



Redevelopment Authority

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, November 27, 2017

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairman Ted Penn

Attendee Name	Title	Status	Arrived
Jerry Henrigillis	Board Member	Excused	
Carol Karls	Board Member	Present	
Bill Komsi	Board Member	Present	
Ted Penn	Chairman	Present	
Joe Van Deurzen	Board Member	Present	
Julie Van Van Straten	Vice Chair	Present	

Also present: Economic Development & Planning Director Kim Flom and members of the public.

2. Approval of the minutes of the September 25, 2017 Redevelopment Authority meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Julie Van Straten, Vice Chair
AYES:	Karls, Komsi, Penn, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis

3. Review Proposed Facade Grant Design Guidelines *

Economic Development & Planning Director Kim Flom outlined the changes to the facade grant guidelines which were previously discussed at the August RDA meeting. If approved by the RDA tonight, the guidelines would be forwarded to the Common Council for review in December. Kim pointed out that one item still needs some clarification, which is the approval of retroactive grants. Discussion followed regarding this item, and it was concluded and agreed upon by all RDA members that the RDA may approve retroactive funding on a case by case basis for work that has started within 90 days of the application being submitted to the City. Kim recommended that the RDA approve the facade grant guidelines memo with the condition that staff update it to move the historic renovation into the objective category and update Program Guideline #7 to permit review of work completed within 90 days of a facade grant application being submitted. Joe Van Deurzen moved, seconded by Carol Karls, to approve the changes to the facade grant guidelines. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Carol Karls, Board Member
AYES:	Karls, Komsi, Penn, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis

4. Review 363 Main Ave. Facade Grant Application *

Economic Development & Planning Director reviewed the facade grant application for 363 Main Avenue, which was submitted by Saks Holdings. The request is for funding for both the front and rear facades of the former Buddha's Still building. Kim noted that

the building is not a historical building. Carol Karls moved, seconded by Julie Van Straten, to open the meeting. Upon vote, motion carried unanimously. Andy Krans, the owner of Saks Holdings, addressed the board. He provided a brief overview of his plans for the building. He has already painted the exterior and has plans to open up the west wall which was previously occupied with a dumpster enclosure. This area will become outdoor seating on the back half of the building. Staff recommended approval of the facade grant application as it seems to meet the guidelines that were approved by the RDA in the previous agenda item. If approved, this would go to the Common Council for their approval. Carol Karls moved, seconded by Joe Van Deurzen, to go back to regular order. Upon vote, motion carried unanimously. Joe Van Deurzen moved, seconded by Carol Karls, to approve the facade grant application. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Carol Karls, Board Member
AYES:	Karls, Komsi, Penn, Van Deurzen, Van Straten
EXCUSED:	Jerry Henrigillis

Adjournment

Joe Van Deurzen moved, seconded by Julie Van Straten, to adjourn the meeting at 6:37 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker