



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Agenda

Monday, March 10, 2025

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **March 10, 2025** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The Public or Members of the Board of Public Works, which may count toward an official quorum, may attend the meeting either in person in the Council Chambers or telephonically or electronically via video conferencing or other appropriate technological means. Telephonic or electronic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <https://deperewi.portal.civicclerk.com/>.

- I. Call to Order
 - 1. Roll Call
- II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC
- III. Items
 - 1. Approval of the February 10, 2025 Board of Public Works Meeting Minutes
 - 2. Consideration and possible action on changing the rubbish site hours
 - 3. Discuss City Engineer Recommendations on No Action Parking and Traffic Discussion Items
 - 4. Consideration and possible action on Entrance Signs*
 - 5. Consideration and possible action on rejection and re-award on Request for Proposals for 2025

Pond Trapping Services*

6. Consideration and possible action on award of Contract 25-01 Sewer and Water Relay and Street Resurfacing*
7. Consideration and possible action on award of Contract 25-03 Sewer Lining*
8. Consideration and possible action on award of Contract 25-15 Sewer Televising*
9. Consideration and possible action on policy for installation of new utility service lines to vacant lots*
10. Consideration and possible action on Draft 2024 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit*

IV. Future Agenda Items

V. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Suamico Trap, LLC
Jossart Brothers, Inc
Speedy Clean, Inc
Visu-Sewer, LLC



City of De Pere, Wisconsin

III.1

Request for Board of Public Works Action

MEETING DATE: March 10, 2025
DEPARTMENT: Public Works
FROM: Betty Marovich, Administrative Assistant
SUBJECT: Approval of the February 10, 2025 Board of Public Works Meeting Minutes
RECOMMENDED ACTION: Approve the February 10, 2025 Board of Public Works Meeting Minutes

ATTACHMENTS:
2025 0210 BOPW Minutes



Board of Public Works

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
www.deperewi.gov

Monday, February 10, 2025

7:30 PM

Council Chambers/Virtual

I. Call to Order

1. Roll Call

Aldersperson Carpenter called the meeting to order at 7:30 PM

Present: Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln

Excused: James Boyd

Others present:

Scott Thoresen, Public Works Director

Eric Rakers, City Engineer

Betty Marovich, Recording Secretary

Other members of the public

II. Public Comment on Matters not on the Agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Public Works. §6-3(f) DPMC

None

III. Items

1. Approval of the January 13, 2025 Board of Public Works Meeting Minutes

Aldersperson Carpenter moved to approve the January 13, 2025 Board of Public Works Meeting Minutes, seconded by Aldersperson Hansen. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	Jonathon Hansen
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

2. Consider and Possible Action Regarding Proposals for City Hall 1st Floor Remodel for Design and Construction Services*

Scott Thoresen, Public Works Director, stated the 2025 approved budget included \$300,000 for City Hall first floor remodel with the intent to create more office/cubicle space due to the addition of employees of the past few years. Mr. Thoresen stated that staff solicited for design and construction services from three consultants and received two proposals which were reviewed and staff performed reference checks. Staff is recommending hiring Berners – Schober Associates in the amount of \$14,000.

Alderson Ledvina moved to approve the proposal from Berners – Schober Associates in the amount of \$14,000 for City Hall 1st Floor Remodel for Design and Construction Services, seconded by Alderson Hansen. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Jonathon Hansen
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

3. Consideration and possible action on award of Contract 25-06 Concrete Street Repairs*

Eric Rakers, City Engineer, explained the project, project limits, and funding. Mr. Rakers recommended award of Contract 25-06 Concrete Street Repairs to Sommers Construction Company in the amount of \$458,490.50.

Alderson Hansen moved to approve award of Contract 25-06 Concrete Street Repairs to Sommers Construction Company in the amount of \$458,490.50, seconded by Alderson Ledvina.

Alderson Hansen asked if the TID would still cover \$105,000 with the rest being covered by general obligation. Mr. Rakers explained that the \$105,000 was designated for the work on Profit Place and would cover that portion of the project with the rest being funded by general obligation.

Upon vote, the motion pass unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

4. Consideration and possible action on award of Contract 25-13 Crackfilling*

Eric Rakers, City Engineer, explained the project, project limits, and funding. Mr. Rakers recommended award of Contract 25-13 Crackfilling to Thunder Road, LLC. in the amount of \$83,500.00.

Alderson Carpenter moved to approve award of Contract 25-13 Crackfilling to Thunder Road, LLC. in the amount of \$83,500.00, seconded by Alderson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	Mike Eserkaln
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

5. Consideration and possible action on award of Project 25-19 Mudjacking – Request for Proposal*

Eric Rakers, City Engineer, explained the project, project limits, and funding. Mr. Rakers recommended award of the RFP for Project 25-19 Mudjacking to J&S Concrete Services, LLC in the amount of

\$4,250.00.

Aldersperson Ledvina moved to approve award of Project 25-19 Mudjacking to J&S Concrete Services, LLC in the amount of \$4,250.00, seconded by Aldersperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Mike Eserkaln
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

6. Consideration and possible action on amending Chapter 22 of the De Pere Municipal Code Regarding Concrete Workers Licenses*

Scott Thoresen, Public Works Director, explained that staff is requesting to amend Chapter 22 of the Municipal Code to have concrete workers licenses expire at the end of the year. Mr. Thoresen explained that with the current expiration, staff sends out notices in February letting contractors know of any changes to the license including updated fees and how to apply and added that by changing the expiration date to the end of the year, it would align these notices with other notices that are provided to contractors and changes to the fee schedule. Staff recommends amending Chapter 22 of the De Pere Municipal Code Regarding Concrete Workers Licenses to have them expire December 31 annually.

Aldersperson Hansen moved to approve amending Chapter 22 of the De Pere Municipal Code Regarding Concrete Workers Licenses to have them expire December 31 annually, seconded by Aldersperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

7. Consideration and possible action on Quote for 2025-2027 Consulting Services*

Eric Rakers, City Engineer, stated the Engineering Department received proposals for consulting services for 2025 thru the 2027 calendar year. Mr. Rakers explained that staff anticipates using consulting services to assist with the modelling of storm water management facilities, wetland delineations, permitting (wetlands, navigable waterways, etc.), legal surveys, legal descriptions, easement preparation, and engineering issues that arise that exceed staff's availability or expertise. Mr. Rakers added that the rates will be adjusted annually based on the rate of inflation as measured by the Consumer Price Index (CPI). Mr. Rakers stated that the amounts based on the proposal are extremely close and due to this, staff gathered hours for various classifications over the last three years to further analyze the proposals. Staff discussed in detail the close results and evaluated current ongoing projects, past experience with REL, and overall experience. All three firms possess the experience and have the resources to meet City needs but, Robert E. Lee & Associates has several ongoing projects and detailed knowledge of some of the more complicated stormwater ponds, such that staff felt it is more effective to use REL with the close rates. Staff recommends approving an agreement with REL for consulting services for 2025 thru the 2027 calendar year.

Aldersperson Carpenter moved to approve the proposal from Robert E. Lee & Associates for 2025-2027

Consulting Services, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	Shana Ledvina
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

8. Consideration and possible action on Quotes for 2025 Materials Testing and Soil Borings*

Eric Rakers, City Engineer, stated the Engineering Department received proposals for materials testing that will be completed in conjunction with the City's 2025 construction projects. The total cost of this work was estimated using hours from previous construction years. Mr. Rakers explained that funds for this work are budgeted in the various capital project accounts. Staff recommends accepting the quote from ECS Midwest, LLC (ECS) for the materials testing estimated at \$49,885.00 and the quote from ECS for soil borings estimated at \$8,700.00.

Alderperson Hansen moved to approve the proposal from ECS Midwest for 2025 Materials Testing and Soil Borings, seconded by Alderperson Eserkaln. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Mike Eserkaln
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

9. Consideration and possible action on award of Request for Proposals for Phragmites Mitigation*

Eric Rakers, City Engineer, stated the Engineering Department received a proposal for Phragmites Mitigation on January 30, 2025. The work is for treating phragmites on several swales, storm water ponds, and along the City's railroad spur line. Mr. Rakers stated the allocated budget amount for the project is \$20,000.00 from the Storm Water Utility for work on the storm water facilities with work on the City railroad spurs being funded from TID's 11 and 12 which have annual maintenance budgets. Mr. Rakers added that work may be added to this project as locations with phragmites are identified. Staff recommends awarding the Phragmites Mitigation RFP to Merjent in the amount of \$8,497.50.

Alderperson Carpenter moved to approve the proposal from Merjent for 2025 Phragmites Mitigation, seconded by Alderperson Hansen. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Dan Carpenter
SECONDER:	Jonathon Hansen
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

10. Consideration and possible action on award on Request for Proposals for 2025 Pond Trapping Services*

Eric Rakers, City Engineer, stated the Engineering Department received proposals for Trapping Services on January 30, 2025. The work is for the trapping of muskrats at storm water detention ponds. Mr. Rakers explained that many of the City's ponds experience issues with muskrats burrowing into the pond

embankments which can lead to side slope failures and the City receives complaints regarding muskrats at our ponds. The allocated budget amount for the project is \$25,000.00 from the Storm Water Utility. Staff recommends accepting the proposal from EV Large Pest Control, LLC in the amount of \$6,200.00.

Aldersperson Ledvina moved to approve the proposal from EV Large Pest Control for 2025 Pond Trapping Services, seconded by Aldersperson Eserkaln

Aldersperson Hansen asked if staff did a reference check on EV Large Pest Control since the City has not worked with them in the past. Mr. Rakers explained that the RFP's do not require prequalification like the construction projects do and assured that staff had no issues with accepting the proposal from EV Large Pest Control as they were very responsive during the RFP process.

Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Shana Ledvina
SECONDER:	Mike Eserkaln
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

11. Consideration and possible action on Quotes for 2025-2027 Spur Line Maintenance Services*

Eric Rakers, City Engineer, stated the Engineering Department received proposals for spur line maintenance of the City's western industrial parks on January 30, 2025. These spur lines are operated by the Canadian National Railroad (CN). Mr. Rakers explained that the contract will be for the 2025 thru 2027 calendar years with the rates adjusted annually based on the rate of inflation as measured by the Consumer Price Index (CPI). Staff recommends accepting the proposal from Railworks Track System.

Aldersperson Hansen moved to approve the proposal from Railworks Track System for 2025-2027 Rail Spur Maintenance, seconded by Aldersperson Carpenter. Upon vote, the motion passed unanimously.

RESULT:	Passed (UNANIMOUS)
MOVER:	Jonathon Hansen
SECONDER:	Dan Carpenter
AYES:	Dan Carpenter, Jonathon Hansen, Shana Ledvina, Mike Eserkaln
EXCUSED:	James Boyd

IV. Future Agenda Items

Aldersperson Hansen requested a future discussion of additional entrance sign locations. Eric Rakers, City Engineer, stated this would be addressed with Parking & Traffic and then brought to Board of Public Works.

V. Adjournment

Aldersperson Carpenter moved to adjourn the meeting at 7:50 PM, seconded by Aldersperson Ledvina. Upon vote, the motion passed unanimously.

Respectfully submitted by,
Betty Marovich



City of De Pere, Wisconsin

III.2

Request for Board of Public Works Action

MEETING DATE: March 10, 2025
DEPARTMENT: Public Works
FROM: Tony Fietzer, Street Superintendent
SUBJECT: Consideration and possible action on changing the rubbish site hours
RECOMMENDED ACTION: Staff recommends adjusting the rubbish drop-off hours from Wednesday 3P-7P and Saturday 8A-4P to Wednesday 3P-6P, Friday 3P-6P and Saturday 8A-2P.

ATTACHMENTS:
Rubbish Site hours

CITY OF DE PERE MEMO



To: Board of Public Works
From: Tony Fietzer, Street Superintendent
Date: March 10, 2024
RE: Consideration and possible action on changing the rubbish site hours

The city offers a monitored rubbish drop off at the Municipal Service Center, 925 S. 6th St. from the first Wednesday/Saturday of April through the last Wednesday/Saturday of November. The current hours of operations are Wednesday's 3P-7P and Saturday's 8A-4P. This site and hours started in April of 2019.

In reviewing the resident usage over the past 5 years, the first hour on Wednesday is the most heavily utilized. The usage drops throughout the rest of the day. On Saturday's the heaviest usages are between 9A-1P, although fairly consistent between 9A-3P.

In discussing with the rubbish attendants, the staff brought forward a few concerns. Staff brought forward concerns of the darkness on Wednesday's from 6P-7P. The later in the year, the earlier in the day it gets darker. The rubbish site is behind the building and out of public view. The lighting is limited and won't be updated with an expansion occurring. The darkness poses safety concerns for staff and residents.

Staff also mentioned they have had numerous residents express the desire to have the site open another day during the week as weekends are busy with sporting events, weddings, traveling up north etc. Additionally, staff mentioned on Saturday's the Brown County Transfer Station closes at 2P, City of Green Bay rubbish drop off is open every other Saturdays till 1P and our staff sees people coming with debris outside of the city to try and dispose. They get turned away when caught but create conflict.

In discussing ways with staff to improve services, it was proposed we change the Wednesday hours from 3P-7P to 3P-6P, add Friday drop off 3P-6P and reduce Saturday from 8A-4P to 8A-2P. By changing/reducing the hours on Wednesday we minimize the time of darkness, while adding another day of being open on Friday, 3P-6P. On Friday's the MSC is closed at 10:30A minimizing operational impacts. If we reduce the hours on Saturday, we are consistent with the Brown County Transfer Station and minimize nonresidents from trying to use the site.

The site would still be open 12 hours per week, however by offering an extra day of drop off, we can better accommodate resident's busy schedules while utilizing the times it is most used.

Staff recommends adjusting the rubbish drop-off hours from Wednesday 3P-7P and Saturday 8A-4P to Wednesday 3P-6P, Friday 3P-6P and Saturday 8A-2P.

See five (5) year history of site usage:

2020

TOTALS - WEDNESDAY

3:00-4:00	967	39%
4:00-5:00	718	29%
5:00-6:00	523	21%
6:00-7:00	274	11%
TOTAL RESIDENTS	2482	

TOTALS - SATURDAY

8:00-9:00	467	10%
9:00-10:00	480	11%
10:00-11:00	577	13%
11:00-12:00	642	15%
12:00-1:00	631	14%
1:00-2:00	589	13%
2:00-3:00	601	13%
3:00-4:00	503	11%
TOTAL RESIDENTS	4490	

2021

TOTALS - WEDNESDAY

3:00-4:00	1041	44%
4:00-5:00	573	24%
5:00-6:00	456	19%
6:00-7:00	323	13%
TOTAL RESIDENTS	2393	

TOTALS - SATURDAY

8:00-9:00	431	10%
9:00-10:00	515	12%
10:00-11:00	596	14%
11:00-12:00	688	17%
12:00-1:00	562	14%
1:00-2:00	489	12%
2:00-3:00	507	12%
3:00-4:00	386	9%
TOTAL RESIDENTS	4174	

2022**TOTALS WEDNESDAY**

3:00-4:00	1025	45%
4:00-5:00	580	25%
5:00-6:00	421	18%
6:00-7:00	284	12%
TOTAL RESIDENTS	2310	

TOTALS - SATURDAY

8:00-9:00	379	9%
9:00-10:00	526	13%
10:00-11:00	605	15%
11:00-12:00	624	16%
12:00-1:00	575	14%
1:00-2:00	511	13%
2:00-3:00	487	12%
3:00-4:00	342	8%
TOTAL RESIDENTS	4049	

2023**TOTALS - WEDNESDAY**

3:00-4:00	1080	44%
4:00-5:00	631	26%
5:00-6:00	422	17%
6:00-7:00	297	12%
TOTAL RESIDENTS	2430	

TOTALS - SATURDAY

8:00-9:00	412	10%
9:00-10:00	518	13%
10:00-11:00	606	15%
11:00-12:00	622	16%
12:00-1:00	484	12%
1:00-2:00	494	12%
2:00-3:00	442	11%
3:00-4:00	386	10%
TOTAL RESIDENTS	3964	

2024**TOTALS - WEDNESDAY**

3:00-4:00	1069	46%
4:00-5:00	535	23%
5:00-6:00	456	19%
6:00-7:00	288	12%
TOTAL RESIDENTS	2348	

TOTALS SATURDAY

8:00-9:00	365	9%
9:00-10:00	534	13%
10:00-11:00	603	15%
11:00-12:00	630	16%
12:00-1:00	522	13%
1:00-2:00	487	12%
2:00-3:00	476	12%
3:00-4:00	393	10%
TOTAL RESIDENTS	4010	



City of De Pere, Wisconsin

III.3

Request for Board of Public Works Action

MEETING DATE: March 10, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Discuss City Engineer Recommendations on No Action Parking and Traffic Discussion Items
RECOMMENDED ACTION: No action recommended

ATTACHMENTS:
2025 0310-CI-BOPW-PTTeam-Discussion

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



Discuss City Engineer Recommendations on No Action Parking and Traffic Discussion Items February 26, 2025, Meeting

Parking and Parking Lot Items:

1. Request for no parking signs at driveway to 600/604 George Street.
 - Property owner concerned with people parking in front of driveway.
 - Parking stalls are marked on each side of the driveway.
 - Parking restrictions are not signed for driveways due to people parking too close.

No action.

Pedestrian and Bicycle Items

2. Consider a rapid rectangular flashing beacon on Charles at Webster Street.
 - Does not meet warrants for traffic volume.
 - The City installed a pedestrian refuge island in 2016 to improve pedestrian safety and the ability to cross.

No action.



City of De Pere, Wisconsin

III.4

Request for Board of Public Works Action

MEETING DATE: March 10, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on Entrance Signs*
RECOMMENDED ACTION: City staff has no recommendation on the welcome structure installation locations. If additional locations are recommended, the cost for the signs will need to be included in the 2026 budget.

ATTACHMENTS:

2025 0310 CI_BOPW_Entrance Sign, E-mail Ald Hansen City Sign, Overall Sign Map, Functionally Classified Roads

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 10, 2025

RE: **Consideration and possible action on Entrance Signs***

Aldersperson Hansen requested additional De Pere welcome structures be installed at entrances into De Pere. A sample of the structure is shown below.



Based on follow-up e-mails with Aldersperson Hansen, specific locations for consideration include Chicago Street, Lawrence Drive, and Lost Dauphin Road.

Background

In 2020, the City received quotes for the replacement of entrance signs with the structure shown above. Five signs were replaced at Main Avenue, Ashland Avenue, Broadway Street, Webster Avenue, and STH 32/57.

The City has welcome and/or population signs at additional locations at entrances including French Road, Scheuring Road, Grant Street, Lawrence Drive, Lost Dauphin Road, Fort Howard Avenue, Libal Street, East River Drive, Chicago Street, and S. Broadway Street.



A map has been included for the structure and sign locations in De Pere.

In addition to the signs above, there is a major City sign on northbound STH 41, prior to the Scheuring Road exit.

Discussion

Attached is the street classification for De Pere. Each of the five major arterials have welcome structures. The minor arterials and collectors have the welcome and/or population sign, with the exclusion of Heritage Road which has no sign.

The past approach was to install welcome structures at principal arterials, where less frequent visitors/tourists are likely to enter De Pere. These locations cover visitors from the I41 corridor, STH 172 and STH 32. While the Scheuring Road entrance is not covered by a welcome structure, northbound I41 visitors/tourists are covered by the I41 city sign.

The minor arterials and collectors are generally used by local visitors who enter De Pere on a regular basis. With the exclusion of Heritage Road, these are covered by welcome signs and/or population signs.

This is not an engineering related item, but a “City feel” perspective. Where does the Board want to emphasize the entrance into De Pere for visitors/tourists? Should it be at all locations where visitors enter the City, or locations where less frequent visitors/tourists enter the City? At what cost is the Board interested in a different approach? Staff estimates that each sign will cost around \$10,000 in 2026.

Available right of way may impact future locations. These signs require more area than a basic post. Also, many of the proposed locations are in residential areas versus the current signs. This will require the residents to mow around the signs. We get complaints from residents when we add facilities, such as hydrants, in front of their properties that they can see and then must mow around. Finally, any signs located in the county highway right of way will require Brown County approval.

Recommendation

City staff has no recommendation on the welcome structure installation locations. If additional locations are recommended, the cost for the signs will need to be included in the 2026 budget.

Attachments:

E-mail Ald Hansen City Sign (PDF)

Overall Sign Map (PDF)

Functionally Classified Road (PDF)

Eric Rakers

From: Jonathon Hansen
Sent: Monday, February 24, 2025 8:56 PM
To: Eric Rakers
Cc: Scott Thoresen
Subject: Re: City Signs

Hi Eric,

Thank you very much for putting this map together! It is very helpful.

I was referring specifically to installing one or more **new "welcome structures"**. Any additional welcome structures would be an "upgrade" at entrances that already have a population and/or "welcome sign".

I was thinking that perhaps the following locations might warrant a welcome structure: **Chicago St — for westbound traffic** (near Swan Rd); **Lawrence Dr — for northbound traffic** (near Southwest Park); **Lost Dauphin Rd — for northbound traffic**. Other possible outliers could include Libal St for southbound traffic or CTH PP for northbound traffic, although I'm not sure if they warrant a welcome structure as much as the three previously mentioned locations because there are already welcome structures for southbound traffic on Webster Ave (thus somewhat negating the need for one at Libal St) and for northbound traffic on STH 32/57 (thus somewhat negating the need for one at CTH PP).

Thank you!

Jonathon

Ald. Jonathon M. Hansen
De Pere Alderman - District 2
Chair - Historic Preservation Commission
920-425-4265
jhansen@deperewi.gov



From: Eric Rakers
Sent: Monday, February 24, 2025 3:16 PM
To: Jonathon Hansen
Cc: Scott Thoresen
Subject: City Signs

Hi Jonathon,

Just following up on your future agenda item regarding City signs. I have attached a map showing where we currently have signs when entering the City. Are you looking for more of the standalone "Welcome" signs?

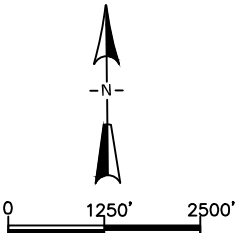
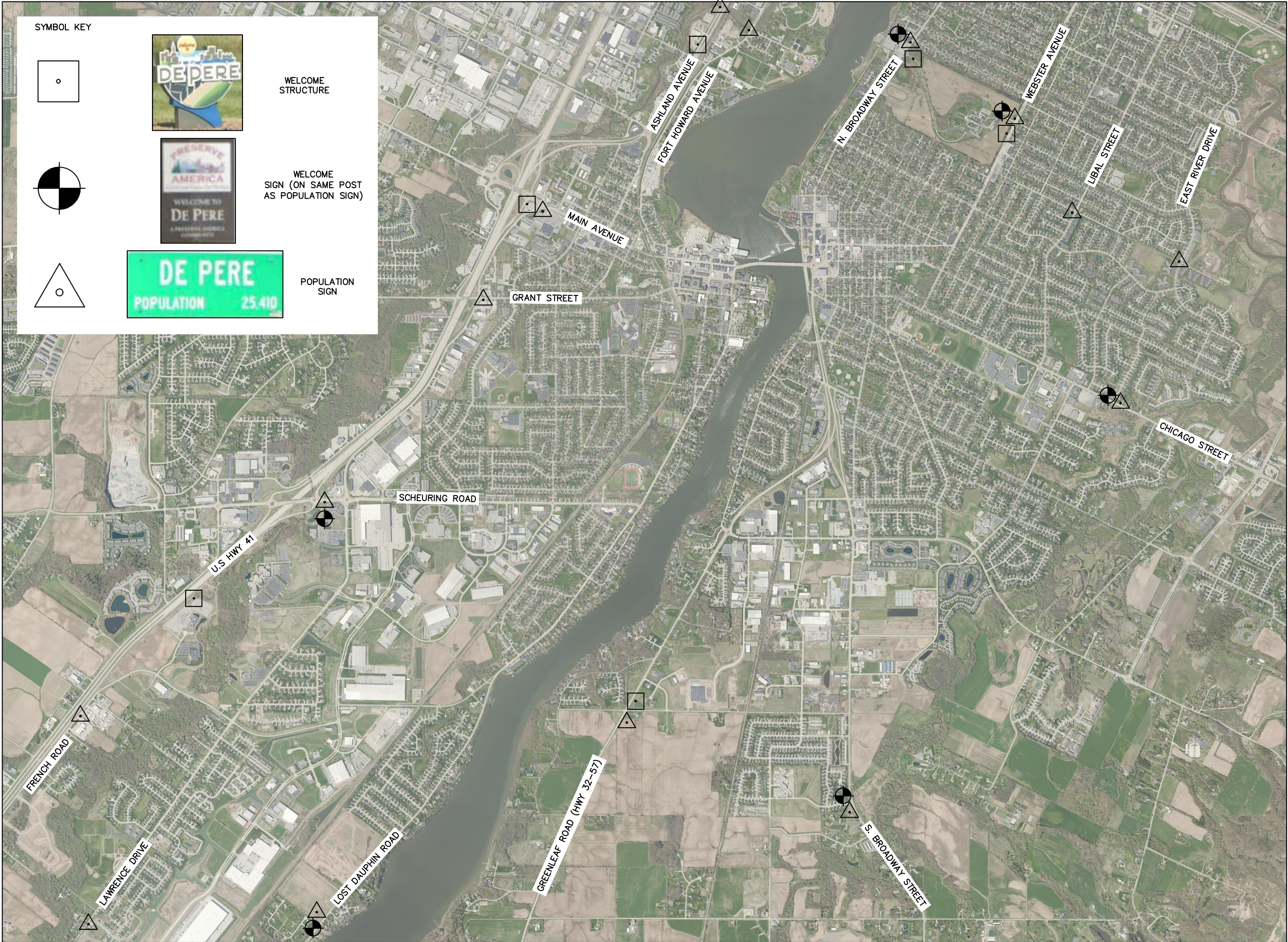
Any insight you can provide is appreciated.

Eric

Eric Rakers, P.E.

City Engineer | [City of De Pere](#)
925 S. Sixth Street | De Pere, WI 54115



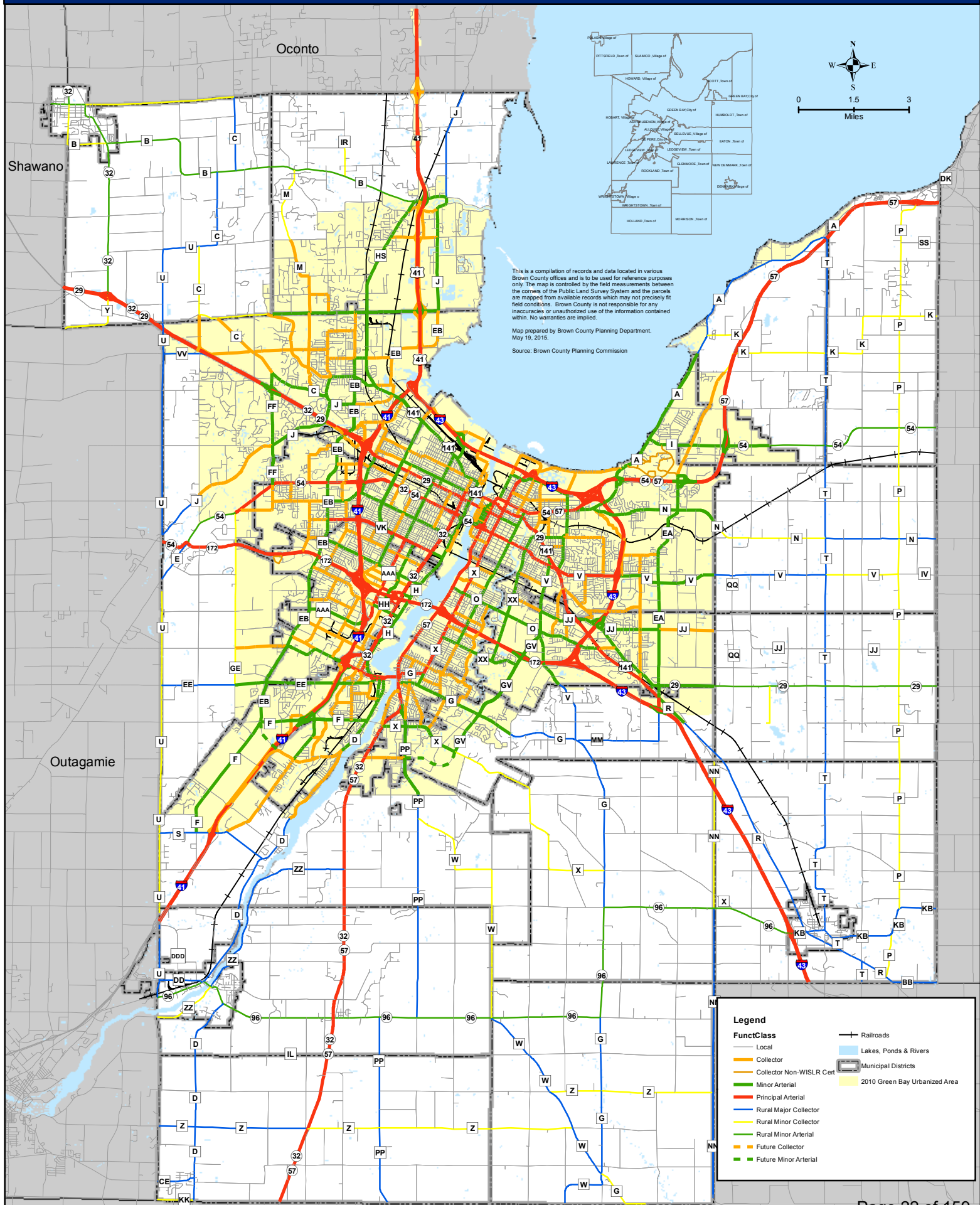


CITY OF DE PERE
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE: 920-339-4061 EMAIL: DPPUBWRKS@DEPEREWI.GOV

CITY WIDE WELCOME & POPULATION SIGNS
OVERALL MAP

NAME:	PROJECT	BY	DATE	REVISIONS / ISSUES			
				NO.	DATE	BY	REMARKS
CITY WIDE WELCOME & POPULATION SIGNS	2025	SURVEYED	MJT	02-2025			
		DRAWN	EPR				
		DESIGNED					
2025		CHECKED					

Green Bay Urbanized Area Functional Classification System





City of De Pere, Wisconsin

III.5

Request for Board of Public Works Action

MEETING DATE: March 10, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on rejection and re-award on Request for Proposals for 2025 Pond Trapping Services*
RECOMMENDED ACTION: Reject the proposal from EV Large Pest Control, LLC in the amount of \$6,200.00 and Award the contract to Suamico Trap, LLC in the amount of \$10,788.00

ATTACHMENTS:

2025 0310 CI_BOPW Trapping Rejection_Re-Award, 2025 Trapping Proposal Summary, 2025 Pond Trapping RFP_Exhibits_Agreement

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 10, 2025

RE: **Consideration and possible action on rejection and re-award on Request for Proposals for 2025 Pond Trapping Services***

The Engineering Department received proposals for Trapping Services on January 30, 2025. The work is for the trapping of muskrats at storm water detention ponds. Many of the City's ponds experience issues with muskrats burrowing into the pond embankments which can lead to side slope failures. Additionally, the City receives complaints regarding muskrats at our ponds. Staff received the following proposals:

Contractor	Amount
EV Large Pest Control, LLC	\$6,200.00
Suamico Trap, LLC	\$10,788.00
Suburban Wildlife Solutions, LLC	\$13,998.00
Blue Collar Pest Management	\$15,450.00

After awarding the contract in February, the contractor, EV Large Pest Control, LLC, refused to sign the agreement with the City. EV Large Pest Control's concern was the additional umbrella liability insurance coverage required by the City. In the boilerplate agreement provided in the request for proposals, a \$5,000,000 umbrella policy is required with the ability to work with the City to modify certain terms of the agreement. This requirement was missed by EV Large Pest Control. The City offered to lower the umbrella policy requirement to \$2,000,000 to match similarly negotiated RFP requirements (e.g. past mudjacking and trapping proposals), but was rejected.

In lieu of EV Large Pest Control, LLC refusing to sign the agreement with the City, Staff recommends rejecting their proposal in the amount of \$6,200.00 and then awarding the contract to Suamico Trap, LLC in the amount of \$10,788.00. Suamico Trap was the City's contractor in 2024, and is aware of the insurance requirements.

The allocated budget amount for the project is \$25,000.00 from the Storm Water Utility.

Attachments:

2025 Trapping Proposal Summary
2025 Trapping RFP Packet

Item #	Description	Unit	Quantity	EV Large Pest Control, LLC	Suamico Trap, LLC	Suburban Wildlife Solutions, LLC	Blue Collar Pest Management
Spring 2025 Trapping							
Spring-1	SW Business Park Pond System	ACRES	19	\$1,000.00	\$2,660.00	\$2,534.00	
Spring-2	Honeysuckle Pond and Swale	ACRES	5.8	\$300.00	\$812.00	\$700.00	
Spring-3	Lawrence Drive Pond	ACRES	1.2	\$300.00	\$250.00	\$800.00	
Spring-4	Perkofski Boat Launch Pond	ACRES	0.5	\$300.00	\$250.00	\$437.00	
Spring-5	261 N Lawrence Drive Pond	ACRES	0.2	\$300.00	\$250.00	\$403.00	
Spring-6	Lawrence Drive / Grant Street Ponds	ACRES	1.2	\$300.00	\$250.00	\$535.00	
Spring-7	Trailside Lane Pond	ACRES	1.1	\$300.00	\$250.00	\$590.00	
Spring-8	Garrity's Glen Pond	ACRES	4.8	\$300.00	\$672.00	\$1,000.00	
Fall 2025 Trapping							
Fall-1	SW Business Park Pond System	ACRES	19	\$1,000.00	\$2,660.00	\$2,534.00	
Fall-2	Honeysuckle Pond and Swale	ACRES	5.8	\$300.00	\$812.00	\$700.00	
Fall-3	Lawrence Drive Pond	ACRES	1.2	\$300.00	\$250.00	\$800.00	
Fall-4	Perkofski Boat Launch Pond	ACRES	0.5	\$300.00	\$250.00	\$437.00	
Fall-5	261 N Lawrence Drive Pond	ACRES	0.2	\$300.00	\$250.00	\$403.00	
Fall-6	Lawrence Drive / Grant Street Ponds	ACRES	1.2	\$300.00	\$250.00	\$535.00	
Fall-7	Trailside Lane Pond	ACRES	1.1	\$300.00	\$250.00	\$590.00	
Fall-8	Garrity's Glen Pond	ACRES	4.8	\$300.00	\$672.00	\$1,000.00	
				\$6,200.00	\$10,788.00	\$13,998.00	\$15,450.00

**Request for Proposals
For
Trapping Services**

The City of De Pere would like to invite your company to submit a proposal for muskrat trapping in Spring of 2025 and Fall of 2025.

Your proposal must be submitted to our office by Thursday, January 30th at 1:00 p.m. Proposals can be emailed to Eric Rakers, City Engineer at erakers@deperewi.gov.

GENERAL INFORMATION:

The City of De Pere conducts annual inspection of its storm water facilities. We are finding these facilities are experiencing damage to pond embankments and vegetation because of muskrats. The purpose for this Request for Proposals (RFP) is to obtain services to trap muskrats around these storm water facilities.

SCOPE OF SERVICES:

The City shall grant the selected Trapper exclusive rights for trapping muskrats only on or around the following City storm water facilities:

1. SW Business Park Pond System
2. Honeysuckle Pond and Swale
3. Lawrence Drive Pond
4. Perkofski Boat Launch Pond
5. 261 N Lawrence Drive Pond
6. Lawrence Drive / Grant Street Ponds
7. Trailside Lane Pond
8. Garrity's Glen Pond

Muskrat removal shall consist of two trapping periods at each pond, one in the spring of 2025 and the second in the fall of 2025. Each trapping period shall last seven days. Upon completion of a trapping period, submit a report to the City listing the date of the trapping period and the number of muskrats removed from each pond.

The trapper is required to follow Wisconsin Trapping Regulations, latest edition, as set forth by the Wisconsin Department of Natural Resources.

SCHEDULING:

This RFP will result in an agreement between the City of De Pere and the selected trapper on or around the City's storm water facilities terminating December 19, 2025.

SITE ACCESS

Access each site as noted below and on the exhibits. Any on street parking must be accompanied by traffic control, meeting the standards set for in the United States Department of Transportation's Manual on Uniform Traffic Control Devices (MUTCD) to protect vehicles.

Access to each individual pond is anticipated to be as follows:

1. Exhibit #1: SW Business Park Pond System
 - Parking on the grassed terrace on American Boulevard
(See Exhibit #9 for traffic control requirements.)
 - Southbridge Road
 - American Court
 - Samantha Park
 - Any of the storm sewer easements shown on the exhibit, access by foot only
2. Exhibit #2: Honeysuckle Pond and Swale
 - Lawrence Drive Parking Lane
 - Red Maple Extended west of American Boulevard
 - Parking on the grassed terrace on American Boulevard
(See Exhibit #9 for traffic control requirements.)
3. Exhibit #3: Lawrence Drive Pond
 - Access site from Preserve Trail
4. Exhibit #4: Perkofski Boat Launch Pond
 - Access from boat launch parking area. Access parking lot via Fort Howard Avenue.
5. Exhibit #5: 261 N Lawrence Drive Pond
 - Access off N Lawrence Drive cul de sac
6. Exhibit #6: Lawrence Drive / Grant Street Ponds
 - Access off Lawrence Drive
7. Exhibit #7: Trailside Lane Pond
 - Access off Killarny Trail
 - Access off Trailside Lane
8. Exhibit #8: Garrity's Glen Pond
 - Access off American Blvd
 - Access off Garroman Dr

INSURANCE:

Your company shall effect and maintain insurance to protect from claims under workers compensation acts; claims for damages because of bodily injury including personal injury, sickness or disease, or death of any of the company's employees; and from claims for damages because of injury to or destruction of tangible property including loss of use resulting there

from; and from claims arising out of the performance of professional services caused by any errors, omissions or negligent acts for which the company is legally liable.

The company shall indemnify and save harmless the City of De Pere and their representatives from all suits, actions, or claims of any character brought for or on account of any injuries or damages received by any person, persons or property resulting from the negligent acts of the company or of any of their sub-consultants in prosecuting the work.

The Trapper shall comply with all DNR regulations and licensing requirements in conducting any trapping on or around the City's storm water facilities.

PROPERTY PROTECTION:

The company shall take precautions to prevent damage to property and shall restore the site to the condition existing prior to entry.

FEE:

The proposed fee schedule shall be submitted on the attached form. A company fee schedule shall be attached for additional services offered that are not shown on the attached form.

Licensure fees for muskrat trapping shall be considered incidental to the submitted unit prices.

DELIVERY:

E-mail, in PDF format, copies of trapping results specific for each storm water facility to the City Engineer. Hard copies will not need to be provided. Trapping results shall include days trapping and the number of muskrats caught.

ADDITIONAL INFORMATION:

The City will provide the following services as part of this project:

- Trim vegetation around ponds if needed. Advance notice will need to be provided so the City can schedule required trimming.

A sample consultant agreement is attached. The attached agreement template is for solicitation purposes only. The selected proposal will have the ability to work with the City to modify certain terms of the attached agreement.

Exhibits of each site are attached.

Proposed Fee Schedule

Company Name:_____

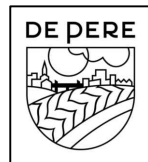
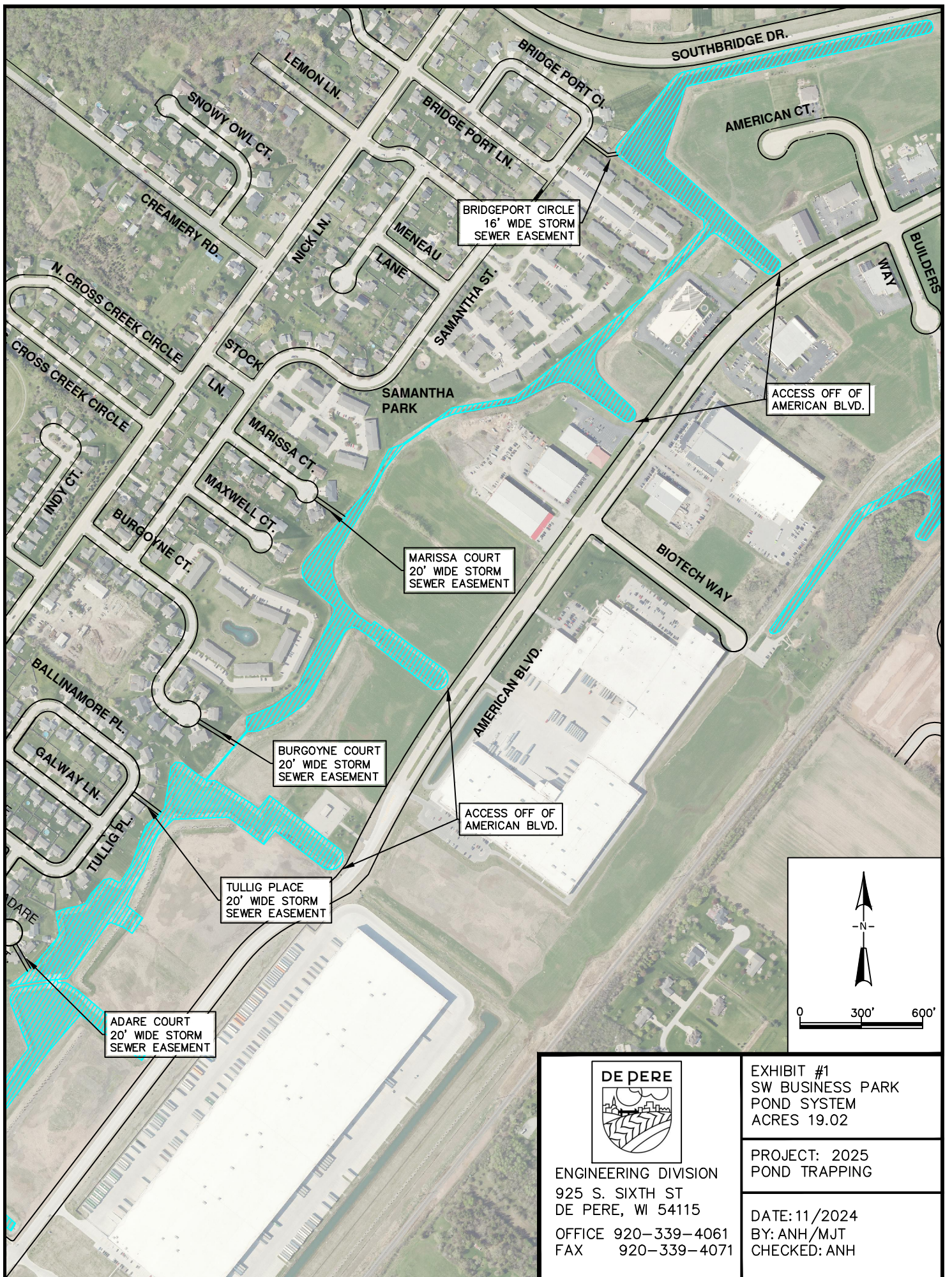
Company Address:_____

Company Address:_____

Company Representative:_____

Signature:_____

Item #	Description	Unit	Quantity	Total
Spring 2025 Trapping				
Spring-1	SW Business Park Pond System	ACRES	19.0	\$
Spring-2	Honeysuckle Pond and Swale	ACRES	5.8	\$
Spring-3	Lawrence Drive Pond	ACRES	1.2	\$
Spring-4	Perkofski Boat Launch Pond	ACRES	0.5	\$
Spring-5	261 N Lawrence Drive Pond	ACRES	0.2	\$
Spring-6	Lawrence Drive / Grant Street Ponds	ACRES	1.2	\$
Spring-7	Trailside Lane Pond	ACRES	1.1	\$
Spring-8	Garrity's Glen Pond	ACRES	4.8	\$
Fall 2025 Trapping				
Fall-1	SW Business Park Pond System	ACRES	19.0	\$
Fall-2	Honeysuckle Pond and Swale	ACRES	5.8	\$
Fall-3	Lawrence Drive Pond	ACRES	1.2	\$
Fall-4	Perkofski Boat Launch Pond	ACRES	0.5	\$
Fall-5	261 N Lawrence Drive Pond	ACRES	0.2	\$
Fall-6	Lawrence Drive / Grant Street Ponds	ACRES	1.2	\$
Fall-7	Trailside Lane Pond	ACRES	1.1	\$
Fall-8	Garrity's Glen Pond	ACRES	4.8	\$
PROPOSAL TOTAL				\$

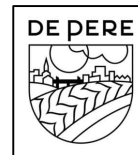
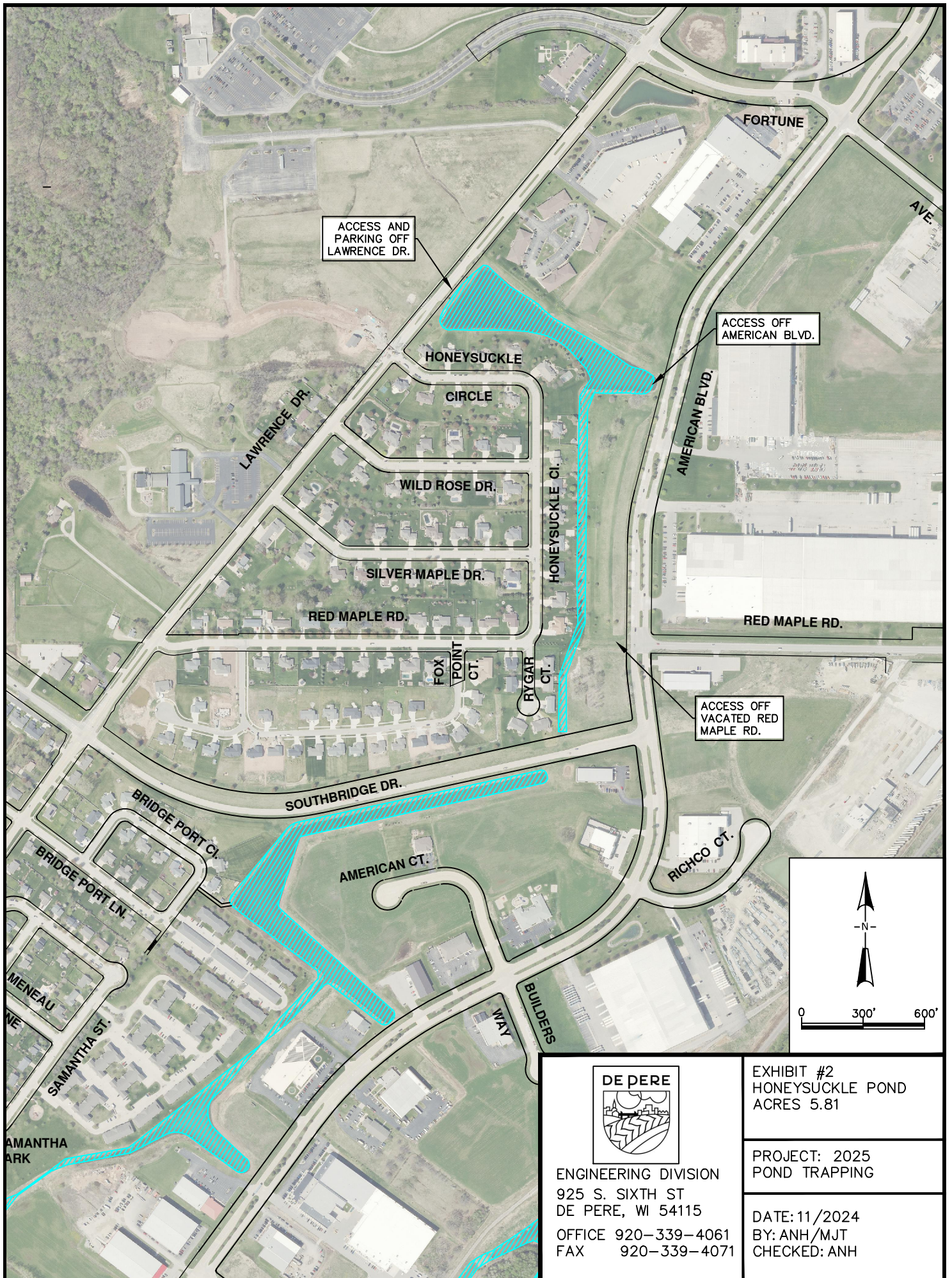


ENGINEERING DIVISION
 925 S. SIXTH ST
 DE PERE, WI 54115
 OFFICE 920-339-4061
 FAX 920-339-4071

EXHIBIT #1
 SW BUSINESS PARK
 POND SYSTEM
 ACRES 19.02

PROJECT: 2025
 POND TRAPPING

DATE: 11/2024
 BY: ANH/MJT
 CHECKED: ANH

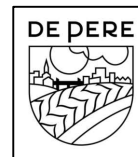
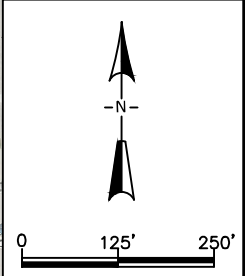
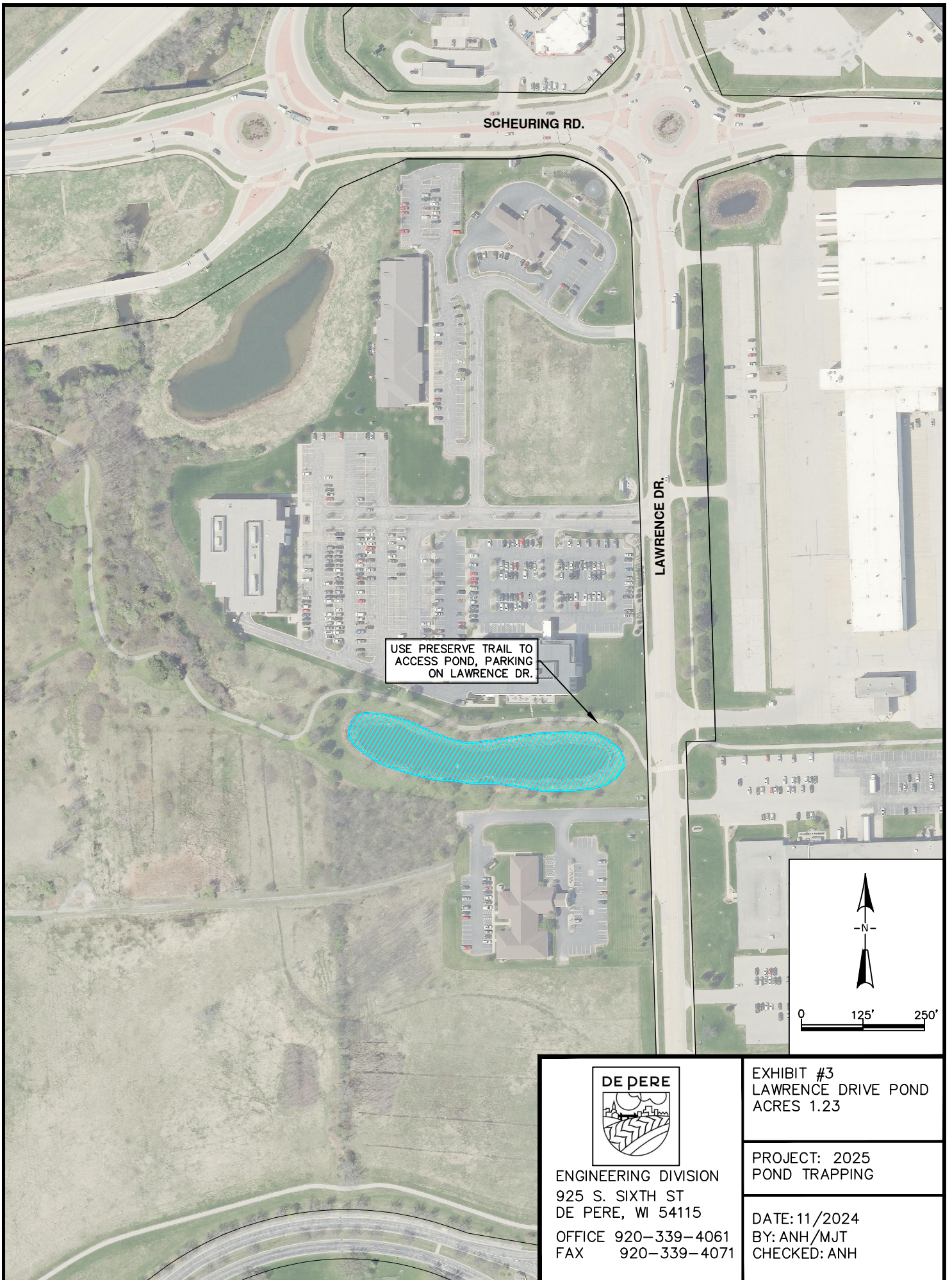


ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT #2
HONEYSUCKLE POND
ACRES 5.81

PROJECT: 2025
POND TRAPPING

DATE: 11/2024
BY: ANH/MJT
CHECKED: ANH

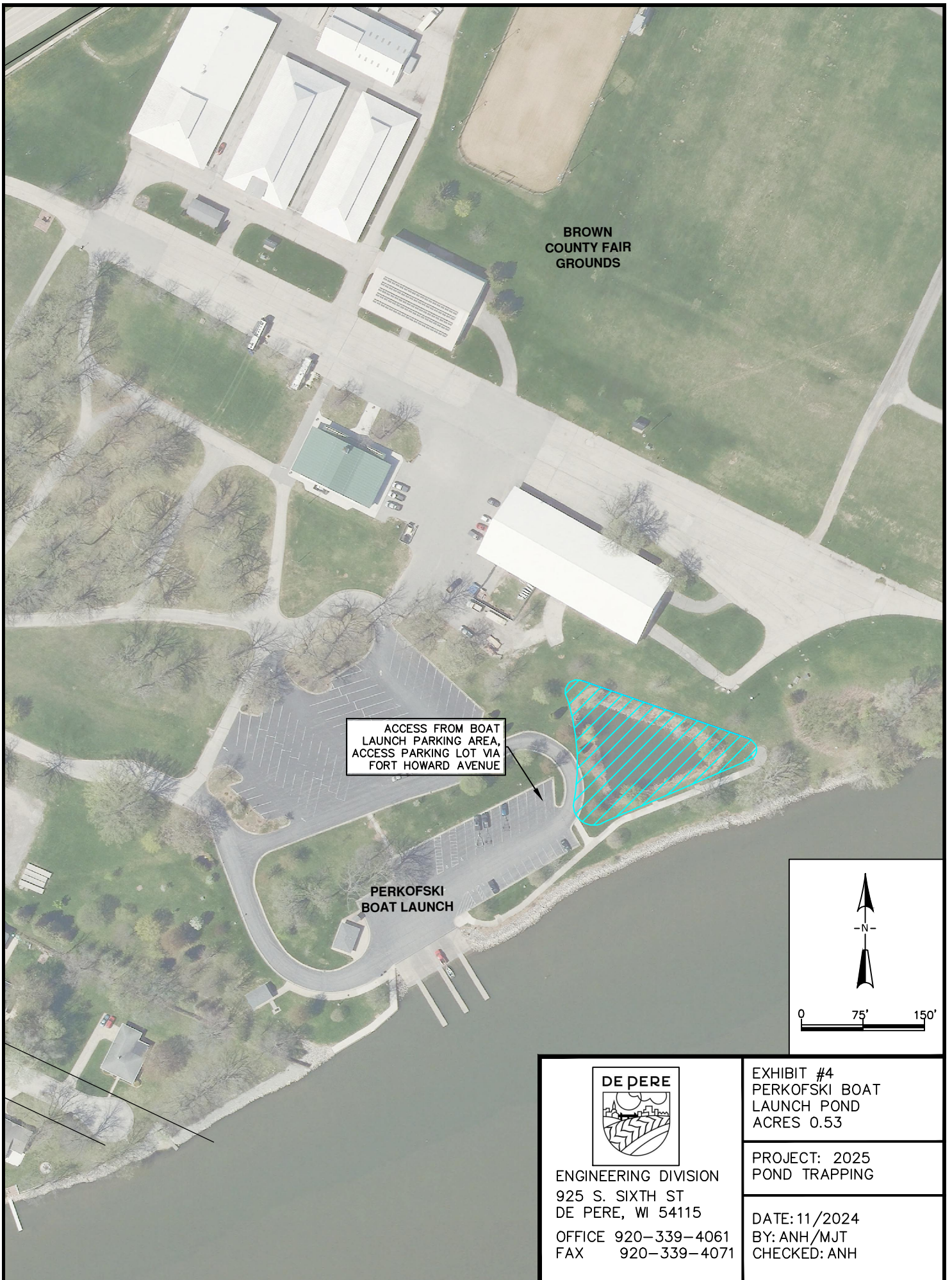


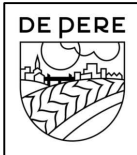
ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

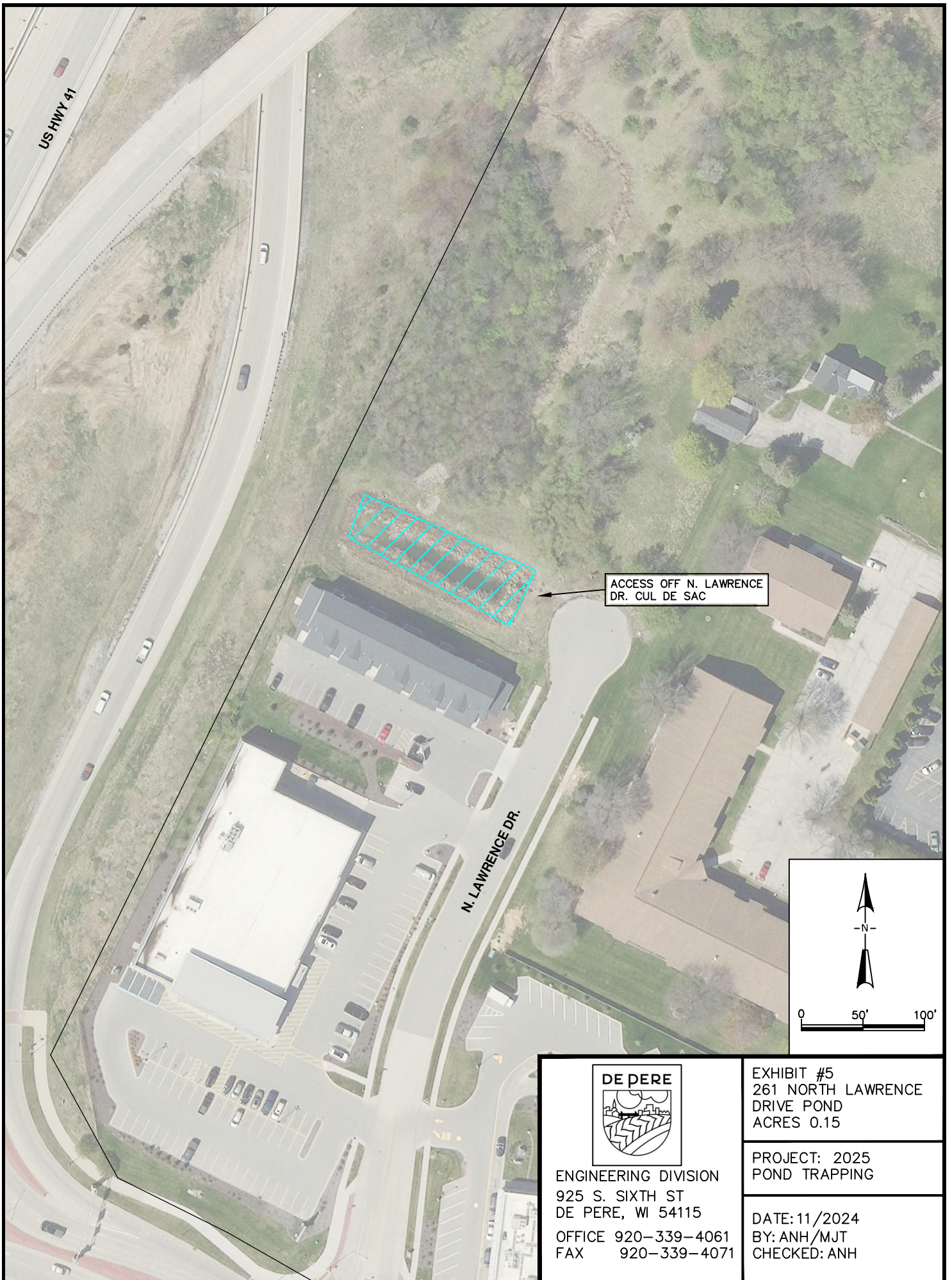
EXHIBIT #3
LAWRENCE DRIVE POND
ACRES 1.23

PROJECT: 2025
POND TRAPPING

DATE: 11/2024
BY: ANH/MJT
CHECKED: ANH



 ENGINEERING DIVISION 925 S. SIXTH ST DE PERE, WI 54115 OFFICE 920-339-4061 FAX 920-339-4071	EXHIBIT #4 PERKOFSKI BOAT LAUNCH POND ACRES 0.53
	PROJECT: 2025 POND TRAPPING
	DATE: 11/2024 BY: ANH/MJT CHECKED: ANH



DE PERE



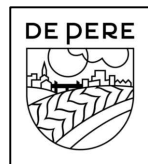
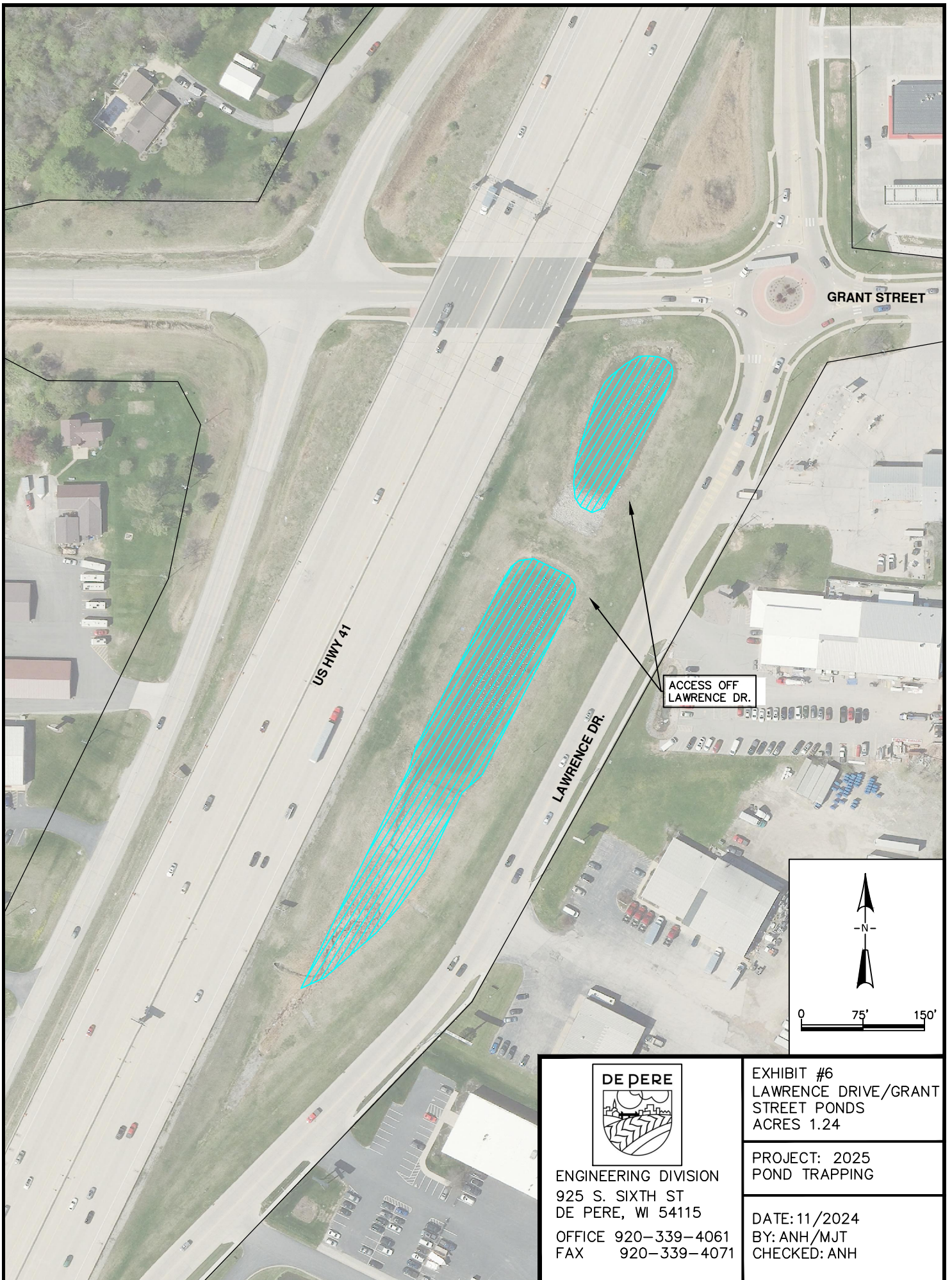
ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115

OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT #5
261 NORTH LAWRENCE
DRIVE POND
ACRES 0.15

PROJECT: 2025
POND TRAPPING

DATE: 11/2024
BY: ANH/MJT
CHECKED: ANH



ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT #6
LAWRENCE DRIVE/GRANT
STREET PONDS
ACRES 1.24

PROJECT: 2025
POND TRAPPING

DATE: 11/2024
BY: ANH/MJT
CHECKED: ANH

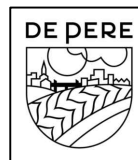
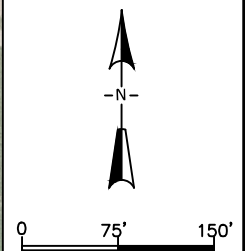
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TRAILSIDE LN.

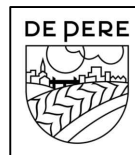
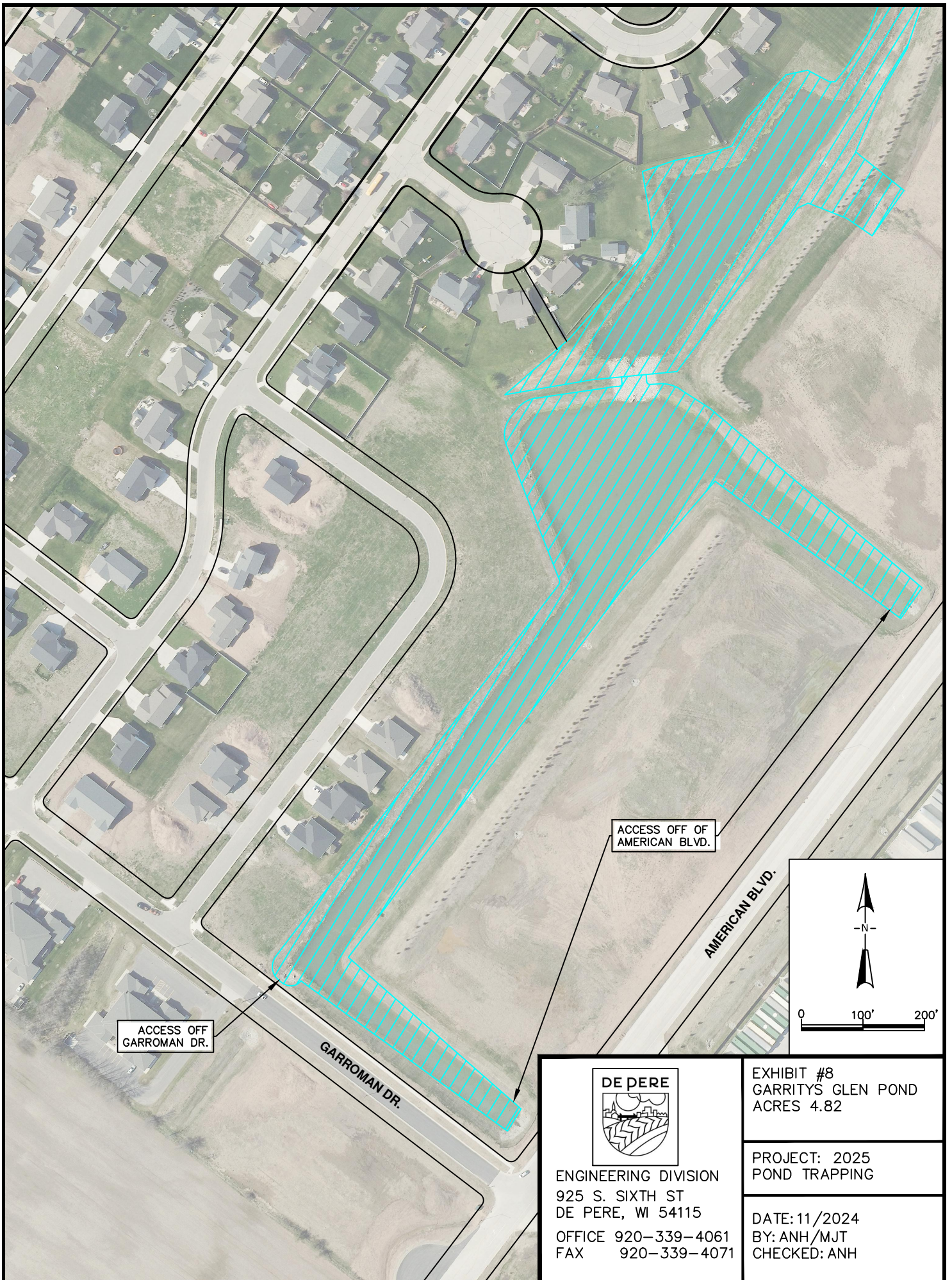


ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT #7
TRAILSIDE LANE POND
ACRES 1.14

PROJECT: 2025
POND TRAPPING

DATE: 11/2024
BY: ANH/MJT
CHECKED: ANH



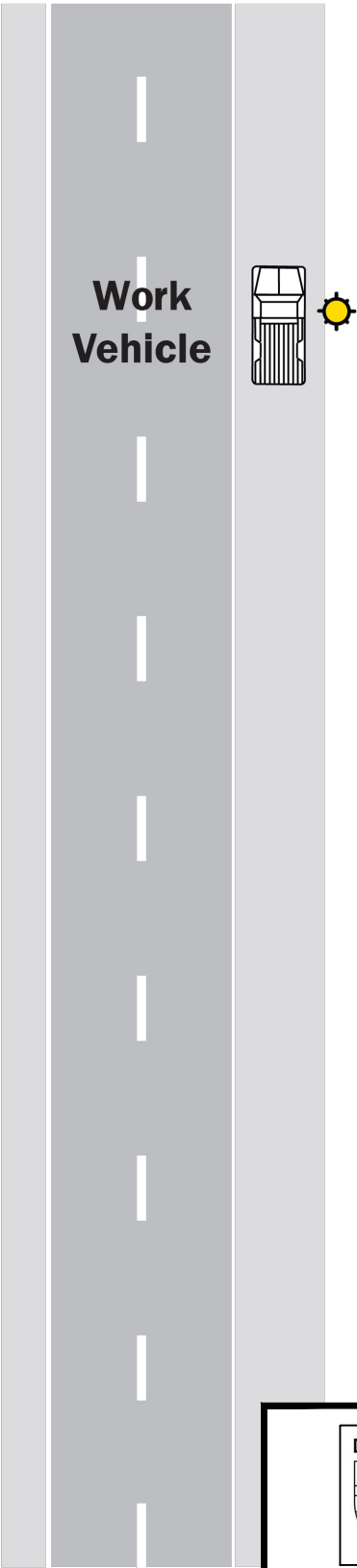
ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

EXHIBIT #8
GARRITYS GLEN POND
ACRES 4.82

PROJECT: 2025
POND TRAPPING

DATE: 11/2024
BY: ANH/MJT
CHECKED: ANH

1. The Work Vehicle should be pulled over as far off the roadway as possible, and shall display and operate a 360-degree flashing beacon.



 ENGINEERING DIVISION 925 S. SIXTH ST DE PERE, WI 54115 OFFICE 920-339-4061 FAX 920-339-4071	EXHIBIT #9 WORK VEHICLE PARKED ON SHOULDER
	PROJECT: 2025 POND TRAPPING
	DATE: 11/2025 BY: ANH CHECKED: CKK

**AGREEMENT FOR SERVICES BETWEEN THE
CITY OF DE PERE AND _____ (CONSULTANT NAME)
(Project Name)**

THIS AGREEMENT made and entered into this ____ day of _____, 2024, by and between the City of De Pere, a Wisconsin municipal corporation ("City"), and _____ ("Consultant").

WITNESSETH

WHEREAS, the City is in need of _____ (project description) _____; and

WHEREAS, the Consultant has available and offers to provide qualified personnel and facilities necessary to accomplish the work within the required timeframe.

NOW THEREFORE, City and Consultant agree as follows:

I. DESCRIPTION OF PROJECT

The project is as described in the ____ (date) ____ City Request for Proposals (Exhibit A) and Consultant's Proposal thereto dated ____ (date) ____ (Exhibit B), both of which are attached hereto and incorporated by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail. No standard terms or conditions of Consultant's Proposal are incorporated into this Agreement unless such term is specifically written into the Agreement.

If, during the course of performing the work, City and Consultant agree that it is necessary to make changes in the project as described in the exhibits, such changes will be incorporated into this Agreement only by written amendment, signed by the parties.

II. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform those services described in Exhibits A and B. Any change to the scope of services as identified therein shall be defined in writing and authorized by both parties prior to performing such work. Such writing shall include the scope of work to be done, schedule for commencing and completing the work and the basis for compensation for such work.

III. SCOPE OF CITY SERVICES

City agrees to provide the Consultant items such as existing plans, standard specifications, and other information concerning the project that may be applicable in the design of the project, as are available.

IV. AUTHORIZATION, PROGRESS, AND COMPLETION

In signing this Agreement, the City grants the Consultant specific authorization to proceed with the work described herein.

For special services, the authorization by the City shall be in writing and shall include the definition of the work to be done, the schedule for commencing and completing the work, and the basis for compensation for the work, all as agreed upon by the City and the Consultant.

V. OWNERSHIP AND FORM OF DOCUMENTS

All documents created, maintained or received during the course of this Agreement, including those in electronic form, shall be deemed the property of City and Consultant shall not be considered the owner of any such document nor shall the Consultant retain any common law, statutory, or other right therein, including copyright, patent, or trademark. To that end, Consultant agrees to and hereby does assign and transfer to City all rights, title, and other interests in such drawings, specifications, or other documents, which rights shall include copyright, trademark, or patent rights therein, unless City fails to pay Consultant for such drawings, specifications and other documents, in which case the ownership and all rights shall revert to the Consultant.

City hereby grants Consultant a non-exclusive license to use the documents created pursuant to this Agreement, including any standard details used herein.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format. City shall reimburse Consultant for its reasonable costs incurred in complying with this paragraph.

Consultant further agrees to indemnify the City from all costs City incurs should Consultant fail to comply with these requirements.

VI. AUDITOR ACCESS

Consultant shall, upon request of City or its auditors, provide access to and furnish the auditors with copies of requested records, reports and any other documentation in its possession or custody pertaining to financial transactions, records or other financial information held by Consultant in conjunction with or related to Consultant's obligations under this Agreement.

VII. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or create a risk of significant harm to the public.

VIII. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay their response time, Consultant shall so inform the City as soon as the delay in response time is known.

IX. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept, compensation as identified in Exhibit B, to be paid in a lump sum at the conclusion of the work. Payment to the Consultant is due upon receipt of invoice by the City. Compensation for special services shall be as agreed upon by the City and Consultant and set forth in the written authorization for special services.

X. RESPONSIBILITY OF CONSULTANT

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations, consistent with the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity.

XI. NON-DISCRIMINATION

The Consultant agrees that, in performing under this Agreement with the City, it will not discriminate against any employee, applicant for employment or any other person or member of the public on the basis of age, race, creed, color, disability, marital status, sex, national

origin, ancestry, arrest record, conviction record, military service, use or non-use of lawful products off the employer's premises during nonworking hours, declining to attend a meeting or to participate in any communication about religious matters or political matters, or any other basis provided under Wis. Stats. §111.321.

XII. INSURANCE

A. The Consultant shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability. The combined single limit for bodily injury and property damage shall not be less than \$1,000,000; with additional umbrella liability insurance coverage for a total of not less than \$5,000,000.
2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.

B. Consultant shall also maintain professional liability insurance covering damages to City resulting from errors and omissions of the Consultant. The limit of liability under said policy shall be \$1,000,000 or the total consultant's fee on the project, whichever is greater.

C. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and additional insured endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

XIII. ALLOCATION OF RISKS

To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of engineers, architects,

attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, and Consultant's Consultants in the performance and furnishing of Consultant's services under this Agreement.

To the fullest extent permitted by law, Consultant's total liability to City and anyone claiming by, through or under City for any cost, loss or damages caused in part by the negligence of Consultant or Consultant's subcontractor and in part by the negligence of City or any other negligent entity or individual, shall not exceed the percentage share that Consultant's or Consultant's subcontractor negligence bears to the total negligence of City, Consultant and all other negligent entities and individuals.

XIV. SUBCONTRACTS

The Consultant shall obtain the written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Consultant shall be responsible to the City for the actions of persons and firms performing subcontract work.

XV. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Consultant without the prior written consent of the other.

XVI. INTEGRATION

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XVII. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XVIII. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Consultant make normal progress in the performance of the work impossible. The Consultant may request that work be

suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XIX.

XIX. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Consultant may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Consultant shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Consultant shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing. Charges for the latter work are subject to the 10 percent limitation described in this Article.

XX. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed of by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Consultant's services, the Consultant may proceed in accordance with applicable law to comply with a lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Consultant shall attempt to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be filed in writing with the other party to this Agreement. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon.

Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XXI. NOTICES

Any notification required or needed under the contract shall be sent via First Class Mail to the following:

If to City:

If to Consultant:

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

(COMPANY NAME)

CITY OF DE PERE, WISCONSIN

By: _____
Name: _____

By: _____
James G. Boyd, Mayor

By: _____
Name: _____

By: _____
Carey E. Danen, City Clerk



City of De Pere, Wisconsin

III.6

Request for Board of Public Works Action

MEETING DATE: March 10, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on award of Contract 25-01 Sewer and Water Relay and Street Resurfacing*
RECOMMENDED ACTION: Accept the bid from Jossart Brothers, Inc. in the amount of \$1,798,868.90 for Project 25-01 Sewer and Water Relay and Street Resurfacing

ATTACHMENTS:

2025 0310 CI_BOPW_Award_25-01, 2025 0220 CE_Project 25-01_Bid Tab

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 10, 2025

RE: **Consideration and possible action on award of Contract 25-01 Sewer and Water Relay and Street Resurfacing***

The Engineering Department received bids on Project 25-01 Sewer and Water Relay and Street Resurfacing on Thursday, February 20, 2025. This project involves relaying water main at various locations around the City due to the deteriorated condition, relaying sanitary laterals, and the addition of storm sewer. The streets will be pulverized or milled prior to being resurfaced. The bids received are as follows:

Contractor	Amount
Jossart Brothers, Inc.	\$1,798,868.90
Kruczek Construction, Inc.	\$1,844,444.44
De Groot, Inc.	\$2,120,397.57
Dorner, Inc.	\$2,177,445.00

The allocated funding amount from the capital improvement budget is \$1,890,000, which is broken down as follows:

- Storm Water Utility \$550,000.00
- Water Utility: \$560,000.00
- Street Management (Taxes and General Obligation Debt): \$280,000.00
- Sewerage Utility: \$290,000.00
- TID #12 \$145,000.00
- TID #17 \$65,000.00

Staff's recommendation is to accept the bid from Jossart Brothers, Inc. in the amount of \$1,798,868.90.

Attachments:

2025 0220 CE_Project 25-01_Bid Tab (PDF)



Project 25-01
Sewer and Water Relay and Street Resurfacing

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				Jossart Brothers, Inc.		Kruczek Construction Inc.		De Groot, Inc.		Dorner Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SANITARY SEWER											
SS-01	Provide 8" PVC Sanitary Sewer	LF	145	\$140.00	\$20,300.00	\$162.60	\$23,577.00	\$155.79	\$22,589.55	\$179.00	\$25,955.00
SS-02	Provide 6" PVC Sanitary Sewer Lateral	LF	110	\$110.00	\$12,100.00	\$90.00	\$9,900.00	\$112.86	\$12,414.60	\$115.00	\$12,650.00
SS-03	Remove and Relay 6" or 4" PVC Sanitary Sewer Lateral	LF	605	\$89.00	\$53,845.00	\$107.50	\$65,037.50	\$97.19	\$58,799.95	\$118.00	\$71,390.00
SS-04	Provide Sanitary Sewer Riser	VF	20	\$125.00	\$2,500.00	\$157.00	\$3,140.00	\$202.00	\$4,040.00	\$177.00	\$3,540.00
SS-05	Slip Line 6" Sanitary Sewer Lateral	LF	90	\$25.00	\$2,250.00	\$45.00	\$4,050.00	\$61.92	\$5,572.80	\$48.00	\$4,320.00
SS-06	Provide Factory Cut in PVC 8"X6" Wye	EA	2	\$500.00	\$1,000.00	\$2,000.00	\$4,000.00	\$3,849.64	\$7,699.28	\$3,537.00	\$7,074.00
SS-07	Provide 6" or 4" Saddle to Existing Sanitary Sewer	EA	7	\$200.00	\$1,400.00	\$1,900.00	\$13,300.00	\$2,015.51	\$14,108.57	\$1,758.00	\$12,306.00
SS-08	Provide 6" or 4" Watertight Connection to Existing Sanitary Manhole for Lateral Relay	EA	2	\$500.00	\$1,000.00	\$550.00	\$1,100.00	\$1,515.00	\$3,030.00	\$1,976.00	\$3,952.00
SS-09	Pipe Burst Sanitary Sewer Lateral	LF	1700	\$10.30	\$17,510.00	\$10.25	\$17,425.00	\$10.40	\$17,680.00	\$10.60	\$18,020.00
SS-10	Provide Pipe Burst Connections	EA	25	\$4,850.00	\$121,250.00	\$485.00	\$12,125.00	\$4,941.43	\$123,535.75	\$5,015.00	\$125,375.00
SS-11	Provide Extra Pipe Burst Excavation	EA	6	\$515.00	\$3,090.00	\$510.00	\$3,060.00	\$520.15	\$3,120.90	\$528.00	\$3,168.00
SS-12	Provide Additional Riser/Cleanout in Basement	VF	6	\$206.00	\$1,236.00	\$205.00	\$1,230.00	\$208.06	\$1,248.36	\$211.00	\$1,266.00
SS-13	Provide Pipe Burst Pre Televising	EA	25	\$155.00	\$3,875.00	\$153.00	\$3,825.00	\$156.55	\$3,913.75	\$158.00	\$3,950.00
SS-14	Provide Pipe Burst Post Televising	EA	25	\$155.00	\$3,875.00	\$153.00	\$3,825.00	\$156.55	\$3,913.75	\$158.00	\$3,950.00
SS-15	Provide Sump Pump Basin	EA	6	\$775.00	\$4,650.00	\$765.00	\$4,590.00	\$780.23	\$4,681.38	\$792.00	\$4,752.00
SS-16	Provide Sanitary Sewer Lateral Tracer Wire Box	EA	10	\$50.00	\$500.00	\$85.00	\$850.00	\$126.25	\$1,262.50	\$61.00	\$610.00
SS-17	Provide 4' Diameter Sanitary Sewer Manhole	VF	15	\$530.00	\$7,950.00	\$486.00	\$7,290.00	\$635.20	\$9,528.00	\$594.00	\$8,910.00
SS-18	Remove and Replace 4' Diameter Sanitary Sewer Manhole	VF	15	\$550.00	\$8,250.00	\$710.00	\$10,650.00	\$906.17	\$13,592.55	\$1,185.00	\$17,775.00
SS-19	Core Drill Sanitary Manhole	EA	1	\$1,500.00	\$1,500.00	\$660.00	\$660.00	\$4,545.00	\$4,545.00	\$3,818.00	\$3,818.00
SS-20	Connect to Existing Sanitary Sewer Main	EA	1	\$500.00	\$500.00	\$975.00	\$975.00	\$3,535.00	\$3,535.00	\$2,023.00	\$2,023.00
SS-21	Connect to Existing Sanitary PVC Lateral at Main	EA	14	\$250.00	\$3,500.00	\$600.00	\$8,400.00	\$1,802.13	\$25,229.82	\$1,382.00	\$19,348.00
SS-22	Dig Down, Locate, and Raise Sanitary Manhole	EA	3	\$1,200.00	\$3,600.00	\$975.00	\$2,925.00	\$1,818.00	\$5,454.00	\$1,419.00	\$4,257.00
SS-23	Abandon Sanitary Lateral at Main	EA	2	\$2,750.00	\$5,500.00	\$1,800.00	\$3,600.00	\$3,030.00	\$6,060.00	\$3,035.00	\$6,070.00
STORM SEWER											
ST-01	Provide 12" PVC, RCP (Class III), or PP Storm Sewer (Granular Backfill)	LF	1235	\$63.00	\$77,805.00	\$70.00	\$86,450.00	\$80.36	\$99,244.60	\$74.00	\$91,390.00
ST-02	Remove and Replace 12" RCP Class IV) Storm Sewer (Granular Backfill)	LF	55	\$70.00	\$3,850.00	\$78.25	\$4,303.75	\$91.33	\$5,023.15	\$94.00	\$5,170.00
ST-03	Provide 8" PVC Storm Sewer (Granular Backfill)	LF	985	\$61.00	\$60,085.00	\$65.50	\$64,517.50	\$78.57	\$77,391.45	\$64.00	\$63,040.00
ST-04	Remove and Replace 43x68" RCP (Class V) Storm Sewer (Granular Backfill)	LF	25	\$645.00	\$16,125.00	\$720.00	\$18,000.00	\$812.12	\$20,303.00	\$709.00	\$17,725.00
ST-05	Remove and Replace 43x68" RCP (Class V) Storm Sewer (Natural Backfill)	LF	145	\$570.00	\$82,650.00	\$675.00	\$97,875.00	\$686.16	\$99,493.20	\$623.00	\$90,335.00
ST-06	Provide 6 PVC Storm Sewer Lateral	LF	1500	\$55.00	\$82,500.00	\$50.75	\$76,125.00	\$53.03	\$79,545.00	\$56.00	\$84,000.00
ST-07	Provide 12"x6" Storm Branch or Inserta Tee	EA	20	\$300.00	\$6,000.00	\$260.00	\$5,200.00	\$523.18	\$10,463.60	\$569.00	\$11,380.00
ST-08	Provide 8"x6" Storm Branch	EA	18	\$150.00	\$2,700.00	\$157.75	\$2,839.50	\$485.81	\$8,744.58	\$266.00	\$4,788.00
ST-09	Provide Storm Sewer Lateral Tracer Wire Box	EA	55	\$50.00	\$2,750.00	\$105.30	\$5,791.50	\$82.82	\$4,555.10	\$61.00	\$3,355.00
ST-10	Provide 4' Diameter Storm Manhole	VF	50	\$890.00	\$44,500.00	\$868.00	\$43,400.00	\$1,021.31	\$51,065.50	\$1,040.00	\$52,000.00
ST-11	Provide 8' Diameter Storm Manhole	VF	10	\$1,380.00	\$13,800.00	\$1,650.00	\$16,500.00	\$1,537.46	\$15,374.60	\$2,007.00	\$20,070.00
ST-12	Provide 8' Diameter Storm Manhole (Doghouse Construction over Existing Sanitary Sewer)	VF	10	\$1,380.00	\$13,800.00	\$1,800.00	\$18,000.00	\$6,650.86	\$66,508.60	\$2,069.00	\$20,690.00
ST-13	Remove and Replace 4' Diameter Storm Manhole	VF	10	\$880.00	\$8,800.00	\$852.00	\$8,520.00	\$960.69	\$9,606.90	\$1,209.00	\$12,090.00
ST-14	Provide Type B Catch Basin	EA	3	\$3,350.00	\$10,050.00	\$3,475.00	\$10,425.00	\$3,373.53	\$10,120.59	\$4,059.00	\$12,177.00
ST-15	Remove and Replace Type B Catch Basin	EA	3	\$3,500.00	\$10,500.00	\$3,665.00	\$10,995.00	\$3,373.53	\$10,120.59	\$4,222.00	\$12,666.00
ST-16	Provide Type B Inlet	EA	4	\$3,500.00	\$14,000.00	\$3,350.00	\$13,400.00	\$3,373.62	\$13,494.48	\$3,845.00	\$15,380.00
ST-17	Remove and Replace Type B Inlet	EA	3	\$3,650.00	\$10,950.00	\$3,550.00	\$10,650.00	\$3,373.53	\$10,120.59	\$3,820.00	\$11,460.00
ST-18	Connect to Existing Storm Sewer Structure	EA	4	\$750.00	\$3,000.00	\$920.00	\$3,680.00	\$1,363.50	\$5,454.00	\$1,422.00	\$5,688.00
ST-19	Connect to Existing Storm Sewer Pipe	EA	10	\$500.00	\$5,000.00	\$1,375.00	\$13,750.00	\$1,693.97	\$16,939.70	\$1,742.00	\$17,420.00
ST-20	Connect to Existing Storm Sewer Pipe (Concrete Collar)	EA	1	\$2,500.00	\$2,500.00	\$810.00	\$810.00	\$2,020.00	\$2,020.00	\$2,604.00	\$2,604.00
ST-21	Provide 43x68" RCP Endwall	EA	1	\$5,500.00	\$5,500.00	\$5,400.00	\$5,400.00	\$5,925.67	\$5,925.67	\$5,438.00	\$5,438.00
ST-22	Storm Sewer Dig Down and Repair Lateral Connection	EA	1	\$1,500.00	\$1,500.00	\$1,400.00	\$1,400.00	\$2,272.50	\$2,272.50	\$2,337.00	\$2,337.00
ST-23	Dig Down and Verify Storm Sewer Pipe	EA	1	\$500.00	\$500.00	\$850.00	\$850.00	\$1,515.00	\$1,515.00	\$777.00	\$777.00
ST-24	Storm Sewer Outfall Repair	EA	5	\$2,000.00	\$10,000.00	\$2,600.00	\$13,000.00	\$2,636.10	\$13,180.50	\$3,995.00	\$19,975.00
ST-25	Abandon/Remove Existing Storm Sewer Appurtenances	LS	1	\$10,000.00	\$10,000.00	\$7,000.00	\$7,000.00	\$12,625.00	\$12,625.00	\$7,607.00	\$7,607.00
WATER MAIN											
W-01	Provide 12" PVC Water Main (Natural Backfill)	LF	10	\$150.00	\$1,500.00	\$352.50	\$3,525.00	\$146.45	\$1,464.50	\$303.00	\$3,030.00
W-02	Provide 8" PVC Water Main (Granular Backfill)	LF	1550	\$98.00	\$151,900.00	\$104.00	\$161,200.00	\$93.76	\$145,328.00	\$121.00	\$187,550.00
W-03	Directional Drill 8" PVC Water Main	LF	1030	\$83.00	\$85,490.00	\$88.00	\$90,640.00	\$78.00	\$80,340.00	\$104.00	\$107,120.00



Project 25-01
Sewer and Water Relay and Street Resurfacing

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				Jossart Brothers, Inc.		Kruczek Construction Inc.		De Groot, Inc.		Dorner Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SD-24	Drilled Dowel Bars	EA	20	\$15.45	\$309.00	\$15.30	\$306.00	\$15.60	\$312.00	\$16.00	\$320.00
SD-25	Provide Detectable Warning Field (5'-Natural Patina)	EA	8	\$360.00	\$2,880.00	\$355.00	\$2,840.00	\$374.51	\$2,996.08	\$370.00	\$2,960.00
SD-26	Temporary Asphalt Patch (Fox River Trail)	LS	1	\$1,750.00	\$1,750.00	\$2,529.55	\$2,529.55	\$2,020.00	\$2,020.00	\$1,747.00	\$1,747.00
SD-27	Landscaping Topsoil, Seed, Fertilizer and Mulch	SY	2000	\$8.40	\$16,800.00	\$10.25	\$20,500.00	\$6.06	\$12,120.00	\$9.20	\$18,400.00
SD-28	Landscaping Topsoil, Seed, Fertilizer and Revegetation Mat Class 1 Urban (807 N. Broadway Street & Outfall Repairs)	SY	1150	\$8.50	\$9,775.00	\$12.00	\$13,800.00	\$8.08	\$9,292.00	\$10.80	\$12,420.00
SPECIAL CONSTRUCTION											
SC-01	Pipe Foundation Stabilization	CY	100	\$0.01	\$1.00	\$1.00	\$100.00	\$35.35	\$3,535.00	\$28.00	\$2,800.00
SC-02	Provide Silt Fence	LF	70	\$3.15	\$220.50	\$3.00	\$210.00	\$5.05	\$353.50	\$7.00	\$490.00
SC-03	Provide Cofferdam	LS	1	\$20,000.00	\$20,000.00	\$11,500.00	\$11,500.00	\$2,525.00	\$2,525.00	\$37,403.00	\$37,403.00
SC-04	Provide Turbidity Barrier	LS	1	\$1,500.00	\$1,500.00	\$2,600.00	\$2,600.00	\$1,515.00	\$1,515.00	\$5,858.00	\$5,858.00
SC-05	Inlet Protection Type B	EA	10	\$55.00	\$550.00	\$76.50	\$765.00	\$151.50	\$1,515.00	\$87.00	\$870.00
SC-06	Inlet Protection Type D	EA	20	\$85.00	\$1,700.00	\$100.00	\$2,000.00	\$151.50	\$3,030.00	\$114.00	\$2,280.00
SC-07	Provide Heavy Rip Rap With Geotextile Fabric Type HR (24" Depth)	SY	10	\$80.00	\$800.00	\$76.50	\$765.00	\$75.75	\$757.50	\$75.00	\$750.00
SC-08	Provide Medium Rip Rap With Geotextile Fabric Type HR (18" Depth)	SY	95	\$65.00	\$6,175.00	\$65.00	\$6,175.00	\$55.55	\$5,277.25	\$54.00	\$5,130.00
SC-09	Adjust Manhole	EA	1	\$600.00	\$600.00	\$700.00	\$700.00	\$959.50	\$959.50	\$558.00	\$558.00
SC-10	Adjust Manhole and Provide New Casting	EA	6	\$1,100.00	\$6,600.00	\$925.00	\$5,550.00	\$1,363.50	\$8,181.00	\$1,134.00	\$6,804.00
SC-11	Adjust Manhole and Provide New Casting (Hand Dig)	EA	1	\$1,200.00	\$1,200.00	\$1,050.00	\$1,050.00	\$1,363.50	\$1,363.50	\$1,186.00	\$1,186.00
SC-12	Reconstruct Manhole	VF	5	\$500.00	\$2,500.00	\$496.00	\$2,480.00	\$753.89	\$3,769.45	\$571.00	\$2,855.00
SC-13	Reconstruct Manhole and Provide New Casting	VF	8	\$600.00	\$4,800.00	\$550.00	\$4,400.00	\$860.95	\$6,887.60	\$776.00	\$6,208.00
SC-14	Remove, Salvage and Reinstall Chain Link Fence	LS	2	\$2,000.00	\$4,000.00	\$2,300.00	\$4,600.00	\$2,020.00	\$4,040.00	\$3,369.00	\$6,738.00
SC-15	Repair Sprinkler System - 823 N. Broadway (if Required)	EA	1	\$800.00	\$800.00	\$205.00	\$205.00	\$1,515.00	\$1,515.00	\$1,037.00	\$1,037.00
TOTAL AMOUNT BID:				\$1,798,868.90		\$1,844,444.44		\$2,120,397.57		\$2,177,445.00	



City of De Pere, Wisconsin

III.7

Request for Board of Public Works Action

MEETING DATE:	March 10, 2025
DEPARTMENT:	Engineering
FROM:	Eric Rakers, City Engineer
SUBJECT:	Consideration and possible action on award of Contract 25-03 Sewer Lining*
RECOMMENDED ACTION:	Accept the bid from Visu-Sewer, LLC in the amount of \$530,264.00 for Project 25-03 Sewer Lining

ATTACHMENTS:

2025 0310 CI_BOPW_Award_25-03, 2025 0220 CE_Project 25-03_Bid Tab

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 10, 2025

RE: **Consideration and possible action on award of Contract 25-03 Sewer Lining***

The Engineering Department received bids on Project 25-03 Sewer Lining on February 20, 2025. The project consists of pipelining deteriorated sewers at locations around the City. The bids received are as follows:

Contractor	Amount
Visu-Sewer, LLC	\$530,264.00
Insituform Technologies USA, LLC	\$644,688.24

The budgeted amount from the capital improvement program is \$676,000. Funding will be \$426,000 from the Sewage Revenue Fund and \$250,000 from the Storm Water Utility.

Staff's recommendation is to accept the bid from Visu-Sewer, LLC in the amount of \$530,264.00.

Attachments:

2025 0220 CE_Project 25-03_Bid Tab (PDF)



Project 25-03
Sewer Lining

				BIDDER NO. 1		BIDDER NO. 2	
				Visu-Sewer		Insituform Technologies USA, LLC	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SP-01	Lande Street - 8" Clay (H7-VX80YA to H7-YZ4OKH)	LF	399	\$38.75	\$15,461.25	\$43.60	\$17,396.40
SP-02	Marsh Street - 8" Clay (I7-CUQXUL to I7-AW3Y4C)	LF	257	\$38.75	\$9,958.75	\$56.00	\$14,392.00
SP-03	N Adams Street - 8" Concrete (J8-HLKIXG to J8-GE5GGB)	LF	357	\$38.75	\$13,833.75	\$46.27	\$16,518.39
SP-04	Alley - Michigan/Superior - Morris to Ridgeway - 8" Clay (J8-4OPWGQ to J8-40YV4C)	LF	194	\$38.75	\$7,517.50	\$67.40	\$13,075.60
SP-05	Easement - Morris/Ridgeway - Michigan to Superior - 10" Clay (J8-3JUX0L to J8-4OPWGQ)	LF	164	\$53.50	\$8,774.00	\$80.16	\$13,146.24
SP-06	Aldrin Street - 8" Concrete (H8-EKQ2DL to H8-HNZ2E4)	LF	400	\$38.75	\$15,500.00	\$43.59	\$17,436.00
SP-07	Alley - Oakdale/Lawton - Randall to Termini - 8" Clay (J9-6YX4D2 to J9-78S596)	LF	128	\$38.75	\$4,960.00	\$91.31	\$11,687.68
SP-08	Alley - Oakdale/Lawton - Ridgeway to Randall - 8" Clay (New Manhole to J8-5FP18O)	LF	280	\$38.75	\$10,850.00	\$55.20	\$15,456.00
SP-09	St Anthony Drive - 8" Concrete (H8-EJ0056 to H8-HLY05N)	LF	399	\$38.75	\$15,461.25	\$43.61	\$17,400.39
SP-10	Webster Avenue - 8" Concrete (J8-INX8V2 to J8-HOA6WF)	LF	285	\$38.75	\$11,043.75	\$52.59	\$14,988.15
SP-11	Webster Avenue - 8" Concrete (J8-M03FLC to J8-NRBJ1Q)	LF	503	\$38.75	\$19,491.25	\$52.49	\$26,402.47
SP-12	Webster Avenue - 8" Concrete (J8-Q2GNGV to J8-O9EJU7)	LF	526	\$38.75	\$20,382.50	\$45.49	\$23,927.74
SP-13	Webster Avenue - 8" Clay (J8-Q2GNGV to J8-R7SPQO)	LF	330	\$38.75	\$12,787.50	\$48.29	\$15,935.70
SP-14	Webster Avenue - 8" Clay (J8-SCLS0J to J8-JG2U7R)	LF	319	\$38.75	\$12,361.25	\$49.25	\$15,710.75
SP-15	807 N Broadway Street (Fox River - Broadway) - 12" Concrete (I9-VTK1XE to I9-YW70FI)	LF	443	\$68.75	\$30,456.25	\$78.61	\$34,824.23
SP-16	823 N Broadway Street (Fox River - Broadway) - 15" Concrete (I9-XTP51H to J9-16N3BJ)	LF	493	\$84.50	\$41,658.50	\$88.05	\$43,408.65
SP-17	823 N Broadway Street (Fox River - Broadway) - 12" to 15" Transition	EA	1	\$2,000.00	\$2,000.00	\$5.75	\$5.75
SP-18	Grant Street - 8" Concrete (New Manhole - H8-XP5TY)	LF	173	\$38.75	\$6,703.75	\$77.26	\$13,365.98
SP-19	Good Hope Road - 8" Concrete (I7-IRGHXO - I7-OAN98E)	LF	1573	\$38.75	\$60,953.75	\$49.71	\$78,193.83
SP-20	807 N Broadway Street - 54" CMP Storm Sewer (New Manhole to Broadway- Ridgeway I9-ZNN0OU)	LF	448	\$387.00	\$173,376.00	\$447.69	\$200,565.12
SP-21	South Clay Street - 10" Concrete Storm Sewer (J8-J4G3UI - J8-JY65HE)	LF	238	\$53.50	\$12,733.00	\$62.87	\$14,963.06
SP-22	Structure Access for Storm Sewer on Broadway	EA	1	\$15,000.00	\$15,000.00	\$17,258.71	\$17,258.71
SP-23	Televising Sanitary Laterals	EA	20	\$450.00	\$9,000.00	\$431.47	\$8,629.40
TOTAL AMOUNT BID:				\$530,264.00		\$644,688.24	



City of De Pere, Wisconsin

III.8

Request for Board of Public Works Action

MEETING DATE:	March 10, 2025
DEPARTMENT:	Engineering
FROM:	Eric Rakers, City Engineer
SUBJECT:	Consideration and possible action on award of Contract 25-15 Sewer Televising*
RECOMMENDED ACTION:	Accept the bid from Speedy Clean, Inc. in the amount of \$57,280.00 for Project 25-15 Sewer Televising

ATTACHMENTS:

2025 0310 CI_BOPW_Award_25-15, 2025 0220 CE_Project 25-15_Bid Tab

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 10, 2025

RE: **Consideration and possible action on award of Contract 25-15 Sewer Televising***

The Engineering Department received bids on Project 25-15 Sewer Televising on February 20, 2025. The bids received are as follows:

Contractor	Amount
Speedy Clean, Inc.	\$57,280.00
Aqualis	\$60,930.00
Great Lakes TV Seal, Inc.	\$64,178.00
National Power Rodding Corp.	\$940,000.00

The allocated amount from the capital improvement budget is \$80,000. Funding will be \$60,000 from the storm water utility fund and \$20,000 from the sewage revenue fund.

Staff's recommendation is to accept the bid from Speedy Clean, Inc. in the amount of \$57,280.00.

Attachments:

2025 0220 CE_Project 25-15_Bid Tab (PDF)



**Project 25-15
Sewer Televising**

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				Speedy Clean Drain & Sewer		Aqualis		Great Lakes TV Seal, Inc.		National Power Rodding Corp	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SP-01	Storm Sewer Cleaning (8-48 Inch)	LF	64000	\$0.40	\$25,600.00	\$0.45	\$28,800.00	\$0.45	\$28,800.00	\$5.00	\$320,000.00
SP-02	Storm Sewer Heavy Cleaning (8-48 Inch)	LF	1000	\$0.00	\$0.00	\$0.01	\$10.00	\$0.00	\$0.00	\$20.00	\$20,000.00
SP-03	Storm Sewer Televising (8-48 Inch)	LF	64000	\$0.40	\$25,600.00	\$0.40	\$25,600.00	\$0.44	\$28,160.00	\$5.00	\$320,000.00
SP-04	Sanitary Sewer Cleaning (30 Inch)	LF	7600	\$0.40	\$3,040.00	\$0.45	\$3,420.00	\$0.49	\$3,724.00	\$10.00	\$76,000.00
SP-05	Sanitary Sewer Heavy Cleaning (30 Inch)	LF	3000	\$0.00	\$0.00	\$0.01	\$30.00	\$0.05	\$150.00	\$25.00	\$75,000.00
SP-06	Sanitary Sewer Televising (30 Inch)	LF	7600	\$0.40	\$3,040.00	\$0.40	\$3,040.00	\$0.44	\$3,344.00	\$15.00	\$114,000.00
SP-07	Root Cutting	LF	2000	\$0.00	\$0.00	\$0.01	\$20.00	\$0.00	\$0.00	\$5.00	\$10,000.00
SP-08	Mineral Deposit Removal	LF	1000	\$0.00	\$0.00	\$0.01	\$10.00	\$0.00	\$0.00	\$5.00	\$5,000.00
TOTAL AMOUNT BID:				\$57,280.00		\$60,930.00		\$64,178.00		\$940,000.00	



Request for Board of Public Works Action

MEETING DATE: March 10, 2025
DEPARTMENT: Engineering
FROM: Eric Rakers, City Engineer
SUBJECT: Consideration and possible action on policy for installation of new utility service lines to vacant lots*
RECOMMENDED ACTION: Staff recommends that owners of vacant parcels that lack sanitary sewer laterals or water service lines be notified of upcoming utility relay and reconstruction projects and be given the option to have sanitary sewer lines or water service lines installed at the time of the utility relay. Staff does not recommend any changes for the installation of storm sewer laterals or for the installation of service lines as part of new road constructions or extensions.

ATTACHMENTS:
2025 0310 CI_BOPW_New_Lateral_Policy

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 10, 2025

RE: **Consideration and possible action on policy for installation of new utility service lines to vacant lots***

The intent of this memo is to create a policy for the installation of sanitary lateral and water service lines to vacant lots in existing areas of the City. Specifically, there are vacant lots without sanitary laterals and/or water services in areas where sewer and water work is occurring. Extension of sanitary laterals and water services would be assessed to property owners.

Background

Sanitary sewer laterals are owned by the property owners from their home to the sanitary sewer main. As part of the City's utility relay projects, the sanitary sewer lateral is either relayed to the right-of-way line, or pipe-burstured to the basement cleanout for those properties that choose to participate in the City's full-length lateral replacement program. As outlined in Municipal Code Section 26-4, the installation of sanitary sewer laterals are required at the time of the sanitary sewer main construction. A copy of Section 26-4 is included as part of Attachment 1.

Water service lines are owned by the property owners from their home to the curb stop. As part of the City's utility relay projects, the water service line is reinstalled from the newly relayed water main's location to the right-of-way line where a new curb stop is installed. As outlined in Municipal Code Section 26-2, the installation of water service lines is required at the construction or extension of a water main. A copy of Section 26-2 is included with this memo as Attachment 1.

Storm sewer lines are owned by property owners from their home to the storm sewer main and are automatically installed to the right-of-way line as part of new road construction or reconstruction. On utility relay projects, storm sewer laterals are provided to the right-of-way line when requested or when ordered by the Director of Public Works to address storm drainage issues pursuant to Section 26-6 of the Municipal Code. A copy of Section 26-6 is included with this memo as Attachment 2.

When the City completes a utility relay job, no new utility is constructed unless requested by the residents or ordered by the Director of Public Works to provide storm sewer service. Aging water mains and water service lines are replaced within the right-of-way lines, and sanitary sewer lines are replaced to mitigate any damage that may occur during water main and water service replacement work.

Discussion

Engineering staff has encountered several vacant parcels abutting roads slated for utility relay work as part of the 2025 Capital Improvements Program. These vacant parcels lack one or more of the service lines that would accommodate future home construction. Examples of these vacant parcels are shown below:

Example 1 – 631 Third Street

As shown in Figure 1, 631 Third Street is a parking lot for St. Norbert College. Aerial imagery shows a home at this location in the 1970s. There are currently no known service lines to this property. The City most likely required the abandonment of any existing service lines to this property when the home was razed to build the new parking lot. These service line abandonments are done to prevent inflow and infiltration from entering aging and deteriorating sanitary sewer laterals and to minimize water loss from aging and deteriorating water service lines. The vacant lot to the east at 216 Pleasant Place (also owned by St. Norbert College) has both a sanitary sewer lateral and a water service line present. Because they are present, both the sanitary sewer and water service lines to 216 Pleasant Place would be replaced to the right-of-way line as part of Project 25-01 Sewer and Water Relay and Street Resurfacing.



Figure 1 - 631 Third Street

Example 2 – Parcel #WD-128-1-1

As shown in Figure 2, parcel #: WD-128-1-1 is a vacant lot owned by 609 Martin Street - one lot to the south. This vacant lot has an existing sanitary sewer lateral but lacks a water service line. The sanitary sewer lateral would be replaced to the right-of-way line as part of Project 25-01 Sewer and Water Relay and Street Resurfacing.

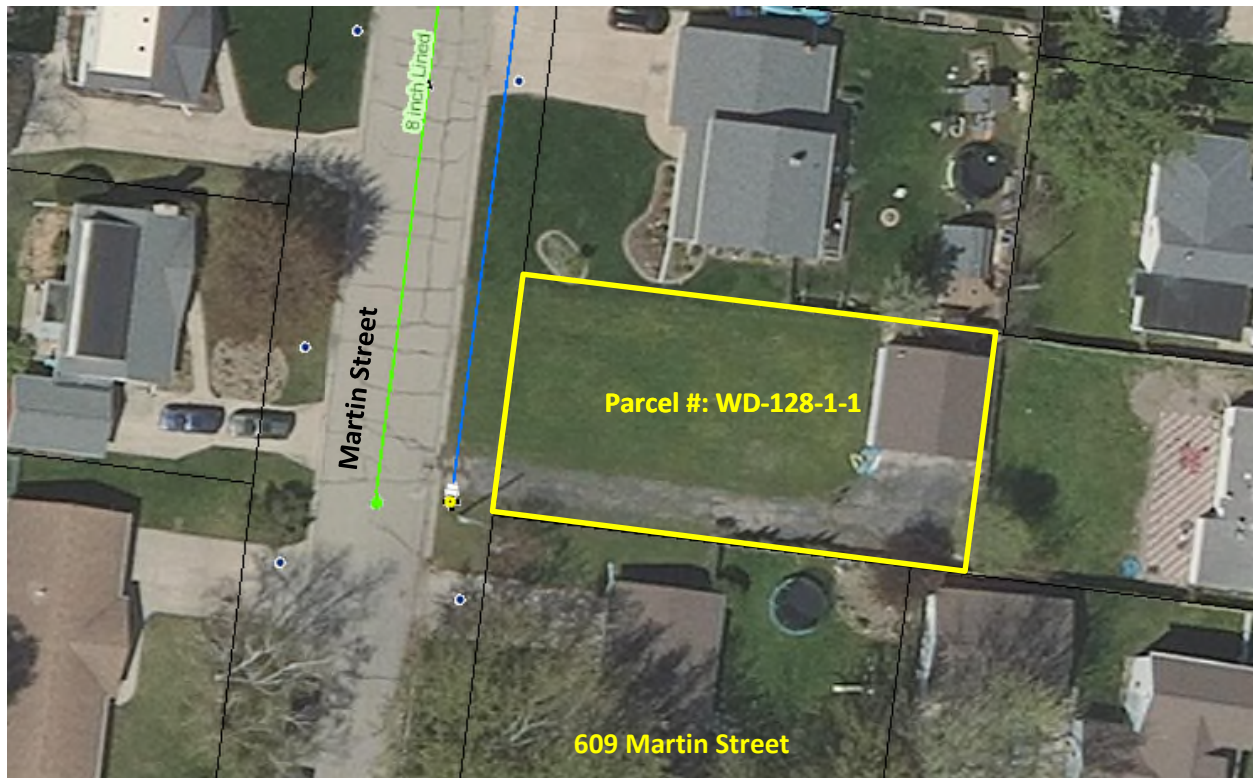


Figure 2 – Parcel #: WD-128-1-1

Example 3 – 414, 435, & 436 Randall Avenue and 908 Oakdale Avenue

On Project 25-02 Northeast Street Reconstruction, staff have encountered a few properties that are comprised of multiple parcels as shown in Figure 3. Of these vacant lots, only Parcels #: ED-156 and ED-165 are currently serviced by sanitary sewer lateral stubs. Both sanitary sewer lateral stubs come off the abutting alley and are experiencing significant inflow and infiltration. Due to this inflow and infiltration, staff are considering eliminating these lateral stub connections to the sanitary sewer main with an internal sewer liner. Previously, the sanitary sewer lateral stubs for parcels #: ED-140, ED-141, and ED-142 were lined through due to inflow and infiltration. There are no water service lines to any of these vacant parcels.

In addition to the lack of service to these lots, Parcel #: ED-156 also lacks any abutting water main. To service this lot, a water main would need to be extended to abut this property to have a water service line installed to the right-of-way line. If constructed, both the cost of the water main extension and the water service line would be borne onto the property owner as required in Municipal Code Section 26-2.

Lastly, the buildability of some of these lots is a concern. Engineering staff need to check with Building Inspection staff to determine if narrow parcels like ED-142 and ED-1212 are constructable with the available width and setback requirements. In 2016, a storm sewer lateral was not installed to parcel WD-6 on S. Sixth Street across from the Municipal Service Center because the Building Inspector determined the lot was unbuildable.



Figure 3 - 414, 435, & 436 Randall Avenue and 908 Oakdale Avenue

Recommendation

Staff recommends that owners of vacant parcels that lack sanitary sewer laterals or water service lines be notified of upcoming utility relay and reconstruction projects and be given the option to have sanitary sewer lines or water service lines installed at the time of the utility relay. Staff does not recommend any changes for the installation of storm sewer laterals or for the installation of service lines as part of new road constructions or extensions. If these homeowners then request to have the City provide service to their vacant lots, the homeowner would then be special assessed for the subject improvements. Other costs like hard surface repairs are not included in these assessments. If the homeowner opts not to have new services installed to their vacant parcels, they will then potentially be responsible for higher lateral installation costs in the future as the roadway may need to be torn up and resurfaced to accommodate their work.

Attachments

- Attachment 1 Municipal Code Section 26-2 Water Main Installations and Section 26-4 Sanitary and Storm Sewer Main Extensions
- Attachment 2 Storm Sewer and Service Line (Lateral) Installation

ATTACHMENT 1

Sec. 26-2. - Water main installations.

- (a) Upon the installing of any water mains in any street, service lines shall also be installed.
- (b) Before a street is improved by the installing of curb and gutter or permanent surfacing, water service lines shall be installed.
- (c) A building site shall consist of a lot or a parcel of property, which in the opinion of the director of public works/city engineer or his or her designee is an approved building site. The location of the service line shall be determined by the director of public works/city engineer or his or her designee.
- (d) Upon the installation of a service line, the public works department shall be advised of the location of the service line, and the department of public works shall keep a permanent record of the installation.
- (e) The water utility shall cause the property owner benefited by the installation to be billed, if the address of the property owner is known, and the property owner shall pay the charges of the installation within 30 days after the date of the sending of the bill. If the charges are not paid within 30 days, the charges shall become a special assessment against the property benefited, shall be extended on the tax roll and collected as a special assessment, the same as for the installation of water mains.
- (f) For the property benefited by the installation of the water service line there shall be no tapping charge when a connection is made to the service line.

Sec. 26-4. - Sanitary and storm sewer main extensions.

All new storm sewer and sanitary sewer main extensions within the city may be chargeable to benefited property by means of a special assessment to be levied upon the benefited property as determined by the common council pursuant to the procedures set forth in Wis. Stats. § 66.0703. Service lines (laterals) shall be installed at the time the storm sewer and sanitary sewer main extensions are installed for each building site, and such property may be assessed for benefits derived from such installation as determined by the common council in accordance with [section 13-8](#).

ATTACHMENT 2

Sec. 26-6. - Storm sewer and service line (lateral) installation.

(a) *New construction.*

- (1) *Installation.* Storm sewer main and lateral installation to each lot of record shall be constructed at the time of initial road improvements. The location of the lateral shall be as determined by the city engineer or designee.
- (2) *Costs of installation.* The costs of such storm sewer main and lateral installation shall be paid for as provided in [section 13-8](#).

(b) *Street reconstruction.*

- (1) *Installation.* Storm sewer main and lateral installation to each lot of record shall be constructed at the time of street reconstruction in those streets which do not have storm sewer service. The location of the lateral installation shall be as determined by the city engineer or designee.
- (2) *Costs of installation.* The costs of such storm sewer main and lateral installation shall be paid for as provided in [section 13-8](#).

(c) *Street resurfacing.*

- (1) *Installation.* Storm sewer main and lateral installation to each lot of record shall be constructed during street resurfacing improvements when:
 - a. Requested by a property owner along the street to be resurfaced; or
 - b. When ordered by the director of public works to address drainage issues.The location of the lateral installation shall be as determined by the city engineer or designee.
- (2) *Costs of installation.* The costs of such storm sewer main and lateral installation shall be paid for as provided in [section 13-8](#).

(d) *Without other construction.*

- (1) *Installation.* The term "mini-storm sewer" means a storm sewer main of a smaller diameter than the traditional storm sewer main, intended to provide drainage for sump pumps and backyard drains and laterals. Mini storm sewers may be installed behind the curb line when:
 - a. Requested by a property owner to address storm drainage issues; or
 - b. When ordered by the director of public works to address drainage issues.The extent of a mini-storm sewer shall be determined by the city engineer or designee based upon the drainage needs of the immediate vicinity.
- (2) *Costs of installation.* The costs of such mini-storm sewer and lateral installation shall be paid for as provided in [section 13-8](#).



Request for Board of Public Works Action

MEETING DATE:	March 10, 2025
DEPARTMENT:	Engineering
FROM:	Eric Rakers, City Engineer
SUBJECT:	Consideration and possible action on Draft 2024 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit*
RECOMMENDED ACTION:	Approve the MS4 General Permit Annual Report for submittal to the WDNR

ATTACHMENTS:

2025 0310 CI_BOPW-WDNR MS4 Annual Permit, MS4 Permit, 2-2024 TMDL Summary, 3-Storm Water Facility Maintenance Checklists, 4-2024 Storm Water Facility Inventory, 5-2024 Map Update Summary, 6-2024 MS4 Basin Updates, 7-2024 MS4 TMDL Maps, 8-2024 Storm Outfalls, 9-2024 Major and Minor Outfall ID Maps, 10-2024 Ashwaubenon Creek Basin Changes, 11-2024 East River Basin Changes, 12-2024 Fox River Changes, 13-2024 NEWSC Annual Report 2024 Final

CITY OF DE PERE MEMO



To: Honorable Mayor Boyd
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: March 10, 2025

RE: **Consideration and possible action on Draft 2024 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit***

The City has a Wisconsin Pollutant Discharge Elimination System Number WE-S050075-03 permit to discharge storm water from the Wisconsin Department of Natural Resources (WDNR). The City is required to complete an annual report as part of the permit. There are six different components to the permit that the City is responsible for completing during the permit five year cycle. These items include:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention

The Engineering Department has created the draft Annual Report under MS4 General Permit for the 2024 calendar year and it is attached for your review. The Report identifies activities that the City has completed in 2024 to meet our MS4 General Permit for storm water discharge. Highlights from the 2024 Report include:

- Installed storm sewer and/or laterals
 - Project 25-01 – Bomier Street, Superior Street, and Virginia Drive.
 - Project 25-02 - Smits Street, Ridgeway Drive
- Replaced inlets with catch basins in Basin FE160 on Bomier Street, Superior Street, and Virginia Drive on Project 25-01.
- Restored 650 linear feet of the Prosper Street Swale
- Cleaned and televised 22,700 linear feet of storm sewer.
- Spring and fall leaf collection.
- Spring and fall brush collection.
- Street sweeping.
- Inspected all public storm water management ponds in the City.
- Membership in the Northeast Wisconsin Stormwater Consortium (NEWSC) which helps the City meet the requirements for Public Outreach and Education and Public Involvement and Participation.

Staff recommends the Board of Public Works approve the Annual Report for submittal to the WDNR.

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2024 Annual Report

County: Brown

Municipality: De Pere City

Permit Number: S050075

Facility Number: 31088

Reporting Year: 2024

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality De Pere City

Facility ID # or (FIN): 31088

Updated Information:

☐ Check to update mailing address information

Mailing Address: 925 S. Sixth Street

Mailing Address 2:

City: De Pere City

State: WI

Zip Code:

54115

xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Eric

Last Name: Rakers

☐ Select to **update** current contact information

Title: City Engineer

Mailing Address: 925 S. Sixth St

Mailing Address 2:

City: De Pere

State: WI

Zip Code:

54115

xxxxx or xxxxx-xxxx

Phone Number:

920-339-4061

Ext:

xxx-xxx-xxxx

Email:

erakers@deperewi.gov

Additional Contacts Information (Optional)

☐ I&E Program

Individual with responsibility for:
(Check all that apply)

- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

XXXXX or XXXXX-XXXX

Phone Number:

Ext:

XXX-XXX-XXXX

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to **create new** Billing contact

First Name:

Last Name:

☒ Select to **update** current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

XXXXX or XXXXX-XXXX

Phone Number:

Ext:

XXX-XXX-XXXX

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach NEWSC

☒ Public Involvement and Participation NEWSC

☒ Illicit Discharge Detection and Elimination Robert E Lee and Associates

- ☐ Construction Site Pollutant Control _____
- ☐ Post-Construction Storm Water Management _____
- ☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes ☐ No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☒ Yes ☐ No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
☐ Education activities (school presentations, summer camps)	☒ Passive print media (brochures at front desk, posters, etc.)
☐ Information booth at event	☒ Distribution of print media (mailings, newsletters, etc.) via mail or email.
☒ Targeted group training (contractors, consultants, etc.)	☒ Media offerings (radio and TV ads, press release, etc.)
☒ Government event (public hearing, council meeting)	☒ Social media posts
☐ Workshops	☐ Signage
☐ Tours	☐ Website
☒ Other: <input <="" td="" type="text" value="Storm water discussion at Annual Publi..."/> <td>☒ Other: </td>	☒ Other:

Topics Covered	Target Audience
☒ Illicit discharge detection and elimination	☒ General Public
☒ Household hazardous waste disposal/pet waste management/vehicle washing	☒ Public Employees
☒ Yard waste management/pesticide and fertilizer application	☒ Residents
☐ Stream and shoreline management	☐ Businesses
☒ Residential infiltration	☒ Contractors
☒ Construction sites and post-construction storm water management	☐ Developers
☒ Pollution prevention	☐ Industries
☐ Green infrastructure/low impact development	☒ Public Officials
☐ Other:	☐ Other:

- e. Will additional information/summary of these education events be attached to the annual report? ☒ Yes ☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☒ MS4 Annual Report ☐ Storm Water Management Program ☐ Storm Water related ordinance ☐ Other: 	☒ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☒ Public Officials ☐ Other	<u>101 +</u>	☐ Yes ☒ No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☒ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☐ Other	<u>101 +</u>	☐ Yes ☒ No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- | | | |
|----|--|----------------------------------|
| a. | How many total outfalls does the municipality have? | <input type="text" value="122"/> |
| b. | How many major outfalls does the municipality have? | <input type="text" value="70"/> |
| c. | How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | <input type="text" value="0"/> |
| d. | From the municipality's routine screening, how many were confirmed illicit discharges? | <input type="text" value="0"/> |
| e. | How many illicit discharge complaints did the municipality receive? | <input type="text" value="2"/> |
| f. | From the complaints received, how many were confirmed illicit discharges? | <input type="text" value="2"/> |
| g. | How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | <input type="text" value="2"/> |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- | | |
|---|--------------------------------|
| ☐ Verbal Warning | <input type="text"/> |
| ☒ Written Warning (including email) | <input type="text" value="3"/> |
| ☐ Notice of Violation | <input type="text"/> |
| ☐ Civil Penalty/ Citation | <input type="text"/> |

Additional Information:

- i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? 9
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 9
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 45
- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.
- | | |
|---|---|
| ☒ Verbal Warning | 1 |
| ☒ Written Warning (including email) | 4 |
| ☐ Notice of Violation | |
| ☐ Civil Penalty/ Citation | |
| ☐ Stop Work Order | |
| ☐ Forfeiture of Deposit | |
| ☐ Other - Describe below | |
- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
-

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ? 0
- *Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No
- c. If Yes, how many privately owned storm water management facilities were
-

inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

0

- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☐ Yes ☒ No
- e. Does MS4 have maintenance authority on these privately owned BMPs?
☒ Yes ☐ No
- f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
- | | |
|---|---|
| ☐ Verbal Warning | |
| ☒ Written Warning (including email) | 0 |
| ☒ Notice of Violation | 0 |
| ☐ Civil Penalty/ Citation | |
| ☐ Forfeiture of Deposit | |
| ☒ Complete Maintenance | 0 |
| ☐ Bill Responsible Party | |
| ☐ Other - Describe below | |

- g. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

The City of De Pere is working on a program requiring private facility's with storm water agreements to submit there own inspections annually.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately o wned BMPs) structural storm water management best management practices. 86
- b. How many new municipally owned storm water management best management practices were installed in the reporting year ? 0

- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? 58
- d. What elements are looked at during inspections (250 character limit)?
See the attached pond and swale inspection checklists
- e. How many of these facilities required maintenance? 56
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
Maintenance is being performed in 2025 and many have been completed already.

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☐ Not Applicable

- g. How many municipal properties require a SWPPP? 1
- h. How many inspections of municipal properties have been conducted in the reporting year? 12
- i. Have amendments to the SWPPPs been made?
☐ Yes ☒ No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program ☐ Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
☒ Yes ☐ No
- m. If known, how many tons of material was removed? 314
- n. Does the municipality have a [low hazard exemption](#) for this material? ☐ Yes ☒ No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
☒ Yes - Explain frequency Daily based on the season
☐ No - Explain _____
☐ Not Applicable

Collection Services - Catch Basin Sump Cleaning Program ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- ☒ Yes- Explain frequency Annually
- ☐ No - Explain _____
- ☐ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No
- w. Where are the residents directed to store the leaves for collection?
- ☒ Pile on terrace ☐ Pile in street ☐ Bags on terrace
- ☐ Other - Describe _____
- x. What is the frequency of collection?
- Once per week for 6 weeks (Fall) and 3-4 weeks (Spring)
- y. Is collection followed by street sweeping? ☒ Yes ☐ No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*
-

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)
- ab. Provide amount of de-icing products used by month last winter season?
- Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	25	37	56	124	45	94

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	0	500	1000	11519	6000	0

- ac. ☒ Yes ☐ No

Was salt applying machinery calibrated in the reporting year?

- ad. Have municipal personnel attended salt reduction strategy training in ☒ Yes ☐ No the reporting year?

Training Date	Training Name	# Attendance
3/5/2024	MS4 Workshop Ruekert Mielke	1
8/14/2024	2024 Winter Maintenance Workshop	5

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter road management includes a combination of equipment management and calibration along with staff training.

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training ☒ Yes ☐ No or education to staff implementing the municipality's procedures for each of the pollution prevention program element ?

If yes, describe what training was provided (250 character limit):

2024 Winter Pre-season Meeting

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Annual MS4 permit discussed at the Board of Public Works and Common Council.
Updated Storm Water Management Plan presented to the Board of Public Works.

Municipal Officials

Storm water requirements are discussed on a regular basis with proposed new development.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Discussed at staff meetings and with the MS4

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Internal education involves attending external seminars along with regular discussions during meetings and on the construction sites

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☒ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Mapping is updated on a regular basis for infrastructure updates and implementing the City's storm water management plan.

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete**Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

Element: Public Education and Outreach

2024	33503	35972	<u>Storm water utility</u>
------	-------	-------	----------------------------

Element: Public Involvement and Participation

2024	33503	35972	<u>Storm water utility</u>
------	-------	-------	----------------------------

Element: Illicit Discharge Detection and Elimination

2024	17753	15554	<u>Storm water utility</u>
------	-------	-------	----------------------------

Element: Construction Site Pollutant Control

2024	103810	100301	<u>Storm water utility</u>
------	--------	--------	----------------------------

Element: Post-Construction Storm Water Management

2024	222433	910905	<u>Storm water utility</u>
------	--------	--------	----------------------------

Element: Pollution Prevention

2024	2714126	3289681	<u>Storm water utility</u>
------	---------	---------	----------------------------

Other (describe)

Storm Water Quality Management

2024	532006	71943	<u>Storm water utility</u>
------	--------	-------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

 File Attachment

Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

- Storm Water Management Program (*S050075-03 General Permit and S058416-04 Madison Area Group Permit shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.*)
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory (*S050075-03 03 General Permit and S058416-04 Madison Area Group Permit 2.6.1 - inventory due to the department by March 31, 2021.*)
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan (*S050075-03 03 General Permit and S058416-04 Madison Area Group Permit 2.6.2 – document due to the department by March 31, 2021.*)
- Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*

- Fecal Coliform Screening Parameter *
- Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
- Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Form 3400-224(R8/2021)

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: Complete

Minimum Control Measures Section 1: Complete

Minimum Control Measures Section 2: Complete

Minimum Control Measures Section 3: Complete

Minimum Control Measures Section 4: Complete

Minimum Control Measures Section 5: Complete

Minimum Control Measures Section 6: Complete

Minimum Control Measures Section 7: Complete

Attachments: Has Missing Items

Final Evaluation: Complete

CITY OF DE PERE

Public Works - Engineering Department

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City of De Pere MS4 Annual Permit – Supplemental Information for 2024 Activities

Last Update: March 5, 2025

Note during the year:

List:

- *Active or Passive*
- *Delivery Mechanism – See Permit, 2.1.2 Table 2*
- *Audience – General Public, Public Employees, Residents, Businesses, Contractors, Developers, Industries, Public Officials, or Other*

Below is a summary of activities completed for the various requirements of the MS4 permit.

1 - Public Education and Outreach Summary

- 2024 0130 PIM for 24-02. Active. Presented information on ice and snow removal (including salt use reduction), grass clipping management (including sweeping up in the road), and leaf collection (including discussion about storing leaves in the terrace). (6 People)
- 2024 0201 PIM for 24-01. Active. Presented information on ice and snow removal (including salt use reduction), grass clipping management (including sweeping up in the road), and leaf collection (including discussion about storing leaves in the terrace). (People not known)
- 2024 0213 Discussed storm water at the Sustainability Commission. Active
- 2024 0312 Staff interviewed for Fox 11 story regarding salt usage. Passive
- 2024 0312 Discussed storm water at the Sustainability Commission. Active
- 2024 0319 & 0328 Provided additional 50 handouts of Good Dog, Good Owner to City Hall for distribution. This is handed out with dog license. Active.
- 2024 0403 Sent "The Perfect Lawn" flyer to eight (8) residents who also received notifications to clean grass clippings/debris from swales. Passive
- 2024 0506 Sent "The Perfect Lawn" flyer to three (3) residents who also received notifications to clean grass clippings/debris from swales. Passive
- 2024 0701 Posted the following on our social media sites.
 - Fireworks and Pollution. Passive.
 - Pest Waste. Passive.
 - Street Sweeping. Passive.
- 2024 0904 Sent "The Perfect Lawn" flyer to one (1) business who also received a notification to clean grass clippings/debris from a pond. Passive

- 2024 0917 Storm Water Week Proclamation approved at Common Council. (Need to print proclamation)
- 2024 0919 Storm Water Booth at Farmer's Market. 27 people stopped to discuss. Active
- 2024 0923 Storm Water Awareness Week Participation. Passive

2 - Public Involvement and Participation

- 2024 0311 Discussed MS4 Annual Permit at the BOPW and addressed questions. Active
- 2024 0212, 2024 0312, 2024 0611, 2024 0709 Discussed storm water management at the Sustainability Commission. Active
- 2024 0813 Discussed adopt an inlet at Sustainability Commission. Active
- 2024 0820 Discussed and adopted adopt an inlet at Common Council. Active

3 - Illicit Discharge Detection and Elimination

- 2024 0205 Insulation beads entered storm sewer from Shopko demolition
- 2024 1118 IDDE Follow-up on two sites. REL E-mail.

4 - Construction Site Pollutant Control

- 2024 0207 Active. E-mail sent out to contractors notifying of upcoming rain and the need to have erosion control in place. (36 People)
- 2024 0209 Active. E-mail sent to contractors with notice of non-compliance (11 People)
- 2024 0212 Active. E-mail with stop order to 1784-1786 Garroman (1)
- 2024 0212 Active. E-mail with stop order to 2514 S. Stellita (1)
- 2024 0212 Active. E-mail with stop order to 2537 and 2538 N. Stellita (1)
- 2024 0212 Active. E-mail with stop order to 2576 S. Stellita (1)
- 2024 0213 Active. E-mail with stop order to 389 Willie Mays (1)
- 2024 0213 Active. E-mail with stop order to 302 Willie Mays (1)
- 2024 0213 Active. E-mail with stop order to 417 Lansdowne (1)
- 2024 0213 Active. E-mail with stop order to 2508 Meadowview (1)
- 2024 0213 Active. E-mail with stop order to 2514 S. Stellita (1)
- 2024 0703 Active. E-mail to home builders as a reminder to check inlet protection.
- 2024 1105 Active. E-mail to repair erosion control at 2164 Fox Point Circle (1)
- 2024 1105 Active. E-mail to repair erosion control at 2493 Kilrush Road (1)
- 2024 1105 Active. E-mail to repair erosion control at 2564 Meyer Way (1)

5 - Post Construction Storm Water Management

- 2024 0328 – Crews spent two days fixing outfalls
- 2024 0419 – Cleaned 341 catch basins in the east and west side. Visually inspected additional catch basins that were deemed clean.
- 2024 0403 Sent grass/yard debris violation (dumping in swales and near ponds) to eight (8) residents.
- 2024 0912 Sent debris violation letter (brush dumped by pond) to 1844 Payton Court

- 2024 1009 Trimmed storm water pond on basin AC140 off Cross Creek Circle.
- 2024 1010 Cleaned swale at storm water pond on basin ER 120 off Trailside Lane.
- 2024 1010 Trimmed woody vegetation around the storm water pond on basin ER120 off Trailside Lane.
- 2024 1011 Sent grass/yard debris violation (dumping near swales) to seven (7) residents along with the “The Perfect Lawn” brochure.
- 2024 1113 Send grass/yard debris violation (dumping at City pond) to 2021 Enterprise Drive along with the “The Perfect Lawn” brochure.

6 - Pollution Prevention

- Internal Training
 - 2024 0129 – Green Tier Legacy Communities – Sustainable Storm Water Project Discussion - Chase
 - 2024 0209 – Storm Water Inspector Re-Certification – Matt Le Clair and McKenzie Thomson
 - 2024 0227 – Fox-Wolf Conference – Chase Kuffel
 - 2024 0305 – MS4 General Permit Training - Tony
 - 2024 0311 – Meeting to discuss storm water management facility maintenance – Tony, Matt, Adam, Eric
 - 2024 0418 – Training on sewer nozzles for cleaning storm sewer – Five staff.
 - 2024 0414 – Training at APWA Winter Road Maintenance Operator Certification – Five Hour Course – Five staff.
- 2024 0302 – Volunteer for park cleanup (3 parks).
- 2024 0311 – Presented MS4 Annual Permit to the BOPW. Five elected officials and three staff
- 2024 0312 – Discussed MS4 Annual Permit with staff. Dennis, Matt, Tom, Don, Tony, Adam, Betty, Chase, Eric
- 2024 0312 – Volunteer for park cleanup (1 park)
- 2024 0319 Discussed outfall inspection and cleanup plan for 2024 with the Street Department.
- 2024 0328 – Storm water pond outfall maintenance by Street Department.
- 2024 0515 – SWPPP plan reminder – Six staff.
- 2024 0618 – Cleaned illegal debris dumping on the pond off Diversity Drive.

Map Updates

- Waterview Heights – Phase 2
- Ridgeway Drive
- Superior, Virginia, Bomier

MS4 Team Meeting – Internal Education and Communication - Meet the training component on WDNR form.

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POND SEDIMENT INSPECTION CHECKLIST Get pond depths in multiple areas every 5 years to measure the sediment accumulation.	BASIN ID:
	SITE NAME:
	PERSONS INSPECTING
	LEVEL/SAFETY ROPE:
	ICE DRILL/ROD:
	GPS:
	INSPECTION DATE:

Ownership (Circle One) Public Private

GIS POINT NUMBER	COORDINATE (N,E)	TOP OF SEDIMENT DEPTH	BOTTOM OF POND DEPTH

ADDITIONAL COMMENTS/ISSUES:

UPDATE MASTERSHEET under x:\Storm\Inspections & Calcs by Basin\Stormwater Inspection Mastersheet

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POND OPERATION & MAINTENANCE INSPECTION CHECKLIST Inspection of all listed items shall take place at least quarterly (unless noted otherwise) and after rainfall events resulting in 2" of rainfall or more. A copy of this document shall be completed during each inspection. The party responsible for performing inspections and maintenance shall keep all completed checklists and make them available to Municipal, County, and State Officials upon request.			BASIN ID:
			SITE NAME:
			PERSON INSPECTING:
			INSPECTION DATE AND TIME:
			RAINFALL WITHIN PAST 2-3 DAYS:
Reason for Inspection (Circle One): Complaint / Storm Event / Scheduled / Other			
Ownership (Circle One) Public Private			
LEGEND: PROBLEM NOTICED N/A = Not Applicable M = Monitor (potential for future problem) NP = Not a Problem WN = Work Needed			
ITEM INSPECTED	PROBLEM NOTICED	COMMENTS	
INFLOW ASSESSMENT			
Obstruction: Vegetation/Debris/Sediment			
Erosion/Undercutting			
Displacement of Fabric/ Rip Rap			
Pipe Condition/Exposure			
Other:			
FOREBAY ASSESSMENT			
Sediment/ Debris Accumulation			
Side Slope Erosion			
Invasive Vegetation			
Other:			
VEGETATED SHELF / MAIN TREATMENT AREA ASSESSMENT			
Visible Pollution / Muddiness			
Sediment / Debris Accumulation			
Plants are Dead, Diseased, or Dying			
Bare Soil/Erosive Gullies			
Algae Cover (estimate %)			
Invasive Vegetation (estimate %)			
Phragmites (estimate %)			

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EMBANKMENT ASSESSMENT		
Erosion and/or Loss of Dam Material		
Shrubs/Trees Present		
Animal Burrows		
Soft Spots or Boggy Areas		
Slides		
Other:		
OUTLET DEVICE ASSESSMENT		
Obstruction: Vegetation/Debris/Sediment		
Erosion/Undercutting		
Joint Failure/ Loss of Joint Material		
Leaking Device		
Other:		
MISCELLANEOUS		
Trash/Debris		
Access		
Vandalism		
Fence Condition (if applicable)		
Fish/ Wildlife Observations		
Signage (if applicable)		
Muskrats		

Attach color digital photographs of the site and structural BMPs including a caption describing each photo.

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance should be completed: ____/____/____

Signature of Person Inspecting: _____

UPDATE MASTERSHEET under x:\Storm\Inspections & Calcs by Basin\Stormwater Inspection Mastersheet

CITY OF DE PERE

Public Works - Engineering Department

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BIOFILTER OPERATION & MAINTENANCE INSPECTION CHECKLIST Inspection of all listed items shall take place at least quarterly (unless noted otherwise) and after rainfall events resulting in 2" of rainfall or more. A copy of this document shall be completed during each inspection. The party responsible for performing inspections and maintenance shall keep all completed checklists and make them available to Municipal, County, and State Officials upon request.			BASIN ID:
			ADDRESS:
			PERSON INSPECTING:
			INSPECTION DATE AND TIME:
			RAINFALL WITHIN PAST 2-3 DAYS:
Reason for Inspection (Circle One): complaint / storm event / scheduled / other			
Ownership (Circle One): Public Private			
ITEM INSPECTED	PROBLEM NOTICED	COMMENTS	
EMBANKMENT & EMERGENCY SPILLWAY			
1. Vegetation & ground cover condition			
2. Appropriate plants per site plan/weeds			
3. Adequate freeboard			
4. Erosion occurring			
5. Cracking or bulging			
6. Animal burrows or damage			
7. Seepage or leaks on downstream face			
8. Vertical & Horizontal alignment of top of berm as per plans			
9. Clear of debris and obstructions			
10. Accessible for maintenance			
11. Is the emergency spillway level, note condition			
BOTTOM OF BASIN			
12. Vegetative & ground cover condition			
13. Appropriate plants per site plan			
14. Removal of debris and trash (See Note 1)			
15. Visible pollution or sheen			
16. Evidence of edge erosion			
17. Ponding present over 50% of basin floor 3 days after a rainfall event (See Note 2)			

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INFLOW POINTS		
18. Riprap failures		
19. Condition of endwalls / headwalls		
20. Evidence of slope erosion		
21. Condition of inflow pipes and/or swales		
22. Condition of spreader structure (If applicable)		
OTHER		
23. Encroachments on facility maintenance easements		
24. Complaints from residents		
25. Any public hazards		
26. Evidence of invasive species		
27. Evident of snow storage on facility		

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans?

Y / N

Maintenance required as detailed above?

Y / N

Dates by which maintenance will be completed:

___/___/___

Signature of Person Inspecting: _____

CITY OF DE PERE

Public Works - Engineering Department

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Notes:

- 1) Trash shall be removed as quickly as possible once it is observed.
- 2) Restoration Procedures – these include removing the top 2 to 3 inches, chisel plowing and adding topsoil and compost. If deep tilling is used, the basin shall be drained and the soils dried to a depth of 8 inches. If the basin was planted in turf grass and clogging again occurs after these restoration procedures have been used, the owner/operator shall replant with prairie type vegetation using the soil preparation method recommended by the native nursery in the area.
- 3) Do not use heavy machinery for maintenance as it may cause clogging of the surface of the basin.
- 4) Do not spread topsoil over surface of the basin as this will decrease the infiltration rate.
- 5) Keep basin off-line from the storm water system until seed become established. Never allow sediment from disturbed areas of the site to enter the basin.
- 6) Winter Maintenance – All drawdown devices in the pond shall be opened during winter months to discourage infiltration of runoff water containing high levels of chlorides. If this practice is an enclosed basin, the use of chloride deicers shall be limited in the area draining to the basin to reduce the chance of exceeding the limits of ch. NR 140.

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SWALE OPERATION & MAINTENANCE INSPECTION CHECKLIST Inspection of all listed items shall take place annually (unless noted otherwise) and after rainfall events resulting in 2" of rainfall or more. A copy of this document shall be completed during each inspection. The party responsible for performing inspections and maintenance shall keep all completed checklists and make them available to Municipal, County, and State Officials upon request.		BASIN ID:
		ADDRESS:
		PERSON INSPECTING:
		INSPECTION DATE AND TIME:
		RAINFALL WITHIN PAST 2-3 DAYS:
Reason for Inspection (Circle One): complaint / storm event / scheduled / other		
Ownership (Circle One): Public Private		
ITEM INSPECTED	PROBLEM NOTICED	COMMENTS
	N/A – Not Applicable NP – Not a Problem	M – Monitor WN – Work Needed
SIDEWALL CONDITION		
1. Vegetation & ground cover condition		
2. Erosion occurring		
3. Cracking or bulging		
4. Animal burrows or damage		
5. Other		
BOTTOM		
6. Vegetative & ground cover condition		
7. Sediment accumulation on vegetation		
8. Removal of debris and trash needed		
9. Vertical & horizontal alignment per plan		
10. Evidence of edge erosion		
11. Sitting water present (approx. depth)		
12. Other		
INFLOW POINTS		
13. Riprap failures		
14. Evidence of slope erosion		
15. Condition of inflow pipes/endwalls and/or swales		
16. Other		

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OUTFLOW/CONNECTION POINTS		
17. Water backlog		
18. Evidence of slope erosion		
19. Condition of outflow pipes/endwalls and/or swales		
20. Other		
OTHER		
21. Encroachments on facility maintenance easements		
22. Complaints from residents		
23. Any public hazards		
24. Evidence of invasive species		
25. Evidence of snow storage on facility		
26. Evidence of dumping (Grass, leaves, etc.)		

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance will be completed: ____/____/____

Signature of Person Inspecting: _____

CITY OF DE PERE

Public Works - Engineering Department

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STORM SEWER OUTFALL INSPECTION CHECKLIST – CITY FACILITIES Inspection of all listed items shall take place annually. This form is to be used when outlets are not inspected for IDDE.			BASIN ID:
			SITE NAME:
			PERSON INSPECTING:
			INSPECTION DATE AND TIME:
			RAINFALL WITHIN PAST 2-3 DAYS:
Reason for Inspection (Circle One): complaint / storm event / scheduled / other			
N/A = Not Applicable		M = Monitor (potential for future problem)	
NP = Not a Problem		WN = Work Needed	
ITEM	INFORMATION		COMMENTS
GENERAL INFORMATION			
GIS Designation			
Outfall (Major or Minor)			
Endwall Size			
Endwall Material			
OUTFALLS			
Rip Rap failures			
Condition of endwalls			
Evidence of erosion			
Condition of downstream swales			
Trash/debris			
OTHER			
Complaints from residents			
Any public hazards			
Flowing water			
Signage (if applicable)			
Other			

Attach color digital photographs of the site and structural BMPs including a caption describing each photo.

CITY OF DE PERE

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COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance will be completed: ____/____/____

Signature of Person Inspecting: _____

STORMWATER OPERATION & MAINTENANCE LISTING						No. of Problems Noticed (Inspection Checklist)						
Basin	Name or Location	Type	Date of Last Inspection	Inspector	Ownership	Monitor (M)	Work Needed (WN)	Maintenance Deadline	Maintenance Completed	Follow Up Inspection Date	Maintenance Needed	Maintenance Agreement
AC050B	Westwind Ct	Pond			Public							Public
AC051	261 N Lawrence Dr	Pond	8/21/2024	ANH	Public	5	1		Yes		remove silt fence & logs	Public
AC050A	Elm - Ninth St	Swale/Ravine			Public							Public
AC130A	1951 Snowy Owl Ct [Organics Inc]	Pond			Public							Public
ER010A	W. Baraboo Cir.	Swale/Ravine			Public							Public
ER010A	1820-11A Ridgeway Dr (Eau Claire Pl)	Pond			Public							Public
ER020A	Pecatonica Ct drain	Swale/Ravine			Public							Yes
ER030A	1979 Tyler Ln	Pond			Public							No
ER040A	Shelley Ln [POTENTIAL]	FUTURE			Public							Public
AC055A	Exit 163 (Mid-Valley Rd-Hwy 41)	Pond	11/19/2024	ANH & BM	Public	1	1				Phragmites. Some pipes missing on DIME- add to list to shoot.	Public
ER130A	Diversity Dr (Susie C Altmayer Elementary)	Pond	11/13/2024	ANH	Public	1	2		Yes		NW inflow pipe and outlet need to be cleaned of debris.	No
FE030A	1011 Broadway St. (West of Fox River Trail)	Pond			Public							Public
AC060A	NW Lawrence - Grant Dry	Dry Detention	11/4/2024	ANH	Public	0	1		Yes		Clean all 4 endwalls of vegetation. Phragmites	Public
AC060A	SW Lawrence - Grant	Pond	8/22/2024	ANH	Public	11	0				Note: continue to monitor sediment from watermain break discharge	Public
AC090A	Exit 161 Roundabout (Hwy 41 - Scheuring)	Pond	11/4/2024	ANH	Public	1	0				Phragmites	Public
AC090A	Lawrence Dr (Integrus Parking-Preserve Entrance)	Pond	11/4/2024	ANH	Public	2	0				Phragmites, muskrats	Public
AC090A	Scheuring - American Blvd	Pond	9/12/2024	ANH	Public	0	2		Yes		Remove kiddie pool, garbage, dead tree branches. Outlet plugged up from sediment and vegetation	Public
AC100A	Ashwaubenon Creek (Preserve behind Humana-Hwy 41)	Pond	11/19/2024	ANH & BM	Public	6	2		Yes		Major endwall separation at inlet. Vegetation at outlet. (address?)	Public
AC100A	Hemlock Creek (Preserve behind Humana - Hwy 41)	Pond	11/19/2024	ANH & BM	Public	5	2				Major endwall separation at inlet and outlet	Public
AC100A	Humana Swale - Preserve	Swale/Ravine			Public							Public
AC100B	2077B Lawrence Dr (Honeysuckle)	Pond	11/19/2024	ANH	Public	4	2		Yes		Clear outlet of debris (off of Lawrence) Remove trash NW side (big mat)	Public
AC100B	Honeysuckle Swale (Rygar Ct.)	Swale/Ravine	10/10/2024	ANH	Public	0	2		Yes		Inlets by southbridge need to be cleaned from vegetation/debris. Grassclippings.	Public
AC100D	American Blvd - Southbridge Rd	Pond	9/3/2024	ANH	Public	5	3		Yes		Erosion at 6" inflow pipe, dead vegetation, Grass clippings 2218 American	Public

City of De Pere - Engineering

925 S. Sixth St. ♦ De Pere, WI 54115 ♦ Ph: 920.339.4061

AC100D	American Blvd Central (Samantha St)	Pond	9/3/2024	ANH	Public	4	2		Yes		Major erosion and dead vegetation on west side by apartments	Public
AC100D	American Blvd Central 2 (Burgoyne Ct)	Pond	9/3/2024	ANH	Public	5	0					Public
FE150A	1171 S Atrium Ct	Swale/Ravine			Public							Public
AC100D	Central connecting ditch (American Blvd)	Swale/Ravine	9/3/2014	ANH	Public	1	0					Public
AC100D	Northern connecting ditch (American Blvd)	Swale/Ravine	9/3/2024	ANH	Public	1	0					Public
AC100D	Southern connecting ditch (American Blvd)	Swale/Ravine	9/3/2024	ANH	Public	1	0					Public
AC100E	Adare Ct	Pond	8/28/2024	ANH	Public	0	0					Public
AC100E	American Blvd South (Tullig)	Pond	8/28/2024	ANH	Public	3	0					Public
AC110A	Payton Ct	Pond	9/12/2024	ANH	Public	3	1		Yes		1844 Payton Ct dumping dead brush. Send letter.	Public
AC140A	Cross Creek Cir	Pond	9/4/2024	ANH	Public	6	2				Entire pond covered in algae. Remove sediment. Phragmites.	Public
AC140A	Cross Creek Cir	Swale/Ravine	9/4/2024	ANH	Public	0	0					Public
AC150A	Daytona Speedway (Pocono Ct)	Pond	9/4/2024	ANH	Public	2	0					Public
AC160A	Southbridge - Innovation (Foth)	Pond	11/19/2024	ANH & BM	Public	0	2		Yes		Phragmites. Dead Raccoon in inlet.	Public
AC170A	Southwest Park West - Daytona Speedway	Dry Detention	9/4/2024	ANH	Public	2	4		Yes		Dead vegetation. Fence down.	Public
AC180A	Southwest Park South (Diamond)	Pond	9/4/2024	ANH	Public	9	0					Public
ER015A	W Rock River Cir	Swale/Ravine			Public							Public
ER020A	East River Dr - Rock River Ct	Swale/Ravine			Public							Public
ER020A	East River Trail (Black Earth Dr)	Pond	11/20/2024	ANH & BM	Public	3	1		Yes		Potential illicit discharge at inlet.	Yes
ER030A	Brule Rd. - Sullivan Ln.	Swale/Ravine			Public							Public
ER030A	Desplaine Rd. - East River Dr.	Swale/Ravine			Public							Public
ER030A	East River Dr. - Black Earth Dr. (East)	Swale/Ravine			Public							Public
ER030A	Shelley Ln. - Brule Rd.	Swale/Ravine			Public							Public
ER030A	Shelley Ln. (East)	Swale/Ravine			Public							Public
ER030A	Sullivan Ln. - Desplaine Rd.	Swale/Ravine			Public							Public
ER040A	Jim Martin Park	Pond	10/29/2024	ANH	Public	4	1		Yes		Outfall plugged- talked to DP VAC truck staff onsite. 11/11 still clogged.	Public

City of De Pere - Engineering

925 S. Sixth St. ♦ De Pere, WI 54115 ♦ Ph: 920.339.4061

ER040A	Jim Martin Park 1st Easement East	Swale/Ravine	10/29/2024	ANH	Public	0	1		Yes		Water and leaves sitting in both endwalls on Brule.	Public
ER050A	Shetland Pl - Saddlebrook Ln (Rotary Park)	Pond	10/29/2024	ANH	Public	0	3				2 endwall displacements. Stone needed at 1 inflow on fabric.	Public
ER060A	Painthorse Trail	Pond	10/24/2024	ANH	Public	1	2		Yes		Fix cracked storm lateral at 1994 Painthorse? Dead phragmites need to be removed?	Public
ER080A	Ledgeview Swan Rd (Jossart Brothers Co.)	Pond	10/24/2024	ANH	Public	0	1				Sediment in inflow pipe on north side. Even with west storage garage. Animal burrows. LEDGEVIEW	Public
ER080A	Ledgeview Swan Rd Swale	Swale/Ravine	10/24/2024	ANH	Public	0	0					Public
ER100A	Millenium Ct	Swale/Ravine			Public							Public
ER110A	Enterprise Dr (Sit & Stay Pet Resort)	Pond	11/13/2024	ANH	Public	2	0		Yes		Grass clippings send letter. 11/27 they did not remove grass clippings.	Public
ER120A	S. Melcorn Cl	Swale/Ravine			Public							Public
ER120A	Trailside Ln	Pond	10/8/2024	ANH	Public	3	5		Yes		South inlet rip rap needs cleaning. North inlet & outlet need vegetation clearing. Outlet separation	Public
ER120B	Rockland Rd (North of 2100-2120 S. Broadway St.)	Swale/Ravine			Public							Public
FE190A	Optimist Park (17-09)	Pond	11/13/2024	ANH	Public	2	0					Public
FE260A	Greenleaf Rd - North of Belmark	Pond	10/29/2024	ANH	Public	1	0				Phragmites	Public
FE260B	1300 Enterprise Dr (Behind PAJ)	Swale/Ravine	10/29/2024	ANH	Public	1	0				Phragmites	Public
FE260B	Greenleaf Rd - Fox River Trail	Pond	10/29/2024	ANH	Public	1	0				Phragmites	Public
FE280A	Oak Water Ct	Swale/Ravine			Public							Public
FE280A	Old Plank Ct	Swale/Ravine			Public							Public
FE280B	Greenleaf-Rockland Rd	Pond	10/24/2024	ANH	Public	1	1				Endwall separation at inflow pipe. Heavy phragmites.	Public
FE290A	Commerce Pond (16-09 Pond and Drainage Construction)	Pond	10/24/2024	ANH	Public	0	2				Parcel D-33-7 is mowing beyond their property and has a dog fence beyond their property.	Public
FW010A	Perkofsky Boat Landing/Brown County Fair Grounds	Pond	8/21/2024	ANH	Public	2	0					Public
FW200B	Scheuring Rd - Suburban Dr	Pond	9/12/2024	ANH	Public	0	1				Clean vegetation around outlet pipe	Public
FW200C	Matthew - Suburban Dr	Pond	9/12/2024	ANH	Public	4	2				1 major erosion spot water from parking lot. 1 minor erosion spot starting.	Public
FW200E	Terry Ln - Mobile Home Park	Swale/Ravine			Public							Public
FW280B	500 Fortune Ave (Old Ecofibre)	Swale/Ravine			Public							No
FW280A	Fortune - Venture	Pond	11/20/2024	ANH & BM	Public	2	0				Note: 2 inlet pipes from new site not on DIME.	Public
FW280A	Red Maple - Lost Daupin	Swale/Ravine	9/5/2024	ANH	Public	0	0					Public

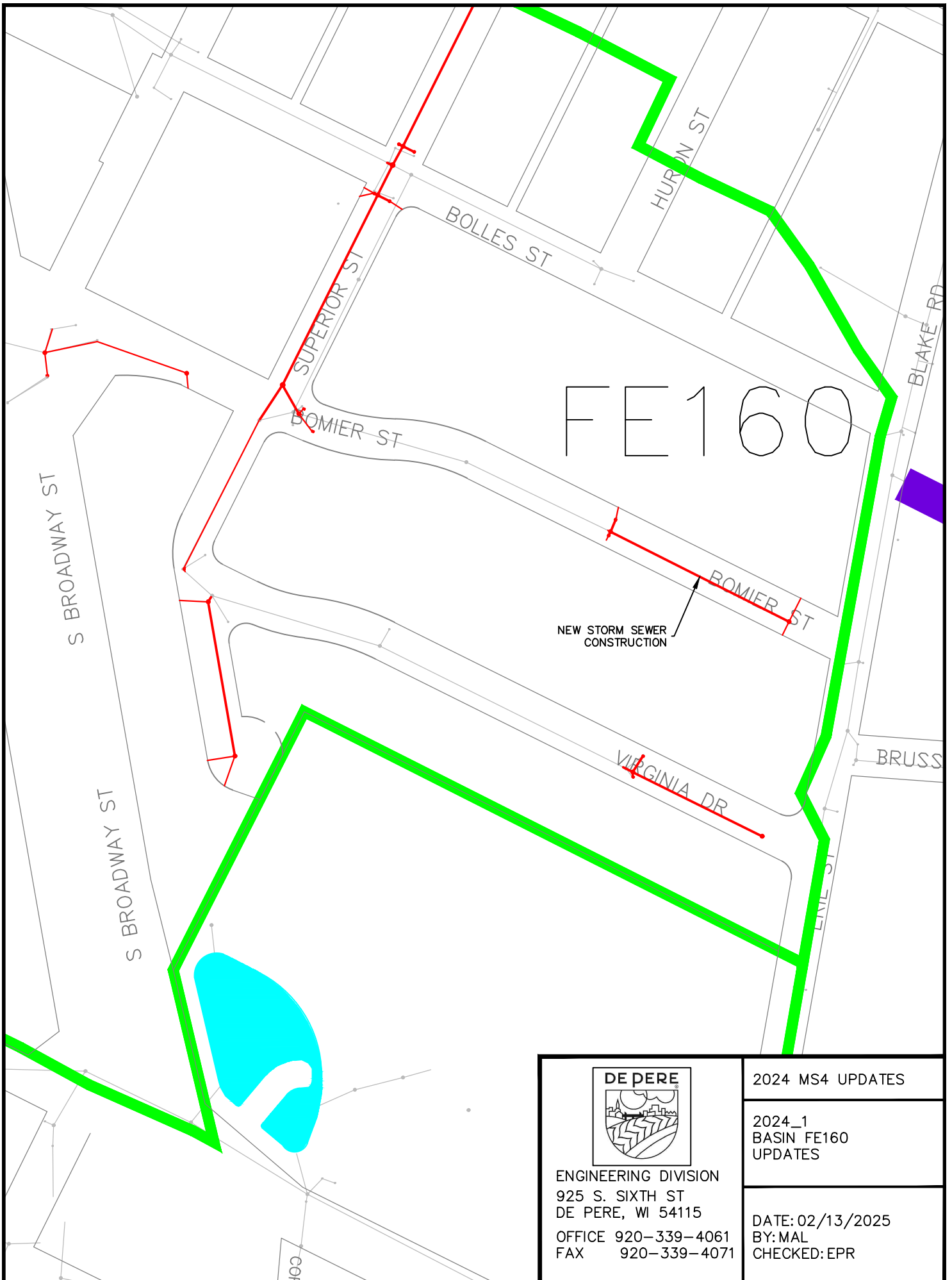
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FW290A	1414 Builders Ct.	Pond	9/5/2024	ANH	Public	1	0					Public
FW290B	Glen Meadows Cir (Kiwanis Park)	Pond			Public							Public
FW290B	Hopf Ln	Pond	9/5/2024	ANH	Public	2	0					Public
FW290B	Red Maple (River Trail Ct)	Pond	9/5/2024	ANH	Public	0	2		Yes		Clear brush and sediment at outlet.	Public
FW290C	Dog Park	Pond	9/5/2024	ANH	Public	2	0				Phragmites by railroad tracks	Public
FW290C	Dog Park West Swale	Swale/Ravine	9/5/2024	ANH	Public	1	0					Public
FW290C	Richco Ct Swale	Swale/Ravine	9/5/2024	ANH	Public	1	0					Public
FW290C	Richco Ct.	Pond	9/5/2024	ANH	Public	0	0					Public
AC100A	Garrity's Glen	Pond	8/28/2024	ANH	Public	2	1				Major erosion from field draining. Currently working on ditch design.	Public
ER050A	Shetland Pl	Swale/Ravine			Public							Public
AC200A	Mystic Creek	Pond	9/4/2024	ANH	Public	0	0					Public
FW310	Waterview Heights Willie Mays	Pond	9/12/2024	ANH	Public	3	2		Yes		Clean trash & outlet grate. Orange fiber pipe pond? Reshoot outlet elevations to correct DIME	Public
FW290C	Waterview Heights Addison	Pond	9/12/2024	ANH	Public	2	0					Public
AC210	Kingston Preserve	Pond	11/19/2024	ANH	Public	0	1				Swale- east side of road near endwalls. Water from north is making a swale & eroding. Note for future	Public
FE070	Franklin Street	Pond	11/11/2024	ANH	Public	2	1		Yes		Outlet needs to be cleaned of debris. Also clean 3 inlets of debris.	Public

CITY OF DE PERE
2024 Map Updates
2024 MS4 Annual Report
Last Update - March 5, 2025

Basin	Type of Change	2024 Map Change - City
FE160	Storm Sewer	Added new storm sewer to Bomier Street, Virginia Drive, S. Superior Street.
ER010	Storm Sewer	Added storm sewer to Smits Street and Ridgeway Drive.
FW310	Storm Sewer	Added new storm sewer to Waterview Heights Phase II Subdivision
AC090	Storm Sewer	Added addition storm sewer to Lawrence Drive

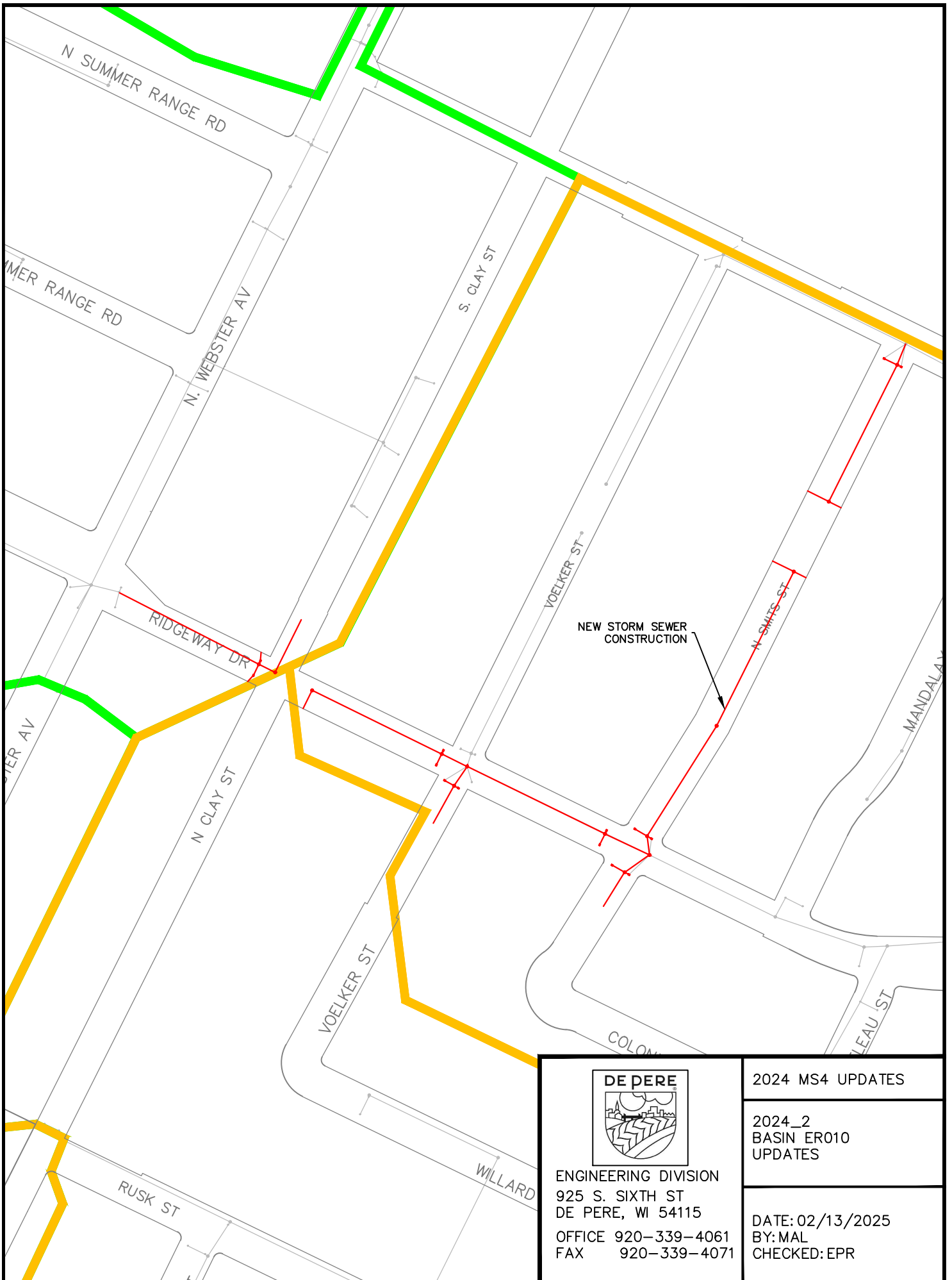


ENGINEERING DIVISION
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DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

2024 MS4 UPDATES

2024_1
BASIN FE160
UPDATES

DATE: 02/13/2025
BY: MAL
CHECKED: EPR

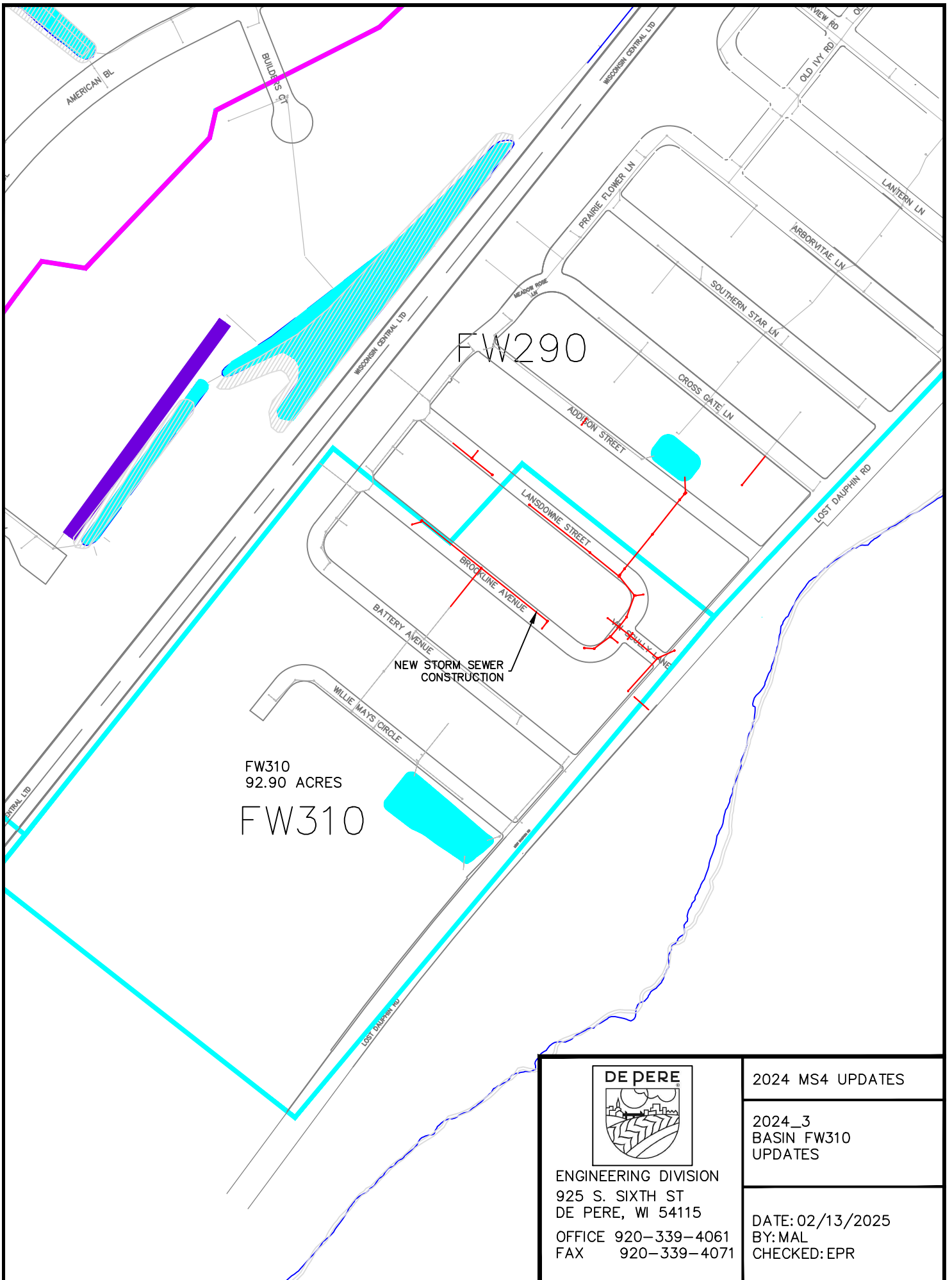


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2024 MS4 UPDATES

2024_2
BASIN ER010
UPDATES

DATE: 02/13/2025
BY: MAL
CHECKED: EPR



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2024 MS4 UPDATES

2024_3
BASIN FW310
UPDATES

DATE: 02/13/2025
BY: MAL
CHECKED: EPR

MS4 Drainage System

- Private Facilities/Swale
- City Swales
- Minor Outfalls
- Major Outfalls
- Storm Manhole
- Storm End Wall
- Storm Catch Basin
- Collectors

Publicly Owned Land

- De Pere Recreational Areas
- De Pere Municipal Facilities

Natural Resources

- City Pond
- Private Storm Water Facilities
- 303(d) Impaired Waters
- WDNR Wetland Inventory (Less Than 2 Acres)
- WDNR Wetland Inventory (2 Acres or Greater)

WPDES Industrial Permits

- WPDES Industrial Permit I.D.

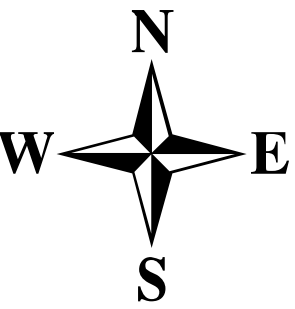
Other Mapped Features

- Municipal Boundary
- Parcel Lines

TMDL Watershed Basins

- Fox East Basins
- East River Basins
- Fox West Basins
- Ashwaubenon Creek Basins

1 inch = 500 feet



Disclaimer: The property lines, right-of-way lines, and other property information on this drawing are developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. The City of De Pere does not guarantee this information to be correct, current or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific use. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



MS4 SYSTEM
UPDATED 02/2025
STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN

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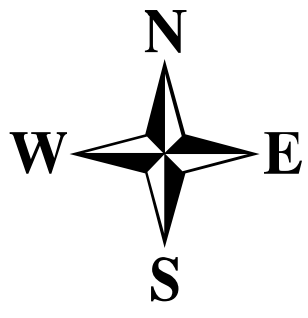
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STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN

MS4 Drainage System

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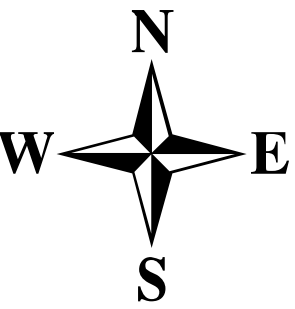
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UPDATED 02/2025
STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN

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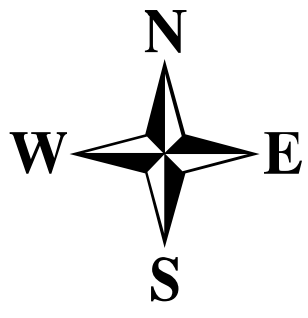
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UPDATED 02/2025
STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN

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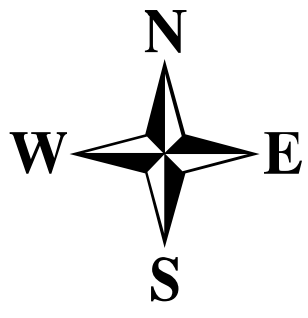
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- Ashwaubenon Creek Basins

1 inch = 500 feet



Disclaimer: The property lines, right-of-way lines, and other property information on this drawing are developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. The City of De Pere does not guarantee this information to be correct, current or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific use. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.



MS4 SYSTEM
UPDATED 02/2025
STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN

CITY OF DE PERE OUTFALLS FOR 2024

Outfall # Subbasin # Pipe Size (Inches) Type of Outfall
ASHWAUBENON CREEK BASIN

AC010-1	AC010	18	Major
AC070-1	AC070	36	Major
AC100-1	AC100	18	Major
AC041-2	AC160	21	Major
AC030-1	AC030	36	Major
AC050-3	AC050	66	Major
AC055-1	AC055	42	Major
AC060-1	AC060	36	Major
AC090-1	AC090	54	Major
AC100-10	AC100	30	Major
AC100-4	AC100	36	Major
AC100-3	AC100	48	Major
AC100-2	AC100	36	Major
AC100-5	AC100	36	Major
AC100-6	AC100	36	Major
AC100-7	AC100	36	Major
AC100-9	AC100	36	Major
AC055-1	AC055	42	Major
AC200-1	AC200	42	Major
AC100-1	AC100	36	Minor
AC050-1	AC050	18	Minor
AC050-2	AC050	24	Minor
AC050-3	AC050	66	Minor
AC055-2	AC055	24	Minor
AC030-2	AC030	15	Minor
AC055-3	AC055	24	Minor
AC055-4	AC055	24	Minor
AC180-1	AC180	21	Minor
AC041-1*	AC41	21	Minor
AC041-2*	AC41	21	Minor
AC041-3*	AC41	21	Minor
AC041-4*	AC41	21	Minor
AC100-8	AC100	15	Minor
AC110-1	AC110	8	Minor
AC110-2	AC110	10	Minor
AC120-1	AC120	15	Minor
AC130-1	AC130	12	Minor
AC140-1	AC140	8	Minor
AC140-2	AC140	8	Minor
AC140-3	AC140	12	Minor
AC150-1	AC150	10	Minor
AC170-1	AC170	12	Minor
AC200-1	AC200	42	Major
AC210-1	AC210	24	Minor

*Ashwaubenon Creek Ponds

EAST RIVER BASIN

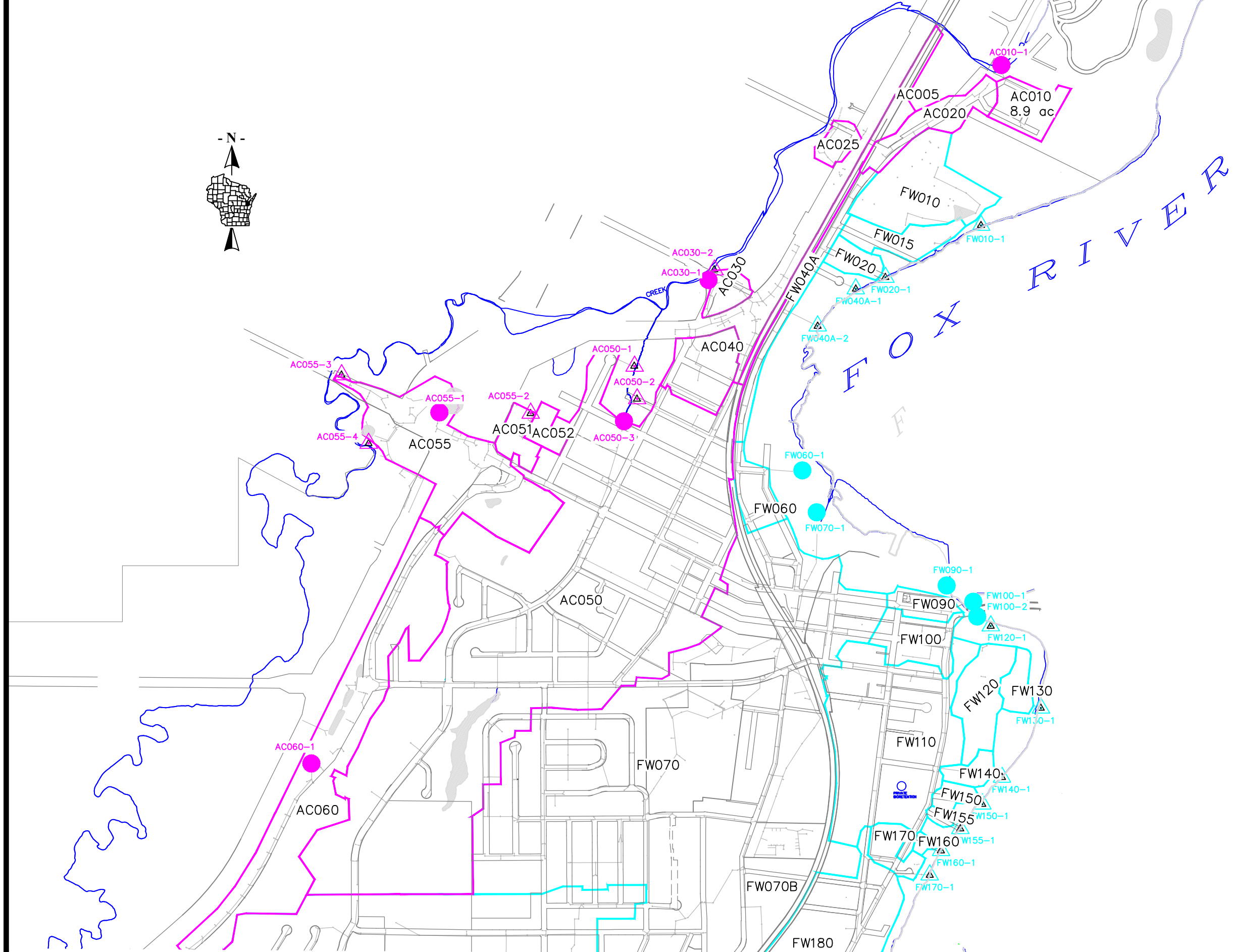
ER010-1	ER010	42	Major
ER010-2	ER010	42	Major
ER030-1	ER030	60	Major
ER080-1	ER080	24	Major
ER040-1	ER040	34X53	Major
ER050-1	ER050	42	Major
ER110-1	ER110	42	Major
ER120-1	ER120	42	Major
ER120-2	ER120	36	Major
ER130-1	ER130	42	Major
ER130-2	ER130	36	Major
ER130-3	ER130	30	Minor
ER040-2	ER040	30	Minor
ER030-2	ER030	21	Minor
ER060-1	ER060	21	Minor

Outfall # Subbasin # Pipe Size (Inches) Type of Outfall
FOX RIVER WEST BASIN

FW060-1	FW060	18	Major
FW070-1	FW070	60X87	Major
FW090-1	FW090	18	Major
FW100-1	FW100	30	Major
FW100-2	FW100	42	Major
FW180-1	FW180	60	Major
FW200-1	FW200	72	Major
FW280-1	FW280	72	Major
FW290A-1	FW290A	72	Major
FW200-2	FW200	42	Major
FW200-3	FW200	36	Major
FW200-4	FW200	30	Major
FW200-5	FW200	42	Major
FW280-2	FW280	42	Major
FW290-1	FW290	52	Major
FW290-2	FW290	54	Major
FW290-3	FW290	42	Major
FW290-4	FW290	42	Major
FW290-5	FW290	36	Major
FW310-1	FW310	24	Major
FW290-6	FW290	15	Minor
FW020-1	FW020	12	Minor
FW155-1	FW155	8	Minor
FW160-1	FW160	8	Minor
FW010-1	FW010	24	Minor
FW040A-1	FW040A	15	Minor
FW040A-2	FW040A	18	Minor
FW120-1	FW120	16	Minor
FW130-1	FW130	16	Minor
FW140-1	FW140	12	Minor
FW150-1	FW150	12	Minor
FW170-1	FW170	12	Minor
FW190A-1	FW190A	8	Minor
FW210-1	FW210	12	Minor
FW230-1	FW230	21	Minor
FW270-1	FW270	24	Minor
FW290-1	FW290	15	Minor
FW300-1	FW300	18	Minor
FW310-1	FW310	42	Major
FW310-2	FW310	24	Minor

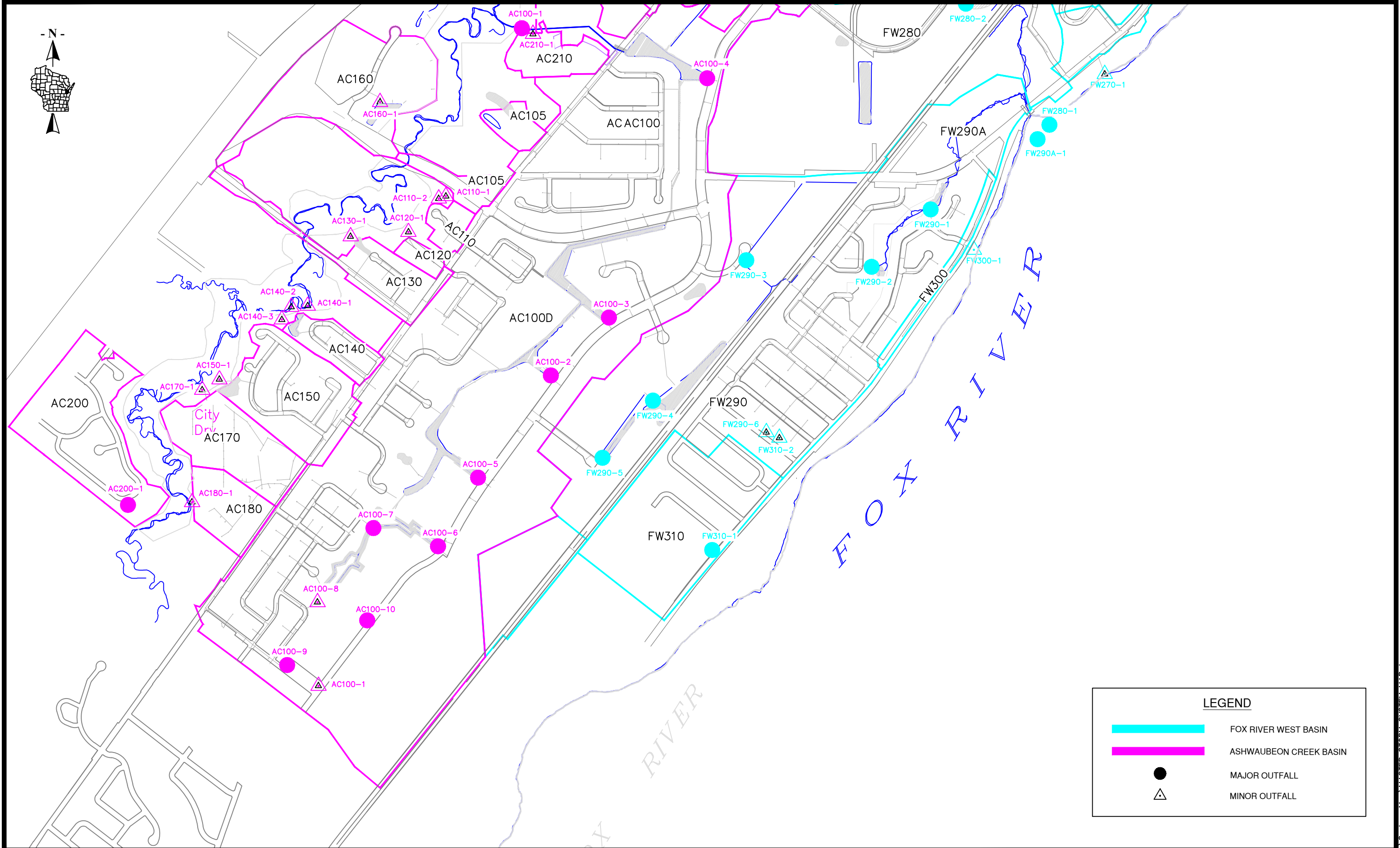
FOX RIVER EAST BASIN

FE030-1	FE030	72	Major
FE050-1	FE050	65x40	Major
FE070-1	FE070	42	Major
FE110-1	FE110	38x60	Major
FE130A-1	FE130A	24x38	Major
FE130A-2	FE130A	24x38	Major
FE150-1	FE150	30	Major
FE150-2	FE150	42	Major
FE160-1	FE160	42	Major
FE190-1	FE190	24	Major
FE240-1	FE240	24	Major
FE270-1	FE270	60	Major
FE270-2	FE270	48	Major
FE280-2	FE280	48	Major
FE280-3	FE280	42	Major
FE260-1	FE260	36	Major
FE260-2	FE260	42	Major
FE290-1	FE290	42	Major
FE290-2	FE290	60	Major
FE280-1	FE280	12	Minor
FE010-1	FE010	30	Minor
FE070-2	FE070	24	Minor
FE140-1	FE140	24	Minor
FE210-1	FE210	24	Minor
FE230-1	FE230	21	Minor



LEGEND

	FOX RIVER WEST BASIN
	ASHWAUBEON CREEK BASIN
	MAJOR OUTFALL
	MINOR OUTFALL



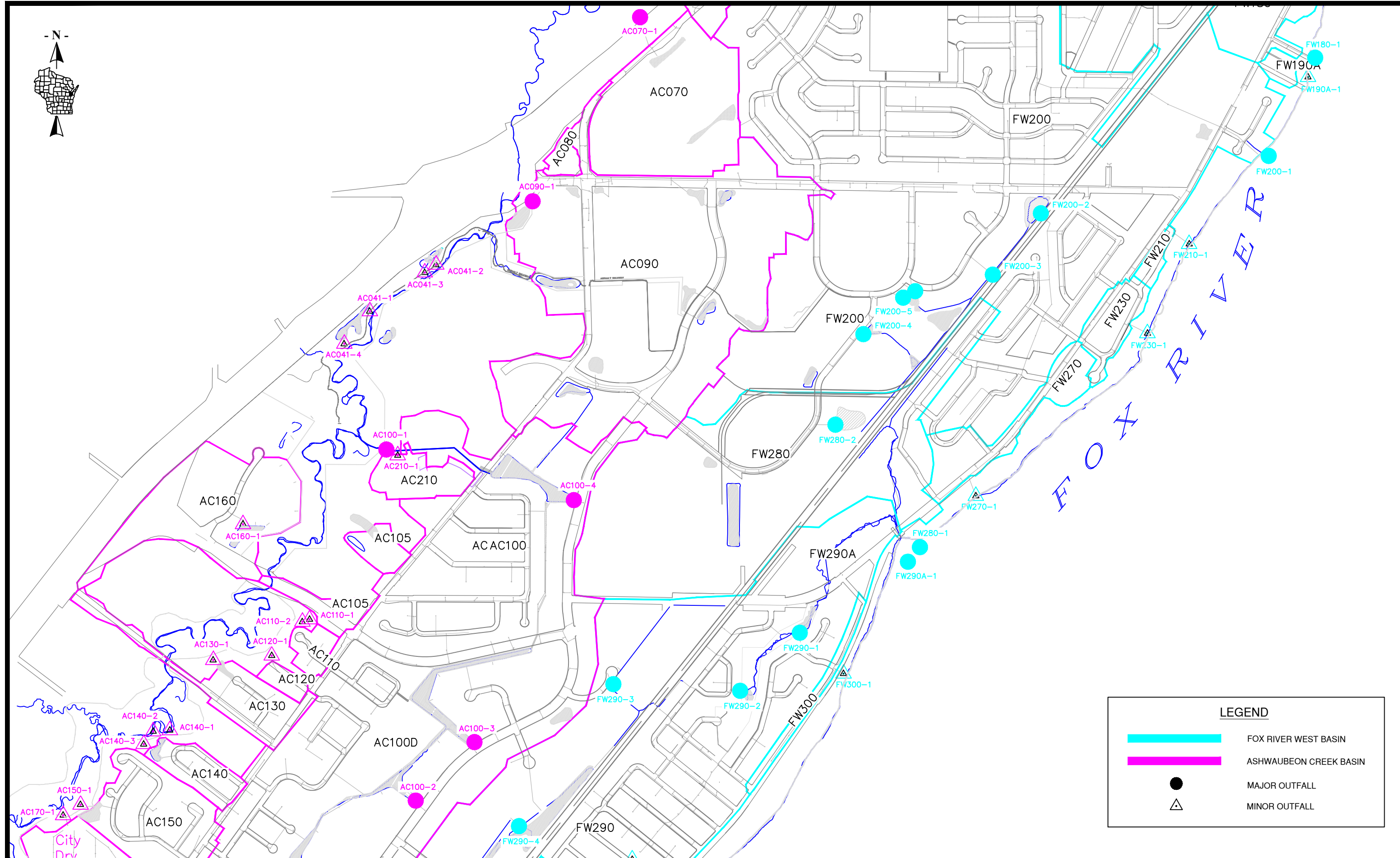
LEGEND

	FOX RIVER WEST BASIN
	ASHWAUBEON CREEK BASIN
	MAJOR OUTFALL
	MINOR OUTFALL

	FOX RIVER WEST BASIN
	ASHWAUBEON CREEK BASIN
	MAJOR OUTFALL
	MINOR OUTFALL



REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	02-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	10-2023	MAL	MAJOR AND MINOR OUTFALLS UPDATED



LEGEND

FOX RIVER WEST BASIN

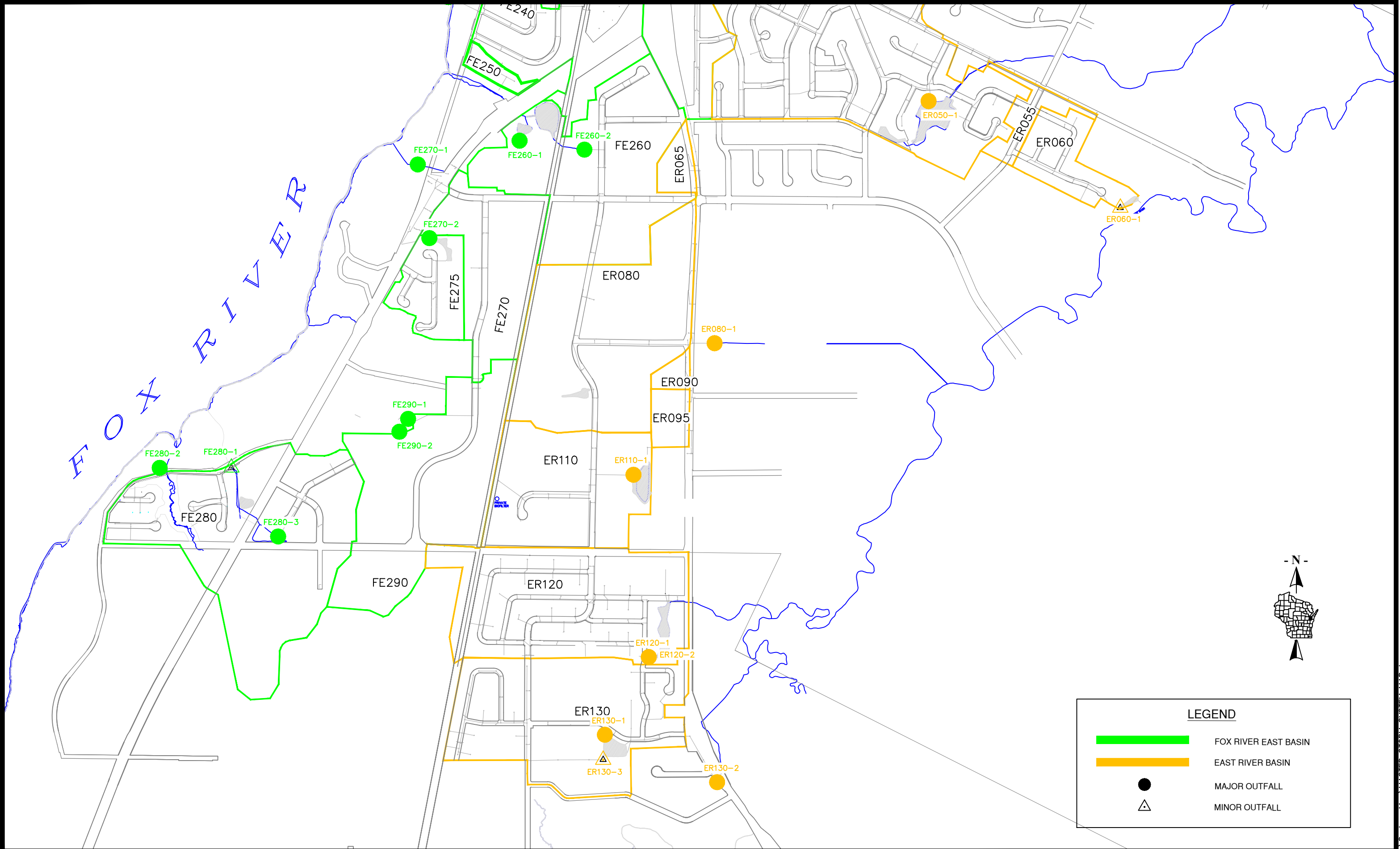
ASHWAUBEON CREEK BASIN

MAJOR OUTFALL

MINOR OUTFALL

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	03-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	10-2023	MAL	MAJOR AND MINOR OUTFALLS UPDATED

X:\Eng\Storm System Map\MASTER STORM SYSTEM MAP.dwg



LEGEND

FOX RIVER EAST BASIN

EAST RIVER BASIN

●

MAJOR OUTFALL

▲

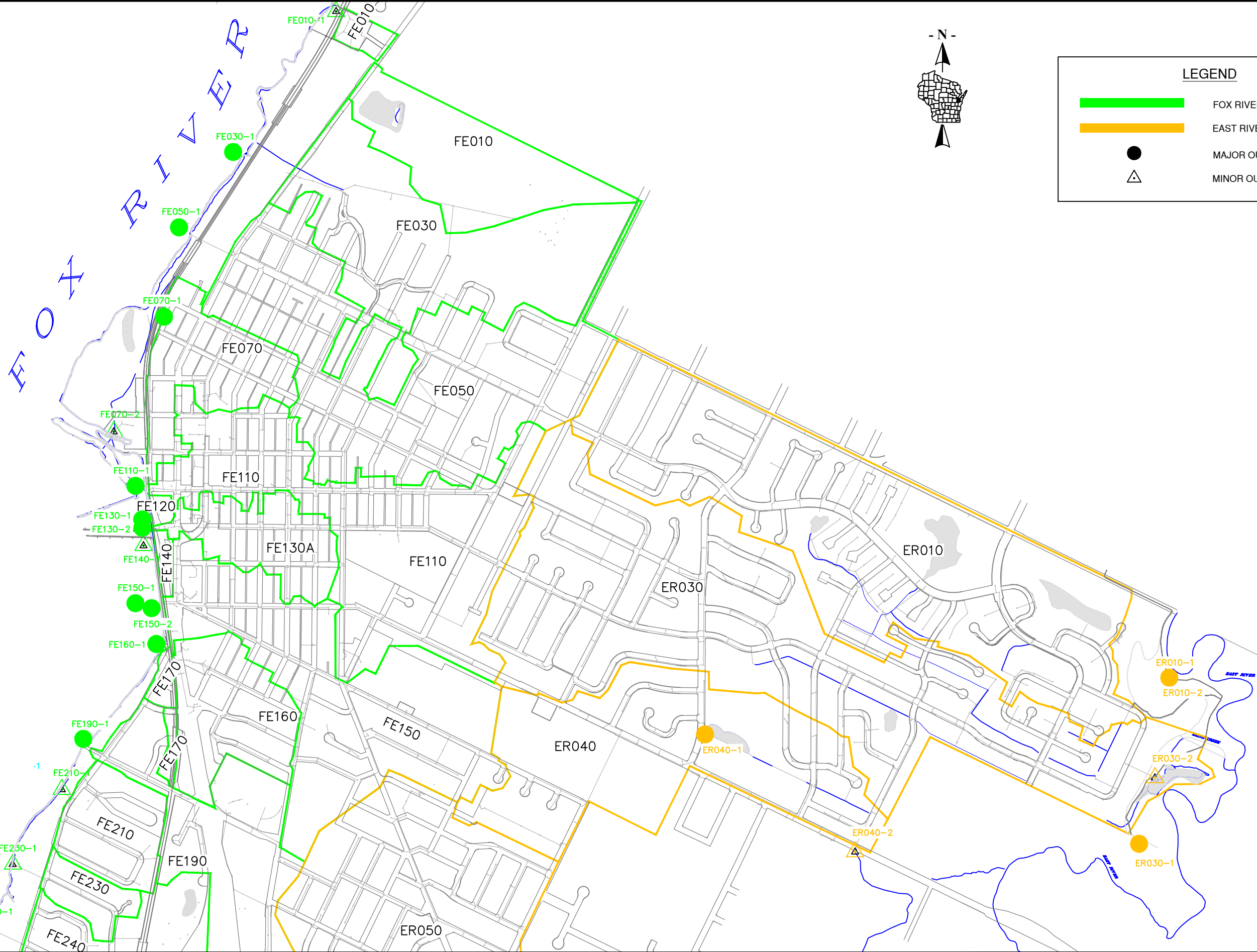
MINOR OUTFALL



CITY OF DE PERE
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE: 920-339-4061 EMAIL: DPPUBWRKS@DEPEREWI.GOV

CITY OF DE PERE
MAJOR & MINOR OUTFALLS SE REGION

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	03-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	10-2023	MAL	MAJOR AND MINOR OUTFALLS UPDATED



