Historic Preservation Commission

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Monday, November 21, 2016 6:00 PM De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Excused	
Kate Sabel	Commissioner	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Excused	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the October 17, 2016 Historic Preservation Commission meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Sabel, Sands
EXCUSED:	Brian Netzel, Adam Turriff

3. Recommendation regarding a Proposed "Request For Proposal" for an Update to the 2001 Intensive Survey of Historical and Architectural Sites in the City of De Pere.

City Planner Peter Schleinz reviewed the Request for Proposal (RFP). He outlined the timeline for the project which began on November 22, 2016 when the request for proposals was issued. The deadline to submit proposals is December 20, 2016. Peter asked the HPC members if they would like to volunteer to review the applications for consultants, recommending 1-2 members. Mike Fleck and Gene Hackbarth both volunteered. Scott Crevier asked if the entire $19,000 grant would be spent on paying the consultant. Peter replied that he is anticipating to incur a few thousand dollars of expenses, and expects that the quote from the consultant will be around $15,000. He noted that the $19,000 must be applied toward the costs associated with the intensive survey project only. He reported that he will request payment from the Wisconsin Historical Society to administer the payment upon completion of the project.

RESULT:	**NO ACTION**

4. Discussion with Mr. Hackbarth regarding the 2016 Wisconsin Historical Society and Local History Conference that took place in Wisconsin Dells in October.

Gene Hackbarth thanked the members for allowing him to attend the conference. He found it extremely valuable to be able to provide information to the HPC members, as well as to the De Pere Historical Society. Gene reported on the conference, outlining the various workshops he attended:

"Using Historic Places to Engage Local Schools" - presenters Kurt Griesemer and Kris McDaniel. This presentation focused on how Historic Preservation Commissions can effectively work with local schools and historical societies to help answer the question: What makes this community what it is?

"Disaster Planning for Historic Buildings" - presenter Mark Buechel. This presentation focused on establishing a working relationship with emergency responders and knowing how their systems and practices operate so buildings, their contents, and family/staff are safe.

"New Ideas for Presenting Community History" - presenters Ariel Beaujot, Arie Recker, Calli Neimi, and John Mann. This presentation featured two highly successful programs developed by public history students in LaCrosse (HERE), and Eau Claire (Thru Daniel's Eyes).

"Creating Effective Interpretive Signage" - presenter Ron Zimmerman. This presentation focused on how well designed signs are an effective method for telling stories and shaping experiences.

A hard copy of Gene's report was made available to all HPC members for their reference.

RESULT: NO ACTION

5. Update and discussion by Historic Preservation Commission regarding the status of the Common Council review of revisions to the Historic Preservation Ordinance.

City Planner Peter Schleinz reported on the status of the HPC ordinance changes and where things stand at this time. At the November 1st Common Council meeting, it was identified that certain public citizens may not have been properly notified so the topic was delayed until the December 6th meeting where the topic will be considered. Gene Hackbarth noted that if the ordinance changes are not approved, the City of De Pere would not be eligible for any future grants. Scott Crevier wanted to clarify that the required changes were the result of language established by '2015 Wisconsin Act 176', not 172, which is what was stated in the agenda packet. The HPC members requested that Peter extend an invitation to Joe De Rose from the Wisconsin Historical Society to attend the December 6th Common Council meeting.

RESULT: NO ACTION

6. Discussion and status regarding the status of the Joliet historic marker placement on City property.

City Planner Peter Schleinz reported on the status of the replacement of the Joliet marker. This item still has to go through the Parks Department for approval. Peter mentioned that certain items have not been researched yet regarding the placement of the marker, such as whether there are utilities in the area or if the pole that the marker is attached to needs to be replaced. Gene Hackbarth stated that Don Melichar, the park superintendent/forester, is currently in possession of the sign. Scott Crevier suggested that the park board can determine if the current pole is sufficient or will need to be replaced. The next step will be for the HPC to finalize a proposal and obtain approvals during the winter so the sign can be installed in the spring.

RESULT:	**NO ACTION**

7. Future Agenda Items.

City Planner Peter Schleinz suggested that the HPC bring up projects that they would possibly like to work on in smaller sub-groups, such as the Joliet marker replacement, and he can create a timeline for them to work on these projects in 2017.
Mike Fleck asked about the status of the North Broadway Plaque Program. Peter stated there are now about 15 people who have requested a plaque and he is still working on getting quotes at this time. Other items that were brought up as projects of interest:

- Discussion/educational project sponsored by the HPC during the month of May, which is National Historic Preservation Month. (Brought up by Gene Hackbarth)
- Potential relocation of the historic marker at the bridge approach. (Brought up by Scott Crevier.)
- Working with the Abbey about historic signage at the Hockers building (Old Minihan Stadium). Sue Sands and Brian Netzel had started this project but need to follow up on it. (Brought up by Sue Sands.)

RESULT:	**NO ACTION**

Adjournment

Sue Sands motioned, seconded by Scott Crevier, to adjourn the meeting at 6:43 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker