



Historic Preservation Commission

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Monday, March 24, 2025

6:00 PM

City Hall, Council Chambers 335 S. Broadway, De Pere, WI 54115

I. Call to Order

1. Roll Call

Present: Kathy Achten, Patrick Boyd, Gene Hackbarth, Jonathon Hansen, Jane Schueller, Mary Ann Schumerth

Absent:

Excused: Mark Reinhart

Also present: City Planner Peter Schleinzi and members of the public.

2. Approval of the minutes of the January 27, 2025 Historic Preservation Commission meeting.

RESULT:	Approved
MOVER:	Patrick Boyd
SECONDER:	Jonathon Hansen
AYES:	Kathy Achten, Patrick Boyd, Gene Hackbarth, Jonathon Hansen, Jane Schueller, Mary Ann Schumerth
NAYS:	None

3. A Public Hearing to act on a change to the local historic designation status from “historic site” to “historic structure” at 403 N Broadway ST (Parcel ED-752).*

Ald. Hansen opened the public hearing at 6:02 pm. No one wished to speak. The public hearing was closed at 6:02 pm.

A. Notice of Public Hearing.

Kelly Barker stated that the public hearing notice was published in the Press Times on March 14, 2025.

B. Recommendation from staff.

City Planner Peter Schleinzi reviewed the act to change the local historic site to historic designation status from historic "site" to historic "structure" at 403 N Broadway Street. Staff recommended approval of the change and forwarding the recommendation to the Common Council for a final decision. Ald. Hansen asked for clarification of what this change means if the property owners want to make changes outside of the designated red box. Peter explained that the change would only affect where a certificate of appropriateness would be needed. There were no other questions. Ald. Hansen moved, seconded by Patrick Boyd, to approve the designation status change. Upon vote, motion carried by a vote of 4-0-2, with Jane Schueller and Mary Beth Schumerth abstaining. Both are board members of the De Pere Historical Society.

RESULT:	Approved
MOVER:	Jonathon Hansen
SECONDER:	Patrick Boyd
AYES:	Kathy Achten, Patrick Boyd, Gene Hackbarth, Jonathon Hansen
NAYS:	None
ABSTAIN:	Jane Schueller, Mary Ann Schumerth

- 4. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

Gene Hackbarth noted that the 417 Main Avenue project is being submitted for an award to the Wisconsin Associated of Historic Preservation Commissions (WAHPC). The award ceremony will take place in April. He also added that he will be appointed to the Wisconsin Trust for Historic Preservation Commissions Board of Trustees for a 3-year term. Ald. Hansen congratulated Gene on his appointment. There were no other public comments.

- 5. Consideration and possible action for a Certificate of Appropriateness to permanently remove the west end, and to relocate the east end, of the White Pillars building at 403 N Broadway ST (Parcel ED-752).

City Planner Peter Schleinzi reviewed the request for a certificate of appropriateness. He explained that the intent is to discuss the certificate of appropriateness for the existing building, not a site plan for the new building concept. Ald. Hansen moved, seconded by Patrick Boyd, to open the meeting. Upon vote, motion carried unanimously. The representatives, Pudge Schuh and Paul Mezler, addressed the commission. They stated that the intent is to dismantle and salvage as much of the building as they can. Ald. Hansen moved, seconded by Jane Schueller, to go back to regular session. Upon vote, motion carried unanimously. There was no other discussion. Ald. Hansen moved, seconded by Gene Hackbarth, to approve the certificate of appropriateness. Upon vote, motion carried by a vote of 4-0-2, with Jane Schueller and Mary Beth Schumerth abstaining.

RESULT:	Approved
MOVER:	Gene Hackbarth
SECONDER:	Jonathon Hansen
AYES:	Kathy Achten, Patrick Boyd, Gene Hackbarth, Jonathon Hansen
NAYS:	None
ABSTAIN:	Jane Schueller, Mary Ann Schumerth

- 6. Consideration and possible action about the status of five projects that Historic Preservation Committee members are working on in 2025. Projects include WAHPC award nominations, public education program #1, historic property designations, CLG Subgrant facilitation, and public education program #2.

City Planner Peter Schleinzi stated that the consultant has been hired for the CLG subgrant and the project is scheduled to end on time. There were no other updates or formal action to be taken. Ald. Hansen asked if the group had any updates on the education program #1. Patrick Boyd stated that there was no update. Ald. Hansen added that the street name project could be incorporated into this educational

program. For the designation project, Ald. Hansen stated that he will send a list of potential properties to Jane and Kathy so the group can narrow down the list. This is a discussion only item so no formal action was taken.

7. Discussion about year 2024 revisions to the De Pere Home Improvement Loan Program to include owner-occupied homes with a historic district and a local historic designation as potentially eligible properties.

City Planner Peter Schleinzi reviewed the revisions to the De Pere Home Improvement Loan Program. Homes that are in historic districts are now eligible for the program. Gene Hackbarth asked when the project will be implemented. Peter stated that the program is already in place. No formal action was required.

8. Adjournment.

Gene Hackbarth moved, seconded by Jane Schueller, to adjourn the meeting at 6:26 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker