



Common Council

Regular Meeting

Approved Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Tuesday, April 15, 2025

7:30 PM

Council Chambers/Virtual

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd.

1. Roll Call.

Present: Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd.

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the April 2, 2025 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kundinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

4. Public Hearing to Act on a Request for a Zoning Map Amendment at 2005 Commerce Drive.

a. Notice of Public Hearing.

The public hearing was published in the Press Times on March 28 and April 4, 2025.

b. Recommendation from Plan Commission.

Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

c. Ordinance #25-04 Approving Zoning Map Amendment from BP-2 Business Park 2 District to PI-1, Neighborhood Public & Institutional District for 2005 Commerce Drive.

Public Works Director Scott Thoresen stated that very little will change at the compost site, and residents won't see much difference.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Pamela Gantz

AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd
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5. Public Hearing to Act on a Request for a Conditional Use for Fabrication and Production: High-Impact at 1776 W Matthew Drive.

a. Notice of Public Hearing.

The public hearing was published in the Press Times on March 28 and April 4, 2025.

b. Recommendation from Plan Commission.

Development Services Director Dan Lindstrom reported that staff has not received any calls regarding this request. The City does have another chemical blending operation near this one, and no complaints have been received for that location either. Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

c. Resolution #25-38 Authorizing and Approving a Conditional Use of Fabrication and Production: High-Impact in a BP-2 District (1776 West Matthew Drive).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

6. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC

None.

7. Recommendation from Finance-Personnel Committee to Use State FAP Funding for the Fire Department to Purchase Boat Engines and Associated Work from Dave's Sport and Marine in the amount of \$39,846.38.

Interim Fire Chief Jack Mlnarik answered questions regarding the balance remaining in the program. He reported that the boat engine had been slated for inclusion in the 2026 budget, so staff will be able to take that out.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

8. Recommendation from the Board of Public Works to Reject all Bids for Ninth Street Tower Cleaning and Overcoating Project.

RESULT:	BIDS REJECTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

9. Recommendation from the Board of Public Works on Award of Contract 25-02 Northeast Street Reconstruction and Utility Relay to Kruczek Construction, Inc. in the amount of \$1,565,565.00.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Jonathon Hansen
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

10. Recommendation from the Board of Public Works on Award of Contract 25-05 Sidewalk and Curb Repairs to Highway Landscapers, Inc. in the amount of \$474,280.00.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	John Quigley
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

11. Recommendation from the Board of Public Works to Select Cost-Share Option as Sidewalk Alternative for Main Avenue between Seventh Street and Sixth Street.

Public Works Director Scott Thoresen provided an updated rendering from the Department of Transportation that had been requested by Board of Public Works members at their meeting.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	James Boyd
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

12. Recommendation from the Board of Public Works for Temporary Repairs to Rockland Road.

The motion and second were to approve Option 2, posting “Rough Road” signs and filling potholes with gravel until the road is closed for GV-16 construction.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

13. Recommendation from the License Committee on an Application for Change of Agent for De Pere Cultural Foundation Inc., DBA Mulva Cultural Center, 221 S. Broadway.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

14. Recommendation from the License Committee on an Application for a Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor License for AANR LLC (DBA Broadway BP), 302 N Broadway. Agent: Devendra Tiwari, Abrams, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

15. Ordinance #25-05 Amending Chapter 150 De Pere Municipal Code Regarding Traffic and Vehicles.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

16. Resolution #25-39 Authorizing Consultant Agreement with Tweet-Garot Mechanical, Inc. for Air Conditioning Replacement at Community Center.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	John Quigley
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunderinger, Shana Ledvina, Devin Perock, John Quigley, James Boyd

17. Resolution #25-40 Authorizing Transfer of \$8,672.01 from Unassigned Reserves for Water Heater Replacement at Community Center.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock
SECONDER:	Pamela Gantz

AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd
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18. Resolution #25-41 Authorizing Third Extension of Lease Agreement with Brown County Ice Management, Inc.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Shana Defnet Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

19. Resolution #25-42 Approving Operation and Maintenance Assistance Agreement with Carrico Aquatics.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

20. Resolution #25-43 Authorizing Sponsorship Agreement with Fox Communities Credit Union for Holiday Light Event at Voyageur Park (2025-2027).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

21. Resolution #25-44 Approving ATM Site/Location Agreement with Convenient ATM Services, Inc.

Parks Director Marty Kosobucki reported that there is no cost to the City for this agreement, and the City also does not receive any revenue from it. The ATM is simply being provided as a convenience for beer garden attendees.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	Shana Defnet Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

22. Resolution #25-45 Authorizing Contractor Agreement with Faith Leak Detection Services LLC (2025 Hydrant Painting).

Public Works Director Scott Thoresen answered questions about the timeline of the project and steps the contractor will take to avoid overspray.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina
SECONDER:	Devin Perock
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

23. Resolution #25-46 Authorizing Installment Payments of Sidewalk Repair or Replacement Expenses in Excess of \$1,000 Ordered under Wis. Stat. §66.0907.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	John Quigley
SECONDER:	Shana Defnet Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

24. Resolution #25-47 Ordering Installation of Sidewalks at Various Locations for 2026.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen
SECONDER:	James Boyd
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

25. Resolution #25-48 Authorizing Agreement for Consulting Services with Avineon, Inc. (Geographic Information Systems Upgrade).

GIS Manager Kristen Vincent answered questions about enhancements that can be expected with the upgrade.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Amy Chandik Kunding
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

26. Resolution #25-49 Ratifying Contract with the De Pere Police Benevolent Association (2024-2026).

Finance Director-Treasurer Pam Manley reported that staff will work on back pay for the Fire Department first, and then the Police Department. She explained that the back pay will be a lump sum for that one year. Human Resources Director Shannon Metzler informed Council members that the contract resolves all outstanding issues, and that the total net impact will be

approximately \$350,000. Staff will have to do a budget amendment request at the end of the year if there is not enough remaining in the budget to cover the cost.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

27. Resolution #25-50 Ratifying Contract with the De Pere Professional Firefighter's Association IAFF Local #141 (2024-2026).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	James Boyd
SECONDER:	Shana Defnet Ledvina
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

28. Resolution #25-51 Authorizing Transfer of \$23,000 from Unassigned Reserves to Fund Emergency Sewer Repairs at Fire Station 1.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

29. Resolution #25-52 Appointing City Manager, Kimberly Flom, to Central Brown County Water Authority Board of Directors.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding
SECONDER:	Pamela Gantz
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

30. Appointments and Reappointments to Boards and Commissions by Mayor Boyd.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter
SECONDER:	Jonathon Hansen
AYES:	Dan Carpenter, Mike Eserkaln, Pamela Gantz, Jonathon Hansen, Amy Kunding, Shana Ledvina, Devin Perock, John Quigley, James Boyd

31. Elections by the Common Council.

A. President of the Common Council.

Mayor Boyd asked for nominations. Kunderling nominated Ledvina, seconded by Carpenter. Boyd then declared the nominations closed. Upon vote, Alderperson Ledvina was unanimously elected as President of the Common Council.

B. Alderperson Members of the Plan Commission.

Mayor Boyd asked for nominations. Ledvina nominated Hansen, seconded by Perock; Gantz nominated Perock, seconded by Carpenter. Boyd then closed the nominations. Upon vote, Alderpersons Hansen and Perock were elected to the Plan Commission.

II. Future Agenda Items

Alderperson Hansen pointed out that the municipal code still references a deputy mayor under the new city manager form of government. Assistant Attorney Eric Erdman said staff will look at revamping the necessary parts of the code and bring revisions to a future Finance-Personnel Committee meeting.

III. Adjournment

Mayor Boyd moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:22 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk