



Board of Public Works

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Monday, April 7, 2025

7:30 PM

Council Chambers/Virtual

I. Call to Order

1. Roll Call

Present: James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

Absent:

Excused:

Others present:

Scott Thoresen, Public Works Director

Chase Kuffel, Assistant City Engineer

Betty Marovich, Recording Secretary/Administrative Assistant

Eric Zygarlicke, Water Department Supervisor (Remote)

Midge Ebben, 201 Pleasant Pl

Larry Roffers, 222 Pleasant Pl

Nancy Suennen, 2129 Trailside Ln

Craig Rosner, 217 Pleasant Pl

Pat Schrader, 702 N Washington St

Aaron Bly, 703 N Washington Street

Other members of the public

II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

None

III. Items

1. Approval of the March 10, 2025 Board of Public Works Meeting Minutes

Mayor Boyd moved to approve the March 10, 2025 Board of Public Works Meeting Minutes, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

2. Consideration and Possible Action on Preliminary Resolution for Special Assessments for Storm Sewer Main and/or Laterals

Chase Kuffel, Assistant City Engineer, explained the preliminary resolution and special assessments for storm sewer main and/or laterals associated with resurfacing and reconstruction projects in 2025. Mr. Kuffel explained the locations and limits of the projects that included special assessments, along with the

ordinances governing the installation and charges. Mr. Kuffel outlined the special assessment amount as previously approved by the Board of Public Works. Mr. Kuffel outlined the notices sent to properties regarding the special assessments and projects. Mr. Kuffel also explained the payback options once the special assessments for storm sewer main and/or laterals were invoiced. Mr. Kuffel recommended the Board approve the preliminary resolution and set a 5 year payback option and schedule the public hearing for May 12, 2025.

Mayor Boyd moved to open the meeting for public comment at 7:36 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

Larry Roffers, 222 Pleasant Place, asked for further information about the work being completed and if the parking lot on the north side of Pleasant Place would be altered. Mr. Kuffel shared additional details about the project and stated that this construction project would not extend onto private property except as necessary to complete utility connections. Mr. Roffers clarified that the storm lateral would be stubbed and the cost to connect to the house would be in addition to the special assessment charged by the City. Mr. Kuffel stated that was correct, if the homeowner chose to connect to the storm lateral, which was not being mandated at any property at this time. Mr. Roffers asked how much the connection to the lateral would cost. Mr. Kuffel stated that he has heard from other homeowners that it has been costing about \$50-\$75 per linear foot, but dependent on the contractor and availability.

Nancy Suennen, 2129 Trailside Ln, commented on the quality of water and was informed that was an unrelated issue and she should contact staff outside of the meeting.

Craig Rosner, 217 Pleasant Place, expressed his frustration over the special assessments which had not been included with the project when originally proposed in 2024 for Pleasant Place. Mr. Rosner added that the area does not have any drainage issues and further explained the drainage for each property. Mr. Rosner asked the Board to consider removing storm laterals and subsequent special assessments for Pleasant Place. Mr. Kuffel explained what changed from 2024 to 2025 to trigger the installation of storm laterals and subsequent special assessments. Mr. Kuffel shared what he knew of the drainage at each property on Pleasant Place. Mayor Boyd reiterated when payment would become due for the storm lateral special assessment and asked staff to explain the benefits of the lateral. Mr. Kuffel outlined benefits of having the storm lateral available for properties. Scott Thoresen, Public Works Director, explained the importance of storm laterals in cases where properties are required to connect in order to eliminate clear water discharges in the sanitary sewer. Mr. Rosner shared concerns over differing information shared at the public information meeting compared to this current meeting including the reason the laterals were added and the payment options. Mr. Kuffel stated he was not at the public information meeting and could not speak to the information provided. Mr. Thoresen stated that he was in attendance at the public information meeting and stated the payment information was shared by staff at that time. Mr. Thoresen added that during the public information meeting, homeowners were asked to speak with staff if they believed they were connected to the City storm sewer system, after which staff would review and special assessments would not be charged if the property was connected. Mr. Thoresen added that a private system across other properties or in backyards would not be considered a connection to the City storm sewer system. Mr. Thoresen added that properties adjacent to the river may be a separate consideration that could be reviewed by staff.

Pat Schrader, 702 N Washington Street, commented about street reconstructions being covered by the general fund per referendum. Mr. Thoresen explained what improvements were covered under the referendum and why storm main and laterals are assessed to the property owner. Mr. Schrader shared concerns over the necessity of the full reconstruction on N. Washington Street and commented on the work completed at Braisher Park in 2024. Mr. Kuffel stated N. Washington Street will not be a full

reconstruction and explained the work being completed. Mr. Kuffel stated that storm laterals are being installed in response to drainage complaints received by property owners in that area. Mr. Kuffel added that as an older portion of the City, there is more concerns from staff about clear water discharge in the sanitary system and increased need for sump pumps, which could lead to further drainage concerns. Mr. Schrader questioned whether he needed to sign the temporary construction easement received in the mail from staff. Mr. Kuffel explained that the temporary construction easements were sent to all properties within the project limits for ability to place machinery and do minimal digging on the property owners' side of the right-of-way to complete connections for sanitary and water and installation of the storm lateral. Mr. Schrader questioned the \$125 plumbing fee for lateral connection. Mr. Kuffel stated that if the property owner chooses to connect to the storm lateral, the building inspection department has a \$125 plumbing permit fee. Mr. Schrader asked if staff would tell him if he needed to connect to the storm lateral. Mr. Thoresen explained that residents can choose where the lateral is installed based on their needs. Mr. Thoresen further explained situations which could trigger the Public Works Director to mandate a property to connect to the storm lateral. Mr. Schrader explained that his sump pump is connected through an easement to Ridgeway and asked how that impacts him in regards to the construction project. Mr. Kuffel explained that he can continue to use that easement as long as it is functioning for him and the storm lateral will remain available at the street in case the easement drain system should fail or other issues arising with this private system. Mr. Schrader asked if the system was reconnected as part of the construction work on Ridgeway in 2024. Mr. Kuffel explained that storm sewer was not relayed as part of that work and that in general all connections are reestablished as part of that work when it occurs. Mr. Kuffel offered to verify and be in touch if needed.

Mr. Roffers commented on the snow removal operations at the parking lot abutting his property and the runoff he experiences as it melts. Mr. Kuffel explained that their parking lot is part of a private storm system and suggested discussing the concern with building inspection for possible options moving forward with this concern.

Aaron Bly, 703 N Washington Street, clarified the work being completed and asked the timeframe for the work. Mr. Kuffel explained the patching and resurfacing work to be completed and stated the contractor schedule has N Washington Street completed by mid-summer. Mr. Bly asked if access will be restricted to residence and for how long. Mr. Kuffel explained the circumstances which would limit access to a property and how long each scenario would take. Mr. Kuffel stated that residents are also notified prior to work starting of access restrictions. Mr. Bly asked about water outages associated with the project. Mr. Kuffel stated that residents will be notified 24 hours in advance with a door hanger if there is no answer after knocking on the door. Mr. Kuffel stated it is typically only one day from about 8AM to 5 PM. Mr. Bly shared his drainage issues and concerns over continued issues from water draining from neighboring properties, even if they connect to the storm system. Mr. Kuffel stated that a yard drain could be installed in the backyard to collect stormwater. Mr. Bly asked if that would be at his expense. Mr. Kuffel stated as an improvement to his property, it would be at his expense. Mr. Kuffel added that it could be further discussed with building inspection staff for alternatives to deal with this drainage issue from neighboring properties. Mr. Thoresen explained that neighboring properties could be mandated to connect to the storm laterals if their sump pumps are discharging and attributing to the drainage issues on Mr. Bly's property. Mr. Thoresen added that Mr. Bly should connect with staff to get the lateral installed at the most ideal location for addressing drainage issues.

Mayor Boyd moved to return to regular session at 8:06 PM, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

Alderperson Carpenter asked staff to bring up a map of Pleasant Place and talked through concerns brought up by residents in this area. Mr. Kuffel assisted by pointing out areas of the map as they were

brought up by Alderperson Carpenter including the inlet at the end of Pleasant Place and drainage of the Saint Norbert parking lot. Alderperson Carpenter commented on the work the City has been doing to prevent direct storm flow to the Fox River. Mr. Kuffel stated a catch basin will be installed at the end of Pleasant Place which has an area at the bottom for sediment to collect and be cleaned out periodically. Alderperson Carpenter spoke on the importance of having the laterals installed during construction, if not for the current resident, but for one in the future who will want to connect their drains. Alderperson Hansen asked why a portion of Oakdale already has storm sewer. Mr. Kuffel explained that it was likely not deemed a necessity at the time as storm water would drain to either Randall to be collected or north to the Abbey to be collected. Mr. Kuffel stated that staff hopes to build a stormwater pond near the north end of Oakdale in the future for treatment. Mr. Kuffel added that the plan would be to install a smaller diameter sewer in this area to collect sump pump discharge and not meant for large volume surface street drainage.

Mayor Boyd moved to approve the preliminary resolution, seconded by Alderperson Ledvina.

Betty Marovich, Recording Secretary, asked Mayor Boyd if he would amend his motion to be approval of the preliminary resolution, set a 5 year payback option and schedule the public hearing for May 12, 2025.

Mayor Boyd and Alderperson Ledvina agreed with the amendment. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

3. Consideration and Possible Action of the Golf Cart Ordinance 150-26*

Eric Zygarlicke, Water Department Supervisor, outlined the request and subsequent ordinance change to allow water department staff to operate a golf cart for City operations including leak detection surveys by the Water Department. Mr. Zygarlicke explained that staff spoke with other municipalities and companies that do leak detection surveys and received positive feedback on the use of a golf cart for these operations. Staff is recommending approval of the Golf Cart Ordinance 150-26 along with a minor change to 150-06.

Mayor Boyd asked if other communities use a golf cart for leak detection. Mr. Zygarlicke stated that Howard does and offered to lend their golf cart to De Pere for 2025 leak detection surveys. Mr. Zygarlicke emphasized the perks of using the golf cart including the lightness of the vehicle so as to minimize damage to yards and the importance of noise reduction during leak detection survey as golf carts shut off at each stop. Mayor Boyd stated that City owned golf carts will have the City logo on them and added the ordinance will clearly state that golf carts would be allowed only by City staff.

Alderperson Hansen moved to approve the Golf Cart Ordinance 150-26, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

4. Consideration and Possible Action of the Ninth Street Tower Cleaning and Overcoating Project*

Eric Zygarlicke, Water Department Supervisor, explained the work included in the request for proposal and the proposals received. Mr. Zygarlicke stated the proposals were well over budget and staff would be redrafting a new request in an attempt to have the work be under budget. Mr. Zygarlicke stated that staff recommends rejecting the bids for Ninth Street Tower Cleaning and Overcoating.

Alderson Carpenter questioned if the frequency of a lesser project would outweigh this project being over budget. Mr. Zygarlicke stated that staff tries to clean every ten years and spot repairs are completed as part of a cleaning on other locations. Mr. Zygarlicke stated that staff anticipates needing to complete touch-ups about every ten years with a good paint job lasting about 25 years. Alderson Carpenter stated he doesn't want to complete minimal work that will need to be completed every year compared to the larger job that would last longer. Scott Thoresen, Public Works Director, stated the last project that was a clean and spot repair was Matthew Drive tower. Mr. Thoresen explained the project to include pressure washing to towers to remove mold and mildew and spot repair areas where the paint flecks off with the pressure from washing. Mr. Thoresen stated that staff has completed a similar clean and spot repair on Merrill Tower, which is a similar structure to Ninth Street. The Merrill tower was painted in 2003 and cleaned and spot repaired about 15 years later. Mr. Thoresen reiterated that the new proposal will be for cleaning and associated spot repairs from the cleaning and staff is confident the prices will be within budget for that work. Alderson Carpenter shared concerns with the pricing needing to include protection from overspray. Mr. Thoresen explained that he used the cost of Merrill Street cleaning and spot repairs with inflation to set the budget. Mr. Thoresen stated when staff spoke with the bidding companies, the project was bid as a full overcoat of the tower which is much more work and more expensive than spot repairs. Alderson Hansen asked if the companies solicited were the only ones able to complete this work or if local options existed. Mr. Zygarlicke stated that companies able to do this type of work are limited in number due to the skill and expertise needed to complete the cleaning and painting safely.

Alderson Carpenter moved to reject the bids for Ninth Street Tower Cleaning and Overcoating Project, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

5. Consideration and possible action on requested repairs to Rockland Road*

Chase Kuffel, Assistant City Engineer, shared the complaint received by staff regarding the deteriorating conditions of Rockland Road. Mr. Kuffel shared the background of Rockland Road from Old Plank to Greenleaf Road and the work that has been completed in the past, along with the intent to close the roadway in the near future as part of the GV-16 construction. Mr. Kuffel shared three options to address Rockland Road and costs associated with each. Staff recommends posting "Rough Road" signs and filling potholes with gravel until Rockland Road from Old Plank Road to Greenleaf Road is closed for GV-16 construction.

Alderson Hansen shared concerns for the residents that he knows use this road and stated he understood staff's concerns with the high cost of repair for a two year life of the roadway. Alderson Hansen shared his hope that mastic would have been a viable option. Mr. Kuffel explained that it would be difficult to define limits based on the conditions on this roadway and would be costly. Alderson

Hansen asked if smaller sections of the worst deterioration could be isolated. Mr. Kuffel explained that patching these areas would cost almost as much as a mill and resurface. Mr. Kuffel explained that the road is deteriorating faster than typically seen due to the heavy farm equipment that uses this roadway. Alderperson Carpenter asked how the farming operations would be impacted if the road was closed. Mr. Kuffel stated it would be accessible from Old Plank or the state highway.

Mayor Boyd moved to approve posting “Rough Road” signs and filling potholes with gravel until Rockland Road from Old Plank Road to Greenleaf Road is closed for GV-16 construction, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

6. Consider and Possible Action Regarding Proposals for Hydrant Painting*

Alderperson Carpenter moved to award the hydrant painting to Faith Leak Detection Services, seconded by Mayor Boyd.

Alderperson Hansen asked what each color represents. Scott Thoresen, Public Works Director, explained the colors denoted the amount of flow at each hydrant. Alderperson Carpenter commented that the last red hydrant denoting the lowest flow amount will be removed during construction in 2025. Mr. Thoresen stated that was correct.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

7. Consideration and possible action on award of Contract 25-02 Northeast Street Reconstruction and Utility Relay*

Chase Kuffel, Assistant City Engineer, explained the project, project limits, and funding. Staff recommends accepting the bid from Kruczek Construction, Inc. in the amount of \$1,565,565.00.

Mayor Boyd moved to approve award of Contract 25-02 to Kruczek Construction, Inc. in the amount of \$1,565,565.00, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

8. Consideration and possible action on award of Contract 25-05 Sidewalk and Curb Repairs*

Chase Kuffel, Assistant City Engineer, explained the project, project limits, and funding. Staff recommends accepting the bid from Highway Landscapers, Inc. in the amount of \$474,280.00.

Alderson Hansen moved to approve award of Contract 25-05 to Highway Landscapers, Inc. in the amount of \$474,280.00, seconded by Alderson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

9. Consideration and Possible Action on Special Charge Rates for 2025 Sidewalk Repair Orders and Gap Sidewalk Orders*

Chase Kuffel, Assistant City Engineer, explained the sidewalk repair area for 2025 and outlined the charge rates for new and replacement sidewalk. Mr. Kuffel stated that sidewalk charges increased approximately 30% over last year's pricing. Mr. Kuffel stated that 67 properties are estimated to have charges over \$1,000 for 2025 repairs. Mr. Kuffel stated that 82 properties have repairs under \$1,000. Staff recommends approval of the sidewalk installation and replacement rates for 2025 with a 5-year payback period for special charges exceeding \$1,000. Mr. Kuffel added that the Board may consider looking at altering the payback plan to accommodate the larger number of properties seeing charges over \$1,000.

Mayor Boyd asked if that change would be part of the motion for this item. Mr. Kuffel stated it could be considered tonight or in future years. Mayor Boyd stated that it should be considered either tonight, at the next meeting, or in future years. Alderson Carpenter asked how many residents utilize the payback option. Betty Marovich, Recording Secretary, attempted to answer based on memory of properties that had been invoiced and how many have paid in full or have outstanding balances. Mr. Kuffel added that once residents receive their notices of repairs, many call the office and staff assists them by discussing alternatives the residents can complete at a lower cost compared to having the City replace and invoice for the repairs. Mr. Kuffel stated that about half of the residents that receive orders complete their own repairs and do not receive an invoice from the City. Mayor Boyd asked how long the 5 year payback option has been in place. Mr. Kuffel stated since 2019 or 2020. Mayor Boyd stated that it is time for it to be reviewed. Alderson Carpenter stated he would like to see truer numbers of the properties invoiced and taking advantage of that option. Scott Thoresen, Public Works Director, suggested seeing how many people are invoiced and utilize the payback plan in 2025 prior to making a decision but have that information for 2026 orders. Mr. Thoresen added that he had staff evaluate sidewalks based on increased regulations to meet ADA requirements. Mr. Thoresen stated that based on the 2025 numbers, it would increase the costs by \$60,000 to replace slabs with these stricter requirements. Mr. Thoresen stated that these individuals were not marked or notified to replace or repair these slabs in 2025 but will likely be changed in the near future and increase the number of repairs being ordered.

Mayor Boyd moved to approve the sidewalk installation and replacement rates for 2025 with a 5-year payback period for special charges exceeding \$1,000, seconded by Alderson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

10. Consideration and Possible Action on 2025 Sidewalk Repair Orders and Special Charges

Chase Kuffel, Assistant City Engineer, explained the annual sidewalk repair and replacement program,

including the limits of the 2025 sidewalk repair area and acceptable repairs. Mr. Kuffel shared the content of three letters sent to properties associated with the repair orders. Mr. Kuffel recommended the Board approve the 2025 sidewalk repair orders and special charges.

Aldersperson Hansen approve the Order of the Board of Public Works for Sidewalk Repairs and payback period for special charges for the 2025 sidewalk repair program, seconded Mayor Boyd.

Aldersperson Hansen asked staff to clarify when sidewalks are matched for width and when they are installed at new construction width. Mr. Kuffel stated that a substantial portion of contiguous sidewalk would need to be replaced in order to trigger the new construction width and that in most cases the sidewalk should be installed to match. Mr. Kuffel stated that at 3 or 4 contiguous panels, the new construction width could be considered but in most cases for this program, it should be installed to match the adjoining panels.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

11. Consideration and Possible Action on 2026 Gap Sidewalk Orders and Special Charges*

Chase Kuffel, Assistant City Engineer, explained the 2026 Gap Sidewalk Orders and Special Charges along with the impacted locations, estimated cost of installation, payback options, and interest rate, and outlined the timeline for installation through June 30, 2026. Staff recommends that the Board of Public Works order sidewalk installation for the 2026 construction season at 2101 Lawrence Drive (WD-D0045-1) and 1762-1764 Garroman Drive (WD-1956) and approve a 5-year payback period for each property receiving a special charge for sidewalk installation.

Aldersperson Carpenter asked if the properties could be allowed two years to install due to the large cost of installation and that Lawrence Drive will not be expecting these orders.

Aldersperson Carpenter moved to approve gap sidewalk orders for 2101 Lawrence Drive and 1762-1764 Garroman Drive with two years to construct sidewalks (2027 gap sidewalk orders).

Mr. Kuffel asked if this would be the new standard moving forward as staff would not want to make individual exceptions. Aldersperson Ledvina stated she would not be in favor of the extension as it would be against policy. Scott Thoresen, Public Works Director, shared that property owners have been able to request for an extension from Board of Public Works on the installation of gap sidewalks.

Mayor Boyd seconded the motion from Aldersperson Carpenter.

Aldersperson Carpenter stated the property owners would not have known to attend the meeting to request an extension as notices are not sent prior to being discussed at Board of Public Works or Common Council. Mr. Kuffel explained that new construction properties are required to install sidewalk as part of occupancy and staff would not have the City contractor install sidewalks if building permits have been taken out for the property on Garroman Drive. Mr. Kuffel stated that the Lawrence Drive property was a little different as it is presently occupied and is being presented due to a complaint received. Aldersperson Ledvina asked if the policy should be changed to notify residents prior to the Board of Public Works meeting allowing residents can come present their case up front. Mr. Kuffel shared concerns over that

approach and stated that in the past, property owners were told they can present their case to the Board for an extension and staff includes it on the agenda. Mr. Thoresen stated that by following the policy, the property owner makes the decision of whether they need an extension in order to comply with the sidewalk orders.

Aldersperson Carpenter rescinded the original motion and offered to contact the property owners notifying them of their option to request an extension. Mayor Boyd rescinded his second.

Mayor Boyd moved to approve 2026 Gap Sidewalk Orders and Special Charges, seconded by Aldersperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln

12. Consideration and Possible Action for Sidewalk Alternatives for Main Avenue Between Seventh Street and Sixth Street*

Scott Thoresen, Public Works Director, shared the options for the Main Avenue sidewalk improvements between Seventh and Sixth Street and the cost associated with each.

Aldersperson Hansen spoke in favor of alternative 2 in an effort to improve the safety of the crossing.

Aldersperson Hansen moved to approve alternative 2 for Main Avenue sidewalk improvements between Seventh and Sixth Street, seconded by Mayor Boyd.

Aldersperson Carpenter clarified the timeline of these improvements being included in the Main Ave and Reid Street reconstruction. Mr. Thoresen stated that was correct and would be in 2028. Mr. Thoresen shared that a DOT revision to the State Municipal Agreement would be coming back in the near future with additional City costs associated with the project. Aldersperson Ledvina asked if the City could change direction on the plans once provided for design. Mr. Thoresen stated that it would be full commitment on whichever direction is decided. Mayor Boyd stated that the City could opt to keep the sidewalk in its current configuration and asked staff to explain the benefits of the alternative. Mr. Thoresen stated it improves the safety by being at a 90 degree angle to the tracks. Mr. Thoresen added that the DOT believes the railroad commission may force this improvement. Mayor Boyd stated that this improvement is meant to increase the safety of the crossing but cannot guarantee accidents could have been prevented or will be prevented in the future. Aldersperson Carpenter asked when the DOT needs the City decision by and asked if pedestrian and bicycle counts could be completed at this location. Mr. Thoresen stated that it is needed by the end of the month. Mayor Boyd and Aldersperson Carpenter shared their frustration over the short timelines for making decisions. Mr. Thoresen stated that staff had been presented this information about a month prior but staff had been trying to get the costs covered by other entities. Aldersperson Carpenter asked what happens to the cost if the City decides not to make the improvements and the Railroad Commission forces it. Mr. Thoresen stated the cost could increase by being fully funded by the City without cost share by being part of the DOT construction project. Mr. Thoresen offered to reach out to the DOT with the Board's reservations and ask what ramifications it might have if a decision cannot be made or if the Board and Council opt to not do the improvements of alternative 2. Aldersperson Hansen asked if staff could get additional design graphics showing the proposed improvements. Mr. Thoresen stated the best graphic he had was included in the packet. Aldersperson Hansen asked staff to elaborate on the improvements and what makes them beneficial. Mr. Thoresen explained that the alignment at a 90 degree angle to the tracks will improve visibility. Chase

Kuffel, Assistant City Engineer, added that it will also be brought up to ADA standards and have advanced warning fields added for visually impaired to know they are approaching a more dangerous area. Mr. Thoresen offered to ask about additional graphics and questioned why type the Board would like to see. Alderperson Hansen asked for a 3D rendering.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln

13. Consideration and possible action on applying for a Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Program

Alderperson Carpenter moved to approve the submission of the WDNR UNPS&SW Planning Grant application with the Mayor signing the Government Responsibility Resolution, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln

14. Consideration and possible action to allocate funds for WDNR Grant

Alderperson Carpenter moved to approve allocating \$31,385 in funding for the WDNR Grant if awarded, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln

IV. Future Agenda Items

The Board requested an update on Brown County Southbridge construction/design aesthetics.

V. Adjournment

Mayor Boyd moved to adjourn the meeting at 9:26 PM, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Marovich