchasing of public property whenever competitive or bargaining reasons require a closed session.
The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.
20. Future Agenda Items.
21. Adjournment.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Mark Bartels
Tom Murphy
David Anderson

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the November 7, 2018 Common Council Meeting.

ATTACHMENTS:

- 11-07-2018 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Wednesday, November 7, 2018

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order: The meeting was called to order at 7:30 PM by Mayor Walsh.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of Allegiance to the Flag.

3. Approval of the Minutes of the October 16, 2018 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Aldersperson
SECONDER:	Larry Lueck, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public comment upon matters not on the agenda and other announcements.

5. Recommendation from the Plan Commission to approve a Proposed Extraterritorial 35 Lot and 3 Outlot final plat of Hidden Ackers at 2200 BLK French Road in Town of Lawrence (Parcels L-444 & L-446). Submitted by Randall J. Oettinger, PLS, authorized representative for NAZCR TRAC LLC, property owner.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

6. Recommendation by the License Committee on a Request by Morgan R. Martens to Appear Before the License Committee Regarding Denial of his Operator License Application.

City Attorney Judy Schmidt-Lehman explained the changes in the law regarding denials of operator license applications. This applicant did apply for a license and it was denied by the Council. Aldersperson Carpenter moved, seconded by Aldersperson Hansen to open the meeting. Upon vote, motion carried unanimously. Morgan R. Martens came forward and explained his past convictions. Discussion followed. Aldersperson Carpenter moved, seconded by Aldersperson Raasch to close the meeting. Upon vote, motion carried unanimously. Aldersperson Carpenter moved, seconded by Aldersperson Raasch to approve the license. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

7. Ordinance #18-22 Establishing 2020 and 2021 Salaries for Elected Officials for the City of De Pere (second reading).

RESULT:	ADOPTED [5 TO 3]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Crevier, Lueck, Nelson, Raasch
NAYS:	Dan Carpenter, Jonathon Hansen, Ryan Jennings

8. Ordinance #18-24 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

Public Works Director Scott Thoresen reviewed the traffic policy with the Council.
Discussion followed.

RESULT:	DEFEATED [3 TO 5]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Scott Crevier, Jonathon Hansen, Casey Nelson
NAYS:	Boyd, Carpenter, Jennings, Lueck, Raasch

9. Ordinance #18-25 Amending §13-7(a)(2), De Pere Municipal Code Regarding Assessable Improvements.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

10. Resolution #18-105 Approving and Adopting Revisions to Residential Infrastructure Development Policy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Resolution#18-106 Authorizing Amendment to Agreement Waiving Notice and Agreeing to Special Assessments for Public Improvements (Basgig Investors, LLC).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Resolution #18-107 Approval of Agreement Regarding the Transfer of Stormwater Detention Pond from Unified School District of De Pere to the City of De Pere and Providing for the Construction of and Assessments for Improvements to Real Property.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Resolution #18-108 Authorizing Disbursement of Revised Grant (330 Main Ave-WD-371).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Resolution #18-109 Authorizing Community Gardens Agreement Between the City of De Pere and the University of Wisconsin Extension Office (Lions Trailside Park).

Parks Director Marty Kosobucki answered questions regarding Digger's Hotline contact and the sledding hill.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

15. Resolution # 18-110 Authorizing Third Amendment to Lease Agreement Between the City of De Pere and Brown County Ice Management, Inc.

Parks Director Marty Kosobucki explained that the \$30 surcharge will exist for as long as the agreement is in place.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

16. Operator License Applications.

CITY OF DE PERE	
License Committee - November 7, 2018	
Previously Tabled Operator License Applications	
1	DE FALCO, DOMINIQUE M.
2	HELMS, ASHLEY B.
3	JOHN, ALEXIS M.
New Operator License Applications	
1	BERG, DIANA J.
2	ELAND, RYAN M.
3	GONION, SARA L.
4	KIRKPATRICK, HALEY L.
5	KRUZICKI, DIANA E.
6	MC KEEVER, MICHAEL E.
7	MILLER, ROBYN A.
8	NIEMI, MOLLY J.
9	PATEL, BRIJESH H.
10	SCHARENBRUCH, CHEYENNE M.
11	ZAMBARDA, ROGER S.

Alderson Boyd moved, seconded by Alderson Carpenter to approve Previously Tabled Operator License Applications #1 and 3. Upon vote, motion carried unanimously. Alderson Boyd moved, seconded by Alderson Hansen to table Previously Tabled Operator License Application #2. Upon vote, motion carried unanimously. Alderson Boyd moved, seconded by Alderson Carpenter to approve Operator License Applications #1-11. Upon vote, motion carried unanimously.

17. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Scott Crevier, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

18. Discussion and Possible Action Regarding Negotiating the Purchase of Public Property.

Alderson Hansen moved, seconded by Alderson Crevier to close the meeting at 8:01 p.m. Upon vote, motion carried unanimously. Alderson Carpenter moved, seconded by Alderson Hansen to open the meeting at 8:22 p.m. Upon vote, motion carried unanimously.

19. Future Agenda Items.

Alderson Raasch asked for a review of the left hand turns at Grant and Suburban; the Parking and Traffic Review Team will review this at their next meeting. Alderson Raasch asked for clarification on upkeep of problem properties and what is and is not acceptable; City Administrator Larry Delo will bring this up to the Development Services Department for guidance. Alderson Hansen received a request from a resident regarding parking on Highview and Fribourg Streets; the Parking and Traffic Review Team will review this at their next meeting.

20. Adjournment. Alderperson Boyd moved, seconded by Alderperson Crevier to adjourn the meeting at 8:26 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Finance Department

FROM: Joe Zegers

SUBJECT: Resolution #18-111, Adoption of Tax Levy for City Purposes to Support the 2019 City Budget.

The budget document can be found at the link below:
<https://www.de-pere.org/egov/apps/document/center.egov?view=item;id=5734>

ATTACHMENTS:

- Reso18-111 (DOCX)
- Copy of 2019 Budget Hearing Publication - 11-09-18 (PDF)

RESOLUTION #18-111

ADOPTION OF TAX LEVY FOR CITY PURPOSES TO
SUPPORT THE 2019 CITY BUDGET

WHEREAS, the De Pere Finance/Personnel Committee has reviewed the proposed 2019 City Budget; and

WHEREAS, a public hearing regarding proposed 2019 City Budget was held on November 20, 2018; and

WHEREAS, after due deliberation and public discussion, the De Pere City Council is desirous of adopting a tax levy to support the 2019 City Budget;

NOW, THEREFORE, BE IT HEREBY RESOLVED:

That the De Pere Common Council hereby approves the 2019 Budget as presented; further the Common Council adopts a total 2018 property tax levy to support the City's 2019 Budget and that this levy be further apportioned according to the following: General Fund (\$8,202,547); Debt Service (\$2,830,250); Capital Projects (\$2,642,276); and Local Levy TID Districts (\$1,031,548).

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2018.

APPROVED:

 Michael J. Walsh, Mayor

ATTEST:

 Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso18-111 (7652 : Resolution #18-111 Adoption of Tax Levy for City Purposes to Support the 2019 City Budget.)

2019 BUDGET CITY OF DE PERE, WISCONSIN

The Common Council of the City of De Pere will hold a public hearing on the proposed budget for calendar year 2019 on Tuesday, November 20, 2018, commencing at 7:30 p.m. in the Council Chambers of The De Pere City Hall, 335 S. Broadway St., De Pere, Wisconsin. Notice is hereby given that the details of the proposed Budget will be on file in the Clerk-Treasurer's office in City Hall beginning on November 9th, 2018 and will be open for public inspection during regular office hours. A summary of the proposed budget is published herewith.

Dated this 9th day of November, 2018
Shana Ledvina - City Clerk- Treasurer City of De Pere, Wisconsin

<u>GENERAL FUND</u>	<u>2017</u> <u>ACTUAL</u>	<u>2018</u> <u>ESTIMATED</u>	<u>2018</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>2019</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>PERCENT</u> <u>CHANGE</u>
<u>REVENUES</u>					
Taxes (other than property)	\$552,103	\$527,920	\$546,820	\$527,920	
Public Improvements	\$20,222	\$20,000	\$21,000	\$20,000	
Intergovernmental	\$2,850,541	\$3,243,565	\$3,155,324	\$3,247,118	
Licenses and Permits	\$621,020	\$619,415	\$632,025	\$644,872	
Fines, Forfeitures & Penalties	\$268,421	\$395,000	\$345,000	\$390,000	
Public Charges for Services	\$1,627,342	\$1,632,374	\$1,739,025	\$1,710,099	
Intergovernmental Charges for Services	\$1,096,094	\$1,112,680	\$1,102,680	\$1,213,080	
Miscellaneous	\$141,564	\$236,270	\$217,600	\$355,500	
Fund Balance Applied	\$0	\$0	\$0	\$84,000	
Transfers from Other Funds	\$1,343,400	\$1,286,400	\$1,311,400	\$1,311,400	
TOTAL GENERAL FUND REVENUES	\$8,520,707	\$9,073,624	\$9,070,874	\$9,503,989	4.77%
<u>EXPENDITURES</u>					
General Government	\$1,380,120	\$1,483,919	\$1,597,811	\$1,691,289	
Other General Government	\$224,030	\$265,700	\$420,482	\$304,531	
Public Safety	\$8,543,134	\$8,953,244	\$9,110,376	\$9,546,139	
Public Works	\$2,243,654	\$2,128,967	\$2,097,882	\$2,166,115	
Solid Waste & Recycling	\$664,130	\$660,009	\$663,410	\$627,633	
Health & Social Services	\$485,497	\$477,811	\$519,095	\$545,337	

Culture, Recreation & Education	\$2,074,253	\$2,087,637	\$2,120,576	\$2,173,537	
Conservation & Development	\$261,891	\$297,977	\$277,056	\$320,388	
Capital Outlay	\$515,220	\$424,223	\$437,713	\$331,567	
Contingency Fund	\$0	\$0	\$0	\$0	
Transfer to Other Funds	\$0	\$0	\$0	\$0	
TOTAL GENERAL EXPENDITURES	\$16,391,929	\$16,779,487	\$17,244,401	\$17,706,536	2.68%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$7,871,222)	(\$7,705,863)	(\$8,173,527)	(\$8,202,547)	0.36%
General Fund Property Tax Levy	\$8,039,841	\$8,173,473	\$8,173,527	\$8,202,547	0.36%
GENERAL FUND SURPLUS (DEFICIT)	\$168,619	\$467,610	\$0	\$0	
<u>SPECIAL REVENUE FUNDS</u>					
Revenues	\$284,542	\$234,940	\$262,700	\$235,000	-10.54%
Expenditures	(\$583,721)	(\$211,711)	(\$484,243)	(\$176,833)	-63.48%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$299,179)	\$23,229	(\$221,543)	\$58,167	126.26%
SPECIAL REVENUE FUND PROPERTY TAX	\$0	\$0	\$0	\$0	
SPECIAL REVENUE FUND SURPLUS (DEFICIT)	(\$299,179)	\$23,229	(\$221,543)	\$58,167	
<u>DEBT SERVICE FUND</u>					
Revenues	\$5,260,586	\$3,501,994	\$3,501,994	\$3,609,720	3.08%
Expenditures	(\$5,362,249)	(\$5,788,351)	(\$5,788,351)	(\$6,439,970)	11.26%
EXCESS (DEFICIENCY) REVENUES OVER EXPENDITURES	(\$101,663)	(\$2,286,357)	(\$2,286,357)	(\$2,830,250)	23.79%
Debt Service Fund Property Tax Levy	\$2,174,850	\$2,286,357	\$2,286,357	\$2,830,250	23.79%
Debt Service Fund Surplus (Deficit)	\$2,073,187	\$0	\$0	\$0	

CAPITAL PROJECTS FUNDS

Revenues	\$2,807,013	\$6,945,369	\$6,945,369	\$7,305,449	5.18%
Expenditures	(\$5,007,985)	(\$8,687,645)	(\$8,687,645)	(\$9,947,725)	14.50%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$2,200,972)	(\$1,742,276)	(\$1,742,276)	(\$2,642,276)	51.66%
CAPITAL PROJECTS FUNDS PROPERTY TAX LEVY	\$1,741,276	\$1,741,276	\$1,742,276	\$2,642,276	51.66%
CAPITAL PROJECTS SURPLUS (DEFICIT)	(\$459,696)	(\$1,000)	\$0	\$0	

FUND BALANCES

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Proprietary Funds</u>
Actual as of January 1, 2018	\$7,596,002	\$799,827	\$1,094,916	\$226,905	\$52,108,768
Projected December 31, 2018	\$8,063,612	\$846,285	\$1,094,916	\$226,905	\$52,786,905

CITY PROPERTY TAX LEVY

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Percent Change</u>
<u>General Fund</u>	\$8,040,775	\$8,173,527	\$8,202,547	0.36%
<u>Debt Service Fund</u>	\$2,174,850	\$2,286,357	\$2,830,250	23.79%
<u>Capital Projects Fund</u>	\$1,741,276	\$1,742,276	\$2,642,276	51.66%
<u>TOTAL TAX LEVY</u>	\$11,956,901	\$12,202,160	\$13,675,073	12.07%

CITY TAX RATES

<u>(PER \$1,000 ASSESSED VALUE)</u>	<u>\$6.74</u>	<u>\$6.72</u>	<u>\$7.07</u>	5.31%
<u>(PER \$1,000 EQUALIZED VALUE)</u>	<u>\$6.69</u>	<u>\$6.40</u>	<u>\$6.94</u>	8.49%

	<u>2016 ACTUAL</u>	<u>2017 ESTIMATED</u>	<u>2017 ADOPTED BUDGET</u>	<u>2018 PROPOSED</u>	<u>Percent Change</u>
<u>LOCAL LEVY</u>					
<u>TAX INCREMENT DISTRICTS</u>	<u>\$991,732</u>	<u>\$797,541</u>	<u>\$797,541</u>	<u>\$1,031,548</u>	29.34%

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Recommendation from the Finance and Personnel Committee to Accept Donation from Shopko Foundation for \$500 for Traffic Initiative

The Finance/Personnel committee voted 5-0 to accept this donation.

The Police Department has been fundraising for a traffic feedback sign similar to the ones used on the Claude Allouez Bridge to use in the area of speed transition on N. Broadway north of Randall St. The PD had raised \$2,500 total to this point with a goal of \$3,000. The Shopko Foundation has generously agreed to donate \$500 toward this initiative to round out the initial amount needed to purchase the traffic feedback sign. At the November 13, 2018 Finance and Personnel Committee meeting, the committee voted unanimously to recommend to the full Council to accept this donation.

Thank you.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Recommendation from the Finance and Personnel Committee to accept donation of ambulance cot from Aurora BayCare Medical Center to the Fire Department.

Unanimous vote.

ATTACHMENTS:

- COT DONATION (PDF)

Memo



To: Honorable Mayor Michael Walsh
Members of the Finance & Personnel Committee

From: Alan E. Matzke, Fire Chief *A.M.*

Date: November 7, 2018

Re: Consider Donation of Ambulance Cot

The Fire & Rescue Department would like to respectfully request approval to accept the donation of a used, non-working ambulance cot from Aurora BayCare Medical Center (ABMC).

De Pere Fire Rescue uses two Stryker power cots and one Stryker manual cot in our fleet. I became aware that ABMC purchased the same Stryker power cots that we utilize and they no longer had a use for the equipment, which was dormant in storage.

I reached out to administration at ABMC and was instructed to apply on-line to the organizations corporate office and request the equipment donation to De Pere Fire Rescue. I was notified the organization is prepared to donate the equipment if you accept.

The equipment can be restored to operation with the purchase of a new battery and some cleaning. I believe the equipment will serve the community for years to come.

Thank you for your consideration of this request. I respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Finance and Personnel Committee to accept a donation from the Beautification Committee for Replacing Winter Banners.

The Beautification Committee plans on purchasing the replacement of winter banners throughout the City and donate these banners to the City. These banners will replace the existing blue banners with snowflakes that are typically hung in the winter months. The design of the new banners was a joint effort between the Beautification Committee, Definitely De Pere, and City staff. The estimated cost for 100 banners is \$6,750.

Staff recommends accepting the generous donation from the Beautification Committee.

Finance and Personnel Committee voted 5-0 to accept the donation.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Ordinance #18-26 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

The Board of Public Works, at the November 12, 2018 meeting, approved changing the parking on O'Hearn Street and moved to send the request to Common Council for approval. The motion was approved with a 3-2 vote, with Alderperson Hansen and Alderperson Raasch voting nay.

Staff has received a request to reconsider parking restriction changes on O'Hearn Lane from Chicago Street to 650' north.

Option 1 - The current restriction for this area is "No Stopping or Standing during School Hours When Children are Present 7:30 am to 3:30 pm". Under the current signage, student drop-off and pick-up is prohibited on this section of O'Hearn Lane. This is the most restrictive designation and prevents stopping on the street during these hours.

Option 2 - Change the restriction to "No Parking during School Hours". This option will allow student drop-offs and pick-ups in this section.

Option 3 - Change the restriction to "Three Hour Parking During School Hours." This option is the least restrictive. It will allow student drop-off and pick-up, and parking for up to three hours during school hours. This signage is the same as the current restriction on Crestview Lane. This option is the least restrictive of the three.

A survey was sent to impacted property owners. A summary of the results and comments is attached.

Option 1 – 6

Option 2 – 5

Option 3 - 1

The police have been monitoring student drop off around the high school. Based on comments from the police, O'Hearn Lane provides some benefits for drop off/pick up. It's close to the school and has marked/signed crosswalks with a pedestrian refuge island in the middle of Chicago Street. Navigation into the high school parking lot with vehicles is not simple, and vehicles aren't allowed to drive thru the school's driveway where the buses stop. There is

concern that if drop off/pick up is not allowed on O'Hearn that more vehicles will then stop on Chicago Street to drop off / pick up, which is likely more dangerous than being on O'Hearn.

Based on the police department input and the close vote between Option 1 and 2, staff recommends the BOPW approve Option 2 which is to change the parking to "No Parking During School Hours".

ATTACHMENTS:

- Ord18-26 (DOCX)
- Parking Restrictions on O'Hearn Lane (PDF)
- CI-BOPW-O'Hearn Parking Summary-2018-11-12 (XLSX)

ORDINANCE #18-26

AMENDING CHAPTER 150 DE PERE MUNICIPAL CODE
REGARDING TRAFFIC REGULATIONS

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS
FOLLOWS:

Section 1: §150-23, Schedule G (Parking) is hereby amended as follows:

DELETION:

No stopping or standing during school hours when children are present 7:30 a.m. to 3:30 p.m.

<i>No parking</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
O'Hearn	E	Chicago	650'N
O'Hearn	W	Chicago	650'N

ADDITION:

<i>No parking during school hours</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
O'Hearn	E	Chicago	650'N
O'Hearn	W	Chicago	650'N

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of
November, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Board/Committee Approval: 11/12/2018

Publication Date: _____

Effective Date: _____

CITY OF DE PERE
POLICE DEPARTMENT

MEMORANDUM

To: Michael Walsh, Mayor
Members of the Board of Public Works

From: Derek Beiderwieden, Chief of Police
Chad Opicka, Captain

Date: November 8, 2018

Subject: Parking Restrictions on O'Hearn Lane

In review of the parking options and survey results for O'Hearn Lane, the police department recommends Option 2. This option provides a safer location for student drop-off and pick-up than alternative roadways, and provides a marked crosswalk with pedestrian refuge area to cross Chicago Street. Option 2 provides minimal disruption to the neighborhood, and does not allow for unattended vehicles to be parked during school hours.

**PUBLIC COMMENT
O'HEARN PARKING RESTRICTION CHANGES**

ADDRESS	OPTION 1	OPTION 2	OPTION 3	COMMENTS
1729 O'Hearn Lane		1		Current practice is for parents to drop off children, this has not caused issues or problems in our neighborhood. Police do not seem to enforce current restrictions, but that's OK and not causing issues. I would NOT want parking on the street because I would expect students would ignore the 3 hr. limit and would create a lot of police calls for enforcement, which I would not want. Option 2 is a reasonable solution and mirror current practice. Thank you for soliciting my opinion.
1733 O'Hearn Lane	1			The enforcement of the parking restrictions on our street is not happening on a regular basis so I don't see that the enforcement will change with any of the other options. In addition, we have this in place because of other issues that were occurring on our street before the parking was restricted. We had students in backyards sitting on decks, leaving garbage & generally making themselves comfortable on our property. I do not want this to be repeated and am happy the way things are now. I do appreciate the issues facing parents trying to pick up & drop off students, but am not willing to take the risks of changing the current restrictions.
1739 O'Hearn Lane		1		No parking during school hours allows for a clear street. Students need to utilize the school parking lot.
1719 O'Hearn Lane		1		We've witnessed extreme congestion 7:30am-8am and 2:30pm-3:00pm. Not at all in favor of option 3 allowing for parking for any length of time, the result would be out-of-hand congestion leading to dangerous situation for cars & students. Option 1 is not enforceable & doesn't work.
1734 O'Hearn Lane	1			The current restriction is NEVER enforced in the mornings. Students are always dropped off/getting things out of cars. It would be appreciated to have this restriction enforced, please. Since this isn't enforced, we don't believe anything else would be enforced.
1725 O'Hearn Lane	1			When parking was allowed we had kids sitting on our stoop smoking. When I confronted them, I was swore at and had a cigarette butt thrown at me. Another time I came home from work early and not able to get into my driveway as a car was blocking it. I am also concerned about visibility with cars parked on the street and backing out into traffic. Cars go quite fast at times around the corner.
1730 O'Hearn Lane		1		No. 2 is the best option: * Parents can still drop off & pick up kids (like they do now anyways) * no problems with garbage pick up or snow plowing work activity NOTE: speed is an issue on the street with curve & students exiting & entering vehicles
1731 O'Hearn Lane	1			We currently already have many people who are parked longer than 30 minutes for pickup/drop off. This opens up loitering, traffic congestion and honestly the high school needs to come up with an alternative. It should not be our neighborhood's responsibility to house the vehicles.
1718 O'Hearn Lane		1		We have no problem with parents dropping off children or picking them up in front of our home. As long as they don't park blocking our driveway or turning around in our driveway packing down snow.
1735 O'Hearn Lane	1			
1738 O'Hearn Lane	1			I prefer no change to the current policy in effect. It is not needed- these are high school students, not elementary or middle school!
TOTAL	6	5	0	

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Ordinance #18-27 Repealing and Recreating Section 13-8 De Pere Municipal Code Regarding Deferral of Special Assessments.

The Board of Public Works, at the November 12, 2018 meeting, approved sending the proposed assessment deferral updates to special assessment ordinance to Common Council for approval. The above motion passed unanimously with a 5-0 vote.

§13-8 De Pere Municipal Code (DPMC) lists the circumstances in which properties can qualify for deferral of special assessments for new improvements. In researching the upcoming Ryan Road improvements, it was discovered that this ordinance section does not specifically address deferral for properties currently served by functioning rural improvements (well and septic/mound). The proposed attached changes (red-lined) to §13-8 DPMC specifically include that scenario and provide a few additional language clarifications.

If you have any questions or concerns, please let me know.

JSL

ATTACHMENTS:

- Ord18-27 (DOCX)
- 13-8 Assessment Deferral Updates (DOCX)

ORDINANCE #18-27

REPEALING AND RECREATING SECTION 13-8 DE PERE MUNICIPAL CODE
REGARDING SPECIAL ASSESSMENT DEFERMENT

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

Section 1: Section 13-8. – *Deferment of special assessments*, is hereby repealed and recreated as follows:

Sec. 13-8. - Deferment of special assessments.

(a) *Generally.* Special assessments levied against property for the installation of sanitary sewers, storm sewers, water mains, street construction and street lighting (individually or collectively “the improvements”), may be deferred by the common council, pursuant to the provisions of subsections (b)-(d) of this section and pursuant to [section 13-9](#). Special assessments under this section shall not be deferred except upon the affirmative vote of three-fourths of the members of the common council present at the time of such consideration.

(b) *Property eligible for and expiration of deferments.*

(1) Assessment deferments may be granted for:

- A. undeveloped land, used for farming or agricultural use;
- B. unplatted vacant land;
- C. land which, in the reasonable expectation of the common council, is contemplated to be taken by a governmental entity by the power of eminent domain;
- D. developed property served by properly permitted and operating rural improvements, (defined as well and septic/mound systems).

(2) Deferments shall expire upon the happening of any of the following:

- A. subdivision by plat or certified survey map or otherwise improved or put to a higher use;
- B. change in zoning classification;
- C. transfer of title to the property by sale, inheritance, gift or will;
- D. connection to the improvements;
- E. governmental exercise of the power of eminent domain;
- F. the expiration of five (5) years, unless an extension is granted by the common council;
- G. by approved agreement with the City.

(3) Upon expiration or termination of the deferment period, the special assessments shall become due and owing in full unless installment payments had been provided for, or set forth in any agreement, at the time the deferment was granted.

(4) Upon expiration or termination of the deferment period, the property owner shall be required to connect to the improvements by the Director of Public Works as provided under Chapter 26 of this Code.

(c) *Interest.* Interest may be charged during the deferment period. The interest rate may be established at an annual rate to be determined by the common council at the time the deferment is granted.

Ordinance #18-27

Page 2 of 2

(d) *Conditions.* The common council may impose reasonable conditions upon any deferment, which conditions shall be determined by the common council at the time the deferment is granted.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Board/Committee Approval: 11/12/18

Publication Date: _____

Effective Date: _____

• Sec. 13-8. - Deferment of special assessments.

(a) *Generally.* Special assessments levied against property for the installation of sanitary sewers, storm sewers, water mains, street construction and street lighting (individually or collectively “the improvements”), may be deferred by the common council, pursuant to the provisions of subsections (b)—(d) of this section and pursuant to section 13-9. Special assessments under this section shall not be deferred except upon the affirmative vote of three-fourths of the members of the common council present at the time of such consideration.

(b) *Property eligible for and expiration of deferments.*

(1) Assessment ~~Deferments~~ may be granted for:

- A. undeveloped land, ~~defined as land~~ used for ~~farming, farming or~~ agricultural use ~~or~~;
- B. unplatted vacant land, ~~or for~~;
- C. land which, in the reasonable expectation of the common council, is contemplated to be taken by a governmental entity by the power of eminent domain;
- D. developed property served by properly permitted and operating rural improvements, (defined as well and septic/mound systems).

(2) Deferments may be granted until such land is developed; i.e., Deferments shall expire upon the happening of any of the following:

- A. subdivided by plat or certified survey map or otherwise improved or put to a higher use; ~~or until the~~
- B. change in zoning classification ~~is changed, or until;~~
- C. transfer of title to the property by sale, inheritance, gift or will, ~~or;~~
- D. connection to the improvements;
- E. governmental exercise of the power of eminent domain;
- F. the expiration of five (5) years, unless an extension is granted by the common council;
- G. by approved agreement with the City. Deferments shall be granted for a period of no more than five years unless otherwise authorized and approved by agreement entered into by the common council at the time such deferment is granted or unless subsequently extended by the common council. Such agreement may also provide for other circumstances which may vary the causes of termination of the deferment period in situations where the common council determines that improvements are being installed at the current time for the convenience of the city and at the city's instigation.

(3) Upon expiration or termination of the deferment period, the special assessments shall become due and owing in full unless installment payments had been provided for, or set forth in any agreement, at the time the deferment was granted.

(4) Upon expiration or termination of the deferment period, the property owner shall be required to connect to the improvements by the Director of Public Works as provided under Chapter 26 of this Code.

(c) *Interest.* Interest may be charged during the deferment period. The interest rate may be established at an annual rate to be determined by the common council at the time the deferment is granted.

(d) *Conditions.* The common council may impose reasonable conditions upon any deferment, which conditions shall be determined by the common council at the time the deferment is granted.

Formatted: Indent: First line: 0.5"

Formatted: Indent: Left: 0.5", First line: 0.5"

Formatted: Indent: Left: 1"

Formatted: Indent: Left: 0.5", Right: 0.5"

Formatted: Indent: Left: 1", Right: 0.5"

Formatted: Indent: Left: 0.5", Right: 0.5"

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Resolution #18-112 Preliminary Resolution Declaring Intention to Exercise Special Assessment Powers Under Section 13-7 De Pere Municipal Code and Wis. Stats. §66.0703 for Sanitary Sewer, Water System (New Water Main, Existing Water System), New Development Storm System and Storm Sewer Management Pond on Ryan Road from 800 Feet North of Diversity Drive to 430 Feet South of Diversity Drive.

The Board of Public Works, at the November 12, 2018 meeting, approved sending the preliminary resolution for special assessments for sanitary sewer system, water system – new water main, existing water system, new development storm system, and/or storm water management for Ryan Road from 800 feet north of Diversity Drive to 430 feet south of Diversity Drive to Common Council for approval. The motion was approved unanimously with 5-0 vote.

In conjunction with the construction of the 61-parcel Pine Trail Crossing subdivision, the City plans to urbanize and reconstruct Ryan Road and construct new utilities to service the area.

This project involves reconstructing the rural, asphalt street to a concrete roadway to meet City standards from 800 feet north of Diversity Drive to 430 feet south of Diversity Drive. The water main will be extended south of Diversity Drive and new sanitary sewer, storm sewer, and storm water management facilities are being constructed in conjunction with the subdivision construction and subsequent street reconstruction. There is existing 12-inch PVC water main from Diversity Drive to the north.

The preliminary resolution, along with Schedules B, C, and D, for the utility construction and storm water management costs are attached. The reconstruction of Ryan Road will be funded by the general obligation debt and the construction of a new lift station to service the area will be funded by the sewage revenue fund.

Assessment charges for the project include the following:

- New sanitary sewer main and lateral installation which will be assessed at 100% to the benefiting properties.
- New water main and lateral installation which will be assessed at 100% to the benefiting properties.

- There will be an assessment for associated construction costs for the existing 12-inch PVC water main that was constructed in 2007 to provide water to Altmayer Elementary School. Each property that will now be serviced off of this existing line will be assessed their associated construction costs.
- New storm sewer main and lateral installation for newly developed properties will be assessed at 100% to the benefiting properties. 2730 Ryan Road is the only existing property that is connecting to the new storm sewer and will be assessed at the rates approved by the Board of Public Works on February 12, 2018. This is a separate action item by the Board.
- The expansion of the storm water management pond will be assessed at 100% to benefiting properties that are not developed. Properties that are already developed will not be assessed for storm water management as they already utilize the existing pond.

The assessments impact Basgig Investor's LLC (Pine Trail Crossing), the Unified School District of De Pere (USDD) and Craig and Valerie Oestreich (ED-427). The City has agreements with Basgig Investor's LLC and USDD for the assessments.

The staff recommendation is to approve the preliminary resolution to the Common Council to schedule a Public Hearing with the following additions:

- 10-year payback period for these assessments for ED-427.
- 5-year interest free deferment for the sanitary sewer and water main assessments against parcel ED-427 until connection is made. If not made before, connection will be required after 5-years.

ATTACHMENTS:

- Reso18-112 (DOCX)
- Special Assessment Boundary Map_11.12.2018 (PDF)
- Schedule B & C Sanitary_Sewer_Ryan (PDF)
- Schedule B & C Water_Main_Ryan (PDF)
- Schedule B & C Water Main-Existing (PDF)
- Schedule B & C StormSewerCost-New_Development_Ryan (PDF)
- Schedule B & C Storm_Water_Management (PDF)
- Schedule D - Ryan Road (PDF)

RESOLUTION #18-112

PRELIMINARY RESOLUTION DECLARING INTENTION TO EXERCISE
SPECIAL ASSESSMENT POWERS UNDER SECTION 13-7 DE PERE
MUNICIPAL CODE AND WIS. STATS. §66.0703 FOR SANITARY SEWER,
WATER SYSTEM (NEW WATER MAIN, EXISTING WATER SYSTEM), NEW DEVELOPMENT
STORM SYSTEM, AND STORM SEWER MANAGEMENT POND ON RYAN ROAD FROM 800
FEET NORTH OF DIVERSITY DRIVE TO 430 FEET SOUTH OF DIVERSITY DRIVE

BE IT HEREBY RESOLVED, by the Common Council of the City of De Pere,
Wisconsin, as follows:

1. The Common Council hereby declares its intention to exercise its police powers and levy special assessments pursuant to Section 13-7, De Pere Municipal Code and Wis. Stats. §66.0703, for improvements constructed within the area described below and said special assessments to be levied on a reasonable basis upon the properties benefited thereby. Such improvements, including sanitary sewer, water main, storm sewer, and storm water management pond, shall be constructed and the properties benefiting therefrom are contained in the following described areas or abutting streets:

SANITARY SEWER, WATER SYSTEM – NEW WATER MAIN, EXISTING WATER SYSTEM, NEW DEVELOPMENT STORM SYSTEM, AND STORM WATER MANAGEMENT POND

West side of Ryan Road from 430 feet south of Diversity Drive to 800 feet north of Diversity Drive.

East side of Ryan Road from 430 feet south of Diversity Drive to Diversity Drive.

2. The total assessed against such areas shall not exceed the total cost of the improvements. Sanitary sewer and new and existing water main shall be assessed 100% against all adjacent benefitting parcels. Storm sewer and the storm water

management pond expansion shall be assessed at 100% against undeveloped benefitting parcels. The Common Council determines that such improvements shall be installed and assessed under the City's police power and that the amount assessed against each benefited parcel shall be based on the linear footage of frontage for sanitary sewer, new and existing water main, and storm sewer construction, per each for sanitary, water, and storm laterals, and based on acreage for storm water management pond expansion construction.

3. The assessments against any parcel shall be paid upon the occurrence of the earliest of the following:

- (a) Five year interest free deferment for sanitary and water assessment against existing developed parcels until connection is made. If not made before, connection will be required after 5-years from City notification that the project is substantially complete. Invoice shall be sent at the time of connection.
- (b) No interest imputed if payment of assessment made in full within 30 days of invoice;
- (c) In not paid within 30 days of invoice, payment shall be made in ten (10) yearly installments once the assessment is due, together with interest on the unpaid balance thereon at the rate of 2.782%, with payment in full due upon transfer of the property;
- (d) Upon transfer of ownership of any parcel or part of a parcel against which assessments are levied. If title to part of such parcel is transferred, only such assessments that are attributable to part transferred shall become due and payable upon transfer

4. The Director of Public Works is directed to prepare a report incorporating the recommendation of the Common Council consisting of:

- (a) Preliminary plans and specifications for said improvements;
- (b) An estimate of the entire cost of the proposed improvements;
- (c) A schedule of the proposed assessments;
- (d) A statement that the property against which the assessments are proposed is benefited.

After compiling such report, the Director of Public Works is directed to file a copy thereof in the City Clerk-Treasurer's office for public inspection.

5. Upon receiving the report, the Clerk-Treasurer is directed to give a Class I notice of public hearing on such report as specified in Wis. Stats. §66.0703(7). The hearing shall be held in the Common Council Chambers of the City Hall at a time set by the Clerk-Treasurer in accordance with the aforementioned statutory provision.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

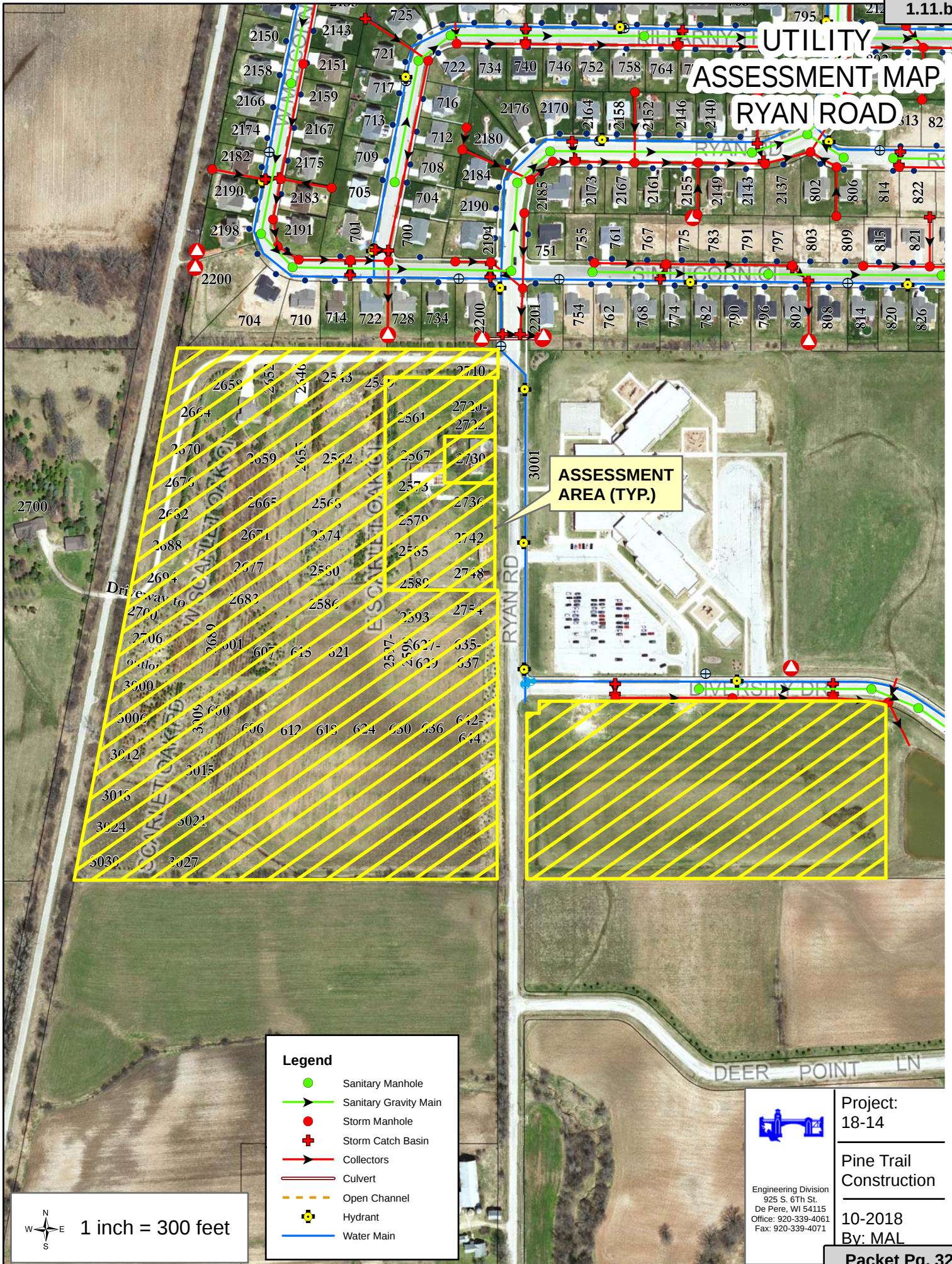
Ayes: _____

Nays: _____

Board Approval: 11/12/18

UTILITY ASSESSMENT MAP RYAN ROAD

Attachment: Special Assessment Boundary Map_11.12.2018 (7624 : Reso #18-112 Preliminary Resolution Declaring Intention to Exercise



SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
SANITARY SEWER FOR RYAN ROAD
September 7, 2018

SANITARY SEWER MAIN

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
SS-01	Provide 8" PVC Sanitary Sewer (Granular Backfill)	25	\$52 LF	\$1,300	\$1,300
SS-02	Provide 8" PVC Sanitary Sewer (Natural Backfill)	1200	\$29 LF	\$34,800	\$34,800
SS-09	Provide 4' Diameter Sanitary Sewer Manhole	43.37	\$200 VF	\$8,674	\$8,674
Sub-Total				\$44,774	\$44,774
Technical, Legal, Administration, and Contingency				\$11,194	\$11,194
Total Estimated Cost				\$55,968	\$55,968
Total Estimated Project Cost				\$55,968	

SANITARY SEWER LATERAL - Single Family

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
SS-06	Provide 4" PVC Sanitary Sewer Lateral	91	\$32 LF	\$2,912	\$2,912
SS-07	Provide 8"x4" Sanitary Wye	7	\$45 EA	\$315	\$315
Sub-Total				\$3,227	\$3,227
Technical, Legal, Administration, and Contingency				\$807	\$807
Total Estimated Cost				\$4,034	\$4,034
Total Estimated Project Cost				\$4,034	

SANITARY SEWER LATERAL - Multi Family

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
SS-03	Provide 8" PVC Sanitary Sewer Lateral (Ryan Road)	15	\$61 LF	\$915	\$915
SS-09	Provide 4' Diameter Sanitary Sewer Manhole	13.51	\$200 EA	\$2,702	\$2,702
Sub-Total				\$3,617	\$3,617
Technical, Legal, Administration, and Contingency				\$904	\$904
Total Estimated Cost				\$4,521	\$4,521
Total Estimated Project Cost				\$4,521	

SCHEDULE C
PROPOSED ASSESSMENT RATES
SANITARY SEWER FOR RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Sanitary Sewer Main	LF	2551.02	\$55,968	\$21.94
Sanitary Sewer Laterals - Single Family	Each	7	\$4,034	\$576.25 Per Each
Sanitary Sewer Laterals - Multi Family	Each	1	\$4,521	\$4,521.25 Per Each

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Sanitary Sewer Main Assessment	2551.02 LF	\$21.94	\$55,968
(2) Sanitary Sewer Lateral Assessment - Single Family	7 EA	\$576.25	\$4,034
(3) Sanitary Sewer Lateral Assessment - Multi Family	1 EA	\$4,521.25	\$4,521
Total Estimated Project Cost			\$64,523

Attachment: Schedule B & C Sanitary_Sewer_Ryan (7624 : Reso #18-112 Preliminary Resolution Declaring Intention to Exercise Special Assessment Powers)

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
WATER MAIN FOR RYAN ROAD
September 7, 2018

WATER MAIN

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
W-02	Provide 12" PVC Water Main (Natural Backfill)	430	\$37 LF	\$15,910	\$15,910
W-10	Provide 6" Gate Valve	1	\$1,150 EA	\$1,150	\$1,150
W-11	Provide Connection to Existing Water Main	1	\$1,250 EA	\$1,250	\$1,250
W-12	Provide Hydrant (6.5' Bury)	1	\$3,850 EA	\$3,850	\$3,850
W-13	Provide 6" PVC Hydrant Lead	6	\$60 LF	\$360	\$360
Sub-Total				\$22,520	\$22,520
Technical, Legal, Administration, and Contingency				\$5,630	\$5,630
Total Estimated Cost				\$28,150	\$28,150
Total Estimated Project Cost				\$28,150	

WATER SERVICE - RESIDENTIAL

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
W-07	Directional Drill 1" HDPE Water Service (Ryan Road)	530	\$42.00 LF	\$22,260	\$22,260
W-08	Provide 1" Corporation and Curb Stop	7	\$315.00 EA	\$2,205	\$2,205
SD-11	Provide 4" Concrete Sidewalk	40	\$ 50.00 SY	\$2,000	\$2,000
SD-12	Provide #4 Reinforcement Rebar	140	\$ 1.00 LF	\$140	\$140
SD-13	Drilled Tie Bars (Existing Sidewalk and Curb and Gutter)	60	\$ 8.50 EA	\$510	\$510
Sub-Total				\$27,115	\$27,115
Technical, Legal, Administration, and Contingency				\$6,779	\$6,779
Total Estimated Cost				\$33,894	\$33,894
Total Estimated Project Cost				\$33,894	

WATER SERVICE - MULTI-FAMILY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
W-05	Provide 8" PVC Water Service (Ryan Road)	80	\$65 LF	\$5,200	\$5,200
W-09	Provide 8" Gate Valve	1	\$1,585 EA	\$1,585	\$1,585
W-14	Provide Water Service Offset (Ryan Road)	1	\$2,284 EA	\$2,284	\$2,284
Sub-Total				\$9,069	\$9,069
Technical, Legal, Administration, and Contingency				\$2,267	\$2,267
Total Estimated Cost				\$11,336	\$11,336
Total Estimated Project Cost				\$11,336	

SCHEDULE C
PROPOSED ASSESSMENT RATES
WATER FOR RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Water Main	LF	881.54	\$28,150	\$31.93
Water Services - Single Family	Each	7	\$33,894	\$4,841.96 Per Each
Water Services - Multi Family	Each	1	\$11,336	\$11,336.25 Per Each

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Water Main Assessment	881.54 LF	\$31.93	\$28,150
(2) Water Service Assessment - Single Family	7 EA	\$4,841.96	\$33,894
(3) Water Service Assessment - Multi Family	1 EA	\$11,336.25	\$11,336
Total Estimated Project Cost			\$73,380

Attachment: Schedule B & C Water_Main_Ryan (7624 : Reso #18-112 Preliminary Resolution Declaring Intention to Exercise Special Assessment Powers)

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
EXISTING WATER MAIN FOR RYAN ROAD
May 2, 2018

EXISTING WATER MAIN

NOTE: IN 2007 THE DE PERE SCHOOL DISTRICT FUNDED 100% OF THE WATER MAIN BETWEEN DIVERSITY AND 870 FEET NORTH.

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
	Ryan Road Water Main - 2007 Cost (Includes Engineering)	0.5	\$84,688 LS	\$42,344	\$42,344
Total Estimated Cost				\$42,344	\$42,344

SCHEDULE C
PROPOSED ASSESSMENT RATES
SANITARY SEWER FOR RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Previously Constructed Water Main	LF	871.02	\$42,344	\$48.61

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Sanitary Sewer Main Assessment	871.02 LF	\$48.61	\$42,344
Total Estimated Project Cost			\$42,344

Attachment: Schedule B & C Water Main-Existing (7624 : Reso #18-112 Preliminary Resolution Declaring Intention to Exercise Special

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
STORM SEWER FOR NEW DEVELOPMENT ON RYAN ROAD
September 7, 2018

STORM SEWER MAIN

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
ST-02	Provide 30" RCP/PP Storm Sewer (Granular)	485	\$76 LF	\$36,860	\$36,860
ST-07	Provide 12" RCP Class III or PVC Storm Sewer (Granular Backfill)	929	\$38 LF	\$35,302	\$35,302
ST-08	Provide 12" RCP Class III or PVC Storm Sewer (Natural Backfill)	5	\$24 LF	\$120	\$120
ST-15	Provide 5' Diameter Storm Manhole	14.64	\$385 VF	\$5,636	\$5,636
ST-16	Provide 4' Diameter Storm Manhole	12.74	\$300 VF	\$3,822	\$3,822
ST-18	Provide Type B Inlet	10	\$1,500 EA	\$15,000	\$15,000
ST-21	Provide 12" RCP Endwall	2	\$700 EA	\$1,400	\$1,400
SC-03	Inlet Protection Type B	10	\$40 EA	\$400	\$400
Sub-Total				\$98,540	\$98,540
Technical, Legal, Administration, and Contingency				\$24,635	\$24,635
Total Estimated Cost				\$123,176	\$123,176
Total Estimated Project Cost				\$123,176	

STORM SEWER LATERAL - SINGLE FAMILY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable
ST-10	Provide 6" PVC Storm Sewer Lateral	194	\$30 LF	\$5,820	\$5,820
ST-13	Provide 12"x6" Storm Branch or Inserta Tee	3	\$165 EA	\$495	\$495
Sub-Total				\$6,315	\$6,315
Technical, Legal, Administration, and Contingency				\$1,579	\$1,579
Total Estimated Cost				\$7,894	\$7,894
Total Estimated Project Cost				\$7,894	

SCHEDULE C
PROPOSED ASSESSMENT RATES
STORM SEWER FOR NEW DEVELOPMENT ON RYAN ROAD

ASSESSMENT RATE CALCULATION

Improvement	Unit Type	Number of Units	Total Cost (Assessable)	
Storm Sewer Main	LF	2551.02	\$123,176	\$48.28
Storm Sewer Laterals - Single Family	Each	7	\$7,894	\$1,128 Per Each

Note:

PROBABLE PROJECT FINANCING

Description	Units	Cost/ Unit	Total
(1) Storm Sewer Main Assessment	2551 LF	\$48.28	\$123,176
(2) Storm Sewer Lateral Assessment - Single Family	7 EA	\$1,127.68	\$7,894
Total Estimated Project Cost			\$131,069

Attachment: Schedule B & C StormSewerCost-New_Development_Ryan (7624 : Reso #18-112 Preliminary Resolution Declaring Intention to Exercise Special Assessment Powers)

SCHEDULE B
ESTIMATE OF COST OF PROPOSED IMPROVEMENTS
STORM WATER MANAGEMENT FOR DEVELOPMENT ON RYAN ROAD
September 7, 2018

STORM WATER MANAGEMENT

NOTE: INCLUDES A 5% CONTINGENCY

No.	Item	Total Quantity	Unit Cost	Total Cost	Assessable Storm Sewer to Pond	Assessable Storm Water Pond
STORM SEWER						
ST-02	Provide 30" RCP Class III, PVC, or PP Storm Sewer	978	\$76 LF	\$74,328	\$74,328	
ST-15	Provide 5' Diameter Manhole	26.61	\$385 VF	\$10,245	\$10,245	
ST-20	Provide 30" RCP Endwall	1	\$1,000 EA	\$1,000	\$1,000	
STREET AND DRAINAGE						
SD-03	Unclassified Excavation (Pond)	12810	\$7 CY	\$92,873		\$92,873
SPECIAL CONSTRUCTION						
SC-02	Provide Silt Fence	650	\$2 LF	\$1,300		\$1,300
SC-06	Tracking Pad	1	\$1,000 EA	\$1,000		\$1,000
SC-04	Provide Heavy Rip Rap w/Geotextile Fabric, (Type HR) (Pond)	20	\$50 SY	\$1,000	\$1,000	\$0
ADDITIONAL BID ITEMS						
AB-01	Provide 30" RCP Class (Class III), PVC or PP Storm Sewer with Natural Backfill	545	\$0 LF	\$0		\$0
AB-02	Provide Pond Outfall Structure	1	\$3,500 LS	\$3,500	\$3,500	
AB-03	Provide Grouted Rip Rap w/Geotextile Fabric	12	\$40 SY	\$480	\$480	
AB-04	Provide Wet Meadow Seeding with WisDOT Seed Mix No 60	1000	\$6 SY	\$6,000	\$6,000	
AB-05	Provide Erosion Control Urban Mat Class I, Type A	1000	\$2 SY	\$2,000	\$2,000	
SD-14	Landscaping - Seed, mulch and Fertilizer - ADDIT	2700	\$2 SY	\$5,400		\$5,400
Sub-Total				\$199,125	\$98,553	\$100,573
Technical, Legal, Administration, and Contingency				\$49,781	\$24,638	\$25,143
Total Estimated Cost				\$248,907	\$123,191	\$125,716
Total Estimated Project Cost				\$248,907		

SCHEDULE C
PROPOSED ASSESSMENT RATES
STORM WATER MANAGEMENT FOR DEVELOPMENT ON RYAN ROAD

STEP 1 - ASSESSMENT RATE CALCULATION BETWEEN SUBDIVISION AND SCHOOL FOR POND COST ALLOCATION

Note: Allocation based on the percent TSS reduction in pounds. Based on the SWMM pond model.

Location	Pond Allocation			Storm Allocation	Total Cost
	lbs.	Percent	Cost		
Pine Trail Crossing plus Existing House	19254	70.3%	\$88,418	\$123,191	\$211,609
Future School on 13.1 Acre Site	8122	29.7%	\$37,298	0	\$37,298
Total	27376	100.0%	\$125,716	\$123,191	\$248,907

STEP 2 - ASSESSMENT RATE CALCULATION FOR SUBDIVISION AND EXISTING HOUSE

Land Use	Unit Type	Number of Units	WDNR Pool Surface (1)	Weighted Area (Acre)
Single Family Residential Development	Acre	22.99	0.8	18.4
Multi Family Residential Development	Acre	4.79	1.0	4.8
Total		27.78		23.2
Cost per Weighted Area				\$9,128.16

Notes: (1) Calculation is based on surface area percentage from the WDNR Wet Detention Standard for Wet Pond Construction (1001), Appendix A - Calculation of Preliminary Pool Surface Area for TSS Reduction

STEP 3 - PROBABLE PROJECT FINANCING FOR ALL DEVELOPMENT

Description	Units	Cost/ Unit	Total
Single Family Residential Development (0.8 Factor X \$8686.90)	22.99 AC	\$7,302.53	\$167,885
Multi Family Residential Development (1.0 Factor X \$8686.90)	4.79 AC	\$9,128.16	\$43,724
Future School Site	13.1 AC	\$2,847.15	\$37,298
Total Estimated Project Cost			\$248,907

SCHEDULE D - SCHEDULE OF PROPOSED ASSESSMENTS

PRELIMINARY ASSESSMENTS - October 29, 2018
TYPE OF IMPROVEMENT: SANITARY SEWER, WATER
LOCATION - RYAN ROAD FROM 470 FEET SOUTH OF DIVERSITY TO 840 FEET NORTH OF DIVERSITY

COST PER LINEAR FOOT - SANITARY SEWER MAIN	\$21.94	LF
COST PER UNIT - SANITARY SEWER LATERAL - SINGLE FAMILY	\$576.25	EA
COST PER UNIT - SANITARY SEWER LATERAL - MULTI FAMILY	\$4,521.25	EA
COST PER LINEAR FOOT - NEW WATER MAIN	\$31.93	LF
COST PER UNIT - WATER SERVICE - SINGLE FAMILY	\$4,841.96	EA
COST PER UNIT - WATER SERVICE - MULTI FAMILY	\$11,336.25	EA
COST PER LINEAR FOOT - EXISTING WATER MAIN	\$48.61	LF
COST PER LINEAR FOOT - STORM SEWER MAIN NEW DEVELOPMENT	\$48.28	LF
COST PER UNIT - STORM LATERAL - NEW DEVELOPMENT - SINGLE FAMILY	\$1,128.00	EA
COST PER ACRE - STORMWATER MANAGEMENT - MEDIUM DENSITY RESIDENTIAL	\$7,302.53	Acre
COST PER ACRE - STORMWATER MANAGEMENT - HIGH DENSITY RESIDENTIAL	\$9,128.16	Acre
COST PER ACRE - STORMWATER MANAGEMENT - FUTURE SCHOOL SITE	\$2,847.15	Acre

LOT NO. PROPERTY ADDRESS UNIT UNIT (Acre)				SANITARY SEWER SYSTEM						WATER SYSTEM - NEW WATER MAIN						WATER SYSTEM		NEW DEVELOPMENT STORM SYSTEM				STORM WATER MANAGEMENT						TOTAL ASSESSMENT
				MAIN		LATERAL - SINGLE FAMILY		LATERAL - MULTI FAMILY		MAIN		SERVICE - SINGLE FAMILY		SERVICE - MULTI FAMILY		EXISTING WATER MAIN		STORM SEWER MAIN		STORM LATERAL - SINGLE FAMILY		MEDIUM DENSITY (3)		HIGH DENSITY (3)		FUTURE SCHOOL SITE (3)		
PROPERTY OWNER	PARCEL NUMBER	(LF)		UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	UNIT	COST	
CRAIG AND VALERIE OESTREICH 2730 RYAN ROAD DE PERE WI 54115	ED-427	115	0.330	115	\$2,523.10	1	\$576.25	0	\$0.00	0	\$0.00	1	\$4,841.96	0	\$0.00	115	\$5,590.15	0	\$0.00	0	\$0.00	0.00 Note (2)	\$0.00	0	\$0.00	0.00	\$0.00	\$13,531.46
BASGIG INVESTORS, LLC	ED-R27-1	411.19	2.970	411.19	\$9,021.51	3	\$1,728.75	0	\$0.00	0	\$0.00	3	\$14,525.88	0	\$0.00	411.19	\$19,987.95	411.19	\$19,852.25	3	\$3,384.00	2.97	\$21,690.16	0	\$0.00	0.00	\$0.00	\$90,190.49
BASGIG INVESTORS, LLC	ED-R27-2	785.6	24.476	785.6	\$17,236.06	3	\$1,728.75	1	\$4,521.25	440.77	\$14,073.79	3	\$14,525.88	1	\$11,336.25	344.83	\$16,762.19	785.6	\$37,928.77	3	\$3,384.00	19.69	\$143,786.82	4.79	\$43,723.89	0.00	\$0.00	\$309,007.64
UNIFIED SCHOOL DISTRICT OF DE PERE 3001 RYAN ROAD DE PERE WI 54115	ED-R28	798.46	24.761	0	\$0.00 ALREADY SERVED	0	\$0.00	0	\$0.00	0	\$0.00 ALREADY SERVED	0	\$0.00	0	\$0.00	0	\$0.00 ALREADY SERVED	0	\$0.00 ALREADY SERVED	0	\$0.00	0.00 ALREADY SERVED	\$0.00	0	\$0.00 ALREADY SERVED	0.00	\$0.00	\$0.00
UNIFIED SCHOOL DISTRICT OF DE PERE 1700 CHICAGO STREET DE PERE WI 54115	ED-R28-1	440.77	8.97	440.77	\$9,670.49 DEFERRED	0	\$0.00	0	\$0.00	440.77	\$14,073.79 DEFERRED	0	\$0.00	0	\$0.00	0	\$0.00 ALREADY SERVED	0	\$0.00 ALREADY SERVED	0	\$0.00	0.00 ALREADY SERVED	\$0.00	0	\$0.00 ALREADY SERVED	13.10	\$37,297.67	\$61,041.94
TOTAL		2551.02	61.507	1,752.56	\$38,451.17	7.00	\$4,033.75	1.00	\$4,521.25	881.54	\$28,147.57	7.00	\$33,893.72	1.00	\$11,336.25	871.02	\$42,340.28	1,196.79	\$57,781.02	6.00	\$6,768.00	22.66	\$165,476.97	4.79	\$43,723.89	13.10	\$37,297.67	\$473,771.54

Notes:
(1) The GBMSD charge is for areas recently annexed. Parcels ED-R27 and ED-R27-1 were annexed previously but not charged by the City for GBMSD charges because there was no sewer service to the parcels. Charges are now included in this assessment at the same rate as recently annexed parcels.
(2) The storm water management fee is not charged to parcels that have been developed prior to the pond construction per the City ordinance.
(3) The storm water managemet fee includes the storm sewer from Ryan Road to the pond for the medium and high density development. This cost for the storm sewer is not charged to the school site because the school property will drain directly to the pond.

