



Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Regular Meeting

Final Minutes

Thursday, November 21, 2019

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Lydia McMorro	Teen Advisor	Present	
William Soquet	Teen Advisor	Present	

Others present: Paula Rahn, Recreation Superintendent and John McDonald, Recreation Supervisor.

II. Action Items

1. Approve Board of Park Commissioners Minutes from the October 17, 2019 Meeting.

Aldersperson Raasch moved to approve the minutes from the October 17, 2019 Board of Park Commissioner meeting, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

2. Consideration and Possible Action to Approve Schematic and Technical Design of the VFW Aquatic Facility.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that Graef is going to give a detailed presentation on what the aquatic facility will actually look like. It is important to decide on a few key elements so Graef can start generating the bid packet, which is scheduled to go out for bid in March.

Pat Skalecki and Jay Jensen from Graef explained it is important to get concurrence of where the design is today. With the schematic design, the aquatic facility design is about 30% complete. Pat explained that there have been many meetings with city staff regarding the facility and aquatic equipment, which provided information to get to where the design is now. The presentation provided 3d pictures of the facility, along with a facility walk through, allowing the park board to visualize the floor plan organization, room size, and building appearance.

Pat Skalecki, Graef reviewed images of the building and the outside aquatic features in detail.

A detailed discussion followed on the climbing wall, water walk, play structure in the tot pool area, and the fencing around the perimeter of the pool.

Alderson Chandik Kunder commented that she is in favor of the lily pad floatables for the water walk activity.

Alderson Raasch questioned the cost of the alternative floatables for the water walk. John McDonald, Recreation Supervisor explained that with his experience in aquatic centers, all age groups like a challenge. He also commented that the floatables that are chosen could play a part of the theme or colors of the facility.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the three options presented are within budget, but there is a chance that the floatables chosen will impact the theme and color of the facility. He suggested that the park board move forward with the lily pad floatables, but research what alternatives there are and what the cost of the alternatives would be. This would allow Graef to move forward with the design, and if different floatables were selected, this could be changed at a later date.

Alderson Jennings commented that there appears to be only one way in and out of the facility. In the event of an emergency, he feels there needs to be some emergency exits available in the fencing around the perimeter of the pool.

Jay Jensen from Graef provided a detailed walk through of the mechanical building and bath house and a detailed discussion followed.

Alderson Jennings commented that the play structure in the tot area seems to be small.

Alderson Raasch also expressed his concern with the Play Nuk structure in the tot area. He was hoping for a number of different activities and would like to see more hands on activities for the younger children.

Pat Skalecki from Graef explained that the Play Nuk structure that was recommended is a single unit within the budget and appropriate size for the tot pool. The budget amount for the structure was \$40,000 the unit recommended is in the \$50,000 - \$55,000 range.

Talking with Adam from Watertech, the next step up was an additional \$20,000.

Alderson Raasch commented that he would rather spend the additional funds and do it right the first time, so the facility will be appealing to everyone.

Marty Kosobucki, Director of Parks, Recreation and Forestry questioned if the park board would like a similar structure as what is being recommended, or would they rather have individual play areas within the pool. With a single structure you have the option of a slide and would be able to leave ½ of the zero depth pool with little to no activity.

Alderson Raasch moved to approve the schematic and technical design of the VFW Aquatic Center, with the addition of emergency exits around the perimeter fencing of the pool facility and a different play structure for the tot pool area, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Kunder, Raasch, Brown, Schinken, Soquet, Volpano

3. Consideration and Possible Action to Change Current Ordinance Related to Dogs in the Parks.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that former Alderson and Brown County Supervisor Knizel requested City Council to consider changing the policy in regards to dogs in parks to be similar to other municipalities and Brown County. City Council deferred the recommendation to the Park Board. Marty stated he spoke with neighboring municipalities, the assistant city attorney, police department, the different user groups, and put a survey online to help provide guidance to the Park Board.

Aldersperson Chandik Kundinger thanked Marty for putting the survey online. She stated the comments were really eye opening. At first it appeared there was an overwhelming support of the change, however after reading the comments, there is an overwhelming support of enforcement of the current policy and enforcement appears to be an issue. Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there are signs up in most parks. There can be more of a social media presence, which will have no cost, but will be temporary. Waste stations could be installed in the parks at a cost of approximately \$300 per unit, plus additional costs incurred by the parks for wages and supplies. Enforcement is almost impossible because most violations occur after 5:00 pm. In order to enforce the ordinance, there would need to be police presence in the parks, which the police department does not have the staff. The only way the park department could have true enforcement would be to hire someone to be a park patrol to monitor the parks in the evening hours.

Sue Schinkten questioned if there is a problem with dogs in Voyageur Park.

