



Common Council

Regular Meeting

Approved Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Tuesday, May 20, 2025

7:30 PM

Council Chambers/Virtual

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd.

1. Roll Call

Present: Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderling, Shana Ledvina, Devin Perock, John Quigley, James Boyd

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the May 6, 2025 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderling, Shana Ledvina, Devin Perock, John Quigley, James Boyd

4. Public Hearing to act on May 2025 Amendments to Municipal Code Chapter 14 (Zoning Ordinance) and the Official Zoning Map.

A. Notice of Public Hearing.

The public hearing notice was published in the Press Times on May 2 and May 9, 2025.

B. Recommendation from Plan Commission.

C. Ordinance #25-06 Amending Chapter 14 Zoning Ordinance of the De Pere Municipal Code including Amendments to the Official Zoning District Map.

Mayor Boyd declared the hearing open; no one wished to speak so he then declared the public hearing closed. Development Services Director Dan Lindstrom clarified that the prohibition of exclusive smoke and vape shops does not apply to existing businesses.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderling, Shana Ledvina, Devin Perock, John Quigley, James Boyd

5. Public Hearing to Act on a Request to Terminate 13 Conditional Use Resolutions on Property Owned by St. Norbert College.

- A. Notice of Public Hearing.
The notice of public hearing was published in the Press Times on May 2 and May 9, 2025.
- B. Recommendation from Plan Commission.
Development Services Director Dan Lindstrom explained that the state has put more stringent parameters on conditional use permits, so staff has been trying to clean up unused conditional uses.
- C. Resolution #25-55 Approving Termination of 13 Expired, Unused or Unneeded Conditional Uses for St. Norbert College Campus (2010-2020).

Mayor Boyd declared the public hearing open. No one wished to speak, so he then declared the hearing closed.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundering, Shana Ledvina, Devin Perock, John Quigley, James Boyd

6. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

7. Recommendation from Board of Public Works to Authorize Rental Service Agreement with Bay Towel, Inc. for Rugs and Towels for City Hall and Police Department and with Unifirst Corporation (d/b/a Cintas) for Rugs and Towels at the Municipal Service Center.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundering, Shana Ledvina, Devin Perock, John Quigley, James Boyd

8. Recommendation from the Board of Public Works on Award of Contract 25-07 Curb Repair and Street Resurfacing to Northeast Asphalt, Inc. in the amount of \$747,520.60.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundering, Shana Ledvina, Devin Perock, John Quigley, James Boyd

9. Recommendation from the Board of Public Works on Award of Contract 25-08 Internal Sewer Spot Repairs to Aqualis in the amount of \$74,850.05.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen

SECONDER:	John Quigley
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

10. Recommendation from the License Committee on Applications for Special Permits Allowing Consumption of Alcohol Beverages on Public Ways, Submitted by Definitely De Pere For the Following Events:

- A. Downtown De Pere Farmers Market on Thursday Evenings Beginning June 5 through September 25, from 3:00 pm - 8:00 pm (3:00 pm - 7:00 pm in September).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

- B. Downtown De Pere Art Nite on Friday, June 13, July 11, and August 8 from 4:00 pm - 8:00 pm.

Staff reported that this event has been cancelled.

- C. Tour De Pere on Sunday, June 22 and Monday, June 23 from 11:00 am - 9:00 pm.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

11. Recommendation from the License Committee on Renewal Applications for the Licensing Period of July 1, 2025 through June 30, 2026.

- A. Class "A" Fermented Malt Beverage License.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

- B. Class "A" Fermented Malt Beverage/"Class A" Intoxicating Liquor Licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

- C. Class "B" Fermented Malt Beverage/"Class B" Intoxicating Liquor Licenses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock

SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, James Boyd
ABSTAIN:	John Quigley

12. Recommendation from Finance and Personnel Committee on Award of Contract 25-16 Interstate Highway 41 City Sign Replacement to Elevate 97 in the amount of \$101,555.60.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Kunding
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

13. Recommendation from the Finance/Personnel Committee to Purchase a Bandit Chipper for the Parks Department, with Funding to be Included in the 2025 Borrowing Schedule in the Amount of \$98,201.20.

Parks Director Marty Kosobucki answered questions about staff's attempts to work with the manufacturer to repair the defective chipper, trade-in options, and lack of efficiency in borrowing the Street Department chipper.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Amy Kunding
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

14. INFORMATIONAL/DISCUSSION ONLY: Discuss South Bridge Connector Project.

Public Works Director Scott Thoresen provided updates on the project. He shared the link to Brown County's website, which has a great deal of information and also a public comment forum: <https://www.browncountywi.gov/departments/highway/general-information/south-bridge/connector/> Mayor Boyd discussed funding status for the City's portion of the project. Staff answered questions about the potential delay of section GV-18, and limited access intersections for several streets. Staff also reported that the cost benefit analysis didn't work out for the requested sound barrier for Cornellius Martin Court.

15. Resolution #25-56 Supporting Brown County's Purchase of DS-300 Voting Tabulators.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Ledvina
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

16. Resolution #25-57 Approving Budget Amendment to accept Donation from Downtown De Pere, Inc.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Pamela Gantz
SECONDER:	Dan Carpenter

AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd
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17. Resolution #25-58 Authorizing Agreement for Consulting Services with Utility Service Co. Inc. (2025 Reservoir Inspections).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	John Quigley
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

18. Resolution #25-59 Authorizing Contractor Agreement with Slack Painting LLC (Ninth Street Tower Cleaning and Coating Repair).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

19. Resolution #25-60 Authorizing Third Amendment to Consultant Agreement with Short-Elliott-Hendrickson (MSC Expansion).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	James Boyd
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

20. Resolution #25-61 Approving Sanitary Sewer Easement (823 N. Broadway Street; Parcel ED-128).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

21. Resolution #25-62 Approving Uniform Affiliation Agreement with UW-Green Bay.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Ledvina
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

22. Resolution #25-63 Approving EpicCare Link Access Agreements with Bellin Hospital, Gundersen Lutheran Health System and Bellin Health System (Emplify).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Pamela Gantz

AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd
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23. Consideration and Possible Action on the Negotiation of EMS Contracts with the Town of Ledgeview and the Town of Lawrence.

Mayor Boyd moved, seconded by Alderperson Ledvina to close the meeting at 8:32 PM.

Upon roll call vote, motion carried unanimously.

Mayor Boyd moved, seconded by Alderperson Quigley to return to open session at 8:58 PM.

Upon roll call vote, motion carried unanimously.

Alderperson Ledvina moved, seconded by Alderperson Kunding to direct staff to proceed as directed in closed session. Upon vote, motion carried unanimously.

II. Future Agenda Items

None.

III. Adjournment

Mayor Boyd moved, seconded by Alderperson Gantz to adjourn the meeting at 9:00 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk