



Sustainability Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Agenda

Tuesday, April 8, 2025

5:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Sustainability Commission** of the City of De Pere will be held on **April 8, 2025 at 5:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The Public or Members of the Sustainability Commission, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means. Telephonic or electronic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.

- I. Call to Order
 1. Roll Call
- II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. §6-3(f) DPMC
- III. Items
 1. Approval of the March 11, 2025 Sustainability Commission Meeting Minutes
 2. Green Tier 2 presentation by C.A. Lawton Company
 3. Consideration and Possible Action on Pollinator Garden RFP
 4. Consideration and Possible action on Prioritizing Sustainable Initiatives

5. Sustainability Conferences and Seminars Update
6. City Newsletter Update

IV. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
CA Lawton Company



City of De Pere, Wisconsin

III.1

**Request for Sustainability Commission
Action**

MEETING DATE: April 8, 2025
DEPARTMENT: Sustainability
FROM: Betty Marovich, Administrative Assistant
SUBJECT: Approval of the March 11, 2025 Sustainability Commission Meeting Minutes
RECOMMENDED ACTION: Approval of the March 11, 2025 Sustainability Commission Meeting Minutes

ATTACHMENTS:
2025 0311 Sustainability_Minutes



Sustainability Commission

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Tuesday, March 11, 2025

5:30 PM

Council Chambers/Virtual

I. Call to Order

1. Roll Call

Aldersperson Quigley called the meeting to order at 5:30 PM.

Present: Emily Henrigillis, Carmen Van Schyndel, Rachel Weber, John Quigley, Anna Metzler

Absent:

Excused: Jayne Black, Randall Lawton, Nicole Slavin

Others present:

Chase Kuffel, Assistant City Engineer

Betty Marovich, Administrative Assistant/Recording Secretary

Other members of the public

II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. §6-3(f) DPMC

Sam Dvorak introduced himself to the commission and shared his interest in and experience with sustainability.

Commissioner Jayne Black arrived virtually at 5:32 PM

III. Items

1. Approval of the January 14, 2025 Sustainability Commission Meeting Minutes

Aldersperson Quigley moved to approve the January 14, 2025 Sustainability Commission Meeting Minutes, seconded by Commissioner Henrigillis. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	John Quigley
SECONDER:	Emily Henrigillis
AYES:	Jayne Black, Emily Henrigillis, Carmen Van Schyndel, Rachel Weber, John Quigley

2. Discussion on 2025 Sustainability Commission Budget

Chase Kuffel, Assistant City Engineer, updated the Sustainability Commission on the available budget for 2025, including staff's request to carry over approximately \$17,000 in funds from 2024. Mr. Kuffel explained that the budget is broken down into the following categories:

-\$19,933 (\$9,933 from 2024) for operating supplies for community sustainability initiatives.

-\$16,977 (\$4,977 from 2024) for food waste composting.

-\$3,000 (\$1,500 from 2024) for purchasing air monitors for the clean air initiative for schools.

- \$2,109 (\$609 from 2024) for purchasing miscellaneous items for the farmer's market.
- \$1,000 to provide funding for the commissioners to attend various seminars or conferences pertaining to sustainability.
- \$500 for postage for mailings pertaining to the Commission's sustainable initiatives.
- \$200 for mileage reimbursement for commissioners that may travel to training or conferences pertaining to sustainability.

Commissioner Van Schyndel asked if there was forecasting for how the budget will be spent in 2025. Mr. Kuffel stated that composting was the only one with use determined. Mr. Kuffel added that the pollinator garden RFP to be discussed will be funded from the community sustainability initiatives line item. Alderperson Quigley suggested an outreach push for the composting reimbursement program. Mr. Kuffel asked if there were ideas for an outreach push as staff has seen a decrease in participation. Commissioner Henrigillis asked if invoices should be turned in monthly or quarterly. Mr. Kuffel stated they can be sent either way. Commissioner Van Schyndel stated that having the anticipated expenses forecasted would help steer other initiatives and use money wisely. Commissioner Van Schyndel asked if staff knew why composting numbers were dropping. Mr. Kuffel stated that it was multiple factors including the reimbursement program change to being City-led and issues with corresponding with the composting company. Commissioner Henrigillis stated that she did not believe the program switch to City-led is the main contributor and suggested that residents discontinued their subscription because they tried the service and did not like it. Commissioner Van Schyndel stated that made sense and should have been anticipated and commented that she did not believe a lot of time should be invested in promoting if the Commission did not have the answer to the problem of decreasing participation. Mr. Kuffel stated the City was invested for 2025 and the Commission could determine at a future meeting whether to continue offering the program. Commissioner Van Schyndel suggested promoting the composting and subscription more than the reimbursement to show how easy and/or convenient it is. Commissioner Weber commented that it is much easier than composting at home. Commissioner Henrigillis commented that residents may be put off by the social media posts by the composting company and that may be reducing the number of subscribers. Commissioner Van Schyndel reminded the Commission that they are supporting composting and the initiative should be focused on the best fit for the Commission and Community. Commissioner Black asked staff to explain the composting service and reimbursement program. Mr. Kuffel explained how residents subscribe to composting services and the reimbursement process. Mr. Kuffel also outlined alternatives for food waste including household garbage disposals. Commissioner Henrigillis commented on the cost savings in tipping fees at the landfill compared to the cost of reimbursing residents for composting services. Mr. Kuffel stated that environmentally this program is the sustainable thing to do, but is approximately sixteen times more expensive than sending the same material to the landfill. Commissioner Black asked if there were other options for composting the City could choose to reimburse outside of the subscription service. Mr. Kuffel stated that staff has looked at options including providing free home composting bins or cost-share on home composting bins and Mr. Kuffel shared some thoughts and concerns with both options. Mr. Kuffel added that the City would not be able to provide a composting site run by the City citing DNR requirements as a main factor. Commissioner Van Schyndel asked if money slated for one initiative or program can be used for a different initiative or program. Mr. Kuffel explained how the line items are designated for certain topics and should be used in relation to those topics. Alderperson Quigley commented on the probability of an option existing between subscription service and home composting that the City can promote for residents. Alderperson Quigley suggested watching the 2025 budget use closely to determine the focus of composting moving forward for 2026. Commissioner Van Schyndel commented that it may be very telling following the first quarter reimbursement. Commissioner Van Schyndel asked if the money for seminars or conferences was used in the past. Mr. Kuffel explained that 2024 was the first year with a budget and not much of it was used, including that line item. Commissioner Van Schyndel commented that she attended the Wisconsin Sustainable Business Council in November last year that would be a

good learning opportunity, but was unsure of the cost. Mr. Kuffel stated he would look it up and forward to the Commission to gauge interest.