Bill Volpano stated that it appears there isn't an ordinance problem, but there is a policing problem.

Aldersperson Jennings commented on the survey results which show residents are overwhelmingly against dogs being allowed in parks. There are over 150 miles of sidewalk in De Pere where people can walk their dog. Aldersperson Jennings feels the ordinance should not be expanded, when we cannot enforce what we have now.

However, he also mentioned that Green Bay has a small micro dog park, Whitney Park and would like to know if De Pere would have any land available to discuss the possibility of having micro dog parks within the city.

Aldersperson Raasch commented that being a dog owner, he felt this would be a good idea, however everyone is not a responsible dog owner. He feels the ordinance we have now should continue and there are more important things for the police to deal with than to monitor dogs in parks.

Sue Schinkten commented that she likes the idea of micro dog parks within the city.

Randy Soquet recommends gathering data regarding dogs in parks and look into the possibility of expanding the ordinance in a responsible way in the future.

Sue Schinkten moved to continue the current ordinance related to dogs in the parks as is, seconded by Bill Volpano. Upon vote, the motion passed unanimously

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

4. Consideration and Possible Action to Approve Facility Cooperation Agreement with Syble Hopp.*

Aldersperson Raasch moved to approve the revised Facility Cooperation Agreement with Syble Hopp, seconded by Aldersperson Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Ryan Jennings, Aldersperson
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

5. Consideration and Approval to Accept Donation of Toothbrushes/Water Bottles/Frisbees from Kids Dental Experts for Summer Carnival

Randy Soquet moved to approve a donation from Kids Dental Experts for the Summer Carnival, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

6. Consideration and Approval to Accept Donation of 100 Coupons for a Free Blizzard with Purchase from Dairy Queen for Senior Picnic

Alderperson Raasch moved to approve a donation from Dairy Queen for the Senior Picnic, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

7. Consideration and Approval to Accept \$250 from The Buggy to the Recreation Scholarship Fund

Bill Volpano moved to approve a \$250 donation from The Buggy to the Recreation Scholarship Fund, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

8. Consideration and Approval to Accept \$300 Donation from the VFW Post 2113 for the De Pere Community Center Flooring Project

Sue Schinkten moved to approve a \$300 donation from the VFW Post 2113 for the De Pere Community Center flooring project, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

9. Consideration and Approval to Accept \$2,600 Donation from Broadway Enterprises Incorporated for Upper Level Flooring Project & Tables*

Randy Soquet moved to approve the \$2,600 donation from Broadway Enterprises for the Community Center upper level flooring projects and tables, seconded by Alderperson Raasch.

Discussion followed.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that at the budget meeting, the \$13,000 budgeted for the UTV was eliminated because Public Works was able to purchase a second UTV in their project budget this year, which parks will be able

to use. At the budget meeting, Alderperson Raasch requested that Common Council to allocate the \$13,000 from the UTV to the Community Center flooring project. Alderperson Jennings praised Paula Rahn, Recreation Superintendent for the great job of fundraising for the flooring project. Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

III. Discussion Items

1. Update and Discussion on 2020 Proposed Beer Garden Plan.

Marty Kosobucki, Director of Parks, Recreation and Forestry discussed the plans for the 2020 beer gardens and asked the park board for suggestions. He stated that a sponsorship letter will be sent out in December.

Randy Soquet suggested adding a car show that might draw a different crowd to one of the events.

Sue Schinkten question why Tuesday was chosen.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the last Tuesday of the month was selected because there are no City meetings that conflict with that date.

Alderperson Raasch commented that he liked switching the early and late events of the summer to Saturday, but is not sure about the traveling beer garden.

Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the event planned to be held on Saturday in May might not be held, so there is a possibility of only holding 4 large events next year.

Alderperson Chandik Kundinger liked staying with the four events and expanding the themes. If a sponsor could be found to cover the traveling beer garden then do it.

Marty Kosobucki, Director of Parks, Recreation and Forestry confirmed that the park board is interested in continuing with the main beer garden and not focus on the traveling beer garden unless a sponsor is requesting to cover it.

Randy Soquet suggested continuing the research for the traveling beer garden before totally abandoning the idea.

RESULT:	DISCUSSED
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IV. Staff Updates

1. Update on the status and first summer of the Community Garden

Marty Kosobucki, Director of Parks, Recreation and Forestry noted that a report was provided from Margaret at Brown County. The garden went well, but not as good as we had hoped. Instead of starting another garden on the east side, Margaret wants to improve the existing garden before starting a second one.

RESULT:	DISCUSSED
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V. Future Agenda Items

None

VI. Public Comment Period

None

VII. Adjournment

Sue Schinkten moved to adjourn the meeting at 8:40 p.m., seconded by Randy Soquet. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela