



# Historic Preservation Commission

## Special Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Final Minutes

Tuesday, November 20, 2018

4:00 PM

De Pere City Hall Council Chambers

#### Call to Order

The meeting was called to order at 4:00 PM by Chairperson Mike Fleck

| Attendee Name        | Title            | Status  | Arrived |
|----------------------|------------------|---------|---------|
| Scott Crevier        | Aldersperson     | Excused |         |
| Mike Fleck           | Chairperson      | Present |         |
| Gene Hackbarth       | Commissioner     | Present |         |
| Brian Netzel         | Vice Chairperson | Excused |         |
| Sue Sands            | Commissioner     | Present |         |
| Adam Turriff         | Commissioner     | Excused |         |
| Joanne Vomastic-Muka | Commissioner     | Present |         |

Also present: City Planner Peter Schleinz and members of the public.

2. Approval of the minutes of the October 15, 2018 Historic Preservation Commission meeting.

|                  |                                                             |
|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Sue Sands, Commissioner                                     |
| <b>SECONDER:</b> | Gene Hackbarth, Commissioner                                |
| <b>AYES:</b>     | Mike Fleck, Gene Hackbarth, Sue Sands, Joanne Vomastic-Muka |
| <b>EXCUSED:</b>  | Scott Crevier, Brian Netzel, Adam Turriff                   |

3. Presentations from Mike Fleck and Gene Hackbarth about the Local History & Historic Preservation Conference that took place on October 26-27, 2018.

Mike Fleck & Gene Hackbarth reported on the conference they attended in October. Gene attended a session on the recent legislation affecting local historical preservation commissions, including Wisconsin Act 3:17. He stated that he will compose a written report which staff can distribute electronically to the HPC members. Mike reported that he attended several sessions, including one on oral history and one on story maps. Both commission members felt the conference was valuable and thanked the rest of the commission members for allowing them to attend.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>NO ACTION</b> |
|----------------|------------------|

4. Review and Approval of a Certificate of Appropriateness (COA) application to replace roof flashing around a fireplace chimney and to replace green roofing shingles near the flashing at Polo Resto.

Mike Fleck stated that a certificate of appropriateness was submitted for Polo Resto due to the chimney leaking and creating a mold problem in the basement. City Planner Peter Schleinz indicated that there are seven criteria listed in the staff report which should be evaluated to approve the certificate of appropriateness. Gene Hackbarth added that all materials will be like materials with no change in the design. Sue Sands commended Pat Drury for taking on the restoration project. Gene Hackbarth moved, seconded by Sue Sands, to approve the certificate of appropriateness. Upon vote, motion carried unanimously.

|                  |                                                             |
|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Gene Hackbarth, Commissioner                                |
| <b>SECONDER:</b> | Sue Sands, Commissioner                                     |
| <b>AYES:</b>     | Mike Fleck, Gene Hackbarth, Sue Sands, Joanne Vomastic-Muka |
| <b>EXCUSED:</b>  | Scott Crevier, Brian Netzel, Adam Turriff                   |

5. Future Agenda Items.

None.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>DISCUSSED</b> |
|----------------|------------------|

Adjournment

Sue Sands moved, seconded by Gene Hackbarth, to adjourn the meeting at 4:11 pm. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker