



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Agenda

Monday, May 12, 2025

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **May 12, 2025** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

The Public or Members of the Board of Public Works, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means. Telephonic or electronic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.

- I. Call to Order
 1. Roll Call
- II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC
- III. Items
 1. Public Hearing to Levy Special Assessments
 - A. Notice of Public Hearing
 - B. Recommendation from the Board of Public Works
 - C. Final Resolution Authorizing Levying Special Assessments
 - i Consideration and possible action on Resolution BOPW #25-01, Final Resolution Authorizing the Levying of Special Assessments for Storm Sewer Main and/or Laterals

2. Approval of the April 7, 2025 Board of Public Works Meeting Minutes
 3. Consideration and Possible Action on 2025 Sidewalk Repair Orders (822 Pine Street and 825 Cedar Street)
 4. Update on Pond Algae Discussion
 5. Consideration and Possible Action on Merrill Reservoir and Scheuring Reservoir Inspections Project*
 6. Consideration and Possible Action of the Ninth Street Tower Cleaning and Coating Repair Project*
 7. Consideration and possible action on contracted services for rugs and towels for Police Department, City Hall, and Municipal Service Center*
 8. Discuss Snowplow Operations
 9. Consider and Possible Action Regarding SEH's Proposal for MSC Expansion for Additional Design and Construction Engineering Services*
 10. Consideration and possible action on Proposed Easement – Project 25-01 (823 N. Broadway Street)*
 11. Consideration and possible action on award of Contract 25-07 Curb Repair and Street Resurfacing*
 12. Consideration and possible action on Award of Contract 25-08 Internal Sewer Spot Repairs*
 13. Consideration and possible action on election of Vice Chairperson
 14. Discuss GV-15 Retaining Wall Aesthetics
 15. Discuss GV-16 Bridge Aesthetics
- IV. Future Agenda Items
- V. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

MAYOR
ALDERPERSONS
DEPARTMENT HEADS
DEFINITELY DE PERE
AARON P MCCANN
ALLAN R VERRIDEN

DE PERE CHAMBER OF COMMERCE
TV, NEWSPAPERS & RADIO
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AMY B WARD REVOCABLE TRUST
AMY V PARRISH
ANDRE J KEDZIERSKI
ANDREW S RUDOLPH
AUSTIN J RYCZEK
BARBARA A SMITS
MARC N & CATHLEEN L BILOTTI REVOCABLE TRUST
BENJAMIN T VANOSS
BRIDGET M VANDERZANDEN
CANDACE M PAUTZ
CHAD R FAGAN
CHARLES W & MARY ANNE OLSEN
CHRISTOPHER L ORTH
CHRISTOPHER ROBERTS
CRAIG S ROSNER
CURT BEILKE
DANETTE L VANDEHEI
DANIEL P VANDEHEI
DEAN D J CHAMPEAU
DEAN VANDEHEI
DENNIS K LUECK
DONALD R ZUIDMULDER
EBBEN ROBERT N LIVING REVOCABLE TRUST
EMILY R BOURGUIGNON
ERIC A VERTZ
ERIC M HEGWER
ERIN M DYPVIK LIVING TRUST
EUGENE J HACKBARTH
FREDERICK R HOFFMAN
GERALD M WIED
GINA C RAO
HELLMAN/SACK REVOCABLE TRUST
HODGSON JAMES R & CAROL J FAMILY TRUST
JACOB C LAUBACHER
JACOB P VIEAU
JAMES E KNEISZEL
JAN M REHRAUER
JASON MIELKE
JOHN P WITSCHERL
THOMAS B DURKIN JR & SHARON M DURKIN REVOCABLE TRUST OF 2024
JOSHUA GROESCHL
JULIE A FORSETH
KATHERINE L LONGLEY
SIMON POLKOWSKE
NORTHEAST ASPHALT
USG WATER
BAY TOWEL

LENNY J PASSEL, ETAL
LILLIAN L MCKENNA
MADELYN M KENNEDY
BASTEN & SONS REAL ESTATE LLC
MATTHEW A DWORAK
MATTHEW T SEILTZ
MCDONALD CHESTER P IV & KATIE L REVOCABLE TRUST
MELISSA A WILQUET
MICHAEL F CLEGG
MICHAEL T BORK
MICHELLE L SCHOENLEBER
MIRIAM LAPOINTE
MITCHELL J OLMSTED
NYSTROM KRISTINE K REVOCABLE TRUST
PATRICK G SCHRADER
PAUL J VIDANI III
RICHARD GETCHEL
RICHARD L ERDMAN
ROBERT J DOMOL
ROBERT R & JENNIFER A GAGAN
ROBERTA RYSTROM
RONALD O KORB
ROSNER RENTALS LLC
RYAN J WISNIEWSKI
SAINT NORBERT COLLEGE INC
SALLY MARCELLE
SAMANTHA ZELLNER
SANDRA L ROEDER
SCOTT W JANSSEN
SHANA L NOEL
STEPHEN G BECKETT
STEVEN J REYNEN

STEVEN VANENKENVOORT
STUART L MILLIKIN
SUZANNE M DAANEN
JOSEPH A KARLS
THOMAS J SCHULTZ
TIMOTHY H HENRICH
VICTORIA B TASHJIAN REVOCABLE TRUST
WIED ANTHONY C & ANGELA M REVOCABLE TRUST
ZACHARY SCOTT FRITZ
ZELLNER JOINT REVOCABLE TRUST
THEODORE & SHARON KUCHTA
AQUALIS
SEH
SLACK PAINTING
CINTAS



City of De Pere, Wisconsin

III.1.A

Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Betty Marovich, Administrative Assistant
SUBJECT: Notice of Public Hearing
RECOMMENDED ACTION: No action

The Notice of Public Hearing was published in the Press Times on April 18, 2025

ATTACHMENTS:
None



City of De Pere, Wisconsin

III.1.B

Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Recommendation from the Board of Public Works
RECOMMENDED ACTION: No action

The Board of Public Works adopted the preliminary resolution to schedule the public hearing for authorizing special assessments at the Board of Public Works meeting on April 7, 2025.

ATTACHMENTS:
None



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on Resolution BOPW #25-01, Final Resolution Authorizing the Levying of Special Assessments for Storm Sewer Main and/or Laterals
RECOMMENDED ACTION: Staff recommends that the Board of Public Works adopt the resolution

ATTACHMENTS:

2025 0512 CI_BOPW_Storm_Lateral_Special_Assessment, 2025 0512_CI-BOPW Final Resolution_25-01, Schedules B, C & D_2025 Storm Sewer Assessments, CE_ST_Project_25-01_Assessment_Map, CE_ST_Project_25-02_Assessment_Map

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: May 12, 2025

RE: **Consideration and possible action on Resolution BOPW 25-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer Main and/or Laterals**

The purpose of this item is to approve final resolution for special assessments for storm sewer main and/or storm lateral construction associated with street resurfacing and reconstruction in 2025.

Background

The City is performing the following construction in 2025 that includes the installation of new storm sewer main and/or storm laterals. Properties impacted by the assessment include:

- N Adams Street from Irwin Avenue to Ridgeway Boulevard (Project 25-01)
- N Washington Street from Ridgeway Boulevard to its southern terminus (Project 25-01)
- Martin Street from Butler Street to its southern terminus (Project 25-01)
- Pleasant Place from Third Street to its eastern terminus (Project 25-01)
- Randall Avenue from N Broadway Street to Glenwood Avenue (Project 25-02)
- Oakdale Avenue from Ridgeway Boulevard to its northern terminus (Project 25-02)
- Talbot Avenue from Ridgeway Boulevard to Glenwood Avenue (Project 25-02)

Storm sewer laterals on Martin Street, Pleasant Place, Randall Avenue, Oakdale Avenue, and Talbot Avenue conform to the City Municipal Code Section 26-6(b) which states:

“(1) Installation. Storm sewer main and lateral installation to each lot of record shall be constructed at the time of street reconstruction in those streets which do not have storm sewer service. The location of the lateral installation shall be as determined by the City Engineer or designee.”

The City has had drainage issues and/or complaints on N Adams and N Washington Street. Because of this, storm sewer laterals are being installed to properties within these blocks. The installation of storm laterals conforms to the City Municipal Code Section 26-6(c) which states:

“(1) Installation. Storm sewer main and lateral installation to each lot of record shall be constructed at during street resurfacing improvements when:
a. Requested by a property owner along the street to be resurfaced; or
b. When ordered by the Director of Public Works to address drainage issues.
The location of the lateral installation shall be as determined by the City Engineer or designee.”

Assessments for these services were calculated pursuant to City Municipal Code Section 13-8 and approved by the Board of Public Works. The costs for the 2025 storm sewer special assessments are as follows:

- Residential Properties
 - Storm Lateral Assessment - \$2,100.80
 - Storm Main Assessment - \$604.80
- Non Residential Properties
 - Storm Main Assessment - \$11.64/LF
 - 6-Inch Storm Lateral Assessment - \$2,414.06
 - 8-Inch Storm Lateral Assessment - \$3,089.92
 - 12-Inch Storm Lateral Assessment - \$3,640.54

Property owners have been notified several times of this project including:

- February 23, 2018: Randall Avenue, Oakdale Avenue, and Talbot Avenue residents are notified of the upcoming road reconstruction work and subsequent assessments (25-02).
- March 21, 2019: Randall Avenue, Oakdale Avenue, and Talbot Avenue residents are notified that the road reconstruction work and subsequent assessments have been delayed (25-02).
- November 1, 2023: Pleasant Place and Martin Street residents were notified of the upcoming utility relay and street resurfacing work (25-01).
- April 11, 2024: Martin Street residents were notified that the proposed utility relay and street resurfacing work and subsequent assessments would be delayed (25-01).
- May 20, 2024: Pleasant Place residents were notified that the proposed utility relay and street resurfacing work a would be delayed (25-01).
- July 16, 2024: Randall Avenue, Oakdale Avenue, and Talbot Avenue residents are notified of the upcoming road reconstruction work and subsequent assessments (25-02).
- September 25, 2024: N Adams Street and N Washington Street residents are notified of the upcoming utility relay and street resurfacing and subsequent assessment (25-01).
- January 23, 2025: Letters sent notifying property owners of the storm sewer assessments and public information meeting (25-01 & 25-02).
- February 3, 2025: Public information meeting notifying property owners of the proposed improvements and storm sewer assessments (25-01 & 25-02).
- March 19, 2025: Vacant lots were notified of the assessment costs for the installation of new laterals as part of the proposed work (25-01 & 25-02).
- March 27, 2025: Residents are notified of their proposed assessment costs (25-01 & 25-02).
- May 5, 2025: Residents notified of the public hearing (25-01 & 25-02).

Code Section 13-8(f)(1)(d) further identifies procedures and pay options for the storm sewer and special assessments as follows:

“d. Public hearing. The board shall hold a public hearing on the assessments and after the hearing may by resolution approve, disapprove, modify or refer the report with such directions as it deems necessary. The board shall provide for the following payment

alternatives if it determines to assess for any of the improvements:

- i. No interest imputed if payment of assessment made in full within 30 days of invoice;*
- ii. Payment in such number of yearly installments as deemed reasonable by the board, together with interest thereon at the rate of one percent over the interest rate paid by the city on its latest bonding issue, with payment in full due upon transfer of the property;*
- iii. Deferred payment of assessment with interest to accrue at the rate of one percent over the interest rate paid by the city on its last bond issue, with the total becoming due on the earliest of the following:*
 - A. Transfer of the benefited property to any other person or entity;*
 - B. Subdivision of the benefited property;*
 - C. Connection to the storm sewer;*
 - D. The expiration of 25 years from the date of adoption of the final assessment resolution, at which time the assessment plus accrued interest shall be made in full against the benefited property.*
- iv. Interest on alternatives ii. and iii. Above shall stop accruing after a period of ten years."*

Note under item ii. the Board of Public Works established the number of yearly installments for payback at five years. Also, under iii., property owners are not required to pay until they connect to the storm lateral, sell or subdivide the property, or 25 years, whichever occurs first.

The interest rate will be 4.36%.

Recommendation

Staff recommends that the Board of Public Works adopt the resolution.

Attachments

BPW Final Resolution 25-02

Schedule_B&C_2025_Non-Residential_Storm_Sewer (PDF)

Schedule_B&C_2025_Residential_Storm_Sewer (PDF)

Schedule D-Project 25-01

Schedule D-Project 25-02

CE_ST_Project_25-01_Assessment_Map (PDF)

CE_ST_Project_25-02_Assessment_Map (PDF)

RESOLUTION BOPW #25-01

FINAL RESOLUTION AUTHORIZING STORM SEWER MAIN AND/OR LATERAL CONSTRUCTION AND
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY
STORM SEWER MAIN AND/OR LATERALS ON
N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD
N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO ITS SOUTHERN TERMINUS
MARTIN STREET FROM BUTLER STREET TO ITS SOUTHERN TERMINUS
PLEASANT PLACE FROM THIRD STREET TO ITS EASTERN TERMINUS
RANDALL AVENUE FROM N BROADWAY STREET TO GLENWOOD AVENUE
OAKDALE AVENUE FROM RIDGEWAY BOULEVARD TO ITS NORTHERN TERMINUS
TALBOT AVENUE FROM RIDGEWAY BOULEVARD TO GLENWOOD AVENUE

WHEREAS, the Board of Public Works of the City of De Pere having declared its intention to exercise its police power to levy special assessments pursuant to Wis. Stats. §66.0703, for improvements constructed within the areas described below and special assessments to be levied on a reasonable basis upon the property benefited thereby. Said improvements to include storm sewer main and/or laterals. Said improvements shall be constructed in, and the properties benefiting therefrom are contained within, the following described areas or abutting streets:

STORM SEWER MAIN AND LATERALS

Both sides of N Adams Street from Irwin Avenue to Ridgeway Boulevard
Both sides of N Washington Street from Ridgeway Boulevard to its southern terminus
Both sides of Martin Street from Butler Street to its southern terminus
Both sides of Pleasant Place from Third Street to its eastern terminus
Both sides of Randall Avenue from N Broadway Street to Glenwood Avenue
Both sides of Oakdale Avenue from Ridgeway Boulevard to its northern terminus
Both sides of Talbot Avenue from Ridgeway Boulevard to Glenwood Avenue

WHEREAS, the Board of Public Works has published a Notice of Public Hearing regarding such improvements and, pursuant thereto, a public hearing has been held at the City Hall Council Chambers on the 12th day of May 2025 at 7:30 p.m., whereupon the Board of Public Works heard all interested parties or their agents or attorneys.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Public Works of the City of De Pere, Wisconsin, that:

1. The report of the Board of Public Works of the City of De Pere, as compiled by the Director of Public Works, pertaining to the construction of the above described improvements, including plans and specifications therefore is hereby adopted and approved.

2. The Board of Public Works, based on its view of the property and its review of such report, determines that the above described properties are benefited by such public improvements and that the benefits and amounts assessed against each parcel on the basis shown in the report, representing an exercise of police power, are determined to be on a reasonable basis and are hereby confirmed and approved.

3. Payment for the public improvements shall be made by assessing the cost therefore against the above described benefited properties as indicated in such report.

4. The assessments hereby levied for said improvements shall be:

- (1) paid in cash within thirty (30) days of invoice; or
- (2) paid in five (5) annual installments, together with interest on the unpaid balance at a rate of 4.36% if payment starts the year invoiced; or
- (3) deferred with interest to accrue at the rate of 4.36% with the total becoming due on the earliest of the following:
 - i. Transfer of the benefited property to any other person or entity;
 - ii. Subdivision of the benefitted property;
 - iii. Connection to the storm sewer;
 - iv. The expiration of 25 years from the date of the adoption of the final assessment resolution, at which time the full assessment against the benefited property, plus accrued interest, shall be made in full.

Interest on alternatives shall stop accruing after a period of ten years.

5. The total amount assessed benefited properties shall not exceed the total cost of the improvements.

6. The Clerk is hereby directed to publish this resolution in the City of De Pere's Official City Newspaper as a Class 1 Notice.

7. The Clerk is further directed to mail a copy of this resolution to the property owners whose names appear on the assessment roll whose address is known or can, with reasonable diligence, be ascertained.

8. If any section, sentence, or clause of this resolution or any special assessment set forth or referenced herein shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining sections or assessments approved herein, which shall remain in full force and effect.

9. This resolution shall remain in full force and effect from and after its passage and publication according to law.

Adopted by the Board of Public Works of the City of De Pere, Wisconsin, this 12th day of May, 2025.

APPROVED:

James Boyd
Mayor and Chair of the Board of Public Works

Ayes: _____

Nays: _____

SCHEDULE B

2025 EXISTING RESIDENTIAL STORM SEWER COST EVALUATION

UP TO TWO UNITS PER BUILDING

Schedule B
2025 Storm Sewer Cost Evaluation - Residential
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects
City of De Pere
Date: January 7, 2025

Mainline Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-04	Remove and Relay 12" PVC or RCP Class III Storm Sewer	LF	298.00	\$67.00	\$19,966.00	
22-01	ST-05	Provide 12" PVC, RCP Class III, or PP Storm Sewer	LF	1,683.00	\$67.00	\$112,761.00	
22-02	ST-05	Provide 12" PVC or RCP (Class III) Storm Sewer	LF	961.78	\$90.00	\$86,560.20	
22-04	ST-01	Remove and Relay 12" RCP Class V Storm Sewer	LF	10.00	\$134.00	\$1,340.00	
22-04	ST-02	Provide 12" Class V Storm Sewer	LF	248.00	\$64.65	\$16,033.20	
22-07	ST-08	Remove and Relay 12" PVC or RCP (Class III) Storm Sewer	LF	187.30	\$92.44	\$17,314.01	
23-01	ST-03	Remove and Replace 12" PVC, RCP Class III, or PP Storm Sewer	LF	89.00	\$115.00	\$10,235.00	
23-01	ST-04	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	2,616.00	\$71.00	\$185,736.00	
23-01	ST-05	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Natural Backfill)	LF	149.00	\$62.00	\$9,238.00	
23-02	ST-01	Provide 12" PVC, Class IV, or PP Storm Sewer	LF	68.00	\$89.00	\$6,052.00	
24-01	ST-05	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	314.20	\$62.50	\$19,637.50	
24-01	ST-06	Remove and Relay 12" PVC, RCP Class III, or PP Storm Sewer (Gran. Backfill)	LF	303.70	\$62.50	\$18,981.25	
24-01	ST-07	Remove and Relay 12" PVC, RCP Class III, or PP Storm Sewer (Nat. Backfill)	LF	13.10	\$98.00	\$1,283.80	
24-02	ST-02	Remove and Relay 12" PVC, RCP Class III, or PP Storm Sewer	LF	6.00	\$105.00	\$630.00	
24-02	ST-04	Provide 12" PVC or RCP Class II, or PP Storm Sewer	LF	455.00	\$56.00	\$25,480.00	
Total				7,402.08		\$531,247.96	
Average Cost Per Foot						\$71.77	

Schedule B
2025 Storm Sewer Cost Evaluation - Residential
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects
City of De Pere
Date: January 7, 2025

Lateral Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-08	Provide 6" PVC Storm Sewer Lateral	LF	2,126.0	\$62.00	\$131,812.00	
22-02	ST-07	Provide 6" PVC Storm Sewer Lateral	LF	537.0	\$57.00	\$30,609.00	
23-01	ST-08	Provide 6" PVC Storm Lateral	LF	1,896.0	\$53.00	\$100,488.00	
24-01	ST-11	Provide 6" PVC Storm Sewer Lateral	LF	2,160.8	\$43.50	\$93,994.80	
24-02	ST-06	Provide 6" PVC Storm Sewer Lateral	LF	973.5	\$46.00	\$44,781.00	
Total				7,693.30		\$401,684.80	
Average Cost Per Foot						\$52.21	
Average Cost per Lot at 30 Feet of Lateral (100% to Resident)						\$1,566.30	Average length of lateral is based on a 60 foot right of way and several laterals being connected to inlets.

Storm Wye Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-09	Provide 18" x 6" Storm Branch or Inserta Tee	EA	8	\$250.00	\$2,000.00	
22-01	ST-10	Provide 15" x 6" Storm Branch or Inserta Tee	EA	14	\$250.00	\$3,500.00	
22-01	ST-11	Provide 12" x 6" Storm Branch or Inserta Tee	EA	20	\$250.00	\$5,000.00	
22-01	ST-12	Provide 8" x 6" Storm Branch or Inserta Tee	EA	24	\$200.00	\$4,800.00	
22-01	ST-13	Provide Lateral Connection to Existing Storm Sewer	EA	16	\$200.00	\$3,200.00	
22-02	ST-08	Provide 24" x 6" Storm Branch or Inserta Tee	EA	1	\$200.00	\$200.00	
22-02	ST-09	Provide 21" x 6" Storm Branch or Inserta Tee	EA	3	\$200.00	\$600.00	
22-02	ST-10	Provide 18" x 6" Storm Branch or Inserta Tee	EA	2	\$200.00	\$400.00	
22-02	ST-11	Provide 12" x 6" Storm Branch or Inserta Tee	EA	2	\$200.00	\$400.00	
22-02	ST-12	Provide 8" x 6" Storm Branch or Inserta Tee	EA	4	\$120.00	\$480.00	
23-01	ST-09	Provide 12" x 6" Storm Branch or Inserta Tee	EA	23	\$225.00	\$5,175.00	
23-01	ST-10	Provide 8" x 6" Storm Branch	EA	23	\$150.00	\$3,450.00	
24-01	ST-13	Provide 24"x6" Storm Branch or Inserta Tee	EA	2	\$257.00	\$514.00	
24-01	ST-14	Provide 21"x6" Storm Branch or Inserta Tee	EA	4	\$257.00	\$1,028.00	
24-01	ST-15	Provide 12"x6" Storm Branch or Inserta Tee	EA	20	\$70.00	\$1,400.00	
24-01	ST-16	Provide 8"x6" Storm Branch	EA	30	\$147.00	\$4,410.00	
24-02	ST-07	Provide 18"x6" Storm Branch or Inserta Tee	EA	4	\$286.00	\$1,144.00	
24-02	ST-09	Provide 8"x6" Storm Branch or Inserta Tee	EA	21	\$145.00	\$3,045.00	
Total				221		\$40,746.00	
Average Cost Per Wye						\$184.37	

Schedule B
2025 Storm Sewer Cost Evaluation - Residential
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects
City of De Pere
Date: January 7, 2025

Storm Sewer Manhole

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-15	Remove and Replace 4' Diameter Storm Manhole	VF	16.16	\$600.00	\$9,696.00	
22-01	ST-17	Provide 4' Diameter Storm Manhole	VF	89.09	\$600.00	\$53,454.00	
22-02	ST-13	Remove and Replace 4' Diameter Storm Manhole	VF	5.64	\$775.00	\$4,371.00	
22-02	ST-15	Provide 4' Diameter Storm Manhole	VF	56.97	\$845.00	\$48,139.65	
22-04	ST-07	Provide 4' Diameter Storm Manhole	VF	5.69	\$912.00	\$5,189.28	
22-07	ST-04	Provide 4' Diameter Storm Sewer Manhole	VF	4.66	\$803.83	\$3,745.85	
22-07	ST-05	Remove and Replace 4' Diameter Storm Sewer Manhole	VF	58.39	\$703.36	\$41,069.19	
23-01	ST-11	Remove and Replace 4' Diameter Storm Manhole	VF	10.00	\$676.00	\$6,760.00	
23-01	ST-12	Provide 4' Diameter Storm Manhole	VF	96.00	\$867.00	\$83,232.00	
23-02	ST-02	Remove and Replace 4' Diameter Storm Manhole	VF	14.00	\$733.00	\$10,262.00	
24-01	ST-21	Provide 4' Diameter Storm Manhole	VF	51.21	\$731.00	\$37,434.51	
24-01	ST-22	Remove and Replace 4' Diameter Storm Manhole	VF	33.39	\$864.00	\$28,848.96	
24-02	ST-10	Remove and Replace 4' Diameter Storm Manhole	VF	12.40	\$700.00	\$8,680.00	
24-02	ST-11	Provide 4' Diameter Storm Manhole	VF	59.20	\$600.00	\$35,520.00	
Total				512.80		\$376,402.44	
Cost Per Foot						\$734.01	
Cost for a 5 foot Deep Manhole						\$3,670.05	
Average Per Foot Cost with a 300 Foot Spacing						\$12.23	

SCHEDULE C

2025 EXISTING RESIDENTIAL STORM SEWER COST EVALUATION

UP TO TWO UNITS PER BUILDING

Schedule C
2025 Storm Sewer Cost Evaluation - Residential
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects.
City of De Pere
Date: January 7, 2025

Storm Mainline Cost

Item Description	Cost Per LF	Comment
12" Storm Sewer Main	\$71.77	
4' Diameter Storm Manhole	\$12.23	300 foot spacing with a 5' depth
Mainline Cost Per Street Foot	\$84.00	
Cost Per Side of Street	\$42.00	
Cost Per Lot	\$2,520.00	60 foot wide lot
Assessable Amount (20%)	\$504.00	Remaining 80% funded by Storm Water Utility
Engineering and Administration (20%)	\$100.80	
Total Mainline Costs	\$604.80	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
6" Storm Lateral	\$1,566.30	30 foot average length. Some laterals will be connected to inlets.
Storm Wye Cost	\$184.37	
Assessable Amount (100%)	\$1,750.67	
Engineering and Administration (20%)	\$350.13	
Total Lateral Costs	\$2,100.80	

Total Cost

Mainline	\$604.80
Storm Lateral	\$2,100.80
Total Cost	\$2,705.60

SCHEDULE B

**2025 EXISTING DEVELOPMENT OTHER THAN RESIDENTIAL STORM SEWER COST
EVALUATION**

UP TO TWO UNITS PER BUILDING

Schedule B

**2025 Storm Sewer Cost Evaluation - Existing Development Other Than Residential up to Two Units per Building
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects.**

City of De Pere

Date: January 7, 2025

Mainline Cost

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-01	Remove and Relay 18" PVC, RCP Class III, or PP Storm Sewer	LF	154.00	\$81.00	\$12,474.00	
22-01	ST-02	Provide 18" PVC, RCP Class III, or PP Storm Sewer	LF	130.00	\$80.00	\$10,400.00	
22-02	ST-03	Provide 18" RCP (Class III), or PP Storm Sewer	LF	143.19	\$78.00	\$11,168.82	
24-02	ST-01	Remove and Relay 18" RCP Class IV	LF	379.00	\$90.50	\$34,299.50	
Total				806.19		\$68,342.32	
Average Cost Per Foot						\$84.77	

Schedule B
2025 Storm Sewer Cost Evaluation - Existing Development Other Than Residential up to Two Units per Building
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects.

City of De Pere
Date: January 7, 2025

Storm Sewer Manhole

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-15	Remove and Replace 4' Diameter Storm Manhole	VF	16.16	\$600.00	\$9,696.00	
22-01	ST-17	Provide 4' Diameter Storm Manhole	VF	89.09	\$600.00	\$53,454.00	
22-02	ST-13	Remove and Replace 4' Diameter Storm Manhole	VF	5.64	\$775.00	\$4,371.00	
22-02	ST-15	Provide 4' Diameter Storm Manhole	VF	56.97	\$845.00	\$48,139.65	
22-04	ST-07	Provide 4' Diameter Storm Manhole	VF	5.69	\$912.00	\$5,189.28	
22-07	ST-04	Provide 4' Diameter Storm Sewer Manhole	VF	4.66	\$803.83	\$3,745.85	
22-07	ST-05	Remove and Replace 4' Diameter Storm Sewer Manhole	VF	58.39	\$703.36	\$41,069.19	
23-01	ST-11	Remove and Replace 4' Diameter Storm Manhole	VF	10.00	\$676.00	\$6,760.00	
23-01	ST-12	Provide 4' Diameter Storm Manhole	VF	96.00	\$867.00	\$83,232.00	
23-02	ST-02	Remove and Replace 4' Diameter Storm Manhole	VF	14.00	\$733.00	\$10,262.00	
24-01	ST-21	Provide 4' Diameter Storm Manhole	VF	51.21	\$731.00	\$37,434.51	
24-01	ST-22	Remove and Replace 4' Diameter Storm Manhole	VF	33.39	\$864.00	\$28,848.96	
24-02	ST-10	Remove and Replace 4' Diameter Storm Manhole	VF	12.40	\$700.00	\$8,680.00	
24-02	ST-11	Provide 4' Diameter Storm Manhole	VF	59.20	\$600.00	\$35,520.00	
Total				512.80		\$376,402.44	
Cost Per Vertical Foot						\$734.01	
Cost for a 5 foot Deep Manhole						\$3,670.05	
Average Per Foot Cost with a 300 Foot Spacing						\$12.23	

Schedule B
2025 Storm Sewer Cost Evaluation - Existing Development Other Than Residential up to Two Units per Building
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects.
City of De Pere
Date: January 7, 2025

Lateral Cost

Lateral 6"

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-08	Provide 6" PVC Storm Sewer Lateral	LF	2,126.0	\$62.00	\$131,812.00	
22-02	ST-07	Provide 6" PVC Storm Sewer Lateral	LF	537.0	\$57.00	\$30,609.00	
23-01	ST-08	Provide 6" PVC Storm Lateral	LF	1,896.0	\$53.00	\$100,488.00	
24-01	ST-11	Provide 6" PVC Storm Sewer Lateral	LF	2,160.8	\$43.50	\$93,994.80	
24-02	ST-06	Provide 6" PVC Storm Sewer Lateral	LF	973.5	\$46.00	\$44,781.00	
Total				7,693.3		\$401,684.80	
Average Cost Per Foot						\$52.21	
Average Cost per Lot at 35 Feet of Lateral (100% to Owner)						\$1,827.35	Average length of lateral is based on a 70 foot right of way.

Lateral 8"

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-06	Provide 8" PVC Storm Sewer	LF	1,006.00	\$64.00	\$64,384.00	
22-02	ST-06	Provide 8" PVC Storm Sewer	LF	301.26	\$59.00	\$17,774.34	
23-01	ST-06	Provide 8" PVC Storm Sewer	LF	1,116.00	\$66.00	\$73,656.00	
24-01	ST-08	Provide 8" PVC Storm Sewer (Granular Backfill)	LF	1,278.20	\$55.00	\$70,301.00	
24-01	ST-10	Provide 8" PVC Storm Sewer Lateral	LF	37.50	\$78.00	\$2,925.00	
24-02	ST-05	Provide 8" PVC Storm Sewer	LF	1,119.00	\$50.00	\$55,950.00	
Total				4,857.96		\$284,990.34	
Average Cost Per Foot						\$58.66	
Average Cost per Lot at 35 Feet of Lateral (100% to Owner)						\$2,053.10	Average length of lateral is based on a 70 foot right of way.

Schedule B
2025 Storm Sewer Cost Evaluation - Existing Development Other Than Residential up to Two Units per Building
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects.
City of De Pere
Date: January 7, 2025

Lateral Cost

Lateral 12"

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-04	Remove and Relay 12" PVC or RCP Class III Storm Sewer	LF	298.00	\$67.00	\$19,966.00	
22-01	ST-05	Provide 12" PVC, RCP Class III, or PP Storm Sewer	LF	1,683.00	\$67.00	\$112,761.00	
22-02	ST-05	Provide 12" PVC or RCP (Class III) Storm Sewer	LF	961.78	\$90.00	\$86,560.20	
22-04	ST-01	Remove and Relay 12" RCP Class V Storm Sewer	LF	10.00	\$134.00	\$1,340.00	
22-04	ST-02	Provide 12" Class V Storm Sewer	LF	248.00	\$64.65	\$16,033.20	
22-07	ST-08	Remove and Relay 12" PVC or RCP (Class III) Storm Sewer	LF	187.30	\$92.44	\$17,314.01	
23-01	ST-03	Remove and Replace 12" PVC, RCP Class III, or PP Storm Sewer	LF	89.00	\$115.00	\$10,235.00	
23-01	ST-04	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	2,616.00	\$71.00	\$185,736.00	
23-01	ST-05	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Natural Backfill)	LF	149.00	\$62.00	\$9,238.00	
23-02	ST-01	Provide 12" PVC, Class IV, or PP Storm Sewer	LF	68.00	\$89.00	\$6,052.00	
24-01	ST-05	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	314.20	\$62.50	\$19,637.50	
24-01	ST-06	Remove and Relay 12" PVC, RCP Class III, or PP Storm Sewer (Gran. Backfill)	LF	303.70	\$62.50	\$18,981.25	
24-01	ST-07	Remove and Relay 12" PVC, RCP Class III, or PP Storm Sewer (Nat. Backfill)	LF	13.10	\$98.00	\$1,283.80	
24-02	ST-02	Remove and Relay 12" PVC, RCP Class III, or PP Storm Sewer	LF	6.00	\$105.00	\$630.00	
24-02	ST-04	Provide 12" PVC or RCP Class II, or PP Storm Sewer	LF	455.00	\$56.00	\$25,480.00	
Total				7,402.08		\$531,247.96	
Average Cost Per Foot						\$71.77	
Average Cost per Lot at 35 Feet of Lateral (100% to Owner)						\$2,511.95	Average length of lateral is based on a 70 foot right of way.

Schedule B
2025 Storm Sewer Cost Evaluation - Existing Development Other Than Residential up to Two Units per Building
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects.
City of De Pere
Date: January 7, 2025

Connection Cost
Storm Wye Cost (6")

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-01	ST-09	Provide 18" x 6" Storm Branch or Inserta Tee	EA	8	\$250.00	\$2,000.00	
22-01	ST-10	Provide 15" x 6" Storm Branch or Inserta Tee	EA	14	\$250.00	\$3,500.00	
22-01	ST-11	Provide 12" x 6" Storm Branch Inserta Tee	EA	20	\$250.00	\$5,000.00	
22-01	ST-12	Provide 8" x 6" Storm Branch or Inserta Tee	EA	24	\$200.00	\$4,800.00	
22-01	ST-13	Provide Lateral Connection to Existing Storm Sewer	EA	16	\$200.00	\$3,200.00	
22-02	ST-08	Provide 24" x 6" Storm Branch or Inserta Tee	EA	1	\$200.00	\$200.00	
22-02	ST-09	Provide 21" x 6" Storm Branch or Inserta Tee	EA	3	\$200.00	\$600.00	
22-02	ST-10	Provide 18" x 6" Storm Branch or Inserta Tee	EA	2	\$200.00	\$400.00	
22-02	ST-11	Provide 12" x 6" Storm Branch or Inserta Tee	EA	2	\$200.00	\$400.00	
22-02	ST-12	Provide 8" x 6" Storm Branch or Inserta Tee	EA	4	\$120.00	\$480.00	
23-01	ST-09	Provide 12" x 6" Storm Branch or Inserta Tee	EA	23	\$225.00	\$5,175.00	
23-01	ST-10	Provide 8" x 6" Storm Branch	EA	23	\$150.00	\$3,450.00	
24-01	ST-13	Provide 24"x6" Storm Branch or Inserta Tee	EA	2	\$257.00	\$514.00	
24-01	ST-14	Provide 21"x6" Storm Branch or Inserta Tee	EA	4	\$257.00	\$1,028.00	
24-01	ST-15	Provide 12"x6" Storm Branch or Inserta Tee	EA	20	\$70.00	\$1,400.00	
24-01	ST-16	Provide 8"x6" Storm Branch	EA	30	\$147.00	\$4,410.00	
24-02	ST-07	Provide 18"x6" Storm Branch or Inserta Tee	EA	4	\$286.00	\$1,144.00	
24-02	ST-09	Provide 8"x6" Storm Branch or Inserta Tee	EA	21	\$145.00	\$3,045.00	
Total				221		\$40,746.00	
Average Cost Per Wye						\$184.37	

Core Storm Tee Cost (8" & 12")

Project	Bid Item	Bid Item Description	Unit	Quantity	Cost	Total	Comment
22-04	ST-06	Core Drill Storm Sewer and Provide 8" Inserta Tee	EA	5	\$500.00	\$2,500.00	
24-01	ST-12	Provide 24"x12" Storm Branch or Inserta Tee	EA	1	\$631.00	\$631.00	
Total				6		\$3,131.00	
Average Cost Per Connection/Core						\$521.83	

SCHEDULE C

**2025 EXISTING DEVELOPMENT OTHER THAN RESIDENTIAL STORM SEWER COST
EVALUATION**

UP TO TWO UNITS PER BUILDING

Schedule C
2025 Storm Sewer Cost Evaluation - Existing Development Other Than Residential up to
Two Units per Building
Summary Based on 2022-2024 Asphalt Reconstruction and Resurfacing Projects.
City of De Pere
Date: January 7, 2025

Storm Mainline Cost

Item Description	Cost Per LF	Comment
18" Storm Sewer Main	\$84.77	300 foot spacing with a 5' depth
4' Diameter Storm Manhole	\$12.23	
Mainline Cost Per Street Foot	\$97.00	Remaining 80% funded by Storm Water Utility
Cost Per Side of Street	\$48.50	
Assessable Amount (20%)	\$9.70	
Engineering and Administration (20%)	\$1.94	
Total Mainline Cost Per Front Lot Foot	\$11.64	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
6" Storm Lateral	\$1,827.35	35 foot average length.
Storm Wye Cost	\$184.37	
Assessable Amount (100%)	\$2,011.72	
Engineering and Administration (20%)	\$402.34	
Total Lateral Costs	\$2,414.06	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
8" Storm Lateral	\$2,053.10	35 foot average length. Average of cost to core pipe
Storm Wye Cost (Core)	\$521.83	
Assessable Amount (100%)	\$2,574.93	
Engineering and Administration (20%)	\$514.99	
Total Lateral Costs	\$3,089.92	

Storm Lateral Cost

Item Description	Cost Per EA	Comment
12" Storm Lateral	\$2,511.95	35 foot average length. Average of cost to core pipe
Storm Wye Cost (Core)	\$521.83	
Assessable Amount (100%)	\$3,033.78	
Engineering and Administration (20%)	\$606.76	
Total Lateral Costs	\$3,640.54	

SCHEDULE D
PROJECT 25-01

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD, N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO THE SOUTHERN TERMINUS,
MARTIN STREET FROM BUTLER STREET TO THE SOUTHERN TERMINUS, AND PLEASANT PLACE FROM THIRD STREET TO THE EASTERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
Project 25-01 Sewer and Water Relay and Street Resurfacing - N Adams Street from Irwin Avenue to Ridgeway Boulevard							
BARBARA A SMITS 525 N ADAMS STREET DE PERE, WI 54115-3503	ED-563-1 525 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JACOB P & JENEE L VIEAU 600 N ADAMS STREET DE PERE, WI 54115-3506	ED-565 600 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JASON & JENNIFER MIELKE 602 N ADAMS STREET DE PERE, WI 54115	ED-565-3 602 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
DANETTE L VANDEHEI 606 N ADAMS STREET DE PERE, WI 54115-3506	ED-565-4 606 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
SAMANTHA ZELLNER 607 N ADAMS STREET DE PERE, WI 54115	ED-563-1-A 607 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
SANDRA L ROEDER 612 N ADAMS STREET DE PERE, WI 54115	ED-565-2 612 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
SUZANNE M DAANEN 615 N ADAMS STREET DE PERE, WI 54115-3505	ED-563-A 615 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
DANIEL P VANDEHEI 619 N ADAMS STREET DE PERE, WI 54115-3505	ED-563 619 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
MITCHELL J & HEATHER J OLMSTED 624 N ADAMS STREET DE PERE, WI 54115-3506	ED-29 624 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD, N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO THE SOUTHERN TERMINUS,
MARTIN STREET FROM BUTLER STREET TO THE SOUTHERN TERMINUS, AND PLEASANT PLACE FROM THIRD STREET TO THE EASTERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
Project 25-01 Sewer and Water Relay and Street Resurfacing - N Adams Street from Irwin Avenue to Ridgeway Boulevard							
KRISTA J BUCKNER 630 N ADAMS STREET DE PERE, WI 54115	ED-29-3 630 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
MARC N & CATHLEEN L BILOTTI REVOCABLE TRUST 636 N ADAMS STREET DE PERE, WI 54115	ED-29-4 636 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
THOMAS J & DEBRA A SCHULTZ 702 N ADAMS STREET DE PERE, WI 54115-3508	ED-582-N-24 702 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
MICHELLE L SCHOENLEBER 703 N ADAMS STREET DE PERE, WI 54115-3507	ED-582-N-15 703 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
CURT BEILKE 203 W WHITNEY STREET GREEN BAY, WI 54301-1943	ED-582-N-22 706 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
AUSTIN J & MEGAN M RYCZEK 711 N ADAMS STREET DE PERE, WI 54115	ED-582-N-11 711 N ADAMS STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
STUART L & SARAH N MILLIKIN 1219 IRWIN AVENUE DE PERE, WI 54115-3528	ED-563-3 1219 IRWIN AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Irwin Avenue.
BRIDGET M VANDERZANDEN 1220 RIDGEWAY BOULEVARD DE PERE, WI 54115-3533	ED-582-N-9 1220 RIDGEWAY BOULEVARD	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral to inlet abutting property.
GINA C RAO 1302 RIDGEWAY BOULEVARD DE PERE, WI 54115-3535	ED-582-N-16 1302 RIDGEWAY BOULEVARD	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Ridgeway Boulevard.

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD, N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO THE SOUTHERN TERMINUS,
MARTIN STREET FROM BUTLER STREET TO THE SOUTHERN TERMINUS, AND PLEASANT PLACE FROM THIRD STREET TO THE EASTERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
Project 25-01 Sewer and Water Relay and Street Resurfacing - N Adams Street from Irwin Avenue to Ridgeway Boulevard							
ROBERTA RYSTROM 1305 IRWIN AVENUE DE PERE, WI 54115	ED-565-1 1305 IRWIN AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral to Irwin Street storm sewer.
Project 25-01 Sewer and Water Relay and Street Resurfacing - N Washington Street from Ridgeway Boulevard to the southern terminus							
PATRICK G & TRACY A SCHRADER 702 N WASHINGTON STREET DE PERE, WI 54115-3552	ED-582-N-14 702 N WASHINGTON STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
DEAN D J CHAMPEAU 703 N WISCONSIN STREET DE PERE, WI 54115	ED-582-N-5 703 N WASHINGTON STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
BASTEN & SONS REAL ESTATE, LLC 4512 CREEK VALLEY LANE HOBART, WI 54115	ED-582-N-4 707 N WASHINGTON STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
MATTHEW T & SAMANTHA J SEILTZ 712 N WASHINGTON STREET DE PERE, WI 54115	ED-582-N-10 712 N WASHINGTON STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
EMILY R BOURGUIGNON 713 N WASHINGTON STREET DE PERE, WI 54115	ED-582-N-3 713 N WASHINGTON STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JAMES E & JUDITH G KNEISZEL 215 LORRIE WAY DE PERE, WI 54115-3445	ED-582-N-1 1120 RIDGEWAY BOULEVARD	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Ridgeway Boulevard.
AMY V PARRISH 1202 RIDGEWAY BOULEVARD DE PERE, WI 54115	ED-582-N-6 1202 RIDGEWAY BOULEVARD	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral off Ridgeway Boulevard.

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD, N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO THE SOUTHERN TERMINUS,
MARTIN STREET FROM BUTLER STREET TO THE SOUTHERN TERMINUS, AND PLEASANT PLACE FROM THIRD STREET TO THE EASTERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
Project 25-01 Sewer and Water Relay and Street Resurfacing - Martin Street from Butler Street to southern terminus							
JACOB C LAUBACHER 502 MARTIN STREET DE PERE, WI 54115-1210	WD-L0003 502 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
STEVEN & SHARON VANENKENVOORT 503 MARTIN STREET DE PERE, WI 54115-1209	WD-L0010 503 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JAN M REHRAUER 508 MARTIN STREET DE PERE, WI 54115-1210	WD-L0004 508 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
ZACHARY SCOTT FRITZ 509 MARTIN STREET DE PERE, WI 54115	WD-L0011 509 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JOHN P WITSCHER 514 MARTIN STREET DE PERE, WI 54115	WD-L0005 514 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
RYAN J & CHARLENE WISNIEWSKI 515 MARTIN STREET DE PERE, WI 54115-1209	WD-L0012 515 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
CHAD R FAGAN 520 MARTIN STREET DE PERE, WI 54115-1210	WD-L0006 520 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
CHRISTOPHER ROBERTS 521 MARTIN STREET DE PERE, WI 54115-1209	WD-L0013 521 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
MELISSA A WILQUET 526 MARTIN STREET DE PERE, WI 54115-1210	WD-128-3-4 526 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD, N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO THE SOUTHERN TERMINUS,
MARTIN STREET FROM BUTLER STREET TO THE SOUTHERN TERMINUS, AND PLEASANT PLACE FROM THIRD STREET TO THE EASTERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
Project 25-01 Sewer and Water Relay and Street Resurfacing - Martin Street from Butler Street to southern terminus							
ALLAN R & SUSAN M VERRIDEN 527 MARTIN STREET DE PERE, WI 54115-1209	WD-128-3-5 527 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
CANDACE M PAUTZ 532 MARTIN STREET DE PERE, WI 54115-1210	WD-128-3-3 532 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
TIMOTHY H & SHERRY L HENRICH 533 MARTIN STREET DE PERE, WI 54115-1209	WD-128-3 533 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
MICHAEL T & MARJORIE A BORK 538 MARTIN STREET DE PERE, WI 54115-1210	WD-128-3-2 538 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JULIE A FORSETH 609 MARTIN STREET DE PERE, WI 54115-1211	WD-129-2 609 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JULIE A FORSETH 609 MARTIN STREET DE PERE, WI 54115	WD-128-1-1 0 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
JOSHUA GROESCHL 610 MARTIN STREET DE PERE, WI 54115	WD-129 610 MARTIN STREET	1	\$604.80	1	\$2,100.80	\$2,705.60	
BRADLEY S & SHANA L NOEL 617 BUTLER STREET DE PERE, WI 54115-1203	WD-L0009 617 BUTLER STREET	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Butler Street.
MATTHEW A DWORAK 631 BUTLER STREET DE PERE, WI 54115	WD-L0001 631 BUTLER STREET	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Butler Street.

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD, N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO THE SOUTHERN TERMINUS,
MARTIN STREET FROM BUTLER STREET TO THE SOUTHERN TERMINUS, AND PLEASANT PLACE FROM THIRD STREET TO THE EASTERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
Project 25-01 Sewer and Water Relay and Street Resurfacing - Pleasant Place from Third Street to the eastern terminus							
EBBEN ROBERT N LIVING REVOCABLE TRUST 201 PLEASANT PLACE DE PERE, WI 54115-1944	WD-1313 201 PLEASANT PLACE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Pleasant Place to Fox River.
ERIN M DYPVIK LIVING TRUST 205 PLEASANT PLACE DE PERE, WI 54115	WD-1314 205 PLEASANT PLACE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Pleasant Place to Fox River.
ST NORBERT COLLEGE, INC. 100 GRANT STREET DE PERE, WI 54115-2002	WD-619 208 PLEASANT PLACE	0	\$0.00	1	\$2,414.06	\$2,414.06	Zoned PI-1. Existing storm sewer on Pleasant Place to Fox River.
SALLY MARCELLE 215 PLEASANT PLACE DE PERE, WI 54115-1944	WD-621 215 PLEASANT PLACE	1	\$604.80	1	\$2,100.80	\$2,705.60	
ST NORBERT COLLEGE, INC. 100 GRANT STREET DE PERE, WI 54115-2002	WD-618 216 PLEASANT PLACE	77	\$896.28	1	\$2,414.06	\$3,310.34	Zoned PI-1.
CRAIG S & KIMBERLY S ROSNER 217 PLEASANT PLACE DE PERE, WI 54115	WD-622 217 PLEASANT PLACE	1	\$604.80	1	\$2,100.80	\$2,705.60	
LARRY J ROFFERS 222 PLEASANT PLACE DE PERE, WI 54115-1945	WD-617 222 PLEASANT PLACE	1	\$604.80	1	\$2,100.80	\$2,705.60	
ST NORBERT COLLEGE, INC. 100 GRANT STREET DE PERE, WI 54115-2002	WD-616 631 THIRD STREET	0	\$0.00	1	\$2,414.06	\$2,414.06	Zoned PI-1. Existing storm sewer on Third Street.
ROSNER RENTALS, LLC 3015 CRUSADE LANE GREEN BAY, WI 54313	WD-172 701 THIRD STREET	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Third Street.

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - N ADAMS STREET FROM IRWIN AVENUE TO RIDGEWAY BOULEVARD, N WASHINGTON STREET FROM RIDGEWAY BOULEVARD TO THE SOUTHERN TERMINUS,
MARTIN STREET FROM BUTLER STREET TO THE SOUTHERN TERMINUS, AND PLEASANT PLACE FROM THIRD STREET TO THE EASTERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO.	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
	PROPERTY ADDRESS PARCEL NUMBER	UNIT	COST	UNIT	COST		
Project 25-01 Sewer and Water Relay and Street Resurfacing - SUMMARY							
	TOTAL RESIDENTIAL ASSESSMENTS	39	\$23,587.20	47	\$98,737.60	\$122,324.80	
	TOTAL NON-RESIDENTIAL ASSESSMENTS (6-INCH LATERALS)	77	\$896.28	3	\$7,242.18	\$8,138.46	
	PROJECT 25-01 SEWER AND WATER RELAY AND STREET RESURFACING TOTAL ASSESSMENTS					\$130,463.26	

SCHEDULE D
PROJECT 25-02

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - RANDALL AVE FROM N BROADWAY STREET TO GLENWOOD AVENUE, TALBOT AVENUE FROM RIDGEWAY BOULEVARD TO GLENWOOD AVENUE,
AND OAKDALE AVENUE FROM RIDGEWAY BOULEVARD TO NORTHERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
	UNIT	COST	UNIT	COST			
Project 25-02 Northeast Street Reconstruction and Utility Relay - Randall Avenue from N Broadway Street to Glenwood Avenue							
PAUL J & JULIA J VIDANI 414 RANDALL AVENUE DE PERE, WI 54115-2636	ED-165 0 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
DONALD R ZUIDMULDER 415 RANDALL AVENUE DE PERE, WI 54115	ED-145-1 415 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
ROBERT R & JENNIFER A GAGAN 436 RANDALL AVENUE DE PERE, WI 54115-2636	ED-156 436 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
ROBERT R & JENNIFER A GAGAN 436 RANDALL AVENUE DE PERE, WI 54115-2636	ED-157 436 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
RICHARD L & SHARON I ERDMAN 508 RANDALL AVENUE DE PERE, WI 54115-2638	ED-1211 508 RANDALL AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral at intersection of Randall Avenue and Oakdale Avenue.
WIED ANTHONY C & ANGELA M REVOCABLE TRUST 514 RANDALL AVENUE DE PERE, WI 54115-2638	ED-1237 514 RANDALL AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral off of Randall Avenue.
THOMAS B DURKIN JR & SHARON M DURKIN REVOCABLE TRUST OF 2024 515 RANDALL AVENUE DE PERE, WI 54115	ED-1233 515 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
FREDERICK R & BARBARA J HOFFMAN 605 RANDALL AVENUE DE PERE, WI 54115	ED-1254 605 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
ANDREW S & STEPHANIE M RUDOLPH 612 RANDALL AVENUE DE PERE, WI 54115-2640	ED-1250 612 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
HELLMAN/SACK REVOCABLE TRUST 614 RANDALL AVENUE DE PERE, WI 54115	ED-1265 614 RANDALL AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral at intersection of Randall Avenue and Talbot Avenue.

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - RANDALL AVE FROM N BROADWAY STREET TO GLENWOOD AVENUE, TALBOT AVENUE FROM RIDGEWAY BOULEVARD TO GLENWOOD AVENUE,
AND OAKDALE AVENUE FROM RIDGEWAY BOULEVARD TO NORTHERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
	UNIT	COST	UNIT	COST			
Project 25-02 Northeast Street Reconstruction and Utility Relay - Randall Avenue from N Broadway Street to Glenwood Avenue							
ROBERT J DOMOL 615 RANDALL AVENUE DE PERE, WI 54115-2639	ED-1267 615 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
SCOTT W & KATHERINE M JANSSEN 718 RANDALL AVENUE DE PERE, WI 54115-3025	ED-1292 718 RANDALL AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral at intersection of Randall Avenue and Glenwood Avenue.
Project 25-02 Northeast Street Reconstruction and Utility Relay - Talbot Avenue from Ridgeway Boulevard to Glenwood Avenue							
LILLIAN L MCKENNA 217 CORRY STREET MADISON, WI 53704	ED-1279 702 RANDALL AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Randall Avenue.
ANDRE J KEDZIERSKI 703 RIDGEWAY BOULEVARD DE PERE, WI 54115	ED-1285 703 RIDGEWAY BOULEVARD	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Ridgeway Boulevard.
PATRICK K & MADELYN M KENNEDY 803 TALBOT AVENUE DE PERE, WI 54115-3032	ED-1260 803 TALBOT AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Ridgeway Boulevard.
NYSTROM KRISTINE K REVOCABLE TRUST 5697 LONG COMMON CIRCLE SARASOTA, FL 34235	ED-1261 809 TALBOT AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
CHRISTOPHER L ORTH 817 TALBOT AVENUE DE PERE, WI 54115	ED-1263 817 TALBOT AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
BENJAMIN T & LUCIE J VANOSS 818 TALBOT AVENUE DE PERE, WI 54115-3033	ED-1282 818 TALBOT AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
QUENTIN G & KENNEDY L LUECK 902 TALBOT AVENUE DE PERE, WI 54115	ED-1278 902 TALBOT AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral off of Randall Avenue.
AARON P & EMILY A MCCANN 906 TALBOT AVENUE DE PERE, WI 54115-3035	ED-1277 906 TALBOT AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral off of Glenwood Avenue.

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - RANDALL AVE FROM N BROADWAY STREET TO GLENWOOD AVENUE, TALBOT AVENUE FROM RIDGEWAY BOULEVARD TO GLENWOOD AVENUE,
AND OAKDALE AVENUE FROM RIDGEWAY BOULEVARD TO NORTHERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
	UNIT	COST	UNIT	COST			
Project 25-02 Northeast Street Reconstruction and Utility Relay - Talbot Avenue from Ridgeway Boulevard to Glenwood Avenue							
STEPHEN G & JANELLE M BECKETT 908 TALBOT AVENUE DE PERE, WI 54115-3035	ED-1276 908 TALBOT AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral off of Glenwood Avenue.
HODGSON JAMES R & CAROL J FAMILY TRUST 915 TALBOT AVENUE DE PERE, WI 54115-3034	ED-1269 915 TALBOT AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
RONALD O & KAREN S KORB 920 TALBOT AVENUE DE PERE, WI 54115-3035	ED-1274 920 TALBOT AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral off of Glenwood Avenue.
MICHAEL F & BEATRICE D CLEGG 925 TALBOT AVENUE DE PERE, WI 54115-3034	ED-1271 925 TALBOT AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
RICHARD GETCHEL 936 LAWTON PLACE DE PERE, WI 54115	ED-1259 936 LAWTON PLACE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral off of Glenwood Avenue.
Project 25-02 Northeast Street Reconstruction and Utility Relay - Oakdale Avenue from Ridgeway Boulevard to northern terminus							
ZELLNER JOINT REVOCABLE TRUST 435 RANDALL AVENUE DE PERE, WI 54115-2635	ED-143 435 RANDALL AVENUE	0	\$0.00	0	\$0.00	\$0.00	Existing storm sewer lateral at intersection of Randall Avenue and Oakdale Avenue.
ZELLNER JOINT REVOCABLE TRUST 435 RANDALL AVENUE DE PERE, WI 54115-2635	ED-142 0 OAKDALE AVENUE	0	\$0.00	0	\$0.00	\$0.00	Lot has been deemed unbuildable by Development Services Department. 3/18/25
ZELLNER JOINT REVOCABLE TRUST 435 RANDALL AVENUE DE PERE, WI 54115-2635	ED-141 0 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
ZELLNER JOINT REVOCABLE TRUST 435 RANDALL AVENUE DE PERE, WI 54115-2635	ED-140 0 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - RANDALL AVE FROM N BROADWAY STREET TO GLENWOOD AVENUE, TALBOT AVENUE FROM RIDGEWAY BOULEVARD TO GLENWOOD AVENUE,
AND OAKDALE AVENUE FROM RIDGEWAY BOULEVARD TO NORTHERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
	UNIT	COST	UNIT	COST			
Project 25-02 Northeast Street Reconstruction and Utility Relay - Oakdale Avenue from Ridgeway Boulevard to northern terminus							
GERALD M & CHRISTINE M WIED 503 RIDGEWAY BOULEVARD DE PERE, WI 54115-2643	ED-1205 503 RIDGEWAY BOULEVARD	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Ridgeway Boulevard.
AMY B WARD REVOCABLE TRUST 431 RIDGEWAY BOULEVARD DE PERE, WI 54115	ED-162-1 803 OAKDALE AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Ridgeway Boulevard.
AMY B WARD REVOCABLE TRUST 431 RIDGEWAY BOULEVARD DE PERE, WI 54115	ED-162 807 OAKDALE AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Oakdale Avenue.
MIRIAM LAPOINTE 814 OAKDALE AVENUE DE PERE, WI 54115	ED-1207 814 OAKDALE AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Oakdale Avenue.
ERIC M HEGWER 815 OAKDALE AVENUE DE PERE, WI 54115	ED-159 815 OAKDALE AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Oakdale Avenue.
KATHERINE L LONGLEY 821 OAKDALE AVENUE DE PERE, WI 54115	ED-158 821 OAKDALE AVENUE	0	\$0.00	1	\$2,100.80	\$2,100.80	Existing storm sewer on Oakdale Avenue.
VICTORIA B TASHJIAN REVOCABLE TRUST 908 OAKDALE AVENUE DE PERE, WI 54115	ED-1213 908 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
VICTORIA B TASHJIAN REVOCABLE TRUST 908 OAKDALE AVENUE DE PERE, WI 54115	ED-1212 0 RANDALL AVENUE	0	\$0.00	0	\$0.00	\$0.00	Lot has been deemed unbuildable by Development Services Department. 3/18/25
MCDONALD CHESTER P IV & KATIE L REVOCABLE TRUST 918 OAKDALE AVENUE DE PERE, WI 54115-2634	ED-1215 918 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
JOSEPH A & CAROL S KARLS 924 OAKDALE AVENUE DE PERE, WI 54115-2634	ED-1216 920 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	

SCHEDULE D - SCHEDULE OF PRELIMINARY ASSESSMENTS

PRELIMINARY ASSESSMENTS

TYPE OF IMPROVEMENT: STORM SEWER MAIN AND LATERALS

LOCATIONS - RANDALL AVE FROM N BROADWAY STREET TO GLENWOOD AVENUE, TALBOT AVENUE FROM RIDGEWAY BOULEVARD TO GLENWOOD AVENUE,
AND OAKDALE AVENUE FROM RIDGEWAY BOULEVARD TO NORTHERN TERMINUS

ASSESSMENT TYPE	STORM MAIN	MAIN UNIT	6" LATERAL	8" LATERAL	12" LATERAL
RESIDENTIAL ASSESSMENT	\$604.80	EA	\$2,100.80	---	---
NON-RESIDENTIAL ASSESSMENT	\$11.64	LF	\$2,414.06	\$3,089.92	\$3,640.54

PROPERTY OWNER	LOT NO. PROPERTY ADDRESS PARCEL NUMBER	STORM MAIN ASSESSMENT		STORM LATERAL ASSESSMENT		TOTAL ASSESSMENT	COMMENT
		UNIT	COST	UNIT	COST		
Project 25-02 Northeast Street Reconstruction and Utility Relay - Oakdale Avenue from Ridgeway Boulevard to northern terminus							
JOSEPH A & CAROL S KARLS 924 OAKDALE AVENUE DE PERE, WI 54115-2634	ED-1220 924 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
EUGENE J & KATHLEEN M HACKBARTH 933 OAKDALE AVENUE DE PERE, WI 54115-2633	ED-139 933 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
DENNIS K & BONNIE J LUECK 937 OAKDALE AVENUE DE PERE, WI 54115-2633	ED-138 937 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
DEAN & AMY JO VANDEHEI 940 OAKDALE AVENUE DE PERE, WI 54115	ED-153 940 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
CHARLES W & MARY ANNE OLSEN 947 OAKDALE AVENUE DE PERE, WI 54115-2633	ED-136 947 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
CHARLES W & MARY ANNE OLSEN 947 OAKDALE AVENUE DE PERE, WI 54115-2633	ED-137 0 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
STEVEN J & RUTH ANNE S REYNEN 950 OAKDALE AVENUE DE PERE, WI 54115-2634	ED-154 950 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
ERIC A & LACEY L VERTZ 953 OAKDALE AVENUE DE PERE, WI 54115-2633	ED-135 953 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
LENNY J PASSEL, ETAL 956 OAKDALE AVENUE DE PERE, WI 54115-2634	ED-155 956 OAKDALE AVENUE	1	\$604.80	1	\$2,100.80	\$2,705.60	
Project 25-02 Northeast Street Reconstruction and Utility Relay - SUMMARY							
TOTAL RESIDENTIAL ASSESSMENTS		19	\$11,491.20	36	\$75,628.80	\$87,120.00	

PROJECT 25-01 STORM SEWER ASSESSMENT MAP N. WASHINGTON ST & N. ADAMS ST



ASSESSMENT
AREA

BRAISHER PARK

Legend

- Storm Manhole
- Storm Catch Basin
- Collectors
- Culvert
- Open Channel

	STORM ASSESSMENT
	PROJECT: 25-01
Engineering Division 925 S. 6TH ST. De Pere, WI 54115 Office: 920-339-4061 Fax: 920-339-4071	MARCH 2025 BY: MJT
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PROJECT 25-01 STORM SEWER ASSESSMENT MAP MARTIN STREET



ASSESSMENT
AREA



Legend

- Storm Manhole
- + Storm Catch Basin
- Collectors
- Culvert
- - - Open Channel



Engineering Division
925 S. 6th St.
De Pere, WI 54115
Office: 920-339-4061
Fax: 920-339-4071

STORM
ASSESSMENT

PROJECT:
25-01

MARCH 2025
BY: MJT

PROJECT 25-01 STORM SEWER ASSESSMENT MAP PLEASANT PLACE



ASSESSMENT
AREA



Legend

- Storm Manhole
- + Storm Catch Basin
- Collectors
- ⇄ Culvert
- Open Channel

	STORM ASSESSMENT
	PROJECT: 25-01
Engineering Division 925 S. 6th St. De Pere, WI 54115 Office: 920-339-4061 Fax: 920-339-4071	MARCH 2025 BY: MJT
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PROJECT 25-02 STORM SEWER ASSESSMENT MAP RANDALL AVE & OAKDALE AVE & TALBOT AVE



ASSESSMENT
AREA



Legend

- + Storm Manhole
- + Storm Catch Basin
- ▶ Collectors
- Culvert
- - - Open Channel



Engineering Division
925 S. 6th St.
De Pere, WI 54115
Office: 920-339-4061
Fax: 920-339-4071

STORM ASSESSMENT

PROJECT:
25-02

MARCH 2025
BY: MJT

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City of De Pere, Wisconsin

III.2

Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Betty Marovich, Administrative Assistant
SUBJECT: Approval of the April 7, 2025 Board of Public Works Meeting Minutes
RECOMMENDED ACTION: Approval of the April 7, 2025 Board of Public Works Meeting Minutes

ATTACHMENTS:
2025 0407 BOPW_Minutes



Board of Public Works

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Monday, April 7, 2025

7:30 PM

Council Chambers/Virtual

I. Call to Order

1. Roll Call

Present: James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

Absent:

Excused:

Others present:

Scott Thoresen, Public Works Director

Chase Kuffel, Assistant City Engineer

Betty Marovich, Recording Secretary/Administrative Assistant

Eric Zygarlicke, Water Department Supervisor (Remote)

Midge Ebben, 201 Pleasant Pl

Larry Roffers, 222 Pleasant Pl

Nancy Suennen, 2129 Trailside Ln

Craig Rosner, 217 Pleasant Pl

Pat Schrader, 702 N Washington St

Aaron Bly, 703 N Washington Street

Other members of the public

II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

None

III. Items

1. Approval of the March 10, 2025 Board of Public Works Meeting Minutes

Mayor Boyd moved to approve the March 10, 2025 Board of Public Works Meeting Minutes, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

2. Consideration and Possible Action on Preliminary Resolution for Special Assessments for Storm Sewer Main and/or Laterals

Chase Kuffel, Assistant City Engineer, explained the preliminary resolution and special assessments for storm sewer main and/or laterals associated with resurfacing and reconstruction projects in 2025. Mr. Kuffel explained the locations and limits of the projects that included special assessments, along with the

ordinances governing the installation and charges. Mr. Kuffel outlined the special assessment amount as previously approved by the Board of Public Works. Mr. Kuffel outlined the notices sent to properties regarding the special assessments and projects. Mr. Kuffel also explained the payback options once the special assessments for storm sewer main and/or laterals were invoiced. Mr. Kuffel recommended the Board approve the preliminary resolution and set a 5 year payback option and schedule the public hearing for May 12, 2025.

Mayor Boyd moved to open the meeting for public comment at 7:36 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

Larry Roffers, 222 Pleasant Place, asked for further information about the work being completed and if the parking lot on the north side of Pleasant Place would be altered. Mr. Kuffel shared additional details about the project and stated that this construction project would not extend onto private property except as necessary to complete utility connections. Mr. Roffers clarified that the storm lateral would be stubbed and the cost to connect to the house would be in addition to the special assessment charged by the City. Mr. Kuffel stated that was correct, if the homeowner chose to connect to the storm lateral, which was not being mandated at any property at this time. Mr. Roffers asked how much the connection to the lateral would cost. Mr. Kuffel stated that he has heard from other homeowners that it has been costing about \$50-\$75 per linear foot, but dependent on the contractor and availability.

Nancy Suennen, 2129 Trailside Ln, commented on the quality of water and was informed that was an unrelated issue and she should contact staff outside of the meeting.

Craig Rosner, 217 Pleasant Place, expressed his frustration over the special assessments which had not been included with the project when originally proposed in 2024 for Pleasant Place. Mr. Rosner added that the area does not have any drainage issues and further explained the drainage for each property. Mr. Rosner asked the Board to consider removing storm laterals and subsequent special assessments for Pleasant Place. Mr. Kuffel explained what changed from 2024 to 2025 to trigger the installation of storm laterals and subsequent special assessments. Mr. Kuffel shared what he knew of the drainage at each property on Pleasant Place. Mayor Boyd reiterated when payment would become due for the storm lateral special assessment and asked staff to explain the benefits of the lateral. Mr. Kuffel outlined benefits of having the storm lateral available for properties. Scott Thoresen, Public Works Director, explained the importance of storm laterals in cases where properties are required to connect in order to eliminate clear water discharges in the sanitary sewer. Mr. Rosner shared concerns over differing information shared at the public information meeting compared to this current meeting including the reason the laterals were added and the payment options. Mr. Kuffel stated he was not at the public information meeting and could not speak to the information provided. Mr. Thoresen stated that he was in attendance at the public information meeting and stated the payment information was shared by staff at that time. Mr. Thoresen added that during the public information meeting, homeowners were asked to speak with staff if they believed they were connected to the City storm sewer system, after which staff would review and special assessments would not be charged if the property was connected. Mr. Thoresen added that a private system across other properties or in backyards would not be considered a connection to the City storm sewer system. Mr. Thoresen added that properties adjacent to the river may be a separate consideration that could be reviewed by staff.

Pat Schrader, 702 N Washington Street, commented about street reconstructions being covered by the general fund per referendum. Mr. Thoresen explained what improvements were covered under the referendum and why storm main and laterals are assessed to the property owner. Mr. Schrader shared concerns over the necessity of the full reconstruction on N. Washington Street and commented on the work completed at Braisher Park in 2024. Mr. Kuffel stated N. Washington Street will not be a full

reconstruction and explained the work being completed. Mr. Kuffel stated that storm laterals are being installed in response to drainage complaints received by property owners in that area. Mr. Kuffel added that as an older portion of the City, there is more concerns from staff about clear water discharge in the sanitary system and increased need for sump pumps, which could lead to further drainage concerns. Mr. Schrader questioned whether he needed to sign the temporary construction easement received in the mail from staff. Mr. Kuffel explained that the temporary construction easements were sent to all properties within the project limits for ability to place machinery and do minimal digging on the property owners' side of the right-of-way to complete connections for sanitary and water and installation of the storm lateral. Mr. Schrader questioned the \$125 plumbing fee for lateral connection. Mr. Kuffel stated that if the property owner chooses to connect to the storm lateral, the building inspection department has a \$125 plumbing permit fee. Mr. Schrader asked if staff would tell him if he needed to connect to the storm lateral. Mr. Thoresen explained that residents can choose where the lateral is installed based on their needs. Mr. Thoresen further explained situations which could trigger the Public Works Director to mandate a property to connect to the storm lateral. Mr. Schrader explained that his sump pump is connected through an easement to Ridgeway and asked how that impacts him in regards to the construction project. Mr. Kuffel explained that he can continue to use that easement as long as it is functioning for him and the storm lateral will remain available at the street in case the easement drain system should fail or other issues arising with this private system. Mr. Schrader asked if the system was reconnected as part of the construction work on Ridgeway in 2024. Mr. Kuffel explained that storm sewer was not relayed as part of that work and that in general all connections are reestablished as part of that work when it occurs. Mr. Kuffel offered to verify and be in touch if needed.

Mr. Roffers commented on the snow removal operations at the parking lot abutting his property and the runoff he experiences as it melts. Mr. Kuffel explained that their parking lot is part of a private storm system and suggested discussing the concern with building inspection for possible options moving forward with this concern.

Aaron Bly, 703 N Washington Street, clarified the work being completed and asked the timeframe for the work. Mr. Kuffel explained the patching and resurfacing work to be completed and stated the contractor schedule has N Washington Street completed by mid-summer. Mr. Bly asked if access will be restricted to residence and for how long. Mr. Kuffel explained the circumstances which would limit access to a property and how long each scenario would take. Mr. Kuffel stated that residents are also notified prior to work starting of access restrictions. Mr. Bly asked about water outages associated with the project. Mr. Kuffel stated that residents will be notified 24 hours in advance with a door hanger if there is no answer after knocking on the door. Mr. Kuffel stated it is typically only one day from about 8AM to 5 PM. Mr. Bly shared his drainage issues and concerns over continued issues from water draining from neighboring properties, even if they connect to the storm system. Mr. Kuffel stated that a yard drain could be installed in the backyard to collect stormwater. Mr. Bly asked if that would be at his expense. Mr. Kuffel stated as an improvement to his property, it would be at his expense. Mr. Kuffel added that it could be further discussed with building inspection staff for alternatives to deal with this drainage issue from neighboring properties. Mr. Thoresen explained that neighboring properties could be mandated to connect to the storm laterals if their sump pumps are discharging and attributing to the drainage issues on Mr. Bly's property. Mr. Thoresen added that Mr. Bly should connect with staff to get the lateral installed at the most ideal location for addressing drainage issues.

Mayor Boyd moved to return to regular session at 8:06 PM, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

Alderperson Carpenter asked staff to bring up a map of Pleasant Place and talked through concerns brought up by residents in this area. Mr. Kuffel assisted by pointing out areas of the map as they were

brought up by Alderperson Carpenter including the inlet at the end of Pleasant Place and drainage of the Saint Norbert parking lot. Alderperson Carpenter commented on the work the City has been doing to prevent direct storm flow to the Fox River. Mr. Kuffel stated a catch basin will be installed at the end of Pleasant Place which has an area at the bottom for sediment to collect and be cleaned out periodically. Alderperson Carpenter spoke on the importance of having the laterals installed during construction, if not for the current resident, but for one in the future who will want to connect their drains. Alderperson Hansen asked why a portion of Oakdale already has storm sewer. Mr. Kuffel explained that it was likely not deemed a necessity at the time as storm water would drain to either Randall to be collected or north to the Abbey to be collected. Mr. Kuffel stated that staff hopes to build a stormwater pond near the north end of Oakdale in the future for treatment. Mr. Kuffel added that the plan would be to install a smaller diameter sewer in this area to collect sump pump discharge and not meant for large volume surface street drainage.

Mayor Boyd moved to approve the preliminary resolution, seconded by Alderperson Ledvina.

Betty Marovich, Recording Secretary, asked Mayor Boyd if he would amend his motion to be approval of the preliminary resolution, set a 5 year payback option and schedule the public hearing for May 12, 2025.

Mayor Boyd and Alderperson Ledvina agreed with the amendment. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

3. Consideration and Possible Action of the Golf Cart Ordinance 150-26*

Eric Zygarlicke, Water Department Supervisor, outlined the request and subsequent ordinance change to allow water department staff to operate a golf cart for City operations including leak detection surveys by the Water Department. Mr. Zygarlicke explained that staff spoke with other municipalities and companies that do leak detection surveys and received positive feedback on the use of a golf cart for these operations. Staff is recommending approval of the Golf Cart Ordinance 150-26 along with a minor change to 150-06.

Mayor Boyd asked if other communities use a golf cart for leak detection. Mr. Zygarlicke stated that Howard does and offered to lend their golf cart to De Pere for 2025 leak detection surveys. Mr. Zygarlicke emphasized the perks of using the golf cart including the lightness of the vehicle so as to minimize damage to yards and the importance of noise reduction during leak detection survey as golf carts shut off at each stop. Mayor Boyd stated that City owned golf carts will have the City logo on them and added the ordinance will clearly state that golf carts would be allowed only by City staff.

Alderperson Hansen moved to approve the Golf Cart Ordinance 150-26, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

4. Consideration and Possible Action of the Ninth Street Tower Cleaning and Overcoating Project*

Eric Zygarlicke, Water Department Supervisor, explained the work included in the request for proposal and the proposals received. Mr. Zygarlicke stated the proposals were well over budget and staff would be redrafting a new request in an attempt to have the work be under budget. Mr. Zygarlicke stated that staff recommends rejecting the bids for Ninth Street Tower Cleaning and Overcoating.

Alderson Carpenter questioned if the frequency of a lesser project would outweigh this project being over budget. Mr. Zygarlicke stated that staff tries to clean every ten years and spot repairs are completed as part of a cleaning on other locations. Mr. Zygarlicke stated that staff anticipates needing to complete touch-ups about every ten years with a good paint job lasting about 25 years. Alderson Carpenter stated he doesn't want to complete minimal work that will need to be completed every year compared to the larger job that would last longer. Scott Thoresen, Public Works Director, stated the last project that was a clean and spot repair was Matthew Drive tower. Mr. Thoresen explained the project to include pressure washing to towers to remove mold and mildew and spot repair areas where the paint flecks off with the pressure from washing. Mr. Thoresen stated that staff has completed a similar clean and spot repair on Merrill Tower, which is a similar structure to Ninth Street. The Merrill tower was painted in 2003 and cleaned and spot repaired about 15 years later. Mr. Thoresen reiterated that the new proposal will be for cleaning and associated spot repairs from the cleaning and staff is confident the prices will be within budget for that work. Alderson Carpenter shared concerns with the pricing needing to include protection from overspray. Mr. Thoresen explained that he used the cost of Merrill Street cleaning and spot repairs with inflation to set the budget. Mr. Thoresen stated when staff spoke with the bidding companies, the project was bid as a full overcoat of the tower which is much more work and more expensive than spot repairs. Alderson Hansen if the companies solicited were the only ones able to complete this work or if local options existed. Mr. Zygarlicke stated that companies able to do this type of work are limited in number due to the skill and expertise needed to complete the cleaning and painting safely.

Alderson Carpenter moved to reject the bids for Ninth Street Tower Cleaning and Overcoating Project, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

5. Consideration and possible action on requested repairs to Rockland Road*

Chase Kuffel, Assistant City Engineer, shared the complaint received by staff regarding the deteriorating conditions of Rockland Road. Mr. Kuffel shared the background of Rockland Road from Old Plank to Greenleaf Road and the work that has been completed in the past, along with the intent to close the roadway in the near future as part of the GV-16 construction. Mr. Kuffel shared three options to address Rockland Road and costs associated with each. Staff recommends posting "Rough Road" signs and filling potholes with gravel until Rockland Road from Old Plank Road to Greenleaf Road is closed for GV-16 construction.

Alderson Hansen shared concerns for the residents that he knows use this road and stated he understood staff's concerns with the high cost of repair for a two year life of the roadway. Alderson Hansen shared his hope that mastic would have been a viable option. Mr. Kuffel explained that it would be difficult to define limits based on the conditions on this roadway and would be costly. Alderson

Hansen asked if smaller sections of the worst deterioration could be isolated. Mr. Kuffel explained that patching these areas would cost almost as much as a mill and resurface. Mr. Kuffel explained that the road is deteriorating faster than typically seen due to the heavy farm equipment that uses this roadway. Alderperson Carpenter asked how the farming operations would be impacted if the road was closed. Mr. Kuffel stated it would be accessible from Old Plank or the state highway.

Mayor Boyd moved to approve posting “Rough Road” signs and filling potholes with gravel until Rockland Road from Old Plank Road to Greenleaf Road is closed for GV-16 construction, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

6. Consider and Possible Action Regarding Proposals for Hydrant Painting*

Alderperson Carpenter moved to award the hydrant painting to Faith Leak Detection Services, seconded by Mayor Boyd.

Alderperson Hansen asked what each color represents. Scott Thoresen, Public Works Director, explained the colors denoted the amount of flow at each hydrant. Alderperson Carpenter commented that the last red hydrant denoting the lowest flow amount will be removed during construction in 2025. Mr. Thoresen stated that was correct.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

7. Consideration and possible action on award of Contract 25-02 Northeast Street Reconstruction and Utility Relay*

Chase Kuffel, Assistant City Engineer, explained the project, project limits, and funding. Staff recommends accepting the bid from Kruczek Construction, Inc. in the amount of \$1,565,565.00.

Mayor Boyd moved to approve award of Contract 25-02 to Kruczek Construction, Inc. in the amount of \$1,565,565.00, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkahn

8. Consideration and possible action on award of Contract 25-05 Sidewalk and Curb Repairs*

Chase Kuffel, Assistant City Engineer, explained the project, project limits, and funding. Staff recommends accepting the bid from Highway Landscapers, Inc. in the amount of \$474,280.00.

Alderson Hansen moved to approve award of Contract 25-05 to Highway Landscapers, Inc. in the amount of \$474,280.00, seconded by Alderson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

9. Consideration and Possible Action on Special Charge Rates for 2025 Sidewalk Repair Orders and Gap Sidewalk Orders*

Chase Kuffel, Assistant City Engineer, explained the sidewalk repair area for 2025 and outlined the charge rates for new and replacement sidewalk. Mr. Kuffel stated that sidewalk charges increased approximately 30% over last year's pricing. Mr. Kuffel stated that 67 properties are estimated to have charges over \$1,000 for 2025 repairs. Mr. Kuffel stated that 82 properties have repairs under \$1,000. Staff recommends approval of the sidewalk installation and replacement rates for 2025 with a 5-year payback period for special charges exceeding \$1,000. Mr. Kuffel added that the Board may consider looking at altering the payback plan to accommodate the larger number of properties seeing charges over \$1,000.

Mayor Boyd asked if that change would be part of the motion for this item. Mr. Kuffel stated it could be considered tonight or in future years. Mayor Boyd stated that it should be considered either tonight, at the next meeting, or in future years. Alderson Carpenter asked how many residents utilize the payback option. Betty Marovich, Recording Secretary, attempted to answer based on memory of properties that had been invoiced and how many have paid in full or have outstanding balances. Mr. Kuffel added that once residents receive their notices of repairs, many call the office and staff assists them by discussing alternatives the residents can complete at a lower cost compared to having the City replace and invoice for the repairs. Mr. Kuffel stated that about half of the residents that receive orders complete their own repairs and do not receive an invoice from the City. Mayor Boyd asked how long the 5 year payback option has been in place. Mr. Kuffel stated since 2019 or 2020. Mayor Boyd stated that it is time for it to be reviewed. Alderson Carpenter stated he would like to see truer numbers of the properties invoiced and taking advantage of that option. Scott Thoresen, Public Works Director, suggested seeing how many people are invoiced and utilize the payback plan in 2025 prior to making a decision but have that information for 2026 orders. Mr. Thoresen added that he had staff evaluate sidewalks based on increased regulations to meet ADA requirements. Mr. Thoresen stated that based on the 2025 numbers, it would increase the costs by \$60,000 to replace slabs with these stricter requirements. Mr. Thoresen stated that these individuals were not marked or notified to replace or repair these slabs in 2025 but will likely be changed in the near future and increase the number of repairs being ordered.

Mayor Boyd moved to approve the sidewalk installation and replacement rates for 2025 with a 5-year payback period for special charges exceeding \$1,000, seconded by Alderson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

10. Consideration and Possible Action on 2025 Sidewalk Repair Orders and Special Charges

Chase Kuffel, Assistant City Engineer, explained the annual sidewalk repair and replacement program,

including the limits of the 2025 sidewalk repair area and acceptable repairs. Mr. Kuffel shared the content of three letters sent to properties associated with the repair orders. Mr. Kuffel recommended the Board approve the 2025 sidewalk repair orders and special charges.

Aldersperson Hansen approve the Order of the Board of Public Works for Sidewalk Repairs and payback period for special charges for the 2025 sidewalk repair program, seconded Mayor Boyd.

Aldersperson Hansen asked staff to clarify when sidewalks are matched for width and when they are installed at new construction width. Mr. Kuffel stated that a substantial portion of contiguous sidewalk would need to be replaced in order to trigger the new construction width and that in most cases the sidewalk should be installed to match. Mr. Kuffel stated that at 3 or 4 contiguous panels, the new construction width could be considered but in most cases for this program, it should be installed to match the adjoining panels.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

11. Consideration and Possible Action on 2026 Gap Sidewalk Orders and Special Charges*

Chase Kuffel, Assistant City Engineer, explained the 2026 Gap Sidewalk Orders and Special Charges along with the impacted locations, estimated cost of installation, payback options, and interest rate, and outlined the timeline for installation through June 30, 2026. Staff recommends that the Board of Public Works order sidewalk installation for the 2026 construction season at 2101 Lawrence Drive (WD-D0045-1) and 1762-1764 Garroman Drive (WD-1956) and approve a 5-year payback period for each property receiving a special charge for sidewalk installation.

Aldersperson Carpenter asked if the properties could be allowed two years to install due to the large cost of installation and that Lawrence Drive will not be expecting these orders.

Aldersperson Carpenter moved to approve gap sidewalk orders for 2101 Lawrence Drive and 1762-1764 Garroman Drive with two years to construct sidewalks (2027 gap sidewalk orders).

Mr. Kuffel asked if this would be the new standard moving forward as staff would not want to make individual exceptions. Aldersperson Ledvina stated she would not be in favor of the extension as it would be against policy. Scott Thoresen, Public Works Director, shared that property owners have been able to request for an extension from Board of Public Works on the installation of gap sidewalks.

Mayor Boyd seconded the motion from Aldersperson Carpenter.

Aldersperson Carpenter stated the property owners would not have known to attend the meeting to request an extension as notices are not sent prior to being discussed at Board of Public Works or Common Council. Mr. Kuffel explained that new construction properties are required to install sidewalk as part of occupancy and staff would not have the City contractor install sidewalks if building permits have been taken out for the property on Garroman Drive. Mr. Kuffel stated that the Lawrence Drive property was a little different as it is presently occupied and is being presented due to a complaint received. Aldersperson Ledvina asked if the policy should be changed to notify residents prior to the Board of Public Works meeting allowing residents can come present their case up front. Mr. Kuffel shared concerns over that

approach and stated that in the past, property owners were told they can present their case to the Board for an extension and staff includes it on the agenda. Mr. Thoresen stated that by following the policy, the property owner makes the decision of whether they need an extension in order to comply with the sidewalk orders.

Aldersperson Carpenter rescinded the original motion and offered to contact the property owners notifying them of their option to request an extension. Mayor Boyd rescinded his second.

Mayor Boyd moved to approve 2026 Gap Sidewalk Orders and Special Charges, seconded by Aldersperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	James Boyd
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln

12. Consideration and Possible Action for Sidewalk Alternatives for Main Avenue Between Seventh Street and Sixth Street*

Scott Thoresen, Public Works Director, shared the options for the Main Avenue sidewalk improvements between Seventh and Sixth Street and the cost associated with each.

Aldersperson Hansen spoke in favor of alternative 2 in an effort to improve the safety of the crossing.

Aldersperson Hansen moved to approve alternative 2 for Main Avenue sidewalk improvements between Seventh and Sixth Street, seconded by Mayor Boyd.

Aldersperson Carpenter clarified the timeline of these improvements being included in the Main Ave and Reid Street reconstruction. Mr. Thoresen stated that was correct and would be in 2028. Mr. Thoresen shared that a DOT revision to the State Municipal Agreement would be coming back in the near future with additional City costs associated with the project. Aldersperson Ledvina asked if the City could change direction on the plans once provided for design. Mr. Thoresen stated that it would be full commitment on whichever direction is decided. Mayor Boyd stated that the City could opt to keep the sidewalk in its current configuration and asked staff to explain the benefits of the alternative. Mr. Thoresen stated it improves the safety by being at a 90 degree angle to the tracks. Mr. Thoresen added that the DOT believes the railroad commission may force this improvement. Mayor Boyd stated that this improvement is meant to increase the safety of the crossing but cannot guarantee accidents could have been prevented or will be prevented in the future. Aldersperson Carpenter asked when the DOT needs the City decision by and asked if pedestrian and bicycle counts could be completed at this location. Mr. Thoresen stated that it is needed by the end of the month. Mayor Boyd and Aldersperson Carpenter shared their frustration over the short timelines for making decisions. Mr. Thoresen stated that staff had been presented this information about a month prior but staff had been trying to get the costs covered by other entities. Aldersperson Carpenter asked what happens to the cost if the City decides not to make the improvements and the Railroad Commission forces it. Mr. Thoresen stated the cost could increase by being fully funded by the City without cost share by being part of the DOT construction project. Mr. Thoresen offered to reach out to the DOT with the Board's reservations and ask what ramifications it might have if a decision cannot be made or if the Board and Council opt to not do the improvements of alternative 2. Aldersperson Hansen asked if staff could get additional design graphics showing the proposed improvements. Mr. Thoresen stated the best graphic he had was included in the packet. Aldersperson Hansen asked staff to elaborate on the improvements and what makes them beneficial. Mr. Thoresen explained that the alignment at a 90 degree angle to the tracks will improve visibility. Chase

Kuffel, Assistant City Engineer, added that it will also be brought up to ADA standards and have advanced warning fields added for visually impaired to know they are approaching a more dangerous area. Mr. Thoresen offered to ask about additional graphics and questioned why type the Board would like to see. Alderperson Hansen asked for a 3D rendering.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

13. Consideration and possible action on applying for a Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Program

Alderperson Carpenter moved to approve the submission of the WDNR UNPS&SW Planning Grant application with the Mayor signing the Government Responsibility Resolution, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	James Boyd
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

14. Consideration and possible action to allocate funds for WDNR Grant

Alderperson Carpenter moved to approve allocating \$31,385 in funding for the WDNR Grant if awarded, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	Shana Ledvina
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkalm

IV. Future Agenda Items

The Board requested an update on Brown County Southbridge construction/design aesthetics.

V. Adjournment

Mayor Boyd moved to adjourn the meeting at 9:26 PM, seconded by Alderperson Carpenter. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Marovich



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and Possible Action on 2025 Sidewalk Repair Orders
(822 Pine Street and 825 Cedar Street)
RECOMMENDED ACTION: Staff recommends the Board approve the Order of the Board of Public Works for Sidewalk Repair Order Additions

ATTACHMENTS:

2025 0512 CI_BOPW_2025_Sidewalk_Order_Additions, Attachment 1 - Order of the Board of Public Works, Attachment 2 - Yearly Order, Attachment 3 - 2025 Estimated Sidewalk and Sidewalk Replacement Costs, Attachment 4 - Sidewalk Repair Letter to Property Owners, Attachment 5 - Sidewalk Notification Letter - April 29 2025, Attachment 6 - Sidewalk Repair Additions List

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: April 7, 2025

RE: **Consideration and Possible Action on 2025 Sidewalk Repair Order Additions and Special Charges**

Attached are two additions to the sidewalk orders that were approved by the Board on April 7, 2025.

Background

Each year staff inspects 1/8 of the City for required repairs to sidewalks. This year, the repair area is on the west side of the Fox River, west of the Canadian National Railroad tracks, and north of Grant Street. Sidewalks are inspected pursuant to the "Defective Sidewalk and Acceptable Repairs" guidelines provided on Attachment 2.

Work will be completed under project 25-05 Sidewalk and Curb Repairs.

The Board approved the sidewalk orders on April 7th, 2025. The sidewalk orders were published in the Press Times via a Class I notice, with a letter sent to each property

Discussion

As noted, two properties were not included in the April sidewalk orders. One property had the sidewalk included with the adjacent property and one inadvertently left off the previous order. Both properties were sent letters on April 29th, 2025. The properties are located at 822 Pine Street and 825 Cedar Street.

If approved by the Board, these properties will receive an additional notification via Certified Mail.

Recommendation

Staff recommends the Board approve the Order of the Board of Public Works for Sidewalk Repair Order Additions.

Attachments for this item include:

1. Order of the Board of Public Works Approved on April 7th
2. Yearly Program
3. 2025 Estimated Sidewalk and Sidewalk Replacement Costs
4. Sidewalk Repair Letter to Property Owners
5. Sidewalk Notification Letter – April 29, 2025
6. 2025 Sidewalk Repair Additions List

April 7, 2025

**ORDER OF THE BOARD OF PUBLIC WORKS
FOR SIDEWALK REPAIRS UNDER
SECTION 66.0907, WISCONSIN STATUTES**

The Board of Public Works of the City of De Pere, Brown County, Wisconsin, has found that certain sidewalks on the following streets were unsafe, defective or insufficient, to-wit:

West side of the Fox River, north of Grant Street and west of the Canadian National railroad tracks.

The Board of Public Works orders that all defective sidewalks identified on the attached property and repair listing be removed and replaced or otherwise corrected as identified therein and in accordance with the standards set forth and the established grade.

All owners of property fronting on said streets are ordered to remove and replace that portion of the sidewalk in need for repair and abutting their premises on or before the 30th day of June, 2025. If any owner fails to comply with this order, the City of De Pere shall cause the work on their sidewalk to be done by contract and shall charge the cost as a special tax against their lot or parcel. Lots or parcels with special charge costs in excess of \$1,000 will have the option of paying such sidewalk replacement expenses in up to five (5) annual installments, together with interest at a rate of 4.36%.

A copy of this order shall be mailed to each owner or their agent, and shall be published in the official newspaper.

Dated at De Pere, Wisconsin, this 7th day of April, 2025

BOARD OF PUBLIC WORKS
CITY OF DE PERE, WISCONSIN

Eric P. Rakers, P.E.
City Engineer

SIDEWALK REPAIR AND REPLACEMENT PROGRAM

<u>YEAR</u>	<u>DESCRIPTION OF AREA</u>
2025	West side of Fox River, west of RR tracks, north of Grant Street
2026	West side of Fox River, west of RR tracks, Grant to Scheuring
2027	East side of Fox River, north of Charles, west of Webster
2028	East side of Fox River, north of Charles, east of Webster
2029	West side of Fox River, east of RR tracks, north of Scheuring
2030	West side of Fox River, south of Scheuring Road
2031	East side of Fox River, south of Charles Street, west of Jordan/Ontario
2032	East side of Fox River, south of Charles, east of Jordan/Ontario

GUIDELINES

DEFECTIVE SIDEWALK AND ACCEPTABLE REPAIRS		
<u>CRITERIA</u>	<u>DEFECT</u>	<u>REPAIRS*</u>
Vertical Displacement	3/4" high or greater for 12" of joint	---Replace ---Mudjack ---Grinding up to 2" vertical
Horizontal Displacement	Greater than 1/2" for crack 3' or longer	---Replace ---Level crack may be cleaned and filled with concrete epoxy
Profile Variance	Over 4" per slab	---Replace ---Mudjack
Inverse Slope	Trapped water	---Replace ---Mudjack
Surface Imperfections	---50% or more of slab spalled ---Missing piece 3"x3" or greater ---Over 10' of cracks per slab	---Replace ---Missing piece up to 12" x 12" may be cleaned and filled with concrete epoxy

***Ramping of Vertical Displacement or Concrete Overlay of sidewalk are NOT acceptable repairs.**

CITY OF DE PERE

Public Works - Engineering Department



925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

2025

ESTIMATED COSTS FOR NEW & REPLACEMENT SIDEWALK

NEW 4-INCH SIDEWALK

Provide 4-inch Concrete Sidewalk	\$10.89	
Provide ¾-inch Crushed Aggregate Base Course	0.70	
<u>Drilled Tie Bars</u>	<u>0.10</u>	
Subtotal (Per Square Foot)	\$11.69	
5% Contingency	0.58	
<u>20% Engineering & Administration</u>	<u>2.45</u>	
Total (Per Square Foot)	\$14.72	(\$73.60 / LF)

NEW 6-INCH SIDEWALK

Provide 6-inch Concrete Sidewalk	\$12.00	
Provide ¾-inch Crushed Aggregate Base Course	0.70	
<u>Drilled Tie Bars</u>	<u>0.10</u>	
Subtotal (Per Square Foot)	\$12.80	
5% Contingency	0.64	
<u>20% Engineering & Administration</u>	<u>2.69</u>	
Total (Per Square Foot)	\$16.13	(\$80.65 / LF)

REPLACEMENT 4-INCH SIDEWALK

Remove and Replace 4-inch Concrete Sidewalk	\$12.89	
Provide ¾-inch Crushed Aggregate Base Course	0.08	
<u>Drilled Tie Bars</u>	<u>0.85</u>	
Subtotal (Per Square Foot)	\$13.82	
5% Contingency	0.69	
<u>20% Engineering & Administration</u>	<u>2.90</u>	
Total (Per Square Foot)	\$17.41	(\$87.05 / LF)

REPLACEMENT 6-INCH SIDEWALK

Provide 6-inch Concrete Sidewalk	\$13.89	
Provide ¾-inch Crushed Aggregate Base Course	0.08	
<u>Drilled Tie Bars</u>	<u>0.85</u>	
Subtotal (Per Square Foot)	\$14.82	
5% Contingency	0.74	
<u>20% Engineering & Administration</u>	<u>3.11</u>	
Total (Per Square Foot)	\$18.67	(\$93.35 / LF)

CITY OF DE PERE

Engineering Division

925 S. Sixth Street, De Pere, WI | 920-339-4061 | www.deperewi.gov/engineering



May 13, 2025

«OWNER»

«Address»

«City_State_Zip»

Dear Property Owner:

In 1974, the Board of Public Works of the City of De Pere initiated a program to make all sidewalks in the City safe for pedestrians. Annually since then, sections of the city are selected by the Board on a rotating basis for review and correction. This year your area was identified.

Using guidelines set by the Board, the Engineering Department inspected the sidewalk abutting your property. Sections of sidewalk in need of correction were marked as follows:

1. Sections Marked in Green Paint are the Homeowner’s Responsibility:

Individual sections are sprayed with green paint. Note that multiple sections may also be marked in this way. Multiple sections marked with a green arrow indicate that all sections between, and including the arrows should be repaired. Repair of defects marked green is the property owner’s responsibility.

2. Sections marked with white paint are the City’s responsibility:

Only defective or hazardous walk has been marked. Please note that occasionally, at the time of construction, it is found that additional adjacent walk needs to be removed and replaced to properly align the repair walk.

The findings of the Engineering Department were reported to the Board of Public Works on April 7, 2025. Upon review, the Board ordered repairs on the quantity of sidewalk panels listed below, at your property (approximate quantity):

Sidewalk Repairs at «LOCATION», Parcel ID: «PARCEL_ID»

Distress	Number of Panels	Approximate Cost
Horizontal Displacement:	«HD_PANELS» Panels	\$«HD_COST1»
Vertical Displacement:	«VD_PANELS» Panels	\$«VD_COST1»
Surface Imperfections:	«SI_PANELS» Panels	\$«SI_COST1»
TOTAL:		\$«PRELIM_»

The order allows you to make the corrections yourself or to arrange to have them made by a City licensed sidewalk contractor (visit www.deperewi.gov/engineering/residents) of your choice on or before June 30, 2025. Any work remaining after that date will be done by the City's contractor. If you make any repairs by mud-jacking, grinding, or crack filling with concrete epoxy, (where allowed) please contact the Engineering Department by June 30, 2025, to have the repairs inspected and approved. Ramping of vertical displacement is NOT acceptable. The 2025 preliminary, approximate cost for replacement of a 5-foot by 5-foot, 4-inch-thick sidewalk panel is \$435.25 (\$87.05 per linear foot). The 2025 preliminary, approximate cost for replacement of a 5-foot by 5-foot, 6-inch-thick sidewalk panel across a driveway is \$466.75 (\$93.35 per linear foot).

If the City does the work, the costs of the repairs will be placed against your property as a special charge. Special charges shall be paid in full within 30 days of invoice to avoid interest accrual. Unpaid invoices will be charged against the parcel and collected like other taxes upon real estate.

Disturbed lawns due to the sidewalk replacement by the City contractor will be seeded. The Homeowner is required to water and maintain.

*** Property owners with invisible fences or sprinkler systems located in the City right-of-way should have these items located prior to construction. The contractor cannot guarantee the condition of these items once construction begins. Any damage to these systems is the responsibility of the property owner and not the City or its contractor.**

Your cooperation in attaining safer sidewalks is appreciated. If you should have any questions regarding this matter, please contact McKenzie Thomson with the City Engineering Department at 339-4072, extension 1014 or by email at mthomson@deperewi.gov.

Sincerely,
DEPARTMENT OF PUBLIC WORKS

Eric P. Rakers, P.E.
City Engineer

CITY OF DE PERE

Engineering Division

925 S. Sixth Street, De Pere, WI | 920-339-4061 | www.deperewi.gov/engineering



April 29, 2025

«OWNER»

«Address»

«City_State_Zip»

Dear Property Owner:

In 1974, the Board of Public Works of the City of De Pere initiated a program to make all sidewalks in the City safe for pedestrians. Annually since then, sections of the city are selected by the Board on a rotating basis for review and correction. This year your area was identified.

Using guidelines set by the Board, the Engineering Department inspected the sidewalk abutting your property. Sections of sidewalk in need of correction were marked as follows:

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2. Sections marked with white paint are the City’s responsibility:

Only defective or hazardous walk has been marked. Please note that occasionally, at the time of construction, it is found that additional adjacent walk needs to be removed and replaced to properly align the repair walk.

The findings of the Engineering Department will be discussed at the Board of Public Works on May 12, 2025. The anticipated repairs on the quantity of sidewalk panels is listed below, at your property (approximate quantity):

Sidewalk Repairs at «LOCATION», Parcel ID: «PARCEL_ID»

Distress	Number of Panels	Approximate Cost
Horizontal Displacement:	«HD_PANELS» Panels	\$«HD_COST»
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Surface Imperfections:	«SI_PANELS» Panels	\$«SI_COST»
TOTAL:		\$«PRELIM_COST»

Over →

The order allows you to make the corrections yourself or to arrange to have them made by a City licensed sidewalk contractor (visit www.deperewi.gov/engineering/residents) of your choice on or before June 30, 2025. Any work remaining after that date will be done by the City's contractor. If you make any repairs by mud-jacking, grinding, or crack filling with concrete epoxy, (where allowed) please contact the Engineering Department by June 30, 2025, to have the repairs inspected and approved. Ramping of vertical displacement is NOT acceptable. The 2025 preliminary, approximate cost for replacement of a 5-foot by 5-foot, 4-inch-thick sidewalk panel is \$435.25 (\$87.05 per linear foot). The 2025 preliminary, approximate cost for replacement of a 5-foot by 5-foot, 6-inch-thick sidewalk panel across a driveway is \$466.75 (\$93.35 per linear foot).

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Your cooperation in attaining safer sidewalks is appreciated. If you should have any questions regarding this matter, please call me at (920) 339-4061.

After approval by the Board, you will receive one additional notification by Certified Mail.

Sincerely,
DEPARTMENT OF PUBLIC WORKS

Eric P. Rakers, P.E.
City Engineer

CITY OF DE PERE PROJECT 25-05 SIDEWALK AND CURB REPAIR 2025 SIDEWALK REPAIR ORDERS			Horizontal Displacement		Vertical Displacement		Surface Imperfections		Total Panels	
			Panels (5'x5')		Panels (5'x5')		Panels (5'x5')			
			4-INCH	6-INCH	4-INCH	6-INCH	4-INCH	6-INCH		
Parcel ID	Location	Owner								
WD-563-1	822 Pine Street	THEODORE & SHARON KUCHTA	1							1
WD-565	825 Cedar Street	SIMON POLKOWSKE						2		2



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Update on Pond Algae Discussion
RECOMMENDED ACTION: No action recommended

ATTACHMENTS:
2025 0512 CI_BOPW-_Pond Maintenance, MO05082025_De Pere-SW Pond Maintenance,
2025 0415 CE_Front Fulton SW Pond-Algae Letter, Pond Algae Inserts, 2024 1007 CI-BOPW-
Pond Algae Review

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric Rakers
Date: May 12, 2025

RE: Update on Pond Algae Discussion

The purpose of this memo is to provide an update for discussing algae growth in ponds, particularly the pond off Franklin and Front Street. This storm water pond was constructed in 2023. The pond had significant algae growth in 2024.

Background

At the October 7, 2024, Board Meeting, staff presented a memo providing an overview of the City's storm water management permit and discussing maintenance activities. The memo went into some detail on sources of algae growth, impacts of land use, and discussion of the Franklin and Front Street Pond. A copy to the memo has been attached.

Discussion

The October memo identified additional steps including a public education campaign and having the City consultant evaluate options to treat algae growth. Staff completed a mailer earlier this year to all properties. A copy has been attached. REL, the City's consultant has created a memo providing options for addressing algae growth. The memo is attached and will be discussed.

Attachments:

MO05082025_De Pere-SW Pond Maintenance
2025 0415 CE_Front Fultion SW Pond-Algae Letter
Pond Algae Inserts
2024 1007 CI-BOPW Algae Review

MEMORANDUM

TO: Eric Rakers, Pe, City Engineer, City Of De Pere erakers@deperewi.gov
FROM: Jared G. Schmidt, P.E., V.P. Robert E. Lee & Associates, Inc. jschmidt@releeinc.com
SUBJECT: Storm Water Pond Maintenance
DATE: 5/8/2025

Over the years, the City of De Pere has experienced a growing demand for storm water management infrastructure to comply with evolving state and federal regulations for post-construction storm water requirements. These requirements have largely been triggered by new developments, when new construction exceeds 1 acre, and to treat urbanized basins within the City, though an important component of meeting regulations is identifying locations for installation of storm water features in previously developed sections of the City. The objective of these storm water features is to improve water quality through reducing the amount of sediment and nutrients reaching the received water bodies, and through management of peak runoff rate by providing storm water flow attenuation. Currently, the City owns and manages nearly 90 public storm water ponds throughout the community.

With these new features comes the continued maintenance and management of the storm water practices. This summary will focus on topics associated with management of storm water ponds with wet, permanent pools.

The objective of storm water ponds is to provide for improved storm water quality of urban discharge into our public water ways. These ponds are intended to collect sediments, heavy metals, along with nutrients such as nitrogen and phosphorus that are typically found in storm water runoff. In addition to removing sediments, storm water ponds provide rain water flow control to help manage peak discharge rates leaving the pond, promoting improved downstream stream health.

Being that ponds are specifically designed to capture nutrient rich sediments, there are management and maintenance requirements needed to upkeep the ponds on an annual basis, though some ponds will require additional maintenance because of their drainage basin characteristics. A known challenge of storm water features is the prevalence of algae and other unwanted vegetation, which may impact the aesthetics and performance of the basin. Given the intended function and benefit of the pond, as a sediment/nutrient catch, water quality can degrade in the basin, specifically in times of high temperature and low flow. Contributing to this challenge is the fact that these storm water ponds, used to service new developed areas, are typically constructed in historic agricultural fields that tend to have legacy nutrients in the soil, specifically phosphorus, that can take decades to degrade. As part of the pond design, a set of minimum required maintenance activities are established that help ensure the function of the pond, ensuring vegetation cover is maintained around the pond, pipe flows

in and out of the pond are clear of debris, the outlet structure is functioning properly, etc. These maintenance activities can typically be easily conducted, and would be conducted following the routine physical observation of the pond before, during, or immediately following a rain event.

Additional maintenance, more specifically targeted to improve pond water quality/aesthetics, can take additional effort and evolution of treatment practices to meet desired goals. Though it should be understood that maintenance activities minimally needed to meet pond functional goals and meeting certain aesthetics goals may not take a comparable level of effort.

Following the established operation and maintenance guide created in the originating storm water management report would allow the City to maintain compliance with the functional goal of the storm water pond. Meeting the additional aesthetics goal may include maintenance items outside of the O&M guide suggestions.

REL and its ecological division, NES Ecological Services, manage over 100 storm water ponds throughout northeast Wisconsin and have an appreciation for what may be needed to help with aesthetic improvements of the Cities storm water ponds, though our approach typically includes the introduction of native plantings to help with nutrient uptake and naturalization of storm water ponds. It is our understanding that the City has a mix of more manicured ponds and ponds that have more natural finishes, native grasses, etc., with a larger share of ponds being more natural going forward.

Whether a pond is manicured or natural, there are three general pond zones, open water, emergent/submergent, and upland zones. Each zone requires a different level of effort to manage, and provide different values to the function of the pond.

Focusing in on the management of the open water zone, which is the portion of the pond that has permanent water during typical pond operating conditions, and is defined from the top of the safety shelf to the bottom of the pond. The WDNR offers a technical standard for design standards for Wet Detention Ponds (Tech Standard 1001), which details design parameters of a pond to meet applicable laws/guidelines, [1001WetDetentionPond.pdf](#) Within this document, the Tech Standard lays out general guidelines for pond geometry, side slopes and safety shelf design parameters, and the ability to include aeration/fountains which may be desired for visual or other aesthetic effects.

When reviewing the technical standard for installation of aerators/fountains (for the purpose of aesthetic or mixing of pond contents), it should be noted that these installations are prohibited in certain applications, and are not applicable for all ponds. A summary of use for Aeration/Fountains can be found on page 6, Section 2.k.(i.-iv.) of Tech Standard 1001. In these sections, it highlights that the functional goal of a pond's water quality obligation can diminish unless the initial design contemplates the use of mixing devices, which would typically result in the pond exceeding the minimum size to meet water quality obligations. It should also be noted that in section 2.k.iii. Aerators/fountains are not allowed in wet detention ponds with less than a 5ft permanent pool design depth. While aeration/fountains may be a viable option in some City ponds, a likely majority of the existing ponds are not adequately sized or designed to have excess water quality benefits, or do not meet the minimum design standards to support inclusion of mechanical mixing devices.

While aerations/fountains have the ability to limit the impacts of algae in a storm water pond, they will not eliminate it. These features also have an initial install cost, ongoing maintenance costs, and operational costs associated with the power source, and winterizing costs to consider when selecting this option for a pond. Depending on availability of power, relative adjacency to a pond, initial install cost can cost on the magnitude of \$15,000 (equipment purchase, electric line and meter installation, etc.), with annual expenses exceeding a thousand dollars per pond.

An alternate approach to aid in management of in water algae is to introduce additives to the pond, which could include chemical and/or biological treatments. These additives including algaecides, colorant, water clarity and/or sediment reducing bacteria, water quality enzymes, and could be introduced to a pond to reduce visible algae. This approach involves trained individuals conducting visual observations of each storm water pond to assess their conditions and identify the needs and challenges of each pond effectively. Pond geometry, size, contributing drainage basin characteristics can all impact the treatment strategy approach. Pond management using additives can be implemented on an as-needed (observed) basis or on a proactive basis. The as-needed approach is to introduce additives once the algae is established as a means to reduce its presence. This treatment approach may cost on the magnitude for \$750 per pond, per treatment, conducted by a trained and licensed individual. The proactive treatment approach suggests treating a pond 4-6+ times per year, starting as early as April, and extending into September. This approach will provide more continued pond health, relative to algae and organic growth, by continuously introducing more additives to manage algae growth. The cost of proactive management can cost on the magnitude of \$2,500-5,000 per pond per year. Should the City desire to better understand the cost of pond additives, a formal evaluation and cost summary could be provided, whereas the budgeted values provided are based on like treatment at comparable ponds to what the City of De Pere operates.

Beyond use of additives, a pond's water health can benefit through the use of native vegetation or mechanical features to deter waterfowl from utilizing a pond. Waterfowl usage can introduce additional nutrients to a pond, accelerating the formation of algae in a pond. By implementing native vegetation, and essentially creating a living fence around the pond, the taller vegetation will help deter waterfowl from accessing ponds. Native vegetation is especially beneficial in smaller/narrow ponds, where the vegetation is not only a deterrent to waterfowl walking into ponds, it also deters them from flying into and landing in the open water. The natural vegetation can also provide added benefits like nutrient uptake and provide increased habitat, such as for pollinators. Native vegetation has a continued maintenance obligation including invasive species management, periodic cutting, and prescribed burning. Once a native community is established, ongoing maintenance may range from \$1,200-\$5,000 per year, depending on the age of the facility, and whether burning is scheduled for that given year. Other waterfowl deterrent practices could be implemented, such as circling the pond with twine to prevent waterfowl walk-in access, or utilizing a laser bird repellent device.

As storm water ponds age, the effective depth of the facilities will reduce with accumulated sediment. This overall depth should be checked to ensure adequate depth remains, with 3 feet of depth in the sediment forebay being the minimum depth reached before pond dredging is required. Typically, ponds are constructed with a minimum depth of 5 feet, with greater depth allowing for additional area for sediment accumulation, reducing the frequency of pond dredge maintenance.

As noted above, and provided in the City of De Pere Memo, dated October 7, 2024, provided by Eric Rakers, PE, pond management is a dynamic activity, which requires continued observation and management. Ponds have varying levels of expectations in relation to their function as water quality improvement devices or as aesthetic features. Where meeting the pond function objective does not necessarily align with the aesthetics desire. Also, at the scale of storm water features the City owns and manages, the cost implications of any pond management decision could have significant financial impacts to the budget. Ultimately, each pond likely needs to be managed on its own account, with evaluation by the City and possibly a trained professional to give the City an accurate assessment of the various storm water features.

As desired, REL is able to provide support with assessments and management of City ponds. Should that be a desire, a field visit with City staff would be conducted of the storm water ponds that desire assessment. The initial assessment would be followed up with a summary document of potential management practices, and associated costs for the various practices.



CITY OF DE PERE

Engineering Division

925 S. Sixth Street, De Pere, WI | 920-339-4061 | www.deperewi.gov/engineering



April 15, 2025

«OWNMAIL1»

«OWNMAIL3»

«OWNMAIL4»

Re: Front and Fulton Street Stormwater Pond-Blue-Green Algae

Dear «OWNMAIL1»:

The City recently installed a stormwater pond near Voyageur Park and the Fox River Trail between Front and Fulton Streets and since the construction, staff has fielded multiple concerns regarding algae in this pond. Blue-green algae is often caused by over-fertilizing lawns, organic debris (leaves and grass clippings), pet waste on lawns. The presence of algae is evidence that the pond is working as intended and keeping these materials out of the Fox River.

We're asking residents to help keep the blue-green algae from the ponds and the river by:

1. Using fertilizer as necessary and in the recommended quantity. If overspreading occurs onto paved surfaces, please sweep into the lawn.
2. Keeping leaves and grass clippings out of the street.
3. Cleaning up after pets.

We have attached a few educational brochures.

If you have any questions, please contact me at 920-339-4061 or email me at erakers@deperewi.gov.

Sincerely,

PUBLIC WORKS DEPARTMENT

A handwritten signature in blue ink that reads "Eric P. Rakers". The signature is written in a cursive style.

Eric P. Rakers, P.E.
City Engineer



Renew Our Waters

Every choice counts.

THE PERFECT LAWN

You can create a beautiful outdoor space and protect our waters.

A gorgeous home landscape doesn't need to come at the price of clean lakes and streams. We can have both. But to make it happen, we all need to think a little differently. Read these tips. Post this sheet in your garage near the lawnmower and garden tools. This will help us change one habit at a time, so we have good fishing, swimming, paddling and waterskiing when the work is done.

MOWING

Mow often, when the grass is 3.5 inches or shorter. Set your mower blade at 2.5 inches and let cuttings fall. Cuttings keep the soil moist and restore nutrients over time. Any mower works, but a mulching mower shreds grass finely, so you don't have to be as careful about grass height.

A healthy, mulched lawn outcompetes weeds for light, nutrients, and water. In areas where it's hot, consider prairie grasses or wild flowers instead of turf grass.

Make an effort not to blow cuttings onto pavement. If you do, sweep them up, then lay them around the roots of shrubs or vegetable plants where they help retain moisture.

If grass gets long and you decide to collect clippings, put them in a pile with other yard waste and let them decompose. Turn the pile now and

then, and in 3-6 months you'll have rich organic matter that will make almost anything in your yard grow better.

FERTILIZING & WEED CONTROL

Chemicals and weed killers are not needed for a healthy lawn, and they're one of the main reasons we have green algae in our lakes and streams.

Think before you buy. Get a soil test so you know if your lawn needs more nutrients. Mulch to keep the lawn healthy, so it can outcompete weeds for light, nutrients and water. If you must fertilize, do it in the fall. Sweep up fertilizer that falls in the street and dispose of it properly—water and fertilizer that go into the street go directly to the river or lake.

WATERING

When watering is needed, use a sprinkler that shoots low to the ground. Sprinkle soil, not the street. Shape soil so water will sink in, rather than run off. When you mow, mulch cuttings to retain moisture.

Stormwater is rain or snowmelt and water from things people do, like overwatering the lawn or letting fertilizer fall into the street drain. We can choose products carefully and shape our lawns and pavement so water sinks in. When we do, runoff is reduced, pollutants filter out and streams and groundwater are protected.

Untreated runoff is the biggest threat to our nation's water quality, according to the U.S. Environmental Protection Agency. Let's make the small, important changes that will reduce that threat and improve water quality and our lives!

Realize

What touches the ground enters the water



Renew Our Waters

Every choice counts.

LEAVE YOUR LEAVES ON LAND

Fall leaves provide beautiful color on trees, but in local waters they contribute to algal blooms. Leaves are a leading contributor of phosphorus in our waters.

Properly cleaning up your yard in the fall will help keep our local waters clean too! Read these tips. Post this sheet in your garage near your rakes. Working together to keep leaves out of the storm drain and out of local waters will help keep green on the land and out of the water.

KEEP YOUR LEAVES ON YOUR PROPERTY

A great way to make sure leaves do not end up in local waters is to keep them on your property!

Mulch leaves in place by making several passes over the leaves with a mulching mower. This will keep leaves on your lawn and provide it with nutrients it needs for healthy grass next spring.

Collect mulched leaves and spread them in garden beds or under shrubs. Leaves provide valuable protection for plants through the winter and also provide nutrients for spring growth.

Composting is recycling your lawn trimmings and turning them into a valuable resource for your garden or houseplants!

COMPOSTING

Composting is recycling your lawn trimmings and turning them into a rich soil, known as compost - a valuable resource for your garden or houseplants.

Cold composting requires little

maintenance but can take up to 2 years to complete. To create a cold compost pile, mix non-woody yard wastes and let them sit.

Hot composting requires regular maintenance such as turning and watering, but can create compost in typically 1-3 months time. To create a hot compost pile, mix equal amounts of high nitrogen "greens" (wet and soft materials such as grass clippings) and high-carbon "browns" (dry and woody materials such as dead leaves) with 10% bulky materials such as wood chips. The mix should remain moist but not wet and should be turned often.

More information on Composting can be found on the internet.

RAKING & COLLECTION

If you decide to collect your leaves for removal from your yard, follow your community leaf collection policies and schedules. Put a tarp over leaf piles between pick-up times to prevent them from blowing away. Remove leaves and debris from the gutters and storm sewer inlets.

Stormwater is rain or snow-melt and water from things people do, like overwatering the lawn or letting fertilizer fall into the street drain. We can choose products carefully and shape our lawns and pavement so water sinks in. When we do, runoff is reduced, pollutants filter out and streams and groundwater are protected.

Untreated runoff is the biggest threat to our nation's water quality, according to the U.S. Environmental Protection Agency. Let's make the small, important changes that will reduce that threat and improve water quality and our lives!

Realize

What touches the ground enters the water

Northeast Wisconsin Stormwater Consortium

P.O. Box 1861 Appleton, WI 54912 | 920.915-5767

Renewourwaters.org



**Renew
Our Waters**
Every choice counts.

GOOD DOG, GOOD OWNER

You can be a responsible pet owner and protect our waters.

Your dog brings a lot of joy to your life. Enjoying your four legged friend doesn't need to come at the price of clean water. We can have both. But to make it happen, we all need to think a little differently.

MORE TO WASTE THAN MEETS THE EYE

Pet waste is not only an unpleasant find on a yard or sidewalk, it carries bacteria that causes beach closings in the summer.

Pet waste is not only an unpleasant find on yard or sidewalk, it carries bacteria that make beach closing necessary in the summer.

Campylobacteriosis and salmonellosis are often the cause of the "24-hour bug". They're transferred through fecal material from an infected person or animal.

Toxoplasmosis is carried by a single-cell parasite that lives in infected animal feces (typically cats). In pregnant women, it can pass through the umbilical cord to the unborn fetus, causing serious abnormalities.

WASTE DISPOSAL

Prevent bacteria in our streams by carrying small plastic bags when walking your dog. Collect droppings, tie a knot in the bag, and dispose of it properly. Do not throw pet waste down the sewer.

At home, pick up pet waste often. Even waste in your backyard can pollute local waterways. You can flush the waste down the toilet, put it in your trash can (be sure to check your local ordinances first!) or bury it in your yard.

Stormwater is rain or snowmelt and water from things people do, like overwatering the lawn. As water makes its way to the storm drain it picks up pollutants like oil from car leaks and bacteria from pet waste. When we choose products carefully and dispose of products properly, we can greatly reduce the amount of pollution that enters our local waters through runoff.

Untreated runoff is the biggest threat to our nation's water quality, according to the U.S. Environmental Protection Agency. Let's make the small, important changes that will reduce that threat and improve water quality and our lives!

Realize

What touches the ground enters the water

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric Rakers
Date: October 7, 2024
RE: Discuss Pond Algae Growth

The purpose for this memo is an overall discussion of algae growth in City ponds, with some specific discussion on the recently constructed pond off Franklin and Front Street. This storm water pond was constructed in 2023. The pond has had significant algae growth in 2024.

Background

The City has been issued a Wisconsin Pollutant Discharge Elimination System Number (WE-S050075-03) from the Wisconsin Department of Natural Resources (WDNR) to discharge storm water. De Pere is located within three different federally defined hydraulic unit codes 12 (HUC-12) drainage basins. These basins are defined as the Ashwaubenon Creek, Lower Fox River Mainstream, and East River. The City has different total suspended solids (TSS) and total phosphorous (TP) reduction requirements for each basin per the TMDL Report. The allocations are based on the Total Maximum Daily Load and Watershed Management Plan for Total Phosphorous and Total Suspended Solids. Of these basins, the City has the most stringent standards for TP and TSS reductions for the Lower Fox Mainstream. The City is currently meeting the permit requirements in the Ashwaubenon Creek and East River Basins, but fall short in the Lower Fox River Mainstream Basin.

One of the primary techniques that has been used throughout the City to address storm water requirements are storm water ponds. The City has been constructing ponds since the 1990's.

The City obtained a grant in 2021 for the construction of a storm water pond off Franklin and Front Street, adjacent to the Fox River Trail, to treat storm water from existing development in the City. The pond was completed in 2023. This is an important pond for storm water treatment for multiple reasons. This pond is located in the Lower Fox River Mainstream Basin, which as noted above, the City is not meeting permit requirements for TP and TSS reduction. From an environmental standpoint, this pond treats water that directly discharges to the Fox River for areas of the City already developed. 2024 is the first year of operation for this pond. There has been algae growth in the pond.

Discussion

As noted above, the City has been construction ponds since the 1990's to address storm water treatment. These ponds require inspection and maintenance. The ponds are inspected for erosion, woody vegetation growth, phragmites, rodents, dumping by adjacent property owners, and sediment depths. Maintenance is performed based on these inspections.

Algae Growth

Algae growth occurs in ponds with nutrient rich water (phosphorous and nitrogen) during the warmer summer months. As temperatures decrease in ponds, the algae growth will decline. Common algae feeders in ponds include:

- Pet/Animal Waste – Two of the big contributors to this are pets and geese. A goose can leave up to two pounds of poop a day.
- Lawn and Garden Fertilizers – The biggest contributors to this are residential areas in the City and the overuse of fertilizers.
- Grass Clippings – One of the big impacts is improperly disposing of grass clippings adjacent to ponds or paved surfaces and blowing grass clippings in the street.
- Leaves – These occur seasonally, but also because of build-up in sediment over time.

Current Steps to Address Growth

The City is addressing some of the sources of algae growth identified above.

- Pet/Animal Waste – Staff regularly engages in an educational campaign on social media, on our websites, and at public meetings with topics such as cleaning up after your pet (see attached). The attached Good Dog-Good Owner handout is also sent to residents with their dog licenses from the City Clerk's office. Addressing geese in City ponds is another issue as geese are wild. A big food source for geese is turf grass. Additionally, geese prefer mowed turf grass because they have good visibility for the approach of predators. Where possible, we are no longer mowing around ponds and allowing vegetation to grow to deter geese at the pond.
- Lawn and Garden Fertilizers – The use of fertilizers is included in our educational campaign (see attached).
- Grass Clippings – Again, staff provides educational resources about proper maintenance of grass clippings (see attached). We also send letters to property owners identified for improper dumping of grass clippings (such as by our ponds).
- Leaves – Staff provides educational resources about proper storage of leaves (see attached). We also have a program to monitor sediment build-up in ponds and dredge when applicable.

City Pond Algae Growth

Each pond is unique in the design, drainage basin, age, etc. Certain ponds in the City experience algae growth while others have minimal growth. Attached to this memo are photos from a few ponds in the City to represent this.

The photos provide an overview of ponds with various drainage basin land uses such as:

- Industrial and commercial - Scheuring Rd-Suburban and Matthew Dr-Suburban Dr
- Mixed use – American Blvd-Southbridge Rd and 2077B Lawrence Dr-Honeysuckle
- Residential – Cross Creek Cir, Optimist Park, and Diversity Dr

These ponds have been built in varying years and show different degrees of algae growth.

Franklin and Front Street Pond

The Franklin and Front Street Pond is in its first year of treatment. The pond treats water from a mixed land use of primarily residential with some commercial (see attached map). The pond had some significant algae growth this summer (see photos below). The algae growth shows the importance of this pond. The pond is treating the nutrient rich waters prior to discharging to the Fox River. The City has taken some steps to reduce algae growth.

The City will not be mowing the vegetation around the pond on a regular basis. Geese were using the pond at the beginning of the year when the vegetation was getting established. The tall vegetation may not deter geese from using the pond, but hopefully reduce the pond being used.

We have been performing education via our social media and website. For this drainage basin, we will complete some direct mailers with educational material. We will be sending out information on pet waste cleanup, lawn clippings, fertilizer use, and leaves to the properties in the basin periodically to hopefully reduce the nutrients in the water.

Finally, we modified the riprap out the outfall during the summer to minimize restrictions to water discharging from the site.



Next Steps

City staff has been reviewing options to address algae. Staff has reached out to the WDNR and will be working with our consultant to identify potential options and the pros and cons to each. These options could include removal, chemical treatment, or plantings around the pond. If it is determined that algae treatment should be performed, the impact of treating all ponds will need to be evaluated.



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Eric Zygarlicke, Water Dept Supervisor
SUBJECT: Consideration and Possible Action on Merrill Reservoir and Scheuring Reservoir Inspections Project*
RECOMMENDED ACTION: Staff recommends approving the proposal from USG Water Solutions for the Merrill Street reservoir and Scheuring Road reservoir inspections for \$3,000.00

ATTACHMENTS:

2025 0512 CI_BOPW Memo_Merrill and Scheuring Reservoir Inspections, 2025 Merrill & Scheuring Reservoir Inspections, 20250321_Pittsburg Tank_Signed RFP, FINAL Proposal (City of De Pere WI) YS, Water Tower Clean & Coat_Signed RFP, Badger State Inspection_Signed RFP, Dixon Engineering_Signed RFP, KLM Engineering_Signed RFP

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric Zygarlicke, Water Department Supervisor

Date: May 12, 2025

RE: Consideration and Possible Action on Merrill Reservoir and Scheuring Reservoir Inspections Project

The City is required by Wisconsin Statutes NR 810.14 to inspect our water storage facilities every five (5) years.

The Merrill Street Reservoir is located at 1501 Merrill Street, is a 250,000-gallon ground storage reservoir, constructed in 1966. It was drained and inspected in 2020. The interior of the reservoir for this inspection will require a minimum wet inspection.

The Scheuring Road Reservoir is located at 1340 Scheuring Road, is a 250,000-gallon concrete ground storage reservoir that was constructed in 1982. It was drained and inspected in 2020. The interior of the tank for this inspection will require at a minimum a wet inspection.

The department has solicited twelve (12) companies for proposals and received the following quotes for performing the inspections:

Pittsburg Tank & Tower Group, of Henderson, KY	= \$2,600.00
USG Water Solutions, of Sussex, WI	= \$3,000.00
Water Tower Clean and Coat, Inc., of Lodi, WI	= \$4,990.00
Badger State Inspection, LLC., of Osseo, WI	= \$5,500.00
Dixon Engineering, Inc., of, Greenfield, WI	= \$9,200.00
KLM Engineering, of Woodbury, MN	= \$10,912.00
Complete Restoration, LLC., of Henderson, KY	= No Bid
James Orr Coating Inspection, LLC, of Madison WI	= No Bid
Lane Tank Company, Inc., of Menomonie, WI	= No Bid
MIDOC Diving & Marine, of Rapid City, SD	= No Bid

McMahon Associates, of Neenah, WI = No Bid

Underwater Construction Corporation, of Racine, WI = No Bid

The department reviewed the low-bid references for Pittsburg Tank & Tower Group, which came back unfavorably.

The department recommends approving the proposal from USG Water Solutions for the Merrill Street reservoir and Scheuring Road reservoir inspections for \$3,000.00. The bid is under the 2025 total budgeted amount for this project of \$10,000.00.

CITY OF DE PERE

Public Works Department



925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org

February 12, 2025

RE: Request for Proposals 2025 De Pere Reservoir Inspections

The City of De Pere is requesting a proposal from your firm to complete inspections of the Merrill Street reservoir and Scheuring Road reservoir. The City is required by Wisconsin Statutes NR 810.14 to inspect our water storage facilities every five (5) years.

City of De Pere Merrill Street Reservoir

The City of De Pere Merrill Street Reservoir: located 1501 Merrill Street, is a 250,000-gallon ground storage reservoir, constructed in 1966 (See picture below). The overflow height of the reservoir is 17-feet (635.88 elev.). It was drained and inspected in 2020. The interior of the reservoir for this inspection will require a minimum **wet inspection**.



City of De Pere Scheuring Road Reservoir

The City of De Pere Scheuring Road Reservoir: located at 1340 Scheuring Road, is a 250,000-gallon concrete ground storage reservoir that was constructed in 1982 (See picture below). The overflow height of the reservoir is 17-feet (641.00 elev.). The diameter of the tank is 55-feet. It was drained and inspected in 2020. The interior of the tank for this inspection will require at a minimum a **wet inspection**.



Scope of Work:

1. Review existing drawings and as-built of reservoir and tower and any other pertinent information pertaining to the tanks.
2. Conduct all tank inspections to meet Wisconsin Department of Natural Resources (WDNR) requirements including Wisconsin Statutes **NR 810.14 Water storage facility inspections** requirement.
3. Prepare a final report showing the result of the reservoir or tank inspection(s). The report shall include a summary of the inspection and a list of any deficiencies in the reservoir or tank. The written report will include photos for the reservoir or tank inspection(s). The final report will contain recommendations for future work based on the results of this inspection.
4. Prepare reports for WDNR as required.
5. The proposal should reflect the necessary effort to perform the above-mentioned work and any additional efforts the contractor feel are necessary to complete the project.

Hours of Work:

No work shall be performed prior to 7:00 a.m. and shall be completed by 4:00 p.m. Normal working days shall be Monday through Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays unless weather issues throughout the work requires Saturday work. Work on weekends or holidays must be approved by the City.

Schedule:

The reservoir/standpipe inspections shall be completed by July 31, 2025.

Indemnification:

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Water Utility of each municipality, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Water Utility of each municipality, its officials, agents, employees and volunteers arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in any way result therefore, except that arising out of the sole legal cause of the Water Utility of each municipality, its officials, agents, or employees, the Contractor shall, at its own expense appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefore

or incurred in connection therewith, and, if any judgment shall be rendered against the municipality, its officials, agents, and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Water Utility of each municipality as herein provided.

Insurance Requirements:

The firm shall be required to provide the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000 per person/per accident.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damage resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.

Property Protection:

The contractor shall take precautions to prevent damage to property and any underground lines and shall restore the site to the conditions existing prior to the start of the project, including the restoration of any damage to, or tracks left in grassy areas caused by large equipment. Topsoil, seed, and mulch landscape restoration will be required.

Additional Information:

- Sample consultant agreement is attached.

All proposals should include the following information:

- 1) Previous Experience: Past Work on projects of similar or greater magnitude.
- 2) References: The proposals shall include the Contractor’s experience. At a minimum, three (3) similar projects shall be included as references.
- 3) Cost: Firm shall submit prices on proposal sheets provided with this proposal to complete all the work mentioned above.
- 4) Schedule: Firm shall submit the number of days to complete the inspections and the anticipated start date on proposal sheet provided with this proposal to complete all work mentioned above.

Sealed proposals marked “**2025 De Pere Reservoir Inspections**” on envelope are to be delivered or mailed to:

Scott J. Thoresen P.E.,
Director of Public Works
City of De Pere
925 South Sixth Street
De Pere, WI 54115

All sealed proposals shall be received no later than 2:00 p.m. on Thursday, March 20, 2025.

The City of De Pere reserves the right to reject any or all proposals, to waive any informality in bidding and to accept any proposal which the City Council deems most favorable to the best interest of City.

If you have any questions regarding this proposal, please contact Eric Zygarlicke at (920) 339-4063 or zygarlicke@deperewi.gov.

Questions may also be emailed to sthoresen@deperewi.gov

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Scott Thoresen, P.E.
Director of Public Works

City of De Pere Water Utility

2025 Reservoir Inspections Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to conduct inspections of the reservoir to meet all Wisconsin Department of Natural Resources (WDNR) and Wisconsin Statutes NR 810.14 requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per reservoir inspection to meet said requirements are as follows:

Lump Sum Price for Merrill Street Reservoir Inspection: \$ _____

Lump Sum Price for Scheuring Road Reservoir Inspection: \$ _____

Name of Firm

Address of Firm

Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: _____ and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.

Signature of Bidder

Date

Print or Type Name of Bidder

Title

Estimated Start Date: _____

CITY OF DE PERE

Public Works Department



925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org

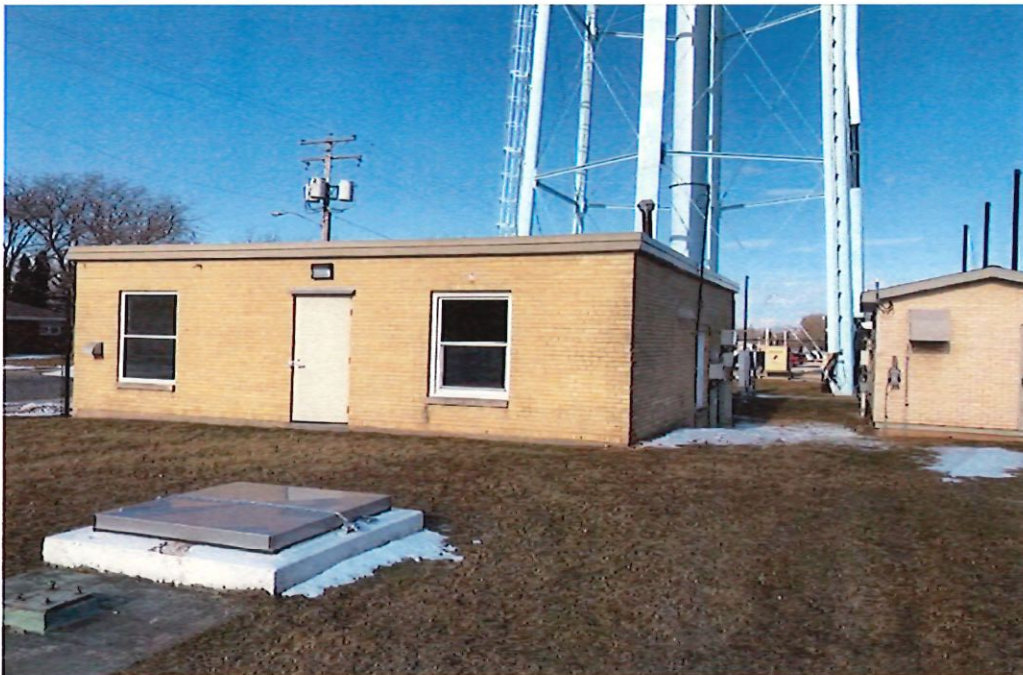
February 12, 2025

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Scope of Work:

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2. Conduct all tank inspections to meet Wisconsin Department of Natural Resources (WDNR) requirements including Wisconsin Statutes **NR 810.14 Water storage facility inspections** requirement.
3. Prepare a final report showing the result of the reservoir or tank inspection(s). The report shall include a summary of the inspection and a list of any deficiencies in the reservoir or tank. The written report will include photos for the reservoir or tank inspection(s). The final report will contain recommendations for future work based on the results of this inspection.
4. Prepare reports for WDNR as required.
5. The proposal should reflect the necessary effort to perform the above-mentioned work and any additional efforts the contractor feel are necessary to complete the project.

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or incurred in connection therewith, and, if any judgment shall be rendered against the municipality, its officials, agents, and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Water Utility of each municipality as herein provided.

Insurance Requirements:

The firm shall be required to provide the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000 per person/per accident.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damage resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.

Property Protection:

The contractor shall take precautions to prevent damage to property and any underground lines and shall restore the site to the conditions existing prior to the start of the project, including the restoration of any damage to, or tracks left in grassy areas caused by large equipment. Topsoil, seed, and mulch landscape restoration will be required.

Additional Information:

- Sample consultant agreement is attached.

All proposals should include the following information:

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- 2) References: The proposals shall include the Contractor's experience. At a minimum, three (3) similar projects shall be included as references.
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Scott J. Thoresen P.E.,
Director of Public Works
City of De Pere
925 South Sixth Street
De Pere, WI 54115

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If you have any questions regarding this proposal, please contact Eric Zygarlicke at (920) 339-4063 or ezygarlicke@deperewi.gov.

Questions may also be emailed to sthoresen@deperewi.gov

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Scott Thoresen, P.E.
Director of Public Works

City of De Pere Water Utility
2025 Reservoir Inspections Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to conduct inspections of the reservoir to meet all Wisconsin Department of Natural Resources (WDNR) and Wisconsin Statutes NR 810.14 requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per reservoir inspection to meet said requirements are as follows:

Lump Sum Price for Merrill Street Reservoir Inspection: \$1,625.00 alone OR \$1,300.00 together

Lump Sum Price for Scheuring Road Reservoir Inspection: \$1,625.00 alone OR \$1,300.00 together

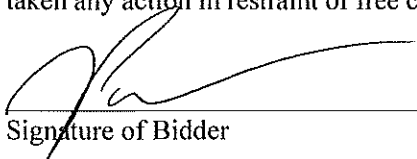
Pittsburg Tank & Tower Group
Name of Firm

P.O. Box 1849 Henderson, KY 42419
Address of Firm

270-826-9000
Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: Pittsburg Tank & Tower Maintenance Company and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.



Signature of Bidder

2/20/25

Date

Jordan Ryles

Print or Type Name of Bidder

Executive Director of Sales

Title

Estimated Start Date: 5-6 weeks after notice to proceed



Proposal for
**2025 DE PERE
RESERVOIR INSPECTIONS**

**City of De Pere, WI
March 20, 2025**



Proposal for **2025 DE PERE** **RESERVOIR INSPECTIONS**

PUBLIC WORKS DEPARTMENT
CITY OF DE PERE, WI

SUBMITTED BY: UTILITY SERVICE GROUP WATER SOLUTIONS, LLC
LEGAL ENTITY: UTILITY SERVICE CO., INC. (TAX IDENTIFICATION No. 58-1920989)
ADDRESS (HQ): 1230 PEACHTREE STREET NE, SUITE 1100, ATLANTA, GA 30309
PHONE NUMBER: (855) 526-4413



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4. SCHEDULE:4
APPENDIX.....4
 2025 Reservoir Inspections Proposal Form
 Certificate of Authority (State of Wisconsin)
 Certificate of Insurance
 ISO 9001:2015 Certification



Proposal for 2025 De Pere Reservoir Inspections

COVER LETTER

City of De Pere – Public Works Department
Attn: Mr. Scott J. Thoreson, P.E., Director of Public Works
925 South Sixth Street, De Pere, WI 54115

Dear Mr. Thoreson,

We sincerely thank you for the opportunity to respond to the City of De Pere’s *Request for Proposal (RFP) for 2025 De Pere Reservoir Inspections*. We are uniquely positioned to provide the City of De Pere with the highest quality and most cost-effective reservoir inspection services.

As communities continue to expand and grow, so does the impact on our many natural resources. The successful management of one (1) resource is especially vital—water. Safeguarding our clients’ water supply is our singular mission. We partner with both communities and utilities to provide integrated, specialized solutions in all aspects of water utility management—from water quality and advanced metering infrastructure (AMI) systems to full-service maintenance and asset management programs. We truly understand the critical nature of water management and are committed to providing a peace of mind by protecting our clients’ most precious natural resource. Since 1963, we have successfully managed water storage tanks—a critical asset in water distribution systems—and understand the benefits and values in water storage tank asset maintenance.

Both our background and experience from our initial formation in 1963 provides us with more than 60 years of experience in the construction, rehabilitation, and maintenance of water and wastewater industry assets. The team dedicated to performing the maintenance services is comprised of highly qualified water storage tank professionals. They have been providing specialized tank services for an extensive amount of time and will provide the associated services to the highest standard.

USG’s extensively qualified tank asset management experts have the ability to address any situation pertaining to tank asset repairs, design, fabrication, erection, modification, rehabilitation, preventative maintenance, installation of active mixing and aeration systems for the removal of total trihalomethanes (TTHMs), installation of commercial communication equipment, site management services, security measures, emergency services, and waste management.

Having successfully completed over 24,000 tank projects, our many long-term references can attest to our strong commitment to client satisfaction. The quality of our services is certified by the International Organization for Standardization (ISO)—ensuring that we provide the highest quality of services possible.

USG’s unique capabilities incorporate a more diverse breadth of services than any other contender in our industry—which will ensure ongoing and long-term success. We can customize a service plan that meets the City of De Pere’s specific project needs and budget—while also guaranteeing consistent compliance with all applicable local, state, and federal requirements and regulations.

We look forward to the prospect of meeting with the City of De Pere to expand and elaborate on our qualifications and capabilities—as well as to answer any questions pertaining to the information that is provided within this *Proposal for 2025 De Pere Reservoir Inspections*.

Respectfully yours,

Mr. Tyler Argall
Water System Consultant (State of Wisconsin)
Phone: (608) 671-4360
Email: tyler.argall@usgwater.com

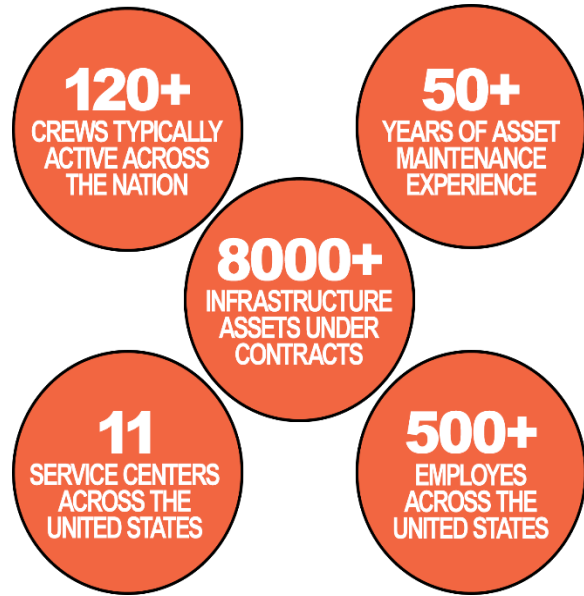
Mr. Kent Beaver
Director of Sales (Great Lakes Region)
Phone: (412) 716-0450
Email: kent.beaver@usgwater.com

Proposal for 2025 De Pere Reservoir Inspections

1. PREVIOUS EXPERIENCE:

As the largest provider of tank asset maintenance programs for the potable water industry within the United States, **Utility Service Group Water Solutions, LLC (USG Water Solutions)**—hereinafter referred to as **USG**—provides both water and wastewater utility clients with specialized programs and valuable services to assist them with the suitable management of their critical assets. USG’s goal is to provide the highest value of services possible to allow our clients to invest capital and operating funds for the maximum benefit of their critical water distribution system assets—as well as to build a long-standing partnership that ultimately ensures the successful maintenance of their critical water distribution system assets.

We primarily focus on providing sustainable asset management, water distribution system quality and conservation services, and specialized solutions to the United States potable water industry. Since 1963, our team has provided a full range of water storage tank asset maintenance services. Additionally, we also extended the value of the services offered to our clients with our revolutionary water storage tank asset maintenance program in 1985—allowing our clients to transfer future asset maintenance to USG; this includes all tank asset repairs, rehabilitation, and maintenance services. We provide our clients with long-term sustainability and operational support. By leveraging proactive maintenance strategies, USG help reduce unexpected downtime and extend the lifespan of critical assets. Our expert team ensures that operations remain efficient, cost-effective, and fully optimized throughout the lifecycle of the project.



With major service centers strategically located across the United States to provide dependable and efficient response times to our valued clients, USG’s local presence and highly qualified work crews deliver the high-quality results expected by our clients. Our team has extensive project experience and specialized knowledge of the characteristics and conditions associated with water distribution systems and infrastructure in the State of Wisconsin and the northern region of the United States—ensuring that all water distribution system assets are both protected and maintained on an ongoing and consistent basis.

Our background and experience with all tank asset styles and sizes allow us to comfortably accept the ongoing maintenance obligations associated with water storage tanks. USG protects more than 8,000 assets nationally with full-service maintenance and asset management programs. The USG maintenance programs are on-going and center on establishing long-term partnerships with clients—ultimately utilizing a consultative philosophy-based approach to identifying and solving any issues that may arise.

We have successfully worked with thousands of municipal and industrial water and wastewater utility clients on critical infrastructure issues—providing cost-effective solutions to our clients in order to solve countless water quality and compliance issues. We have the capability to adequately address the need for overdue maintenance investment and all infrastructure renovations. Our creative programs and innovative pricing structures have allowed our clients to tackle significant water and wastewater infrastructure problems—while also minimizing the financial burden for their communities, customers, and taxpayers.

Proposal for 2025 De Pere Reservoir Inspections

2. REFERENCES:

USG has completed over \$600 million in water asset projects over the last five (5) years. Our goal is to provide comprehensive asset management solutions to ensure the long-term success of our many valued clients—as well as their water distribution system assets. Our expertise in rehabilitation and preventative maintenance extends the usable life of assets and eliminates the risks associated with the run-to-failure approach. Below are just a few of our asset maintenance program clients in the State of Wisconsin—as follows:

TANK OWNER	CONTACT	PHONE EMAIL	# OF TANKS
Village of Elkhart Lake	Pat Zorn	(920) 207-8002 pzorn@elkhartlakewi.gov	Two (2) Tanks
City of Port Washington	Dan Fisher	(262) 284-2172 dfisher@portwashingtonwi.gov	Three (3) Tanks
City of Jefferson	Rob Kincaid	(608) 333-8494 mikemeske@jeffersonwis.com	Two (2) Tanks
Village of Hortonville	Sean Kuske	(920) 419-1571 wwtp@vohortonville.com	One (1) Tank
Village of Slinger	Greg Moser	(262) 623-1871 gmoser@vi.slinger.wi.gov	Two (2) Tanks
City of Fort Atkinson	Jeff Armstrong	(920) 723-1699 jarmstrong@fortatkinsonwi.gov	Two (2) Tanks
Village of Oostburg	Greg Lemahieu	(920) 946-0952 greg.lemahieu@oostburg.org	One (1) Tank
City of Oconto	Matt Beekman	(920) 373-3699 waterdept@cityofocntowwi.gov	Two (2) Tanks
City of Stoughton	Kent Thompson	(608) 219-8320 kthompson@stoughtonutilities.com	Two (2) Tanks
City of Whitewater	Jim Bergner	(920) 817-4012 jhyndman@whitewater-wi.gov	Two (2) Tanks
City of Sturgeon Bay	Cliff White	(920) 333-0573 jhoffman@sbunet.com	Seven (7) Tanks
Geneva National	Pat Prah	(262) 949-7715 pat@gnpropertymgmt.com	One (1) Tank
Village of Benton	Jared Roling	(608) 732-1833 jaredrbenton@gmail.com	One (1) Tank
Village of Hartland	Dave Felkner	(262) 844-8867 jakes@villageofhartland.wi.gov	Three (3) Tanks
City of Verona	Justin Sutkay	(608) 438-1682 sgunsolus@veronawi.gov	Three (3) Tanks
City of Horicon	Cody Vanderhei	(920) 344-5158 cvanderhei@horiconwi.gov	One (1) Tank
Village of Belgium	Dan Birenbaum	(414) 416-7085 dbirenbaum@belgiumwi.gov	Two (2) Tanks

Proposal for 2025 De Pere Reservoir Inspections

TANK OWNER	CONTACT	PHONE EMAIL	# OF TANKS
Village of Brooklyn	Leif Spilde	(608) 455-1842 spilde@brooklynwi.gov	One (1) Tank
Village of Hustisford	Kevin Neu	(920) 349-4512 kneu@hustisford.com	Two (2) Tanks
City of Monroe	Mike Kennison	(608) 558-4745 mkennison@cityofmonroe.org	One (1) Tank
City of Rice Lake	Chad Paulson	(715) 651-3374 chadp@ricelakeutilities.com	Two (2) Tanks
Village of Sussex	Jon Baumann	(262) 212-8322 jbaumann@villagesussex.org	Three (3) Tanks
City of Two Rivers	Andrew Sukowaty	(920) 324-7920 sschramm@waupunutilities.org	Two (2) Tanks
City of Waupun	Steve Schramm	(715) 423-6330 adam.breunig@wrwwlc.com	Three (3) Tanks
City of Wisconsin Rapids	Adam Breunig	(715) 679-0570 publicworks@biron.wi.gov	One (1) Tank

3. COST:

RESERVOIR	TOTAL COST
Merrill Street Reservoir	\$1,500
Scheuring Road Reservoir	\$1,500

4. SCHEDULE:

RESERVOIR	ESTIMATED TIMEFRAME TO COMPLETE
Merrill Street Reservoir	One (1) to Two (2) Days
Scheuring Road Reservoir	One (1) to Two (2) Days

APPENDIX

This Appendix provides the City of De Pere with the executed documents, submittal requirements, and additionally relevant information that is associated with this *Proposal for 2025 De Pere Reservoir Inspections*; the required forms and additionally relevant information include:

- 2025 Reservoir Inspections Proposal Form
- Certificate of Authority (State of Wisconsin)
- Certificate of Insurance
- ISO 9001:2015 Certification

2025 RESERVOIR
INSPECTIONS PROPOSAL FORM



USG WATER
— SOLUTIONS —

City of De Pere Water Utility **2025 Reservoir Inspections Proposal**

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to conduct inspections of the reservoir to meet all Wisconsin Department of Natural Resources (WDNR) and Wisconsin Statutes NR 810.14 requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per reservoir inspection to meet said requirements are as follows:

Lump Sum Price for Merrill Street Reservoir Inspection: **\$1,500.00**

Lump Sum Price for Scheuring Road Reservoir Inspection: **\$1,500.00**

Utility Service Group Water Solutions, LLC (USG Water Solutions)

Legal Contractual Entity: Utility Service Co., Inc. (USCI)

Name of Firm

Perry Office: 535 General Courtney Hodges Boulevard, Perry, GA 31069

Atlanta Office: 1230 Peachtree Street NE, Suite 1100, Atlanta, GA 30309

Address of Firm

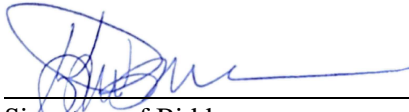
Perry Office: (478) 987-0303

Atlanta Office: (855) 526-4413

Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: **USG Water Solutions | Legal Contractual Entity: Utility Service Co., Inc. (USCI)** and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.



Signature of Bidder

March 20, 2025 (03/20/2025)

Date

Kent Beaver

Print or Type Name of Bidder

Director of Sales (Great Lakes Region)

Title

Estimated Start Date: **April 01, 2025 (04/01/2025)**

CERTIFICATE OF AUTHORITY
(STATE OF WISCONSIN)



USG WATER
— SOLUTIONS —

United States of America

State of Wisconsin

DEPARTMENT OF FINANCIAL INSTITUTIONS



CERTIFICATE OF AUTHORITY or REGISTRATION

Issued to

U.S.C., INC. (FICT NAME) UTILITY SERVICE CO., INC. (CORP NAME)

an organization formed under the laws of **GEORGIA**,

authorizing the organization to transact business in this state, effective **December 28, 2001**,

as a

- Foreign limited liability partnership, under sec. 178.45, Wis. Stats.
- Foreign limited partnership, under sec. 179.82, Wis. Stats
- Foreign corporation, under sec. 180.1503, 180.1504, 181.1503 or 181.1504, Wis. Stats.
- Foreign limited liability company, under sec. 183.1004 or 183.1006, Wis. Stats.

Date of Issue: **January 7, 2002.**



A handwritten signature in black ink, appearing to read "Ray Allen".

RAY ALLEN, Administrator
Division of Corporate & Consumer Services
Department of Financial Institutions

See reverse for more information

DFI/CORP/22(R 2/00)

CERTIFICATE OF INSURANCE



USG WATER
— SOLUTIONS —



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
03/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. St. Louis MO Office 4220 Duncan Avenue Suite 401 St Louis MO 63110 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED USG AS Holdings LLC 535 General Courtney Hodges Blvd Perry GA 31069 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Ascot Specialty Insurance Company		45055
	INSURER B: AXIS Surplus Insurance Company		26620
	INSURER C: Starr Indemnity & Liability Company		38318
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** 570111261801 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y		1000026018251	02/23/2025	02/23/2026	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y		1000672993251 Auto (AOS) 1000672994251 Auto (MA)	02/23/2025	02/23/2026	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			1000588247251	02/23/2025	02/23/2026	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	1000005268 (AOS) 1000005267 (IA, NC, NJ, NY, TX)	02/23/2025	02/23/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The City of De Pere WI, its elected and appointed officials, employees, agents, servants, and volunteers, are included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies.

CERTIFICATE HOLDER**CANCELLATION**

City of De Pere, WI 925 South Sixth Street De Pere WI 54115 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

Holder Identifier :

570111261801

Certificate No :





ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED USG AS Holdings LLC	
POLICY NUMBER See Certificate Number: 570111261801			
CARRIER See Certificate Number: 570111261801	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	WORKERS COMPENSATION						
C		N/A		1000005264 (WI)	02/23/2025	02/23/2026	
C		N/A		1000005266 (CT, FL, MA)	02/23/2025	02/23/2026	
	OTHER						
B	E&O - Miscellaneous Professional-Primary			CM005697022024 Claims Made SIR applies per policy terms & conditions	06/02/2024	06/02/2025	Professional Liabili \$2,000,000
							Prof Liab Agc - All \$2,000,000



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
03/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Aon Risk Services Central, Inc. St. Louis MO Office 4220 Duncan Avenue Suite 401 St Louis MO 63110 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: 570000093965		
INSURED USG AS Holdings LLC 535 General Courtney Hodges Blvd Perry GA 31069 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Continental Casualty Company		20443
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

Holder Identifier :

COVERAGES **CERTIFICATE NUMBER:** 570111261764 **REVISION NUMBER:**

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS			
A	<input checked="" type="checkbox"/>	PROPERTY	7064293395 Property	02/23/2025	02/23/2026	BUILDING				
		CAUSES OF LOSS				DEDUCTIBLES	<input checked="" type="checkbox"/>	PERSONAL PROPERTY	Included	
		BASIC				BUILDING		BUSINESS INCOME		
		BROAD				CONTENTS		EXTRA EXPENSE		
	<input checked="" type="checkbox"/>	SPECIAL						RENTAL VALUE		
		EARTHQUAKE						<input checked="" type="checkbox"/>	BLANKET BUILDING	\$8,404,000
		WIND						<input checked="" type="checkbox"/>	BLANKET PERS PROP	\$6,272,305
		FLOOD							BLANKET BLDG & PP	
		Bikt PP Ded								
		<input type="checkbox"/>				INLAND MARINE	TYPE OF POLICY			
	<input type="checkbox"/>	CAUSES OF LOSS	POLICY NUMBER							
	<input type="checkbox"/>	NAMED PERILS								
	<input type="checkbox"/>	CRIME								
	<input type="checkbox"/>	TYPE OF POLICY								
	<input type="checkbox"/>	BOILER & MACHINERY / EQUIPMENT BREAKDOWN								

570111261764

CERTIFICATE NUMBER:

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of De Pere, WI 925 South Sixth Street De Pere WI 54115 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ISO 9001:2015 CERTIFICATION



USG WATER
— SOLUTIONS —



BUREAU
VERITAS

Bureau Veritas Certification

USG WATER SOLUTIONS LLC

535 Courtney Hodges Blvd Perry, GA 31069 USA

This is a multi-site certificate, additional site(s) are listed on the next page(s)

Bureau Veritas Certification Holding SAS - UK Branch certifies that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards detailed below

ISO 9001:2015

Scope of certification

Provides rehabilitation services and asset maintenance programs for municipal and industrial water distribution systems

Original cycle start date:	12-January-2018
Expiry date of previous cycle:	11-January-2024
Certification / Recertification Audit date:	11-November-2023
Certification / Recertification cycle start date:	12-January-2024
Subject to the continued satisfactory operation of the organisation's Management System, this certificate expires on:	11-January-2027

Certificate No.: US018948

Version: 1

Issue date: 05-December-2023

Brian Sanders



0008

Signed on behalf of BVCH SAS UK Branch

Certification Body Address: 5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom

Local Office: 16800 Greenspoint Park Drive Suite 3005 Houston, TX 77060, USA

Further clarifications regarding the scope and validity of this certificate can be found by selecting or scanning the QR Code shown on the left.





BUREAU VERITAS

Bureau Veritas Certification

USG WATER SOLUTIONS LLC

ISO 9001:2015

Scope of certification

Site Name	Site Address	Site Scope
USG Water Solutions LLC - HQ	535 Courtney Hodges Blvd Perry, GA 31069 USA	Provides rehabilitation services and asset maintenance programs for municipal and industrial water distribution systems
Site 1	1230 Peachtree St NE, Suite 1100 Atlanta, GA 30309 USA	
Site 10 - USCI - TEXAS	16002 Kitzman Road Cypress, TX 77429 USA	
Site 12 - USCI - CALIFORNIA	2240 E Cedar St Ontario, CA 91761 USA	
Site 13 - ODLE, INC.	1801 W 26th St Muncie, IN 47302 USA	
Site 14 - USCI - FLORIDA	10857 SW 91st Ave Ocala, FL 34481 USA	
Site 2 - USCI - ARKANSAS	12748 US Hwy 70 Proctor, AR 72376 USA	
Site 3 USCI - GEORGIA	141 Hicks Drive Perry, GA 31069 USA	
Site 4 - USCI - ILLINOIS & MAXCOR	900 Country Creek Dr New Lenox, IL 60451 USA	
Site 5 - USCI - JPI	6150 Center Road Lowellville, OH 44436 USA	
Site 6 - USCI - KANSAS	1259 S 220th Street Pittsburg, KS 66762 USA	
Site 7 - USCI - MA / MERITHEW	128 Elm Street Bridgewater, MA 02324 USA	

Certificate No.: US018948

Version: 1

Issue date: 05-December-2023

Brian Sanders



Signed on behalf of BVCH SAS UK Branch

Certification Body Address: 5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom

Local Office: 16800 Greenspoint Park Drive Suite 300S Houston, TX 77060, USA

Further clarifications regarding the scope and validity of this certificate can be found by selecting or scanning the QR Code shown on the left.





BUREAU
VERITAS

Bureau Veritas Certification

USG WATER SOLUTIONS LLC

ISO 9001:2015

Scope of certification

Site Name	Site Address	Site Scope
Site 9 - USCI - NORTH CAROLINA	200 Old Covered Bridge Rd Madison, NC 27025 USA	Provides rehabilitation services and asset maintenance programs for municipal and industrial water distribution systems



Certificate No.: US018948

Version: 1

Issue date: 05-December-2023

Brian Sanders



Signed on behalf of BVCH SAS UK Branch

Certification Body Address: 5th Floor, 66 Prescot Street, London, E1 8HG, United Kingdom

Local Office: 16800 Greenspoint Park Drive Suite 300S Houston, TX 77060, USA

Further clarifications regarding the scope and validity of this certificate can be found by selecting or scanning the QR Code shown on the left.





USG Water Solutions

1230 Peachtree Street NE, Suite 1100

Atlanta, GA 30309

(855) 526-4413

<https://usgwater.com/>

CITY OF DE PERE

Public Works Department

925 E. Sixth Street, De Pere, WI 54115 | 920 330 4060 | www.depere.org



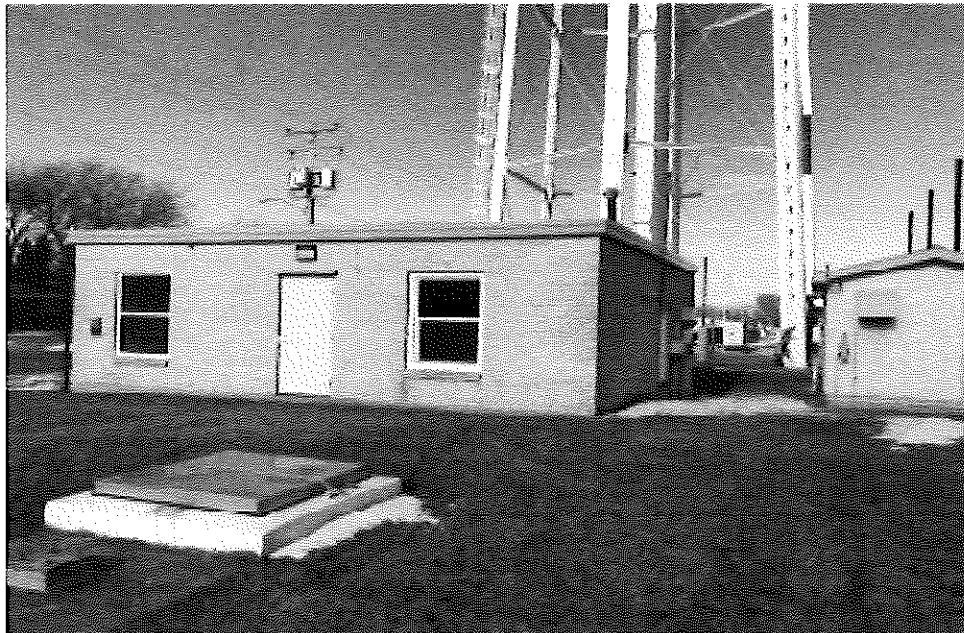
February 12, 2025

RE: Request for Proposals 2025 De Pere Reservoir Inspections

The City of De Pere is requesting a proposal from your firm to complete inspections of the Merrill Street reservoir and Scheuring Road reservoir. The City is required by Wisconsin Statutes NR 810.14 to inspect our water storage facilities every five (5) years.

City of De Pere Merrill Street Reservoir

The City of De Pere Merrill Street Reservoir, located 1501 Merrill Street, is a 250,000-gallon ground storage reservoir, constructed in 1966 (See picture below). The overflow height of the reservoir is 17-feet (635.88 elev.). It was drained and inspected in 2020. The interior of the reservoir for this inspection will require a minimum **wet inspection**.



City of De Pere Scheuring Road Reservoir

The City of De Pere Scheuring Road Reservoir, located at 1340 Scheuring Road, is a 250,000-gallon concrete ground storage reservoir that was constructed in 1982 (See picture below). The overflow height of the reservoir is 17-feet (641.00 elev.). The diameter of the tank is 55-feet. It was drained and inspected in 2020. The interior of the tank for this inspection will require at a minimum a **wet inspection**.



Scope of Work:

1. Review existing drawings and as-built of reservoir and tower and any other pertinent information pertaining to the tanks.
2. Conduct all tank inspections to meet Wisconsin Department of Natural Resources (WDNR) requirements including Wisconsin Statutes NR 810.14 Water storage facility inspections requirement.
3. Prepare a final report showing the result of the reservoir or tank inspection(s). The report shall include a summary of the inspection and a list of any deficiencies in the reservoir or tank. The written report will include photos for the reservoir or tank inspection(s). The final report will contain recommendations for future work based on the results of this inspection.
4. Prepare reports for WDNR as required.
5. The proposal should reflect the necessary effort to perform the above-mentioned work and any additional efforts the contractor feel are necessary to complete the project.

Hours of Work:

No work shall be performed prior to 7:00 a.m. and shall be completed by 4:00 p.m. Normal working days shall be Monday through Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays unless weather issues throughout the work requires Saturday work. Work on weekends or holidays must be approved by the City.

Schedule:

The reservoir/standpipe inspections shall be completed by July 31, 2025.

Indemnification:

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Water Utility of each municipality, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Water Utility of each municipality, its officials, agents, employees and volunteers arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in any way result therefore, except that arising out of the sole legal cause of the Water Utility of each municipality, its officials, agents, or employees, the Contractor shall, at its own expense appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefore

or incurred in connection therewith, and, if any judgment shall be rendered against the municipality, its officials, agents, and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Water Utility of each municipality as herein provided.

Insurance Requirements: Insurance Certificate Attached.

The firm shall be required to provide the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000 per person per accident.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damage resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.

Property Protection:

The contractor shall take precautions to prevent damage to property and any underground lines and shall restore the site to the conditions existing prior to the start of the project, including the restoration of any damage to, or tracks left in grassy areas caused by large equipment. Topsoil, seed, and mulch landscape restoration will be required.

Additional Information:

- Sample consultant agreement is attached.

All proposals should include the following information:

- 1) Previous Experience: Past Work on projects of similar or greater magnitude.
- 2) References: The proposals shall include the Contractor's experience. At a minimum, three (3) similar projects shall be included as references.
- 3) Cost: Firm shall submit prices on proposal sheets provided with this proposal to complete all the work mentioned above.
- 4) Schedule: Firm shall submit the number of days to complete the inspections and the anticipated start date on proposal sheet provided with this proposal to complete all work mentioned above.

Sealed proposals marked "2025 De Pere Reservoir Inspections" on envelope are to be delivered or mailed to:

Scott J. Thoresen P.E.,
Director of Public Works
City of De Pere
925 South Sixth Street
De Pere, WI 54115

All sealed proposals shall be received no later than 2:00 p.m. on Thursday, March 20, 2025.

The City of De Pere reserves the right to reject any or all proposals, to waive any informality in bidding and to accept any proposal which the City Council deems most favorable to the best interest of City.

If you have any questions regarding this proposal, please contact Eric Zygarlicke at (920) 339-4063 or ezygarlicke@deperewi.gov.

Questions may also be emailed to sthoresen@deperewi.gov

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Scott Thoresen, P.E.
Director of Public Works

City of De Pere Water Utility 2025 Reservoir Inspections Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to conduct inspections of the reservoir to meet all Wisconsin Department of Natural Resources (WDNR) and Wisconsin Statutes NR 810.14 requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per reservoir inspection to meet said requirements are as follows:

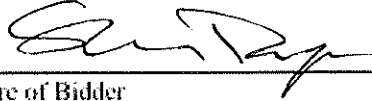
Lump Sum Price for Merrill Street Reservoir Inspection: \$ 2,495

Lump Sum Price for Scheuring Road Reservoir Inspection: \$ 2,495

Water Tower Clean & Coat, Inc.
Name of Firm
W13280 Klammer Rd. Lodi, WI 53555
Address of Firm
608-234-8932
Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: Water Tower Clean and Cont and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.



Signature of Bidder

2/21/2025

Date

Sam Payne

Print or Type Name of Bidder

Project Manager

Title

Estimated Start Date: April 1st 2025



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/7/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER B SCHULTZ INSURANCE SERVICES LLC PO Box 283 Lodi, WI 53555	CONTACT NAME: Timothy M Anthon PHONE (A/C, No, Ext): (608)592-7863 E-MAIL ADDRESS: carrie@bschultzinsurance.com	FAX (A/C, No): (608)592-0268
	INSURER(S) AFFORDING COVERAGE	
INSURED WATER TOWER CLEAN & COAT, INC PO Box 310 W13280 Klamer Rd Lodi, WI 53555	INSURER A: Erie Insurance	
	INSURER B: James River Insurance Company	
	INSURER C: Employers Mutual Casualty Co.	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			00151592-0	1/8/2024	1/28/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			Q01-0831079	1/8/2024	1/28/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	0617614	2/6/2024	2/6/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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BADGER STATE INSPECTION, LLC

Water Tower Specialist / Antenna, Evaluations, Inspection
P.O. Box 157 Osseo, WI 54758 (715)-533-8686

March 20th, 2025

Scott Thoresen, P.E.
Director of Public Works
City of De Pere
925 South Sixth Street
De Pere, WI 54115

By e-mail only

RE: Proposal to Provide a Partial Float-Down Inspection of the Merrill Street Reservoir and Scheuring Road Reservoir for the City of De Pere, Wisconsin.

Dear Mr. Thoresen,

BSI is pleased to submit this proposal to perform a partial float-down evaluation on the 250,000-gallon Merrill Street Reservoir and the 250,000-gallon Scheuring Reservoir located in De Pere, WI. The purpose of the inspection will be to determine the continuity of the existing coating systems inside and out. During our inspection, BSI will also note any structural issues that may be present and provide recommendations for our findings.

The report will meet the requirements of the WDNR (NR810.14). The inspection report will include a breakdown of structural issues, coating conditions, and observed unsafe OSHA conditions. The report will consist of color photographs to support our discoveries. The report will also include a recommendation for the recommended repairs.

BSI has extensive knowledge and experience in the field of water tower structural examination and coating evaluation. BSI will provide a NACE (National Association of Corrosion Engineers) Certified Coatings Inspector and an American Welding Society (AWS) Certified Welding Inspector for this evaluation. This training, plus years of experience in abrasive blasting (surface preparation) painting, rigging, welding, and inspecting, has given BSI a competitive edge for performing this type of work in a safe, professional, and effective manner.

BSI will provide a PDF copy of the inspection report, which will provide the following benefits:

1. Clearly state the actual condition of the coatings in the interior and the exterior.
2. Identify structural items to be completed immediately and items that can wait until the next reconditioning
3. Identify safety items not in compliance with OSHA.
4. Color photographs to substantiate the details of the report.
5. Provide a recommendation (timeline) for when the work should occur.

WORK PLAN

- **250,000 Gallon Merrill Street Reservoir (To be completed in 1 day)**
- **250,000 Gallon Scheuring Road Reservoir (To be completed in 1 day)**

Partial Float Down Inspection:

To perform the partial float-down inspections, De Pere personnel must have the water at or near the high-water level (HWL) at the start of the inspection. BSI will insert and inflate a sterilized rubber raft into the reservoir interior. While in the raft, the inspector will examine the interior structure and evaluate the integrity of the existing concrete surfaces and coating (if applicable). BSI will inspect the roof, roof structure, the tank shell, what we can be seen of the floor and all appurtenances such as vents, manways, and ladders. During the partial float inspection, our inspectors will notify De Pere personnel when to start draining and when to stop draining the reservoir. BSI is planning to drain down the reservoir 5-8' or to where the city is comfortable. This way we can assess the condition of the concrete and coating on the shell and the rest of the coating throughout the water. BSI will always provide a safety ladder and a lifeline in the roof manway for the interior inspector. BSI will inspect the reservoir and take notes and photos of any defective items found during the inspection. BSI will send you an inspection report with colored photo documentation along with the completed WDNR (NR810.14) inspection report.

The exterior will be inspected from all areas accessible without rigging unless otherwise written in this agreement. We will note the coating conditions of the exterior surfaces, and the report will note the quality of the existing coating and any defects found. Our structural examination will include the overflow pipe, vent, manway(s) and ladders and any other items attached to the reservoir. BSI will not be performing any destructive testing unless we have permission from the owner.

PARTIAL FLOAT DOWN FEE

250,000 Gallon Merrill Street Reservoir	\$2,750
<u>250,000 Gallon Scheuring Road Reservoir</u>	<u>\$2,750</u>
Total Cost	\$5,500

This price does not include new gaskets, if needed, these will cost \$150 apiece. BSI plans to complete the inspection in one trip. If for some reason outside of BSI's control, BSI will be charging an additional \$1000 for each additional day/trip.

TIME FRAME

This proposal is valid for sixty (60) days from March 20th, 2025. If the City of De Pere finds this proposal acceptable, please sign and return one copy. Once BSI receives the signed proposal, we will call to coordinate the start date of the project (Completed by July 31st, 2025). The anticipated start date is in April or early May of 2025. BSI will bill the City of De Pere when BSI sends the inspection and DNR report.

Please sign, date, and send this letter back to Badger State Inspection LLC. **BSI will not proceed with work on this project until we receive a signed contract.** If you have any questions, please call Kelly Mulhern, Owner of BSI, at 715-533-8686.

Please e-mail the signed proposals to Tmulhern@badgerstateinspection.com

Scott Thoresen

Director of Public Works
De Pere, WI

Date

Sincerely,

Letaya Mulhern
Marketing Manager
715-533-5671
Badger State Inspection LLC
PO Box 157
Osseo, WI 54758

City of De Pere Water Utility

2025 Reservoir Inspections Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to conduct inspections of the reservoir to meet all Wisconsin Department of Natural Resources (WDNR) and Wisconsin Statutes NR 810.14 requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per reservoir inspection to meet said requirements are as follows:

Lump Sum Price for Merrill Street Reservoir Inspection: \$ \$2,750

Lump Sum Price for Scheuring Road Reservoir Inspection: \$ \$2,750

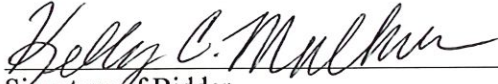
Badger State Inspection LLC
Name of Firm

PO Box 157, Osseo, WI 54758
Address of Firm

715-533-8686
Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: Badger State Inspection LLC and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.



Signature of Bidder

3/10/2025

Date

Kelly C. Mulhern

Print or Type Name of Bidder

3/10/2025

Title

Estimated Start Date: April 2025

BADGER STATE INSPECTION, LLC

Water Tower References

- 1) **Eden Prairie, MN**
Rick Wahlen
Manager of Utilities
14100 Technology Drive
Eden Prairie, MN 55344
(952) 949-8530
(BSI with WSB & Associates)
(1) 1.5 MG Hydropillar Reconditioning Project
(3) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 2) **Arden Hills, Minnesota**
Jeff Frid
Public Works Superintendent
1245 Hwy 96 W
Arden Hills, MN 55112-5743
(651) 792-7852
(BSI with WSB & Associates)
(1) 0.75 MG Reconditioning Project
Multiple Antenna Reviews and Inspections
- 3) **Deforest, Wisconsin**
Greg Hall
Public Works Director
120 S. Stevenson St.
Deforest, WI 53532
(608) 807-7023
(BSI with WSB & Associates)
(2) 0.5 MG Reconditioning Projects
(1) 0.3 MG Reconditioning Project
(3) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 4) **Osseo, Wisconsin**
Benjamin Ganther
Public Works Director
13712 8th Street
Osseo, Wisconsin 54758
(715) 579-2727
(1) 0.5MG Standpipe Reconditioning
(2) Water Tower Evaluations
- 5) **Savage, Minnesota**
Mike Klimers
Utility Services Superintendent
13770 Dakota Avenue
Savage, MN 55378
(952) 224-3442
(BSI with WSB & Associates)
(1) 1.0 MG New Tank Construction Observation
(1) 1.0MG Hydropillar Reconditioning Project
(1) 0.5 MG Reconditioning
(3) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 6) **Elk River, Minnesota**
David Nino
ERMU Water Superintendent
13069 Orono Parkway
Elk River, MN 55330
(763) 635-1361
(BSI with WSB & Associates)
(1) 1.5 MG EWT New Tank Construction
(2) 1.0 MG EWT Reconditioning Projects
(1) Tower evaluation
(2) Well house reconditioning Projects
Multiple Antenna Reviews and Inspections

- 7) **Champlin, Minnesota**
David Stifter
Utilities Superintendent
11955 Champlin Drive
Champlin, MN 55316
(763) 458-8014
- (BSI with WSB & Associates)
(2) 1.0MG Hydropillar Reconditioning Projects
(1) New Filter tank inspection Weld and Coating
(2) Water tower evaluations
Multiple Antenna Reviews and Inspections
- 8) **Grand Rapids, Minnesota**
Steven Mattson
Water and Wastewater Manager
P.O. Box 658
500 SE 4th Street
Grand Rapids, MN 55744
(218) 244-5092
- (2) 0.5 MG Reconditioning Projects
(1) 0.75MG Hydropillar New Tank Construction
(1) 0.5 MG Spot Repair
(3) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 9) **Brooklyn Center, Minnesota**
Michael Weber
Public Utilities Supervisor
6844 Shingle Creek Parkway
Hydropillar) Brooklyn Center, MN 55430
(763) 585-7104
- (BSI with WSB & Associates)
(3) Reconditioning Projects (1.5 MG, 1.0 MG
0.5MG EWT)
(1) Spot repair and overcoat (1.0MN)
(3) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 10) **Inver Grove Heights, Minnesota**
Jim Sweeney
Utility Superintendent
Public Works Maintenance Facility
8168 Barbara Avenue
Inver Grove Heights, MN 55077
- (1) 1,0MG Spheroid Reconditioning project
(1) 1.0 MG Hydropillar New Tank Construction
(3) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 11) **Mahtomedi, Minnesota**
Robert Goebel
Mahtomedi Public Works
30 Long Lake Road
Mahtomedi, MN 55115
(651) 773-9730
- (BSI with WSB & Associates)
(1) 0.5MG Spheroid New Tank Construction
(1) 0.5 MG Spheroid Reconditioning Project
(2) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 12) **Oakdale, Minnesota**
Jim Romanik
Public Works Manager
1584 Hadley Avenue North
Oakdale, MN 55128
(651) 730-2743
- (1) 1.0 MG Hydropillar New Tank Construction
(1) 1.0 MG Hydropillar Reconditioning Project
(1) 0.750 MG Standpipe Recondition Project
(1) 0.5 MG Standpipe Reconditioning Project
(4) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 13) **St. Louis Park, Minnesota**
Mike Okey
Public Works Service Manager
7305 Oxford St.
St. Louis Park, MN 55416
(952) 924-21891
- (BSI with WSB & Associates)
(1) 1.0 MG EWT Reconditioning Project
(4) Water Tower Evaluations
Multiple Antenna Reviews and Inspections

- 14) Chanhassen, Minnesota**
George Bender
Assistant City Engineer
7700 Market Center Boulevard
Chanhassen, MN 55317
(952) 227-1164
- (BSI with WSB & Associates)**
(1) 1.5 MG Hydropillar Reconditioning Project
(2) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 15) St. Paul Park, Minnesota**
Kevin Walsh
City Administrator
600 Portland Avenue
St. Paul Park, MN 55071
(651) 459-9785
- (2) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 16) Mendota Heights, Minnesota**
Ryan Ruzek
Assistant City Engineer
1101 Victoria Curve
Mendota Heights, MN 55118
(651) 452-1850
- (1) 1.0MG Hydropillar Reconditioning Project
(1) Water Tower Evaluation
Antenna Reviews and Inspections
- 17) Excelsior, Minnesota**
Dave Wisdorf
Public Works Superintendent
339 3rd Street
Excelsior, MN 55331
(952) 474-3464
- (BSI with WSB & Associates)**
(1) 0.3 MG Spheroid Reconditioning Project
(1) 0.5MG GSR Reconditioning Project
(2) Water Tower Evaluations
Multiple Antenna Reviews and Inspections
- 18) Wadena, Minnesota**
David Evans
Light and Water Superintendent
104 Jefferson Street North
Wadena, MN 56482
(218) 631-7712
- (1) 0.5 MG EWT Reconditioning Project
(1) Water Tower Evaluation
Multiple Antenna Reviews and Inspections
- 19) Eveleth, Minnesota**
Michael Wiskow
Director of Public Works
P.O. Box 401
413 Pierce Street
Eveleth, MN 55734
(218) 744-7504
- (1) 1.0 MG GSR Reconditioning Project
(3) Water Tower Evaluations
- 20) Lakeville, Minnesota**
Ken Seurer
Utilities Superintendent
18400 Ipava Avenue
Lakeville, MN 55044
(952) 985-2700
- (1) 2.0 MG GSR Reconditioning Project
(3) Water Tower Evaluations
Multiple Antenna Reviews and Inspections

- 21) Jamestown, North Dakota**
 Tyler Michel, Public Works Director
 102 3rd Avenue S. Jamestown N.D.
 58401 (701) 252-5900 Ext 126
- (BSI with WSB & Associates)**
 (1) 1.5 MG Water tower Reconditioning
 (1) 1 MG Oblitoid Power wash
- 22) Moorhead, Minnesota**
 Kris Knutson
 Water Division Manager
 Moorhead Public Service
 500 Center Ave PO Box 779
 Moorhead, MN 56560
- (1) Lime Silo Reconditioning
 (2) Lime Softening Basins
- 23) Tonka Bay, Minnesota**
 Robin Bowmen
 Superintendent of Public Works
 6901 Manitou Road
 Tonka Bay, MN 55331
 (952) 474-2947
- (BSI with WSB & Associates)**
 (1) Water Tower Evaluation
 (1) Lime Silo Reconditioning
 (1) 250,000 EWT Reconditioning Project
- 24) Medina, Minnesota**
 Steve Sherer
 Public Works Director
 2052 County Rd 24
 Hammel, MN
 (763) 474-8842
- (BSI with WSB & Associates)**
 (1) 500,000 EWT Reconditioning
 Multiple Antenna Reviews and Inspections
- 25) Hibbing, Minnesota**
 Corey Lubovich
 Director of Utility Operations
 1902 6th Avenue East
 Hibbing, MN 55746
 (218) 969-7405
- (1) 1.0 MG Hydropillar Reconditioning Project
 (1) Water Tower Evaluations
- 26) Barron, Wisconsin**
 Jeremy Bow
 Utility Manager
 1303 E Division
 Barron, WI 54812
 (715) 537-3855
- (1) 400,000 G Spheroid New Build
- 27) International Falls, Minnesota**
 Ted Brokaw
 Director of Public Works
 P.O. Box 831
 International Falls, MN 56649
 (218) 283-4403
- (1) 500,000 G Reconditioning Project
 (1) Water Tower Evaluation

- 28) Rice Lake, Wisconsin**
Chad Paulson
Water Superintendent
320 W Coleman St
Rice Lake, WI 54868
(715) 234-7004
Multiple Antenna Reviews and Inspections
- 29) Riverdale, ND**
AJ Tuck, Ulteig Engineering
419 Riverwood Drive
Bismarck, ND 58504
(701) 391-1041
(1) 300,000 Spheroid New Build
- 30) Circle Pines, MN**
Patrick Antonen
City Administrator
200 Civic Heights Drive
Circle Pines, MN 55014
Multiple Antenna Reviews and Inspections
(1) Tower evaluation
- 31) Hilltop, MN**
Ruth Nelsen
City Clerk-Administrator
4555 Jackson St NE
Hilltop, MN 55421
(612) 571-2023
Multiple Antenna Reviews and Inspections
- 32) Baraboo, WI**
Wade Peterson
Utility Superintendent
450 Roundhouse Ct
Baraboo, WI 53913
(608) 355-2740
(1) 300,000 Spheroid Reconditioning
Multiple Antenna Reviews and Inspections

QUALIFICATIONS

Badger State Inspection, LLC (BSI) is a company specializing in water tower evaluations and other steel and concrete structures (stacks, pressure vessels, dams, and bridges). BSI provides specifications, full-time field inspection during reconditioning, and warranty inspections.

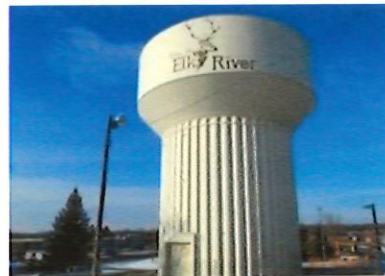
BSI also provides antenna services that include drawing reviews and inspections (shop, weld, and field coating) on antenna installations and upgrades on existing antenna installations. The years of field experience and philosophy is what sets BSI apart from the competition.

BSI documents all inspections with written reports and photographs.

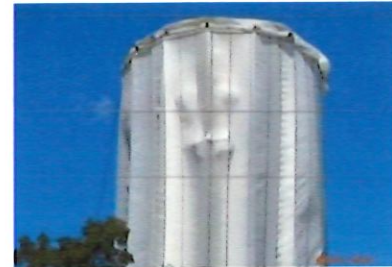
BSI has partnered with WSB & Associates, Inc. on the projects that require a registered Professional Engineer. We have partnered on many successful reconditioning projects throughout the State of Minnesota.

BSI is committed to providing professional inspection services on time and within budget. Using our extensive knowledge and years of experience in water tower inspections and antenna installation inspections, BSI will work together with the City of Hermantown to provide the City a properly surfaced, prepared and painted tower, and/or properly installed antennas.

BSI can set up and perform yearly tower inspections for each of your water towers. BSI would provide a yearly inspection checklist for each tower. This is a low cost inspection and not nearly as thorough as a float down evaluation.



Tower Evaluation



During Reconditioning



Completed Project



**BADGER STATE
INSPECTION, LLC**
"WE DO TANKS"

Below is a list of the various work we have performed:

- Water tower evaluations
- 1.0 MG Hydropillar reconditioning projects
- 0.75 MG Hydropillar reconditioning projects
- 1.0 MG Hydropillar spot repair and overcoat
- 0.75 MG Hydropillar new tank construction
- 1.0 MG Hydropillar new tank construction
- 1.0 MG EWT reconditioning projects
- 0.5 MG EWT reconditioning projects
- 5.0 MG GSR reconditioning projects
- 1.0 MG GSR reconditioning projects
- 0.5 MG GSR reconditioning projects
- 2.5 MG GSR reconditioning projects
- 0.5 MG Reconditioning projects
- 1.0 MG New tank construction
- 1.5 MG New tank construction
- 1.0 MG Spheroid reconditioning projects
- 0.5 MG Spheroid reconditioning projects
- 0.3 MG Spheroid reconditioning projects
- 0.5 MG Spheroid new tank construction
- 0.75 MG Standpipe reconditioning projects
- 0.5 MG Standpipe reconditioning projects
- 2.0 MG Standpipe reconditioning projects
- Filter tank reconditioning and inspections
- Multiple antenna reviews and inspections



Wyoming, MN New Tank Construction 750,000 EWT



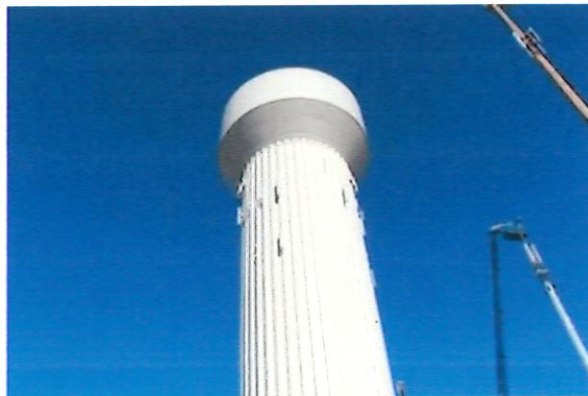
Why BSI?

- Experience
 - Thirty years of field and management experience
 - Tank evaluations
 - Reconditioning projects
 - Antenna drawing reviews and installation inspections
 - Water treatment facilities

- Knowledge
 - NACE certified since 1991
 - AWS-CWI certified since 1995
 - Familiar with all industrial coatings
 - Failure analysis
 - NDE (Non-Destructive Evaluation)

- Detailed
 - BSI performs 100% of the inspections and we do not cut corners.
 - Thorough inspections and documentation
 - BSI doesn't just sell the work, we perform the work (owner/operator)

- Reputation
 - Trustworthy
 - Honest
 - Fair
 - High quality of work
 - Safe
 - Effective communication with owners and contractors



Antenna installation



SPECIALTY QUALIFICATIONS

In addition to water storage towers, BSI is capable of inspecting:

- Bridges
- Filter tanks
- Pressure vessels
- Digesters
- Street lights
- Fire hydrants
- Fuel tanks
- Concrete storage tanks
- Lime silo and lime tanks

BSI employees have been trained in NDT (Non-Destructive Testing):

- Ultrasonic thickness (UT)
- Di-penetrant testing (DPT)
- Magnetic Particle Inspection (MP)
- Visual inspection

BSI can perform smaller owner-related projects:

- Installing safety climb devices on ladders
- Changing lights inside and aviation lights on top of the towers
- Removal of old abandoned antennas



Iron Manganese Filter tank

HOW ARE WE DIFFERENT?

What makes BSI better than the competition?

- We developed many of the inspection methods and field forms that are used today by other firms.
- Over 30 years of experience performing field inspection and office management.
- We limit the number of clients I work with, giving each of our client's full attention on every project.
- My experience as both a field inspector and project supervisor give me an edge on what it takes to get the project completed on time and within budget.
- I am currently one of 30 inspectors in the entire United States that are both NACE and AWS-CWI certified. This allows me to perform both welding and coating inspections without changing inspectors.
- The size of the company allows us to not have the overhead that the larger inspection firms do; therefore, we can perform the work at a lower rate.
- Our firm has had firsthand experience with many different coating systems and have helped my clients resolve issues with products or poor workmanship issues.
- BSI has a reputation for providing a high quality product and the contractors whom work with BSI know what is expected so there are few surprises in the field.



Pipe gallery painting



Kelly C. Mulhern, Owner Badger State Inspection, LLC



Professional Summary

Badger State Inspection, LLC – Owner

May 2012 to Current

Project Manager with a 30+ year record of success overseeing all phases of million-dollar new water tower installations, reconditioning projects, antenna installations, tower evaluations, bridge recondition projects, dam recondition projects, water treatment facilities, and GAC repairs for municipal government, federal government, and private sector clients.

Experience during my 30+ year career in inspection includes over 250 water tower reconditioning projects ranging from 50,000 gallon to 5.0 MG, performed over 500 water tower evaluations, and 1,000 antenna reviews and installations. As a project manager, I would manage up to eight inspectors and 10 to 12 projects at any given time. Backed by strong credentials, along with 30 years of field experience, a proven history of on-time, on-budget, and high-quality project completions has backed my success.

KLM Engineering Inc. – Consulting Engineering and Inspection Firm – Lake Elmo, Minnesota
1995 – May of 2012: Project Supervisor / Senior NACE Certified Coating Inspector / AWS-CWI Certified Welding Inspector-Supervisor

AEC Engineering, Inc. – Engineering and Inspection Firm – Minneapolis, Minnesota
1988 – 1995: NACE Certificated Coatings Inspector and AWS Certified Welding Inspector

Neumann Company Contractors, Inc. – Painting Contractor– Bridgeview, Illinois
1985 – 1988: Industrial Sandblaster and Painter

Education & Certifications

- Competent Person Training– Capital Safety Training for Fall Protection
- KLM Corporate Safety Training
- National Highway Institute-Safety Inspection of In-Service Bridges
- AWS Welding Inspector, Certification Course
- NDE Level II UT, PT, MT, VT and Vacuum Box
- AEC Corporate and Safety Training
- Hutchinson Technical College NDE Level I UT, PT and MT
- AMPP Coatings Inspector Certification (peer review) Certified
- ASNT Nondestructive Testing Course Level I Magnetic Particle
- AMPP Coatings Inspector Certification Program Levels I, II, & III
- University of Wisconsin, Marshfield, Wisconsin
- University of Wisconsin, Eau Claire, Wisconsin
- High School Diploma, Osseo-Fairchild High School, Osseo, Wisconsin

Associations

- American Welding Society (AWS) No. 95041101
- Association for Materials Protection and Performance (formerly NACE) No. 1692

Brian J. Kollmer, Inspector

Badger State Inspection, LLC



Professional Summary

Brian Kollmer has worked in the areas of quality control in the aircraft industry, inspection of surface preparation and application of protective coatings on structural steel, elevated water towers and steel ground storage reservoirs. Mr. Kollmer has training in lead abatement and confined space entry requirements.

His responsibilities include the inspection of structural modifications and repairs, surface preparation and coatings applications within established specifications and codes, maintenance of procedures for total job completion, recording ambient conditions and obtaining qualifications for enclosed space entry permits.

Brian has worked with fabricators and protective coating contractors, and is experienced in proper surface preparation, the field and shop application of a variety of coating systems. Brian has training in rigging and the installation of full containment and scaffolding systems for lead-based and non-lead based paint removal projects.

Brian has experience in the shop inspection of the internal components and fiberglass wind turbine blades for compliance with the customer's design specifications.

Employment Record

2016- Present - Badger State Inspection
2012 – 2015 - Kollmer Consultants, Inc.
2000 - 2011 - Wipaire Corp.

Academic Credentials

- 2014 NACE International Coatings Inspector Level I
 - 2019 NACE International Coatings Inspector Level II, 2019
- AWS CAWI Inspector

Professional Credentials

AMPP (formerly NACE) – Certified Level III Coatings Inspector No. 44949
American Welding Society – AWS-CAWI No. 19120354

Principal Areas of Expertise

- Inspection and analysis of protective coatings
- Inspection and survey of structural conditions on steel and concrete structures

Professional Activities

- National Association of Corrosion Engineers (NACE)
- American Wind Energy Association (AWEA)

Logan T. Mulhern, Inspector

Badger State Inspection, LLC



Professional Summary

Logan Mulhern is an AMPP Level I Inspector with Badger State Inspection, LLC. Logan joined the team directly after high school graduation in 2019. His responsibilities include the inspection of structural modifications and repairs, surface preparations and coating applications within established specifications and codes. Logan is our lead spot-repair and evaluation inspector. He is trained in Floatdown, dry tank and exterior inspection as well as State DNR Reports.

Employment Record

2019-Present- Badger State Inspection, LLC

2017-2019- Osseo Automotive Group

Education and Professional Credentials

2024 AMPP (formerly NACE) – Certified Level I Coatings Inspector

Lift Operations and Safety Certified

Areas of Expertise

Inspection and analysis of protective coatings

Alex B. Watenphul, Inspector

Badger State Inspection, LLC



Professional Summary

Alex is a dedicated Army Reserve serviceman with 6 years of service, including one deployment. He is currently serving and excelling in the roles of Bridge Engineering, Helicopter Sling Load Inspections, and Conex Container Inspection. Alex demonstrates exceptional leadership by achieving the rank of E5/Sergeant in only 3 years. Alex is an AMPP Level I Inspector for Badger State Inspection. He is part of our spot-repair and evaluation team as well as shop inspection and field coating inspections. Alex has additional experience in the construction and transportation fields. His leadership qualities highlight any task he is given.

Employment Record

2019-Present- Badger State Inspection, LLC

2019-Present- United States Army Reserve

Education and Professional Credentials

Relevant Military Training

2024 AMPP (formerly NACE) - Certified Level 1 Coatings Inspector

Certifications in Bridge Engineering, Helicopter Sling Load Inspections, Conex Container Inspections

Lift Operations and Safety Certified

CDL Class A (Double and Triple trailers, Manual and Hazmat

Ongoing professional development in the Army Reserves

Dixon Engineering, Inc.

Engineering and Inspection Services for the Coating Industry

Request for Proposal to:

City of De Pere, Wisconsin

for

Professional Inspection Services

of

**Merrill Street Reservoir &
Scheuring Road Reservoir**

Bid Due:

March 20, 2025 at 2:00 p.m.

4811 S. 76th Suite 109
Greenfield, WI 53220

Phone: (414) 529-1859
Fax: (414) 282-7830

www.dixonengineering.net
dixon@dixonengineering.net

1

Introductory Letter

2

Experience

3

References

4

Cost

5

Schedule



4811 S. 76th St., Suite 109
Greenfield, WI 53220
Telephone: (414) 529-1859
Fax: (414) 282-7830

March 17, 2025

City of De Pere, Wisconsin
925 S. Sixth Street,
De Pere, WI 54115

Subject: Request for Proposal – 2025 Reservoir Inspections

Dixon Engineering Inc. (DIXON) is pleased to submit our proposal to the City of De Pere for inspection and engineering services of the 250,000-gallon reservoir located at 1501 Merrill Street and the 250,000-gallon reservoir located at 1340 Scheuring Road.

For more than 40 years, DIXON has provided consulting engineering services for over 1,500 water and wastewater rehabilitation, inspection, and recoating projects. DIXON has offices in Ohio, Kentucky, Wisconsin, Illinois, Iowa, and Indiana in addition to its headquarters in Lake Odessa, Michigan. Since its establishment in 1981, Dixon has been a pioneer in the fields of coating engineering, coating inspection, and regulatory compliance for the coatings sector. With a focus on water storage tanks, water systems, and wastewater treatment facilities, we provide a comprehensive structural and coating inspection program for steel and concrete architecture in the water industry.

All our inspections are performed in compliance with C652-19 Disinfection of Water Storage Facilities and AWWA Standard D Series (Storage) requirements regarding tank and tower inspections and reporting. DIXON currently staffs two (2) professional engineers registered in the State of Wisconsin. As part of our assessment, a complete DNR Form 3300-248 (Water Storage Facility Inspection Report) will be provided at the conclusion of each project.

If you have any questions regarding Dixon's qualifications and services, please contact me at (859) 325-0664 or mikebottom@dixonengineering.net.

FOR DIXON ENGINEERING, INC.,

A handwritten signature in black ink that reads "Kayla Mulcahy".

Kayla Mulcahy
Project Manager

CLIENT	CONTACT	TANK SIZE	PROJECT
Village of Arlington 590 Curtis Street Arlington, WI 53911	Tyler Schwenn (608) 635-4781	250,000 Double Ellipse	2023 Maintenance Inspection 2024 Weld Observation 2024 Paint Observation
City of Brookfield 2000 N. Calhoun Rd. Brookfield, WI 53005	Dan Erickson, P.E. (262) 787-3539	400,000 Spheroid (Industrial)	2022 Maintenance Inspection
		400,000 Spheroid (Burleigh)	2023 Maintenance Inspection
		507,000 Reservoir	2023 Maintenance Inspection
		250,000 Spheroid (Elmbrook Hospital)	2024 Maintenance Inspection
		585,000 Reservoir	2024 Maintenance Inspection
City of Fennimore 860 Lincoln Avenue P.O. Box 17 Fennimore, WI 53809	John Murray (608) 822-6119	300,000 Spheroid (East Tower)	2020 Maintenance Inspection 2024 Technical Specifications 2024 Contract Documents 2024 Weld Observation 2024 Paint Observation
Village of Fox River Grove 305 Illinois Street Fox River Grove, IL 60021	Tim Zintl (847) 639-8360	Media Filters WTP	2022 Paint Observation 2023 Warranty Inspection
		500,000 Spheroid	2021 Warranty Inspection
Village of Grafton 1900 9 th Avenue P.O. Box 144 Grafton, WI 53024	Brecken Gries (262) 375-5331	200,000 Spheroid (Tower 1)	2021 Security Inspection 2023 Security Inspection
		300,000 Spheroid (Tower 2)	2021 Security Inspection 2023 Security Inspection
		300,000 Spheroid (Tower 3)	2021 Security Inspection 2023 Maintenance Inspection
Green Bay Water Utility 631 S. Adams Street P.O. Box 1210 Green Bay, WI 54305	Brian Powell, P.E. (920) 448-3497	2,000,000 Reservoir (North Finger Road)	2024 Maintenance Inspection
		2,000,000 Reservoir (South Finger Road)	2024 Maintenance Inspection
		2,000,000 Standpipe	2024 Maintenance Inspection
		4,000,000 Reservoir	2024 Maintenance Inspection
		50,000 Sphere	2024 Maintenance Inspection
		150,000 Double Ellipse	2024 Maintenance Inspection
		500,000 Hydropillar	2024 Maintenance Inspection
		750,000 Spheroid	2024 Maintenance Inspection

CLIENT	CONTACT	TANK SIZE	PROJECT
Village of Howard 1336 Cornell Road Green Bay, WI 54313	Geoff Farr (920) 434-4060	1,000,000 Spheroid (Shawano)	2023 Maintenance Inspection
Village of Kohler 319 Highland Drive Kohler, WI 53044	Brett Edgerle (920) 459-3881	250,000 Double Ellipse	2021 Technical Specifications 2021 Contract Documents 2022 Paint Observation 2023 Warranty Inspection 2024 Warranty Repairs
Kohler Company N7650 Lake Shore Road Sheboygan, WI 53083	Steve Ziegelbauer (920) 457-4441	250,000 Double Ellipse (North)	2022 Paint Observation 2023 Warranty Inspection 2024 Warranty Repairs
		250,000 Double Ellipse (Middle)	2022 Paint Observation 2023 Warranty Inspection 2024 Warranty Repairs
Village of McFarland 5115 Terminal Drive McFarland, WI 53558	Lee Igl (608) 838-7287	750,000 Spheroid	2022 Maintenance Inspection
		500,000 Spheroid	2022 Maintenance Inspection 2023 Paint Observation 2024 Warranty Inspection
City of Medford 639 S. 2 nd Street Medford, WI 54451	Joe Harris (715) 965-0492	400,000 Spheroid	2022 Maintenance Inspection
		500,000 Spheroid (Broadway)	2022 Maintenance Inspection
City of Mosinee 225 Main Street Mosinee, WI 54455	Kevin Breit (715) 693-3840	400,000 Spheroid	2022 Technical Specification 2022 Contract Documents 2022 Paint Observation 2022 Antenna Management
		225,000 Reservoir	2023 Maintenance Inspection
Village of Mundelein 1610 S. Milwaukee Ave. Libertyville, IL 60048	Paul Cacioppo (847) 949-3273	1,000,000 Toroellipse	2022 Technical Specifications 2022 Contract Documents 2023 Paint Observation
		1,000,000 Reservoir (Route 176)	2024 Maintenance Inspection
		1,000,000 Reservoir (Campus Drive)	2024 Maintenance Inspection
		1,000,000 Reservoir (Winchester Road)	2024 Maintenance Inspection
		1,250,000 Spheroid	2024 Maintenance Inspection
		500,000 Double Ellipse	2024 Leak Inspection
		500,000 Reservoir	2024 Maintenance Inspection

CLIENT	CONTACT	TANK SIZE	PROJECT
Neenah Water Utility 211 Walnut Street Neenah, WI 54956	Anthony Mach (920) 886-6196	500,000 Spheroid	2023 Maintenance Inspection
		1,500,000 Composite	2023 Technical Specifications 2023 Contract Documents 2023 Weld Observation 2023 Paint Observation 2024 Warranty Inspection
City of Negaunee 319 W. Cass Street Negaunee, MI 49866	Mark Daavettala (906) 475-9991	300,000 Gallon Toroellipse	2022 Maintenance Inspection 2023 Technical Specifications 2023 Contract Documents 2023 Paint Observation 2024 Warranty Inspection
City of New London 400 N. Water Street New London, WI 54961	Mike Pinch (920) 982-8516	300,000 Spheroid (Industrial)	2021 Maintenance Inspection 2022 Security Inspection 2023 Security Inspection 2024 Security Inspection
		400,000 Spheroid (Floral Hill)	2021 Security Inspection 2022 Maintenance Inspection 2023 Security Inspection 2024 Security Inspection
		500,000 Spheroid (Orville)	2023 Security Inspection 2024 Technical Specifications 2024 Contract Documents 2024 Weld Observation 2024 Paint Observation
Oakhill Correctional Institute 512 County Hwy M Oregon, WI 53575	Terry Yanske (608) 835-3101	280,000 Gallon Reservoir	2022 Paint Observation 2023 Warranty Inspection
Village of Pewaukee 1000 Hickory Street Pewaukee, WI 53072	David Buechl P.E. (262) 691-5660	200,000 Spheroid	2021 Maintenance Inspection 2024 Technical Specifications 2024 Contract Documents 2024 Weld Observation 2024 Paint Observation
Racine Water & Wastewater Utilities 800 Center St., Room 227 Racine, WI 53403	Michael Gitter P.E. (262) 636-9430	1,500,000 Radial Arm	2024 Maintenance Inspection
		3,000,000 Reservoir	2024 Maintenance Inspection

CLIENT	CONTACT	TANK SIZE	PROJECT
City of South Milwaukee 100 Marshall Avenue P.O. Box 130 South Milwaukee, WI 53172	Ben Huffman (414) 768-8070	1,000,000 Composite	2021 Maintenance Inspection 2023 Technical Specifications 2023 Contract Documents 2023 Paint Observation 2024 Warranty Inspection
		856,000 Clearwell (East)	2024 Maintenance Inspection
		856,000 Clearwell (West)	2024 Maintenance Inspection
Stevens Point Water Department 300 Bliss Avenue P.O. Box 243 Stevens Point, WI 54481	Eric Southworth (715) 342-4846	73,000 Reservoir (Chamber #2 Well #11)	2023 Maintenance Inspection
		97,000 Reservoir (Chamber #1 Well #11)	2023 Maintenance Inspection
City of Waupun 817 S. Madison Street Waupun, WI 53963	Steve Schramm (920) 210-0079	60,000 Clearwell	2024 Maintenance Inspection
		500,000 Reservoir	2024 Maintenance Inspection
Waupun Correctional 400 S. Drummond Street Waupun, WI 53963	John Schulz (920) 324-7215	100,000 Double Ellipse	2022 Paint Observation 2023 Warranty Inspection 2024 Warranty Repairs
City of Wauwatosa 11100 W. Walnut Road Wauwatosa, WI 53226	Adam Florin (414) 471-8480	1,000,000 Spheroid	2024 Maintenance Inspection
		2,500,000 Toroellipse	2023 Maintenance Inspection 2024 Technical Specifications 2024 Contract Documents 2024 Weld Observation 2024 Paint Observation
City of West Allis 6300 W. McGeoch Ave West Allis, WI 53219	Karyn Rittenhouse (414) 302-8828	1,500,000 Spheroid	2023 Security Inspection 2024 Security Inspection
		1,500,000 Toroellipse	2023 Security Inspection 2024 Security Inspection
		4,000,000 Reservoir	2024 Maintenance Inspection

City of Mosinee, Wisconsin

ROV

Maintenance Inspection
 225,000 Gallon Concrete Reservoir



Inspection Date:
 July 19, 2023

Owner Contact:
 Kevin Breit
 (715) 693-2275
publicworks@mosinee.wi.us

Dixon Staff:
Project Manager: Kayla Mulcc
Engineer: James V. Rowley, P.E.
Inspection: Austin Willette, Josh Grover, Ryan Szczepaniak

Inspection Summary:

On July 19, 2023, Dixon Engineering, Inc. performed a maintenance inspection on the 225,000-gallon concrete reservoir owned by the City of Mosinee, Wisconsin. Purposes of the inspection were to evaluate the interior and exterior coatings' performance and life expectancy, assess the condition of concrete surfaces and the reservoir's appurtenances, review safety and health aspects and make budgetary recommendations for continued maintenance of the reservoir. The inspection was performed from existing ladders and platforms with no special rigging and no disassembly of any items was conducted by the inspector.

The roof was inspected from an inflatable raft while the tank was at or near the high-water level. The wet interior inspection was completed with a remotely operated vehicle (ROV).

General Conclusions:

The exterior concrete is in good condition overall. There are a few cracks on the roof tiles and sidewalls. There are no spalls. The exterior concrete is not coated. The coating on the exterior metal appurtenances is an unknown system. The coating is in fair condition overall. Coating deterioration consists of spot failures to the substrate with rust undercutting. The coating failures are moderate.

The interior concrete is in good condition overall. There are a few cracks on the roof and sidewall. There are a few spalls on the sidewall near the roof. The interior concrete is not coated. The interior metal appurtenances are coated not coated.

As part of our project administration services, DIXON provided a completed DNR Form 3300-248 (Water Storage Facility Inspection Report) for the tank. The document was finalized and signed on September 7, 2023.

Immediate Recommendations:

The Wisconsin DNR may allow some of the required changes to be delayed until the next paint project. These items are listed as immediate work since they are currently out of compliance.

Install screens at the overflow pipe discharges to meet current Wisconsin DNR requirements.

Modifying the overflow discharge for the pipe that has an air gap of less than 12 inches is not practical for this structure. A waiver should be sought from Wisconsin DNR for compliance.



Install a 24-inch concrete curb on the roof hatches to meet current Wisconsin DNR requirements. Replace the roof hatch with a prefabricated hatch that has an elevated neck and an overlapping cover.

Replace the roof vent screens to meet current Wisconsin DNR requirements.



Hartford Water Utility, Wisconsin

ROV

Maintenance Inspection
 130,000 Gallon Concrete Reservoir
 (Clearwell Well 16)



Inspection Date:
 January 22, 2024

Owner Contact:
 Brian Rhodes
 (262) 670-3710
brhodes@hartfordutilities.org

Dixon Staff:
Project Manager: Kayla Mulcahy
Engineer: James V. Rowley, P.E.
Inspection: Joseph T. Hoban, Josh Grover

Inspection Summary:

On January 22, 2024, Dixon Engineering, Inc. performed a maintenance inspection on the 130,000 gallon concrete Clearwell (Well 16) owned by the Hartford Water Utility in Hartford, Wisconsin. Purposes of the inspection were to evaluate the interior and exterior coatings' performance and life expectancy, assess the condition of concrete surfaces and the reservoir's appurtenances, review safety and health aspects and make budgetary recommendations for continued maintenance of the reservoir.

The wet interior inspection was completed with a remotely operated vehicle (ROV). No cleaning was performed in the wet interior during the ROV inspection.

General Conclusions:

The reservoir is located under the building. The building is also the reservoir roof. Part of the exterior concrete sidewalls are covered with a brick facade. The facade and roof are in good condition with no significant deterioration. The exterior metal appurtenances are coated in an unknown system that is in fair condition overall. Coating deterioration consists of spot failures to the substrate. The coating failures are minor.

The interior concrete is in good condition with no cracks or spalls. The interior concrete is not coated. The interior metal appurtenances are coated in an unknown system that is in fair condition overall. Coating deterioration consists of spot failures to the substrate. The coating failures are minor.

As part of our project administration services, DIXON provided a completed DNR Form 3300-248 (Water Storage Facility Inspection Report) for the tank. The document was finalized and signed on March 4, 2024.

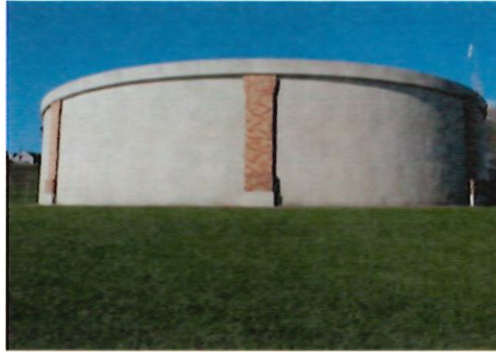
Recommendations:

Schedule regular cleanings and inspections of the reservoir by an independent third party once every five years as recommended by AWWA.



City of South Milwaukee, Wisconsin

ROV & Float
Maintenance Inspection
856,000 Gallon Concrete Reservoir
(East Clearwell)



Inspection Date:
October 17, 2024

Owner Contact:
Ben Huffman
(414) 768-8180
bhuffman@smwwf.us

Dixon Staff:
Project Manager: Kayla Mulcc
Engineer: Joseph T. Hoban, P.E.
Inspection: Josh Grover, Lane
Tremblay, Micheal Sedlmayer

Inspection Summary:

On October 17, 2024, Dixon Engineering, Inc. performed a maintenance inspection on the 856,000 gallon concrete water storage reservoir (East Clearwell) owned by the City of South Milwaukee, Wisconsin. Purposes of the inspection were to evaluate the interior and exterior coatings' performance and life expectancy, assess the condition of concrete surfaces and the reservoir's appurtenances, review safety and health aspects and make budgetary recommendations for continued maintenance of the reservoir. The inspection was performed from existing ladders and platforms with no special rigging and no disassembly of any items was conducted by the inspector.

The wet interior inspection was completed with a remotely operated vehicle (ROV). The roof was inspected from an inflatable raft while the tank was at or near the high-water level. No cleaning was performed in the wet interior during the ROV inspection.

General Conclusions:

The exterior concrete is in good condition overall. There are a few cracks on the roof and sidewall. The deterioration consists of mostly hairline cracks with efflorescence present on the sidewall. The exterior concrete coating is an unknown system. The coating is in good condition with no significant deterioration. The coating on the exterior metal overflow pipe is an unknown system. The coating is in good condition with no failures.

The interior concrete is in good condition overall. There are a few cracks on the roof and sidewall. The deterioration consists of mostly hairline cracks with efflorescence present. The interior concrete is not coated. The interior metal appurtenances are not coated.

As part of our project administration services, DIXON provided a completed DNR Form 3300-248 (Water Storage Facility Inspection Report) for the tank. The document was finalized and signed on November 20, 2024.

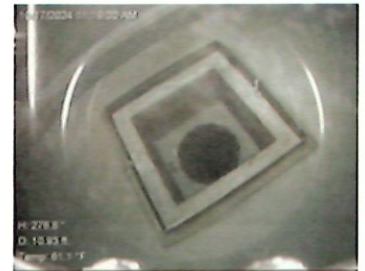
Immediate Recommendations:

The Wisconsin DNR may allow some of the required changes to be delayed until the next paint project. These items are listed as immediate work since they are currently out of compliance.

Replace the corroded roof vent to meet current Wisconsin DNR requirements.

Current Wisconsin DNR requirements state that the ladder is to start 12 feet above the ground. Since the ladder is properly secured with a vandal guard it may be possible that a waiver may be granted for this non-compliance item.

Install a grate over the draw pipe sump in the wet interior to meet current Wisconsin DNR requirements.



City of De Pere Water Utility 2025 Reservoir Inspections Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to conduct inspections of the reservoir to meet all Wisconsin Department of Natural Resources (WDNR) and Wisconsin Statutes NR 810.14 requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per reservoir inspection to meet said requirements are as follows:

Lump Sum Price for Merrill Street Reservoir Inspection: \$4,600

Lump Sum Price for Scheuring Road Reservoir Inspection: \$4,600

Dixon Engineering, Inc.

Name of Firm

4811 S. 76th St., Suite 109, Greenfield, WI 53220

Address of Firm

(414) 429-3430

Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized representative of: Dixon Engineering, Inc. and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.

Kayla Mulcahy
Signature of Bidder

3/12/2025
Date

Kayla Mulcahy
Print or Type Name of Bidder

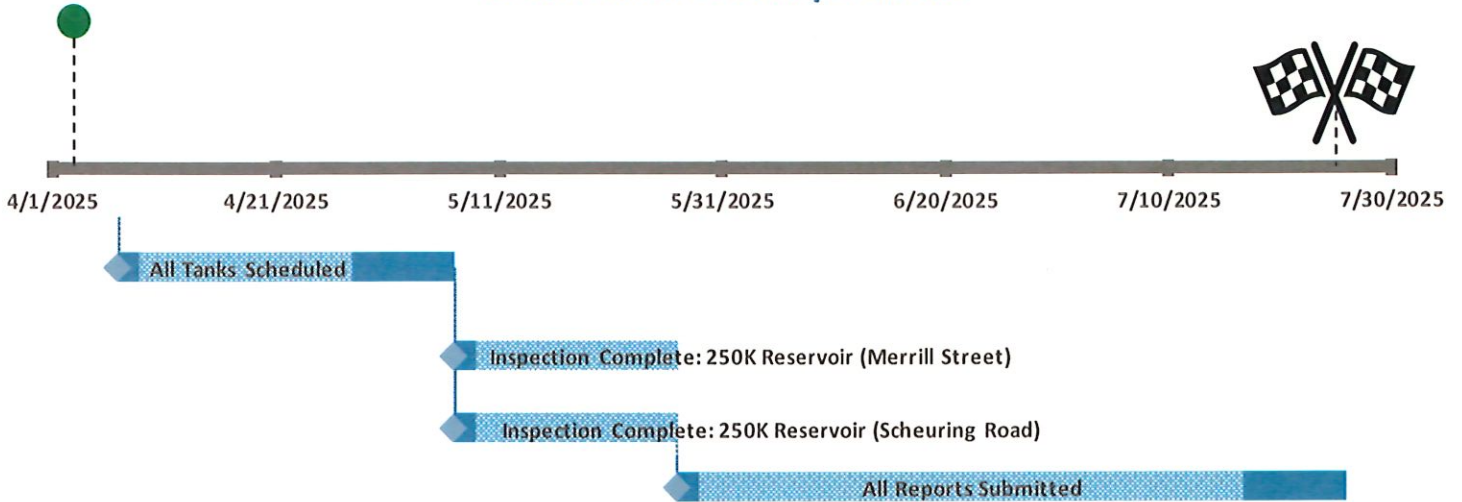
Project Manager
Title

Estimated Start Date: 4/3/2025

City of De Pere, Wisconsin 2025 Reservoir Inspections

Contract Award

Contract Complete



These are estimated dates and may need adjusted based on DIXON's updated inspection schedule at time of contract

Tasks

Start	End	Duration	Task
4/7/2025	5/6/2025	30	All Tanks Scheduled
5/7/2025	5/26/2025	20	Inspection Complete: 250K Reservoir (Merrill Street)
5/7/2025	5/26/2025	20	Inspection Complete: 250K Reservoir (Scheuring Road)
5/27/2025	7/25/2025	60	All Reports Submitted

Milestones

Date	Milestone
4/3/2025	Contract Award
7/25/2025	Contract Complete

City of De Pere Water Utility 2025 Reservoir Inspections Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment and incidentals necessary to conduct inspections of the reservoir to meet all Wisconsin Department of Natural Resources (WDNR) and Wisconsin Statutes NR 810.14 requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the prices per reservoir inspection to meet said requirements are as follows:

Lump Sum Price for Merrill Street Reservoir Inspection: \$ 5,456.00

Lump Sum Price for Scheuring Road Reservoir Inspection: \$ 5,456.00

KLM Engineering, Inc.

Name of Firm

1976 Wooddale Drive, Suite 4, Woodbury MN 55125

Address of Firm

651-773-5111

Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: KLM Engineering, Inc. and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.

Dan Popehn

Signature of Bidder

March 14, 2025

Date

Dan Popehn

Print or Type Name of Bidder

Director of Business Development

Title

Estimated Start Date: 2025 Season

March 14, 2025

Sent via Email Only

Scott J. Thoresen P.E.
Director of Public Works
City of De Pere
925 South Sixth Street
De Pere, WI 54115

**RE: 250,000-Gallon Concrete Ground Storage Reservoir "Merrill Street Reservoir"
250,000-Gallon Concrete Ground Storage Reservoir "Scheuring Road Reservoir"
De Pere, Wisconsin**

Dear Scott:

KLM is pleased to submit this proposal for the remote operated vehicle (ROV) evaluation of the above-referenced water storage tank.

KLM Engineering provides AMPP/NACE and AWS trained inspectors, certified in competent climbing, having experience and working knowledge of the Occupational Safety and Health Standards (OSHA), American Water Works Association (AWWA), American Concrete Industry (ACI) and State Regulations.


KLM Engineering provides evaluation reports that are reviewed by an engineer who has authored the report and/or were written under the engineer's direct supervision.

PREVIOUS EXPERIENCE

KLM Engineering performs around 250 evaluations of water towers and water storage tanks each year. The size range is between 2,500-gallons and 16,000,000-gallons. The evaluation types include Remote Operated Vehicle (ROV), Dry Tank Cleanout (DTCO), and Annual Sanitary Surveys. We have the experience and reputation in the industry that clients appreciate.

REFERENCES

Please find the references below that are similar projects to the evaluations needed this year in De Pere. KLM is confident we will service De Pere's tanks in a similar fashion.

	<p>City of De Pere, WI Enterprise Reservoir 1.25 MG GSR</p> <p>Evaluation 2023</p> <p>Scott Thoresen 920-339-8095</p>
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City of Sheboygan, WI
Erie Ave N. Reservoir | 3.0MG GSR

Evaluation | 2024

Dave McMillan
920-459-3839



City of Plymouth, WI
Reservoir Tank No.3 | 0.86 MG GSR

Evaluation | 2024 and 2019

Matt Schultz
920-893-1471



City of Durand, WI
Reservoir No.1 | 0.4 MG GSR

Evaluation | 2022 and 2017
Maintenance and Cleaning | 2017

Matthew Gilles
715-672-8770



City of Fond du Lac, WI
Johnson Street | 0.5 MG GSR

Cleanout | 2022
Evaluation | 2016

Kathryn Scharf
920-322-3682

DOCUMENTATION

KLM will provide the Owner with an evaluation report, which will provide the following benefits:

1. Complete and submit WI DNR Form 3300-248 to the Owner.
2. Clearly stating the actual condition of the reservoir.
3. For coated reservoirs, provide a life expectancy estimate of the coatings and/or an estimated timeline for coating replacement.
4. Identify structure deficiencies and recommended repairs to bring the reservoir into compliance with ACI, AWWA and OSHA requirements.
5. Provide a schedule for performing recommended maintenance work.
6. Identify the quantity of sediment and recommend a timeline for cleanout, if warranted.
7. Include color photographs identifying current conditions and any required repairs.
8. Recommend a timeline for future evaluations.

The evaluation report will be provided to the Owner in digital format (pdf). After which, KLM will contact the Owner to discuss the report and answer any questions.

SCOPE OF WORK

ROV Evaluation

KLM plans to utilize a two-man crew and a remote operated vehicle (ROV) to perform the evaluation. This evaluation method can be performed in one day.

KLM will provide inspectors who are properly trained and qualified to perform this type of evaluation. KLM inspectors will place a disinfected ROV and tether into the reservoir for the interior evaluation of the roof, walls, partition walls, floor, piping and valves. Photos will be taken with an underwater camera, which will show the structure conditions and quantity of sediment. The interior of the inlet pipe is excluded from the evaluation, unless otherwise written into this Agreement.

Exterior and Interior Evaluation

The exterior and interior evaluation is critical to determine whether there are any structure deficiencies and items out of OSHA compliance.

The exterior will be evaluated from all areas accessible without rigging, unless otherwise written into this Agreement. Coating conditions of both the interior and exterior piping and reservoir coatings, when applicable, will be examined using dry film thickness (DFT) and standard ASTM tests.

Interior and Exterior:

- ◆ Roof structure (size and style).
- ◆ Vents (size and style).
- ◆ Roof manways (size and style).
- ◆ Ventilation manways (size and style).
- ◆ Overflow weir and pipe (size and style).
- ◆ Support column (size and style).
- ◆ Capacity level and head range.
- ◆ Inlet/outlet pipe.

De Pere, Wisconsin – ROV Evaluation

- ◆ Mud ring.
- ◆ Site dimensions.
- ◆ Safety considerations.
- ◆ Drains.
- ◆ Floor condition.
- ◆ Pitting on piping.
- ◆ Ladders, cages, platforms and handrails.
- ◆ Base pad condition, including Flexcell and grout.
- ◆ Screens on vents and overflows.
- ◆ Overflow air breaks, splash pads and drainage.
- ◆ Safety devices.

OWNER’S RESPONSIBILITIES

The Owner’s personnel shall also be responsible for:

- ◆ Set the water at, or near, the high-water operating level.
- ◆ Cease the water inlet and outlet operation during the ROV evaluation.
- ◆ Taking and testing water samples, as required.
- ◆ Providing information on the reservoir, including maintenance records, construction drawings, previous evaluation reports and previous painting or reconditioning specifications. This information is most useful if obtained prior to the reservoir evaluation.

FEES

The fee for the above-referenced scope of work is:

Merrill Street Reservoir	\$5,456.00
Scheuring Road Reservoir	<u>\$5,456.00</u>
TOTAL	\$10,912.00

The fee for gasket installation on state-required wet access manway is \$100.00.

Lead or chromium testing on any piping or steel components will be \$800.00 additional.

It is the responsibility of the Owner to make sure that the tank is prepared for the evaluation per the schedule agreed to in advance by both parties. In the event KLM arrives on site and the tank is not ready, a second day will be charged as additional time and materials.

Should the tank be deemed unsafe by our evaluators, we reserve the right to revise the proposal to include necessary equipment and measures to ensure safe access to complete the scope of work. The revised proposal would be subject to Owner approval.

TERMS AND CONDITIONS

KLM has attached our standard Terms and Conditions. The Terms and Conditions are part of this Agreement between the City of De Pere and KLM Engineering, Inc. unless otherwise agreed to in writing by both parties.

ADDITIONAL INFORMATION

Additional information can be found at KLM’s website at: www.klmengineering.com



AGREEMENT

This proposal is valid for sixty (60) days from the date of this proposal. If the City of De Pere finds the proposal acceptable, please sign and return it by mail, fax or email. By signing and returning this signature page only, you agree to the terms of the entire proposal document submitted. When KLM receives the signed proposal, we will contact the Owner to coordinate an evaluation date. Upon delivery of the report to the Owner, an invoice will be submitted according to the terms of this Agreement.

This Agreement, between De Pere, Wisconsin and KLM Engineering, Inc. is accepted by:

CITY OF DE PERE
925 South Sixth Street
De Pere, WI 54115

KLM ENGINEERING, INC.
1976 Wooddale Drive, Suite 4
Woodbury, MN 55125



Signature

Signature

Name

Dan Popehn
Name

Title

Director of Business Development
Title

Date

March 14, 2025
Date

We look forward to working with you.

Sincerely,

KLM ENGINEERING, INC.
Dan Popehn
Director of Business Development
1976 Wooddale Drive, Suite 4
Woodbury, MN 55125
Cell: 612-743-3102
Email: dpopehn@klmengineering.com

Attachment: KLM Terms and Conditions

Rev 2025.02.27

**KLM ENGINEERING, INC. (KLM)
TERMS AND CONDITIONS**

1. **AGREEMENT.** The agreement between the parties when entered by the parties shall include the applicable referenced agreement documents (i.e., KLM proposal/Agreement) and shall include these KLM Terms and Conditions (the “Agreement”). The Agreement may not be modified except by mutual agreement in writing.
2. **ADDITIONAL SERVICES.** Additional work or services shall not be performed without a KLM executed change order or purchase order outlining the scope of additional work or services.
3. **KLM CLIENT RESPONSIBILITIES.** The KLM Client shall fully disclose to KLM its knowledge of the condition of the project structure(s), its past and present contents and shall provide KLM with full information regarding the requirements for the project; shall designate an individual to act on the KLM Client’s behalf regarding the project; and provide safe access to and at the project site. When reasonably requested by KLM, the KLM Client shall furnish the services of other consultants including, but not limited to engineers and insurance representatives. The KLM Client shall test for pollution and hazardous materials when required by law or as requested by KLM. The KLM Client shall provide KLM with all necessary permits and other authorizations.
4. **SAFETY.** KLM shall be responsible for the safety of KLM personnel at the project site. The KLM Client or other persons shall be responsible for the safety of all other persons at the project site. The KLM Client shall inform KLM of any known or suspected hazardous materials or unsafe conditions at the project site. If, during the course of the KLM services, such materials, or conditions are discovered at the project site, KLM reserves the right to take measures to protect KLM personnel and equipment or to immediately terminate KLM services. The KLM Client agrees to be responsible for, and agrees to pay, any such additional protection costs. Upon such discovery by KLM, KLM agrees to use commercially reasonable efforts to notify the KLM Client in writing, of hazardous materials or unsafe conditions regarding the project site.
5. **HAZARDOUS MATERIALS.** Unless otherwise agreed to in the scope of work with the KLM Client, KLM has no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials at the project site. To the full extent permitted by the law, the KLM Client shall defend, indemnify, and hold harmless KLM, its employees and representatives from all claims, including costs and attorney fees, arising out of the presence of hazardous materials or exposure to the same on the job site.
6. **SITE ACCESS AND RESTORATION.** The KLM Client will provide KLM and its representatives with safe and legal project site access. It is understood by the KLM Client that in the normal course of KLM providing its services and work, some nominal damage to the project site may occur. KLM agrees to take reasonable commercial precautions to minimize such damage, if any. Restoration of the project site, if any, is the responsibility of the KLM Client, unless otherwise agreed to in writing in the scope of work.
7. **KLM LIMITED WARRANTY AND DISCLAIMER.** KLM will perform services consistent with the standard of care and skill normally performed by other like firms in the industry and profession at the time of this service and in the geographic area of the project. **EXCEPT AS EXPRESSLY STATED IN THIS SECTION, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE, PERTAINING TO THE PRODUCTS AND SERVICES SOLD UNDER THIS AGREEMENT. KLM DISCLAIMS ANY IMPLIED**

WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL KLM BE LIABLE TO THE KLM CLIENT, ITS AGENTS, REPRESENTATIVES, EMPLOYEES, CUSTOMERS OR ANY OTHER THIRD PARTY, FOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOSS OF USE, LOSS OF REVENUE OR LOSS OF PROFIT, IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT OR THE EXISTENCE, FURNISHING OR FUNCTIONING OF ANY ITEM OR SERVICES PROVIDED FOR IN THIS AGREEMENT OR FROM ANY OTHER CAUSE, INCLUDING WITHOUT LIMITATION CLAIMS BY THIRD PARTIES, EVEN IF KLM HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8. **SCHEDULING.** Prior to KLM scheduling its services related to the project, the KLM Client shall furnish KLM with a written Agreement, purchase order or other written request for KLM services and shall give as much notice as reasonably possible in advance of the time when the KLM services are desired to commence. The KLM service schedule shall be mutually agreed upon by the parties in writing. If a KLM inspection is canceled or delayed after KLM personnel and/or equipment are in transit to the project site, then the KLM Client shall be billed, and the KLM Client agrees to pay for KLM time and expenses according to the then current KLM Fee Schedule for KLM time spent and KLM costs incurred. If KLM is unable to redirect KLM representatives to other third-party project sites on the canceled or delayed scheduled service day, at a minimum, the KLM Client will be billed and the KLM Client agrees to pay KLM for one (1) full day of KLM labor.
9. **INSURANCE.** KLM will maintain worker's compensation insurance and comprehensive general liability insurance. KLM will provide KLM Client with a certificate of insurance upon KLM Client's request.
10. **PAYMENT.** KLM will submit periodic invoices for KLM services provided and work performed. Invoices are due upon receipt. The KLM Client agrees to inform KLM of invoice questions or disputes within 10 business days of the invoice date. The KLM Client agrees to pay all undisputed KLM invoiced amounts within 45 days of the invoice date. The KLM Client agrees to pay interest on all overdue amounts at a rate of 1.5% per annum or the rate allowed by law, whichever is less, plus costs of collection, court costs, and reasonable attorney fees on all such amounts. If any undisputed invoice remains unpaid for 60 days, then KLM may, at its sole discretion, suspend or terminate services to the KLM Client without liability.
11. **INDEMNIFICATION.** KLM shall indemnify and hold harmless the KLM Client and its shareholders, directors, officers, members, governors and employees from liability, claims, losses, and damages arising out of or relating to the applicable Project, provided that such claims, costs, losses, or damages are attributable to bodily injury, sickness, disease, or death, or injury to, or destruction of tangible property, including the loss of use resulting therefrom to the extent caused by KLM's negligent acts or omissions.

The KLM Client shall indemnify and hold harmless KLM and its shareholders, directors, officers, members, governors and employees from liability, claims, losses, and damages arising out of or relating to the applicable Project, provided that such claims, costs, losses, or damages are attributable to bodily injury, sickness, disease, or death, or injury to, or destruction of tangible property, including the loss of use resulting therefrom to the extent caused by the KLM Client's negligent acts or omissions. Further, the KLM Client shall indemnify and hold harmless KLM from all claims or losses arising out of the unauthorized use of KLM's Documents.

12. **LIMITATION OF LIABILITY. IN NO EVENT SHALL KLM OR THE KLM CLIENT BE LIABLE, ONE TO THE OTHER, FOR INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THE FURNISHING, PERFORMANCE OR USE OF ANY PRODUCTS OR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT.**
13. **DELAYS.** If KLM service or work delays are caused by the KLM Client, by third parties, strikes, natural causes, weather, or other circumstances beyond KLM's control, a reasonable time extension for performance of KLM services and work shall be granted, and KLM shall be entitled to and the KLM Client agrees to pay KLM an equitable fee adjustment.
14. **TERMINATION.** After seven (7) days written notice, either party may elect to terminate this Agreement. Notwithstanding the foregoing, the KLM Client agrees to pay for all KLM services provided and work performed through the date of termination. Notwithstanding the foregoing, the following sections shall survive the termination of this Agreement: Sections 5, 7, 10, 11, 12, 15, 16, 21 and 24.
15. **SEVERABILITY.** Any provisions of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions of the Agreement shall continue in full force and effect.
16. **KLM'S DOCUMENTS.** All reports, specifications, drawings and other documents furnished by KLM are part of KLM's services and work for the KLM Client and the same are for use only for the project (KLM Documents). KLM retains all ownership of said documents regardless of whether the project is completed. The KLM Client may retain copies of the KLM Documents for reference purposes. KLM does not represent or warrant that the KLM Documents are suitable for reuse on any extension of the project or on other projects. The KLM Client shall not use the KLM Documents without KLM's written consent.
17. **ASSIGNMENT.** KLM may not assign this Agreement to any other person unless written consent is obtained from the KLM Client.
18. **AMENDMENTS.** Any modification or amendment of to this Agreement shall require a written agreement signed by both Parties.
19. **NONDISCRIMINATION.** In the hiring of employees to perform work under this Agreement, KLM shall not discriminate against any person by reason of any characteristic or classification protected by state or federal law.
20. **GOVERNING LAW.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota without regard to or application of conflicts of law rules or principles. All proceedings related to this Agreement shall be venued in **Washington County, Minnesota.**
21. **AUDIT.** Pursuant to **Minnesota Statutes, § 16C.05, Subdivision 5**, KLM agrees that the **KLM Client, the State Auditor, or any of their duly authorized representatives** at any time during normal business hours and as often as they may reasonably deem necessary (but under all circumstances not more often than once per calendar year), shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, or records which are pertinent to the accounting practices and procedures of KLM, and involve transactions relating to this Agreement.

22. **JOB SITE IMAGES, PHOTOGRAPHY AND VIDEO.** During the term of this Agreement and thereafter, KLM has the KLM Client's permission to take photographs or video of the project site for training, documentation, education or KLM promotional purposes. A signed Agreement that includes these KLM Terms and Conditions constitutes the KLM Client's written permission to KLM regarding the use of the items and information set forth in this section.
23. **WAIVER.** The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other Party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
24. **HEADINGS.** Section headings used in this Agreement are for convenience only, have no legal significance, and in no way change the construction or meaning of the terms hereof.
25. **ENTIRE AGREEMENT.** This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

End of the KLM Terms and Conditions.

Rev 2022.11.23

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TrueNorth Companies, L.C. 500 1st St SE Cedar Rapids IA 52401	CONTACT NAME: RM Home Office PHONE (Ac. No. Ext.): 319-366-2723 FAX (Ac. No.): 877-810-8374 E-MAIL ADDRESS: certs@truenorthcompanies.com
	INSURER(S) AFFORDING COVERAGE
INSURED KLM Engineering, Inc. 1976 Wooddale Drive, Suite 4 St. Paul MN 55125	INSURER A: National Fire Insurance Company of Hartford 20478
	INSURER B: Western National Mutual Insurance Company 15377
	INSURER C: Underwriters at Lloyd's, London (Illinois) 15792
	INSURER D: Western National Assurance Company 24465
	INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 1899212641

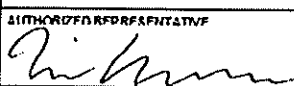
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL RISKS	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		CPP 1276640	5/2/2023	5/2/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> HPO <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CPP 1276658	5/2/2023	5/2/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ HPO Limit Deductible \$ 50,000/1,000
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		UMB 1046724	5/2/2023	5/2/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/VEHICLE EXCLUDED? (Mandatory in IL) YES description under DESCRIPTION OF OPERATIONS DATA Y/N N/A		WC 7 12760000	5/2/2023	5/2/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B C	Leased and Rented Equipment Professional Liability Professional Umbrella		CPP 1276642 HPL230068 HMPL230020	5/2/2023 5/2/2023 5/2/2023	5/2/2024 5/2/2024 5/2/2024	Limit/Deductible Occurrence/Aggregate Occurrence/Aggregate 100,000/1,000 200,000/200,000 100,000/100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 If Yes is indicated above for Additional Insured, General Liability form #WNGL139 08/18 (ongoing and completed operations) and Automobile Liability #WNCA27 08/18 apply. If Yes is indicated above for Waiver of Subrogation, General Liability form #CGMU0009 08/22, Automobile Liability #WNCA27 08/18 and Workers Compensation #WCD00313 04/84 apply. Coverage is extended for work performed and required under written contract with the above named insured.

CERTIFICATE HOLDER**CANCELLATION**

KLM Engineering, Inc. 1976 Wooddale Drive, Suite 4 St. Paul MN 55125	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Eric Zygarlicke, Water Dept Supervisor
SUBJECT: Consideration and Possible Action of the Ninth Street Tower Cleaning and Coating Repair Project*
RECOMMENDED ACTION: Staff recommends approving the proposal from Slack Painting, LLC. for the Ninth Street Tower Cleaning and Coating Repair project for \$23,500.00.

ATTACHMENTS:

2025 0512 CI_BOPW Memo_Ninth Street Tower Cleaning Coating Repairs, 2025 Ninth St Tower Cleaning & Coating Repair (Revised RFP), Slack Painting - Ninth Street Tower Cleaning-Coating Repair Bid, WTC and C - Ninth Street Tower Cleaning-Coating Repair Bid, Pittsburg Tank - Ninth Street Tower Cleaning-Coating Repair Bid

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric Zygarlicke, Water Department Supervisor
Date: May 12, 2025

RE: Consideration and Possible Action of the Ninth Street Tower Cleaning and Coating Repair Project*

The Ninth Street Tower, located at 315 N. 9th Street, is a 250,000-gallon, double-ellipse, elevated storage tank, constructed in 1960. This tower had its last 5-year DNR inspection in 2023 and last painted in 2013. The cleaning and coating repair work will assist in extending the exterior life of this structure by helping to protect it from environmental forces.

The department solicited eleven (11) companies for proposals (see attached request for proposal) and has received the following quote for performing the cleaning and coating repairs:

Slack Painting, LLC. of Brandon, MN	= \$23,500.00
Water Tower Clean and Coat, Inc. of Lodi, WI	= \$33,800.00
Pittsburg Tank & Tower Group, of Henderson, KY	= \$49,100.00
Badger Specialty Coatings & Construction, of Janesville, WI	= No Bid
Classic Protective Coatings, of Menomonie, WI	= No Bid
Complete Restoration, LLC. of Henderson, KY	= No Bid
James Orr Coating Inspection, LLC, of Madison WI	= No Bid
Lane Tank Company, Inc., of Menomonie, WI	= No Bid
MIDOC Diving & Marine, of Rapid City, SD	= No Bid
St. Germain Sandblasting, of Negaunee, MI	= No Bid
USG Water Solutions, of Sussex, WI	= No Bid

Our references review of Slack Painting, LLC came back very favorable.

The department recommends approving the proposal from Slack Painting, LLC. for the Ninth Street Tower Cleaning and Coating Repair project for \$23,500.00. The bid is under the 2025 total budgeted amount for this project of \$50,000.

CITY OF DE PERE

Public Works Department



925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org

April 14, 2025

**RE: Request for Proposals
2025 Ninth Street Tower Cleaning & Coating Repair**

On behalf of the Director of Public Works, Scott Thoresen, the City of De Pere is requesting a proposal from your firm to perform exterior cleaning and coating repairs of the City's Ninth Street Water Tower.

Ninth Street Tower

The Ninth Street Tower, located at 315 N. 9th Street, is a 250,000-gallon, double-ellipse, elevated storage tank, constructed in 1960, was painted inside and out in 2013 and was drained and inspected April 2023. (See picture below) The overflow height of the tower is 147'-11"-feet (75 elev.). The diameter of the tank is 40-feet.



Scope of Work:

1. Review existing drawings and as-built documents for the tower and any other pertinent information regarding the reservoir to complete the scope of work for the project.
2. Aggressive chlorinated power wash of entire tower to include all support legs and tank base followed with post-wash rinse of mildew inhibitor. Wet mildewed surfaces with a bleach solution consisting of 3 parts warm water and 1 part household bleach.
 - a. The cleaning shall meet all requirements of the Wisconsin Department of Natural Resources (WDNR), State Statutes, Municipal codes, or other code requirements which includes obtaining any necessary approvals or permits by contractor.
3. Repair of delaminated coating is estimated to be no more than 200 square feet.
 - a. If applicable, rusty areas should be power tool cleaned (SP11 is the preferred method), and spot primed. Edges of existing coating should be feathered to form a smooth transition prior to spot priming
 - b. Tower Finish Coat consists of Tnemec Series **700-18BL Water Front** and **12SF Purple Haze** fluoropolymer polyurethane at dry film thickness of 2.5 to 3.0 mils.
 - c. Apply 1 coat of Series 700 @ 2-3 mils DFT
4. Prepare all reports for the Wisconsin Department of Natural Resources (WDNR) as required. The contractor shall prepare and submit all necessary WDNR forms and reports to the WDNR. The Notice To Proceed (NTP) will be granted having received State approval for the project.
5. The proposal should reflect the necessary effort to perform the above-mentioned work and any additional efforts the contractor feel are necessary to complete the exterior cleaning of the tower.

Hours of Work:

No work shall be performed prior to 7:00 a.m. and shall be completed by 4:00 p.m. Normal working days shall be Monday through Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays unless weather issues throughout the work requires Saturday work. Work on weekends or holidays must be approved by the City.

Payment:

Payment shall be made when the following conditions have been met:

- 1) The City has inspected and has determined that all the specifications and conditions have been met to the City’s satisfaction for the exterior cleaning of the tower.
- 2) A detailed invoice is submitted to City for the specifics showing which items have been completed.

Schedule:

The exterior cleaning and overcoating of the tower shall be completed by October 1, 2025.

Indemnification:

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Water Utility of each municipality, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Water Utility of each municipality, its officials, agents, employees and volunteers arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in any way result therefore, except that arising out of the sole legal cause of the Water Utility of each municipality, its officials, agents, or employees, the Contractor shall, at its own expense appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the municipality, its officials, agents, and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Water Utility of each municipality as herein provided.

Insurance Requirements:

The firm shall be required to provide the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000 per person/per accident.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damage resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.

Property Protection:

The contractor shall take precautions to prevent damage to property and any underground lines and shall restore the site to the conditions existing prior to the start of the project, including the restoration of any damage to, or tracks left in grassy areas caused by large equipment. Topsoil, seed, and mulch landscape restoration will be required.

Additional Information:

- Sample consultant agreement is attached.

All proposals should include the following information:

- 1) Previous Experience: Past Work on projects in Wisconsin of similar or greater magnitude.
- 2) References: The proposals shall include the Contractor's experience. At a minimum, three (3) similar Wisconsin projects shall be included as references.
- 3) Cost: Firm shall submit prices on proposal sheets provided with this proposal to complete all the work mentioned above.
- 4) Schedule: Firm shall submit the number of days to complete the cleaning and coating repairs of the double-ellipse, elevated storage tank (tower), and the anticipated start date on the proposal sheet provided with this proposal to complete all work mentioned above.

Proposal documents shall be submitted via email to ozygarlicke@deperewi.gov.

Proposals shall be marked **“2025 Ninth Street Tower Cleaning & Coating Repair”** and received no later than 10:00 a.m. on Tuesday, April 29, 2025.

The City of De Pere reserves the right to reject any or all proposals, to waive any informality in bidding and to accept any proposal which the City Council deems most favorable to the best interest of City.

If you have any questions regarding this proposal, please contact Eric Zygarlicke at (920) 339-4063 or ozygarlicke@deperewi.gov

Questions may also be emailed to sthoresen@deperewi.gov

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Scott Thoresen, P.E.
Director of Public Works

City of De Pere Water Utility
2025 Ninth Street Tower Cleaning & Coating Repair Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment, warranty, and incidentals necessary for the completion of the tower cleaning to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the price for the tower cleaning and coating repair to meet said requirements are as follows:

Lump Sum Price for Ninth Street Tower Cleaning & Coating Repair: \$ _____

Name of Firm

Address of Firm

Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: _____
and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.

Signature of Bidder

Date

Print or Type Name of Bidder

Title

Estimated Start Date: _____

Estimated Work Days to Complete: _____

City of De Pere Water Utility
2025 Ninth Street Tower Cleaning & Coating Repair Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment, warranty, and incidentals necessary for the completion of the tower cleaning to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the price for the tower cleaning and coating repair to meet said requirements are as follows:

Lump Sum Price for Ninth Street Tower Cleaning & Coating Repair: \$ 23,500

Slack Painting LLC
Name of Firm

309 2nd St W, Brandon, MN 56315
Address of Firm

6129916493
Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: Slack Painting
and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.

[Signature]
Signature of Bidder

4-23-25
Date

Thomas E Slack
Print or Type Name of Bidder

owner
Title

Estimated Start Date: 8-1-25

Estimated Work Days to Complete: 10 days



Slack Painting, LLC
 309 2nd Street West
 Unit B
 Brandon, MN 56315

Thomas Slack - Owner
 C: 612-991-6493
 Debbie Otto - Office
 C: 320-292-0440

References/Previous Projects

- Hayward, Wisconsin – LCO
 - 2024
 - 250,000 gallon Single Pedestal Full Recondition
 - 150,000 gallon Single Pedestal Exterior Over Coat & Interior Full Recondition
 - Contact: Scott Kriese KLM Engineering 651-755-8664
- Osceola, Wisconsin
 - 2024
 - 300,000 gallon Legged Tank Over Coat & Interior repairs
 - Contact: Scott Kriese KLM Engineering 651-755-8664
- New Holstein, Wisconsin
 - 2024
 - Single Pedestal Exterior Touch up Painting
 - Infrastructure

Anticipated Cost for De Pere, Wisconsin

- \$16,000

Schedule

- 10 Days
- Start Date: TBD

Past Experience

Name	Present Position	Years of Experience	Magnitude & Type of Work
Thomas Slack	Owner/Painter	26 years	Painting/Blasting
Debra Otto	Office Manager	22 Years	Painting/Laborer
Monte Lund	Foreman	35 Years	Painting/Blasting/Foreman
Shaine Carroll	Foreman	24 Years	Painting/Climbing/blasting
Jeremiah Jobe	Foreman	9 years	Painting/climbing/blasting

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



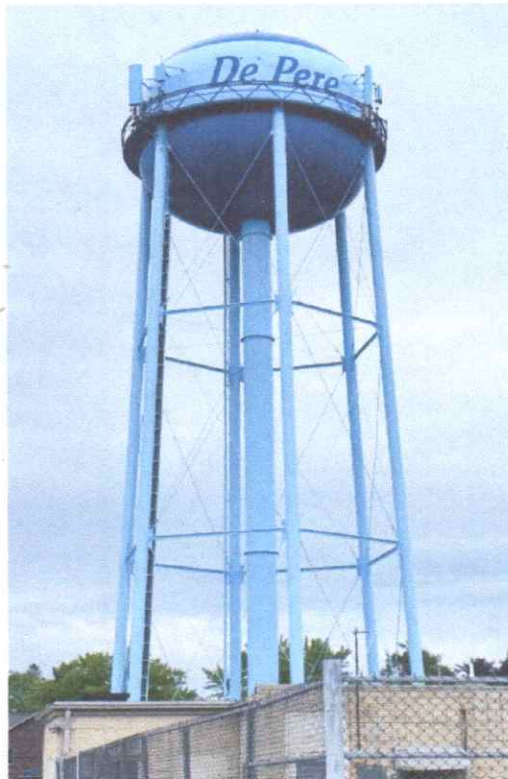
April 14, 2025

**RE: Request for Proposals
2025 Ninth Street Tower Cleaning & Coating Repair**

On behalf of the Director of Public Works, Scott Thoresen, the City of De Pere is requesting a proposal from your firm to perform exterior cleaning and coating repairs of the City's Ninth Street Water Tower.

Ninth Street Tower

The Ninth Street Tower, located at 315 N. 9th Street, is a 250,000-gallon, double-ellipse, elevated storage tank, constructed in 1960, was painted inside and out in 2013 and was drained and inspected April 2023. (See picture below) The overflow height of the tower is 147'-11"-feet (75 elev.). The diameter of the tank is 40-feet.



Scope of Work:

1. Review existing drawings and as-built documents for the tower and any other pertinent information regarding the reservoir to complete the scope of work for the project.
2. Aggressive chlorinated power wash of entire tower to include all support legs and tank base followed with post-wash rinse of mildew inhibitor. Wet mildewed surfaces with a bleach solution consisting of 3 parts warm water and 1 part household bleach.
 - a. The cleaning shall meet all requirements of the Wisconsin Department of Natural Resources (WDNR), State Statutes, Municipal codes, or other code requirements which includes obtaining any necessary approvals or permits by contractor.
3. Repair of delaminated coating is estimated to be no more than 200 square feet.
 - a. If applicable, rusty areas should be power tool cleaned (SP11 is the preferred method), and spot primed. Edges of existing coating should be feathered to form a smooth transition prior to spot priming
 - b. Tower Finish Coat consists of Tnemec Series **700-18BL Water Front** and **12SF Purple Haze** fluoropolymer polyurethane at dry film thickness of 2.5 to 3.0 mils.
 - c. Apply 1 coat of Series 700 @ 2-3 mils DFT
4. Prepare all reports for the Wisconsin Department of Natural Resources (WDNR) as required. The contractor shall prepare and submit all necessary WDNR forms and reports to the WDNR. The Notice To Proceed (NTP) will be granted having received State approval for the project.
5. The proposal should reflect the necessary effort to perform the above-mentioned work and any additional efforts the contractor feel are necessary to complete the exterior cleaning of the tower.

Hours of Work:

No work shall be performed prior to 7:00 a.m. and shall be completed by 4:00 p.m. Normal working days shall be Monday through Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays unless weather issues throughout the work requires Saturday work. Work on weekends or holidays must be approved by the City.

Payment:

Payment shall be made when the following conditions have been met:

- 1) The City has inspected and has determined that all the specifications and conditions have been met to the City's satisfaction for the exterior cleaning of the tower.
- 2) A detailed invoice is submitted to City for the specifics showing which items have been completed.

Schedule:

The exterior cleaning and overcoating of the tower shall be completed by October 1, 2025.

Indemnification:

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify, and hold harmless the Water Utility of each municipality, its officials, agents and employees against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost and expenses, which may in any way accrue against the Water Utility of each municipality, its officials, agents, employees and volunteers arising in whole or in part or in consequence of the performance of this work by the Contractor, its employees, or subcontractors, or which may in any way result therefore, except that arising out of the sole legal cause of the Water Utility of each municipality, its officials, agents, or employees, the Contractor shall, at its own expense appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the municipality, its officials, agents, and employees, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same. The contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Water Utility of each municipality as herein provided.

Insurance Requirements:

The firm shall be required to provide the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000 per person/per accident.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damage resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.

Property Protection:

The contractor shall take precautions to prevent damage to property and any underground lines and shall restore the site to the conditions existing prior to the start of the project, including the restoration of any damage to, or tracks left in grassy areas caused by large equipment. Topsoil, seed, and mulch landscape restoration will be required.

Additional Information:

- Sample consultant agreement is attached.

All proposals should include the following information:

- 1) Previous Experience: Past Work on projects in Wisconsin of similar or greater magnitude.
- 2) References: The proposals shall include the Contractor's experience. At a minimum, three (3) similar Wisconsin projects shall be included as references.
- 3) Cost: Firm shall submit prices on proposal sheets provided with this proposal to complete all the work mentioned above.
- 4) Schedule: Firm shall submit the number of days to complete the cleaning and coating repairs of the double-ellipse, elevated storage tank (tower), and the anticipated start date on the proposal sheet provided with this proposal to complete all work mentioned above.

Proposal documents shall be submitted via email to ezygarlicke@deperewi.gov.

Proposals shall be marked **"2025 Ninth Street Tower Cleaning & Coating Repair"** and received no later than 10:00 a.m. on Tuesday, April 29, 2025.

The City of De Pere reserves the right to reject any or all proposals, to waive any informality in bidding and to accept any proposal which the City Council deems most favorable to the best interest of City.

If you have any questions regarding this proposal, please contact Eric Zygarlicke at (920) 339-4063 or ezygarlicke@deperewi.gov

Questions may also be emailed to sthoresen@deperewi.gov

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Scott Thoresen, P.E.
Director of Public Works

City of De Pere Water Utility
2025 Ninth Street Tower Cleaning & Coating Repair Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment, warranty, and incidentals necessary for the completion of the tower cleaning to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the price for the tower cleaning and coating repair to meet said requirements are as follows:

Lump Sum Price for Ninth Street Tower Cleaning & Coating Repair: \$ 33,800

Water Tower Clean and Coat, Inc.

Name of Firm

W13280 Kramer Rd. Lodi, WI 53555

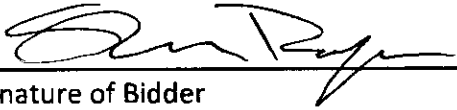
Address of Firm

608-234-8932

Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: Water Tower Clean & Coat, Inc.
and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.


Signature of Bidder

4/18/2025
Date

Sam Paque
Print or Type Name of Bidder

Project Manager
Title

Estimated Start Date: 8/15/2025

Estimated Work Days to Complete: 5 days

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



April 14, 2025

**RE: Request for Proposals
2025 Ninth Street Tower Cleaning & Coating Repair**

On behalf of the Director of Public Works, Scott Thoresen, the City of De Pere is requesting a proposal from your firm to perform exterior cleaning and coating repairs of the City's Ninth Street Water Tower.

Ninth Street Tower

The Ninth Street Tower, located at 315 N. 9th Street, is a 250,000-gallon, double-ellipse, elevated storage tank, constructed in 1960, was painted inside and out in 2013 and was drained and inspected April 2023. (See picture below) The overflow height of the tower is 147'-11"-feet (75 elev.). The diameter of the tank is 40-feet.



Scope of Work:

1. Review existing drawings and as-built documents for the tower and any other pertinent information regarding the reservoir to complete the scope of work for the project.
2. Aggressive chlorinated power wash of entire tower to include all support legs and tank base followed with post-wash rinse of mildew inhibitor. Wet mildewed surfaces with a bleach solution consisting of 3 parts warm water and 1 part household bleach.
 - a. The cleaning shall meet all requirements of the Wisconsin Department of Natural Resources (WDNR), State Statutes, Municipal codes, or other code requirements which includes obtaining any necessary approvals or permits by contractor.
3. Repair of delaminated coating is estimated to be no more than 200 square feet.
 - a. If applicable, rusty areas should be power tool cleaned (SP11 is the preferred method), and spot primed. Edges of existing coating should be feathered to form a smooth transition prior to spot priming
 - b. Tower Finish Coat consists of Tnemec Series **700-18BL Water Front** and **12SF Purple Haze** fluoropolymer polyurethane at dry film thickness of 2.5 to 3.0 mils.
 - c. Apply 1 coat of Series 700 @ 2-3 mils DFT
4. Prepare all reports for the Wisconsin Department of Natural Resources (WDNR) as required. The contractor shall prepare and submit all necessary WDNR forms and reports to the WDNR. The Notice To Proceed (NTP) will be granted having received State approval for the project.
5. The proposal should reflect the necessary effort to perform the above-mentioned work and any additional efforts the contractor feel are necessary to complete the exterior cleaning of the tower.

Hours of Work:

No work shall be performed prior to 7:00 a.m. and shall be completed by 4:00 p.m. Normal working days shall be Monday through Friday. No work will be allowed for any reason on Saturday, Sunday, or Holidays unless weather issues throughout the work requires Saturday work. Work on weekends or holidays must be approved by the City.

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000 per person/per accident.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.
4. Professional liability insurance covering damage resulting from errors and omissions of the Consultant. The limit of liability shall be \$1,000,000 or the total engineers and/or surveyor's fee on the project, whichever is greater.

Property Protection:

The contractor shall take precautions to prevent damage to property and any underground lines and shall restore the site to the conditions existing prior to the start of the project, including the restoration of any damage to, or tracks left in grassy areas caused by large equipment. Topsoil, seed, and mulch landscape restoration will be required.

Additional Information:

- Sample consultant agreement is attached.

All proposals should include the following information:

- 1) Previous Experience: Past Work on projects in Wisconsin of similar or greater magnitude.
- 2) References: The proposals shall include the Contractor's experience. At a minimum, three (3) similar Wisconsin projects shall be included as references.
- 3) Cost: Firm shall submit prices on proposal sheets provided with this proposal to complete all the work mentioned above.
- 4) Schedule: Firm shall submit the number of days to complete the cleaning and coating repairs of the double-ellipse, elevated storage tank (tower), and the anticipated start date on the proposal sheet provided with this proposal to complete all work mentioned above.

Proposal documents shall be submitted via email to ezygarlicke@deperewi.gov.

Proposals shall be marked “**2025 Ninth Street Tower Cleaning & Coating Repair**” and received no later than 10:00 a.m. on Tuesday, April 29, 2025.

The City of De Pere reserves the right to reject any or all proposals, to waive any informality in bidding and to accept any proposal which the City Council deems most favorable to the best interest of City.

If you have any questions regarding this proposal, please contact Eric Zygarlicke at (920) 339-4063 or ezygarlicke@deperewi.gov

Questions may also be emailed to sthoresen@deperewi.gov

Sincerely,

DEPARTMENT OF PUBLIC WORKS

Scott Thoresen, P.E.
Director of Public Works

City of De Pere Water Utility
2025 Ninth Street Tower Cleaning & Coating Repair Proposal

The following proposal is submitted to: City of De Pere Water Utility, in accordance with the written proposal to furnish all labor, materials, tools, equipment, warranty, and incidentals necessary for the completion of the tower cleaning to meet all Wisconsin Department of Natural Resources (WDNR), Wisconsin Statutes, and other code requirements as specified in this proposal.

The undersigned FIRM agrees, if this proposal is accepted, to enter into an agreement with the City of De Pere to perform and furnish all the work as specified in this proposal. The undersigned firm will meet and adhere to the City of De Pere's requirements as indicated in the proposal.

Based on the details provided in this proposal, the undersigned firm agrees they are able to meet the City of De Pere's requirements and that the price for the tower cleaning and coating repair to meet said requirements are as follows:

Lump Sum Price for Ninth Street Tower Cleaning & Coating Repair: \$ 49,100⁰⁰

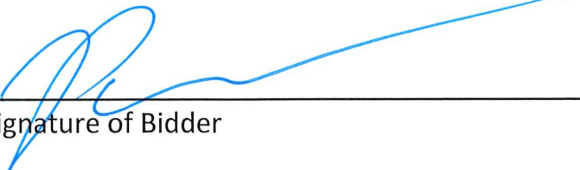
Pittsburg Tank & Tower Maintenance Company
Name of Firm

1412 Commonwealth Drive Henderson, Ky
Address of Firm

270-826-9000
Telephone Number

The undersigned bidder, being duly sworn, does depose and say that he is an authorized

representative of: Pittsburg Tank & Tower Maintenance
and that the said bidder has examined and carefully prepared his bid from the Proposal Requirements, and has checked the same in detail before submitting said proposal or bid; and that said bidder or his agents, officer, or employees have not, either directly or indirectly, entered into any agreement, participated in an collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or bid.



Signature of Bidder

4/22/25

Date

Jordan Pyles

Print or Type Name of Bidder

Executive Director of S&S

Title

Estimated Start Date: August-Dependent on Award Date

Estimated Work Days to Complete: 10



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Thomas Blohowiak , Maintenance Supervisor
SUBJECT: Consideration and possible action on contracted services for rugs and towels for Police Department, City Hall, and Municipal Service Center*
RECOMMENDED ACTION: Staff's recommendation is to Renew the 2 contracts with Bay Towel for the Police Department and City Hall. Staff recommends adding the rug and towel service with Cintas at the MSC for 3 years as a trial.

ATTACHMENTS:

Memo for BOPW Contract for Towels and Rugs, Comparison table, Quotes recieved

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Thomas Blohowiak, Maintenance Supervisor

Date: May 12, 2025

RE: Consideration and possible action on contracted services for rugs and towels for the Police Department, City Hall, and Municipal Service Center*

In the review of old contracts, I have noticed we have rug and towel contracts that are over 8 years old that are auto renewed annually for the Police Department and City Hall. Talking with Legal, they asked us to update the contracts. While reviewing the Contracts I also requested to quote to add rug and towel services at the MSC now that we have new flooring here.

Staff requested quotes for all three contracts. We only received quotes for just the MSC from the other vendors. The quotes were hard to make a true comparison. The services we receive from Bay Towel for the Police Department and City Hall have been good over the last 8 years.

Cintas is the vendor we use at the MSC for our uniforms and that service has been good for us for the last 3 years. The Fire Department tried Cintas for their cleaning supplies and the City of De Pere canceled their contract because of poor service.

The quotes I received are as follows:

Contractor	MSC	Police	City Hall
Bay Towel (current vender)	\$143.92	\$172.49	\$96.06
Cintas	\$106.95	NA	NA
UniFirst	\$142.12	NA	NA

Staff's recommendation is to Renew the 2 contracts with Bay Towel for the Police Department and City Hall. Staff recommends adding the rug and towel service with Cintas at the MSC for 3 years as a trial. If this works out, we can look to add their service to the other 2 departments at the end of the Bay Towel contract. The cost of all the services above are in the current budget under operating costs.

Attachments:

Cost Comparison by item
Provider Quotes

Bay Towel				
Description	Inventory	Changes/EOW	Unit Price	Price/EOW
Mat, 4x6	6	3	\$8.64	\$25.92
Mat, 3x10	10	5	\$10.80	\$54.00
Mat, 4x12	2	1	\$17.28	\$17.28
Mat, 4x6	2	1	\$12.00	\$12.00
Dish Towel	12	6	\$0.40	\$2.40
Service Charge			\$10.00	\$10.00
Loss/damage			20%	\$22.32
Total				\$143.92

Cintas				
Description	Inventory	Changes/EOW	Unit Price	Price/EOW
Mat, 4x6	4	4	\$3.29	\$13.14
Mat, 3x10	12	12	\$5.07	\$60.84
Mat, 3x5	4	4	\$3.29	\$13.14
Dish Towel	50	50	\$0.31	\$15.25
Dish towel loss			30%	\$4.58
Total				\$106.95

UniFirst				
Description	Inventory	Changes/EOW	Unit Price	Price/EOW
Mat, 4x6	4	4	\$2.55	\$10.20
Mat, 3x10	12	12	\$2.04	\$24.48
Mat, 3x5	4	4	\$1.28	\$5.12
Dish Towel	12	12	\$0.11	\$1.32
Service Charge			\$5.00	\$5.00
Restock/exchange (per each)		32	\$3.00	\$96.00
Total				\$142.12

5. Customer shall pay Supplier for such service at the agreed prices set forth herein, in cash or as otherwise agreed in writing by Supplier. Minimum or "flat rate" charges are based upon the agreed inventory pursuant to this Agreement. These charges are subject to change if actual inventory increases or decreases. In the event that flat rate or minimum charge billing is as agreed or instituted by the parties subsequent to the inception of this Agreement, the billing of said flat rate charges by Supplier and payment thereof by Customer shall be conclusive evidence of agreement by Customer to pay all such charges.

6. All rental items shall remain the property of Supplier. Customer agrees to pay for Textile Maintenance Programs, if applicable, that will cover the cost of all damaged and/or lost items as noted in this Agreement during the term of the Agreement until the termination of service. If Customer does not accept and pay for these programs, Customer will be responsible for all applicable charges for all lost and damaged items. Upon demand of Supplier, Customer expressly agrees to buy items that are lost or become unrepresentable through misuse, or are special order merchandise, all such merchandise in service or held in stock by Supplier at Supplier's then current prices for such items, as a result of breach of this Agreement by Customer, upon notice of termination by Customer, and also at the end of this Agreement. Supplier is not responsible for loss or damage incurred while processing customer-owned goods.

7. Charges will be due and payable in cash at the time of delivery or when Supplier approves Customer's credit. Credit terms are payment due net thirty (30) days. Delinquent accounts will be subject to automatic and agreed payment on delivery basis. All amounts not paid when due will be subject to a finance charge of one and one-half percent (1½ %) per month (18% per annum) until payment in full is received by Supplier. All payments made by Customer will be remitted to Supplier's principle place of business in Brown County, Wisconsin.

8. The parties agree that if Supplier's usual operations are interrupted or if the service herein provided for is delayed, postponed or terminated by reason of acts of God, strikes, lockouts or other industrial disturbances, wars, blockages, riots, arrests, explosions, fires, floods, accidents to machinery or any other cause not within the control of Supplier, then Supplier shall not be held liable for damages for any such postponement, delay or termination.

9. Stipulated Damages - The parties to this Agreement recognize and acknowledge that in the event Customer should breach this Agreement or if the Agreement is terminated for any reason other than as a written rescission as approved by both parties or as expressly permitted under the terms of this Agreement, the damages suffered by Supplier are not currently known or readily ascertainable. Accordingly, the undersigned Customer acknowledges that the type of damages sustained by Supplier will be substantial, but difficult to determine and to reasonably forecast at the time of breach. The parties therefore agree that in the event of such breach or wrongful termination, Customer shall pay to Supplier as stipulated and liquidated damages (and not as penalty) an amount equal to fifty percent (50%) of the average weekly amounts invoiced to Customer multiplied by a number which corresponds to the number of remaining weeks of the "term" (paragraph three (3) above) of this Agreement, commencing from the date of breach or wrongful termination by Customer. Such stipulated payment(s) to be paid by Customer to Supplier shall be in addition to all other amounts owed by Customer to Supplier pursuant to the express terms of this Agreement.

10. Supplier is not the maker of these garments and has not made and does not make any representation, warranty or covenant, express or implied, with respect to the quality, safety or suitability of the garments for customer use. Unless specifically noted in this contract, garments rented or purchased under this Agreement are not acid retardant or flame resistant and contain no special acid retardant or flame resistant feature. These garments should not be used under conditions where they may catch fire or may come in contact with acid. Customer is required to notify its employees of the above.

11. Customer acknowledges that Customer has independently investigated merchandise available to satisfy its needs and has relied on its own investigation and not upon any representations, expressed or implied, by Supplier to require and select Reflective or Flame Resistant (FR) merchandise. Supplier shall not be liable either in tort or in contract for any loss or damage, direct, incidental or consequential, arising out of the use of, or the inability to use the merchandise. Customer agrees to indemnify, defend and hold harmless Supplier from any and all losses, claims, expenses, damages or liabilities as a result of Customer's use or misuse or loss of the merchandise or the degradation or loss of Reflective or FR properties of the merchandise.

12. All deliveries may be subject to a Service Charge. The Service Charge is used to offset various variable current and future costs including costs directly or indirectly related to the discharge of solid wastes from wastewater, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Supplier. Rush or special handling charges will apply on all special order invoices. For garment rental customers, there will be charges for preparation/embroidery of additional orders, oversized garments, emblems, swing garment charges and mixed garments.

13. Customer agrees that Supplier will not issue credit for items that are "clean returned" once they have been delivered to Customer. No credit will be given for sick leave or vacation on uniform accounts. Customer agrees to provide adequate storage for all clean and soiled linen, and provide necessary access to Supplier's personnel.

14. Customer warrants that it is not under contract with any other party for the service of providing the rental items covered by this Agreement and agrees not to enter into an Agreement with any other party for the furnishing of said service(s) available from Supplier.

15. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. The undersigned Customer and Supplier agree that any disputes relating to the interpretation or enforcement of this Agreement shall be litigated in Brown County, Wisconsin. Customer agrees to pay all costs including reasonable attorney fees incurred by Supplier enforcing any term(s) of this Agreement. Furthermore, the parties agree that if any provisions of this Agreement are determined to be invalid by a Wisconsin Court, the remaining terms and conditions shall remain in full force and effect.

16. This Agreement shall be binding upon and inure to the benefit of Customer and Supplier, their respective legal representatives, successors and assigns. Furthermore, it is expressly agreed that the rights, benefits and/or obligations of this Agreement may be assigned at any time during the original term or any extension or renewal of this Agreement. Any extension or renewal of this Agreement supersedes the terms and provisions of any prior Agreement.

17. If at any time throughout the term of this Agreement Customer maintains that Supplier is in any way deficient in its performance under the contract, Customer agrees to give Supplier a thirty (30) day written notice specifying the exact nature and duration of any claimed deficiencies. Thereafter, Supplier shall be entitled to take any and all actions necessary to cure said deficiencies. If, at the end of said thirty (30) day period, Supplier has failed to take substantial action toward remedying said deficiencies, Customer shall be entitled, upon ten (10) day written notice to Supplier to terminate the Agreement. Said ten (10) day notice shall itemize, with particularity, the continuing service deficiencies on the part of Supplier and failure of Customer to provide said notice or to itemize said continuing deficiencies shall constitute a presumption that Supplier has taken all actions necessary to substantially comply with the contract.

18. Additional provisions:

(1) Account 14052-63282 (2) Pricing is based on every other week delivery frequency.

BAY TOWEL

BAY TOWEL, INC. RENTAL SERVICE AGREEMENT

This Rental Service Agreement made and executed by and between City of De Pere - City Hall hereinafter called 'Customer' and Bay Towel, Inc. of 2580 South Broadway, Green Bay, Wisconsin, hereinafter called 'Supplier'.

WHEREAS, Customer desires to rent from Supplier and Supplier desires to rent to Customer, clean uniforms, linens, towels and other items for the use of Customer and Customer's employees in Customer's business; and

WHEREAS, Customer acknowledges that Supplier will be required to make a substantial investment in uniforms, linens and other items and equipment in order to supply such rental service to Customer.

NOW, THEREFORE, for value received and consideration hereafter recited, Customer and Supplier hereby agree as follows:

1. Supplier agrees to furnish linen, uniforms, dust control and other items as set forth in Table A below, on the terms and conditions contained in this Agreement. Supplier shall maintain a regular delivery schedule to pick up and deliver uniforms, linens and towels to Customer. Any additions to the amount or types of merchandise, equipment or services requested by Customer shall be and will become a part of this Agreement and shall be subject to the same terms and conditions below. All Prices Are Based On 52 Weeks per Year Service.

TABLE A

Item Description	Inventory	Changes/Wk	Unit Price	Minimum Billing %
Dish Towel	12	6	\$0.300	50%
Wash Cloth	30	15	\$0.230	50%
Mat, 3x4 Mink	8	4	\$3.240	50%
Mat, 3x10 Mink	8	4	\$8.100	50%
Mat 4x6 Mink	6	3	\$6.480	50%
Service Charge			\$10.000	
TMP				20%

2. If Supplier's cost of service under this Agreement increases during the term of this Agreement, and any extension thereof, Supplier is entitled to increase its prices. If a price increase is 8% or less per annum, Customer acknowledges any such increase to be reasonable and agrees that no written notice need be given by Supplier. However, if a price increase exceeds 8% per annum, Supplier must notify Customer in writing and Customer may reject the price increase by notifying Supplier in writing of rejection within fourteen (14) days of receipt of the notice of any such increase. All adjusted billing(s) reflecting such a price increase shall be deemed to be adequate notice of increase(s) to the Customer. If Customer furnishes a written rejection of the increase charge within the agreed fourteen (14) day period, Supplier, at its option, may either continue the service at the existing prices, or cancel this Agreement upon notice to Customer. [] Customer initial.

3. Customer acknowledges that Supplier will be obligated to make substantial investment in the rental items necessary to fulfill the terms of this Agreement. This Agreement shall take effect on the date of signing. The agreed term of this Agreement, therefore, shall be for a period of Thirty-Six months from the later of the effective date or the date of initial delivery. The parties agree that this Agreement shall be automatically renewed for a Twelve(12) month term, unless Customer provides written notice of termination to Supplier on or before 11/30/2027. [] Customer initial.

4. Any continued receipt of service by the Customer (acceptance of rental items or service from supplier) after the expiration of this Agreement (and any extension thereof) shall allow the supplier to enforce all of the terms, conditions and obligations as stated in any provision of this Agreement.

SEE REVERSE FOR ADDITIONAL PROVISIONS

CUSTOMER ALSO WARRANTS THAT HE/SHE HAS READ THE ENTIRE CONTRACT, FRONT AND BACK, AND HAS RECEIVED A COPY OF THIS AGREEMENT. THE SIGNATORY FOR CUSTOMER WARRANTS THAT HE/SHE IS AUTHORIZED ON BEHALF OF CUSTOMER TO EXECUTE THIS AGREEMENT.

Signed this 28th day of February, 2025

CUSTOMER:

BAY TOWEL, INC.:

Signed by: _____

Signed by: _____

Print: _____

Print: _____

Title: _____

Title: _____

Email: _____

Address: 335 Broadway

De Pere, WI 54115

Salesperson: Jake Mraz

Phone #: _____

This Agreement is executed by:

Customer is a(n):

- An Officer of the Corporation
- Member of the LLC
- Partner of Partnership
- Authorized Agent

- Corporation
- LLC
- Partnership
- Municipality
- Sole Proprietor

5. Customer shall pay Supplier for such service at the agreed prices set forth herein, in cash or as otherwise agreed in writing by Supplier. Minimum or "flat rate" charges are based upon the agreed inventory pursuant to this Agreement. These charges are subject to change if actual inventory increases or decreases. In the event that flat rate or minimum charge billing is as agreed or instituted by the parties subsequent to the inception of this Agreement, the billing of said flat rate charges by Supplier and payment thereof by Customer shall be conclusive evidence of agreement by Customer to pay all such charges.

6. All rental items shall remain the property of Supplier. Customer agrees to pay for Textile Maintenance Programs, if applicable, that will cover the cost of all damaged and/or lost items as noted in this Agreement during the term of the Agreement until the termination of service. If Customer does not accept and pay for these programs, Customer will be responsible for all applicable charges for all lost and damaged items. Upon demand of Supplier, Customer expressly agrees to buy items that are lost or become unrepresentable through misuse, or are special order merchandise, all such merchandise in service or held in stock by Supplier at Supplier's then current prices for such items, as a result of breach of this Agreement by Customer, upon notice of termination by Customer, and also at the end of this Agreement. Supplier is not responsible for loss or damage incurred while processing customer-owned goods.

7. Charges will be due and payable in cash at the time of delivery or when Supplier approves Customer's credit. Credit terms are payment due net thirty (30) days. Delinquent accounts will be subject to automatic and agreed payment on delivery basis. All amounts not paid when due will be subject to a finance charge of one and one-half percent (1½ %) per month (18% per annum) until payment in full is received by Supplier. All payments made by Customer will be remitted to Supplier's principle place of business in Brown County, Wisconsin.

8. The parties agree that if Supplier's usual operations are interrupted or if the service herein provided for is delayed, postponed or terminated by reason of acts of God, strikes, lockouts or other industrial disturbances, wars, blockages, riots, arrests, explosions, fires, floods, accidents to machinery or any other cause not within the control of Supplier, then Supplier shall not be held liable for damages for any such postponement, delay or termination.

9. Stipulated Damages - The parties to this Agreement recognize and acknowledge that in the event Customer should breach this Agreement or if the Agreement is terminated for any reason other than as a written rescission as approved by both parties or as expressly permitted under the terms of this Agreement, the damages suffered by Supplier are not currently known or readily ascertainable. Accordingly, the undersigned Customer acknowledges that the type of damages sustained by Supplier will be substantial, but difficult to determine and to reasonably forecast at the time of breach. The parties therefore agree that in the event of such breach or wrongful termination, Customer shall pay to Supplier as stipulated and liquidated damages (and not as penalty) an amount equal to fifty percent (50%) of the average weekly amounts invoiced to Customer multiplied by a number which corresponds to the number of remaining weeks of the "term" (paragraph three (3) above) of this Agreement, commencing from the date of breach or wrongful termination by Customer. Such stipulated payment(s) to be paid by Customer to Supplier shall be in addition to all other amounts owed by Customer to Supplier pursuant to the express terms of this Agreement.

10. Supplier is not the maker of these garments and has not made and does not make any representation, warranty or covenant, express or implied, with respect to the quality, safety or suitability of the garments for customer use. Unless specifically noted in this contract, garments rented or purchased under this Agreement are not acid retardant or flame resistant and contain no special acid retardant or flame resistant feature. These garments should not be used under conditions where they may catch fire or may come in contact with acid. Customer is required to notify its employees of the above.

11. Customer acknowledges that Customer has independently investigated merchandise available to satisfy its needs and has relied on its own investigation and not upon any representations, expressed or implied, by Supplier to require and select Reflective or Flame Resistant (FR) merchandise. Supplier shall not be liable either in tort or in contract for any loss or damage, direct, incidental or consequential, arising out of the use of, or the inability to use the merchandise. Customer agrees to indemnify, defend and hold harmless Supplier from any and all losses, claims, expenses, damages or liabilities as a result of Customer's use or misuse or loss of the merchandise or the degradation or loss of Reflective or FR properties of the merchandise.

12. All deliveries may be subject to a Service Charge. The Service Charge is used to offset various variable current and future costs including costs directly or indirectly related to the discharge of solid wastes from wastewater, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Supplier. Rush or special handling charges will apply on all special order invoices. For garment rental customers, there will be charges for preparation/embroidery of additional orders, oversized garments, emblems, swing garment charges and mixed garments.

13. Customer agrees that Supplier will not issue credit for items that are "clean returned" once they have been delivered to Customer. No credit will be given for sick leave or vacation on uniform accounts. Customer agrees to provide adequate storage for all clean and soiled linen, and provide necessary access to Supplier's personnel.

14. Customer warrants that it is not under contract with any other party for the service of providing the rental items covered by this Agreement and agrees not to enter into an Agreement with any other party for the furnishing of said service(s) available from Supplier.

15. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. The undersigned Customer and Supplier agree that any disputes relating to the interpretation or enforcement of this Agreement shall be litigated in Brown County, Wisconsin. Customer agrees to pay all costs including reasonable attorney fees incurred by Supplier enforcing any term(s) of this Agreement. Furthermore, the parties agree that if any provisions of this Agreement are determined to be invalid by a Wisconsin Court, the remaining terms and conditions shall remain in full force and effect.

16. This Agreement shall be binding upon and inure to the benefit of Customer and Supplier, their respective legal representatives, successors and assigns. Furthermore, it is expressly agreed that the rights, benefits and/or obligations of this Agreement may be assigned at any time during the original term or any extension or renewal of this Agreement. Any extension or renewal of this Agreement supersedes the terms and provisions of any prior Agreement.

17. If at any time throughout the term of this Agreement Customer maintains that Supplier is in any way deficient in its performance under the contract, Customer agrees to give Supplier a thirty (30) day written notice specifying the exact nature and duration of any claimed deficiencies. Thereafter, Supplier shall be entitled to take any and all actions necessary to cure said deficiencies. If, at the end of said thirty (30) day period, Supplier has failed to take substantial action toward remedying said deficiencies, Customer shall be entitled, upon ten (10) day written notice to Supplier to terminate the Agreement. Said ten (10) day notice shall itemize, with particularity, the continuing service deficiencies on the part of Supplier and failure of Customer to provide said notice or to itemize said continuing deficiencies shall constitute a presumption that Supplier has taken all actions necessary to substantially comply with the contract.

18. Additional provisions:
(1) Account Number 14052-1-10410. (2) Pricing is based on on every other week delivery frequency.

BAY TOWEL

BAY TOWEL, INC. RENTAL SERVICE AGREEMENT

This Rental Service Agreement made and executed by and between City of De Pere - MSC hereinafter called 'Customer' and Bay Towel, Inc. of 2580 South Broadway, Green Bay, Wisconsin, hereinafter called 'Supplier'.

WHEREAS, Customer desires to rent from Supplier and Supplier desires to rent to Customer, clean uniforms, linens, towels and other items for the use of Customer and Customer's employees in Customer's business; and

WHEREAS, Customer acknowledges that Supplier will be required to make a substantial investment in uniforms, linens and other items and equipment in order to supply such rental service to Customer.

NOW, THEREFORE, for value received and consideration hereafter recited, Customer and Supplier hereby agree as follows:

1. Supplier agrees to furnish linen, uniforms, dust control and other items as set forth in Table A below, on the terms and conditions contained in this Agreement. Supplier shall maintain a regular delivery schedule to pick up and deliver uniforms, linens and towels to Customer. Any additions to the amount or types of merchandise, equipment or services requested by Customer shall be and will become a part of this Agreement and shall be subject to the same terms and conditions below. All Prices Are Based On 52 Weeks per Year Service.

TABLE A

Item Description	Inventory	Changes/Wk	Unit Price	Minimum Billing %
Mat, 4x6 Mink	6	3	\$8.640	50%
Mat, 3x10 Mink	10	5	\$10.800	50%
Mat, 4x12 Mink	2	1	\$17.280	50%
Mat, 4x6 Galaxy	2	1	\$12.000	50%
Dish Towel	12	6	\$0.400	50%
Service Charge			\$10.000	
TMP				20%

2. If Supplier's cost of service under this Agreement increases during the term of this Agreement, and any extension thereof, Supplier is entitled to increase its prices. If a price increase is 8% or less per annum, Customer acknowledges any such increase to be reasonable and agrees that no written notice need be given by Supplier. However, if a price increase exceeds 8% per annum, Supplier must notify Customer in writing and Customer may reject the price increase by notifying Supplier in writing of rejection within fourteen (14) days of receipt of the notice of any such increase. All adjusted billing(s) reflecting such a price increase shall be deemed to be adequate notice of increase(s) to the Customer. If Customer furnishes a written rejection of the increase charge within the agreed fourteen (14) day period, Supplier, at its option, may either continue the service at the existing prices, or cancel this Agreement upon notice to Customer. [] Customer initial.

3. Customer acknowledges that Supplier will be obligated to make substantial investment in the rental items necessary to fulfill the terms of this Agreement. This Agreement shall take effect on the date of signing. The agreed term of this Agreement, therefore, shall be for a period of Thirty-Six months from the later of the effective date or the date of initial delivery. The parties agree that this Agreement shall be automatically renewed for a Twelve(12) month term, unless Customer provides written notice of termination to Supplier on or before 11/30/2027. [] Customer initial.

4. Any continued receipt of service by the Customer (acceptance of rental items or service from supplier) after the expiration of this Agreement (and any extension thereof) shall allow the supplier to enforce all of the terms, conditions and obligations as stated in any provision of this Agreement.

SEE REVERSE FOR ADDITIONAL PROVISIONS

CUSTOMER ALSO WARRANTS THAT HE/SHE HAS READ THE ENTIRE CONTRACT, FRONT AND BACK, AND HAS RECEIVED A COPY OF THIS AGREEMENT. THE SIGNATORY FOR CUSTOMER WARRANTS THAT HE/SHE IS AUTHORIZED ON BEHALF OF CUSTOMER TO EXECUTE THIS AGREEMENT.

Signed this 28th day of February, 2025

CUSTOMER:

Signed by: _____
 Print: _____
 Title: _____
 Email: _____
 Address: 925 S 6th Street
 De Pere, WI 54115
 Phone #: _____

BAY TOWEL, INC.:

Signed by: _____
 Print: _____
 Title: _____
 Salesperson: Jake Mraz

This Agreement is executed by:

- An Officer of the Corporation
- Member of the LLC
- Partner of Partnership
- Authorized Agent

Customer is a(n):

- Corporation
- LLC
- Partnership
- Municipality
- Sole Proprietor

5. Customer shall pay Supplier for such service at the agreed prices set forth herein, in cash or as otherwise agreed in writing by Supplier. Minimum or "flat rate" charges are based upon the agreed inventory pursuant to this Agreement. These charges are subject to change if actual inventory increases or decreases. In the event that flat rate or minimum charge billing is as agreed or instituted by the parties subsequent to the inception of this Agreement, the billing of said flat rate charges by Supplier and payment thereof by Customer shall be conclusive evidence of agreement by Customer to pay all such charges.

6. All rental items shall remain the property of Supplier. Customer agrees to pay for Textile Maintenance Programs, if applicable, that will cover the cost of all damaged and/or lost items as noted in this Agreement during the term of the Agreement until the termination of service. If Customer does not accept and pay for these programs, Customer will be responsible for all applicable charges for all lost and damaged items. Upon demand of Supplier, Customer expressly agrees to buy items that are lost or become unrepresentable through misuse, or are special order merchandise, all such merchandise in service or held in stock by Supplier at Supplier's then current prices for such items, as a result of breach of this Agreement by Customer, upon notice of termination by Customer, and also at the end of this Agreement. Supplier is not responsible for loss or damage incurred while processing customer-owned goods.

7. Charges will be due and payable in cash at the time of delivery or when Supplier approves Customer's credit. Credit terms are payment due net thirty (30) days. Delinquent accounts will be subject to automatic and agreed payment on delivery basis. All amounts not paid when due will be subject to a finance charge of one and one-half percent (1½ %) per month (18% per annum) until payment in full is received by Supplier. All payments made by Customer will be remitted to Supplier's principle place of business in Brown County, Wisconsin.

8. The parties agree that if Supplier's usual operations are interrupted or if the service herein provided for is delayed, postponed or terminated by reason of acts of God, strikes, lockouts or other industrial disturbances, wars, blockages, riots, arrests, explosions, fires, floods, accidents to machinery or any other cause not within the control of Supplier, then Supplier shall not be held liable for damages for any such postponement, delay or termination.

9. Stipulated Damages - The parties to this Agreement recognize and acknowledge that in the event Customer should breach this Agreement or if the Agreement is terminated for any reason other than as a written rescission as approved by both parties or as expressly permitted under the terms of this Agreement, the damages suffered by Supplier are not currently known or readily ascertainable. Accordingly, the undersigned Customer acknowledges that the type of damages sustained by Supplier will be substantial, but difficult to determine and to reasonably forecast at the time of breach. The parties therefore agree that in the event of such breach or wrongful termination, Customer shall pay to Supplier as stipulated and liquidated damages (and not as penalty) an amount equal to fifty percent (50%) of the average weekly amounts invoiced to Customer multiplied by a number which corresponds to the number of remaining weeks of the "term" (paragraph three (3) above) of this Agreement, commencing from the date of breach or wrongful termination by Customer. Such stipulated payment(s) to be paid by Customer to Supplier shall be in addition to all other amounts owed by Customer to Supplier pursuant to the express terms of this Agreement.

10. Supplier is not the maker of these garments and has not made and does not make any representation, warranty or covenant, express or implied, with respect to the quality, safety or suitability of the garments for customer use. Unless specifically noted in this contract, garments rented or purchased under this Agreement are not acid retardant or flame resistant and contain no special acid retardant or flame resistant feature. These garments should not be used under conditions where they may catch fire or may come in contact with acid. Customer is required to notify its employees of the above.

11. Customer acknowledges that Customer has independently investigated merchandise available to satisfy its needs and has relied on its own investigation and not upon any representations, expressed or implied, by Supplier to require and select Reflective or Flame Resistant (FR) merchandise. Supplier shall not be liable either in tort or in contract for any loss or damage, direct, incidental or consequential, arising out of the use of, or the inability to use the merchandise. Customer agrees to indemnify, defend and hold harmless Supplier from any and all losses, claims, expenses, damages or liabilities as a result of Customer's use or misuse or loss of the merchandise or the degradation or loss of Reflective or FR properties of the merchandise.

12. All deliveries may be subject to a Service Charge. The Service Charge is used to offset various variable current and future costs including costs directly or indirectly related to the discharge of solid wastes from wastewater, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Supplier. Rush or special handling charges will apply on all special order invoices. For garment rental customers, there will be charges for preparation/embroidery of additional orders, oversized garments, emblems, swing garment charges and mixed garments.

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14. Customer warrants that it is not under contract with any other party for the service of providing the rental items covered by this Agreement and agrees not to enter into an Agreement with any other party for the furnishing of said service(s) available from Supplier.

15. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. The undersigned Customer and Supplier agree that any disputes relating to the interpretation or enforcement of this Agreement shall be litigated in Brown County, Wisconsin. Customer agrees to pay all costs including reasonable attorney fees incurred by Supplier enforcing any term(s) of this Agreement. Furthermore, the parties agree that if any provisions of this Agreement are determined to be invalid by a Wisconsin Court, the remaining terms and conditions shall remain in full force and effect.

16. This Agreement shall be binding upon and inure to the benefit of Customer and Supplier, their respective legal representatives, successors and assigns. Furthermore, it is expressly agreed that the rights, benefits and/or obligations of this Agreement may be assigned at any time during the original term or any extension or renewal of this Agreement. Any extension or renewal of this Agreement supersedes the terms and provisions of any prior Agreement.

17. If at any time throughout the term of this Agreement Customer maintains that Supplier is in any way deficient in its performance under the contract, Customer agrees to give Supplier a thirty (30) day written notice specifying the exact nature and duration of any claimed deficiencies. Thereafter, Supplier shall be entitled to take any and all actions necessary to cure said deficiencies. If, at the end of said thirty (30) day period, Supplier has failed to take substantial action toward remedying said deficiencies, Customer shall be entitled, upon ten (10) day written notice to Supplier to terminate the Agreement. Said ten (10) day notice shall itemize, with particularity, the continuing service deficiencies on the part of Supplier and failure of Customer to provide said notice or to itemize said continuing deficiencies shall constitute a presumption that Supplier has taken all actions necessary to substantially comply with the contract.

18. Additional provisions:

(1) Pricing is based on monthly delivery frequency.

Thomas Blohowiak

From: Schultz, Karl <SchultzK3@cintas.com>
Sent: Friday, March 14, 2025 12:57 PM
To: Thomas Blohowiak
Subject: RE: Price quote for rugs and towel service

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Tom!

I'm not sure if you would prefer if I send you an official quote or just respond to this email. I'm happy to do either.

Here is the breakdown and there would be no delivery fee or ancillary fees. The only additional cost would be a loss replacement for the dish towels that typically equates to roughly 30% of the weekly rental. You may want to consider a different option for the Dish Towels and Wash Cloths since they are rarely used.

Pricing

Cintas Item	Item Description	Quantity Delivered	Weekly	EOW	Every 4 weeks	Total EOW Price
6464	Dish Towels	50	\$0.203	\$0.305	\$0.457	\$15.225
84335	3x5 Black Floor Mat	4	\$2.190	\$3.285	\$4.928	\$13.140
84435	4x6 Black Floor Mat	3	\$2.190	\$3.285	\$4.928	\$9.855
84035	3x10 Black Floor Mat	4	\$3.380	\$5.070	\$7.605	\$20.280
						\$58.500

Wash cloth is Not available

I hope this helps!

Karl Schultz
Regional Manager Public Sector
Cintas Corporation
Mobile: 651.747.6947
schultzk3@cintas.com | cintas.com
Wisconsin | Minnesota | Nebraska | North Dakota | South Dakota



Click here for Training Offerings: <https://trainingcentral.cintas.com/>

From: Thomas Blohowiak <tblohowiak@deperewi.gov>
Sent: Wednesday, March 12, 2025 11:56 AM
To: Schultz, Karl <SchultzK3@cintas.com>
Subject: RE: Price quote for rugs and towel service

Karl



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Tony Fietzer, Street Superintendent
SUBJECT: Discuss Snowplow Operations
RECOMMENDED ACTION: No action recommended

ATTACHMENTS:

Discuss Snow Plow Operations May 2025, 2023-05-08 Board of Public Works - Full Minutes-2507, Event Log, MaterialUsageReport-04242025

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Board of Public Works Members

From: Tony Fietzer, Street Superintendent

Date: May 12, 2025

RE: Discuss Snowplow Operations

The intent of this memo is to discuss and review the City's current snowplow operations which is to plow when the City receives more than three (3) inches of snow. The BOPW last reviewed the snowplow operations that were presented at the May 8, 2023, meeting (see attached meeting minutes). At this meeting, the BOPW decided not to make any changes to the operations.

Attached is this year's spreadsheet log of the snow operations that provides the date, type of precipitation, how much precipitation, operational response, and comments. Additionally, included is a material usage of the amount of salt and salt brine used this snow season. The city used approximately 700 tons of salt this year, 64,357 gallons of salt brine with 46,201 gallons of brine being used for anti-icing and 18,156 gallons being used for pre wetting salt at the spinner.

If the BOPW decides to amend the current city operational guideline, costs to the city will be affected. The City's hard costs for snow plowing the City when there are three (3) inches of snow is approximately \$15,000 per event which only includes labor, fuel, and salt costs. This estimate does not include equipment rates or equipment costs for maintenance and repairs. If you were to include the rates for equipment costs the total costs for snow removal of three (3) inches of snow would be approximately \$25,000 per event. I wanted to give the BOPW an idea of the actual costs for plowing in case the BOPW wanted to revise the snowplow policy to plow when there was two (2) inches of accumulation. This would result in the need to increase the City's overall annual snowplow budget.



Board of Public Works

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Regular Meeting

Final Minutes

Monday, May 8, 2023

7:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Present	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

- Scott Thoresen, Public Works Director
- Eric Rakers, City Engineer
- Betty Sellenheim, Recording Secretary
- Marty Kosobucki, Parks, Recreation & Forestry Director
- Thomas Blohowiak, Maintenance Supervisor
- Tony Fietzer, Street Superintendent
- Larry Delo, City Administrator (Remote)
- Tina Quigley, Definitely De Pere (Remote)

2. Public Hearing to Levy Special Assessments

i. Notice of Public Hearing

Betty Sellenheim, Recording Secretary, announced the notice of public hearing was published in the Green Bay Press Times on April 21, 2023.

ii. Recommendation from the Board of Public Works

Eric Rakers, City Engineer, announced the Board of Public Works adopted the preliminary resolution to schedule the public hearing for authorizing special assessments at the Board of Public Works meeting on April 10, 2023.

iii. Final Resolution Authorizing Levying Special Assessments

Mayor Boyd opened the public hearing at 7:31 PM.

Mayor Boyd closed the public hearing at 7:32 PM.

1. Consideration and possible action on Resolution #23-01, Final Resolution Authorizing the Levying of Special Assessments for Storm Sewer Main and/or Laterals

Mayor Boyd opened the public hearing 7:31 PM.

There were no questions, comments, or requests from the audience.

Mayor Boyd closed the public hearing at 7:32 PM.

Mayor Boyd moved to approve the Final Resolution Authorizing the Levying of Special Assessments for Storm Sewer Main and/or Laterals, seconded by Aldersperson Raasch.

Aldersperson Hansen asked if the interest rate was a fixed rate for 25 years or variable. Eric Rakers, City Engineer, verified that it was a fixed rate. Betty Sellenheim, Recording Secretary, added that it was fixed for 10 years. Mayor Boyd asked staff to outline the project and payment options. Mr. Rakers explained the project, invoice timing, and payment options. Mayor Boyd informed the audience that the City Stormwater Utility Fund pays for the majority of the storm main. Mr. Rakers verified the Utility pays for 80% of the cost of the main.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. Section 6-3(f) DPMC

None

III. Items

1. Approval of the April 10, 2023 Board of Public Works Meeting Minutes

Aldersperson Carpenter moved to approve the April 10, 2023 Board of Public Works Meeting Minutes, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

2. Consideration and possible action on Main Avenue Underpass Maintenance

Aldersperson Hansen requested staff further explain their proposal and elaborate on the meaning of green space. Marty Kosobucki, Parks, Recreation & Forestry Director, explained the area being proposed as green space that would not be maintained/cut by staff. Mr. Kosobucki explained staff would allow the area to grow natural within the confines of the planned natural landscape ordinance and submit a landscape plan to the DOT as part of the Main Avenue reconstruction project scheduled for 2028. Aldersperson Hansen asked for clarification regarding the planned natural landscape ordinance. Mr. Kosobucki explained staff had discussed earlier that day and locations that are not served with City sewer and water are not required to follow all of the same requirements on maintenance. Mayor Boyd asked to have the area indicated on the overhead map. Eric Rakers, City Engineer, outlined the area. Mr. Kosobucki's agreed with the area depicted. Aldersperson Carpenter verified if any portion east of the railroad bridge on the south side would not be maintained. Mr. Kosobucki stated he would need to verify with the map in the agenda packet. Mayor Boyd stated there was no sections indicated to the east of the railroad bridge on the south side. Aldersperson Carpenter stated he was not in favor of not maintaining this area. Mayor Boyd and Aldersperson Carpenter discussed having a one-

year pilot program to evaluate the response from the public. Alderperson Raasch asked why there has been a sudden draw to cease maintenance in this area. Mr. Kosobucki explained the reasons including a recent significant injury to staff and insurance concerns. Mr. Kosobucki stated he understood concerns about letting it grow wild, but added that staff also receives multiple complaints from residents with concerns about the safety when performing the current level of maintenance. Mr. Kosobucki informed the Board that staff has unsuccessfully requested proposals from contractors to perform the work. Mayor Boyd asked about the use of alternate equipment to perform the work. Alderperson Raasch suggested working towards the landscape plan now, rather than waiting until the reconstruction in 2028. Mayor Boyd stated that the planning process will begin for Main Ave in the next one to two years including this area. Alderperson Raasch expressed concerns with regards to not mowing until there is a complaint and then needing to control very overgrown vegetation. Alderperson Carpenter stated he was not in favor of investing money into something that would likely be destroyed during reconstruction and expressed interest in trying this proposal as a pilot program for this year and having staff report back on the response from the public.

Alderperson Carpenter moved to approve Main Avenue Underpass Maintenance plan as a pilot program and staff will provide a report in October based on community input, seconded by Mayor Boyd.

Scott Thoresen, Public Works Director, proposed that staff would cease maintenance for 2023 and provide a report in the fall with the results from 2023 and to evaluate for 2024. Alderperson Carpenter asked if the City owned any equipment that could be used to more safely cut this area (boom mower). Tony Fietzer, Street Superintendent, explained there is a rough cut boom mower with a 25 foot reach that could cut sections, but staff would still need to trim and clean-up areas that can't be reached. Mr. Fietzer added that the equipment protects the operator but would still require traffic control on Main Avenue while the equipment was in the traffic lanes cutting the hills. Mayor Boyd suggested notifying the public of this change. Alderperson Raasch shared his personal experience previously with complaints regarding lack of maintenance on City properties. Mr. Kosobucki explained that funds were budgeted to hire a contractor to maintain the areas mentioned by Alderperson Raasch. Alderperson Carpenter asked for staff to report how many complaints along with how they were resolved, rather than just numbers. Mr. Kosobucki agreed.

Upon vote, the motion passed 4-1, with Alderperson Raasch voting no.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Mayor
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen, Shana Defnet Ledvina
NAYS:	Dean Raasch

3. Consider and Possible Action Regarding Carriage Walk Request for 308 S. Superior Street

Scott Thoresen, Public Works Director, stated the property owner contacted him and requested this agenda item be moved to the June meeting to allow him to attend. Alderpersons Carpenter and Hansen stated they were okay with approving it. Mr. Thoresen stated if the Board wanted to approve the walk and did not have questions for

the property owner, that was fine. Mr. Thoresen added that the property owner had asked if he needed to be present and Mr. Thoresen told him that he did not need to be present, but if there were questions that staff could not answer, the request could be denied; the property owner then asked for the item to be moved to June allowing him to attend. Mayor Boyd stated that the property owners request should be honored.

Mayor Boyd moved to table until June 2023 Board of Public Works, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	TABLED [UNANIMOUS]
	Next: 6/12/2023 7:30 PM
MOVER:	James Boyd, Mayor
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

4. Consideration and possible action on City Engineer Parking and Traffic Recommendations*

Eric Rakers, City Engineer, outlined three recommendations. Item one was to restrict parking to three-hour parking on the north and south sides of George Street between Huron and Superior Streets. Alderperson Raasch verified that this block had not previously aligned with parking restrictions on the rest of the corridor. Mr. Rakers stated it is not listed in the City ordinance. Alderperson Hansen asked for clarification on the limits since Mr. Rakers stated it was blocks. Mr. Rakers stated it was plural because it was the north and south sides of the block. Item two was to install a mid-block crossing with a rapid rectangular flashing beacon (RRFB) on Ryan Road by Altmayer School contingent upon an agreement with the School District with the City and to be funded by the School District. Alderperson Hansen asked if a crosswalk currently exists where the RRFB is proposed. Mr. Rakers stated the only crosswalks in that area are currently at intersections and a mid-block crossing would be added with the RRFB along with a bump-out on the east side of the road. Alderperson Raasch asked if the driveway would be impacted on the west side. Mr. Rakers stated it would not impact any driveways. Item three was to install medians and restrict turning movements into and out of Lewis Street.

Mayor Boyd moved to approve the City Engineer Parking and Traffic Recommendations, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

5. Discuss City Engineer Recommendations on No Action Parking and Traffic Discussion Items

Eric Rakers, City Engineer, shared the discussion at Parking and Traffic team regarding 15 mph speed limits by parks, specifically on Legion Ct. Mr. Rakers added that staff plans to bring back a discussion of adding parking on George Street between Huron and Erie Streets to match the rest of the corridor.

RESULT: DISCUSSED

6. Consider and Possible Action Regarding Definitely De Pere's Request to Waive Public Works Fees*

Mayor Boyd moved to approve Definitely De Pere's request to waive Public Works fees, seconded by Alderperson Raasch.

Tina Quigley, Definitely De Pere, thanked the Board for their support.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

7. Consideration and possible action on 2023 Sidewalk Repair Orders and Special Charges

Eric Rakers, City Engineer, explained the annual sidewalk repair and replacement program. Mr. Rakers added that Board recommended offering a five year payback option for properties with sidewalk repairs in excess of \$1,000 with an interest rate based on current bonding plus one percent. Mr. Rakers stated that interest rate would be 3.96% for this project. Mr. Rakers stated there were 86 properties with preliminary charges over \$1,000 which continues to increase year over year. Mr. Rakers explained the importance of this program in the City. Mr. Rakers stated once approved by the Board, staff would send notices to property owners and publish in the newspaper. Mayor Boyd stated that generally the larger charges are larger parcels. Mr. Rakers stated that was not the case this year and that some of the largest ones are mid-block and multiple properties are currently proposed for 2024 road construction projects. Mr. Rakers stated staff would notify residents that are included in proposed 2024 construction and mark the sidewalk squares that would be replaced as part of that construction to save the homeowner money. Alderperson Hansen thanked staff for making the consideration for 2024 construction areas including areas that are part of the Community Development Block Grant. Mr. Rakers stated that staff found quite a few properties that had longitudinal cracks across multiple panels and explained how residents could repair those cracks instead of having to replace the panels. Alderperson Carpenter asked if the blocks that are proposed for reconstruction could have been delayed one year for sidewalk repairs. Scott Thoresen, Public Works Director, stated there were no guarantees that 2024 projects will be constructed based on budget and the grant award. Alderperson Carpenter asked if staff is going to mark the ones that do not need to be repaired or replaced due to proposed construction next year, what would happen if the construction did not proceed. Mr. Thoresen stated the sidewalk repairs would be part of the repair orders for 2024. Alderperson Hansen clarified if staff marked sidewalk squares in 2023 that were proposed to be torn out in 2024, the property owner would not be forced to repair in 2023. Mr. Rakers stated that was the plan and elaborated that in typical years staff does not deal with this because the following years construction is generally unknown when the repairs are ordered. Alderperson Carpenter asked if there were times in the past that staff replaced sidewalk as part of construction projects after the panels had been replaced the year prior. Mr. Rakers stated it has happened in the past.

Mayor Boyd moved to approve the 2023 Sidewalk Repair Orders and Special Charges and staff will contact residents/owners on impacted streets for 2024 construction, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

8. Consideration and possible action on 2024 Gap Sidewalk Orders and Special Charges*

Eric Rakers, City Engineer, outlined the 2024 Gap Sidewalk Orders and Special Charges and outlined the timeline for installation through June 30, 2024.

Alderperson Hansen asked about vacant parcels in Pine Trail Crossing subdivision. Mr. Rakers shared why two properties had not been ordered and that 2023 orders were approved in 2022 and staff in monitoring and if not completed will be incorporated with Project 23-05.

Alderperson Raasch moved to approve the 2024 Gap Sidewalk Orders and Special Charges, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

9. Discuss Snowplow Operations

Scott Thoresen, Public Works Director, stated staff plans to bring this discussion back on an annual basis for consideration of changes. Mr. Thoresen stated the snow plow operations and policy were included in the packet for discussion along with a recap of the operations from the past season. Mr. Thoresen stated at past discussions, the Board decided to maintain status quo of completing full plows at 3 inch minimum snowfalls. Mr. Thoresen shared that 29 snow events were recorded for 2022-2023 snow season and that snow events under 6 inches cost approximately \$15,000 to complete (labor, benefits, salt/brine, etc). Mr. Thoresen added that cost did not include equipment costs. Mr. Thoresen stated if the Board wanted to move towards full plows after 2 inches of snowfall, it would require an increase in the budget of about \$15,000 per snow event that was over 2 inches but under 6 inches. Mr. Thoresen stated that would have been approximately \$45,000 in the 2022-2023 season.

Mayor Boyd commended staff on their plowing operations based on common sense practices and weather factors. Mayor Boyd added that he was unaware that City plows did not have down pressure on the plow and wing to peel snow. Mayor Boyd stated he does not receive many complaints regarding snow removal and that most of the complaints he receives are from residents requesting the packed snow be peeled off the street surface, which current equipment cannot do. Alderperson Raasch added that would create an increased amount of road work every spring if the City plows were equipped to peel the snow. Alderperson Carpenter indicated the type of plow with down pressure could come in handy when the City has experienced multiple small snowfalls the accumulate and pack on the roadways. Mayor Boyd commended staff on the social media posts regarding snow removal. Alderperson Ledvina stated she did not receive any complaints in the 2022-2023 snow season and shared her appreciation for the removal

efforts of staff. Alderperson Raasch echoed Alderperson Ledvina's compliments. Alderperson Hansen mentioned receiving complaints from Virginia Drive. Tony Fietzer, Street Superintendent, explained the considerations he made when determining plowing operations during the time in question for Virginia Drive including weather conditions and primary versus secondary streets according to the policy. Mr. Thoresen explained that staff creates their plan based on the weather forecast/predictions and when the meteorologists are incorrect it can impact the operations considerably. Mr. Fietzer further explained from his conversations with meteorologists and the National Weather Service, when the prediction for rain is off by 0.25" in the summer it's not as noticeable as the equivalent 3" of snow in the winter. Alderperson Raasch asked why staff does not lower the plows when they travel between main roads. Mr. Fietzer explained why this practice is in place to leave the plow up during travel between main roads. Mr. Thoresen reminded the Board if they wanted to make changes to the policy in the future, it would need to be known prior to the budget preparation.

RESULT:	NO ACTION
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10. Consider and Possible Action Regarding Vehicle and Equipment Pre-Order Purchasing Policy Addendum*

Larry Delo, City Administrator, explained the addendum to allow staff to pre-order vehicles and equipment to ensure the equipment and vehicles are received by the City in a timely manner.

Alderperson Raasch spoke in favor of the policy addendum.

Alderperson Hansen moved to approve vehicle and equipment pre-order purchasing policy addendum, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

11. Consideration and possible action on award of Contract 23-01 Sewer and Water Relay and Street Resurfacing*

Alderperson Carpenter moved to approve award of Contract 23-01 Sewer and Water Relay and Street Resurfacing, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

12. Consideration and possible action on award of Contract 23-07 Curb Repair and Street Resurfacing*

Mayor Boyd moved to approve award of Contract 23-07 Curb Repair and Street Resurfacing, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

13. Consideration and possible action on sanitary lining under Contract 23-03 Sewer Lining
Alderperson Carpenter moved to approve sanitary lining updates under Contract 23-03 Sewer Lining, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

14. Consider and Possible Action Regarding Alderperson Hansen's Request Regarding the Median Flags and Flag Poles on Webster Avenue*
- Alderperson Hansen explained his request regarding the median flags and flagpoles on Webster Avenue. Alderperson Hansen explained staff's recommendation to decrease the size of poles and flags or remove all-together.
- Mayor Boyd provided his preference to have flags at locations that can be easily maintained. Scott Thoresen, Public Works Director, provided information regarding the original installation and maintenance of the flags and flagpoles at this location by service groups. Mr. Thoresen added if the Board opted to maintain the flagpoles, they would need to be evaluated as they were not meant for permanent flag use, new poles would need to be installed in concrete with permission from Brown County. Mr. Thoresen added that proper flagpoles also causes traffic issues because they are not break-away. Mr. Thoresen stated that staff recommends removing the flags and flagpoles in the medians along Webster Avenue. Alderperson Carpenter stated he was in favor of removal unless another service group wanted to maintain them, which would still require replacement as Mr. Thoresen explained.

Alderperson Raasch moved to remove flags and flagpoles in medians on Webster Avenue, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Mayor
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

15. Consider and Possible Action Regarding Alderperson Hansen's Request to Create a Policy for the Variety of City Entrance Signs Acknowledging School Sports Teams
- Alderperson Hansen outlined the windshield survey he completed at City entrances and signs located at each. Alderperson Hansen explained his request to create a policy for the variety of City entrance signs acknowledging school sports teams.
- Mayor Boyd stated the signs were not on City property and the City is not aware of who constructed them or who is maintaining them. Mayor Boyd further stated that these types of signs are more popular in smaller towns with single school districts and they are often difficult to keep maintained. Mayor Boyd added that even though there are two school districts, it is one City and there should be accomplishments from both districts on all the

signs if implemented. Mayor Boyd stated the schools should be contacted and ultimately take the signs down. Mayor Boyd suggested having the individual schools or districts have a sign on their school properties highlighting the accomplishments. Alderperson Raasch agreed with Mayor Boyd's concerns and suggestions. Alderperson Raasch added that inside many of the schools there are banners or billboards or other form of recognition for accomplishments. Alderperson Raasch stated there were too many accomplishments to list individually but perhaps signs could be created stating something along the lines of "City of De Pere: home of great schools full of champion athletes, musicians....etc". Mayor Boyd stated the first step would be removing the signs; working with the school district, state, and county. Mayor Boyd stated it was likely someone with the school district that updated the one sign. Alderperson Carpenter agreed with Mayor Boyd since it was not updated by staff. Mayor Boyd recommended the signs be removed since they were inconsistent and not being maintained. Mayor Boyd asked Alderperson Hansen if he was requesting to have signs installed and maintained by the City at the entrances. Alderperson Hansen stated he agreed there were too many accomplishments to list on a single sign for both districts and that the current ones should be removed. Alderperson Raasch stated when he thought the Scheuring Road sign was likely installed.

Mayor Boyd moved to remove current signs in conjunction with the districts and propose to get signs on their school properties, along with working with Brown County and DOT to remove signs, seconded by Alderperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

IV. Future Agenda Items

None

V. Adjournment

Alderperson Carpenter moved to adjourn the meeting at 8:58 PM, seconded by Mayor Boyd. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim

<u>EVENT #</u>	<u>DATE/TIME</u>	<u>TYPE OF PRECIP</u>	<u>QUANTITY (Inches)</u>	<u>RESPONSE</u>	<u>OTHER</u>
1	11/21/2024 4AM	wet snow	3	2 trucks-1 east 1 west	1-2 inches melted on contact. Turned to rain at 8a. Melted away
2	12/4/2024 3:30P	dry snow squall	0.4	6 trucks	High winds and temp drop created glare ice
3	12/11/24 4:34P	dry snow squall	0.6	6 trucks	Mains/intersections
4	12/19/24-12/20/24 11:30A	Snow	5.7	6 trucks on mains till 7p-4 trucks 8-12a-then full plow 12A	
5	12/23/24 2:30P	Greasy snow	0.6	6 trucks on mains/hills curves intersections.	
6	1/1/25 7:30A	light snow	0.8	6 trucks on mains/hills curves intersections.	
7	1/10/25 730A	light snow	0.5	1 truck on Big 7	Anti iced on Thursday 1/9
8	1/12/25 7:30A	Light Snow	0.7	6 trucks on mains/hills curves intersections.	
9	1/12/25 4:30P	Freezing Rain	.06 ice	6 trucks on mains/hills curves intersections.	
10	1/13/25 530A	Ice from 1/12	0	6 trucks in residential	intermintently salting mid block
11	1/15/25 8:30P	dry snow squall	0.3	6 trucks on mains/hills curves intersections.	Salt didn't seem to work right away.
12	1/23/25 4a	dry snow squall	0.5	6 trucks on mains/hills curves intersections.	1 truck at 4a, rest at start of their shifts
13	2/2/2025 2:45A	Drizzle	0.2	6 trucks on mains/hills curves intersections.	
14	2/3/25 4A	Snow	1.75	6 trucks on mains/hills curves intersections.	
15	2/6/25 2:45A	Light Snow	0.5	6 trucks on mains/hills curves intersections.	
16	2/8/25 7A	Snow	7	6 trucks on mains/Full plow at 6P	
17	2/12/2025 3A	fine snow	1	6 trucks on mains/hills curves intersections.	Out at 7P back at 3a. Ron in from 8P all night
18	2/15/2025 1:15A	light snow	0.1	2 trucks on mains till 6A full plow	
19	2/16/25 4A	Snow	7.2	Full Plow at 4A	
20	3/4-3/5/25	Rain to snow	1.34" rain-1.5" snow	2 trucks on Mains 3-7:30P-6 trucks at 6a	
21	3/19-3/20/25	Rain to snow	2"	6 trucks in 6-930P and back at 4a	Completed a city plow one pass each direction.
22	3/24/2025	Rain to snow	1"	6 trucks on mains starting at 4a	Ron in at 4, Daryl at 5, others at 530



Material Usage Report

Start Date: 11/1/2024 12:00:00 AM

End Date: 4/24/2025 11:59:59 PM

Timezone: (UTC-05:00:00) Central

Fleet: Streets

Asset	Distance (miles)	Engine Hours	Distance Spreading (miles)	Salt Granular Distance (miles)	Salt Granular Total (lbs)	Average Salt Granular Rate	Dir1 Direct Total (gal)	Average Dir1 Direct Rate
077*	1147.9	133:14:22	733.9	704.3	161947.0	229.9	0.0	0.0
074*	1822.5	160:51:23	1083.7	1069.9	252288.0	235.8	0.0	0.0
078*	1649.1	144:19:22	1032.4	991.0	241787.0	244.0	0.0	0.0
079*	1343.0	128:24:03	759.9	686.5	176470.0	257.1	0.0	0.0
069	381.5	48:18:39	0.0	0.0	0.0	0.0	0.0	0.0
070	1368.9	135:27:42	0.0	0.0	0.0	0.0	0.0	0.0
073	1174.2	125:05:25	0.0	0.0	0.0	0.0	0.0	0.0
076	1471.1	135:02:30	0.0	0.0	0.0	0.0	0.0	0.0
086*	2586.5	193:51:58	1856.4	812.6	208988.0	257.2	46201.0	36.2
Totals	12944.7	1204:35:24	5466.3	4264.3	1041480.0	244.2	46201.0	36.2

* Material calculations contain Open Loop or Manual mode operation and are estimated values which may not accurately reflect real-world totals



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Scott Thoresen, Public Works Director
SUBJECT: Consider and Possible Action Regarding SEH's Proposal for MSC Expansion for Additional Design and Construction Engineering Services*
RECOMMENDED ACTION: Staff recommend approving SEH's proposal in the amount of \$102,650.

ATTACHMENTS:

Consider SEH's Proposal for MSC Expansion for Additional Design and Engineering Services 4-29-2025, Depere Added Scope Area, SEH DePere Office Expansion Scope of Services 4-17-25

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Board of Public Works Members

From: Scott J. Thoresen, Director of Public Works

Date: April 29, 2025

RE: Consider and Possible Action Regarding SEH's Proposal for MSC Expansion for Additional Design and Construction Engineering Services*

The City is currently under contract with SEH for design services for the MSC expansion which includes the expansion of the current facilities for the City's equipment and vehicles, office expansion, and necessary updates to the facilities to meet ADA requirements. During the past few months staff has further evaluated the need to expand the work area for fleet maintenance. In order to accomplish this, the fleet maintenance area would be expanded into the current water department area. This would result in the need to relocate the water department area, which can easily be accomplished by filling in the area between the proposed office expansion and the vehicle storage building. SEH submitted the attached proposal for additional design (see attached green area) and construction engineering services which would be added into their existing engineering contract. The scope of services are as follows:

1. Infill building area between the administrative offices and the vehicle storage building to accommodate the Water Department functions and office space.
2. Modifications to the existing shop area adjacent to the Water Department to increase the fleet maintenance area.
3. Expansion of the office area to the West to better accommodate the requested layout of the administrative office area. (Approximately 1,000 S.F.)
4. Expansion of the vehicle storage garage to the West to accommodate vehicular maneuverability and storage. (Approximately 8,000 S.F.)

Total costs for the additional above-mentioned services are \$102,650.

Staff recommend approving SEH's proposal in the amount of \$102,650.



Building a Better World
for All of Us®

April 14, 2025

RE: De Pere MSB Facility and Office
Expansion and Renovation- Revised
4/14/2025

Mr. Scott Thoreson
City of De Pere
925 S 6th Street
De Pere, WI 53533

Dear Scott:

Short Elliott Hendrickson Inc. (SEH®) appreciates the opportunity to submit this proposal to the City of De Pere (client) for professional architectural and engineering services as required for a renovated MSB facility and proposed new Public Works office improvements in De Pere, Wisconsin (Project).

PROJECT UNDERSTANDING

This proposal is based on a facility and site needs study and building programming recently completed for the De Pere Public Works Department that developed design, bid documents and phasing plan for campus-wide development for the Municipal Services Building facility on 6th Street. This proposal has been revised from the previous proposal for professional services (Dated January 3, 2025) and includes additional design services for the requested additional floor area of the vehicle storage bay, filling in the area between the proposed office expansion and the vehicle storage building as well as modifications to the maintenance bay.

Based on previous design efforts and proposed expansion design to the existing office facility, scope of work and professional services fees related to this contract revision will include the following:

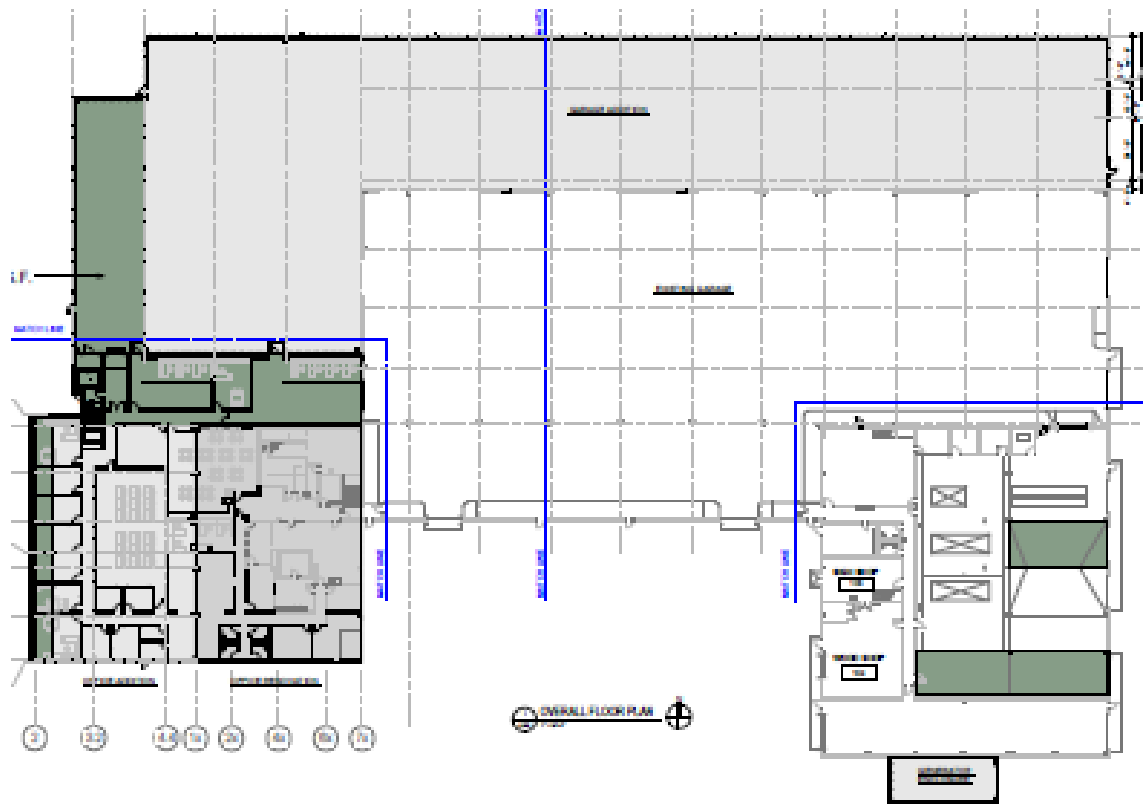
1. Expansion of the office area to the West to better accommodate the requested layout of the administrative office area.
2. Infill building area between the administrative offices and the vehicle storage building to accommodate the Water Department functions and office space.
3. Expansion of the vehicle storage garage to the West to accommodate vehicular maneuverability and storage.
4. Modifications to the existing shop area adjacent to the Water Department functions to increase the maintenance area.
5. A floor plan of the increased areas as defined in items 1-4 above is shown below.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 425 West Water Street, Suite 300, Appleton, WI 54911-6058

920.380.2800 | 888.413.4214 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



Professional Services Included:

- Architectural / Project Management (SEH) FEE: \$26,400
Architectural Scope: The Scope of Work proposed includes providing design services through construction documents (CD) and includes construction support (CS). Our revised scope of work includes coordination and design of the changes to the facility as noted above in Items 1-4 above.
- Structural Engineering (SEH) FEE: \$31,000
Structural Engineering Scope: The Scope of Work proposed includes providing design services through construction documents (CD) and includes construction support (CS). Our revised scope of work includes coordination and design of the changes to the facility as noted in Items 1-4 above.
- Civil Engineering (RaSmith)
Civil Engineering Scope: There is no change to the previously established scope of work to accommodate the changes to the facility as noted in items 1-4 above.

- Electrical, Plumbing, HVAC Engineering (MSA Professional Services) FEE: \$45,250.00
MEP Engineering Scope: The Scope of Work proposed includes providing design services through construction documents (CD) and includes construction support (CS). Our revised scope of work includes coordination and design of the changes to the facility as noted in Items 1-4 above.
- Interior Design Services (ACI)
Interior Design Scope: There is no change to the previously established scope of work to accommodate the changes to the facility as noted in items 1-4 above.
- Geotechnical Services (PSI)
Geotechnical Scope: There is no change to the previously established scope of work to accommodate the changes to the facility as noted in items 1-4 above.

PRELIMINARY SCHEDULE:

This proposal is based on the premise that this project will go out to bid in spring of 2026, with construction taking place in 2026 and 2027.

- Project Kick off:..... Within 2 weeks of Contract
- Complete Design Development:..... 6 weeks
- 60% Construction documents:..... 12 weeks
- 90% Construction Documents:..... 4 weeks
- 100% Documents / Out to Bid: 4 weeks
- Bidding:..... 4 weeks
- Start Construction:..... 2-4 weeks after bids received

Anticipated construction duration is 15 months. We will request that bidding contractors submit an anticipated completion date with their bids to verify.

Upon approval of this proposal, and signed contract to follow, SEH will begin work immediately on this project and will work with client to have this phase of work completed in a timely manner based on the schedule above.

CLIENT'S RESPONSIBILITY

The client agrees to meet with SEH to review proposed plans and provide feedback on design and to make timely decisions to keep the design process on schedule.

ASSUMPTIONS / NOT INCLUDED

1. Project delivery method will be Design / Bid / Build.
2. Project will be bid as one project.
3. No specific sustainable features (Geothermal, Photo PV, Water reclamation) are required aside from current standard applications.

4. If the project is registered with Focus on Energy, there may be additional professional design fees to offset the effort or participating in the program.

PROPOSED FEE

Our base fee for these services shall be on a **Lump Sum Basis**. Monthly invoices will be based upon work completed in the calendar month prior to the invoice date. The additional professional services fees proposed in this contract revision are in **ADDITION** to the previously established

A breakdown of the above fees is as follows:

1. Fee to provide the added services as identified in items 1-4 above: **\$102,650.00**
2. Expenses: There are no additional expenses identified as part of these proposed professional services.

ADDITIONAL SERVICES

For additional services that may arise during the course of the project, the owner shall compensate the architect on a time and expense basis based on current rate tables for professional services in place at the time of the request. These services will be rendered on a time and material basis, recorded and tracked under a separate task number outside of the lump sum services contract. Prior to commencing work on the added services under this time and expense agreement, the owner and architect will develop a scope of work related to the specific assignment and a not to exceed amount for that specific task will be established prior to the architect performing any of the services requested under this time and expense arrangement.

Please let me know if this proposal meets your approval, after which our standard contract will be forwarded to you for your signature. If you have any questions or concerns regarding this proposal, please contact me at 920.585.4320.

We look forward to working with you and the De Pere Public Works Department on this long-anticipated project.

Sincerely,



Trevor M. Frank, NCARB, AIA, PMP, LEED AP
Sr. Architect / Project Manager
(Lic WI, AZ, FL, GA, IA, IL, IN, KY, MI, MN, NC, ND, OH, RI, SD, TN, VA.)

CC: File



City of De Pere, Wisconsin

III.10

Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on Proposed Easement – Project 25-01 (823 N. Broadway Street)*
RECOMMENDED ACTION: Staff recommends approving the easement.

ATTACHMENTS:
2025 0512 CI_BOPW_Project_25-01_Proposed_Easement, Sanitary Sewer Easement ED-128 Revised, EXHIBIT A-ED-128

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric Rakers, P.E., City Engineer
Date: May 12, 2025

RE: **Consideration and possible action on Proposed Easement – Project 25-01 (823 N. Broadway Street)***

The City has a sanitary sewer that runs along the north property line of 823 N. Broadway Street, from Broadway Street to a sewer on the west side of the Fox River Trail. The City is proposing to adjust the sanitary manholes so the structures can be accessed and then repair the sewers with a cured in place pipe as part of Project 25-03 Sewer Lining. Staff researched and was unable to find documentation for an easement for this sanitary sewer and subsequently reached out to the current owners, Ty and Melissa Little, to retain an easement to complete maintenance on this sanitary sewer. The Littles have agreed to the easement for a cost of \$1. The agreed upon easement and associated exhibit is attached.

Staff recommends approving the easement.

Attachments:

Sanitary Sewer Easement ED-128 Revised
Exhibit A-ED-128

SANITARY SEWER EASEMENT

DOCUMENT NO.

Ty Little and Melissa Little Revocable Trust (Grantor), hereby grants and conveys to the City of De Pere, a Wisconsin municipal corporation (Grantee), and its successors and assigns, a perpetual right-of-way over, under, across and through an easement in all lands described below for the purposes of construction, installation, maintenance, reconstruction and/or repair of a sanitary sewer system and related facilities.

Legal Description:

Part of Lot 5, Subdivision "A" of The De Pere Land and Improvement Company's Park Addition, Volume 1 of Plats, Page 28, Document Number 219125, being part of Private Claim 29, East Side of Fox River, City of De Pere, Brown County, Wisconsin more fully described as follows:

BEGINNING at the northeast corner of said Lot 5; thence S36°37'12"W, 21.59 feet on the west right of way of N. Broadway Street (a/k/a STH '57'); thence N65°04'36"W, 100.50 feet; thence N80°06'11"W, 39.50 feet; thence N64°04'39"W, 156.62 feet; thence N50°14'18"W, 91.16 feet; thence N65°16'30"W, 10.10 feet to the east right of way of the Wisconsin Department of Natural Resources Fox River Trail; thence N32°47'23"E, 13.68 feet on said east right of way to the north line of said Lot 5, Point 'A'; thence S63°53'23"E, 396.06 feet on said north line to the Point of Beginning.

AND ALSO

Commencing at aforementioned Point 'A'; thence N63°53'23"W, 30.21 feet on the westerly extension of said north line to the west right of the Wisconsin Department of Natural Resources Fox River Trail, the **POINT OF BEGINNING 'B'**; thence S32°47'23"W, 14.41 feet on said west right of way; thence N65°16'30"W, 15.14 feet to the east line of an existing City of De Pere sanitary sewer easement recorded in Document Number 2381264; thence N32°49'13"E, 14.78 feet on said east line to the north line of said Lot 5; thence S63°53'23"E, 15.09 feet on said north line to the Point of Beginning 'B'.

Said proposed easement area contains 11,271 Square Feet (0.259 Acres) of land more or less.

See map on Exhibit A, attached and incorporated herein by reference.

It is expressly understood and agreed that Grantor and its successors shall have and retain all rights to the use and occupation of said real estate, including the right, as allowed by law, to build thereon as they see fit, providing that such use and occupation, and any building erected thereon, will not, after the date of this Easement, be built over and/or under any then existing sanitary sewer system and related facilities, nor will any other structure in any manner disturb, damage, destroy, injure, or obstruct any then existing sanitary sewer system and related facilities or any part thereof.

For the purpose of the maintenance, repair, reconstruction and/or replacement of such sanitary sewer system, Grantee shall have the right to enter, pass over and use said premises and the land adjacent thereto for the transportation, laying down and storage of materials, tools and equipment, the depositing and removal of excavated materials, and for other purposes incidental to the work. Grantee agrees to restore after completion of construction, maintenance or replacement the property to its previous condition, or as close thereto as practicable. Grantee shall not use said easement area to access other properties utilizing motorized equipment unless done in conjunction with the maintenance, repair, reconstruction or replacement of the sanitary sewer system. Notwithstanding anything to the contrary in this Easement, Grantee will bury, more than or equal to 6 inches below grade, and maintain the same any and all access points to the sewer system and facilities located more than 30 feet to the east of the Wisconsin Department of Natural Resources Fox River Trail.

THIS SPACE RESERVED FOR RECORDING DATA

NAME AND RETURN ADDRESS

City of De Pere
335 South Broadway
De Pere, WI 54115

ED-128

PARCEL IDENTIFICATION NUMBER (PIN)

This Easement is binding upon and shall inure to the benefit of the heirs, successors, assigns, and licensees of the parties hereto.

Dated this _____ day of _____, 2025.

By:

By:

Ty Little, as Trustee of the Ty Little and Melissa Little Revocable Trust

Melissa Little, as Trustee of the Ty Little and Melissa Little Revocable Trust

State of Wisconsin)
) ss.
Brown County)
This instrument was acknowledged before me on this _____
day of _____, 2025, by the above-named person.

State of Wisconsin)
) ss.
Brown County)
This instrument was acknowledged before me on this _____
day of _____, 2025, by the above-named person.

(Signature, Notary Public, State of Wisconsin)

(Signature, Notary Public, State of Wisconsin)

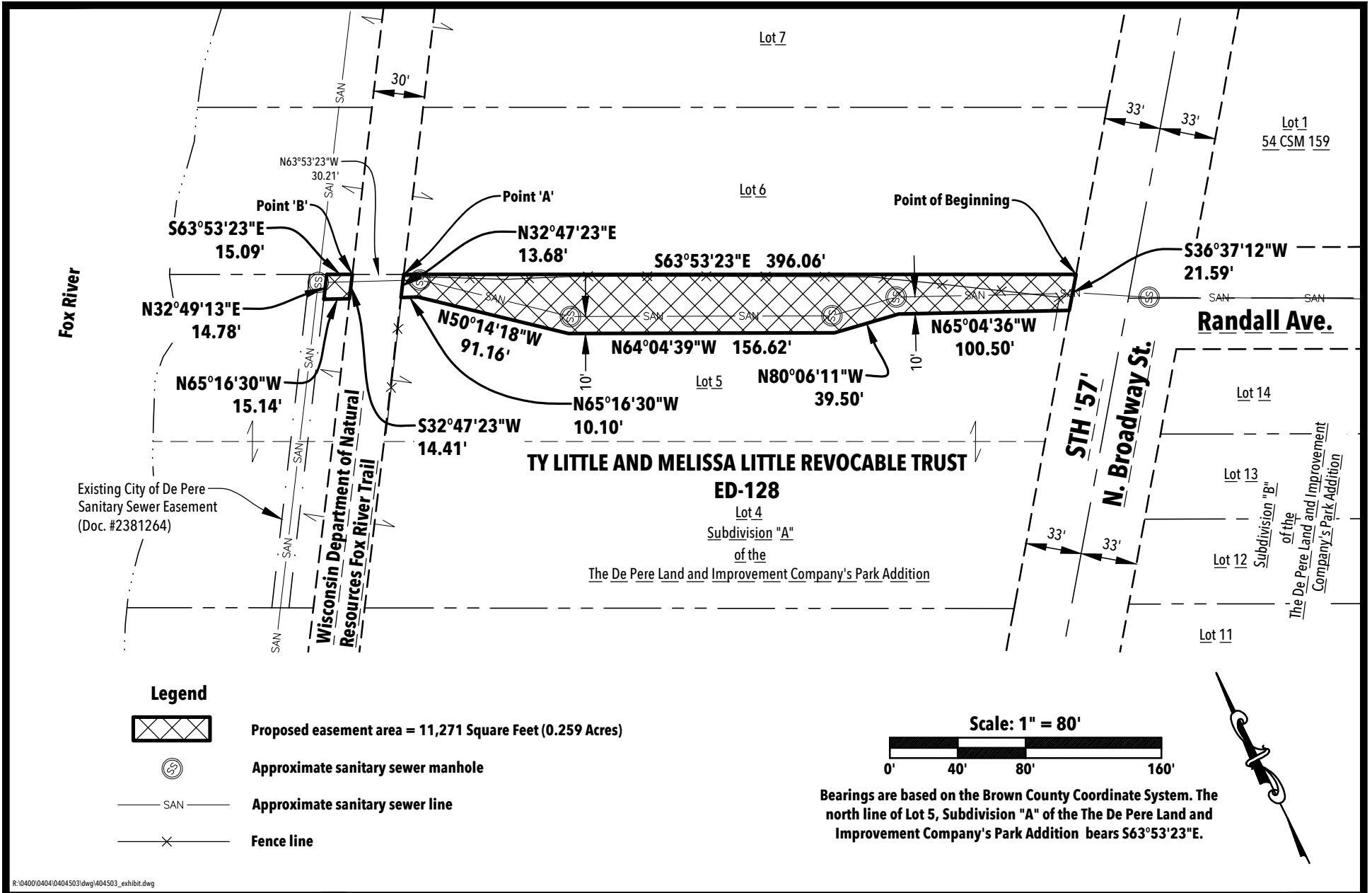
(Print or Type Name, Notary Public, State of Wisconsin)




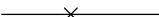
(Print or Type Name, Notary Public, State of Wisconsin)

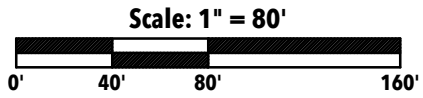
My commission expires: _____

My commission expires: _____

Drafted by: Attorney Eric R. Erdman



- Legend**
-  Proposed easement area = 11,271 Square Feet (0.259 Acres)
 -  Approximate sanitary sewer manhole
 -  Approximate sanitary sewer line
 -  Fence line



Bearings are based on the Brown County Coordinate System. The north line of Lot 5, Subdivision "A" of the The De Pere Land and Improvement Company's Park Addition bears S63°53'23"E.



R:\0400\0404\0404503\dwg\404503_exhibit.dwg

EXHIBIT 'A'



REL Robert E. Lee & Associates, Inc.
 1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releinc.com



CITY OF DE PERE
 Engineering Division
 925 S. Sixth Street
 De Pere, Wisconsin 54115
 Office (920) 339-4061
 Fax (920) 339-4071

Date: 4/17/2025
 REL Job #: 404503
 Exhibit Sheet 1 of 1



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on award of Contract 25-07 Curb Repair and Street Resurfacing*
RECOMMENDED ACTION: Staff recommends awarding Contract 25-07 Curb Repair and Street Resurfacing to Northeast Asphalt, Inc in the amount of \$747,520.60

ATTACHMENTS:
2025 0512 CI_BOPW_Award_25-07, 2025 0501 CE_Project 25-07_Bid Tab

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: May 12, 2025

RE: **Consideration and possible action on award of Contract 25-07 Curb Repair and Street Resurfacing***

The Engineering Department received bids on Project 25-07 Curb Repair and Street Resurfacing on Thursday, May 1, 2025. This project includes inlet repair and replacement, manhole adjustments and repair, spot curb and gutter replacement, asphaltic concrete pavement milling, asphaltic concrete pavement paving, and patching. The bids received are as follows:

Contractor	Base Bid
Northeast Asphalt, Inc.	\$747,520.60
MCC, Inc.	\$765,421.40

This project includes asphaltic concrete pavement restoration on O'Keefe Road. This is a shared street with Ledgeview. The asphaltic concrete pavement is cost shared based on each municipality's frontage. Curb and gutter costs are based on the amount of replacement in each municipality.

The allocated amount from the capital improvement budget is \$811,000. The breakdown is as follows:

- General Property Tax: \$600,000.00
- Town of Ledgeview: \$ 95,000.00
- Sewerage Utility Fund: \$ 1,000.00
- Water Utility Fund: \$ 73,000.00
- Strm Water Utility Fund: \$ 42,000.00

Staff's recommendation is to accept the bid from Northeast Asphalt, Inc. in the amount of \$747,520.60.

Attachments:

2025 0501 CE_Project 25-07 Bid Tab (PDF)



**Project 25-07
Curb Repair and Street Resurfacing**

ITEM	DESCRIPTION	UNIT	QTY	BIDDER NO. 1		BIDDER NO. 2	
				UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
				Northeast Asphalt, Inc.		MCC, Inc.	
SS-01	Provide Flowline in Sanitary Manhole	EA	1	\$825.00	\$825.00	\$1,075.00	\$1,075.00
SANITARY SEWER							
STORM SEWER							
ST-01	Remove and Replace 12" PVC, RCP (Class III), or PP Storm Sewer	LF	6	\$130.00	\$780.00	\$185.00	\$1,110.00
ST-02	Remove and Replace 4' Diameter Storm Manhole	VF	7	\$1,035.00	\$7,245.00	\$750.00	\$5,250.00
ST-03	Remove and Replace Type B Catch Basin	EA	2	\$5,200.00	\$10,400.00	\$4,900.00	\$9,800.00
ST-04	Connect to Existing Storm Pipe	EA	6	\$1,275.00	\$7,650.00	\$1,100.00	\$6,600.00
ST-05	Storm Sewer Dig Down 5' Spot Repair 27-Inch PVC	EA	1	\$6,500.00	\$6,500.00	\$6,700.00	\$6,700.00
ST-06	Storm Sewer Dig Down 5' Spot Repair 24-Inch PVC	EA	1	\$5,500.00	\$5,500.00	\$5,600.00	\$5,600.00
WATER MAIN							
W-01	Provide 8" PVC Water Main (Natural Backfill)	LF	5	\$258.00	\$1,290.00	\$350.00	\$1,750.00
W-02	Provide 6" Gate Valve	EA	5	\$2,625.00	\$13,125.00	\$2,445.00	\$12,225.00
W-03	Provide Hydrant (6.5' Bury)	EA	5	\$8,125.00	\$40,625.00	\$6,850.00	\$34,250.00
W-04	Provide 6" PVC Hydrant Lead	LF	25	\$115.00	\$2,875.00	\$195.00	\$4,875.00
W-05	Provide Connection to Existing Watermain	EA	6	\$1,845.00	\$11,070.00	\$1,200.00	\$7,200.00
W-06	Abandon/Remove Water Main and Appurtenances	LS	1	\$1,025.00	\$1,025.00	\$1,000.00	\$1,000.00
STREET AND DRAINAGE							
SD-01	Unclassified Excavation (If needed)	CY	10	\$93.56	\$935.60	\$55.55	\$555.50
SD-02	Pulverize Asphaltic Concrete Pavement and Aggregate (10" depth)	SY	7300	\$2.65	\$19,345.00	\$0.50	\$3,650.00
SD-03	Mill Asphaltic Concrete Pavement 1-3/4"	SY	18800	\$1.50	\$28,200.00	\$2.25	\$42,300.00
SD-04	Mill Asphaltic Concrete Pavement Additional 2" Depth (Overmill Areas)	SY	1550	\$3.10	\$4,805.00	\$2.85	\$4,417.50
SD-05	Provide 1 1/4" Crushed Aggregate Base Course	TON	20	\$31.00	\$620.00	\$34.80	\$696.00
SD-06	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, 2" Upper Layer	TON	2300	\$67.55	\$155,365.00	\$76.55	\$176,065.00
SD-07	Provide Asphaltic Concrete Pavement Type 3 LT 58-28 S, 2" Lower Layer	TON	200	\$124.25	\$24,850.00	\$82.85	\$16,570.00
SD-08	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, 1-3/4" Upper Layer	TON	800	\$75.50	\$60,400.00	\$80.10	\$64,080.00
SD-09	Provide Asphaltic Concrete Pavement Type 3 LT 58-28 S, 2-1/4" Lower Layer	TON	1000	\$72.50	\$72,500.00	\$93.25	\$93,250.00
SD-10	Provide Full Depth Asphalt Patch (Various Locations)	SY	100	\$70.00	\$7,000.00	\$43.55	\$4,355.00
SD-11	Remove and Replace 24" Concrete Curb and Gutter	LF	3800	\$53.50	\$203,300.00	\$49.50	\$188,100.00
SD-12	Remove and Replace 6" Concrete Driveway	SY	30	\$78.00	\$2,340.00	\$78.00	\$2,340.00
SD-13	Remove and Replace 4" Concrete Sidewalk	SY	10	\$67.50	\$675.00	\$67.50	\$675.00



**Project 25-07
Curb Repair and Street Resurfacing**

				BIDDER NO. 1		BIDDER NO. 2	
				Northeast Asphalt, Inc.		MCC, Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SD-14	Drilled Tie Bars (Existing Sidewalk, Driveway, and Curb and Gutter)	EA	700	\$7.00	\$4,900.00	\$7.00	\$4,900.00
SPECIAL CONSTRUCTION							
SC-01	Inlet Protection Type D	EA	43	\$150.00	\$6,450.00	\$161.80	\$6,957.40
SC-02	Temporary Mailbox	EA	5	\$165.00	\$825.00	\$75.00	\$375.00
SC-03	Adjust Inlet Less than 1 Foot	EA	28	\$500.00	\$14,000.00	\$850.00	\$23,800.00
SC-04	Adjust Inlet 1 Foot or Greater	EA	5	\$850.00	\$4,250.00	\$1,000.00	\$5,000.00
SC-05	Adjust Inlet Less than 1 Foot & Provide New Casting	EA	7	\$1,250.00	\$8,750.00	\$1,675.00	\$11,725.00
SC-06	Adjust Inlet 1 Foot or Greater & Provide New Casting	EA	1	\$1,550.00	\$1,550.00	\$1,925.00	\$1,925.00
SC-07	Adjust Manhole Less than 1 Foot	EA	15	\$875.00	\$13,125.00	\$750.00	\$11,250.00
SC-08	Adjust Manhole 1 Foot or Greater	EA	5	\$885.00	\$4,425.00	\$1,000.00	\$5,000.00
TOTAL AMOUNT BID:				\$747,520.60		\$765,421.40	



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on Award of Contract 25-08 Internal Sewer Spot Repairs*
RECOMMENDED ACTION: Staff recommends award of Contract 25-08 Internal Sewer Spot Repairs to Aqualis in the amount of \$74,850.05

ATTACHMENTS:
2025 0512 CI_BOPW_Project 25-08 Award, 2025 0424 CE_Project 25-08_Bid Tab

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: May 12, 2025

RE: **Consideration and possible action on award of Contract 25-08 Internal Sewer Spot Repairs***

The Engineering Department received bids on Project 25-08 Internal Sewer Spot Repairs on April 24, 2025. This project involves internal sanitary sewer repairs including grouting joints and connections, and cured in place patches. The bids received are as follows:

Contractor	Total Bid
Aqualis	\$74,850.05
Great Lakes TV and Seal, Inc.	\$83,535.00
Visu-Sewer	\$94,540.00
Speedy Clean Drain & Sewer	\$167,270.00

The allocated amount from the capital improvement budget is \$90,000 from the sewerage revenue fund.

Staff's recommendation is to accept the bid from Aqualis for \$74,850.05.

Attachments:

2025 0424 Project 25-08 Bid Tab (PDF)



**Project 25-08
Sewer Spot Repairs**

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				Aqualis		Great Lakes TV Seal, Inc.		Visu-Sewer		Speedy Clean Drain & Sewer	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SPECIAL CONSTRUCTION											
SC-01	Internal Grout Sanitary Sewer Pipe	EA	39	\$1,128.95	\$44,029.05	\$1,300.00	\$50,700.00	\$1,380.00	\$53,820.00	\$3,250.00	\$126,750.00
SC-02	Internal Grout Manhole Connection	EA	2	\$1,884.75	\$3,769.50	\$750.00	\$1,500.00	\$1,625.00	\$3,250.00	\$1,980.00	\$3,960.00
SC-03	Install CIPP Patch	EA	11	\$2,381.50	\$26,196.50	\$2,795.00	\$30,745.00	\$3,100.00	\$34,100.00	\$3,250.00	\$35,750.00
SC-04	Televise Lateral Connection	EA	2	\$427.50	\$855.00	\$295.00	\$590.00	\$1,685.00	\$3,370.00	\$405.00	\$810.00
TOTAL AMOUNT BID:				\$74,850.05		\$83,535.00		\$94,540.00		\$167,270.00	



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Betty Marovich, Administrative Assistant
SUBJECT: Consideration and possible action on election of Vice Chairperson
RECOMMENDED ACTION: Elect vice chairperson for Board of Public Works

ATTACHMENTS:
None



Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM:
SUBJECT: Discuss GV-15 Retaining Wall Aesthetics
RECOMMENDED ACTION: No action recommended

ATTACHMENTS:
Discuss GV-15 Retaining Wall Aesthetics 4-22-2025, GV-15 Retaining Wall Aesthetics 4-15-2025

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Board of Public Works Members
From: Scott J. Thoresen, Director of Public Works
Date: April 29, 2025
RE: Discuss GV-15 Retaining Wall Aesthetics

It was requested at the last BOPW meeting an update regarding the GV-15 retaining wall aesthetics. Please see attached email from the County regarding the retaining wall aesthetics.

Scott Thoresen

From: Hardy, Chris <Chris.Hardy@browncountywi.gov>
Sent: Tuesday, April 15, 2025 9:00 AM
To: Scott Thoresen
Cc: Eric Rakers; Betty Marovich
Subject: RE: GV-15 Retaining Wall Aesthetics

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Scott,

We are waiting for the railroad bridge design to move forward a little more. Once that does and they determine construction method it will establish the final rail grade. Rail grade is needed to know how much wall is needed and where (based on design). Some of the originally anticipated retaining wall has been removed as it isn't necessary. This information is probably still a few months away from knowing.

If the wall ends up being the modular wall, it likely would not lend itself well to the interspaced smooth and aesthetic panels that the City prefers. The modular wall would consist of smaller panels (approx. 3 or 4 ft tall x 8 or 10 ft long) and a mural may not work well on those. We have to wait for the final wall type to be determined before we can finalize this decision.

I imagine that we will be able to revisit this topic near the end of summer so we can review and finalize those decisions.

Chris Hardy, P.E.
Highway Commissioner



Brown County Highway Department
2198 Glendale Ave
Green Bay, WI 54303

(920) 662-2170

From: Scott Thoresen <sthoresen@deperewi.gov>
Sent: Tuesday, April 15, 2025 6:15 AM
To: Hardy, Chris <Chris.Hardy@browncountywi.gov>
Cc: Eric Rakers <erakers@deperewi.gov>; Betty Marovich <bmarovich@deperewi.gov>; Scott Thoresen

<sthoresen@deperewi.gov>

Subject: RE: GV-15 Retaining Wall Aesthetics

CAUTION External Email: Be safe with links and attachments. Please report bad messages

Good Morning Chris,

Happy Tuesday!

Our elected officials are requesting an update as to the status of the retaining wall aesthetics. Please advise.

Make it a great day!

Thanks,

Scott J. Thoresen, P.E.

Director of Public Works | [City of De Pere](#)

925 South Sixth Street | De Pere, WI 54115

Tel: (920) 339-8095 | Fax: (920) 339-4071



Email: sthoresen@mail.de-pere.org

Facebook: [City of De Pere Facebook](#)

From: Scott Thoresen <sthoresen@deperewi.gov>

Sent: Wednesday, January 22, 2025 7:27 AM

To: Chris.Hardy@browncountywi.gov

Cc: Eric Rakers <erakers@deperewi.gov>; Betty Marovich <bmarovich@deperewi.gov>; Scott Thoresen <sthoresen@deperewi.gov>; Larry Delo <ldelo@deperewi.gov>

Subject: RE: GV-15 Retaining Wall Aesthetics

Good Morning Chris,

Happy Wednesday!

Our Council discussed the retaining wall last night and approved the following:

- 1) Cast-in-place wall with a form liner option (stone look) shown on the MSE wall and multi colored stained. The Council is looking at having the wall match the look on the bridge parapets.
- 2) Metal railing on top of retaining wall. The Council does not want a fence on top of the wall. They are looking for other metal railing options to consider. As part of other railing options, are there more cost effective railing options? Could the County provide more railings to choose from? In addition, could the railing on the wall be the same on the bridge parapet? Please advise.
- 3) The Council would like to know if the County would allow having a portion of the wall smooth concrete so murals could be painted on it. At this time we do not know what the murals would be. Please advise.

Any questions please let me know.

Make it a great day!

Thanks,

Scott J. Thoresen, P.E.

Director of Public Works | [City of De Pere](#)
925 South Sixth Street | De Pere, WI 54115
Tel: (920) 339-8095 | Fax: (920) 339-4071



Email: sthoresen@mail.de-pere.org
Facebook: [City of De Pere Facebook](#)

From: Scott Thoresen <sthoresen@deperewi.gov>
Sent: Tuesday, January 14, 2025 6:59 AM
To: Chris.Hardy@browncountywi.gov
Cc: Eric Rakers <erakers@deperewi.gov>; Scott Thoresen <sthoresen@deperewi.gov>; Betty Marovich <bmarovich@deperewi.gov>
Subject: GV-15 Retaining Wall Aesthetics

Good Morning Chris,

Happy Tuesday!

Our Board of Public Works last night recommended the following for the retaining wall:

- 1) Cast-in-place wall with a form liner option shown on the MSE wall and stained;
- 2) Metal railing on top of retaining wall

Is the form liner option on the MSE wall the same look as recommended for the bridge parapet? Please advise.

These recommendations from the Board will go to our City Council next week for consideration.

Make it a great day!

Thanks,

Scott J. Thoresen, P.E.

Director of Public Works | [City of De Pere](#)
925 South Sixth Street | De Pere, WI 54115
Tel: (920) 339-8095 | Fax: (920) 339-4071



Email: sthoresen@mail.de-pere.org
Facebook: [City of De Pere Facebook](#)

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Request for Board of Public Works Action

MEETING DATE: May 12, 2025
DEPARTMENT: Public Works
FROM: Scott Thoresen, Public Works Director
SUBJECT: Discuss GV-16 Bridge Aesthetics
RECOMMENDED ACTION: No recommended action

Discuss GV-16 Bridge Aesthetics

ATTACHMENTS:

Discuss GV-16 Bridge Aesthetics 4-22-2025, GV-16 Bridge Aesthetics 4-15-2025

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Board of Public Works Members
From: Scott J. Thoresen, Director of Public Works
Date: April 29, 2025
RE: Discuss GV-16 Bridge Aesthetics

It was requested at the last BOPW meeting an update regarding the GV-16 bridge aesthetics.
Please see attached email from the County regarding the bridge aesthetics.

Scott Thoresen

From: Hardy, Chris <Chris.Hardy@browncountywi.gov>
Sent: Tuesday, April 15, 2025 9:09 AM
To: Scott Thoresen
Cc: Eric Rakers; Betty Marovich
Subject: RE: GV-16 Bridge Aesthetics

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Morning Scott,

I believe we are in agreement on the upper portion of the bridge.

Let me know if I have anything wrong.

For the parapet wall of the bridge:

- Cut stone surface (formliner) with the multi-color stain on exterior wall.
- Railing Type C3 and painted (black).
- Includes six (6) pedestrian bumpouts.

The pier aesthetic for the bridge has been placed on hold and is still pending.

Engineer is still reviewing the pier options for design:

- Driven pile with concrete cap, concrete pier, and concrete pier cap, or
- Drilled 10 ft diameter concrete shafts with concrete cap.

The drilled shaft option potentially would not allow for the aesthetic treatment.

This will be revisited once the pier design is completed which should be in a few weeks.

The geotechnical report is due any day now and that will have a pier recommendation from the engineer.

We will need to review and make a decision on that recommendation.

Once we have that answer, we can revisit and finalize aesthetics.

Anything else, please let me know. Thank you,

Chris Hardy, P.E.

Highway Commissioner



Brown County Highway Department

2198 Glendale Ave

Green Bay, WI 54303

(920) 662-2170

From: Scott Thoresen <sthoresen@deperewi.gov>
Sent: Tuesday, April 15, 2025 6:15 AM
To: Hardy, Chris <Chris.Hardy@browncountywi.gov>
Cc: Eric Rakers <erakers@deperewi.gov>; Betty Marovich <bmarovich@deperewi.gov>; Scott Thoresen <sthoresen@deperewi.gov>
Subject: RE: GV-16 Bridge Aesthetics

CAUTION External Email: Be safe with links and attachments. Please report bad messages

Good Morning Chris,

Happy Tuesday!

Our elected officials are requesting an update as to the status of the bridge aesthetics. Please advise.

Make it a great day!

Thanks,

Scott J. Thoresen, P.E.

Director of Public Works | [City of De Pere](#)
925 South Sixth Street | De Pere, WI 54115
Tel: (920) 339-8095 | Fax: (920) 339-4071



Email: sthoresen@mail.de-pere.org
Facebook: [City of De Pere Facebook](#)

From: Scott Thoresen <sthoresen@deperewi.gov>
Sent: Wednesday, January 22, 2025 7:26 AM
To: Chris.Hardy@browncountywi.gov
Cc: Eric Rakers <erakers@deperewi.gov>; Betty Marovich <bmarovich@deperewi.gov>; Scott Thoresen <sthoresen@deperewi.gov>; Larry Delo <ldelo@deperewi.gov>
Subject: RE: GV-16 Bridge Aesthetics

Good Morning Chris,

Happy Wednesday!

Our Council last night recommended the following for the bridge:

- 1) Pier Aesthetic Option - Enhanced Rectangular Column Pier Option with cut stone surface texture (form liner) to pier base, multi-color concrete stain on the pier base, and one-color concrete to pier columns and cap.

2) Bridge Parapet - Vertical Parapet with cut stone surface texture (form liner) with multi-color staining on both the exterior and interior wall.

3) Railing - Type C3 Combination Railing installed on vertical parapets and would be painted. Are there other options for the decorative railing? Please advise.

4) Include six (6) pedestrian bumpouts.

5) No decorative pylons

Also, the Council asked about the various logos that you had in your memo. Does the County plan on putting logos on the bridge and if so, what is the logo going to entail? Please advise.

What will be our next steps? Please advise.

Any questions please let me know.

Make it a great day!

Thanks,

Scott J. Thoresen, P.E.

Director of Public Works | City of De Pere
925 South Sixth Street | De Pere, WI 54115
Tel: (920) 339-8095 | Fax: (920) 339-4071



Email: sthoresen@mail.de-pere.org
Facebook: [City of De Pere Facebook](https://www.facebook.com/CityofDePere)

From: Scott Thoresen <sthoresen@deperewi.gov>
Sent: Tuesday, January 14, 2025 7:38 AM
To: Chris.Hardy@browncountywi.gov
Cc: Eric Rakers <erakers@deperewi.gov>; Scott Thoresen <sthoresen@deperewi.gov>; Betty Marovich <bmarovich@deperewi.gov>
Subject: GV-16 Bridge Aesthetics

Good Morning Chris,

Happy Tuesday!

Our Board of Public Works last night recommended the following for the bridge:

1) Pier Aesthetic Option - Enhanced Rectangular Column Pier Option with cut stone surface texture (form liner) to pier base, multi-color concrete stain on the pier base, and one-color concrete to pier columns and cap.

2) Bridge Parapet - Vertical Parapet with cut stone surface texture (form liner) with multi-color staining on both the exterior and interior wall.

3) Railing - Type C3 Combination Railing installed on vertical parapets and would be painted.

4) Include six (6) pedestrian bumpouts.

5) No decorative pylons

In addition, the Board had the following questions:

- 1) Will the street lights have the capability to have banners or flags mounted on them? Please advise.
- 2) At the end of the attached memo, it shows various logos. Does the County plan on putting logos on the bridge and if so, what is the logo going to entail? Please advise.

These recommendations from the Board will go to our City Council next week for consideration.

Make it a great day!

Thanks,

Scott J. Thoresen, P.E.

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925 South Sixth Street | De Pere, WI 54115
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