Discussion only. No action necessary.

3. Discussion on Draft Pollinator Garden Request For Proposal (RFP)

Chase Kuffel, Assistant City Engineer, explained that staff created a draft Request for Proposals (RFP) for the installation of Pollinator Gardens at Braisher Park, Samantha Park, VFW Park and Voyageur Park. Mr. Kuffel stated that the Commission will need to discuss any comments or corrections they would like to see made to the RFP before it is issued in early summer, determine if the Sustainability Commission has the budget to complete the proposed work, and determine which firms shall be forwarded the RFP for consideration. Mr. Kuffel stated that any comments and edits will then be addressed by staff and the final RFP will be brought back to the Sustainability Commission in April for final consideration and approval. Mr. Kuffel explained that after the RFP is approved, staff will reach out to the selected firms for consideration.

Commissioner Van Schyndel asked if the timing of RFP release and project completion were feasible for the work being requested. Commissioner Henrigillis stated that it can be planted up until the ground freezes but the availability of plants decreases the later in the season it becomes. Commissioner Van Schyndel asked if the RFP allowed for planting at any point after award. Commissioner Henrigillis commented that it is best in spring or fall but can be planted at any point but the warmer temperatures require more watering. Commissioner Van Schyndel asked if watering and plant replacement were included in the RFP and if the RFP should dictate when to plant. Mr. Kuffel stated that the RFP does not currently include a warranty for the plants and asked if there needed to be a bid item for watering. Commissioner Henrigillis commented that the maintenance portion should cover the watering. Mr. Kuffel explained that the RFP calls for one year of maintenance after the substantial completion date and an alternate bid item for three additional years of maintenance. Alderperson Quigley asked if the three year maintenance would be at the discretion of the contractor. Mr. Kuffel explained it would likely be budget dependent and if the contractor was not interested in providing that three years maintenance, they would bid those items high. Alderperson Quigley clarified that the maintenance portion of the RFP allows the contractors to outline their maintenance plan to be considered alongside the other proposals for determining the best fit. Mr. Kuffel asked if a one year warranty was realistic for plants. Commissioner Henrigillis stated it was realistic and also stated that it takes plants three to five years to truly establish and thrive. Alderperson Quigley stated that Commissioners can email staff if they have requested changes for the RFP before the next meeting. Commissioner Van Schyndel asked staff to outline the process for reviewing and accepting the RFP. Mr. Kuffel outlined his plan to review and provide a recommendation to the Commission for approval and forward to Common Council for final approval. Commissioner Van Schyndel asked Commissioner Henrigillis to provide some options for who to send the RFP to and Commissioner Henrigillis agreed. Alderperson Quigley added that the project will be posted publicly and could be accessed by companies that were not directly sent the RFP. Mr. Kuffel stated that staff will target three high quality, local candidates for direct sending the RFP. Commissioner Van Schyndel asked if the proposed locations were the correct ones for installing pollinator gardens at the urban orchards. Mr. Kuffel explained that these locations were presented and approved by Board of Park Commissioners for installation locations. Mr. Kuffel added that the locations work for the Parks Department as well allowing them to mow the park and tend to the orchards. Commissioner Weber asked if the RFP should specify to include the host plants for Monarch butterfly, Karner Blue butterfly, and Rusty Patch bumblebee. Mr. Kuffel stated that he is open to the inclusion if an individual wanted to provide the language and plant information. Mr. Kuffel stated that as part of the proposal, the firm is to provide a list of species to be included. Commissioner Henrigillis stated that the RFP language is clear to include plants to promote these three pollinator species. Betty Marovich, Recording Secretary, asked how

the proposals will be evaluated for the use of seeds versus plants. Mr. Kuffel explained that RFPs are not required to be awarded based on cost and it would be up to the Commission to decide the award. Mr. Kuffel stated he would add watering as incidental as part of maintenance, rather than including as a separate bid item.

Discussion only. No action necessary.

4. Discussion on Prioritizing Sustainable Initiatives

Chase Kuffel, Assistant City Engineer, explained that at the January meeting, the Sustainability Commission discussed creating a prioritization matrix to evaluate current and future sustainable initiatives. Mr. Kuffel added that this evaluation would eventually work towards creating a work plan for the commission. Mr. Kuffel explained that based off the discussion in January it was determined that the commission should review Municipal Code Section 10-10 on the Sustainability Commission, use that review to create evaluation criteria to prioritize sustainable initiatives, and as initiatives are evaluated, a working sustainability plan can be developed and implemented. Mr. Kuffel shared the current initiatives the Commission has been working on and stated he had written a short history outline for three of them and included them in the agenda packet and would continue to create these for remaining initiatives as staff time allowed. Mr. Kuffel added that a copy of the City of Green Bay Sustainability Commission 2025 Work Plan is included in the agenda packet as a reference and example, along with the DNR Green Tier Legacy Communities scoresheet previously discussed by Commissioner Lawton which was phased out in 2023.

Commissioner Van Schyndel asked staff to explain Green Tier Legacy Communities. Mr. Kuffel explained the Green Tier Legacy Communities original program and recent changes. Mr. Kuffel explained that by not having the new submissions completed, the City is not a preferred community for certain grants and funding. Commissioner Van Schyndel commented positively on the Green Bay Work Plan structure and evaluating initiatives from the Municipal Code point of view. Commissioner Van Schyndel suggested the first step be reviewing the City Ordinance and the powers and duties of the Commission to align the members with the same objective. Commissioner Van Schyndel stated that the initiatives could then be evaluated and create a work plan and align the budget. Commissioner Weber commented that in January the evaluation was going to be based on a matrix and added that the powers and duties outlined in the ordinance help create a matrix structure but asked how many points need to be hit to be an approved initiative and whether certain points are weighted heavier than others. Commissioner Van Schyndel stated that she reached out to Green Bay following the January meeting to get a better idea of how they evaluate an initiative and was told they have a set of questions and if most of the boxes are checked from those questions and the group is in agreement, the initiative moves forward. Commissioner Henrigillis asked if Green Bay gets input from their community members for projects to work on. Commissioner Weber commented that Green Bay did quite a bit of outreach on their Green Energy Plan and received community feedback. Commissioner Weber commented that the initiatives the Commission has been working on have good individual opportunities for community outreach, including the Farmers Market which proved last year that some topics garnered more attention than others. Commissioner Black asked if reviewing the code was the best use of Commission time and commented that there is not enough engagement with the community on the initiatives. Commissioner Van Schyndel stated that the intent would not be to spend a lot of time in review and added that the review and evaluation will likely propel the Commission to make a bigger impact by having a little bit of structure to the work being done. Commissioner Van Schyndel commented that the first line of the powers and duties states to make recommendations to the mayor and the common council with regard to federal and state policies and added that since becoming a Commissioner that has not been a part of any initiative discussed. Alderperson Quigley asked if that was something staff was more tuned into and if staff would let the Commission know if they were steering too far off course. Mr. Kuffel stated he would

let the Commission know if they were working too far outside the powers and duties of the Commission. Mr. Kuffel added that evaluating and prioritizing the initiatives would help direct his time as staff. Commissioner Henrigillis commented that it would be up to the Commissioners to bring forward items to discuss as they relate to federal and state policies. Commissioner Weber agreed and stated she has seen some things but nothing that she has felt strongly about sharing with the Commission. Mr. Kuffel stated that if Commissioners do have items they want to discuss, they should email staff to create an agenda item. Advisor Metzler stated that before she joined the Commission she was unaware of the work the group was trying to do and suggested more outreach actions to get the community informed and involved. Alderperson Quigley commented that increasing public involvement would mean clearer focus on the mission of the Commission. Mr. Kuffel commented that a City-wide mailer would be quite costly and time intensive and added that many individuals would likely not spend the time to read what was sent. Mr. Kuffel commented that the banner over Reid Street could be a big win with lots of people seeing it for a more manageable investment. Mr. Kuffel also suggested radio promos. Commissioner Henrigillis suggested workshops for Commission initiatives that the community can be invited in to participate on such as composting, compost bin building, rain barrels and/or winter seed sowing. Commissioner Henrigillis commented on the light attendance at the Farmers Market and believed the Commission could step the involvement up a notch. Commissioner Van Schyndel stated that putting structure on the initiatives could outline key points such as community engagement, tracking success, budget, and identifying gaps. Commissioner Weber suggested having a quick list of bullet points that the Commission talks through to keep on track of the initiatives. Commissioner Weber pointed out that on the Green Bay Work Plan, each initiative has a section for partners and questioned if that helped move initiatives along quicker. Commissioner Black commented that the Commission may have limited engagement because without the partnerships there is a limited reach. Commissioner Van Schyndel commented that prioritizing and evaluating the initiatives will help keep Commissioners in lock-step and sharing the same information. Alderperson Quigley suggested maintaining a mailing list to disseminate a write-up following each meeting, along with upcoming initiatives and appearances/workshops. Betty Marovich, Recording Secretary, stated that the City has a monthly newsletter but did not know the community reach as far as how many individuals receive it, but added that staff planned to work with the social media and marketing staff to get Sustainability Commission initiatives included in an upcoming edition. Ms. Marovich added that there is a check box on the Adopt-a-Drain sign-up form to opt-in to volunteer for other initiatives. Ms. Marovich added that the Commission was previously writing 1-2 social media posts a month and could bring that back. Commissioner Van Schyndel stated that having a plan for engagement would help focus how the Commission disseminates information by using the avenues that get the most traction, response and feedback. Commissioner Van Schyndel offered to create a draft evaluation form with questions to help determine if the initiative and associated work are on track per the Municipal Code for the April meeting. Commissioner Van Schyndel then suggested using that form and assess each initiative to see if the evaluation form works as anticipated, make changes where necessary to the evaluation criteria, and continue building until the initiatives have been evaluated against an approved set of parameters. Commissioner Van Schyndel commented that by doing small steps to create the evaluation criteria and evaluate initiatives it would hopefully not take too much time away from each meeting. Ms. Marovich commented that Municipal Codes can be amended and if the portion regarding federal and state policies is seen as a hang-up, a recommendation could be made to Common Council to remove that language. Commissioner Van Schyndel stated that it would become evident that it was a hang-up if the answer was constantly "no" to that question on an evaluation form and could ultimately be amended at that point. Mr. Kuffel stated that it would be preferred to amend language rather than simply removing language from the Municipal Code. Mr. Kuffel added that the budgeted funding for sustainable initiatives could be used for community programs and workshops.

Discussion only. No action necessary.

5. Consideration and possible action on 2025 Farmers Market Booth*

Chase Kuffel, Assistant City Engineer, stated that the intent of this item is to formally approve the Farmers Market dates and topics. Mr. Kuffel outlined the dates and topics discussed during those months at the 2024 Farmers Market. Staff plans to bring back pollinators and pollinator week for June and stormwater awareness and stormwater awareness week in September.

Commissioner Weber suggested pollinators for two booths. Commissioner Van Schyndel suggested stormwater awareness for two booths. Commissioner Van Schyndel stated that having people sign up earlier in the season could provide more time for participation. Alderperson Quigley suggested offering all topics at each booth all summer. Betty Marovich, Recording Secretary, shared that each year the Commission seems to flip between offering individual topics and offering every topic. Commissioner Henrigillis suggested offering a themed activity based on the topic but offer sign-ups for the other initiatives at each booth. Ms. Marovich clarified if there would be individual sign-ups for each initiative or one overarching sign-up for interest in sustainability initiatives. Commissioner Henrigillis suggested one sign-up that included name, email and the option to circle the initiatives of interest. Alderperson Quigley stated that by signing up with interest in any of the initiatives, the individual gets added to the email newsletter list.

June-Pollinators/Pollinator Week
July-Stormwater Awareness-grass clippings
August-Composting/Home Composting/Food Waste Reduction
September-Stormwater Awareness-leaves

Commissioner Van Schyndel moved to approve the dates and topics for 2025 Farmers Market Booth, seconded by Commissioner Henrigillis. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Carmen Van Schyndel
SECONDER:	Emily Henrigillis
AYES:	Jayne Black, Emily Henrigillis, Carmen Van Schyndel, Rachel Weber, John Quigley

6. Consideration and Possible Action on Sustainability Commission Subgroup Rules

Chase Kuffel, Assistant City Engineer, stated that Commissioner Weber and Commissioner Black collaborated on the creation of the subgroup rules document attached in the agenda packet.

Commissioner Van Schyndel and Commissioner Henrigillis shared their support of the document. Commissioner Van Schyndel asked for a recap of the individuals working on each subgroup. Mr. Kuffel stated he could bring that back. Commissioner Weber stated that could be a section of the initiative review and evaluation form. Mr. Kuffel offered to add that as part of the history summary being created for each initiative.

Alderperson Quigley moved to approve the Sustainability Commission Subgroup Rules, seconded by Commissioner Van Schyndel. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	John Quigley
SECONDER:	Carmen Van Schyndel
AYES:	Jayne Black, Emily Henrigillis, Carmen Van Schyndel, Rachel Weber, John Quigley

IV. Future Agenda Items

Commissioner Van Schyndel stated that she connected with an individual from Discover Green Bay, which has sustainability as a portion of their three-year strategic plan for Brown County, and offered to bring back additional information once available, including possible partnership opportunities.

Commissioner Black requested Clean Air Initiative Engagement Plan as part of the April meeting.

Chase Kuffel stated that Lawton Company will be presenting on Green Tier at the April meeting.

Commissioner Henrigillis shared that she had discussed stormwater initiatives and Adopt-a-Drain with approximately 150 people and submitted a proposal to the Green Bay Conservation Partnership Group for a lightning talk about Adopt-a-Drain.

V. Adjournment

Alderperson Quigley moved to adjourn the meeting at 6:36 PM, seconded by Commissioner Henrigillis. Upon vote, the motion passed unanimously.

Respectfully submitted by,
Betty Marovich



City of De Pere, Wisconsin

III.2

**Request for Sustainability Commission
Action**

MEETING DATE: April 8, 2025
DEPARTMENT: Sustainability
FROM: Chase Kuffel, Assistant City Engineer
SUBJECT: Green Tier 2 presentation by C.A. Lawton Company
RECOMMENDED ACTION: No action recommended

ATTACHMENTS:
2025 0408 CI_SC_Lawton_Green_Tier_Presentation

CITY OF DE PERE MEMO



To: Sustainability Commission
From: Chase K Kuffel, PE, Assistant City Engineer
Date: April 8, 2025

RE: **Green Tier 2 presentation by C.A. Lawton Company**

The C.A. Lawton Company executives have accepted the invitation to present on their Green Tier 2 status with the Wisconsin Department of Natural Resources. Compared to Green Tier 1, Tier 2 involves more rigorous participation requirements, emphasizing superior environmental performance. The C.A. Lawton Company became the first foundry ever to achieve this level of sustainability in 2021. Prior to achieving the Tier 2 status, Lawton had been a Tier 1 participant in the Green Tier program since 2013.



City of De Pere, Wisconsin

III.3

**Request for Sustainability Commission
Action**

MEETING DATE: April 8, 2025
DEPARTMENT: Sustainability
FROM: Chase Kuffel, Assistant City Engineer
SUBJECT: Consideration and Possible Action on Pollinator Garden RFP
RECOMMENDED ACTION: Staff recommends approving the final RFP and submitting the RFP to the three listed firms for consideration and quoting

ATTACHMENTS:

2025 0408 CI_SC_Pollinator_Gardens, 2025 0408_Pollinator Gardens_RFP, Braisher Exhibit, Samantha Exhibit, VFW Exhibit, Voyageur Exhibit, Contractor Agreement Template

CITY OF DE PERE MEMO



To: Members of the Sustainability Commission
From: Chase K Kuffel, PE, Assistant City Engineer
Date: April 8, 2025

RE: **Consideration and Possible Action on Pollinator Garden RFP**

Included with this memo is a Request for Proposals (RFP) for the installation of Pollinator Gardens at Braisher Park, Samantha Park, VFW Park and Voyageur Park. The attached RFP includes the changes discussed at the March Sustainability Commission meeting. If approved, staff would send the RFP to following firms for consideration:

- Barkow Garden Service and Design
- Tidy Landscapes
- Stantec
- Shadian Landscaping
- Lizer Landscaping
- Johnson's Nursery
- Stone Silo Prairie Gardens
- Mayflower Greenhouse

Any final comments and edits will then be addressed by staff and the final RFP will be sent out for consideration and quotes.

Recommendation

Staff recommends approving the final RFP and submitting the RFP to the eight listed firms for consideration and quoting.

**Request for Proposals
For
Pollinator Gardens Installation**

The City of De Pere would like to invite your company to submit a proposal for the planting and maintenance of pollinator gardens abutting our urban orchards within City parks in 2025.

Your proposal must be submitted to our office by Thursday, June 19, 2025 at 1:00 p.m. Proposals can be emailed to Chase Kuffel, Assistant City Engineer at ckuffel@deperewi.gov.

GENERAL INFORMATION:

The City of De Pere Sustainability Commission is looking to promote and establish pollinator plantings and key corridors for at-risk pollinators such as, but not limited to, the Monarch Butterfly, Karner Blue Butterfly, and the Rusty Patched Bumble Bee. As part of this initiative, the commission is seeking proposal from firms to design, construct, and maintain pollinator gardens abutting the City's urban orchard sites at the following locations:

1. Braisher Park – 630 N Winnebago Street (proposed 40-foot by 10-foot garden)
2. Samantha Park – 2245 Samantha Street (proposed 70-foot by 10-foot garden)
3. VFW Park – 530 Grant Street (proposed 35-foot by 10-foot garden)
4. Voyageur Park – 100 William Street (proposed 25-foot by 10-foot garden)

Exhibits showing these four parks and the approximate location of the proposed pollinator gardens are included with this request for proposals. The garden locations shown have been selected by the City of De Pere Parks, Recreation and Forestry Department, the Board of Park Commissioners, and the City's Urban Orchard Committee such that they do not interfere with Parks Department operations.

SCOPE OF SERVICES:

The chosen firm will be tasked with designing, installing, and maintaining the pollinator gardens at the locations indicated on the included park exhibits. The majority of the correspondence and review will be completed via email and by phone with Chase Kuffel, Assistant City Engineer.

Meetings

Prior to work start, the City will hold a kickoff meeting to review the pollinator garden locations and the scope of the RFP with the consultant. All subconsultants (if any) shall be present for this meeting.

Pollinator Garden

Pollinator gardens shall be comprised of native, beneficial shrubs, pollinator lawns, pollinator meadows, and/or native pocket plantings within the areas designated. Plantings shall be insecticide/neonicotinoid free flowers/forbs, bare root plants, grasses and sedges, shrubs and seeds. The gardens shall have at least three blooming plants species during spring, summer, and fall with higher diversity strongly encouraged. Source native and host plants and seeds within 100 miles of the project location to the best extent possible. Selected firms will be responsible for their own site clearing and grubbing prior to pollinator garden installation.

Maintenance

After the garden is installed, maintenance will be required through the remainder of the 2025 growing season through one-year after the substantial completion of the garden planting. Maintenance activities will include erosion control maintenance, invasive species management, supplemental temporary seed installation, maintenance trimming/pruning, and needed watering. An operation and maintenance plan specific to the pollinator garden site(s) shall be completed and submitted to staff for future maintenance purposes. Maintenance plans should include the following:

- Detail the maintenance activities that are likely to be required for the garden;
- Specify how and when to accomplish all activities; and
- Identify the inspection schedule required.

A water meter may be obtained from the City of De Pere Water Department to utilize nearby hydrants as a water source. Coordination for the water meter would be completed with staff if needed. Otherwise, water can be obtained at the City of De Pere Municipal Service Center at 925 S. Sixth Street, De Pere, WI 54115.

An alternative bid for three-years of maintenance is included for consideration and approval as part of this request for proposals. The three-years of maintenance should also include watering as described for the one-year maintenance above.

SCHEDULING:

The City anticipates taking proposals to the Sustainability Commission and Common Council on July 8, 2025 and July 15, 2025, respectively, for consideration and approval. Pollinator gardens shall be planted by November 26, 2025. Pollinator garden maintenance is expected to take place a minimum of one-year following the substantial completion of the garden planting, depending on the award level of the project.

INSURANCE:

Your company shall effect and maintain insurance to protect from claims under workers compensation acts; claims for damages because of bodily injury including personal injury, sickness or disease, or death of any of the company's employees; and from claims for damages because of injury to or destruction of tangible property including loss of use resulting there from; and from claims arising out of the performance of professional services caused by any errors, omissions or negligent acts for which the company is legally liable.

The company shall indemnify and save harmless the City of De Pere and their representatives from all suits, actions, or claims of any character brought for or on account of any injuries or damages received by any person, persons or property resulting from the negligent acts of the company or of any of their sub-consultants in prosecuting the work.

PROPERTY PROTECTION:

The company shall take precautions to prevent damage to property and shall restore the site to the condition existing prior to entry.

FEE:

The proposed fee schedule shall be submitted on the attached form. A company fee schedule shall be attached for additional services offered that are not shown on the attached form.

SUBMITTALS:

Provide your firms proposal outlining your firms experience with planting gardens and the available staff and equipment for the garden installation. An anticipated planting plan and schedule for each garden should be provided outlining, at a minimum, the following for each plant:

- Species
- Origin source
- Seed tags
- Location of each planting at each site

DELIVERY:

- A completed W-9 form.
- An operation and maintenance plan for each pollinator garden as a PDF.
- PDF plan showing the species and planting location for each site.

ADDITIONAL INFORMATION:

A sample consultant agreement is attached. The attached agreement template is for solicitation purposes only. The selected proposal will have the ability to work with the City to modify certain terms of the attached agreement.

Exhibits of each site are attached.

Proposed Fee Schedule

Company Name: _____

Company Address: _____

Company Address: _____

Company Representative: _____

Signature: _____

PROPOSAL FORM

Item #	Description	Unit	Quantity	Total
Pollinator Gardens				
1	Braisher Park			
1A	Pollinator Garden Installation	SF	400	\$
1B	Pollinator Garden Maintenance	YR	1	\$
1C	Operations and Maintenance Plan	LS	1	\$
2	Samantha Park			
2A	Pollinator Garden Installation	SF	700	\$
2B	Pollinator Garden Maintenance	YR	1	\$
2C	Operations and Maintenance Plan	LS	1	\$
3	VFW Park			
3A	Pollinator Garden Installation	SF	350	\$
3B	Pollinator Garden Maintenance	YR	1	\$
3C	Operations and Maintenance Plan	LS	1	\$
4	Voyageur Park			
4A	Pollinator Garden Installation	SF	250	\$
4B	Pollinator Garden Maintenance	YR	1	\$
4C	Operations and Maintenance Plan	LS	1	\$
Alternative 1 – 3-Year Garden Maintenance				
Alt-1	Braisher Park Maintenance	YR	3	\$
Alt-2	Samantha Park Maintenance	YR	3	\$
Alt-3	VFW Park Maintenance	YR	3	\$
Alt-4	Voyageur Park Maintenance	YR	3	\$
ALTERNATIVE PROPOSAL TOTAL				\$

CITY OF DE PERE

Engineering Division

925 S. Sixth Street, De Pere, WI | 920-339-4061 | www.deperewi.gov/engineering



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**AGREEMENT FOR CONTRACTOR SERVICES BETWEEN THE
CITY OF DE PERE AND _____**

THIS AGREEMENT made and entered into this _____ day of _____, 2025, by and between the City of De Pere, Wisconsin, ("City"), and _____ ("Contractor").

I. SCOPE OF CONTRACTING SERVICES

Contractor agrees to perform those _____ services described in the City's Request for Proposals _____, dated _____, attached and incorporated as Exhibit A. No standard terms or conditions of Contractor's Proposal are incorporated into this Agreement unless such term is specifically written into the Agreement. Any change to the scope of services as identified therein shall be defined in writing and authorized by both parties prior to performing such work. Such writing shall include the scope of work to be done, schedule for commencing and completing the work and the basis for compensation for such work.

II. COMPENSATION

Contractor shall be paid as provided in Contractor's proposal attached and incorporated as Exhibit B. The date for each progress payment should be the 3rd Tuesday of each month. The period covered by each Application for Payment starts on the day following the end of the preceding period and ends the 4th Friday of the Month.

III. INSURANCE

The Contractor shall maintain during the course of the project, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000 per occurrence; with additional umbrella liability insurance coverage to a total of not less than \$2,000,000.

2. Automobile Liability

(A) Coverages must include the following extensions:

Comprehensive Form

(1) All Owned Autos

(2) All Hired Autos

- (3) All Non-Owned Autos
- (4) Mobile Equipment
- (5) Specialized Equipment
- (6) Contractual Liability
- (7) Uninsured Motorists to Limit of Policy
- (8) Additional Insured Endorsement naming City of De Pere, its employees, agents and assigns

(B) Limits of Liability:

Combined Single Limit/Bodily Injury and Property Damage:
\$1,000,000 per person/per accident

Uninsured/Underinsured Motorists:
Limits equal to above combined single limit

- 3. Worker's Compensation and Employers' Liability Insurance
Limits of Liability: Statutory

The Contractor shall provide City with a certificate of insurance outlining the required coverage and naming the City as an additional insured thereunder for purposes of the Contract.

IV. INDEMNIFICATION

The Contractor shall indemnify and hold harmless the City, its officers, agents and employees from and against all claims, damage, losses, and expenses including reasonable attorney's fees arising out of or resulting from the performance of the work specified in this Contract, provided that any such claim damage, loss or expense is caused in whole or in part by any negligent or intentional act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

V. LEGAL RELATIONS AND PUBLIC RESPONSIBILITY

- 1. LAWS TO BE OBSERVED. The Contractor shall at all times observe and comply with all federal, state, and local laws, regulations and ordinances which are in effect or which may be placed in effect during the contract period and which in any manner affect the conduct of the work. The Contractor shall indemnify and save harmless the City and its officers, agents and employees against any claim or liability arising from or based on the violation of any such law, ordinance, or regulation, whether by Contractor or its employees, subcontractors, or agents.
- 2. CONTRACTOR RECORDS. Contractor acknowledges that, as a contractor of a Wisconsin Municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent that

they would otherwise be if maintained by the City of De Pere. Contractor agrees that, within 10 business days of a written request of the City of De Pere, it shall forward such records as are requested by the City of De Pere. Such records shall be in the format requested by City of De Pere provided that such records are kept and maintained in that format.

3. PERMITS AND LICENSING. The Contractor shall procure all permits and licenses necessary and incidental to the work required hereunder.
4. WORK SAFETY AND HEALTH. The Contractor shall comply with all federal, state and local laws governing work safety and health and shall provide all safeguards, safety devices and protective equipment, and take any other needed actions as the Contractor or the City Engineer may determine reasonably necessary, to protect the life and health of employees on the job and the safety of the public and to protect property in connection with the performance of the work covered by the contract.
5. RESPONSIBILITY FOR DAMAGE CLAIMS. The Contractor and its surety shall indemnify and save harmless the City and all of its officers, officials, agents and employees from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of the operations of the said Contractor; or on account of or in consequence of any neglect in safeguarding the work, or through use of unacceptable materials in constructing the work; or because of any act or omission, neglect or misconduct of said Contractor; or because of any claims or amount recovered for any infringement of patent, trademark or copyright; or from any claims or amounts arising or recovered under the worker's compensation law; or any other law, ordinance, order or decree; and so much of the money due the said Contractor under and by virtue of this contract as shall be considered necessary by the Board of Public Works for such purposes, may be retained for the use of the City; or, in case no money or insufficient money is retained, the Contractor's surety shall be held.

The City shall not be liable to the Contractor for damages or delays resulting from work by third parties or by injunctions or other restraining orders obtained by third parties.

It shall be the Contractor's responsibility to see that all of the contract operations incidental to the completion of this contract are covered by public liability and property damage liability insurance in order that the general public or any representative of the contracting authority may have recourse against a responsible party for injuries or damages sustained as a result of said contract operations. This requirement shall apply with equal force, whether the work is performed by the Contractor, or by a Subcontractor or by anyone directly or indirectly employed by either of them.

6. CONTRACTOR'S RESPONSIBILITY FOR WORK. Until acceptance of the Work by the City Engineer, the Contractor shall have the charge and care thereof and shall take every precaution against injury or damage to any part thereof by the action of the elements, or from any other cause, whether arising from the execution or non-execution of the Work. The Contractor shall rebuild, repair, restore and make good all injuries or damages to any portion of the Work occasioned by any of the above causes before acceptance and shall bear the expense thereof, except damage to the Work due to unforeseeable causes beyond control of and without the fault or negligence of the Contractor, including but not restricted to acts of God, of public adversaries or of governmental authorities. In case of suspension of work from any cause whatever, the Contractor prior to suspension shall take such precautions as may be necessary to prevent damage to the project, provide for normal drainage and shall erect any necessary temporary barricades, signs or other facilities, at the Contractor's expense, as directed by the Engineer.
7. PERSONAL LIABILITY OF PUBLIC OFFICIALS. In carrying out any of the provisions of this contract or in exercising any power or authority granted to them thereby, there shall be no personal liability upon the City, its officers, officials, agents and employees, it being understood that in such matters they act as agents and representatives of the City. Any right of action by the Contractor against the City, or its agents or employees, is hereby expressly waived.

VI. GUARANTEE OF MATERIALS AND WORKMANSHIP

The Contractor shall guarantee all materials furnished and all work performed under the Contract against all defects in materials and workmanship for a period of one year following the date of acceptance of the Work, which date shall be understood to be the date of which final payment of all monies due the Contractor under the contract is authorized by the Director of Public Works. Should any defect appear during the guarantee period, the Contractor shall make the required repairs or replacement upon receipt of written notification from the Director of Public Works to do so.

VII. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Contractor's services, the Contractor may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Contractor shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the Rules of the American Arbitration

Association currently in effect unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing unless a longer period is agreed to by the parties or required by a court order.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

VIII. NOTICES

Any notification required or needed under the contract shall be sent to the following:

If to City:

City of De Pere
Attention:
925 South Sixth Street
De Pere, WI 54115

If to Contractor:

Name of Business
Attention:
Address:

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

Name of Contractor

By:

CITY OF DE PERE

By:

James G. Boyd, Mayor

Carey E. Danen, City Clerk

Approved as to Form:

City Attorney

J:\Law\Agreements\Contractor Agreement Template1-5-23.docx



City of De Pere, Wisconsin

III.4

**Request for Sustainability Commission
Action**

MEETING DATE: April 8, 2025
DEPARTMENT: Sustainability
FROM: Chase Kuffel, Assistant City Engineer
SUBJECT: Consideration and Possible action on Prioritizing Sustainable Initiatives
RECOMMENDED ACTION: Staff recommends approving the draft evaluation criteria for assessing current and new initiatives

ATTACHMENTS:
2025 0408 CI_SC_Prioritization, DP Sustainability Commission - DRAFT Evaluation Criteria

CITY OF DE PERE MEMO



To: Sustainability Commission
From: Chase K Kuffel, PE, Assistant City Engineer
Date: April 8, 2025

RE: **Consideration and Possible action on Prioritizing Sustainable Initiatives**

To follow up the discussion from March's Sustainability Commission meeting, Commissioner Van Schyndel created the attached, draft Evaluation Criteria for Assessing Current and New Initiatives. The purpose of this item is to discuss the draft criteria and determine what changes should be made to prioritize initiatives moving forward.

Staff recommends approving the draft evaluation criteria for assessing current and new initiatives.

Attachments

Draft Evaluation Criteria

Evaluation Criteria for Assessing Current and New Initiatives

1. Alignment with Mission

- Does this initiative fit within the current goals of the Commission and its powers and duties?
- Does it promote a sustainable, livable, and healthy De Pere community?
- Does it contribute to sustainability in key areas such as energy, natural resources, food waste, or pollution reduction?

2. Community Impact

- How will this initiative improve environmental quality, health, or prosperity for residents?
- Does it address current or future sustainability challenges in the city?
- Are there measurable outcomes tied to the impact of this initiative?

3. Opportunities for Engagement

- Does it provide opportunities for residents or stakeholders to actively participate or offer feedback?
- Does it create potential partnerships with private entities, schools, or organizations?

4. Feasibility and Sustainability of Effort

- Are there sufficient resources, funding, or partnerships available to support this initiative?
- Is it realistic to implement and maintain over time?
- Do we have sufficient knowledge to act, or is further research required before moving forward?

5. Alignment with Broader Goals

- Is the initiative consistent with federal, state, and local sustainability policies and regulations?
- Does it complement existing city programs or fill critical gaps?

6. Public Concern

- Does this initiative respond to known issues or feedback from the community?

7. Leadership Capacity

- Is there clear leadership and capacity to manage and successfully execute this initiative?

Example - Evaluation of "Adopt-a-Drain" Initiative

Criteria	Evaluation	Gaps Identified	Recommendations
Alignment with Mission	Yes - supports resource conservation and reducing water pollution, promoting sustainability.	None	None
Community Impact	Improves water quality and benefits public health and the environment, but lacks detailed measurable outcomes or quantifiable community impact.	Limited tracking of broad, measurable outcomes tied to environmental improvements.	Define success metrics, such as the number of drains adopted or improvements in water quality data.
Opportunities for Engagement	Provides residents the opportunity to adopt drains but lacks widespread visibility or active community involvement initiatives.	Insufficient public awareness and limited engagement efforts.	Develop an outreach strategy
Feasibility and Sustainability of Effort	Requires minimal resources and is realistic to implement and maintain.	None	None
Alignment with Broader Goals	Aligns with local goals around improving water quality and reducing pollution, but unclear if it ties into larger federal or state objectives.	Limited connection to broader water management or conservation strategies.	Unsure

Criteria	Evaluation	Gaps Identified	Recommendations
Public Concerns	Addresses concerns around stormwater pollution, though this may not be a publicly recognized top-tier environmental issue in De Pere.	Is this a publicly recognized environmental issue in De Pere? Unsure.	Need to research/learn.
Leadership Capacity	Unclear if there is a project sponsor or SME on the commission.		



City of De Pere, Wisconsin

III.5

**Request for Sustainability Commission
Action**

MEETING DATE: April 8, 2025
DEPARTMENT: Sustainability
FROM: Chase Kuffel, Assistant City Engineer
SUBJECT: Sustainability Conferences and Seminars Update
RECOMMENDED ACTION: No action recommended

ATTACHMENTS:
2025 0408 CI_SC_Conferences

CITY OF DE PERE MEMO



To: Sustainability Commission
 From: Chase K Kuffel, PE, Assistant City Engineer
 Date: April 8, 2025

RE: **Sustainability Conferences and Seminars Update**

The intent of this item is to inform Commissioners of the available local sustainability themed conferences and seminars known to date. As discussed during the March Sustainability Commission meeting, the following amounts are budgeted for 2025 for these purposes:

- \$1,000 to provide funding for the commissioners to attend various seminars or conferences pertaining to sustainability.
- \$200 for mileage reimbursement for commissioners that may travel to training or conferences pertaining to sustainability.

EVENT	DATE	LOCATION
Midwest Climate Summit 2025 (Virtual only)	April 30-May 2, 2025	Madison, WI (Virtual only)
Universities of Wisconsin Sustainability Summit	September (dates not published)	Stevens Point, WI
Sustainable Business Council	November 5, 2025	La Crosse, WI

Lodging, mileage, and meal reimbursement will be handled the same as it would for City employees. Per the City Employee Policy Manual sections 10.1 through 10.3:

10.1 Mileage/Travel Reimbursement

“Employees must use a City vehicle, if available, for official City business-related travel unless otherwise directed by the employee’s supervisor. Gasoline, repairs and other expenses attributable to business-related use of the City’s vehicles are reimbursable and paid receipts must be submitted. Tolls, parking and garage charges are also reimbursable; the cost of parking tickets, fines, car washes, etc. are the responsibility of the employee. Reimbursement for business-related use of an employee’s personal vehicle shall be limited to the mileage reimbursement as permitted by the Internal Revenue Code as of January 1 each year. Reimbursement of travel and other necessary

expenses incurred by employees for official City business must be authorized by the employee's supervisor and submitted to Accounts Payable, with copies of all bills and receipts."

10.2 Employee Travel

"Employees may request payment or reimbursement for the following expenses when the employee, as part of their assigned responsibilities, is authorized to attend a conference, meeting, seminar or educational programs:

- A. *Lodging: Hotel or motel reservations are expected to be made well in advance to ensure that lodging is secured at modest rates. Employees are expected to stay at mid-priced and economy hotels and motels unless a conference or seminar discount is available at the higher priced facilities. Receipts for lodging are required. Personal telephone calls, Internet access (unless needed for work purposes), movie rentals, and other similar charges will not be reimbursed. City employees are exempt from paying sales tax in Wisconsin on lodging. It is the employee's responsibility to present the tax-exempt certificate when required. Reimbursement of lodging shall be limited to the maximum number of nights required to conduct the assigned City business. If a conference, for example, opens on Sunday evening and closes Thursday at noon, reimbursement for Sunday through Wednesday night is reimbursed. If the traveler chooses to arrive earlier or stay later, then the additional lodging and other expenses related to this decision are personal expenses and will not be reimbursed. Lodging within 50 miles of employee's primary work location will not be eligible for reimbursement unless previously approved by the department head or City Administrator."*

10.3 Meal Expenses

"Meal reimbursement rates for employees on City business are based on IRS per Diem rates. The taxes and tips, up to 20% of the meal expense, are included in the meal rate. Employees are eligible for meal reimbursement if they travel outside of Brown County. The United States General Services Administration (GSA) website breaks down the IRS per diem reimbursement rate by city and state. When travel is within the state of Wisconsin, the approved "Madison" rate will be used, less incidentals.

2024 In-State Rate

Breakfast: \$20

Lunch: \$22

Dinner: \$33"

Please contact Betty Marovich at bmarovich@deperewi.gov if you are interested in attending the listed conferences so staff can budget appropriately. Depending on interest and registration costs, attendance may be limited for each event.



City of De Pere, Wisconsin

III.6

**Request for Sustainability Commission
Action**

MEETING DATE: April 8, 2025
DEPARTMENT: Sustainability
FROM: Betty Marovich, Administrative Assistant
SUBJECT: City Newsletter Update
RECOMMENDED ACTION: No action recommended

ATTACHMENTS:
2025 0408 CI_SC_City Newsletter

CITY OF DE PERE MEMO



To: Sustainability Commission
From: Chase K Kuffel, PE, Assistant City Engineer
Date: April 8, 2025

RE: **City Newsletter Update**

The intent of this item is to provide an update on the information staff submitted for the April edition of the City newsletter:

“The City of De Pere Sustainability Commission has a lot of upcoming opportunities to learn and engage with your commissioners and community! Check them out below!

Farmer’s Market Booth-The Sustainability Commission has planned four dates for the summer to interact with our community at the De Pere Farmers Market! The list of dates and topics to be discussed are available on the [City website](#).

Adopt-a-drain-The Sustainability Commission began an Adopt-a-Drain program in 2024 and they’re looking to get more volunteers to help keep the storm drains clear of debris and our local waterway cleaner! Learn more about participating on the [City website](#) or visit the Farmers Market in July and/or September.

Composting Reimbursement- The City of De Pere is in support of diverting food scraps and associated organics from our landfills via composting. To support this, the Sustainability Commission created a program to reimburse residents for a portion of their composting subscriptions. Learn more about the program on the [City website](#).

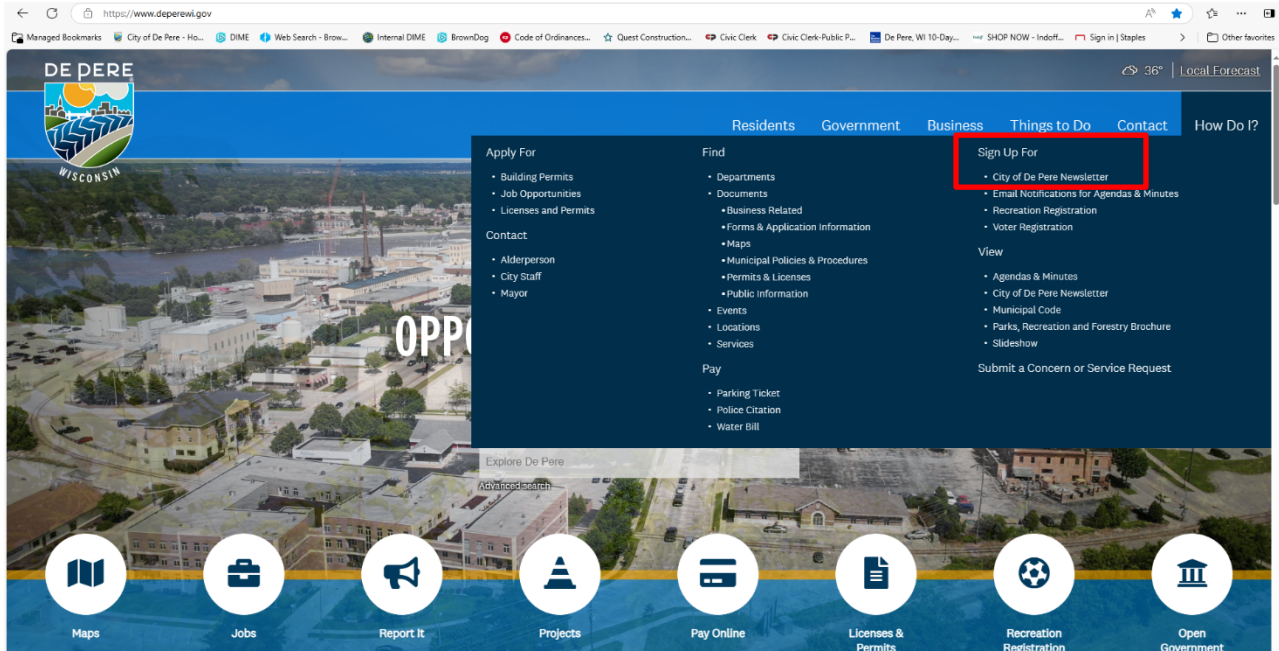
Native Planting and Planned Natural Landscapes- The City and Sustainability Commission finds it is in the public's interests to encourage diverse landscape treatments throughout the City, particularly those landscape elements that support the preservation, restoration, and management of native plant communities, healthy pollinator communities, and soil and water conservation. Learn more about implementing a planned natural landscape at your home on the [City website](#) and/or visit with the Sustainability Commission at the Farmers Market Booth in June.

Clean Air- The goal of the Clean Air Initiative is to reduce pollutants and harmful emissions in the air due to idling vehicles in our City. We’re asking the public to turn off engines rather than idling while parked, especially for school pick-up and drop-off. This

simple change will improve the air our children breathe, as well as the air quality in our schools, communities, and City! Learn more about this initiative on the [City website](#).

Teen/Student Advisor position-The City Sustainability Commission consists of one alderperson, 6 community members, and two student advisors. If you know someone who may be a great addition as a student advisor, have them complete the application from the [City website](#).”

Residents can sign up for the City newsletter on the City website under the “How Do I?” section:



Link: <https://de-pere.us9.list-manage.com/subscribe?u=b7c8f90fd3a85d924a153e394&id=9ee79a527e>