



Board of Health

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, November 21, 2016

5:15 PM

Riverview Conference Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Health** of the City of De Pere will be held on **November 21, 2016** at **5:15 PM** in the **Riverview Conference Room, 335 South Broadway Street, De Pere, WI 54115.**

I. Call to Order

1. Roll Call

II. Action Items

1. Approval of the September 19, 2016 Board of Health Minutes
2. Sanitarian Program Update
3. Outreach/Health Promotion Activities
4. YTD Communicable Disease Report
5. Public Comment on matters not on the agenda
6. Future Agenda Items
7. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: November 21, 2016

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: Approval of the September 19, 2016 Board of Health Minutes

ATTACHMENTS:

- 09-19-16 BOH Minutes (PDF)

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – SEPTEMBER 19, 2016**

2.1.a

The Board of Health of the City of De Pere, Wisconsin met in regular session in the Riverview Conference room at City Hall, on Monday, September 19th at 5:15 p.m.

1. Roll Call

Roll call was taken and the following members were present: Mike Donovan, Pat Finder-Stone, Ryan Jennings, Dennis Hibray, Dale Schmit, Interim Health Director, Larry Delo and Julie Switzer.

2. Approval of May 16, 2016 Meeting Minutes

Dennis Hibray made a motion, seconded by Pat Finder-Stone to approve the minutes of the May 16, 2016 Board of Health Meeting. Upon vote, motion passed unanimously.

3. De Pere Health Department Quality Improvement Plan Revision

Erin Bongers and Dale Schmit will go to a training that has been rescheduled for September 28th in Madison.

4. Draft 2017 Board of Health Budget

No changes for the Board of Health Budget. This budget covers only the Board of Health (Conferences, Stipend for the Doctor). Ryan Jennings made a motion, seconded by Dennis Hibray to accept and forward to the City Council for approval. Upon vote, motion passed unanimously.

5. Draft 2017 Health Department Budget

Anticipated salary and related expenses are in the budget for hiring a new director. Salaries were increased and the nurses were changed from salaried to hourly positions due to the Fair Labor Standards act. Dennis Hibray made a motion, seconded by Pat Finder-Stone to accept and forward to the City Council for approval. Upon vote, motion passed unanimously.

6. Department of Ag, Trade and Consumer Protection Agent Contract

Submitted Contract to the State on Friday, September 16th, waiting to receive the signed copies back. No changes in the contract. This is the 1st contract since the merger of DHS and DATCP. This will replace the old contract. There should be no changes, reimbursement will be the same. Mike Donovan made a motion to approve, seconded by Pat Finder-Stone to accept and place on file. Upon vote, motion passed unanimously.

7. Sanitarian Update

Dale is checking with DSPS for the changes in the Tattoo code. There are 2 tattoo establishments in De Pere, one on the east side and one on the west side. Weights and Measures dispenser tests were finished last week. Health Inspections are up to date. Dennis Hibray made a motion, seconded by Pat Finder-Stone to accept and place on file. Upon vote, motion was passed unanimously.

8. YTD Communicable Disease Report

Chlamydia is still highest on the list of reportable diseases. Department is working on an HPV vaccine education initiative for 19-26 year olds in De Pere. Dennis Hibray made a motion, seconded by Pat Finder-Stone to accept the report and place on file. Upon vote, motion passed unanimously.

9. Health Hazard/Nuisance Update

The Department has had 12 health hazards/Nuisance complaints since the last Board of Health meeting. The most prevalent complaints are garbage and debris that residents let accumulate in their yards. There has also been 1 bed bug complaint at a rental property and an animal waste complaint. Dennis Hibray made a motion, seconded by Pat Finder-Stone to accept and place on file.

Attachment: 09-19-16 BOH Minutes (5163 : Approval of the September 19, 2016 Board of Health Minutes)

10. Public Comment on Matters not on Agenda

NA

11. Outreach/Prevention Activities

- Bike Rodeo – collaboration between the Health and Police Depts. – educating students on bike safety and proper bike helmet fittings.
- Paramedicine Program – collaboration between Health and Fire Depts. – presentation “Remembering When” at the De Pere Housing Authority, Rotary, Men’s Club and Kiwanis Club.
- Performed “QPR Training” on suicide prevention on May 4th at Kress Library.
- Car seat safety event at Bergstrom in Green Bay.
- Kress Library – Story time and Picnic and Play every month educating public on a variety of health and safety topics.
- Tdap Clinics for 5th graders at East and West De Pere schools.
- HPV initiative – targeting education and vaccination of 19 – 26 year olds in De Pere – communicable disease awareness and prevention.
- Upward Bound presentation at St Norbert College – educating counselors on medication safety and communicable disease prevention.
- Sleep Baby Safe presentations to all shifts at the De Pere Fire Department.
- Participated in the “Car Seat Recycling” event through the Safe Kids Coalition.
- Outreach with the Oral Health Partnership to offer dental services for those eligible in the De Pere schools.
- Participated in bike helmet fittings at Lambeau Field Bike Rodeo.
- National Night Out event with the De Pere Police Dept. collecting healthy food donations for local food pantries.
- Provided “back to school” vaccination clinics at the 1st Congregational Church.
- Continue new mom/ baby home visits.
- Attended the “Governor’s Conference” on Highway Safety and Car Seat Installation event.
- Help coordinate and participate in the “Be the Light Walk” – suicide prevention and awareness walk.
- Assisting the De Pere Unified School District offering nursing services while they are without a school nurse.
- Gave presentation on public health to Medical Students at St Norbert College.
- Continued collaboration with UWGB and Bellin College of Nursing providing education and clinical experience for nursing students at the De Pere Health Department. Total of 4 students since May.
- Planning for mass flu clinics and Tdap clinics at the De Pere Schools, city employees and the general public for September and October.
- The Health Department will be promoting health and safety education during the Fire Department’s open house on Saturday September 17th.

12. Future Agenda Items

NA

13. Adjournment

Upon motion by Dennis Hibray, seconded by Pat Finder-Stone, the Board of Health unanimously adjourned at 5:50pm.

Respectfully Submitted,
Julie Switzer
Health Department Office Assistant

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: November 21, 2016

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: Sanitarian Program Update

City of De Pere, Wisconsin**Request For Board of Health Action**

MEETING DATE: November 21, 2016
DEPARTMENT: Health Department
FROM: Julie Switzer
SUBJECT: Outreach/Health Promotion Activities

ATTACHMENTS:

- De Pere health Department Outreach (PDF)

De Pere health Department Outreach/Prevention Activities

Erin Bongers RN and Sarah Lornson RN

September 19th to November 21st

- Car seat installations
- Kress Library - Story time and Picnic and Play every month educating public (Safe Sleep/Flu vaccine and awareness/Fire Safety/Lead Safety)
- HPV initiative – targeting education and vaccination of 19-26 year olds in De Pere – communicable disease awareness and prevention
- Safe Sleep Promotion (worked with news stations and De Pere Cinema to air Safe Sleep PSA)
- Collaboration with East and West De Pere schools and Oral Health Partnership to implement Oral Health Services within the schools
- Continue new mom/baby home visits
- Continued collaboration with UWGB and Bellin College of Nursing providing education and clinical experience for nursing students at the De Pere Health Department. Total of 2 students since September.
- Provided Glucagon/Epipen/Diastat Training to the teachers at East De Pere
- Weekly blood pressure clinics for seniors
- Paramedicine program – Continue to collaborate with De Pere Fire Department to provide safety home visits to seniors
- Attended Legislative Breakfast discussing trends in tobacco, alcohol misuse, and mental health priorities
- Assisted the West De Pere elementary schools with vision screening
- Attended First Breath/My Baby and Me Regional Practice Session
- Provided Tdap clinic to Fox view Intermediate School (82 students received Tdap shots)
- Provided Flu clinic to Fox view Intermediate School (76 students received flu shots)
- Performed “QPR” family training on suicide prevention on October 27th
- Promoted ASQ assessment at the Sweet Street Event at Shopko Hall on October 28th
- Attended Rabies Control Conference
- Was a guest at the St. Norbert College Table at the Voices of Men Event (Helping end sexual assault and domestic violence)
- Attended TB Summit
- Provided 4 mass flu clinics and 2 employee mass flu clinics
- Attended East De Pere Health Fair and provide flu vaccine to children
- Attended the Maternal Child State Conference
- Collaborated with De Pere Police Department to deliver food boxes to 22 families in East and West De Pere
- Attended the state STD conference

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: November 21, 2016
DEPARTMENT: Health Department
FROM: Julie Switzer
SUBJECT: YTD Communicable Disease Report

ATTACHMENTS:

- CD Report (XLSX)

De Pere Communicable Disease Report YTD

Episode YTD Resolution Status	Confirmed	Probable	Suspect	Not a Case	Total
Disease					
Arboreal Illness, West Nile Virus	0	0	0	1	1
Arboreal Illness, Zika Virus	0	0	0	6	6
Campylobacteriosis	5	0	0	1	6
Chlamydia Trachomatis Infection	73	0	1	1	75
Cryptosporidiosis	1	0	0	0	1
E-Coli, Enteropathogenic (Epec)	5	0	0	0	5
E-Coli, Shiga Toxin-Producing(STEC)	5	0	0	0	5
Ehrlichiosis/Anaplasmosis, A. phagocytophilum	0	0	1	1	2
Giardiasis	2	0	0	0	2
Gonorrhea	4	0	0	0	4
Hepatitis C, Chronic	7	2	2	0	11
Influenza-Associated Hospitalization	1	0	0	0	1
Lyme Disease(B. Burgdorfer)	3	1	0	1	5
Lyme Laboratory Report	0	0	2	0	2
Measles(Rubeola)	0	0	0	1	1
Mycobacterial Disease (Non-Tuberculous)	2	0	0	0	2
Not Reportable	1	0	1	1	3
Pertussis(Whooping Cough)	1	1	0	5	7
Salmonellosis	3	0	1	0	4
Shigellosis	1	0	0	0	1
Streptococcal Disease, Invasive, Group A	3	0	0	0	3
Streptococcal Disease, Invasive, Group B	9	0	0	2	11
Streptococcal Infection, Other Invasive	1	0	0	0	1
Syphilis Reactor	0	0	0	9	9
Streptococcal Disease, Invasive, Group A	0	0	0	0	0
Tuberculosis, Latent Infection (LTBI)	3	0	1	0	4
Varicella	1	1	0	2	4
Total	131	5	9	31	176

Attachment: CD Report (5240 : YTD Communicable Disease Report)

City of De Pere, Wisconsin**Request For Board of Health Action**

MEETING DATE: November 21, 2016

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: Public Comment on matters not on the agenda

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: November 21, 2016

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: Future Agenda Items

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: November 21, 2016

DEPARTMENT: Health Department

FROM: Julie Switzer

SUBJECT: Adjournment