Attachment: Schedule D - Ryan Road (7624 : Reso #18-112 Preliminary Resolution Declaring Intention to Exercise Special Assessment Powers)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Resolution #18-113 Authorizing Amendment, Assignment and Consent to Assignment Between Irish Construction & Investments LLC, Town & Country Development, LLC and the City of De Pere (701 Millennium Court).

The Finance/Personnel Committee voted 5-0 to recommend approval of the Amendment, Assignment, and Consent to Assignment at its meeting on Tuesday, November 13.

ATTACHMENTS:

- Reso18-113 (DOCX)
- Exhibit A - ASSIGNMENT AND CONSENT TO ASSIGNMENT Irish Constr and Town-Country 11-18(DOCX)
- Sale Agreement City-TMS Investments 2006 (PDF)
- Mayor & F-P Amendment, Assignment and Consent ED 2310 (PDF)

RESOLUTION #18-113

AUTHORIZING AMENDMENT, ASSIGNMENT AND CONSENT TO ASSIGNMENT
BETWEEN IRISH CONSTRUCTION & INVESTMENTS LLC, TOWN & COUNTRY
DEVELOPMENT, LLC AND THE CITY OF DE PERE
(701 Millennium Court – Parcel ED-2310)

WHEREAS, Irish Construction & Investments LLC (“Irish Construction”) owns the real property located at 701 Millennium Court (“Parcel ED-2310”), which is subject to the terms and conditions of an Agreement Regarding the Sale and Purchase of Certain Property Between the City of De Pere and TMS Investments, LLC, Irish Construction’s predecessor in interest to Parcel ED-2310; and

WHEREAS, Irish Construction has requested that City amend the Agreement to reflect various changed circumstances and instances of *force majeure* which occurred since 2007, when Irish Construction took title to Parcel ED-2310, in conjunction with the anticipated transfer of the property to Town & Country Development, LLC (“Town & Country”); and

WHEREAS, City wishes to consent to such assignment in order to support Town & Country’s ability to move forward with and complete the development project, subject to the terms and conditions found in the attached Amendment, Assignment and Consent to Assignment attached hereto as Exhibit A and incorporated herein by reference.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and the Clerk-Treasurer are hereby authorized and directed to execute the Amendment, Assignment and Consent to Assignment Between Irish Construction & Investments LLC, Town & Country Development, LLC and the City of De Pere as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #18-113
Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of
November, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

**AMENDMENT, ASSIGNMENT AND CONSENT TO ASSIGNMENT BETWEEN
IRISH CONSTRUCTION & INVESTMENTS LLC, TOWN & COUNTRY
DEVELOPMENT, LLC AND THE CITY OF DE PERE**

This Amendment, Assignment and Consent to Assignment (“Amendment and Assignment”) is entered into this ____ day of _____, 2018, by and between Irish Construction & Investments LLC, a Wisconsin Limited Liability Company (“Irish Construction”), Town & Country Development, LLC, a Wisconsin Limited Liability Company (“Town & Country” and “Developer” interchangeably), and the City of De Pere, a Wisconsin Municipality (the “City”) (collectively “the Parties”).

WHEREAS, Irish Construction owns the real property located at 701 Millennium Court, De Pere, WI (“Parcel ED-2310”) and is subject to the terms and conditions of an Agreement Regarding the Sale and Purchase of Certain Property Between the City and TMS Investments, LLC, (“the Agreement”), Irish Construction’s predecessor in interest to Parcel ED-2310; and

WHEREAS, Irish Construction approached the City to amend the Agreement to reflect various changed circumstances and instances of *force majeure* which have occurred since Irish Construction took title to Parcel ED-2310 in 2007 in conjunction with the anticipated transfer of Parcel ED-2310 to Town & Country; and

WHEREAS, even though equitable title to Parcel ED-2310 has been transferred via land contract to Town & Country in advance of this Amendment and Assignment, the Parties wish to enter into this Amendment and Assignment upon the terms and conditions set forth below.

NOW THEREFORE, upon the mutual covenants and promises contained herein, together with such other consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT OF AGREEMENT

1. Section IV.B. of the Agreement provides certain timelines under which actions were to have been performed by the owner of Parcel ED-2310 unless such performance is excused due to circumstances beyond the reasonable control of said owner. The Parties agree that the economic recession in 2008 constitutes *force majeure*, meaning circumstances beyond the reasonable control of Irish Construction under the Agreement, and that any breach or default that may have occurred under the Agreement from 2008 through the date of this Amendment and Assignment falls under such and is excused by such *force majeure*.
2. The timeline in Section IV.A. for Substantial Development to occur on Parcel ED-2310 is hereby revised to:

- a. Developer shall substantially complete construction of Phase I of the Development (as previously approved by the City Plan Commission) within thirty-six (36) months of the date of this Amendment and Assignment.
- b. Developer shall obtain City Plan Commission Precise Implementation Plan (“PIP”) approvals for Phases II and III as follows:
 - (i) Phase II PIP approval within twenty-four (24) months of completing Phase I construction; and
 - (ii) Phase III PIP approval within twenty-four (24) months of completing Phase II construction.
- 3. The repurchase provisions of Section IV.B are revised so that the right of the City to repurchase the property shall not extend to any portion of Parcel ED-2310 that (1) is subject to a condominium plat, (2) has a useable condominium building unit constructed thereon, and (3) is not owned by Developer or a subsidiary of Developer. Upon request of Developer, the City agrees to provide a release of the City’s repurchase right under the Agreement, in recordable form, for each qualifying condominium unit sold by Developer to a third party.
- 4. All other provisions of the Agreement remain in full force and effect, unaltered by this Amendment and Assignment, including the payment in lieu of tax provisions as found therein.

B. ASSIGNMENT AND ASSUMPTION

- 1. Irish Construction hereby assigns to Town & Country all of Irish Construction’s right, title, interest in and to, and all of Irish Construction’s obligations under, the Agreement as amended herein.
- 2. Town & Country hereby accepts the assignment hereby made and agrees to assume all of Irish Construction’s rights and obligations under the Agreement as amended herein from and after October 12, 2018.
- 3. Irish Construction agrees to indemnify and hold Town & Country harmless from and against any and all liability arising under the Agreement, including liability for costs and reasonable attorneys’ fees, which liability arises from, or is based upon, any facts or circumstances that occurred or existed during any period before October 12, 2018.

4. Town & Country agrees to indemnify and hold Irish Construction harmless from and against any and all liability arising under the Agreement, including liability for costs and reasonable attorneys' fees, which liability arises from, or is based upon, any facts or circumstances that occur or exist on or after October 12, 2018.

C. CONSENT TO ASSIGNMENT

1. The City hereby consents to the above assignment and assumption under the terms and conditions herein.
2. The City shall record this instrument.

[Signatures follow on next page]

By:

Notary Public, State of Wisconsin
My Commission Expires: _____

By:

Notary Public, State of Wisconsin
My Commission Expires: _____

J:\Law\Agreements\2018\Assignment and Consent to Assignment Irish Constr and Town-Country11-18.docx

By:

Notary Public, State of Wisconsin
My Commission Expires: _____

Attachment: Exhibit A - ASSIGNMENT AND CONSENT TO ASSIGNMENT Irish Constr and Town-Country 11-18 (7635 : Reso #18-113 Authorizing

**AGREEMENT REGARDING THE SALE AND PURCHASE
OF CERTAIN PROPERTY BETWEEN THE
CITY OF DE PERE AND TMS INVESTMENTS, LLC**

THIS AGREEMENT, made and entered into this 10th day of October, 2006,
by and between the City of De Pere, Wisconsin, a municipal corporation ("City"), and TMS
Investments, LLC, a Wisconsin Limited Liability Company ("Developer").

RECITATIONS

WHEREAS, City wishes to develop a portion of property it owns within its corporate
limits known as East Industrial Park; and

WHEREAS, Developer wishes to enter into an agreement to purchase an approximate
3.92 acre parcel in the East Industrial Park for the purpose of constructing office/warehouse
condominiums; and

WHEREAS, City desires to promote this development;

NOW, THEREFORE, in consideration of the foregoing and mutual covenants and
promises contained herein and other good and valuable consideration, the receipt of which is
acknowledged, the undersigned hereby agree as follows:

I. PURCHASE OF REAL ESTATE.

A. Parcel. Developer agrees to purchase, and City agrees to sell, the approximate 3.92
acre parcel of real estate legally described as follows:

Lot 23, East Industrial Park, 2nd Addition

as is illustrated and identified on Exhibit A, attached hereto (the "Fee Parcel").

B. Zoning. Developer has requested the Fee Parcel be rezoned from its current
classification of Limited Industrial to Planned Development District and this Agreement and its
obligations are expressly contingent upon the rezoning of such property with conditions that are
acceptable to Developer.

Agreement with TMS Investments, LLC
Page 2 of 10

C. Purchase Price. The purchase price for the Fee Parcel shall be Twenty Five Thousand Dollars (\$25,000.00) per acre for each full acre, plus the prorated cost of any fractional acre, calculated by multiplying \$25,000 by the additional fraction of an acre, for a sum totaling Ninety Eight Thousand Dollars (\$98,000.00). Developer has deposited with City earnest money in the sum of \$300 which shall be credited to Developer at closing. If Developer fails to close on the purchase of the Fee Parcel for any reason other than the City's failure to rezone the property with conditions acceptable to Developer, such earnest money shall be forfeit. If City denies the application to rezone, Developer shall be entitled to return of the earnest money.

D. City may pay up to 6% commission of Developer's real estate agent, Joe Van Deurzen, upon closing of the property purchase.

E. Utilities and Municipal Improvements. City has paid for all improvements in place at the time of closing on the Fee Parcel and no assessment will be made to the Fee Parcel for said public improvements. City warrants that water, sanitary sewer, and storm sewer are readily available to such site. However, the purchase price as stated herein is not intended to include the cost of extension of utilities, such as water, sanitary sewer, or storm sewer, from their present locations in City right-of-way onto the Fee Parcel.

II. CLOSING PROCEDURE. Closing shall take place within 30 days of the City's Common Council approval of Developer's precise implementation plan unless extended upon written, mutual consent of the parties. The closing shall take place at De Pere City Hall.

A. Evidence of Title/Title Defects. City shall, at its own expense, provide title insurance for the property to be conveyed and shall forward a copy of the commitment of such title insurance to Developer seven (7) days prior to closing. The commitment shall be for an owner's policy of title insurance in the amount of the purchase price, naming Developer as the intended insured, written by a responsible title insurance company licensed in the State of Wisconsin with

Agreement with TMS Investments, LLC
Page 3 of 10

extended gap coverage endorsement showing title to the property to be marketable. If Developer gives City notice of any title defects prior to the closing which are not acceptable or if the commitment does not contain the extended coverage endorsement, City shall use its best effort to cure such defects. If any such defects are not cured by the date of closing, Developer may terminate this agreement or reschedule the closing at its option.

B. Closing Costs. City shall pay all usual and customary seller closing costs, including the cost of the title insurance as provided herein.

C. Conveyance of Title. City shall convey good title to Developer by good and sufficient warranty deed as of the date of closing, free and clear of liens and encumbrances except the following:

1. Municipal and zoning ordinances.
2. Easements of record, provided the same do not restrict or interfere with the intended use of the property.
3. Development and payment in lieu of tax obligations contained herein.

D. Access Prior to Closing. City shall permit Developer access to the Fee Parcel prior to closing at no cost to Developer for the purpose of site investigation as deemed reasonable by Developer. Developer agrees to hold City harmless for any and all injury that may occur to Developer, their agents or employees, City's agents, employees or third parties, or any properties or interest of any of the above referenced persons occasioned as a result of Developer's activities as contemplated by this section. The hold harmless provision of this paragraph is intended to include all costs of defense, including reasonable attorney fees.

III. ENVIRONMENTAL WARRANTIES AND INDEMNITIES.

A. Environmental Condition of Property. City has forwarded to Developer a Phase I Environmental Audit of the Fee Parcel. At the time of the purchase of the property, City made

Agreement with TMS Investments, LLC
Page 4 of 10

reasonable inquiries into the use of the property and was informed that during the time of the party's prior ownership, the Fee Parcel was used as farm land. Based on the results of those inquiries and information supplied to date, City represents as follows:

1. Past Use of Property. To the best of its knowledge, no portion of the Fee Parcel has ever been used:
 - (a) In a manner requiring the issuance of a permit covering the discharge or disposal of pollutant or waste into any waters of the United States pursuant to Chapter 144, Wis. Stats., or 33 U.S.C. 1341, et. seq.
 - (b) For treatment, collection, storage, or disposal of any refuse, objectionable waste, or material in a manner inconsistent with regulations issued by the Wisconsin Department of Natural Resources pursuant to Chapter 144, Wis. Stats., or requiring a permit thereunder.
 - (c) For the generation, transport, treatment, storage, or disposal of any hazardous waste subject to regulation under Chapter 144, Wis. Stats., or 42 U.S.C. 6901, et. seq.
 - (d) For the manufacture, processing, distribution in commerce, use, or disposal of any toxic substance, including, particularly, PCB's and asbestos, subject to regulations under 15 U.S.C. 2601, et. seq.
 - (e) For any underground storage tanks subject to regulation under Wis. Admin. Code No. 181.
 - (f) For any injection well, dry well, or similar facility subject to regulation pursuant to Chapters 144 and 162, Wis. Stats., or 42 U.S.C. 3008, et. seq.
 - (g) As a sanitary landfill or open dump within the meaning of

Chapter 144, Wis. Stats., and NR 500, Wis. Adm. Code, or 52 U.S.C. 6941, et seq.

2. Release of Hazardous Substances. To the best of its knowledge, there is no current, nor has there been any past, release or substantial threat of release of a hazardous substance, pollutant, or contaminant from or onto the property subject to regulations pursuant to Chapter 144, Wis. Stats., or 42 U.S.C. 9601, et. seq., or subject to any action that may make the buyer liable in tort under common law, public, or private nuisance action. This representation is made subject to further inquiry referenced as a Phase I Environmental Study, above.

3. Threatened or Pending Environmental Litigation. No portion of the property is the subject of threatened or pending investigation or lawsuit or administrative action by any person, forum, governmental body, or any entity relating to or arising from any manner or circumstances subject to regulation pursuant to any statute, ordinances, or regulations.

4. Compliance with federal, state, or local environmental laws. The current use of the property is fully in compliance with all federal, state, county, and municipal laws and regulations.

B. Provisions to Survive Closing. The representation provisions of this section shall survive the closing of this transaction.

IV. POST CLOSING CONTINGENCIES.

A. Developer to Substantially Improve. Developer shall substantially develop the building and improvements on the Fee Parcel in accordance with the approved precise implementation plan within twelve (12) months of the closing on the Fee Parcel. Substantial development as used in this agreement shall be the actual and substantial construction of

Agreement with TMS Investments, LLC
Page 6 of 10

permanent structures in compliance with all plans required by this agreement. In addition, Developer must give meaningful and satisfactory assurance to City that the completion of the construction in compliance with the approved plan shall be accomplished within a reasonable time, taking into consideration the normal industry standards for the type and complexity of construction involved. Determination of substantial development is made at the discretion of City.

B. Failure to Submit Site Plan or Substantially Develop. If, in the reasonable discretion of City, Developer has not complied with the provisions of paragraph A, above, City may, by certified mail, inform Developer of such failure. If, after sixty (60) days of mailing of such notice, Developer has still not substantially developed the property in compliance with the precise implementation plan, City may repurchase the property for the price actually paid for the property less the insurance costs incurred and any real property taxes delinquent or due at the end of the year in which the property is returned to the City. If repurchase is made under this section, all improvements to the real property shall become that of the City and Developer shall remain liable and hold the City harmless for any lien, claim, or judgment which may arise against the subject parcel as a result or consequence of Developer's ownership or construction efforts thereon. At the option of the City, the City may require Developer to remove any partial construction placed on the subject property by Developer, its agents or employees, at Developer's cost. If Developer is delayed from achieving substantial development as required in this agreement and as referred to in this paragraph due to circumstances beyond the reasonable control of Developer, including, but not limited to, strikes, Acts of God, or force majeure, the rescission and repurchase provision of this paragraph shall be postponed by the period of such delay. This provision is intended to be in addition to all other remedies available to the City at law.

C. Repurchase Closing. Closing for repurchase as contemplated in paragraph B, above, shall occur not less than sixty (60) days from the date of termination notice referred to therein, above, unless another time is specifically agreed upon by the parties. At such closing, Developer shall, at its own expense, extend the title insurance previously supplied by the City, naming the City as owner and shall remove any and all encumbrances not present on the title at the time of the original closing. Title shall be conveyed by warranty deed to the City and Developer shall pay all closing costs and filing fees.

V. PAYMENT IN LIEU OF TAX

A. Obligation. Except in cases of the exercise of eminent domain, Developer obligates itself and its successors and assigns to make a payment in lieu of tax to City should the Fee Parcel or any improvements located thereon, become exempt from property tax for any reason. Such payment in lieu of the tax shall be determined and paid as provided herein.

B. Calculation and Payment.

1. The value of the property shall be as determined by the City Assessor in accordance with Chapter 70, Wis. Stats. The City Assessor shall notify the property owner of the property valuation and any changes thereto in accordance with and set forth in Chapter 70 Wis. Stats.
2. On or before December 1st of each year City shall invoice the property owner for the amount of its payment in lieu of tax, calculated as follows:

Subject property valuation X City tax rate / \$1000 assessed value

For example, assuming 2006 City property tax rate of \$5.25/\$1,000, if the subject property is valued at \$250,000 the payment in lieu of tax would be \$1,312.50 (\$250,000 x .00525).

• Agreement with TMS Investments, LLC
Page 8 of 10.

3. Failure of property owner to make its payment in lieu of tax to the City Clerk-Treasurer on or before December 31st of the year so calculated shall result in the amount due being placed upon the property as a special charge.

VI. DEFAULT PROVISIONS.

A. Breach and Cure. Any provision of this contract which does not contain a specific remedy shall be resolved as provided hereunder. If either party believes that such provision has been breached, it shall supply the other party with written notice, informing the other party that it has fifteen (15) days to cure such breach. If there is no cure of that breach, the party may bring any action available for any remedy provided in law or equity.

B. Specific Performance Where Remedy Provided. Where a remedy is specifically provided in this contract, in the event that either party fails to perform in compliance with such remedy provision or unreasonably delays in performing thereunder and such delay or failure causes damage to the other party, nothing in this contract shall prevent the other party from maintaining an action in specific performance to compel the remedy, demanding damages for any injury caused by the failure of the other party to act in compliance with such remedy provision within a reasonable time or any other remedy or collection of any other costs available in law or equity.

VII. MISCELLANEOUS.

A. Obligations run with the Land. The obligations contained herein shall run with the land and are binding on all Developer's successors and assigns. This Agreement and any amendment thereto shall be recorded with the office of the Brown County Register of Deeds.

B. Assignment. Developer may assign this Agreement in its entirety only upon written notice of Assignment to City, including acknowledgement by the assignee of the obligations contained in this Agreement and consent to the same.

Agreement with TMS Investments, LLC
Page 9 of 10

C. Contractual Interpretation. The paragraphs headed by Roman numerals in this contract are referred to as sections and are intended to include, as categories thereunder, lettered paragraphs. The lettered paragraphs of this agreement are to be referred to as paragraphs and the numbered paragraphs, subparagraphs. The section, paragraph, and subparagraph headings of this agreement are for convenience of reference only and shall not limit or otherwise affect or be used in the construction of any terms of the provisions of this Agreement.

D. Notices. Unless otherwise specifically addressed in this agreement, all notices required by this agreement must be in writing. All notices of breach or termination as required in this agreement shall be mailed by certified mail to the addresses below and shall be deemed received on the date of mailing. All other notices required under this contract may be sent by regular mail. All notices and communications shall be addressed to the parties hereto at their respective addresses set forth and shall be deemed received on the date of postmark.

1. If to Developer:

TMS Investments, LLC
c/o Mr. Greg Thompson
4610 Milwaukee Street
Madison, WI 53714

2. If to City:

City of De Pere
Attn: City Administrator
335 South Broadway
De Pere, WI 54115

D. Law Governing. This agreement shall be construed in accordance with the laws of the State of Wisconsin.

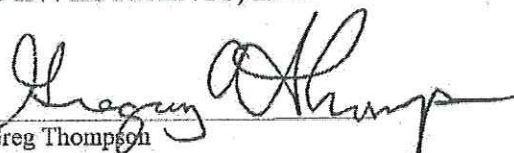
E. Entire Agreement. This agreement contains all agreements, terms, covenants, conditions, warranties, and representations made or entered into by and between the parties and supersedes all prior discussions and agreements, whether written or oral, between the parties and

- Agreement with TMS Investments, LLC
- Page 10 of 10

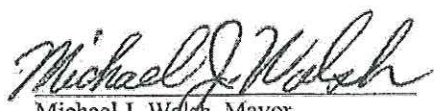
constitutes the sole and entire agreement between the parties with respect thereto. This agreement may not be modified or amended unless such modification or amendment is set forth in writing and executed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the date and year first written above.

TMS INVESTMENTS, LLC


Mr. Greg Thompson
Title:

CITY OF DE PERE


Michael J. Walsh, Mayor


Vicki Scray, Deputy Clerk-Treasurer

STATE OF WISCONSIN)
Dane)SS.
BROWN COUNTY)

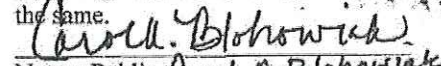
Personally came before me this 25th
day of September, 2006, the above
named Greg Thompson known
as the person who executed the
foregoing instrument and acknowledge
the same.

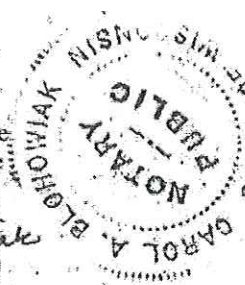

Notary Public Mark T. Nortman
My Commission Expires: 2/21/10

Drafted by: Judith Schmidt-Lehman
H:\blohow\Agreements\2006\TMS Investments agreement 7-17-06-136-001-06 (East).doc

STATE OF WISCONSIN)
Brown)SS.
BROWN COUNTY)

Personally came before me this 10th
day of October, 2006, the above
named: Michael J. Walsh, Mayor and
Vicki Scray, Deputy Clerk-Treasurer,
known as the persons who executed the
foregoing instrument and acknowledge
the same.


Notary Public Carol A. Blohowiak
My Commission Expires: 2-15-09



SIDE AL PARK

SCALE : 1" = 400'

0' 400'

Inferior Quality
Original

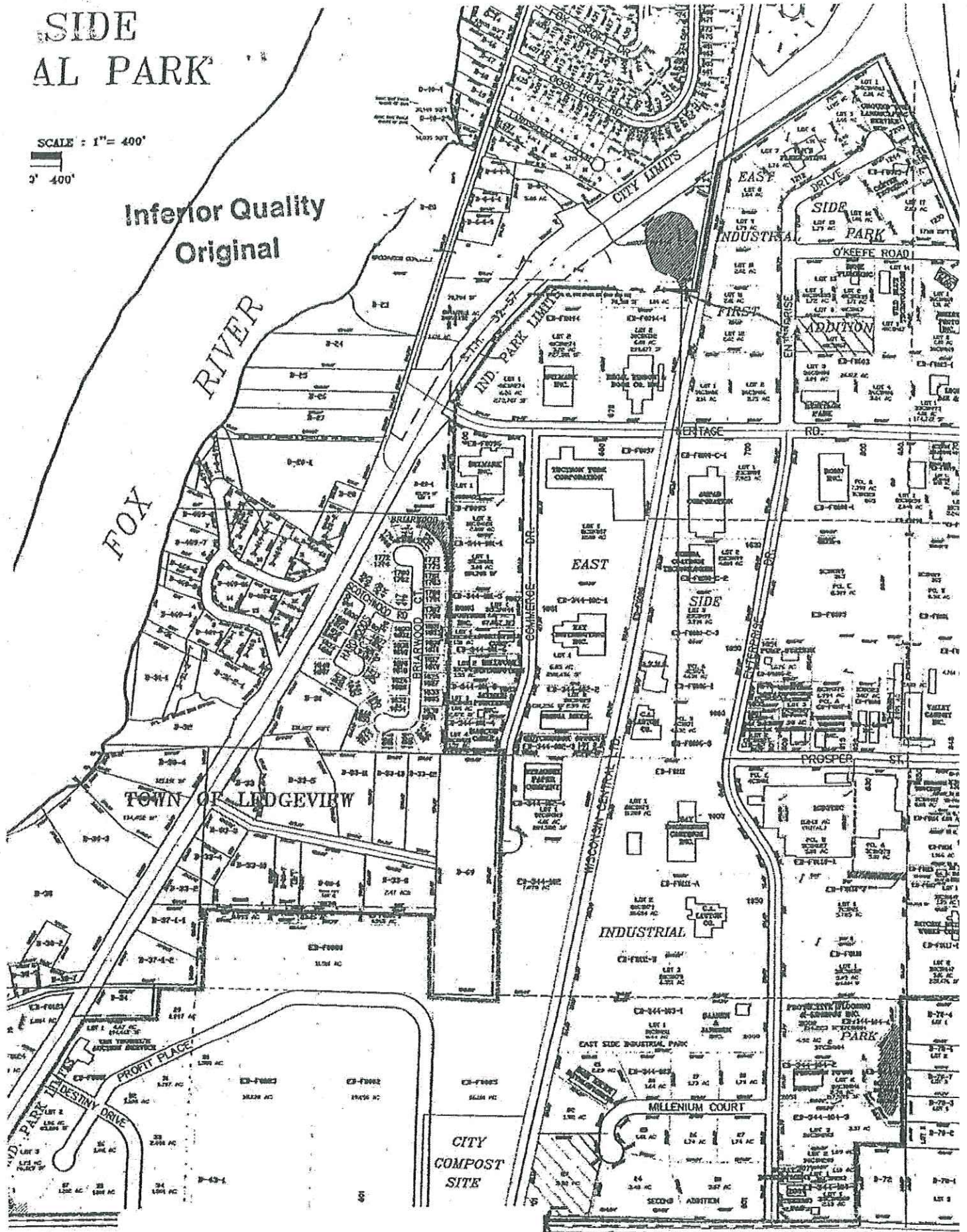


Exhibit A

BROWN COUNTY REGISTER OF DEEDS DOC# 2289541 PG 13

Attachment: Sale Agreement City-TMS Investments 2006 (7635 : Reso #18-113 Authorizing Amendment, Assignment and Consent to

MEMORANDUM

TO: Mayor Michael J. Walsh
Finance/Personnel Committee Members

FROM: Judith Schmidt-Lehman, City Attorney

DATE: November 13, 2018 (meeting date)

RE: Amendment, Assignment and Consent to Assignment for 701 Millennium Court (ED-2310)

In October, 2006, the City sold Parcel ED-2310 in the East Industrial Park to TMS Investments, LLC. The Plan Commission at that time approved a Planned Development District for the construction of “office/warehouse condominiums and approved a Phase I Precise Implementation Plan (PIP) for the initial development of 8 such units.

Sometime after the PIP approval, the property changed hands a couple of times, until in 2007, it was purchased by Irish Construction & Investments, LLC. Soon thereafter, the recession of 2008 occurred, and no further development has occurred on the site.

Several months ago, Irish Construction & Investments contacted city planning and legal staff to request several amendments to the original Land Sale Agreement (which was recorded at the register of deeds in 2006 when the original sale took place). The attached Amendment, Assignment and Consent to Assignment sets out revisions to the agreement which will hopefully allow the new owner of the property (Town & Country Development, LLC) the time and ability to move forward with and finish the development. Those changes include:

- Excusing any non-performance/default under the original agreement;
- Providing expanded time frames for completing phases I, II and III of the project;
- Exempting condominium lots with buildings from the right of the city to re-purchase the property under the agreement.

Town & Country has also expressed interest in City termination of a Restrictive Covenant on that and other properties in the East Industrial Park that was put in place by a private developer before the city purchased the property. This request will go to the Plan Commission if Town & Country decides to pursue it.

If you have any questions or concerns, please call me at 339-4042. Otherwise, I look forward to discussion of this at the November 13, 2018 meeting.

JSL

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Resolution #18-114 Authorizing Emergency Medical Services
Education Agreement Between the City of De Pere and BayCare
Aurora, LLC, d/b/a Aurora BayCare Medical Center.

Unanimous vote.

ATTACHMENTS:

- Reso18-114 (DOCX)
- Exhibit A - EMERGENCY MEDICAL SERVICES EDUCATION AGREEMENT (PDF)

RESOLUTION #18-114

AUTHORIZING EMERGENCY MEDICAL SERVICES EDUCATION AGREEMENT
BETWEEN THE CITY OF DE PERE AND BAYCARE AURORA, LLC, d/b/a AURORA
BAYCARE MEDICAL CENTER

WHEREAS, Wisconsin Administrative Code § DHS 110.07 requires licensed pre-hospital medical providers to obtain continuing medical education to maintain eligibility requirements; and

WHEREAS, BayCare Aurora, LLC, d/b/a Aurora BayCare Medical Center (“ABMC”) offers education services to health care providers on various subjects by qualified physicians with appropriate experience and training; and

WHEREAS, City wishes to contract with ABMC on an independent contractor basis to offer Emergency Medical Services (“EMS”) continuing medical education training for City employees; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to execute the Emergency Medical Services Education Agreement (Exhibit A), subject to such changes and revisions as deemed necessary by City Attorney, together with such amendments and renewals thereof provided the same are substantively similar and the services have been properly budgeted therefore.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso18-114 (7632 : Reso #18-114 Authorizing EMS Education Agreement with ABMC.)

Memo



To: Honorable Mayor Michael Walsh
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: November 7, 2018

Re: Request to Approve Agreement for Emergency Medical Services Education

The Fire & Rescue Department would like to respectfully request approval of this Emergency Medical Services Education Agreement.

Wisconsin Administrative Code DHS 110.07. requires any licensed pre-hospital medical provider to obtain continuing medical education to maintain the privilege to practice. Traditionally, one outlet where De Pere Fire Rescue providers obtained this education was from Northeast Wisconsin Technical College (NWTC).

Some providers would choose to obtain qualifying education at regional trainings, seminars, conferences or perhaps through on-line education.

The Medical Director's Agreement between the City of De Pere and BayCare Aurora, LLC has facilitated several outstanding continuing medical education opportunities, where physicians and other providers have brought challenging education to our staff resulting in very high staff satisfaction.

BayCare Aurora, LLC has offered to provide DHS 110.07. compliant emergency medical services education for all of our staff. The offering replaces the option to attend continuing medical education refresher at NWTC. The staff will still have the option to obtain qualifying education in all of the previous forms available. The agreement has no additional cost over the current practice and integrates the learning for both EMT's and paramedics at the same time.

Thank you for your consideration of this request. I respectfully urge the Finance and Personnel Committee to approve the Emergency Medical Services Education Agreement and forward the recommendation for final approval by the City of De Pere Common Council.

EMERGENCY MEDICAL SERVICES EDUCATION AGREEMENT

This **EMERGENCY MEDICAL SERVICES EDUCATION AGREEMENT** (the “Agreement”) is made and effective as of the 1st day of July, 2018 (the “Effective Date”) by and between **BayCare Aurora, LLC**, a Wisconsin limited liability company, **d/b/a Aurora BayCare Medical Center**, (“ABMC”) and **City of De Pere**, a Wisconsin municipal corporation, (“City”).

Recitals

- A. ABMC provides education services to health care providers in various subjects.
- B. City wishes to contract with ABMC, on an independent contractor basis, for Emergency Medical Services (“EMS”) continuing medical education and training for City employees.
- C. ABMC contracts with physicians who have the appropriate experience and certification to provide such education and training as herein described.

NOW THEREFORE, in consideration of the foregoing recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Responsibilities of ABMC

1.1 Provision of Services. ABMC agrees to provide physicians contracted by ABMC to provide EMS continuing medical education and training to City as set forth in Exhibit A, attached hereto and incorporated herein (“Services”). ABMC agrees to conduct all courses in accordance with Wisconsin Administrative Code DHS 110.

1.2 No Patient Care Services Provided. The parties acknowledge and agree that this Agreement does not cover or include the provision of direct patient care services.

1.3 Equipment and Facilities. ABMC will provide: (a) all documents and equipment necessary to perform the Services, and (b) facilities and space to permit the provision of the Services.

1.4 Qualifications. At all times, ABMC shall ensure that the physicians providing the Services hold the currently valid qualifications, experience, licensing, or accreditation necessary to provide Services and perform the obligations under the terms of this Agreement.

2. Responsibilities of City

City shall make opportunities available to its personnel to enroll in the education and training courses. City may communicate information about the Services, but City is under no obligation to endorse the Services or mandate or enforce participation.

3. Compensation

ABMC and City agree that, as sole compensation for ABMC's Services pursuant to this Agreement, City shall pay ABMC as set forth in Exhibit A. The parties also agree that the fee paid is for the number of participants scheduled, regardless of the actual number of attendees. The parties acknowledge and agree that the compensation paid to ABMC is fair market value for the Services performed hereunder. Additionally, the parties understand that ABMC does not profit from the provision of Services, and the compensation quoted solely covers the cost of operating the course. Notwithstanding Exhibit A, ABMC may, from time to time, increase or decrease the compensation for requested Services based on the costs of operating the course. These changes shall be communicated to City prior to implementation.

4. Term and Termination

4.1 Term. The term of this Agreement shall commence as of the Effective date set forth above and continue until terminated as provided herein.

4.2 Termination. City and ABMC may terminate this Agreement at any time, for any reason, upon written notice to the other party.

5. Miscellaneous

5.1 Independent Contractors. Notwithstanding any other provision to this Agreement, it is expressly acknowledged and agreed by the parties hereto that ABMC is an independent contractor with respect to City and that nothing in this Agreement is intended, or shall be construed, to create an employer/employee relationship, a joint venture relationship, or a lease or landlord/tenant relationship.

5.2 Assignment and Amendment. The assignment of this Agreement is prohibited without express prior written approval by the other party. This Agreement may be amended during its term only in writing signed by both City and ABMC.

5.3 No Payment for Referral. It is understood and agreed that no payment is being made hereunder to induce or encourage any referral. Each party is free to make referrals to any party such party determines is appropriate and there is no understanding or intent, expressed or implied, concerning referrals between the parties. The arrangement rather is paying fair market value for services to be rendered.

5.4 Notices. Notices or communications required or permitted to be given under this Agreement shall be given to the respective parties by hand delivery or registered/certified mail at the addresses set forth in Exhibit A. Either party may change the address for notice by a notice given in conformance with this section.

5.5 Counterparts. Agreement may be executed in counterparts, any one of which need not contain the signature of more than one party, but all of which, together, shall comprise one and the same agreement. Facsimile and scanned copies shall be deemed to be as valid as the original.

5.6 Compliance with Laws. Each party hereto warrants that it will adhere to and comply with all applicable federal, state and local laws.

5.7 Severability. Each party hereto warrants that it will adhere to and comply with all applicable federal, state and local laws. Except as otherwise stated, the provisions of this Agreement are severable, and if any provision is held to be invalid, unenforceable, or illegal under the law applicable thereto, such provision shall be deemed deleted from this Agreement without otherwise affecting or prejudicing the validity, legality, enforceability, or interpretation of the remaining provisions hereof.

5.8 Governing Law. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin, excluding its choice of law principles.

IN WITNESS WHEREOF, this Agreement has been executed to be effective as of the Effective Date.

BayCare Aurora, LLC

City of De Pere

By _____
Name _____
Title _____
Date: _____

By _____
Name _____
Title _____
Date: _____

Exhibit A

Education: EMS Continuing Medical Education

Dates of Training: As mutually agreed upon by ABMC and City

Length of Training: Four (4) three (3) hour education sessions per month between September and April during each contract year

Fees (July 1, 2018 – June 30, 2020):

For each Paramedic: Fifty Dollars (\$50.00) per semester; One Hundred Dollars (\$100.00) per year

For each Emergency Medical Technician (EMT): Thirty Dollars (\$30.00) per semester; Sixty Dollars (\$60.00) per year

Payment is non-refundable should participants fail to attend the training.

Fee Schedule for Subsequent License Renewal Periods: A three percent (3%) increase shall be applied to the compensation to account for inflation, merit and other cost fluctuations.

Timing of Payment: ABMC shall bill City annually for all fees incurred in the previous year. City shall remit payment to ABMC within thirty (30) days of receipt of invoice.

Notices:

If to ABMC, to: Aurora BayCare Medical Center
 Attn: President
 2845 Greenbrier Road
 Green Bay, WI 54311

With a copy to: Aurora Health Care, Inc.
 Attn: Chief Legal Officer
 750 West Virginia Street
 Milwaukee, WI 53204

If to City, to: City of De Pere
 Attn: Administration
 335 S. Broadway
 De Pere, WI 54115

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Information Technology

FROM: Steve Massey

SUBJECT: Resolution #18-115 Authorizing Service Agreement with WiscNet.

The Finance/Personnel Committee voted 3-1, with Ald. Lueck abstaining, approving the agreement.

ATTACHMENTS:

- Reso18-115 (DOCX)
- Quote - WiscNet_Membership_Network_Access_ (PDF)
- Quote - ATT Informal Voice and Data (PDF)
- Quote - Nsight Voice and Data(PDF)
- Quote - TDS Voice and Data (PDF)
- Mayor & Finance - Approval of WiscNet Quotation to Upgrade Internet Connection_v2 (DOCX)

RESOLUTION #18-115

AUTHORIZING SERVICE AGREEMENT WITH WISCNET

WHEREAS, the City is in need of increased internet bandwidth in order to accommodate expanded use of internet-based resources necessary to conduct City business efficiently; and

WHEREAS, WiscNet is capable of providing such equipment and network access required upon the terms and conditions set forth in the attached Quotation and accompanying Order Confirmation; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute such documents necessary to establish service with WiscNet, subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officers, officials and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso18-115 (7638 : Resolution #18-115 Authorizing Service Agreement with WiscNet)



Quote

WiscNet
605 Science Drive
Madison WI 53711
(608) 442-6761, option 4
Tax ID # 39-1705442

Date
Quote #

9/7/2018
7625

Bill To

City of DePere
335 S. Broadway
De Pere WI 54115

Item	Quantity	Description	Rate	Amount
FY 2018-2019 Membership Fee	1	WiscNet Annual Membership Fee for July 1, 2018 through June 30, 2019	1,500.00	1,500.00
FY 2018-2019 Network Access Participation Fee	4	Network Access Quarterly Participation fee for July 1, 2018 through June 30, 2019.	1,800.00	7,200.00
Cisco ASR920 Router with Components	1	One-time fee for Cisco ASR920 - 10G Router		
Cisco ASR920	1	One- time Fee for Cisco ASR920 - 10G Router	4,500.00	4,500.00
Cisco ASR920 - AC Power Cord	2	Cisco ASR920 - AC Power Cord	0.00	0.00
8GB USB 2.0 (short)	1	8GB USB 2.0 (short)		
End of Group				4,500.00
Components for Network Access Service	1	Hardware, such as SFPs and fiber jumpers, that may be determined necessary for service connectivity. **Price is not to exceed**		1,698.91

Total \$14,898.91

Attachment: Quote - WiscNet_Membership_Network_Access_ (7638 : Resolution #18-115 Authorizing Service Agreement with WiscNet)





WiscNet Order Confirmation

Dear WiscNet Member,

Attached is the quote you requested. If you have any questions about the service or pricing please do not hesitate to contact us, we would love to discuss this opportunity with you further. For technical questions you can contact our Service Success team at servicesuccess@wiscnet.net or 608-442-6761, option 2. For questions about this quote, please contact us at business-office@wiscnet.net or 608-210-3961.

If you would like to purchase the service(s) in the included quote, please sign the order confirmation below. We will send you a Memorandum of Understanding for the included services. Once the MOU is signed, our Service Success team will work with you directly to begin service set up.

Thank you,

The WiscNet Business Team

Heidi, Kameliya, Andriy, Aneta, Margarita and Amanda
business-office@wiscnet.net
608-210-3961

Per the attached quote I hereby accept and order this service.

Signature

Date Signed

Steve Massey

Full Name

Certificate Of Completion

Envelope Id: 0ECC21F5D7C84466B7001C868B2962A7

Status: Sent

Subject: WiscNet Quote for Membership, Network Access and hardware

Source Envelope:

Document Pages: 2

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Rogers, Jennie

AutoNav: Enabled

605 Science Drive

Envelopeld Stamping: Enabled

Madison, WI 53711

Time Zone: (UTC-06:00) Central Time (US & Canada)

jrogers@wiscnet.net

IP Address: 72.34.168.80

Record Tracking

Status: Original

Holder: Rogers, Jennie

Location: DocuSign

9/26/2018 2:13:23 PM

jrogers@wiscnet.net

Signer Events

Signature

Timestamp

Steve Massey

Sent: 9/26/2018 2:15:09 PM

smassey@mail.de-pere.org

Viewed: 9/27/2018 3:23:51 PM

IT Administrator

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 9/20/2018 8:50:33 AM

ID: 4911bf9a-37f1-4747-af5b-662b5339f008

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Business Office

business-office@wiscnet.net

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 1/9/2014 4:12:29 PM

ID: 89f87241-dc00-4ac0-a2af-985187d50283

Service Success

servicesuccess@wiscnet.net

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

9/26/2018 2:15:09 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

In Process

Attachment: Quote - WiscNet_Membership_Network_Access_ (7638 : Resolution #18-115 Authorizing Service Agreement with WiscNet)

CONSUMER DISCLOSURE

From time to time, WiscNet (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact WiscNet:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: heidi.genthner@wiscnet.net

To advise WiscNet of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at heidi.genthner@wiscnet.net and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from WiscNet

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to heidi.genthner@wiscnet.net and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with WiscNet

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to heidi.genthner@wiscnet.net and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify WiscNet as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by WiscNet during the course of my relationship with you.

Steve Massey

Subject: FW: City of De Pere**From:** DLUGAS, GARY [<mailto:gd711n@att.com>]**Sent:** Thursday, October 4, 2018 4:02 PM**To:** Steve Massey**Subject:** RE: City of De Pere

***** CAUTION: This email originated from outside of the organization! Do not click links or open attachments unless you recognize the sender and know the content is safe. *****

Upgrade Option 3	Quantity	Price/Unit	Total
1000m Fiber Connection	1	\$ 2,255.40	\$ 2,255.40
Call Paths over the fiber connection	20	\$ 13.30	\$ 266.00
Analog lines	11	\$ 60.00	\$ 660.00
Monthly Total			\$ 3,181.40

Hi Steve, based on the list of TN's you had send over to me via email, I seen 11 that needed to remain analog. This is the pricing structure for services. I will follow up with you to answer any questions tomorrow at 1pm. Have a good night.

Gary Dlugas
 Sales Mgt/Support
 Local Govt and Higher Edu.
 888-597-4872
GD711N@att.com

Attachment: Quote - ATT Informal Voice and Data (7638 : Resolution #18-115 Authorizing Service Agreement with WiscNet)

**PROPOSAL**470 Security Blvd
Green Bay, WI 54313Prepared By: Nancy Loberger
Email: nancy.loberger@nsight.com
Created Date: October 18, 2018Proposal Number: 1040
MSA:
Term (Months): 36Account Name: CITY OF DEPERE
Contact Name: STEVE MASSEY
Phone: 920 339-4072 x1255
Email: smassey@mail.de-pere.org

MONTHLY RECURRING CHARGES				
QTY	PRODUCT	LINE ITEM DESCRIPTION	UNIT PRICE	LINE TOTAL
1	PRI SERVICE	local calls included	\$320.00	\$320.00
1	DIA	1G Internet	\$1,300.00	\$1,300.00
1	IP ADDRESSES	/28	\$29.95	\$29.95
1	DID(S)	Block of 20	\$1.40	\$1.40
22	BUSINESS LINE	local calls \$0.06 each	\$18.00	\$396.00
1	CALLER ID NAME & NUMBER - FOR PRI OR SIP TRUNKS		\$52.95	\$52.95
MONTHLY RECURRING CHARGE (MRC):				\$2,100.30

NON-RECURRING CHARGES				
1	INSTALLATION - SEE NOTES BELOW		\$2,000.00	\$2,000.00
NON-RECURRING CHARGES:				\$2,000.00

Terms are in months.

Local, state, federal taxes and fees may apply.

Payment terms: Payment is due 20 days following monthly invoice.

All products and services for this proposal are executed under Nsight Telservices terms and conditions and/or agreement and/or customer given MSA. See www.nsighttel.com/legal.**THANK YOU FOR YOUR BUSINESS!****PROPOSAL NOTES:**335 S BROADWAY ST
DE PERE, WI 54115
~1000BaseT hand-off to the customer for DIA; customer to provide space for 2-post rack and (1) 15-amp 120 VAC circuit
~500' fiber build, all underground (no aerial option) and MPOE
~Project can be completed in 75 business days

Attachment: Quote - Nsight Voice and Data (7638 : Resolution #18-115 Authorizing Service Agreement with WiscNet)

PROPOSAL

470 Security Blvd
Green Bay, WI 54313

By signing below, each party warrants and represents that the person signing this Agreement on its behalf has authority to bind that party and that the party's execution of this Agreement is not in violation of any by-law, covenants and/or other restrictions placed upon them by their respective entities.

Authorized Signature for CITY OF DEPERE

Authorized Signature for Nsight Telservices

Print Name

Print Name

Date

Date

Attachment: Quote - Nsight Voice and Data (7638 : Resolution #18-115 Authorizing Service Agreement with WiscNet)



City of De Pere

1 Gig Internet & PRI Trunks on TDS Fiber

New Fiber Run into MDF

36 Month Service Agreement

Proposed Services

Qty	Voice and Data Services	Unit	Monthly
1	1 Gig/ 1 Gig Dedicated Internet Bandwidth Delivered on TDS Fiber	\$ 650.00	\$ 650.00
1	13 Usable Static IP Addresses	\$ 20.00	\$ 20.00
20	MIP PRI Trunks on TDS Fiber	\$ 17.99	\$ 359.80
3	MIP PRI Burstable Trunks - \$21.99- Billed only when used		
10	Block of 10 DID Numbers	\$ 5.00	\$ 50.00
22	Analog Lines	\$ 29.99	\$ 659.78
1	Preferred Customer Discount	\$ (140.00)	\$ (140.00)
Additional Features & Local/Long Distance Calling			
	Local & Domestic Long Distance Calling <i>Unlimited</i>		Included
	Burstable Trunks - Billed Only When Used		Included
	Web-based Customer Control		Included
	Disaster Recovery Options - Voice		Included
	Fiber Connected Directly to TDS's Protected Sonet Ring		Included
	24/7/365 Help Desk Support		Included
	Local Technicians		Included
	SLA - Service Availability - 99.999%		Included
	<i>Mobility - \$10/DID</i>		
	<i>Auto Attendant \$10/mo.</i>		
Subtotal & Taxes			
	Subtotal	\$	1,599.98
	Approximate Taxes 8.5%		
	Monthly Price	\$	1,599.98

Wednesday, October 03, 2018

60 Month Pricing

The above quote provided is a good faith estimate of the actual total monthly cost of the services provided.

Installation Cost & Equipment Purchase

1	ManagedIP PRI Setup Fee	\$ 100.00	\$ 100.00
		\$	-
1	Total Install & Set Up Fees	\$	100.00

Attachment: Quote - TDS Voice and Data (7638 : Resolution #18-115 Authorizing Service Agreement with WiscNet)

CITY OF DE PERE

MEMO

TO: Mayor Michael J. Walsh
Finance/Personnel Committee Members

FROM: Steve Massey, City IT Director

DATE: November 6, 2018

RE: Approval of WiscNet Quotation to Increase Internet Bandwidth

The current City of De Pere Internet bandwidth was last upgraded to 10 Mbps in 2013. Over the past 5 years the necessity to consume more Internet based resources to conduct City business has increase exponentially. With the recent implementation of body cameras in the Police Department the City is experiencing degraded Internet access at certain times of the day and staff members who need to review the video footage are being negatively impacted. To continue conducting City business efficiently and prepare for future Cloud based resource consumption the City must increase its Internet bandwidth.

The City currently utilizes 3 separate Internet connections to provide IT services at the cost of \$1,435 per month. As business and technology has evolved over the past 5 years there is no longer a need to utilize 3 separate Internet connections. Staff received quotes from 4 Internet Service Providers (ISPs). The quotes from ATT, Nsight and TDS include voice and data services as staff is also currently reviewing City voice services and will likely seek quotation approval for voice services in Q1 2019. WiscNet does not provide voice services. To be clear, the sole purpose for this agenda item is to increase Internet bandwidth. Based on cost, peer recommendations and future proofing, staff is seeking the approval of the WiscNet quotation to increase Internet bandwidth to 1 Gbps at the cost of \$600 per month. 1 Gbps is 100 times more bandwidth than we currently have. WiscNet will require an annual membership fee of \$1,500, a one-time equipment fee of \$6,200 and \$4,800 for consulting fees to securely integrate our existing firewall infrastructure. Although WiscNet is not the lowest cost option available, WiscNet has been selected because the lowest cost option doesn't have the capability to provide 10 Gbps bandwidth. If the City ever requires 10 Gbps bandwidth WiscNet would charge a \$2,500 provisioning fee but would not increase the annual cost. Please review the cost matrix below for a detailed breakdown (NOTE: The numbers in the table below are for data services only and do not reflect the voice services included on the ATT, Nsight and TDS quotes).

ISP Cost Matrix								
ISP	One-Time Fees	One-Time Consulting	Annual Membership	Monthly	Total Year 1	Total Year 2	Total Year 3	3 Year Total
Current State	NA	NA	NA	\$1,435	\$17,220	\$17,220	\$17,220	\$51,660
ATT	NA	\$4,800	NA	\$2,255	\$31,865	\$27,065	\$27,065	\$85,994
Nsight	\$1,500	\$4,800	NA	\$1,300	\$21,900	\$15,600	\$15,600	\$53,100
TDS	NA	\$4,800	NA	\$650	\$12,600	\$7,800	\$7,800	\$28,200
WiscNet	\$6,200	\$4,800	\$1,500	\$600	\$19,700	\$8,700	\$8,700	\$37,100

If you have any questions or concerns, please let me know.

SDM

Attachment

J:\IT\Project\Internet Upgrade\Mayor & Finance - Approval of WiscNet Quotation to Upgrade Internet Connection_v2.docx

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Finance Department

FROM: Joe Zegers

SUBJECT: Resolution #18-116 Authorizing Agreement with Schenck, S.C.
(Sewer Utility Rate Study).

Passed 5-0 at Finance Committee.

ATTACHMENTS:

- Reso18-116 (DOCX)
- Sewer Rate Study Memo-November 8 2018 (PDF)
- De Pere City of wastewatr utility 2018 (PDF)
- 20181108190333905 (PDF)

RESOLUTION #18-116

AUTHORIZING AGREEMENT WITH SCHENCK, S.C.
(SEWER UTILITY RATE STUDY)

WHEREAS, the City wishes to retain the services of a certified public accounting firm to prepare and present a sewer utility rate study; and

WHEREAS, Schenck, S.C. has available and offers to provide personnel necessary to accomplish the required sewer utility rate study services within the required time frame; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends its approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute the attached engagement letter with Schenck, S.C. for a sewer utility rate study.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 20th day of November, 2018.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

To: Honorable Michael J. Walsh, Mayor
Members of the Finance/Personnel Committee
From: Joe Zegers, Finance Director
RE: Consideration of Proposal from Schenck SC for Sewer Utility Rate Study
Date: November 8, 2018

NEW Water (formerly known as the Green Bay Metropolitan Sewerage District) just completed their preliminary draft 2019 budget which I have attached which includes their schedule of budget dates and events as well as their rate comparisons from 2018 to 2019. Page four of their draft budget indicates a roughly 3% increase for the City of De Pere. NEW Water plans to formally adopt their budget it on December 6th. Since we now have their preliminary draft of the 2019 budget, we can now proceed to include this in our 2019 Sewer Rate Study. In prior years we have retained our auditing firm Schenck SC to prepare the sewer rate study because of their expertise and familiarity with both the City's and NEW Water's operations and their fees appear lower than other firms that have bid in the past. I have attached Schenck's proposal for your consideration and review and it should also be noted that their cost of \$5,500 to \$6,400 is the same amount as last year.

We are expecting them to start preparing their report during the second half of November and present it to the Public Works Committee on December 10th, 2018. With this timeline we can fully implement the new rates for the general City customers quarterly billed for the 1st quarter at the end of March 2019 and for our monthly industrial customers for their January 2019 billing. I would ask you to approve the attached so we can timely proceed with determining and implementing the 2019 sewer rate structure.

If you have any questions feel free to contact me prior to the meeting.



November 8, 2018

Joe Zegers, Finance Director
City of De Pere
335 S. Broadway
De Pere, WI 54115

Dear Joe:

In accordance with your request, outlined below is a proposal to provide assistance to the City of De Pere in regard to cash flows and user charges of the wastewater collection utility enterprise fund.

Engagement Scope and Objectives

The scope of our engagement will be to prepare an analysis of current operating costs, capital expenditures, debt service payments and the present customer rate structure. As part of the analysis, we will project future cash inflows and outflows of the wastewater collection utility and provide recommendations for rate changes. We will also present our report and rate recommendations to the Public Works Committee and the City Council. Specifically, we will complete the following:

- Allocate costs of the wastewater utility between fixed and variable; including determining all costs applicable to treatment of high strength dischargers
- Assist the City in determining future capital expenditures of the wastewater utility including proposed methods of financing and rate recovery
- Preparation of a projection of wastewater utility operating cash flows
- Preparation of a recommendation for wastewater user charges, including understanding the rate methodology used by the Green Bay Metropolitan Sewerage District and the District's 2019 approved budget

Fees

The assistance will be provided by experienced Schenck Government & Not-for-Profit staff. It is expected that David Maccoux, Scott Sternhagen and Kyle Pockat will provide the majority of the hours in regard to this proposal. Dave has over 20 years of experience in consulting and auditing of Wisconsin utility operations. Scott Sternhagen and Kyle Pockat completes utility rate analyzes for many utilities each year. Fees for services will be based on the number of hours worked at our standard rates. We estimate the cost of the proposed services will range from \$5,500 to \$6,400.

Acceptance

If the foregoing is acceptable to you, please return a signed copy of this proposal to me to confirm the engagement. We appreciate the opportunity to present our proposal for your consideration.

Sincerely,

David Maccoux, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of De Pere.

Signature

Title

Date

2019 Draft Budget September 27, 2018



NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
TABLE OF CONTENTS

Dates and Events

Revenues

Municipal & Mill Rate Comparison	1
Summary of Revenues and Expenses	2
Flow and Load Projections	3
User Fees by Source	4
Municipal Cost of Service	5
Hauled Waste Cost of Service	6
Procter & Gamble Cost of Service	7
Fox River Fiber (FRF) Cost of Service	8

Debt Service and Capital Budget

Allocation of Capital & Debt Service Costs	9
Summary of Debt Service Schedule	10
Annual Capital	11

Expenses

Allocation of Operation & Maintenance (O & M) Costs	12 A & B
Interceptor System O & M	13
Salaries & Benefits before Distribution and after Distribution to Interceptor and Meter Stations	14
Employees Headcount	15
Out-of-Area Travel	16

5-Year Capital Investment Plan Report

Summary of Revenues and Expenses Legends

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
DATES AND EVENTS

July 18, 2018	First Discussion of 2019 Budget with Commission
August 22, 2018	First Budget Workshop
September 6, 2018	Budget Meeting with Customers
September 26, 2018	Second Budget Workshop and 2019 Tax Abatement Schedule
October 2018	Elected Officials Board Meetings
October 24, 2018	Third Budget Workshop (if needed)
December 5, 2018	2019 Budget Public Hearing and Adoption
December 6, 2018	2019 Adopted Budget Distributed to Customers

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Municipal, Procter & Gamble and Fox River Fiber Rate Comparisons

Municipal Rate Comparison

Parameter	COS Title	2018 COS Rate (FRF Adjusted)	2019 COS Rate (FRF Adjusted)
Volume (1,000 GALS)	Flow	\$0.69897	\$0.72560
Biochemical Oxygen Demand (LBS)	BOD	\$0.35126	\$0.29690
Suspended Solids (LBS)	TSS	\$0.28304	\$0.26921
Phosphorus (LBS)	PHOS	\$0.75833	\$0.44134
Total Kjeldahl Nitrogen (LBS)	TKN	\$0.70556	\$0.74578

Note: Fixed Charge is billed separately as shown on page 3, Flow and Load Projections.

Procter & Gamble Operation & Maintenance Rate Comparison

Parameter	COS Title	2018 COS Rate (FRF Adjusted)	2019 COS Rate (FRF Adjusted)
Volume (1,000 GALS)	Flow	\$0.58847	\$0.59434
Biochemical Oxygen Demand (LBS)	BOD	\$0.28878	\$0.23661
Suspended Solids (LBS)	TSS	\$0.22148	\$0.20541
Phosphorus (LBS)	PHOS	\$0.69239	\$0.30287
Total Kjeldahl Nitrogen (LBS)	TKN	\$0.64105	\$0.68151

Note: Capital Charges for P&G to be billed separately.

Fox River Fiber Operation & Maintenance Rate Comparison

Parameter	COS Title	2018 COS Rate (FRF Adjusted)	2019 COS Rate (FRF Adjusted)
Volume (1,000 GALS)	Flow	\$0.44504	\$0.48411
Biochemical Oxygen Demand (LBS)	BOD	\$0.33742	\$0.28688
Suspended Solids (LBS)	TSS	\$0.27266	\$0.26076
Phosphorus (LBS)	PHOS	\$0.72553	\$0.42886
Total Kjeldahl Nitrogen (LBS)	TKN	\$0.67474	\$0.71700

Note: The Fixed Charge for Fox River Fiber to be billed separately by City of De Pera.

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Summary of Revenues and Expenses

	2017 Budget	2017 Actual	2018 Budget	% of Overall Expenses	Projected 2018 Year-End	2019 Budget	% of Overall Expenses	2019 Budget Favorable/ (Unfavorable) Variance	% Variance
Revenues									
Municipal User Fees (3)	\$ 33,599,315	\$ 36,690,267	\$ 34,221,844	85.7%	\$ 35,590,672	\$ 34,197,185	85.1%	\$ (24,659)	-0.1%
P&G User Fees	1,360,778	1,425,553	1,441,121	3.6%	1,434,497	1,356,428	3.4%	(84,693)	-5.9%
Mill Direct Charges	233,462	159,788	109,756	0.3%	127,885	117,686	0.3%	7,930	7.2%
P&G Capital Charges	1,044,650	1,044,650	1,037,677	2.6%	1,037,677	1,140,768	2.8%	103,091	9.9%
General Reserve Interest	4,682	43,715	2,175	0.0%	117,545	14,019	0.0%	11,844	544.6%
Other Revenues	769,457	971,164	767,024	1.9%	885,806	1,177,702	2.9%	410,678	53.5%
	\$ 37,012,344	40,335,137	37,579,597	94.15%	39,194,082	\$ 38,003,789	94.5%	\$ 424,192	1.1%
PERF Reserve Transfers						-	-	-	0.0%
DEBT and ICR Reserve Transfers	2,095,257	2,095,257	2,334,123	5.8%	2,334,123	2,027,034	5.0%	(307,089)	-13.2%
General Fund Transfers	-	(4,913,593)	-	-	(2,957,698)	175,000	0.0%	175,000	0.0%
	\$ 2,095,257	\$ (2,818,336)	\$ 2,334,123	5.85%	\$ (623,575)	\$ 2,202,034	5.48%	\$ (132,089)	-5.7%
Total Revenues	\$ 39,107,601	\$ 37,516,801	\$ 39,913,719	100.00%	\$ 38,570,507	\$ 40,205,823	100.0%	\$ 292,104	0.7%
Expenses									
Salaries & Benefits	\$ 10,236,902	\$ 10,317,994	\$ 10,401,955	26.06%	\$ 10,239,844	\$ 10,788,434	26.8%	\$ (386,479)	-3.7%
Power	2,409,473	2,372,303	1,923,964	4.82%	2,578,068	1,506,820	3.7%	417,144	21.7%
Contracted Services	2,788,143	2,320,270	3,588,058	8.99%	2,876,921	2,947,018	7.3%	641,040	17.9%
Maintenance & Repairs	1,582,415	1,678,763	1,942,867	4.87%	2,012,763	1,875,759	4.7%	67,108	3.5%
Chemicals	548,890	555,939	945,239	2.37%	722,496	1,079,913	2.7%	(134,674)	-14.2%
Natural Gas & Fuel Oil	961,931	934,379	487,404	1.22%	1,042,556	324,721	0.8%	162,683	33.4%
Solid Waste Disposal	211,325	186,079	180,686	0.45%	179,586	283,828	0.7%	(103,142)	-57.1%
Interceptor System (1)	652,855	954,145	690,490	1.73%	1,710,145	1,101,801	2.7%	(411,311)	-59.6%
Office & Administrative	529,641	496,506	631,146	1.58%	515,091	608,883	1.5%	22,263	3.5%
Insurance	237,593	240,937	250,375	0.63%	229,359	274,830	0.7%	(24,455)	-9.8%
Supplies	149,838	196,664	220,187	0.55%	199,687	214,470	0.5%	5,717	2.6%
Employee Training & Development	152,673	146,275	175,094	0.44%	145,962	186,978	0.5%	(11,884)	-6.8%
Travel and Meetings	80,868	61,101	75,815	0.19%	61,831	70,971	0.2%	4,844	6.4%
DNR Environmental Fees	146,000	117,501	136,000	0.34%	123,809	131,000	0.3%	5,000	3.7%
Total O & M Expenses	\$ 20,688,547	\$ 20,578,856	\$ 21,649,280	54.24%	\$ 22,637,918	\$ 21,395,426	53.2%	\$ 253,854	1.2%
Debt Service (2)	\$ 16,457,706	\$ 16,457,706	\$ 15,253,439	38.22%	\$ 15,253,439	\$ 15,862,397	39.5%	\$ (608,958)	-4.0%
Annual Capital	1,961,348	480,239	3,011,000	7.54%	679,150	2,948,000	7.3%	63,000	2.1%
Total Debt Service, Annual Capital & Rate Stabilization	\$ 18,419,054	\$ 16,937,945	\$ 18,264,439	45.76%	\$ 15,932,589	\$ 18,810,397	46.8%	\$ (545,958)	-3.0%
Total Expenses	\$ 39,107,601	\$ 37,516,801	\$ 39,913,719	100.00%	\$ 38,570,507	\$ 40,205,823	100.0%	\$ (292,104)	-0.7%

Notes:

(1) Interceptor System includes all expenses related to interceptors, Meter and Lift Stations, including chemicals, power, phones, pretreatment program, and water.

(2) Debt Service for 2019 reflects collection and payments for 2020 Debt Payments.

(3) Municipal User Fees equal municipal customers plus Fox River Fiber.

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Flow and Load Projections - with FRF Adjustment

	1,000 gal	VOLUME		BOD		TSS		PHOS		TKN		Fixed Charge	
	Gallons	(1000 gallon)	Amount	Pounds	Amount	Pounds	Amount	Pounds	Amount	Pounds	Amount	Amount	Total Amount
City of Green Bay	5,100,000	5,100,000	\$ 3,700,585	8,251,296	\$ 2,449,835	7,400,568	\$ 1,992,277	185,688	\$ 81,951	1,373,832	\$ 1,024,570	\$ 5,164,903	\$ 14,414,122
City of De Pere	1,300,000	1,300,000	943,286	3,720,000	1,104,480	2,230,000	600,329	27,324	12,059	282,816	210,817	1,756,429	4,627,500
Fox River Fiber	300,000	300,000	145,234	1,285,500	368,782	720,500	187,877	16,500	7,076	198,000	141,966	593,178	1,444,114
Village of Allouez	710,000	710,000	515,179	726,648	215,744	1,015,872	273,479	21,192	9,353	152,952	114,068	605,669	1,733,492
Village of Ashwaubenon	1,421,000	1,421,000	1,031,084	2,083,008	618,452	2,452,980	660,357	57,252	25,268	294,780	219,840	1,472,449	4,027,449
Village of Bellevue	660,000	660,000	478,899	799,260	237,303	852,108	229,393	22,140	9,771	168,504	125,666	575,438	1,656,470
Village of Hobart	205,000	205,000	148,749	265,636	84,806	363,888	97,961	7,488	3,305	60,684	45,257	215,158	595,235
Village of Howard	830,000	830,000	602,252	777,816	230,936	1,842,084	495,900	25,272	11,154	299,258	223,178	886,674	2,450,094
Village of Luxemburg	194,000	194,000	140,767	42,590	12,645	86,841	23,378	1,568	692	17,600	13,126	72,350	262,958
Village of Pulaski	197,000	197,000	142,944	58,172	17,568	50,328	13,549	7,632	3,368	41,040	30,607	75,930	283,966
Village of Suamico	189,416	189,416	137,441	407,568	121,008	436,404	117,483	10,500	4,634	63,536	47,384	261,712	689,662
Town of Ledgeview Sanitary District #2	185,000	185,000	134,237	232,932	69,158	259,176	69,772	7,320	3,231	53,616	39,985	170,632	487,015
Town of Lawrence - Utility District	115,000	115,000	83,445	222,899	66,179	396,929	106,856	6,152	2,715	44,364	33,086	188,246	480,626
Pittsfield Sanitary District	12,600	12,600	9,143	16,260	4,828	27,423	7,382	432	191	3,370	2,513	14,125	38,182
Scott Municipal Utility	120,000	120,000	87,073	184,226	48,759	280,034	75,387	4,329	1,911	33,001	24,611	141,882	379,622
Dyckesville Sanitary District	29,000	29,000	21,043	36,699	10,896	61,893	16,662	975	430	7,805	5,672	31,983	86,685
Hauled Waste	31,762	31,762	63,315	432,448	190,982	596,623	216,868	16,060	9,218	67,465	59,712	-	540,092
Total Municipal	11,599,778	11,599,778	\$ 8,384,676	19,543,958	\$ 5,852,361	19,073,651	\$ 5,184,907	417,824	\$ 186,326	3,162,421	\$ 2,362,158	\$ 12,226,758	\$ 34,197,185
Procter & Gamble	1,377,689	1,377,689	\$ 818,818	482,124	\$ 114,077	1,914,408	\$ 393,230	1,956	\$ 592	43,596	\$ 29,711	\$ -	\$ 1,356,428
Total Mill	1,377,689	1,377,689	\$ 818,818	482,124	\$ 114,077	1,914,408	\$ 393,230	1,956	\$ 592	43,596	\$ 29,711	\$ -	\$ 1,356,428
Grand Total													
Units	12,977,467	12,977,467		20,026,082		20,988,059		419,780		3,206,017			
Costs			\$ 9,203,493		\$ 5,966,438		\$ 5,578,137		\$ 186,918		\$ 2,391,869	\$ 12,226,758	\$ 35,553,613

Note: Fixed Charge is billed 1/12 of annual amount each month.

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
User Fees by Source

	2019 Budget	2018 Budget	2017 Actual	2016 Actual	2015 Actual
City of Green Bay	\$14,414,122	\$14,454,434	\$14,974,753	\$13,827,312	\$12,487,909
City of De Pere	4,627,500	4,488,162	5,434,550	5,037,348	4,977,851
Fox River Fiber	1,444,114	1,441,655	1,163,311	1,084,874	1,391,549
Village of Allouez	1,733,492	1,784,148	1,780,075	1,749,897	1,707,690
Village of Ashwaubenon	4,027,449	4,135,024	4,069,542	3,977,249	3,739,334
Village of Bellevue	1,656,470	1,719,315	1,740,876	1,593,290	1,637,450
Village of Hobart	595,235	579,416	568,425	459,957	383,540
Village of Howard	2,450,094	2,500,257	2,410,582	2,408,423	1,992,062
Village of Luxemburg	262,958	234,408	225,721	174,364	159,572
Village of Pulaski	283,966	342,869	318,328	317,468	281,687
Village of Suamico	689,662	708,374	725,354	669,926	668,187
Town of Ledgeview Sanitary District #2	487,015	500,436	505,389	469,136	565,832
Town of Lawrence - Utility District	480,526	420,176	455,156	374,940	311,614
Pittsfield Sanitary District	38,182	37,616	37,351	38,741	39,288
Scott Municipal Utility **	379,622	0	0	0	0
Dyckesville Sanitary District	86,685	85,402	84,852	87,100	67,928
New Franken Sanitary District **	0	44,143	43,742	45,153	46,422
Royal Scott Sanitary District **	0	88,780	90,566	84,184	75,002
Town of Scott Sanitary District #1 **	0	171,078	169,977	178,443	181,977
Bayshore Sanitary District **	0	69,278	67,899	70,015	54,530
Hauled Waste *	540,092	416,872	1,823,820	1,280,178	2,485,872
Total Municipal	\$34,197,185	\$34,221,844	\$36,690,269	\$33,927,998	\$33,255,295
Procter & Gamble	1,356,428	1,441,121	1,425,552	1,275,813	1,149,433
Total Mill	\$1,356,428	\$1,441,121	\$1,425,552	\$1,275,813	\$1,149,433
Total User Fees	\$35,553,613	\$35,662,965	\$38,115,821	\$35,203,811	\$34,404,729

* Hauled Waste for 2015, 2016, & 2017 was significantly higher due to special projects with the three cheese facilities.

** Scott Municipal Utility is a consolidation starting in 2018 YR for New Franken Sanitary District, Royal Scott Sanitary District, Town of Scott Sanitary District #1, and Bayshore Sanitary District.

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Municipal Cost of Service

	<u>Total</u>	<u>VOLUME</u> 1,000 gal	<u>BOD</u> pounds	<u>TSS</u> pounds	<u>PHOS</u> pounds	<u>TKN</u> pounds	<u>Fixed Charge</u> N/A
Unit Value Units (1)		11,568,016	19,111,510	18,477,028	401,764	3,094,956	11,568,016
Cost of Service Municipal							
Operating Cost	\$ 18,377,893	\$ 7,830,752	\$ 4,521,491	\$ 3,794,932	\$ 121,659	\$ 2,109,058	\$ -
Pretreatment Cost Allocation	202,735	0	99,644	66,486	4,368	32,237	0
Capital Cost	7,080,571	487,180	386,209	276,651	47,529	140,778	5,742,224
Solids Project - Capital Cost	7,995,893	3,429	654,035	829,971	3,552	20,372	6,484,534
Total Cost	\$ 33,657,093	\$ 8,321,361	\$ 5,661,380	\$ 4,968,041	\$ 177,108	\$ 2,302,445	\$ 12,226,758
Unit Operating Cost		\$0.67693	\$0.24180	\$0.20898	\$0.31368	\$0.69187	
Unit Capital Cost		\$0.04241	\$0.05443	\$0.05989	\$0.12714	\$0.05207	
Unit Combined Cost		\$0.71934	\$0.29623	\$0.26888	\$0.44083	\$0.74393	
Fox River Fiber (FRF) Adjustment (2)		\$0.00626	\$0.00067	\$0.00033	\$0.00051	\$0.00184	
Adjusted Unit Combined Cost		\$0.72560	\$0.29690	\$0.26921	\$0.44134	\$0.74578	

(1) Exclude Hauled Waste flows and loads.

200.00 200.00 12.00 50.00

(2) FRF Adjustment removes interceptor costs from FRF Cost of Service.

GBMSD MUNICIPAL BUDGET RATE
HISTORY

	VOLUME	BOD	SS	PHOS	TKN
2019	\$0.72560	\$0.29690	\$0.26921	\$0.44134	\$0.74578
2018	\$0.69897	\$0.35126	\$0.28304	\$0.75833	\$0.70556
2017	\$0.72126	\$0.41913	\$0.36651	\$0.58901	\$0.76448
2016	\$0.79357	\$0.43068	\$0.41292	\$0.60597	\$0.64043
2015	\$0.80448	\$0.39331	\$0.34822	\$0.56768	\$0.65358
2014	\$0.76333	\$0.33466	\$0.29867	\$0.62124	\$0.68741

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Hauled Waste Cost of Service

	<u>Total</u>	<u>VOLUME</u>	<u>BOD</u>	<u>TSS</u>	<u>PHOS</u>	<u>TKN</u>	<u>Fixed Charge</u>
Unit Value		1,000 gal	pounds	pounds	pounds	pounds	N/A
Units		31,762	432,448	596,623	16,060	67,465	0
Cost of Service							
Operating Cost	\$297,215	\$21,501	\$102,323	\$122,550	\$4,864	\$45,978	\$0
Pretreatment Cost Allocation	0	0	0	0	0	0	0
Capital Cost	114,066	41,522	32,916	23,579	4,051	11,998	0
Solids Project - Capital cost	128,811	292	55,743	70,738	303	1,736	0
Direct Charges	0	0	0	0	0	0	0
FRF Adjustment	0	0	0	0	0	0	0
Total Cost	\$540,092	\$63,315	\$190,982	\$216,866	\$9,218	\$59,712	\$0

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Procter & Gamble Cost of Service

Unit Value	<u>Total</u>	<u>VOLUME</u>	<u>BOD</u>	<u>TSS</u>	<u>PHOS</u>	<u>TKN</u>	<u>Capital Charge</u>
Units		1,000 gal	pounds	pounds	pounds	pounds	N/A
		1,377,689	482,124	1,914,408	1,956	43,596	1,377,689
Cost of Service							
Operating Cost	\$1,356,428	\$818,818	\$114,077	\$393,230	\$592	\$29,711	\$0
Pretreatment Cost Allocation	0	0	0	0	0	0	0
Capital Cost	482,257	0	0	0	0	0	482,257
Solids Project - Capital Cost	658,511	0	0	0	0	0	658,511
Direct Charges	75,244	0	0	0	0	0	0
Total Cost	\$2,572,440	\$818,818	\$114,077	\$393,230	\$592	\$29,711	\$1,140,768
Unit Cost		\$0.59434	\$0.23661	\$0.20541	\$0.30287	\$0.68151	
Unit Capital Cost (1)		\$0.00000	\$0.00000	\$0.00000	\$0.00000	\$0.00000	
Unit Combined Cost		\$0.59434	\$0.23661	\$0.20541	\$0.30287	\$0.68151	

BUDGET RATE HISTORY	VOLUME	BOD	TSS	PHOS	TKN
2019	\$0.59434	\$0.23661	\$0.20541	\$0.30287	\$0.68151
2018	\$0.58847	\$0.28878	\$0.22148	\$0.69239	\$0.64105
2017	\$0.58553	\$0.26840	\$0.20301	\$0.43617	\$0.64104
2016	\$0.05342	\$0.25789	\$0.18371	\$0.38906	\$0.49819
2015	\$0.52549	\$0.26270	\$0.19420	\$0.40750	\$0.50956

Note: (1) Capital Charges for P&G to be billed separately.

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Fox River Fiber Cost of Service

	<u>Total</u>	<u>VOLUME</u> 1,000 gal	<u>BOD</u> pounds	<u>TSS</u> pounds	<u>PHOS</u> pounds	<u>TKN</u> pounds	<u>Fixed Charge (1)</u> N/A
Unit Value Units		300,000	1,285,500	720,500	16,500	198,000	-
Cost of Service							
Operating Cost	\$ 795,114	\$ 203,079	\$ 304,130	\$ 147,981	\$ 4,996	\$ 134,927	\$ -
Pretreatment Cost Allocation	11,537	-	6,702	2,593	179	2,062	-
Capital Cost	731,431	12,723	69,970	43,152	2,098	10,310	593,178
Solids Project	-	-	-	-	-	-	-
Subtotal Cost of Service	\$ 1,538,081	\$ 215,803	\$ 380,802	\$ 193,726	\$ 7,274	\$ 147,299	\$ 593,178
Direct Charges	42,442	-	-	-	-	-	-
Less FRF Adjustment	(93,967)	(70,568)	(12,020)	(5,849)	(197)	(5,333)	-
Total Cost	\$ 1,486,556	\$ 145,234	\$ 368,782	\$ 187,877	\$ 7,076	\$ 141,966	\$ 593,178
Unit Cost		\$0.71934	\$0.29623	\$0.26888	\$0.44083	\$0.74393	
FRF Adjustment		(0.23523)	(0.00935)	(0.00812)	(0.01197)	(0.02693)	
Unit Cost (with FRF Adjustment)		\$0.48411	\$0.28688	\$0.26076	\$0.42886	\$0.71700	

BUDGET RATE HISTORY	VOLUME	BOD	TSS	PHOS	TKN
2019	\$0.48411	\$0.28688	\$0.26076	\$0.42886	\$0.71700
2018	\$0.44504	\$0.33742	\$0.27266	\$0.72553	\$0.67474
2017	\$0.53436	\$0.40685	\$0.35735	\$0.56875	\$0.73482
2016	\$0.63165	\$0.41777	\$0.40379	\$0.58647	\$0.61550
2015	\$0.59821	\$0.38082	\$0.33967	\$0.55008	\$0.63145

Note (1): The Fixed Charge for Fox River Fiber to be billed separately by the City of DePere.

NEW Water
GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2019 Budget - Second Budget Workshop - September 26, 2018
Allocation of Capital and Debt Service Costs (1)

	Allocations		
	FY2019	Municipal	Procter & Gamble (1)
Debt Service			
Debt Service - Municipal Only			
Clean Water Fund Loans			
4198-12 West Fox River Interceptor	\$142,753	\$142,753	\$0
4198-16 East River Lift Station	132,340	132,340	0
4198-18 Scott Bayshore Interceptor	45,735	45,735	0
4198-21 East Tower Drive Interceptor	182,822	182,822	0
4345-06 De Pere Ashwaubenon Creek Interceptor	217,218	217,218	0
4198-29 Phase Two Interceptor Rehabilitation	216,211	216,211	0
4198-45 De Pere Facility East Service Area Interceptor Rehabilitation	186,825	186,825	0
Ninth Street Interceptor Rehabilitation (2019 New)*	121,954	121,954	0
Ninth Street Interceptor Extension - American Drive (New 2019)*	92,759	92,759	0
East River Interceptor Rehabilitation (2018 New)*	0	0	0
Other General Obligation Debt			
2008 Sewerage System Improvement Bond - Re Issued March 2018	\$473,436	\$473,436	0
Total Debt Service - Municipal Only (2)	\$1,812,063	\$1,812,053	\$0
Debt Service - Common to All			
Clean Water Fund Loans			
4198-02 Bar Screen Replacement	\$100,662	\$94,103	\$6,560
4198-09 Service Water System	64,674	60,460	4,215
4198-24 Electrical Generation Facility	208,276	194,704	13,572
4198-25 RAS/WAS Improvements	662,989	619,785	43,204
4198-27 Solids Process Improvement	352,516	329,544	22,972
4198-32 GBF: Administration & Maintenance Building HVAC Replacement *	206,425	192,973	13,452
4198-35 Combined Treatment Facilities Projects	300,683	281,099	19,584
4198-37 Consolidation/Conveyance Project	881,055	823,641	57,415
4198-44 R2E2 Solids Management	981,276	908,476	72,801
4198-48 DPF: UV Disinfection System Upgrade	271,032	253,370	17,662
4345-04 De Pere Facility	257,638	240,849	16,789
4198-99 Green Bay Facility Solids Management Plan Construction (R2E2)*	7,026,502	6,505,207	521,295
4198-52 GBF: Disinfection System Upgrade *	48,414	45,259	3,155
DPF: Primary Substation & Emergency Generator (2017 New)*	472,211	441,439	30,772
GBF & DPF: Clarifier Rehabilitation and Odor Control (2018 New)*	334,190	312,412	21,778
DPF: Service Water System Rehabilitation/Replacement (2018 New)*	(0)	(0)	(0)
GBF: Gravity Belt Thickener Replacement (2020 New)	319,751	298,915	20,837
DPF: Tertiary Filter Replacement (2019 New)	257,048	240,298	16,751
Other General Obligation Debt			
2008 Sewerage System Improvement Bond	276,264	258,261	18,003
Promissory Note to City of De Pere	160,485	150,027	10,458
Green Bay Facility Solids Management Plan - Design	868,250	803,835	64,415
Total Debt Service - Common to All (2)	\$14,050,344	\$13,054,644	\$995,699
Debt Service Offsets			
Georgia-Pacific - Capital Payment	(\$429,694)	(\$429,694)	\$0
4198-29 City of De Pere Rehabilitation Interceptor Ashwaubenon Creek Payment	(53,472)	(53,472)	0
Less Debt Payments Funded from ICR Reserve **	(903,768)	(903,768)	0
City of Green Bay Interceptors Payment	(292,430)	(292,430)	0
Town of Lawrence Interceptors Payment ((9th Street Seg 5 Ext., Ashw. Creek 2,3,4,6,7, and Ashw. Interceptor 2,3, & 4)	(197,077)	(197,077)	0
New Franken Sanitary District Interceptors Payment	(21,621)	(21,621)	0
Royal Scott Sanitary District #1 Interceptor Payment	(8,902)	(8,902)	0
4198-45 De Pere Eastside Interceptor Rehabilitation	(120,071)	(120,071)	0
Total Debt Service Offsets	(\$2,027,034)	(\$2,027,034)	\$0
TOTAL DEBT SERVICE	\$13,835,363	\$12,839,663	\$995,699
ANNUAL CAPITAL OUTLAY			
2019 Requests - Allocated to All	\$2,463,000	\$2,309,184	\$153,816
2019 Requests - Allocated to Municipal Only	485,000	485,000	0
TOTAL ANNUAL CAPITAL OUTLAY	\$2,948,000	\$2,794,184	\$153,816
TOTAL ANNUAL CAPITAL AND DEBT SERVICE	\$16,783,363	\$15,633,847	\$1,149,515
REVENUES AND TRANSFERS			
Interest Income	(\$14,019)	(\$14,019)	\$0
Miscellaneous Revenue - Capital ***	(\$134,233)	(\$125,486)	(\$8,747)
Total Non-Rate Revenues (Capital-Related)	(\$323,252)	(\$314,505)	(\$8,747)
Net Annual Capital and Debt Service	\$16,460,110	\$15,319,342	\$1,140,768

(1) Based on Revised Cost of Service Allocations from CDM Smith, Inc. June 2016 (Table 5). Debt Collection is for 2020 debt service payments.

(2) Total Debt Collected in 2019 Budget for 2020 Debt payments. Metropolitan Sewerage Districts are permitted to abate taxation by having sufficient funds available in its designated debt service fund to pay those debt obligations for the following year.

Metropolitan Sewerage Districts Subchapter 1 200.13(2),(5) permits Sewerage Districts to levy a tax upon property for its performance of duties.

* Note: 2018 & 2019 Payments for Debt Service over collected for these projects due to timing on submitting loan. The 2008 Improvement Bond Re-Issued savings 03-2018

** Note: Less Debt Payments funded from ICR Reserve.

*** Note: Miscellaneous Revenues are from Sampling & Lab Analysis from De Pere, Village of Ashwaubenon, Village of Hobart, Village of Suamico, Yacht Club, West Shore Pipeline, and ICR Leases.

Attachment: 20181108190333905 (7653 : Reso #18-116 Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).)

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Summary of Debt Service Schedule

Issue	Description	Original Amount	2019 Budget for 2020 Debt Payments	Loan Date	Last Payment
4198-16	East River Lift Station	1,924,428	132,340	10/25/2000	May 2020
4198-12	West Fox River Interceptor	2,159,850	142,753	10/25/2000	May 2020
4345-06	De Pere Ashwaubenon Creek Interceptor	3,222,103	217,218	12/31/2007	May 2020
4198-09	Service Water System	946,212	64,674	7/11/2001	May 2021
4198-02	Bar Screens Replacement	1,490,715	100,662	7/11/2001	May 2021
4198-18	Scott Bayshore Interceptor	695,592	45,735	2/27/2002	May 2021
4345-04	De Pere Facility	3,881,879	257,638	12/31/2007	May 2021
4198-27	Solids Process Improvement	5,347,693	352,516	12/8/2004	May 2024
4198-21	East Tower Drive Interceptor	2,761,526	182,822	4/13/2005	May 2024
Dec. 2007	Promissory Note to City of De Pere	2,000,000	160,485	12/28/2007	Dec 2027
Sept. 2008	2008 General Obligation - Sewerage System Improvement Bond Re Issue 03/2018	6,505,000	749,700	3/15/2028	May 2028
4198-25	RAS/WAS Improvements	10,460,782	662,989	3/19/2018	May 2028
4198-35	Combined Treatment Facilities Projects	4,211,341	300,683	12/9/2009	May 2029
4198-37	Consolidation/Conveyance Project	12,821,922	881,055	12/9/2009	May 2029
4198-29	Phase Two Interceptor Rehabilitation	3,421,382	216,211	11/10/2010	May 2030
4198-24	Electrical Generator Project	3,246,148	208,276	12/22/2010	May 2030
4198-32	GBF: Administration & Maintenance Building HVAC Replacement *	3,133,312	206,425	4/10/2013	May 2032
4198-45	De Pere Facility East Service Area Interceptor Rehabilitation	3,146,593	186,825	12/12/2012	May 2032
4198-48	DPF: Disinfection System Upgrade *	4,272,020	271,032	1/8/2014	May 2033
4198-44	Green Bay Facility Solids Management Plan Construction (R2E2)	15,209,242	981,276	8/13/2014	May 2034
4198-52	GBF: Disinfection System Upgrade *	1,850,000	48,414	12/23/2015	May 2035
4198-99	Green Bay Facility Solids Management Plan Construction (R2E2)*	116,000,000	7,026,502	10/14/2015	May 2035
July 2013	General Obligation Bond Green Bay Facility Solids Management Plan - Design (R2E2)	20,000,000	868,250	8/20/2013	May 2038
Total Existing Debt		\$232,335,511	\$14,264,483		
(New)	DPF: Primary Substation & Emergency Generator (2017 New) *	10,050,000	472,211	11/1/2018	May 2038
(New)	GBF & DPF: Clarifier Rehabilitation and Odor Control (2018 New)*	28,500,000	334,190	1/30/2020	May 2040
(New)	DPF: Service Water System Rehabilitation/Replacement (2018 New)*	1,420,000	(0)	8/30/2019	May 2040
(New)	Ninth Street Interceptor Rehabilitation (2019 New)*	3,000,000	121,954	5/30/2020	May 2040
(New)	Ninth Street Interceptor Extension - American Drive (New 2019)*	1,250,000	92,759	5/30/2020	May 2040
(New)	East River Interceptor Rehabilitation (2018 New)*	3,106,000	0	5/30/2020	May 2040
(New)	DPF: Tertiary Filter Replacement (2019 New)	8,004,000	257,048	1/30/2020	May 2040
(New)	GBF: Gravity Belt Thickener Replacement (2020 New)	4,642,000	319,751	2/30/2020	May 2040
Total New Debt		57,972,000	\$1,597,914		
Grand Total with New Debt		\$290,307,511	\$15,862,397		

Note: * Over collected debt payment from prior years due to timing of project expenditure projection.

Attachment: 20181108190333905 (7653 : Reso #18-116 Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).)

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Annual Capital

Item Description	Common to All - Municipal Only Amount	
Business Services		
<u>Information Technology</u>		
GBF: Replace PLC Input/Output Hardware	Common to All	\$ 125,000
Total Business Services		\$ 125,000
Operations		
<u>Maintenance</u>		
DPF: Air Handling Unit Replacement	Common to All	\$ 250,000
GBF: Replacement MCC - Administration Building ADP-1,-2; MCC-A1,-A2	Common to All	330,000
GBF: Replacement MCC - South Plant MCC-N1,-N2,-N3	Common to All	370,000
Total Operations		\$ 950,000
Technical Services		
<u>Engineering</u>		
MS 6,8, & 9 Rehabilitation	Municipal Only	\$ 435,000
Annual Manhole Rehabilitation	Municipal Only	50,000
Administration Building Office Space Upgrades	Common to All	1,350,000
Total Engineering		\$ 1,835,000
Total Technical Services		\$ 1,835,000
Environmental Programs		
<u>Laboratory</u>		
Automated BOD Analyzer	Common to All	\$ 38,000
Total Laboratory		\$ 38,000
Total Environmental Programs		\$ 38,000
Total Annual Capital Items		\$ 2,948,000

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Allocation of Operation and Maintenance Costs

Expenses are first allocated to cost components (Flow, BOD, TSS, PHOS, TKN) and then allocated to Municipal and Mill customers based on projected annual wastewater flows and loadings.

ITEM	Total	Common to All					Municipal Only		Mill Only	
		Flow	BOD	TSS	PHOS	TKN	Flow	Industry	Flow	Direct
Salaries & Benefits										
Laboratory & Research & Environmental Services										
Operational Testing	\$ 806,498	\$ 84,910	\$ 72,780	\$ 54,584	\$ 36,390	\$ 42,455	\$ 127,365	\$ 145,560	\$ -	\$ 42,455
Water Quality Testing	907,817	907,817	0	0	0	0	0	0	0	0
Total Laboratory Services	\$ 1,514,315	\$ 992,727	\$ 72,780	\$ 54,584	\$ 36,390	\$ 42,455	\$ 127,365	\$ 145,560	\$ -	\$ 42,455
Treatment										
Pump Station	\$ 115,668	\$ 115,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Primary Treatment	155,414	155,414	0	0	0	0	0	0	0	0
Grit Removal	20,240	0	0	20,240	0	0	0	0	0	0
Aeration	222,954	0	111,477	0	0	111,477	0	0	0	0
Final & Chlorine Contact Basins	198,728	198,728	0	0	0	0	0	0	0	0
Filtration	29,613	29,613	0	0	0	0	0	0	0	0
Primary Thickeners	77,206	463	6,949	69,331	463	0	0	0	0	0
Waste Activated Sludge Thickeners	165,440	0	99,264	62,867	0	3,309	0	0	0	0
Dewatering - Belt Presses/Incineration	430,145	1,125	162,463	260,580	1,125	4,853	0	0	0	0
Primary Sludge	187,499	1,125	16,875	168,374	1,125	0	0	0	0	0
Secondary Sludge	242,646	0	145,588	92,205	0	4,853	0	0	0	0
Incineration	515,372	1,408	189,564	317,377	1,408	5,615	0	0	0	0
Primary Sludge	234,625	1,408	21,116	210,693	1,408	0	0	0	0	0
Secondary Sludge	280,747	0	168,448	106,684	0	5,615	0	0	0	0
Digestion	238,635	652	87,775	146,957	652	2,600	0	0	0	0
Struvite Harvesting	157,419	215	28,951	48,471	78,925	858	0	0	0	0
Power Generation	200,534	548	73,760	123,493	548	2,185	0	0	0	0
Solids, General	225,962	605	84,128	138,121	605	2,502	0	0	0	0
Total Treatment	\$ 2,753,330	\$ 504,439	\$ 844,331	\$ 1,187,437	\$ 83,725	\$ 133,397	\$ -	\$ -	\$ -	\$ -
Maintenance/Engineering										
Maintenance	\$ 2,378,801	\$ 741,207	\$ 617,119	\$ 458,007	\$ 10,686	\$ 383,363	\$ 123,698	\$ -	\$ 44,721	\$ -
Engineering	907,725	282,837	235,486	174,771	4,078	146,287	47,202	0	17,065	0
Total All Above	\$ 7,554,171	\$ 2,521,209	\$ 1,769,716	\$ 1,874,799	\$ 134,879	\$ 705,503	\$ 298,264	\$ 145,560	\$ 61,787	\$ 42,455
Business Services & Information Systems	\$ 2,196,134	\$ 747,362	\$ 524,597	\$ 555,747	\$ 39,982	\$ 209,132	\$ 88,414	\$ -	\$ 13,089	\$ 17,811
Total Salaries & Benefit Costs	\$ 9,750,305	\$ 3,268,571	\$ 2,294,312	\$ 2,430,546	\$ 174,862	\$ 914,635	\$ 386,678	\$ 145,560	\$ 74,876	\$ 60,266
Power										
Metro Pump	\$ 203,386	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,386	\$ -	\$ -	\$ -
Mill Pump	11,318	0	0	0	0	0	0	0	11,318	0
Secondary Effluent Pump	13,052	13,052	0	0	0	0	0	0	0	0
Process Air Compressors	586,785	0	381,410	0	0	205,375	0	0	0	0
Solids Building	202,370	565	73,389	125,687	565	2,164	0	0	0	0
Primary Sludge (40)	94,183	565	8,476	84,576	565	0	0	0	0	0
Secondary Sludge (60)	108,187	0	64,912	41,111	0	2,164	0	0	0	0
All Other Plant	489,909	152,650	127,094	84,326	2,201	78,953	25,475	0	9,210	0
Total Power	\$ 1,506,820	\$ 166,267	\$ 581,893	\$ 220,013	\$ 2,766	\$ 286,491	\$ 228,861	\$ -	\$ 20,528	\$ -
Fuel										
Fuel - Diesel for Generators	\$ 33,000	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building	126,173	39,314	32,732	24,293	567	20,334	6,561	0	2,372	0
Incineration & Process	165,548	462	60,035	102,818	462	1,770	0	0	0	0
Primary Sludge (40)	77,046	462	6,934	69,187	462	0	0	0	0	0
Secondary Sludge (60)	88,502	0	53,101	33,631	0	1,770	0	0	0	0
Total Fuel	\$ 324,721	\$ 72,776	\$ 92,768	\$ 127,111	\$ 1,029	\$ 22,104	\$ 6,561	\$ -	\$ 2,372	\$ -

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Allocation of Operation and Maintenance Costs

Expenses are first allocated to cost components (Flow, BOD, TSS, PHOS, TKN) and then allocated to Municipal and Mill customers based on projected annual wastewater flows and loadings.

ITEM	Total	Common to All					Municipal Only		Mill Only	
		Flow	BOD	TSS	PHOS	TKN	Flow	Industry	Flow	Direct
Chemicals										
Sodium Hypochlorite	\$ 96,160	\$ 96,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gravity Belt Polymer	76,800	0	46,080	29,184	0	1,536	0	0	0	0
Gravity Thickener Polymer	0	0	0	0	0	0	0	0	0	0
Belt Press Polymer	363,600	1,015	131,858	225,824	1,015	3,888	0	0	0	0
Primary Sludge (40)	169,219	1,015	15,230	151,959	1,015	0	0	0	0	0
Secondary Sludge (60)	194,381	0	116,628	73,865	0	3,888	0	0	0	0
Lime and Clay	0	0	0	0	0	0	0	0	0	0
Primary Sludge (40)	0	0	0	0	0	0	0	0	0	0
Secondary Sludge (60)	0	0	0	0	0	0	0	0	0	0
Sodium Bisulfite	56,200	56,200	0	0	0	0	0	0	0	0
Ferric Chloride	28,000	14,000	0	0	14,000	0	0	0	0	0
Odor Control	15,000	4,251	4,023	3,367	158	2,237	708	0	256	0
Magnesium Chloride	161,664	221	29,732	49,778	81,053	881	0	0	0	0
Sodium Hydroxide - Air Pollution	120,061	328	44,161	73,936	328	1,308	0	0	0	0
Sodium Hydroxide - Nutrient Removal	0	0	0	0	0	0	0	0	0	0
Activated Carbon	0	0	0	0	0	0	0	0	0	0
Aqua Ammonia	60,000	164	22,069	36,949	164	654	0	0	0	0
Other Chemicals	146,276	146,276	0	0	0	0	0	0	0	0
Total Chemicals	\$ 1,123,761	\$ 318,615	\$ 277,923	\$ 419,038	\$ 96,717	\$ 10,503	\$ 708	\$ -	\$ 256	\$ -
Maintenance & Repairs										
Maintenance & Repairs	\$ 1,812,411	\$ 564,727	\$ 470,183	\$ 348,956	\$ 8,142	\$ 282,085	\$ 94,245	\$ -	\$ 34,073	\$ -
All Other Expenses										
Solid Waste	\$ 283,828	\$ 793	\$ 102,929	\$ 176,279	\$ 793	\$ 3,035	\$ -	\$ -	\$ -	\$ -
Primary Sludge (40)	132,094	793	11,886	118,620	793	0	0	0	0	0
Secondary Sludge (60)	151,734	0	91,041	57,659	0	3,035	0	0	0	0
DNR Environmental Fees	131,000	956	44,101	46,528	29,581	9,834	0	0	0	0
Other Miscellaneous	4,303,150	1,340,812	1,116,341	828,515	19,331	693,487	223,764	0	80,899	0
Biogas Treatment	19,500	53	7,173	12,009	53	212	0	0	0	0
Total All Other	\$ 4,737,478	\$ 1,342,614	\$ 1,270,544	\$ 1,063,331	\$ 49,758	\$ 706,569	\$ 223,764	\$ -	\$ 80,899	\$ -
Total Treatment Plant O & M	\$ 19,255,496	\$ 5,733,570	\$ 4,987,623	\$ 4,608,994	\$ 333,274	\$ 2,232,386	\$ 940,818	\$ 145,560	\$ 213,005	\$ 60,266
Field Services O & M										
Pretreatment	\$ 190,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,639	\$ -	\$ -
Municipal Interceptors	892,096	0	0	0	0	0	892,096	0	0	0
Mill Interceptors	2,452	0	0	0	0	0	0	0	2,452	0
Fox River Fiber Force Main	19,541	0	0	0	0	0	0	0	0	19,541
Municipal Metering Stations	241,866	0	0	0	0	0	241,866	0	0	0
Mill Metering Stations	26,488	0	0	0	0	0	0	0	0	26,488
Municipal Lift Stations	342,326	0	0	0	0	0	342,326	0	0	0
Subtotal	\$ 1,715,408	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,476,288	\$ 190,639	\$ 2,452	\$ 46,029
All Other (Field Services Salaries after distribution)	424,522	0	0	0	0	0	365,346	47,179	607	11,391
Total Interceptor System O & M	\$ 2,139,930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,841,634	\$ 237,818	\$ 3,059	\$ 57,420
Total O & M Costs	\$ 21,395,426	\$ 5,733,570	\$ 4,987,623	\$ 4,608,994	\$ 333,274	\$ 2,232,386	\$ 2,782,452	\$ 383,377	\$ 216,064	\$ 117,686
Distribution to Participants										
MUNICIPAL	\$ 19,880,609	\$ 5,124,894	\$ 4,867,547	\$ 4,188,589	\$ 331,721	\$ 2,202,030	\$ 2,782,452	\$ 383,377	\$ -	\$ -
FOX RIVER FIBER	42,442	0	0	0	0	0	0	0	0	42,442
PROCTER & GAMBLE	1,472,375	608,676	120,076	420,406	1,553	30,356	0	0	216,064	75,244
Total	\$ 21,395,426	\$ 5,733,570	\$ 4,987,623	\$ 4,608,994	\$ 333,274	\$ 2,232,386	\$ 2,782,452	\$ 383,377	\$ 216,064	\$ 117,686

Note: Other Miscellaneous summarizes expenses of contracted services, office & administrative, equipment, plant and property insurance, supplies employee training, & development, and travel & meetings.

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Interceptor System O & M

Account Name	Maintenance	Field Services	Procter & Gamble Meter Station	Procter & Gamble Interceptor	Fox River Fiber Force Main	Total
Salaries - Procter & Gamble (P&G) Interceptor	\$ -	\$ 1,177		\$ 1,177		\$ 1,177
Benefits - P&G Interceptor	-	375		375		375
Salaries - P&G Meter Station	2,831	10,592	13,423			13,423
Benefits - P&G Meter Station	901	3,372	4,273			4,273
Salaries - Fox River Fiber - Force Main	-	4,708			4,708	4,708
Benefits - Fox River Fiber - Force Main	-	1,499			1,499	1,499
Salaries - Fox River Fiber - Meter Station	600	8,238			8,838	8,838
Benefits - Fox River Fiber - Meter Station	191	2,623			2,814	2,814
Repair & Maintenance (R & M) - P&G Interceptor			-	900		900
R & M - P&G Meter Station			7,352			7,352
Phones - P&G			1,440			1,440
Power - P&G			-			-
R & M - Force Main					1,610	1,610
R & M - Meter Station					72	72
Chemicals					-	-
Total	\$ 4,523	\$ 32,584	\$ 26,488	\$ 2,452	\$ 19,541	\$ 48,481

Account Name	Maintenance	Field Services	GBMSD Meter Stations	GBMSD Interceptors	Lift Station	Pretreatment
Salaries - Pretreatment	\$ -	\$ 134,619				\$ 134,619
Salaries - GBMSD Interceptors	3,282	87,799		91,081		
Salaries - GBMSD Meter Stations	-	91,800	91,800			
Salaries - East Bayshore Lift Stations	28,137	39,545			67,682	
Salaries - East River Lift Station	12,715	14,123			26,838	
Salaries - Old Plank Lift Station	3,370	7,297			10,667	
Salaries - Interplant Force Main	-	12,240		12,240		
Salaries - Chemical Feed Building	-	2,354	2,354			
Benefits - Pretreatment	-	42,860				42,860
Benefits - GBMSD Interceptors	1,045	27,953		28,998		
Benefits - GBMSD Meter Stations	-	29,227	29,227			
Benefits - East Bayshore Lift Stations	8,958	12,590			21,548	
Benefits - East River Lift Station	4,048	4,496			8,544	
Benefits - Old Plank Lift Station	1,073	2,323			3,396	
Benefits - Interplant Force Main	-	3,897		3,897		
Benefits - Chemical Feed Building	-	749	749			
Pretreatment Program						13,160
R & M - East Bayshore System Lift Stations					35,790	
R & M - East Bayshore Force Main					1,300	
R & M - East River Lift Station					11,596	
R & M - GBMSD Interceptors - Field Services				47,100		
R & M - GBMSD Interceptors - Engineering				705,000		
R & M - Old Plank Lift Station					6,600	
R & M - Interplant Force Main				3,780		
R & M - GBMSD Meter Stations			62,580			
R & M - Chemical Feed Building			1,396			
Phones - Meter/Lift Stations			34,360			
Phones - Chemical Feed Building			-			
Power - Meter Stations			18,000			
Power - Chemical Feed Building			1,400			
Power - Old Plank Lift Station					1,425	
Power - East Bayshore Lift Stations					25,500	
Power - East River Lift Station					33,000	
Water - East River Lift Station					1,600	
Chemicals - Old Plank Lift Station					4,500	
Chemicals - De Pere Conveyance					47,320	
Chemicals - Chemical Feed Building					-	
Chemicals - Bayshore Interceptor					35,120	
Total			\$ 241,866	\$ 892,096	\$ 342,326	\$ 190,639

Attachment: 20181108190333905 (7653 : Reso #18-116 Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).)

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Salaries and Benefits before Distribution

Description	Commission	Business Services	Laboratory & Research	Treatment	Maintenance	Engineering	Information Technology	Field Services	Environmental Programs	Total
Gross Salaries	\$ 2,500	\$ 1,131,832	\$ 578,670	\$ 2,019,027	\$ 1,793,289	\$ 707,190	\$ 560,314	\$ 741,685	\$ 588,193	\$ 8,122,698
Long Term Disability	-	4,981	2,841	9,511	8,892	3,462	2,824	3,513	2,802	38,827
Dental Insurance	-	10,029	7,322	21,713	21,182	6,975	6,606	4,915	3,055	81,797
Health Insurance	-	153,589	100,262	295,064	300,787	75,364	78,226	91,009	44,074	1,138,375
Life Insurance	-	3,732	984	5,386	6,178	2,716	2,653	1,720	1,365	24,734
Wisconsin Retirement	-	68,729	35,375	126,079	113,407	45,518	36,112	46,862	35,687	507,768
FICA & Medicare	191	82,011	44,268	152,376	137,187	53,279	42,864	56,739	44,597	613,512
Worker's Compensation	6	4,488	16,724	58,350	51,826	13,221	1,289	21,435	5,858	173,197
Uniforms	-	-	2,238	12,492	13,204	-	-	3,100	-	31,034
Employee Assistance	-	3,158	-	-	-	-	-	-	-	3,158
Wellness Program	-	-	-	53,332	-	-	-	-	-	53,332
Totals	\$ 2,697	\$ 1,462,549	\$ 788,684	\$ 2,753,330	\$ 2,445,952	\$ 907,725	\$ 730,888	\$ 970,978	\$ 725,631	\$ 10,788,434

Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Salaries and Benefits after Distribution to Interceptors & Meter Stations

Description	Commission	Business Services	Laboratory Services	Treatment	Maintenance	Engineering	Information Technology	Field Services	Environmental Programs	Total
Gross Salaries	\$ 2,500	\$ 1,131,832	\$ 578,670	\$ 2,019,027	\$ 1,742,354	\$ 707,190	\$ 560,314	\$ 327,193	\$ 588,193	\$ 7,657,273
Long Term Disability	-	4,981	2,841	9,511	8,648	3,462	2,824	1,531	2,802	36,601
Dental Insurance	-	10,029	7,322	21,713	20,669	6,975	6,606	741	3,055	77,110
Health Insurance	-	153,589	100,262	295,064	293,649	75,364	78,226	32,919	44,074	1,073,147
Life Insurance	-	3,732	984	5,386	6,023	2,716	2,653	458	1,365	23,317
Wisconsin Retirement	-	68,729	35,375	126,079	110,223	45,518	36,112	7,324	35,687	465,047
FICA & Medicare	191	82,011	44,268	152,376	133,290	53,279	42,864	35,689	44,597	588,565
Worker's Compensation	6	4,488	16,724	58,350	50,740	13,221	1,289	15,568	5,858	166,244
Uniforms	-	-	2,238	12,492	13,204	-	-	3,100	-	31,034
Employee Assistance	-	3,158	-	-	-	-	-	-	-	3,158
Wellness Program	-	-	-	53,332	-	-	-	-	-	53,332
Totals	\$ 2,697	\$ 1,462,549	\$ 788,684	\$ 2,753,330	\$ 2,378,801	\$ 907,725	\$ 730,888	\$ 424,522	\$ 725,631	\$ 10,174,827

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
Employees Headcount Report

DIVISIONS AND DEPARTMENTS	DEPARTMENT	2018 BUDGET HEADCOUNT	2019 BUDGET HEADCOUNT
Business Services including Non-Departmental *		13	13
Laboratory & Research		8	8
Treatment including Health and Safety		25	24
Maintenance		24	23
Engineering		7	7
Information Technology		6	6
Field Services		9	9
Watershed Management		4	5
Regulatory Compliance		1	1
Total Headcount without Commissioners **		97	96
Commissioners		5	5

Positions Changes

Division	Department	
Operations	Maintenance	Eliminated Maintenance Mechanic Position
Operations	Treatment	Eliminated Operations Project Coordinator
Environmental Programs	Watershed Management	Added Grant and Contract Specialist

Notes:

* Non-Departmental Division includes Executive Director & Human Resources

** Total Full-Time and Part-Time positions

Divisions and Departments classification for referencing

<u>BUSINESS SERVICES</u>	<u>TECHNICAL SERVICES</u>	<u>OPERATIONS</u>	<u>ENVIRONMENTAL PROGRAMS</u>	<u>NON-DEPARTMENTAL</u>
Accounting	Engineering	Maintenance	Watershed Management	Commission
Public Affairs and Education	Field Services	Treatment	Regulatory Compliance	District Wide
Information Technology		Health and Safety	Laboratory & Research	Executive Director and HR
Administrative Services			Sustainability	Procter & Gamble
				Fox River Fiber

Definition of Positions

Regular Full-time Employee – Individuals who work 40 hours per week for an extended period of time and have successfully completed a probationary period.

Regular Part-time Employee – Individuals who work less than 40 hours per week for an extended period of time.

NEW Water
Green Bay Metropolitan Sewerage District
2019 Budget - Second Budget Workshop - September 26, 2018
OUT-OF-AREA TRAVEL - Outside EPA Region 5 (Wisconsin, Minnesota, Illinois, Ohio, Indiana, Michigan)

Title	Division	Event
Director of Business Services	Business Services	National Association of Clean Water Agencies (NACWA) Winter Conference - Albuquerque, NM
Accounting Manager	Business Services	Institute of Management Accountants (IMA) Conference, TBD
Public Affairs & Education Coordinator	Business Services	Public Relations Society of America (PRSA) - Communication Conference, TBD
Information Technology Manager	Business Services	Microsoft Ignite Conference, Orlando, FL
System Administrator	Business Services	Microsoft Ignite Conference, Orlando, FL
System Administrator	Business Services	System Administration, Network and Security Institute (SANS) Cybersecurity Training, Scottsdale, AZ
Project Manager	Technical Services	Water Environment Federation (WEF) Residuals & Biosolids Conference, Fort Lauderdale, FL
Project Manager	Technical Services	Thermal Oxidation Conference - TBD
Field Service Manager	Technical Services	Water Environment Federation (WEF) Collection System Conference, Indianapolis, IN
Pretreatment Coordinator	Technical Services	National Association of Clean Water Agencies (NACWA) Pretreatment Seminar, TBD
Treatment Manager	Operations	Water Environment Federation (WEF) Residuals & Biosolids Conference, Fort Lauderdale, FL
Treatment Leader	Operations	Water Environment Federation (WEF) Residuals & Biosolids Conference, Fort Lauderdale, FL
Treatment Leader	Operations	Water Environment Federation (WEF) Nutrient Removal and Recovery Conference, TBD
Treatment Manager	Operations	Water Environment Federation (WEF) Utility Management Conference, Nashville, TN
Executive Director	Non-Departmental	National Association of Clean Water Agencies (NACWA) Winter Conference - Albuquerque, NM
Executive Director	Non-Departmental	US Water Alliance Conference, Austin, TX
Executive Director	Non-Departmental	National Association of Clean Water Agencies (NACWA) Environmental Policy - Washington, DC
Executive Director	Non-Departmental	National Association of Clean Water Agencies (NACWA) Leadership Meeting - Miami, FL
Executive Director	Non-Departmental	Environmental Protection Agency (EPA) Meeting - Washington, DC
Executive Director	Non-Departmental	Other Meetings - TBD
Commissioner	Non-Departmental	National Association of Clean Water Agencies (NACWA) Winter Conference - Albuquerque, NM
Watershed Programs Manager	Environmental Programs	Healthy Soils for Healthy Waters - Ames, Iowa
Water Specialist	Environmental Programs	International Association of Great Lakes Research, (IAGLR), Brock Port, NY
Water Resources Specialist	Environmental Programs	International Association of Great Lakes Research, (IAGLR), Brock Port, NY
Water Resources Specialist	Environmental Programs	Global Lake Ecological Observatory Network - TBD

Attachment: 20181108190333905 (7653 : Reso #18-116 Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).)

9/18/2018

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2018 BUDGET: 5-YEAR CAPITAL INVESTMENT PLAN**

2019 Budget - Second Budget Workshop - September 26, 2018	2019	2020	2021	2022	2023
MAJOR CAPITAL: WASTEWATER TREATMENT FACILITIES					
GBF: Blower System Efficiency Upgrade	-	-	-	205,000	4,635,000
GBF: R2E2 Solids Management Project	3,135,000	-	-	-	-
GBF: Metro & Mill Pumping and Plant Drain Systems Upgrades	-	100,000	340,000	5,905,000	5,925,000
GBF: Gravity Belt Thickener Replacement	281,000	4,436,000	-	-	-
GBF: Reclaimed Water System ** See Notes **	1,690,000	1,700,000	-	-	-
DPF: Service Water System Rehabilitation/Replacement	100,000	1,320,000	-	-	-
DPF: Primary Substation & Emergency Generator	9,455,000	-	-	-	-
DPF: Blower Replacement Project	-	-	-	-	-
DPF: 1st Stage RAS Pumping System Replacement	-	-	-	-	-
DPF: 2nd Stage Secondary System Upgrade	-	-	-	-	-
DPF: Effluent Filter Upgrade (Long Term)	-	-	-	-	-
DPF: Scum Handling Improvements	-	-	-	-	-
GBF & DPF: Clarifier Rehabilitation	600,000	4,530,000	5,330,000	8,330,000	-
GBF: Primary Clarifier Odor Control	-	-	330,000	7,375,000	-
GBF & DPF: Headworks Upgrades	-	-	340,000	3,850,000	5,750,000
GBF: Maintenance Building Addition	-	300,000	1,100,000	1,600,000	-
Interplant Wastewater Force Main - Phase 2	-	-	-	36,000	848,000
GBF: Phosphorus Upgrade (60 mgd Ballasted Flocculation)	-	-	-	-	-
DPF: Tertiary Filter Replacement	351,000	3,516,000	4,212,000	-	-
DPF: Tertiary Enhancement - Chemical Coagulation and Sedimentation	-	-	-	-	-
DPF: Phosphorus Upgrade	-	-	-	-	-
TOTAL WASTEWATER TREATMENT FACILITIES	15,612,000	15,902,000	11,652,000	27,301,000	17,158,000
MAJOR CAPITAL: INTERCEPTORS					
Dutchman Creek Interceptor Upgrade & Rehabilitation	-	-	-	-	-
Scott Bayshore Interceptor Rehabilitation	-	-	-	-	-
Ninth Street Interceptor Rehabilitation ** See Notes **	125,000	2,966,000	-	-	-
East River Interceptor Rehabilitation ** See Notes **	55,000	3,766,000	-	-	-
West Fox River Interceptor Relay and Rehabilitation	-	-	-	209,000	4,956,000
Ninth Street Interceptor Extension - American Drive	-	1,250,000	-	-	-
Fox River Crossing Rehabilitation	-	67,000	1,568,000	-	-
East Fox River Interceptor Rehabilitation	-	119,000	2,816,000	-	-
Quincy Street Interceptor Improvements	-	-	-	-	-
Northeast Interceptor Rehabilitation	-	-	-	-	-
Southeast Interceptor Rehabilitation	-	-	-	-	-
West Tower Drive Interceptor Rehabilitation	-	-	-	-	70,000
Quincy Street 2 Interceptor Rehabilitation	-	-	-	-	-
East River Bellevue Interceptor Rehabilitation	-	-	-	-	-

9/18/2018

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2018 BUDGET: 5-YEAR CAPITAL INVESTMENT PLAN**

2019 Budget - Second Budget Workshop - September 26, 2018	2019	2020	2021	2022	2023
East Tower Drive Interceptor Rehabilitation Phase 3	-	-	-	-	-
Scott-Bayshore Interceptor Rehabilitation	-	-	-	-	-
Duck Creek Interceptor Rehabilitation	-	-	-	-	-
Lawrence Sewers Upsizing	-	-	-	-	-
East Bayshore System Relief & Replacement	-	-	-	-	150,000
East Tower Drive Interceptor Rehabilitation - Phase 1	-	-	-	-	60,000
East Tower Drive Interceptor Rehabilitation - Phase 2	-	-	-	-	-
Bayview Interceptor Upsizing	-	-	-	-	-
Bayview Interceptor Replacement	-	-	-	-	-
Charles Street Interceptor Upsizing	-	-	-	-	-
East River Lift Station - Upsizing & Rehabilitation	-	-	77,000	1,823,000	-
East Bayshore Lift Stations - Replacement	-	-	35,000	520,000	-
TOTAL INTERCEPTORS, METER STATIONS & LIFT STATIONS	180,000	8,168,000	4,515,000	2,552,000	5,236,000
DEPARTMENT ANNUAL CAPITAL INVESTMENTS					
MAINTENANCE SECTION					
GBF: Replace (2) 1,200 amp breakers in the main substation	-	-	-	-	-
GBF: Replace hydraulic elevator cylinders (Compressor Bldg)	-	-	-	-	-
GBF: Replace all GBF Roadway and Parking Lights	-	-	-	-	-
GBF: Replace 11 N-Con Samplers at GBF	-	-	-	-	-
GBF: Replace membrane diffusers in GBF North Bio #4	-	-	-	-	-
GBF: Replace air compressors and desiccant dryers	-	-	-	-	-
GBF: Extend TCW to SHT air compressors	-	-	-	-	-
GBF: Install BFP floor audible alarms (Phone, Rockwell, Diggers)	-	-	-	-	-
GBF: Upgrade fluorescent lighting in remaining offices and plant	-	-	-	-	-
GBF: Security enhancement replacements (update Vulnerability Assessment)	-	-	-	-	-
GBF: Replace scum & grease transfer pumps, drives & controls	-	-	-	-	-
GBF: Replace MCC - Center Mechanical MCC-B2, -B2A, -B2B	-	-	-	-	-
GBF: Replace MCC - West Mechanical MCC-B1, -B1A	-	-	-	-	-
GBF: Replace MCC - Administration Building ADP-1, -2, MCC-A1, -A2	330,000	-	-	-	-
GBF: Replace MCC - South Plant MCC-N1, -N2, -N3	370,000	-	-	-	-
GBF: Replace MCC - Compressor Building MCC-C1	-	-	-	-	-
GBF: Replace MCC - Septage/Old Centrifuge MCC-F13	-	-	-	-	-
GBF: Replace UPS-A1 systems (3 units)	-	-	-	-	-
GBF: Replace UPS systems plantwide	-	-	-	-	-
GBF & DPF: Liquids Instrumentation Package Replacement	-	-	-	-	-
GBF: Solids Instrumentation Package Replacement	-	-	-	-	-
DPF: Replace outdated MCCs	-	125,000	-	-	-
DPF: Install online sulfide monitoring of Fox River Fiber discharge	-	-	-	-	-
DPF: Replace first stage RAS pump bases in Blower Building #2	-	-	-	-	-
DPF: Upgrade fluorescent lighting in offices and plant	-	-	-	-	-
DPF: Replace diffuser socks in aeration system (10-year rotation)	-	-	67,000	-	-
DPF: Move polymer pumps to BFP garage for hook up to tote tanks	-	-	-	-	-
DPF: Replace security & process cameras (10-year rotation)	-	-	-	-	-
DPF: Replace control air compressors & dryers	-	-	-	-	-
DPF: Install odor controls for PTU and clarifier basins	-	-	-	-	-
GBF: Overhaul gravity belt thickeners	-	-	-	-	-
GBF: Replace Air Handling Units	-	432,000	527,000	230,000	-
GBF: Replace Air Handling Units installed in 1994	-	-	-	-	-
GBF: Replace roof - Administration Building	-	-	-	-	-
GBF: Replace roof - Thickening Building	-	-	-	-	-
GBF: Replace roof - Compressor Building	-	-	-	-	-
GBF: Replace roof - Pump Station	-	-	-	-	-
GBF: Replace roof - South Complex Buildings	-	-	-	-	-
GBF: Replace roof - Mechanical Building (3)	-	-	-	-	-
GBF: Replace roof - Main Substation, Pole Building, N&S	-	-	-	-	-
GBF: Replace roof - Maintenance Building	-	-	-	-	-
GBF: Replace roof - Headworks Building	-	-	-	-	-
DPF: Replace roof - Blower Building No. 1	-	-	-	-	-
DPF: Replace roof - Gravity Filter Building	-	-	-	-	-
DPF: Replace roof - Sludge Control Tank Building	-	-	79,000	-	-
DPF: Replace roof - Maintenance Building	-	-	-	-	-
DPF: Replace roof - Electrical Building 1	-	-	-	-	-

9/18/2018

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2018 BUDGET: 5-YEAR CAPITAL INVESTMENT PLAN**

2019 Budget - Second Budget Workshop - September 26, 2018	2019	2020	2021	2022	2023
DPF: Replace roof - Electrical Building 2	-	-	-	-	-
DPF: Replace roof - Electrical Building 3	-	-	-	-	-
DPF: Replace roof - Electrical Building 4	-	-	-	-	-
DPF: Replace roof - Influent Pump Station	-	-	-	-	-
DPF: Replace roof - Service Building	-	-	-	-	-
DPF: Replace roof - Grit Building 2	-	-	-	-	-
DPF: Replace roof - Blower Building No. 2	-	-	-	-	-
DPF: Replace roof - Administration Building	-	-	-	-	-
CFB: Replace roof - Intermediate Chemical Feed Building	-	-	-	-	-
MS: Replace roof - MS 1	-	-	-	-	-
MS: Replace roof - MS 2	-	-	-	-	-
MS: Replace roof - MS 3 (East River Lift Station)	-	-	-	-	-
MS: Replace roof - MS 4	-	-	-	-	-
MS: Replace roof - MS 5	-	-	-	-	-
MS: Replace roof - MS 6	-	-	-	-	-
MS: Replace roof - MS 9	-	-	-	-	-
MS: Replace roof - MS 14	-	-	-	-	-
MS: Replace roof - MS 14A (Royal Scott Sanitary District)	-	-	-	-	-
MS: Replace roof - MS 14C (Village of Luxemburg)	-	-	-	-	-
MS: Replace roof - MS 15	-	-	-	-	-
MS: Replace roof - MS P&G	-	-	-	-	-
GBF: Replace Thickening Building Skylights	-	-	-	-	-
Vehicle ID# 101 Replacement (Utilities)	-	-	-	-	-
Vehicle ID# 102 Replacement (Admin)	-	-	-	-	-
Vehicle ID# 104 Replacement (Treatment)	-	-	-	-	-
Vehicle ID# 105 Replacement (Admin)	-	-	-	-	-
Vehicle ID# 107 Replacement (Field Services)	-	-	-	63,000	-
Vehicle ID# 109 Replacement (E&I)	-	-	-	-	-
Vehicle ID# 110 Replacement (Watershed)	-	-	-	-	-
Vehicle ID# 111 Replacement (Field Services)	-	40,000	-	-	-
Vehicle ID# 112 Replacement (Mechanics)	-	-	-	-	-
Vehicle ID# 113 Replacement (Utilities)	-	-	-	-	-
Vehicle ID # 114 Replacement (Utilities)	-	-	-	-	-
Vehicle ID# 115 Replacement (Field Services)	-	-	-	-	-
Vehicle ID# 118 Replacement (Admin)	-	-	-	-	-
Vehicle ID# 119 Replacement (Field Services)	-	-	-	-	-
Vehicle ID# 120 Replacement (E&I)	-	-	-	-	-
GBF: Replace Incinerator 2, Hearth 2	-	-	-	-	-
GBF: Replace Parking Lot Lighting	-	-	-	-	-
GBF: Replace North Final Clarifier Lighting	-	-	-	-	-
GBF: Simplex Access Control Basin Complex	-	-	-	-	-
GBF: TEF Line Repainting	-	-	-	-	-
Air Relief Vault Repainting	-	-	-	-	-
DPF: Actuated Slide Gates & Basin Drains	-	-	200,000	-	-
DPF: Property Acquisition	-	-	-	-	-
DPF: Ferric Chloride Addition	-	-	-	-	-
GBF: Aerallon Compressor Controls Upgrade	-	-	-	-	-
GBF: Pump Station Transformer Security/Protection/Isolation	-	-	-	-	-
GBF: Replacement of MCC-B7 East Mechanical	-	-	-	-	-
GBF: Replace South Complex RAS Pump VFDs	-	-	-	-	-
DPF: Medium Voltage Line Testing	-	-	-	-	-
EBS: Lift Station Painting	-	-	-	-	-
EBS: Lift Station exterior & interior painting	-	-	-	-	-
GBF: Rewind influent pump magnetic couplings	-	-	-	-	-
EBS: Add-A-Phase replacement with VFDs	-	-	-	-	-
IPFM: Air Relief Vault Painting	-	-	-	-	-
GBF: Replace 3 Mill Waste Pump suction valves	-	-	-	-	-
IFM: Air Relief Vault Painting	-	-	-	-	-
GBF: Air Compressor Replacement	-	-	400,000	-	-
DPF: Air Handling Unit Replacement	250,000	-	-	-	-
GBF: Power Roof Vent Replacement	-	375,000	-	-	-
DPF: Power Roof Vent Replacement	-	125,000	-	-	-
GBF: Tunnel Unit Heater Replacement Phase 1	-	-	-	-	-
GBF: Tunnel Unit Heater Replacement Phase 2	-	50,000	-	-	-
GBF: Tunnel Unit Heater Replacement Phase 3	-	-	50,000	-	-
DPF: Tunnel Unit Heater Replacement	-	-	-	50,000	-
GBF: Transformer Replacement Project	-	125,000	-	-	-
GBF: Administration Building Heat Loop Exchanger	-	-	-	-	-
GBF: SW Pump Replacement	-	-	400,000	-	-
DPF: Process Air Blowers - HST Upgrades	-	-	-	-	-
GBF: Aeration Basin Access Ladders	-	-	-	-	-
GBF: Tunnel Lighting Upgrades	-	-	-	-	-
GBF: Basin Complex Walkway Concrete Rehabilitation	-	-	-	-	-
DPF: Process Air Blowers - HST Upgrades Phase 2 (HST #4,6)	-	-	-	-	-
GBF: Perimeter Fence Replacement	-	141,000	-	-	-
Maintenance Section subtotal	950,000	1,413,000	1,713,000	343,000	-

9/18/2018

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2018 BUDGET: 5-YEAR CAPITAL INVESTMENT PLAN**

2019 Budget - Second Budget Workshop - September 26, 2018	2019	2020	2021	2022	2023
INFORMATION TECHNOLOGY SECTION					
GBF: Wireless Network Communication	-	-	-	-	-
GBF: Wireless Network Communication Phase II	-	-	-	-	-
DPF: Wireless Network Communication	-	-	-	-	-
DPF: Fiber Optic Network Enhancement/Upgrade	-	-	-	-	-
GBF: Fiber Optic Network Enhancement/Upgrade	-	-	80,000	-	-
GBF: Building Network Cabling Enhance/Upgrade	-	-	45,000	-	-
GBF: County Wide Radio Communications	-	-	-	-	50,000
GBF: County Wide Radio Communications Phase II	-	-	-	-	50,000
GBF: Replace Headworks SLC Automation System	-	-	-	-	-
GBF: Replace PLC Input/Output Hardware	125,000	125,000	125,000	125,000	-
GBF & DPF: SCADA HMI Software Replacement	-	-	-	-	-
GBF & DPF: SCADA Historian Software Replacement	-	-	-	-	-
GBF: Continuous Emissions Monitoring (CEM)	-	-	-	-	-
GBF: RBAM - Computerized Maintenance Management System	-	-	-	-	-
GBF: Laboratory Information Management System	-	-	-	-	450,000
GBF: HR/Payroll Software System	-	-	-	-	-
GBF: & DPF: Time and Attendance System	-	-	-	-	-
GBF: Financial Software Replacement/Upgrade	-	-	-	-	-
GBF: Audio/Visual Rm Equipment Replacement	-	-	-	-	-
GBF & DPF: Telephone System	-	150,000	-	-	-
GBF: Campus Paging System	-	-	-	-	-
GBF & DPF: Disaster Recovery/Backup System	-	-	-	-	75,000
GBF: eDocs, Imaging/ Management/Collaboration	-	-	-	-	80,000
GBF & DPF: Copiers/Scanners	-	-	-	-	-
GBF: Interceptor Modeling Software	-	-	-	-	-
Information Technology Section subtotal	125,000	275,000	250,000	125,000	715,000
ENGINEERING SECTION					
Highway 41 Accommodations - WTD & BVI Relocations (10% of total project cost after DOT reimbursement)	-	-	-	-	-
Manhole Castings Replacement - De Pere Basin	-	-	-	-	-
GBF Major Onsite Sewer Inspections	-	-	-	-	-
Meter Station #1 Flow Tube and Flow Meter Replacement	-	90,000	-	-	-
Pittsfield-Suamico Town Line Extension	-	-	-	-	-
Ninth Street Interceptor, 30-inch lining section near Suburban Drive	-	-	-	-	-
DPF: Abandon Old West Side Interceptor	-	-	-	-	-
Duck Creek Interceptor-North Leg Relocation (5% of total project cost after DOT reimbursement)	-	-	-	-	-
Swan Road Interceptor Extension (Relocated to Major Capital Interceptors)	-	-	-	-	-
DPF: Demolish Solids Building & MS11A	-	-	-	-	-
DPF: Effluent Filter Rehab & Upgrades	-	-	-	-	-
GBF: Pump Station Duct Bank	-	-	-	-	-
MS 6, 8, & 9 Rehabilitation	435,000	-	-	-	-
ERLS: HVAC Improvements	-	-	-	-	-
Annual Manhole Rehabilitation	50,000	50,000	50,000	50,000	50,000
East River Interceptor Abandoned Segments	-	-	-	-	-
Administration Building Office Space Upgrades	1,350,000	-	-	-	-
Engineering Services Section subtotal	1,835,000	140,000	50,000	50,000	50,000
WATERSHED MANAGEMENT SECTION					
Environmental lands easement or title purchase - Pilot Demonstration Project	-	-	-	-	-
Replace "Bay Guardian" workboat (Delivered In 2011; 30-year service life)	-	-	-	-	-
Watershed Management Section subtotal	-	-	-	-	-
FIELD SERVICES SECTION					
MS-01 Flow Tube Replacement	-	-	-	-	-
MS-02 Flow Tube Replacement	-	-	-	-	-
MS-04 Flow Tube Replacement	-	-	-	-	-
MS-05 Flow Tube Replacement	-	100,000	-	-	-
MS-13 Flow Tube Replacement	-	-	-	-	-
MS-14 Flow Tube Replacement	-	-	-	-	-
MS-15 Flow Tube Replacement	-	-	-	-	-
MS-06 Flume Replacement	-	-	-	-	-
MS-08 Flume Replacement	-	-	-	-	-
MS-09 Flume Replacement	-	-	-	-	-
P&G Flume Replacement	-	-	-	-	-
LIR Station alarm notification system	-	-	-	-	200,000
Billing Program Design & Implementation	-	-	-	-	-
ERLS - Grinder system	-	250,000	-	-	-
ERLS - Ozone unit replacement	-	-	-	-	-
Concrete slab in pole bldg, FS storage	-	-	-	-	-
Mill Waste Interplant Pipeline Upgrade for Pigging	-	-	-	-	-
Duck Creek - North Leg Metering	-	-	-	-	-

9/18/2018

**GREEN BAY METROPOLITAN SEWERAGE DISTRICT
2018 BUDGET: 6-YEAR CAPITAL INVESTMENT PLAN**

2019 Budget - Second Budget Workshop - September 26, 2018	2019	2020	2021	2022	2023
Belmont Road Metering	-	-	-	-	-
Cellular Telemetry for Air Relief Vaults	-	-	-	-	-
Replace Godwin 6-Inch Dri-Prime Bypass Pump	-	-	-	-	-
Abandon Meter Station 11A	-	-	-	-	-
Field Services Section subtotal	-	350,000	-	-	200,000
LABORATORY & RESEARCH SECTION					
Laboratory Information System	-	-	-	-	-
Ion Chromatography System	-	-	-	-	-
Lachat Auto Analyzer 1 (TP, TKN)	-	-	-	-	-
Lachat Auto Analyzer 2 (NH3, OP, NO3)	-	-	-	-	-
Lachat Auto Analyzer 3 (Low level P)	-	-	-	-	-
Metals Lab: PE ICP	-	-	-	-	-
Organics Lab: Thermo Finnegan TRACE DSQ GC/MS (VOA)	-	-	-	-	-
Organics Lab: VOA Purge & Trap System	-	-	-	-	-
BOD Incubator	-	-	-	-	-
Refrigerator Replacement	-	-	-	-	-
Lachat Auto Analyzer Upgrade	-	-	-	-	-
Automated BOD Analyzers	38,000	-	38,000	-	-
Laboratory Services Section subtotal	38,000	-	38,000	-	-
ANNUAL CAPITAL RENEWAL & REPLACEMENT					
Wastewater Treatment Facility Renewal & Replacement (See Tab R&R 6-20)	-	-	-	-	-
Interceptor Renewal & Replacement (See Tab R&R 6-20)	-	-	-	-	-
TOTAL ANNUAL CAPITAL INVESTMENTS	2,948,000	2,178,000	2,051,000	518,000	965,000
TOTAL CAPITAL INVESTMENTS	18,740,000	26,248,000	18,218,000	30,371,000	23,359,000

Notes:

Major Capital - Treatment Facilities GBF Reclaimed Water System project: Funded via contributed capital from Brown County and/or Industrial Customer.

Major Capital - Interceptors: Ninth Street Interceptor Rehabilitation project: \$100,000 overcollected in 2015 for anticipated Annual Capital project.

Major Capital - Interceptors: East River Interceptor Rehabilitation project: \$715,000 collected in 2018 Budget for anticipated project.

This 5-year report projects costs going forward. It does not capture actual expenditures from previous years and the totals do not accurately reflect the total capital costs of projects that are in progress.

Attachment: 20181108190333905 (7653 : Reso #18-116 Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).)

Green Bay Metropolitan Sewerage District 2019 Budget – Draft

Summary of Revenues and Expenses Legends

Revenues:

Favorable Revenue Variances: means more revenue than projected or budgeted. It is a positive occurrence to receive more revenues than anticipated.

Unfavorable Revenue Variances: means less revenue than projected or budgeted. It is usually a negative occurrence.

Municipal User Fees:	Volume, Biochemical Oxygen Demand, Suspended Solids, Phosphorus, Kjeldahl Nitrogen, Direct Charges, and Hauled Waste
Mill User Fees:	Volume, Biochemical Oxygen Demand, Suspended Solids, Phosphorus, Kjeldahl Nitrogen, Direct Charges from Procter & Gamble, and Fox River Fiber
Mill Direct Charges:	Daily Sample Pickup and Laboratory Testing, Inspection, Monitoring, Dewatering, O&M, and Diggers Hotline
Mill Capital Charges:	Capital and Debt Service Charges
General Reserve Interest:	Interest Income from General Fund Accounts (unrestrictive funds) other than Investment Accounts
Other Revenues:	Rate Stabilization Offsets, Interest Income Offsets, Hauled Waste Truck Fees, Sampling, Laboratory Analysis, Yacht Club Lease, and Interceptor Cost Recovery Leases
Rate Stabilization Reserve Transfers:	A designated expense allocated to rate stabilization funds due to prior year collection or expenses designated to be funded by this reserve
Interceptor Cost Recovery (ICR) Reserve Transfers:	GBMSD has agreements with various municipal customers in which the municipalities have agreed to reimburse GBMSD for the cost of interceptors owned by GBMSD whose capacity has been allocated to the municipalities. Annual repayments are sent to the municipalities. This transfer is to offset the debt payment of these interceptors

Green Bay Metropolitan Sewerage District 2019 Budget – Draft

Summary of Revenues and Expenses Legends

Plant and Equipment Replacement
Fund Reserve Transfers (PERF): Designated capital expenses allocated to be funded by this reserve.

General Fund Transfers: Designated expenses allocated to be paid by this fund.

Expenses:

Favorable Expense Variances: means less expenses than budgeted or projected.

Unfavorable Expense Variances: means more expenses than budgeted or projected.

Salaries & Benefits: Salaries, Opt-Out Incentive Payout, Health, Dental, & Life Insurances, Retirement, Social Security, Fringe Benefits, Workers Compensation, Uniforms, Employee Referral Services, Long Term Disability, Wellness, Employee Assistance, and Uniforms

Power: All Power for the facilities

Contracted Services: Contractors, Legal, Audits, Studies, Occupational Health, Custodial and Lawn Services, Environmental Programs, Sponsorship, Temporary Assistance, Recruitment, Consultants, Hazardous Waste Disposal, Class and Compensation, Household Hazardous Waste Disposal, Continuous Improvement/Lean, In District Sustainability, Risk Based Asset Management, Watershed Based Planning, Reg/Muni Environment Service, and Contingency

Maintenance & Repairs: Repair and Maintenance Building and Equipments, Small Tools, Fuel for GBMSD Vehicles and Boats, Freight, Water, Fire Protection, Equipment Leases and Rentals

Chemicals: Sodium Hypochlorite and Bisulfite, Polymer, Ferric Chloride, Lime, and Laboratory Chemicals for the facilities

Natural Gas & Fuel Oil: Diesel, Fuel, Natural Gas for Generators, Incineration, and Heating for the facilities

Green Bay Metropolitan Sewerage District 2019 Budget – Draft

Summary of Revenues and Expenses Legends

Solid Waste Disposal:	Material (grit, screenings, ash, and dewatered sludge) hauled from GBMSD to landfill
Interceptor System:	Repair and Maintenance of Interceptors, Lift Stations, Meter Stations, Pretreatment, Power, Chemicals, Water, and Telephones
Office & Administrative:	Publishing, Postage, Data Processing, Employee Recognition, Public Information, Portable, Telephones, Safety Shoes and Glasses, Memberships and Dues, Publications and Subscriptions, Licenses and Permits, Meeting Expenses, Bank Service Charges, Bond Issuance Cost, Community Outreach, Education & Public Outreach (EPO)
Insurances:	Automobile, Property, Boiler and Machinery, Liability, Umbrella, Commercial Crime, and Public Officials
Supplies:	Employee Security Badges, Safety & First Aid Equipment and Supplies, Small Computer Hardware and Software, Other Office Supplies, such as: Calculators, Pens, Pencils, Paper, Binders, Folders, Dividers, Tape, Batteries, Toner & Ink Cartridges etc., Cleaning/Janitorial Supplies, Building/Grounds Supplies, Shipping Supplies, etc.
Employee Training & Development:	Employee Development (Registration), Training, and Tuition Fees
Travel and Meetings:	Travel Lodging, Transportation, Meals and Mileage Expenses
DNR Environmental Fees:	Annual Environmental Fee statement from the DNR, which includes: charges from our NR101 discharge (includes a charge for all pounds of parameters that have permit limits), Hazardous Waste Disposal Fees, Air Emission Fees, and Laboratory Certification Fee. Other Fees such as Tier 2 report fees (related to hazardous material management on site) and other license or permit application fees which may arise

Green Bay Metropolitan Sewerage District
2019 Budget – Draft
Summary of Revenues and Expenses Legends

Debt Service and Annual Capital

Debt Service:	Principal and Interest incurred for Long Term Capital projects from Clean Water Fund Loans, General Obligation Bonds, and Promissory Notes to financial institutions, such as: DNR, Associated Bank, Board of Commissioners of Public Lands, etc.
Annual Capital:	Maintenance Equipment and Interceptor repairs for less than a year expenses and completion
R2E2 Construction – Rate Stabilization:	An amount collected in advance of the debt service being due for the Solids Project (R2E2) to provide a transition to the overall rate impact on the financing for this project. The funds will be segregated and used to pay subsequent debt service on the R2E2 Project. The amount collected brings the overall 2013 rate increase to within the 9% amount estimated in the planning for R2E2 Project

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 11-20-18 (PDF)

CITY OF DE PERE
License Committee - November 20, 2018

Previously Tabled Operator License Applications	
1	HELMS, ASHLEY B.

New Operator License Applications	
1	CAELWAERTS, ALLYSSA M.
2	ELLIS, EMILEE L.
3	HARTMAN, JESSICA M.
4	HENDRICKS, ARISSA J.
5	KALEY, DRAKE D.
6	MARQUEZ, SANDRA
7	NEILSON, SAMANTHA L.
8	NIGH, MITCHELL J.
9	SCHUMACHER, GREGG W.
10	SIKOWSKI, BARB E.
11	SMITH, FRANCIS R.
12	WATKINS, DEREK E.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 11-20-18 VOUCHERS (PDF)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7842	ACCENTS IMAGE WEEAR I-17010-IN	ACCENTS IMAGE WEEAR	R	11/20/2018		188.00CR	087074	188.00
6426	ACL I-A6616-201810-0	ACL	R	11/20/2018		151.80CR	087075	151.80
7551	AD GREENROOF LLC I-1188	AD GREENROOF LLC	R	11/20/2018		780.00CR	087076	780.00
7583	ADVANCE AUTO PARTS I-6339-264158	ADVANCE AUTO PARTS	R	11/20/2018		11.94CR	087077	11.94
6802	ADVANCED DISPOSAL I-B80000643201	ADVANCED DISPOSAL	R	11/20/2018		290.70CR	087078	290.70
5932	AECOM TECHNICAL SERVICES INC I-2000118233 I-2000126905	AECOM TECHNICAL SERVICES INC AECOM TECHNICAL SERVICES INC	R R	11/20/2018 11/20/2018		7,560.00CR 1,280.00CR	087079 087079	 8,840.00
0302	AIRGAS USA LLC I-9081719404 I-9956833532 I-9956833533 I-9956833557	AIRGAS USA LLC AIRGAS USA LLC AIRGAS USA LLC AIRGAS USA LLC	R R R R	11/20/2018 11/20/2018 11/20/2018 11/20/2018		155.05CR 473.22CR 156.31CR 220.42CR	087080 087080 087080 087080	 1,005.00
5323	ALLIED 100 LLC I-985657	ALLIED 100 LLC	R	11/20/2018		6,080.00CR	087081	6,080.00
0849	AMBROSIUS CONCRETE SUPPLIES INC I-381502	AMBROSIUS CONCRETE SUPPLIES IN	R	11/20/2018		16.00CR	087082	16.00
0007	AMBROSIUS SALES & SERVICE I-8222	AMBROSIUS SALES & SERVICE	R	11/20/2018		645.86CR	087083	645.86
1059	AMERICAN PLANNING ASSOCIATION CORP I-201515-18107	AMERICAN PLANNING ASSOCIATION	R	11/20/2018		704.00CR	087084	704.00
3962	AMERICAN WATER WORKS ASSOCIATION I-7001607724	AMERICAN WATER WORKS ASSOCIATI	R	11/20/2018		3,866.00CR	087085	3,866.00
0308	APPLIED INDUSTRIAL TECHNOLOGIES I-7014713918	APPLIED INDUSTRIAL TECHNOLOGIE	R	11/20/2018		1,343.30CR	087086	1,343.30

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 2

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7507	DEBORAH ARMBRUSTER I-201811148802	DEBORAH ARMBRUSTER	R	11/20/2018		112.00CR	087087	112.00
7843	ARTLESS BASTARD I-18-01114	ARTLESS BASTARD	R	11/20/2018		100.00CR	087088	100.00
5848	AUTO ZONE I-3959619764	AUTO ZONE	R	11/20/2018		10.33CR	087089	10.33
0020	BADGERLAND PRINTING INC I-32371 I-32379 I-32438 I-32439	BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC BADGERLAND PRINTING INC	R R R R	11/20/2018 11/20/2018 11/20/2018 11/20/2018		115.00CR 307.80CR 680.40CR 686.90CR	087090 087090 087090 087090	 1,790.10
6895	ALICIA BAGLEY I-201811148803	ALICIA BAGLEY	R	11/20/2018		17.98CR	087091	17.98
0027	BAY TOWEL INC I-2708188 I-2717150 I-2718997 I-2723449 I-2726077 I-2726096 I-2727890	BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC BAY TOWEL INC	R R R R R R R	11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018		163.22CR 163.22CR 98.94CR 98.94CR 163.22CR 87.59CR 98.94CR	087092 087092 087092 087092 087092 087092 087092	 874.07
7067	BEST STUMP GRINDING LLC I-20181025	BEST STUMP GRINDING LLC	R	11/20/2018		3,458.00CR	087093	3,458.00
6849	BONGERS, ERIN I-201811148804	BONGERS, ERIN	R	11/20/2018		142.79CR	087094	142.79
0317	BRABAZON PUMPE CO LTD I-5159538	BRABAZON PUMPE CO LTD	R	11/20/2018		211.25CR	087095	211.25
7780	BRADLEY LAW LLC I-21683	BRADLEY LAW LLC	R	11/20/2018		500.00CR	087096	500.00
4286	JEDD BRADLEY I-201811148805	JEDD BRADLEY	R	11/20/2018		53.10CR	087097	53.10

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 3

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0038	BROADWAY AUTOMOTIVE INC							
	I-433309P	BROADWAY AUTOMOTIVE INC	R	11/20/2018		44.84CR	087098	
	I-433612P	BROADWAY AUTOMOTIVE INC	R	11/20/2018		780.00CR	087098	
	I-433701P	BROADWAY AUTOMOTIVE INC	R	11/20/2018		135.56CR	087098	
	I-919322P	BROADWAY AUTOMOTIVE INC	R	11/20/2018		17.38CR	087098	
	I-919455P	BROADWAY AUTOMOTIVE INC	R	11/20/2018		75.56CR	087098	1,053.34
0039	BROOKS TRACTOR INC							
	I-D67488	BROOKS TRACTOR INC	R	11/20/2018		89.08CR	087099	89.08
2944	BROWN COUNTY JAIL							
	I-201811148806	BROWN COUNTY JAIL	R	11/20/2018		1,640.00CR	087100	1,640.00
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-38626	BROWN COUNTY PORT SOLID WASTE	R	11/20/2018		28,723.66CR	087101	28,723.66
5640	BROWNELLS INC							
	I-16507089.00	BROWNELLS INC	R	11/20/2018		50.93CR	087102	50.93
0737	BRUCE MUNICIPAL EQUIPMENT INC							
	C-P08198	BRUCE MUNICIPAL EQUIPMENT INC	R	11/20/2018		325.92	087103	
	I-P08047	BRUCE MUNICIPAL EQUIPMENT INC	R	11/20/2018		327.58CR	087103	1.66
7827	CALEWARTS DUFFY & ERDMAN							
	I-201811158826	CALEWARTS DUFFY & ERDMAN	R	11/20/2018		2,467.50CR	087104	2,467.50
0536	CDW GOVERNMENT INC							
	I-PTC9100	CDW GOVERNMENT INC	R	11/20/2018		50.90CR	087105	
	I-PTN3629	CDW GOVERNMENT INC	R	11/20/2018		18.55CR	087105	69.45
6575	CEDAR CORP							
	I-97518	CEDAR CORP	R	11/20/2018		1,444.68CR	087106	
	I-97519	CEDAR CORP	R	11/20/2018		6,000.00CR	087106	
	I-97520	CEDAR CORP	R	11/20/2018		600.00CR	087106	8,044.68
2708	CLEANING SOLUTION SERVICES INC							
	I-18310	CLEANING SOLUTION SERVICES INC	R	11/20/2018		105.62CR	087107	
	I-18530	CLEANING SOLUTION SERVICES INC	R	11/20/2018		1,354.06CR	087107	
	I-18531	CLEANING SOLUTION SERVICES INC	R	11/20/2018		1,657.49CR	087107	
	I-18533	CLEANING SOLUTION SERVICES INC	R	11/20/2018		1,349.21CR	087107	4,466.38
7639	CORE & MAIN LP							
	I-J685327	CORE & MAIN LP	R	11/20/2018		699.00CR	087108	
	I-J703890	CORE & MAIN LP	R	11/20/2018		290.00CR	087108	989.00

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 4

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0217	COUNTRY VISIONS COOPERATIVE							
	I-201811148807	COUNTRY VISIONS COOPERATIVE	R	11/20/2018		65.99CR	087109	65.99
2926	CROSBY HEAVY DUTY WRECKER SERV INC							
	I-10169	CROSBY HEAVY DUTY WRECKER SERV	R	11/20/2018		100.00CR	087110	
	I-11384	CROSBY HEAVY DUTY WRECKER SERV	R	11/20/2018		150.00CR	087110	
	I-18312	CROSBY HEAVY DUTY WRECKER SERV	R	11/20/2018		150.00CR	087110	
	I-18314	CROSBY HEAVY DUTY WRECKER SERV	R	11/20/2018		150.00CR	087110	550.00
0063	DAANEN & JANSSEN INC							
	I-175636	DAANEN & JANSSEN INC	R	11/20/2018		32.04CR	087111	32.04
6700	DARLEY CO							
	I-17341855	DARLEY CO	R	11/20/2018		17,737.15CR	087112	
	I-17342875	DARLEY CO	R	11/20/2018		2,223.44CR	087112	19,960.59
2077	DE PERE EXHAUST							
	I-51659	DE PERE EXHAUST	R	11/20/2018		119.29CR	087113	119.29
4232	DICKSON							
	I-1068201	DICKSON	R	11/20/2018		574.18CR	087114	574.18
0075	DIGGERS HOTLINE INC							
	I-181 0 36401	DIGGERS HOTLINE INC	R	11/20/2018		819.42CR	087115	
	I-181 0 36402	DIGGERS HOTLINE INC	R	11/20/2018		6.40CR	087115	825.82
3212	DIXON ENGINEERING INC							
	I-18-4570	DIXON ENGINEERING INC	R	11/20/2018		2,750.00CR	087116	2,750.00
7707	DUNCAN ASSOCIATES INC							
	I-337-18-06	DUNCAN ASSOCIATES INC	R	11/20/2018		6,734.00CR	087117	
	I-337-18-07	DUNCAN ASSOCIATES INC	R	11/20/2018		2,250.00CR	087117	8,984.00
7753	ECS MIDWEST LLC							
	I-691963	ECS MIDWEST LLC	R	11/20/2018		192.10CR	087118	
	I-691964	ECS MIDWEST LLC	R	11/20/2018		152.50CR	087118	
	I-691965	ECS MIDWEST LLC	R	11/20/2018		335.00CR	087118	
	I-691966	ECS MIDWEST LLC	R	11/20/2018		2,422.60CR	087118	
	I-691967	ECS MIDWEST LLC	R	11/20/2018		383.60CR	087118	
	I-691968	ECS MIDWEST LLC	R	11/20/2018		643.05CR	087118	
	I-691969	ECS MIDWEST LLC	R	11/20/2018		2,280.55CR	087118	6,409.40

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 5

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6981	EMC INSURANCE COMPANIES							
	I-D-88110490	EMC INSURANCE COMPANIES	R	11/20/2018		154,699.51CR	087119	154,699.51
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-2025281	EMERGENCY MEDICAL PRODUCTS INC	R	11/20/2018		75.04CR	087120	
	I-2026041	EMERGENCY MEDICAL PRODUCTS INC	R	11/20/2018		567.53CR	087120	642.57
0086	ERC INC							
	I-ERC-1018-0431	ERC INC	R	11/20/2018		429.00CR	087121	429.00
7422	EXCEL UNDERGROUND LLC							
	I-6470	EXCEL UNDERGROUND LLC	R	11/20/2018		8,385.05CR	087122	8,385.05
0092	FEAKER & SONS CO INC							
	I-18-11 (5)	FEAKER & SONS CO INC	R	11/20/2018		256,658.66CR	087123	256,658.66
0093	FEDERAL EXPRESS CORP							
	I-6-340-77904	FEDERAL EXPRESS CORP	R	11/20/2018		61.46CR	087124	61.46
0331	FERGUSON WATERWORKS #1476 INC							
	I-259849	FERGUSON WATERWORKS #1476 INC	R	11/20/2018		250.00CR	087125	
	I-259865	FERGUSON WATERWORKS #1476 INC	R	11/20/2018		6,816.36CR	087125	7,066.36
2627	FESTIVAL FOODS INC							
	I-283850-72	FESTIVAL FOODS INC	R	11/20/2018		121.61CR	087126	
	I-360192-70	FESTIVAL FOODS INC	R	11/20/2018		19.96CR	087126	141.57
7844	FIRE & INDUSTRIAL RESPONSE ENTERPRISES LLC							
	I-969	FIRE & INDUSTRIAL RESPONSE ENT	R	11/20/2018		750.00CR	087127	750.00
0200	FIRST SUPPLY LLC							
	I-10910301-01	FIRST SUPPLY LLC	R	11/20/2018		106.02CR	087128	
	I-11155322-01	FIRST SUPPLY LLC	R	11/20/2018		74.70CR	087128	
	I-11179499-00	FIRST SUPPLY LLC	R	11/20/2018		6.80CR	087128	
	I-11392732-00	FIRST SUPPLY LLC	R	11/20/2018		163.90CR	087128	351.42
3964	MIKE FLECK							
	I-201811148808	MIKE FLECK	R	11/20/2018		138.68CR	087129	138.68
0107	FOX VALLEY TECHNICAL COLLEGE							
	I-AR29083	FOX VALLEY TECHNICAL COLLEGE	R	11/20/2018		1,160.00CR	087130	1,160.00

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 6

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7767	FREEDOM OVERHEAD DOORS							
	I-33299	FREEDOM OVERHEAD DOORS	R	11/20/2018		715.00CR	087131	715.00
0562	GALLS LLC							
	I-11138520	GALLS LLC	R	11/20/2018		149.98CR	087132	
	I-11147907	GALLS LLC	R	11/20/2018		32.00CR	087132	181.98
6472	GIESE, BENJAMIN S							
	I-201811148809	GIESE, BENJAMIN S	R	11/20/2018		48.37CR	087133	48.37
5830	GRAEF INC							
	I-100305	GRAEF INC	R	11/20/2018		4,477.50CR	087134	
	I-98288	GRAEF INC	R	11/20/2018		1,133.00CR	087134	5,610.50
0116	GRAINGER INC							
	I-9924658561	GRAINGER INC	R	11/20/2018		29.97CR	087135	
	I-9925649932	GRAINGER INC	R	11/20/2018		83.68CR	087135	
	I-9925649940	GRAINGER INC	R	11/20/2018		33.72CR	087135	
	I-9927875444	GRAINGER INC	R	11/20/2018		175.56CR	087135	
	I-9952474915	GRAINGER INC	R	11/20/2018		36.32CR	087135	359.25
0124	GREEN BAY CITY TREASURER							
	I-115311	GREEN BAY CITY TREASURER	R	11/20/2018		381.31CR	087136	
	I-115312	GREEN BAY CITY TREASURER	R	11/20/2018		201.82CR	087136	
	I-115443	GREEN BAY CITY TREASURER	R	11/20/2018		34,714.75CR	087136	35,297.88
7675	GREEN BAY TENNIS CENTER INC							
	I-78	GREEN BAY TENNIS CENTER INC	R	11/20/2018		2,253.29CR	087137	2,253.29
6023	HACKBARTH, GENE							
	I-201811148810	HACKBARTH, GENE	R	11/20/2018		82.00CR	087138	82.00
7528	AARON HANSON							
	I-201811148811	AARON HANSON	R	11/20/2018		62.41CR	087139	62.41
0446	HAWKINS INC							
	I-4391818	HAWKINS INC	R	11/20/2018		129.50CR	087140	129.50
6589	HSBS EWD							
	I-201811148812	HSBS EWD	R	11/20/2018		46.50CR	087141	46.50
5484	HYDROCORP INC							
	I-49924-IN	HYDROCORP INC	R	11/20/2018		2,876.00CR	087142	
	I-50114-IN	HYDROCORP INC	R	11/20/2018		2,309.00CR	087142	5,185.00

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 7

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6342	IDEA DINER							
	I-201811148813	IDEA DINER	R	11/20/2018		60.00CR	087143	60.00
1399	INDOFF INC							
	C-3171411	INDOFF INC	R	11/20/2018		4.40	087144	
	I-3167961	INDOFF INC	R	11/20/2018		55.44CR	087144	
	I-3169070	INDOFF INC	R	11/20/2018		69.31CR	087144	
	I-3169115	INDOFF INC	R	11/20/2018		158.36CR	087144	
	I-3171643	INDOFF INC	R	11/20/2018		102.06CR	087144	
	I-3172392	INDOFF INC	R	11/20/2018		89.98CR	087144	
	I-3172393	INDOFF INC	R	11/20/2018		126.74CR	087144	
	I-3172788	INDOFF INC	R	11/20/2018		4.00CR	087144	
	I-3172801	INDOFF INC	R	11/20/2018		21.20CR	087144	
	I-3174110	INDOFF INC	R	11/20/2018		323.68CR	087144	
	I-3174129	INDOFF INC	R	11/20/2018		329.50CR	087144	
	I-3177370	INDOFF INC	R	11/20/2018		9.70CR	087144	1,285.57
7620	JT ENGINEERING INC							
	I-180014-08	JT ENGINEERING INC	R	11/20/2018		6,930.00CR	087145	6,930.00
1276	JX ENTERPRISES INC							
	C-1455222P	JX ENTERPRISES INC	R	11/20/2018		163.96	087146	
	I-1418238S	JX ENTERPRISES INC	R	11/20/2018		2,180.44CR	087146	
	I-1457151P	JX ENTERPRISES INC	R	11/20/2018		27.37CR	087146	
	I-1457938P	JX ENTERPRISES INC	R	11/20/2018		71.95CR	087146	
	I-1458053P	JX ENTERPRISES INC	R	11/20/2018		141.98CR	087146	
	I-1458902P	JX ENTERPRISES INC	R	11/20/2018		12.95CR	087146	2,270.73
7269	K KELLY INC							
	I-HS-0114	K KELLY INC	R	11/20/2018		527.50CR	087147	527.50
0153	LAFORCE INC							
	I-1080098	LAFORCE INC	R	11/20/2018		82.23CR	087148	
	I-1081075	LAFORCE INC	R	11/20/2018		46.00CR	087148	128.23
4585	LAMP RECYCLERS INC.							
	I-98021	LAMP RECYCLERS INC.	R	11/20/2018		107.54CR	087149	107.54
7063	LEAVES INSPIRED TREE NURSERY LLC							
	I-319	LEAVES INSPIRED TREE NURSERY L	R	11/20/2018		9,544.00CR	087150	9,544.00
0160	LIZER OF WI INC							
	I-24170	LIZER OF WI INC	R	11/20/2018		5,637.50CR	087151	
	I-85256AD	LIZER OF WI INC	R	11/20/2018		220.00CR	087151	
	I-85272AD	LIZER OF WI INC	R	11/20/2018		123.75CR	087151	5,981.25

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 8

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7444	SARA LORNSON							
	I-201811158814	SARA LORNSON	R	11/20/2018		55.05CR	087152	
	I-201811158815	SARA LORNSON	R	11/20/2018		98.72CR	087152	153.77
4320	LUNA COFFEE, LLC							
	I-1555	LUNA COFFEE, LLC	R	11/20/2018		600.00CR	087153	600.00
0373	MACHINE SERVICE INC							
	I-1282970004	MACHINE SERVICE INC	R	11/20/2018		136.94CR	087154	136.94
5635	MAGNO, MATTHEW T							
	I-201811158816	MAGNO, MATTHEW T	R	11/20/2018		29.71CR	087155	29.71
6198	MAILFINANCE							
	I-H7393822	MAILFINANCE	R	11/20/2018		330.00CR	087156	330.00
1159	DAVID J MATYAS							
	I-201811158817	DAVID J MATYAS	R	11/20/2018		214.73CR	087157	214.73
7845	JOHNATHAN MCDONALD							
	I-201811158818	JOHNATHAN MCDONALD	R	11/20/2018		12.12CR	087158	12.12
0173	MENARDS INC							
	I-36388	MENARDS INC	R	11/20/2018		79.98CR	087159	
	I-36489	MENARDS INC	R	11/20/2018		10.97CR	087159	
	I-36505	MENARDS INC	R	11/20/2018		43.89CR	087159	
	I-37126	MENARDS INC	R	11/20/2018		7.99CR	087159	
	I-37451	MENARDS INC	R	11/20/2018		52.83CR	087159	
	I-37466	MENARDS INC	R	11/20/2018		29.94CR	087159	
	I-37498	MENARDS INC	R	11/20/2018		214.80CR	087159	
	I-37503	MENARDS INC	R	11/20/2018		77.96CR	087159	
	I-37565	MENARDS INC	R	11/20/2018		92.68CR	087159	
	I-37566	MENARDS INC	R	11/20/2018		72.10CR	087159	
	I-37613	MENARDS INC	R	11/20/2018		176.10CR	087159	
	I-37718	MENARDS INC	R	11/20/2018		11.97CR	087159	
	I-37723	MENARDS INC	R	11/20/2018		29.30CR	087159	
	I-37830	MENARDS INC	R	11/20/2018		27.07CR	087159	
	I-3853	MENARDS INC	R	11/20/2018		315.68CR	087159	1,243.26
VOID	VOID CHECK		V	11/20/2018			087160	**VOID**
0902	MILLER & ASSOC SAUK PRAIRIE INC							
	I-218078	MILLER & ASSOC SAUK PRAIRIE IN	R	11/20/2018		590.00CR	087161	
	I-218104	MILLER & ASSOC SAUK PRAIRIE IN	R	11/20/2018		604.00CR	087161	1,194.00

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 9

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1630	BRIAN MITCHELL I-2301 2018	BRIAN MITCHELL	R	11/20/2018		37.50CR	087162	37.50
7267	MULTIMEDIA COMMUNICATIONS & ENGINEERING INC I-2979	MULTIMEDIA COMMUNICATIONS & EN	R	11/20/2018		160.00CR	087163	160.00
1475	MUNICODE I-318653	MUNICODE	R	11/20/2018		1,187.57CR	087164	1,187.57
5188	NORTHEAST ASPHALT INC I-18-07 (2)	NORTHEAST ASPHALT INC	R	11/20/2018		180,452.41CR	087165	180,452.41
0531	NORTHEAST AUTO PARTS INC I-334962 I-334984 I-334989 I-335008 I-335013 I-335067 I-335072 I-335124 I-335131 I-335155 I-335216 I-335312	NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC	R	11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018		62.92CR 10.16CR 24.93CR 64.75CR 8.31CR 12.15CR 137.99CR 10.69CR 197.99CR 43.74CR 189.93CR 11.98CR	087166 087166 087166 087166 087166 087166 087166 087166 087166 087166 087166 087166	775.54
5433	NORTHEAST WI TECH COLLEGE I-CS32699	NORTHEAST WI TECH COLLEGE	R	11/20/2018		50.00CR	087167	50.00
3250	NORTHERN LAKE SERVICE I-344658 I-345604	NORTHERN LAKE SERVICE NORTHERN LAKE SERVICE	R	11/20/2018 11/20/2018		80.00CR 560.00CR	087168 087168	640.00
4245	NOVER ENGELSTEIN & ASSOC, INC. I-M2019	NOVER ENGELSTEIN & ASSOC, INC.	R	11/20/2018		600.00CR	087169	600.00
6452	NOWAK, JACOB I-201811158820	NOWAK, JACOB	R	11/20/2018		8.16CR	087170	8.16
0187	NSIGHT TELS SERVICES I-201811158819	NSIGHT TELS SERVICES	R	11/20/2018		64.40CR	087171	64.40

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 10

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0966	OLD DOMINION BRUSH I-6404049	OLD DOMINION BRUSH	R	11/20/2018		927.17CR	087172	927.17
7355	OXFORD IMMUNOTEC I-T1043682	OXFORD IMMUNOTEC	R	11/20/2018		52.75CR	087173	52.75
5222	P J KORTENS & CO INC I-10020898	P J KORTENS & CO INC	R	11/20/2018		21,200.00CR	087174	21,200.00
0197	PACKER CITY INTERNATIONAL INC I-X101095870:01	PACKER CITY INTERNATIONAL INC	R	11/20/2018		188.22CR	087175	188.22
1331	PACKER FASTENER & SUPPLY INC I-410022 I-410633	PACKER FASTENER & SUPPLY INC PACKER FASTENER & SUPPLY INC	R R	11/20/2018 11/20/2018		278.58CR 12.65CR	087176 087176	 291.23
0584	PATRICK ZELZER AND ASSOCIATES I-ZEL-2018003389 I-ZEL-20185003390	PATRICK ZELZER AND ASSOCIATES PATRICK ZELZER AND ASSOCIATES	R R	11/20/2018 11/20/2018		50.00CR 50.00CR	087177 087177	 100.00
5476	PERSONNEL EVALUATION INC I-28624 I-29013	PERSONNEL EVALUATION INC PERSONNEL EVALUATION INC	R R	11/20/2018 11/20/2018		164.00CR 28.00CR	087178 087178	 192.00
3401	PETERS CONCRETE COMPANY INC I-18-04 (6)	PETERS CONCRETE COMPANY INC	R	11/20/2018		270,954.32CR	087179	270,954.32
6126	PM SUPPLY - WRIGHT INDUSTRIAL I-80423 I-80448	PM SUPPLY - WRIGHT INDUSTRIAL PM SUPPLY - WRIGHT INDUSTRIAL	R R	11/20/2018 11/20/2018		313.96CR 31.89CR	087180 087180	 345.85
0208	POMP'S TIRE SERVICE INC I-90052120 I-90052233	POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC	R R	11/20/2018 11/20/2018		323.10CR 178.54CR	087181 087181	 501.64
1246	PREVEA HEALTH I-118767 I-118830	PREVEA HEALTH PREVEA HEALTH	R R	11/20/2018 11/20/2018		155.40CR 1,268.25CR	087182 087182	 1,423.65
7846	PULSE TECHNOLOGY PARTNERS I-1759	PULSE TECHNOLOGY PARTNERS	R	11/20/2018		150.00CR	087183	150.00

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 11

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0220	QUILL CORP I-118464845	QUILL CORP	R	11/20/2018		290.42CR	087184	290.42
1359	RAY O'HERRON CO INC I-1855231-IN	RAY O'HERRON CO INC	R	11/20/2018		1,254.93CR	087185	1,254.93
6948	RAY'S TIRE I-1003154	RAY'S TIRE	R	11/20/2018		292.32CR	087186	292.32
0225	RED D MIX CONCRETE INC I-69950	RED D MIX CONCRETE INC	R	11/20/2018		129.10CR	087187	129.10
7847	RINK-TEE INTERNATIONAL INC I-201811158821	RINK-TEE INTERNATIONAL INC	R	11/20/2018		83,837.50CR	087188	83,837.50
0501	SAINT MARY'S HOSPITAL I-22317	SAINT MARY'S HOSPITAL	R	11/20/2018		9.67CR	087189	9.67
0235	SAINT VINCENT HOSPITAL I-48703	SAINT VINCENT HOSPITAL	R	11/20/2018		136.99CR	087190	136.99
4864	SAM'S CLUB I-4248 I-4966 I-6329 I-6936 I-8515	SAM'S CLUB SAM'S CLUB SAM'S CLUB SAM'S CLUB SAM'S CLUB	R R R R R	11/20/2018 11/20/2018 11/20/2018 11/20/2018 11/20/2018		2.27CR 51.26CR 290.85CR 149.75CR 45.39CR	087191 087191 087191 087191 087191	 539.52
7088	NEAL SCHWEINER I-201811158822	NEAL SCHWEINER	R	11/20/2018		63.96CR	087192	63.96
3234	SHERWIN WILLIAMS I-172-8 I-29976	SHERWIN WILLIAMS SHERWIN WILLIAMS SHERWIN WILLIAMS	R R R	11/20/2018 11/20/2018 11/20/2018		55.10CR 155.00CR	087193 087193	 210.10
0248	SHOPKO STORES OPERATING CO LLC I-201811158823	SHOPKO STORES OPERATING CO LLC	R	11/20/2018		129.98CR	087194	129.98
7762	SMITHGROUP INC I-134809	SMITHGROUP INC	R	11/20/2018		1,400.00CR	087195	1,400.00
0252	SOUTHSIDE TIRE CO INC I-3076187	SOUTHSIDE TIRE CO INC	R	11/20/2018		175.00CR	087196	175.00

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 12

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7645	SPARC INC							
	I-CDP.102.1	SPARC INC	R	11/20/2018		5,250.00CR	087197	
	I-CSP.101.6	SPARC INC	R	11/20/2018		2,500.00CR	087197	7,750.00
6712	SUPERIOR CRANE CORP							
	I-125759	SUPERIOR CRANE CORP	R	11/20/2018		776.00CR	087198	776.00
1528	TEAM APPAREL & SPECIALTIES INC							
	I-111241	TEAM APPAREL & SPECIALTIES INC	R	11/20/2018		600.00CR	087199	600.00
0267	TRAFFIC & PARKING CONTROL INC							
	I-I619175	TRAFFIC & PARKING CONTROL INC	R	11/20/2018		515.95CR	087200	515.95
5454	TRANSPORT REFRIGERATION INC							
	I-463869-100	TRANSPORT REFRIGERATION INC	R	11/20/2018		117.00CR	087201	117.00
7309	TRILLIUM CNG							
	I-181139437	TRILLIUM CNG	R	11/20/2018		4,250.06CR	087202	4,250.06
0268	TRUCK EQUIPMENT INC							
	I-818670-00	TRUCK EQUIPMENT INC	R	11/20/2018		95.80CR	087203	
	I-819872-00	TRUCK EQUIPMENT INC	R	11/20/2018		230.07CR	087203	325.87
0417	TWEET GAROT MECHANICAL INC							
	I-67159	TWEET GAROT MECHANICAL INC	R	11/20/2018		650.00CR	087204	650.00
0272	UNIFORM SHOPPE INC							
	C-282435	UNIFORM SHOPPE INC	R	11/20/2018		43.90	087205	
	I-280560	UNIFORM SHOPPE INC	R	11/20/2018		62.45CR	087205	
	I-281941	UNIFORM SHOPPE INC	R	11/20/2018		162.85CR	087205	
	I-282010	UNIFORM SHOPPE INC	R	11/20/2018		91.95CR	087205	
	I-282155	UNIFORM SHOPPE INC	R	11/20/2018		159.80CR	087205	
	I-282243	UNIFORM SHOPPE INC	R	11/20/2018		108.90CR	087205	
	I-282363	UNIFORM SHOPPE INC	R	11/20/2018		264.80CR	087205	
	I-282389	UNIFORM SHOPPE INC	R	11/20/2018		189.95CR	087205	
	I-282395	UNIFORM SHOPPE INC	R	11/20/2018		32.95CR	087205	
	I-282406	UNIFORM SHOPPE INC	R	11/20/2018		156.95CR	087205	1,186.70
0270	US POSTAL SERVICE							
	I-201811158827	US POSTAL SERVICE	R	11/20/2018		225.00CR	087206	225.00
0857	USA BLUEBOOK							
	I-706264	USA BLUEBOOK	R	11/20/2018		686.52CR	087207	686.52

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 13

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0277	VAN'S FIRE & SAFETY INC							
	I-4115599	VAN'S FIRE & SAFETY INC	R	11/20/2018		22.55CR	087208	
	I-4116791	VAN'S FIRE & SAFETY INC	R	11/20/2018		216.00CR	087208	
	I-4116859	VAN'S FIRE & SAFETY INC	R	11/20/2018		38.50CR	087208	277.05
7210	VANDEN PLAS SANITATION INC.							
	I-35964	VANDEN PLAS SANITATION INC.	R	11/20/2018		123.60CR	087209	
	I-FC 2031	VANDEN PLAS SANITATION INC.	R	11/20/2018		6.58CR	087209	130.18
7848	VIBRANT IMPRESSIONS INC							
	I-81263	VIBRANT IMPRESSIONS INC	R	11/20/2018		337.00CR	087210	337.00
3707	VIKING ELECTRIC SUPPLY							
	I-S002015306.001	VIKING ELECTRIC SUPPLY	R	11/20/2018		34.56CR	087211	34.56
3724	VISU-SEWER CLEAN & SEAL INC							
	I-18-03 (2)	VISU-SEWER CLEAN & SEAL INC	R	11/20/2018		132,247.88CR	087212	132,247.88
5892	VONBRIESEN & ROPER SC							
	I-11563	VONBRIESEN & ROPER SC	R	11/20/2018		198.00CR	087213	198.00
7849	WEBER BOWLING & AWARDS							
	I-101718SW6	WEBER BOWLING & AWARDS	R	11/20/2018		208.00CR	087214	208.00
0426	WERNER ELECTRIC SUPPLY							
	I-S5674552.001	WERNER ELECTRIC SUPPLY	R	11/20/2018		366.00CR	087215	366.00
0282	WESCO DISTRIBUTION INC							
	I-387900	WESCO DISTRIBUTION INC	R	11/20/2018		50.12CR	087216	
	I-392611	WESCO DISTRIBUTION INC	R	11/20/2018		73.13CR	087216	123.25
2645	WI DEPT OF JUSTICE							
	I-201811158824	WI DEPT OF JUSTICE	R	11/20/2018		28.00CR	087217	28.00
6469	WI DOCUMENT IMAGING							
	I-48180	WI DOCUMENT IMAGING	R	11/20/2018		890.94CR	087218	890.94
7350	WI MEDIA							
	I-2086198	WI MEDIA	R	11/20/2018		1,072.04CR	087219	1,072.04
4976	WI PUBLIC SERVICE							
	I-201811158825	WI PUBLIC SERVICE	R	11/20/2018		1,381.34CR	087220	1,381.34

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 14

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	146	0.00	1,353,413.76	1,353,413.76
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	147	0.00	1,353,413.76	1,353,413.76

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

11/15/2018 2:12 PM

A / P CHECK REGISTER

PAGE: 15

PACKET: 05981 NOV 2018 COUNCIL - 2 11-20-18

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	11/2018	407,797.21CR
201	11/2018	5,940.02CR
208	11/2018	305.12CR
209	11/2018	500.00CR
211	11/2018	411.17CR
260	11/2018	9,477.50CR
280	11/2018	1,324.00CR
293	11/2018	7,265.00CR
405	11/2018	847,816.04CR
425	11/2018	148.92CR
455	11/2018	2,660.00CR
460	11/2018	8,840.00CR
601	11/2018	50,205.53CR
650	11/2018	10,723.25CR
=====		
ALL		1,353,413.76CR

Attachment: 11-20-18 VOUCHERS (7629 : Voucher Approval.)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: Common Council

FROM: Andrew Pantzlaff

SUBJECT: Appointments and Reappointments to Boards and Commissions by Mayor Walsh.

ATTACHMENTS:

- Appointment Memo- Nov 2018 (DOCX)

Memo**City of De Pere**

To: City Council Members
 From: Michael J. Walsh, Mayor
 Subject: Appointments and Reappointments
 Date: Nov. 20, 2018

I am submitting the following name for appointment/reappointment at the Nov. 20, 2018 meeting of the Common Council. I am asking you to please contact me in advance of the meeting if you should have a problem with the individual being submitted for your approval.

Commission**Appointment/Reappointment**

Board of Appeals	Michelle Manke/Appointment
Bid Board	Paul Olejniczak/Appointment
Police & Fire Commission	Jayme Sellen/Appointment
Sustainability Committee	Scott Thoreson/City employee appointment
Sustainability Committee	Casey Nelson/Aldersperson appointment
Sustainability Committee	Renee Gasch/Appointment
Sustainability Committee	Rebecca McKean/Appointment
Sustainability Committee	Patricia Finder-Stone/Appointment
Sustainability Committee	Bill Niedzwiedz/Appointment
Sustainability Committee	Larry Garrison/Appointment
Redevelopment Authority	Julie Van Straten/Re-appointment

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Discussion and Possible Action Regarding Negotiating the Purchase of Public Property

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: November 20, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Future Agenda Items.