LEGEND

FOX RIVER EAST BASIN

EAST RIVER BASIN

MAJOR OUTFALL

MINOR OUTFALL



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE: 920-339-4061 EMAIL: DPPUBWRKS@DEPEREWI.GOV

CITY OF DE PERE
MAJOR & MINOR OUTFALLS NE REGION

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	03-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	10-2023	MAL	MAJOR AND MINOR OUTFALLS UPDATED

Modifications/Upgrades to Existing Basins

Beginning of Year Totals 2024							Calender Year 2024 Modifications					Comment - 2024 Changes	End of Year Totals (Carry to Next Year) (See Note 2)					Comment for Next Year
Basin	Area (acres) (Note 2)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr) (Note 2)	Total Suspended Solids With Controls (lbs/yr) (Note 2)	Percent TSS Reduction (Note 2)	TSS Reduction	Area Modifications (acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)		Area (acres) (Note 2)	Total Suspended Solids No Controls (lbs/yr) (Note 2)	Total Suspended Solids With Controls (lbs/yr) (Note 2)	Percent TSS Reduction (Note 2)	TSS Reduction	
AC005	16.119	477	7,694	7,556	1.8%	138							16.119	7,694	7,556	1.8%	138	
AC010	8.923	265	2,361	2,038	13.7%	323							8.923	2,361	2,038	13.7%	323	
AC020	10.718	326	3,495	3,023	13.5%	472							10.718	3,495	3,023	13.5%	472	
AC025	3.4	488	1,659	1,445	12.9%	214							3.4	1,659	1,445	12.9%	214	
AC030	4.6	488	2,247	1,957	12.9%	290							4.6	2,247	1,957	12.9%	290	
AC040	13.183	310	4,089	3,402	16.8%	687							13.183	4,089	3,402	16.8%	687	
AC050	299.958	288	86,388	54,252	37.2%	32,136							299.96	86,388	54,252	37.2%	32,136	
AC051	5.13	288	1,477	286	80.6%	1,191							5.13	1,477	286	80.6%	1,191	
AC052	3.38	0	0	0		0							3.38	0	0		0	
AC055	24.34	502	12,225	3,741	69.4%	8,484							24.34	12,225	3,741	69.4%	8,484	
AC060	50.506	489	24,719	8,133	67.1%	16,587							50.506	24,719	8,133	67.1%	16,587	
AC070	68.77	479	32,916	9,414	71.4%	23,502							68.77	32,916	9,414	71.4%	23,502	
AC080	3.999	502	2,009	701	65.1%	1,308							3.999	2,009	701	65.1%	1,308	
AC090	226.369	448	101,364	29,598	70.8%	71,766							226.369	101,364	29,598	70.8%	71,766	
AC100	610.305	263	160,506	32,101	80.0%	128,405							610.305	160,506	32,101	80.0%	128,405	
	15.92	263	4,187	617	85.3%	3,570							15.92	4,187	617	85.3%	3,570	
AC105	15.254	267	4,069	1,424	65.0%	2,645							15.254	4,069	1,424	65.0%	2,645	
AC110	6.497	203	1,320	254.76	80.7%	1,065							6.497	1,320	254.76	80.7%	1,065	
AC120	3.993	197	788	646	18.0%	142							3.993	788	646	18.0%	142	
AC130	23.238	235	5,466	3,110	43.1%	2,356							23.238	5,466	3,110	43.1%	2,356	
AC140	12.462	195	2,428	410	83.1%	2,018							12.462	2,428	410	83.1%	2,018	
AC150	41.82	160	6,681	1,276	80.9%	5,405							41.82	6,681	1,276	80.9%	5,405	
AC160	60.318	343	20,717	4,744	77.1%	15,973							60.318	20,717	4,744	77.1%	15,973	
AC170	68.77	479	32,916	5,958	81.9%	26,958							68.77	32,916	5,958	81.9%	26,958	
AC180	17.352	49	843	26	96.9%	817							17.352	843	26	96.9%	817	
AC190	23.78	109	2,592	316	87.8%	2,276							23.78	2,592	316	87.8%	2,276	
AC 200A	51.7	540	27,918	4,662	83.3%	23,256							51.70	27,918	4,662	83.3%	23,256	
AC210	14.9	175	2,607	493	5.0%	2,114							14.90	2,607	493	81.1%	2,114	
Total	1,705.70		555,682	181,585	67.3%	374,097					0		1,705.70	555,682	181,585	67.3%	374,097	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Formula Based. This should not change from year to year unless acreage is changed from on HUC-12 to another or new area is added.

Modifications/Upgrades to Existing Basins

End of Year Totals 2023							Calendar Year 2024 Modifications					Comment - 2024 Changes	End of Year Totals (Carry to Next Year) (See Note 2)					Comment for Next Year
Basin	Area (acres)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Additional Area Treated (acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)		Area (acres)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	
ER010	241.222	216	52,164	4,747	90.9%	47,417							241.222	52,164	4,747	90.9%	47,417	
ER030	289.329	207	59,872	18,800	68.6%	41,072							289.33	59,872	18,800	68.6%	41,072	
ER040	130.973	265	34,659	14,072	59.4%	20,587							130.973	34,659	14,072	59.4%	20,587	
ER050	208.635	209	43,577	9,413	78.4%	34,164							208.635	43,577	9,413	78.4%	34,164	
ER055	10.819	202	2,188	1,794	18.0%	394							10.819	2,188	1,794	18.0%	394	
ER060	22.444	192	4,308	1,055	75.5%	3,253							22.444	4,308	1,055	75.5%	3,253	
ER065	7.053	430	3,031	2,667	12.0%	364							7.053	3,031	2,667	12.0%	364	
ER080	105.288	470	49,455	6,182	87.5%	43,273							105.288	49,455	6,182	87.5%	43,273	
ER090	4.046	517	2,090	1,904	8.9%	186							4.046	2,090	1,904	8.9%	186	
ER095	8.325	421	3,503	3,219	8.1%	284							8.325	3,503	3,219	8.1%	284	
ER110	68.139	505	34,436	8,471	75.4%	25,965							68.139	34,436	8,471	75.4%	25,965	
ER120	96.119	234	22,496	7,514	66.6%	14,982							96.12	22,496	7,514	66.6%	14,982	
ER130	59.574	308	18,376	2,811	84.7%	15,564							59.574	18,376	2,811	84.7%	15,564	
Total	1,252.0		330,155	82,649	75.0%	247,506					0		1,252.0	330,155	82,649	75.0%	247,506	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Move this End of Year Totals to Beginning of Year Totals for the next calendar year. Delete extra rows at the beginning of each year. These are the rows that summarize multiple actions within a basin.

Modifications/Upgrades to Existing Basins

End of Year Totals 2023							Calender Year 2024 Modifications					Comment - 2024 Changes	End of Year Totals 2024					Comment for Next Year
Basin	Area (acres)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Area Modifications (Acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)		Area (acres)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	
FE010	64.606	273	17,624	15,491	12.10%	2,133							64.606	17,624	15,491	12.10%	2,133	
FE030	123.12	232	28,563	24,421	14.50%	4,142							123.12	28,563	24,421	14.50%	4,142	
FE050	159.27	214	34,055	27,891	18.10%	6,164							159.27	34,055	27,891	18.10%	6,164	
FE070	42.73	300	12,839	3,568	72.21%	9,271							42.73	12,839	3,568	72.21%	9,271	
FE110	139.2	242	33,658	28,037	16.70%	5,621							139.2	33,658	28,037	16.70%	5,621	
FE120	1.82	387	704	580.096	17.60%	124							1.82	704	580.096	17.60%	124	
FE130	36.029	284	10,243	8,481	17.20%	1,762							36.029	10,243	8,481	17.20%	1,762	
FE140	2.789	139	388	347.26	10.50%	41							2.789	388	347.26	10.50%	41	
FE150	127.311	268	34,093	28,808	15.50%	5,284							127.311	34,093	28,808	15.50%	5,284	
FE160	42.629	215	9,165	7,735	15.60%	1,430							42.629	9,165	7,735	15.60%	1,430	
FE170	6.249	166	1,040	877.76	15.60%	162							6.249	1,040	877.76	15.60%	162	
FE190	17.59	835	14,679	12,374	15.70%	2,305							17.59	14,679	12,374	15.70%	2,305	
	51.87	250	12,968	1504	88.40%	11,463							51.87	12,968	1504	88.40%	11,463	
FE210	30.413	195	5,937	4,928	17.00%	1,009							30.413	5,937	4,928	17.00%	1,009	
FE230	13.221	214	2,830	2,355	16.80%	475							13.221	2,830	2,355	16.80%	475	
FE240	56.309	246	13,866	9,706	30.00%	4,160							56.309	13,866	9,706	30.00%	4,160	
FE250	4.965	201	997	816.543	18.10%	180							4.965	997	816.543	18.10%	180	
FE260	104.219	416	43,355	8,671	80.00%	34,684							104.219	43,355	8,671	80.00%	34,684	
FE270	42.165	457	19,269	17,689	8.20%	1,580							42.165	19,269	17,689	8.20%	1,580	
			0	0		0								0	0		0	
FE275	23.216	291	6,761	1,258	81.40%	5,503							23.216	6,761	1,258	81.40%	5,503	
FE280	124.622	257	32,013	19,464	39.20%	12,549							124.62	32,013	19,464	39.20%	12,549	
FE290	40.108	346	13,877	1749	87.40%	12,129							40.11	13,877	1749	87.40%	12,129	
	58.21	540	31,433	3961	87.40%	27,473							58.21	31,433	3961	87.40%	27,473	
FE310			0	0	5.00%	0								0	0	5.00%	0	
FW010	25.055	142	3,567	991.626	72.20%	2,575							25.055	3,567	991.626	72.20%	2,575	
FW015	8.853	182	1,615	1,360	15.80%	255							8.853	1,615	1,360	15.80%	255	
FW020	3.298	201	662	541.516	18.20%	120							3.298	662	541.516	18.20%	120	
FW040	10.493	426	4,468	4,218	5.60%	250							10.493	4,468	4,218	5.60%	250	
FW060	7.785	233	1,812	1,535	15.30%	277							7.785	1,812	1,535	15.30%	277	
FW070	323.861	264	85,651	73,746	13.90%	11,906							323.86	85,651	73,746	13.90%	11,906	
			0	0		0								0	0		0	
FW090	4.984	401	2,000	1,680	16.00%	320							4.984	2,000	1,680	16.00%	320	
FW100	11.052	376	4,156	3,441	17.20%	715							11.052	4,156	3,441	17.20%	715	
FW110	63.639	264	16,817	14,497	13.80%	2,321							63.64	16,817	14,497	13.80%	2,321	
FW120	13.135	332	4,366	3,890	10.90%	476							13.135	4,366	3,890	10.90%	476	
FW130	4.476	335	1,498	1,336	10.80%	162							4.476	1,498	1,336	10.80%	162	
FW140	3.62	335	1,211	1,080	10.80%	131							3.62	1,211	1,080	10.80%	131	
FW150	2.691	329	886	788.54	11.00%	97							2.691	886	788.54	11.00%	97	
FW155	1.111	201	223	182.637	18.10%	40							1.111	223	182.637	18.10%	40	
FW160	1.022	201	205	167.895	18.10%	37							1.022	205	167.895	18.10%	37	
FW170	5.628	218	1,226	1,008	17.80%	218							5.628	1,226	1,008	17.80%	218	
FW180	38.228	179	6,854	5,826	15.00%	1,028							38.228	6,854	5,826	15.00%	1,028	
FW190	3.672	201	737	603.603	18.10%	133							3.672	737	603.603	18.10%	133	
FW200	509.02	306	155,607	89,941	42.20%	65,666							509.02	155,607	89,941	42.20%	65,666	
FW200	120.77	306	36,956	7,354	80.10%	29,601							120.77	36,956	7,354	80.10%	29,601	
FW210	3.561	201	715	585.585	18.10%	129							3.561	715	585.585	18.10%	129	
FW230	13.484	201	2,708	2,218	18.10%	490							13.484	2,708	2,218	18.10%	490	
FW270	22.826	200	4,565	3,743	18.00%	822							22.826	4,565	3,743	18.00%	822	
FW280	189.281	472	89,344	32,521	63.60%	56,823							189.281	89,344	32,521	63.60%	56,823	
	12.93	201	2,599	2,131	18.00%	468							12.93	2,599	2,131	18.00%	468	
FW290	321.329	312	100,255	38,698	61.40%	61,556							321.329	100,255	38,698	61.40%	61,556	
FW310	92.9	0	0	0	5.00%	0							92.9	0	0	5.00%	0	
			0															
Total	3,131.37		911,061	524,798	42.40%	386,263	0.00				0		3,131.37	911,061	524,798	42.40%	386,263	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Move this End of Year Totals to Beginning of Year Totals for the next calendar year. Delete extra rows at the beginning of each year. These are the rows that summarize multiple actions within a basin.

2024 ANNUAL REPORT



NORTHEAST WISCONSIN STORMWATER CONSORTIUM



2024

ANNUAL REPORT

NEWSC Mission:

To facilitate efficient implementation of stormwater programs locally and regionally that will meet DNR and EPA regulatory requirements and maximize the benefit of stormwater activities to the watershed by:

- Fostering partnerships
- Sharing Information
- Seeking Administrative Efficiency
- Pooling Financial Resources

The Northeast Wisconsin Stormwater Consortium was formed in 2005 as a subsidiary of the Fox-Wolf Watershed Alliance. The consortium is a collaborative of members with leadership elected annually from within its membership.

NORTHEAST WISCONSIN STORMWATER CONSORTIUM

PO Box 1861
Appleton, WI 54912

NEWSC Coordinator: Alyssa Reinke
Email: Alyssa@fwwa.org
Phone: (920) 851-4336

2024 NEWSC MEMBERS

Brown County	Town of Grand Chute	University of WI – Oshkosh
Calumet County	Town of Lawrence	
Fond du Lac County	Town of Ledgeview	AECOM
Outagamie County	Town of Neenah	Ayres Associates
Winnebago County	Town of Scott	Brown & Caldwell
	Town of Taycheedah	Cedar Corporation
City of Appleton	Town of Vinland	Contech Construction
City of De Pere		County Materials
City of Fond du Lac	Village of Allouez	Davel Engineering
City of Green Bay	Village of Ashwaubenon	Mach IV Engineering & Surveying
City of Kaukauna	Village of Bellevue	Martenson & Eisele
City of Manitowoc	Village of Combined Locks	McMAHON Group
City of Marinette	Village of Eden	Mead & Hunt
City of Menasha	Village of Fox Crossing	MSA Professional Services
City of Neenah	Village of Greenville	raSmith
City of Oshkosh	Village of Harrison	Robert E. Lee Associates
City of Two Rivers	Village of Hobart	Ruekert & Mielke
	Village of Howard	Westwood Professional Services
Town of Algoma	Village of Kimberly	
Town of Black Wolf	Village of Little Chute	
Town of Buchanan	Village of N. Fond du Lac	
Town of Clayton	Village of Sherwood	
Town of Friendship	Village of Suamico	
Town of Fond du Lac		



**Renew
Our Waters**
Every choice counts.

ANNUAL REPORT PART 2: STORMWATER PROGRAM EVALUATION - MINIMUM CONTROL MEASURES

MCM #1 PUBLIC EDUCATION & OUTREACH

Topic #1: Illicit Discharge Detection & Elimination

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.

Carpet Cleaning Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Professional-Carpet-Cleaning.pdf
Carpet Cleaning Website	http://www.renewourwaters.org/carpet-cleaning-2/
Carpet Cleaning Website Updated	https://fwwa.org/2023/01/18/carpet-cleaning/
Greenhouses, Garden Centers, & Nurseries Fyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Garden-Centers.pdf
Professional Power Washing Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Power-washing-for-the-professional-washer.pdf
Power Washing Website	http://www.renewourwaters.org/power-washing/
Concrete Washout Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Concrete-Washout.pdf
Construction Site Erosion & Sediment Control	http://www.renewourwaters.org/wp-content/uploads/2019/07/Construction-BMPs-Erosion-Sediment-Control.pdf
Dumpster Management Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Dumpster-Management-bilingual-pamphlet.pdf
Dumpster Managment Poster	https://drive.google.com/file/d/1736Sg155_XWFND0kH4nHq1MQowgiuD8_/view?usp=sharing
Parking Lot Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Parking-Lot-BMP.pdf

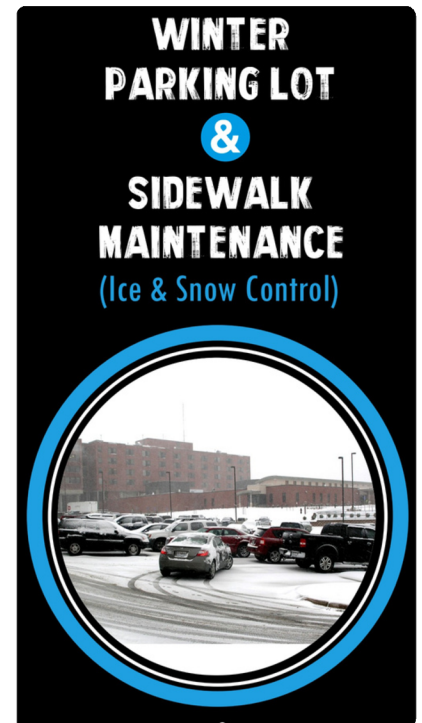
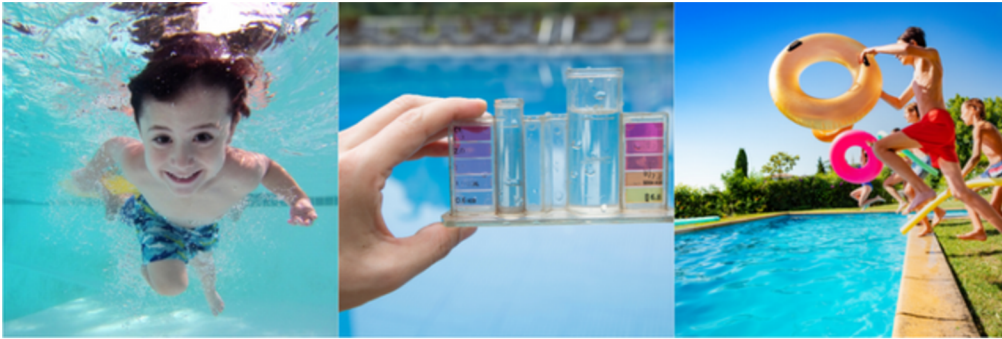
***Did you have inspectors in your community stop by any businesses this year?
Did they do illicit discharge inspections and meet with area businesses about illicit discharge?
If so, you can record those interactions as active outreach.***

MCM #1 PUBLIC EDUCATION & OUTREACH

Topic #1: Illicit Discharge Detection & Elimination

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.

Parking Lot Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Parking-Lot-BMP.pdf
Winter Parking Lot Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/11/Parking-Lot-Maintenance-Winter-BMPs.pdf
Fish Don't Swim in Chlorine Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Pool-Spa-Discharge.pdf
Fish Don't Swim in Chlorine Website	http://www.renewourwaters.org/pools-and-spas/
Fish Don't Swim in Chlorine Website Updated	https://fwwa.org/2023/01/18/fish-dont-swim-in-chlorine-2/



Does your community require a permit for swimming pools?

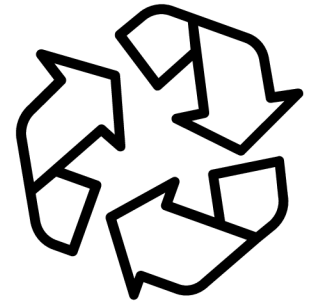
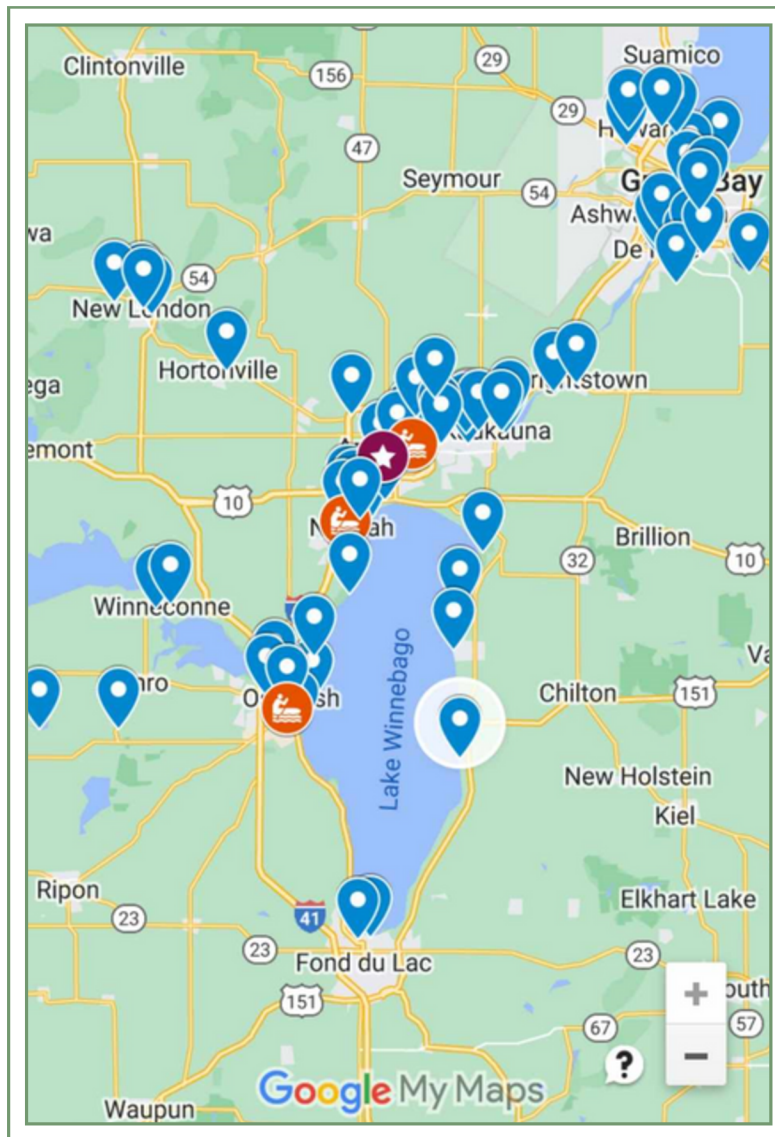
Did someone provide in person education on maintaining and draining the pool in the permit office?

If so, you can record those interactions as active outreach.

NEWSC ACTIVE PRESENTATION DELIVERY ON BEHALF OF MEMBERS: ANNUAL WATERSHED CLEANUP - IDDE EDUCATION FOR VOLUNTEERS

Fox-Wolf Watershed Alliance hosted Northeast Wisconsin's largest volunteer trash cleanup May 4, 2024. We continue to add sites every year. Over 1,749 volunteers joined us in 2024 to clean up over 70 public sites in our watershed. Volunteers started the morning by meeting at their assigned sites, with their site leaders. They learn about trash collection and pollution (illicit discharge) in addition to how to properly retrieve, collect, and dispose of it. After the cleanup, trash weights are totaled and volunteers join us for our annual Cleanup Picnic. Fox-Wolf staff work the event to assist in the fun activities, but also to interact and educate the participants.

There are 65+ cleanup sites located along the Fox River, the Wolf River, Lake Butte des Morts, Lake Winnebago, Lake Winneconne, the East River, the bay of Green Bay, and more throughout the Fox-Wolf River Basin. If your community would like a site added for 2025, contact Sharon (CleanUp@fwwa.org). Sites should have public access. Communities are asked to provide a site leader for the 1st year.

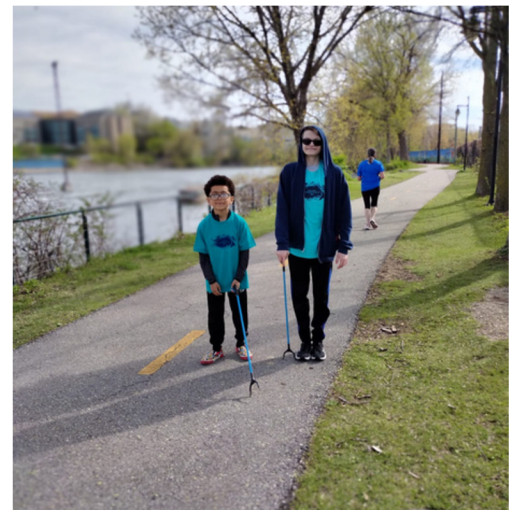


***Additional data and volunteer trash totals can be found under
MCM #2 Public Involvement and Participation (Volunteer Activities)**

NEWSC ACTIVE PRESENTATION DELIVERY ON BEHALF OF MEMBERS: ANNUAL WATERSHED CLEANUP - IDDE EDUCATION FOR VOLUNTEERS CONTINUED

Total number of active education participants by community

Municipality	Number of Volunteers
Allouez	28
Appleton	247
Brown County	83
Calumet County	37
Combined Locks	35
De Pere	52
Fond du Lac	55
Fox Crossing	20
Grand Chute	12
Green Bay	107
Hortonville	59
Howard	25
Kaukauna	68
Kimberly	50
Ledgeview	25
Little Chute	61
Menasha	75
Neenah	208
New London	47
Oshkosh	180
Winnebago County	42
Winneconne	26
Wrightstown	2



NEWSC ACTIVE PRESENTATION DELIVERY ON BEHALF OF MEMBERS: 2024/2025 CHLORIDE MONITORING - IDDE EDUCATION FOR VOLUNTEERS

Chloride volunteers were trained and received active participation education. During trainings, participants learned about chlorides and their impact on our waterways, proper winter salting/maintenance practices, and Documentation numbers are below and detailed data and photos can be found on the Google Map.

<https://www.google.com/maps/d/viewer?mid=1ZhAHWpN9h-X9u77wy1HscdlSOVKV6k&ll=44.59105053718058%2C-88.4717293&z=9>

Virtual/Online training recording:

<https://drive.google.com/file/d/1km9X-ez1lStSyE5hVRooJNMIkq7hF4Qr/view?usp=sharing>

Total number of active education participants by community

Municipality	Number of Active Education Volunteers	Municipality	Number of Active Education Volunteers
Brown County	4	City of Menasha	6
Fond du Lac County	1	City of Neenah	5
Outagamie County	4	City of Oshkosh	5
Winnebago County	4	Town of Grand Chute	3
City of Appleton	9	Town of Neenah	2
City of De Pere	1	Town of Taycheedah	1
City of Fond du Lac	2	Village of Fox Crossing	1
City of Kaukauna	1	Village of Greenville	2

***Additional data and volunteer totals can be found under
MCM #2 Public Involvement and Participation (Volunteer Activities)**

Topic #2: Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.

Household Hazardous Waster Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Household-Hazardous-Waste.pdf
Hazardous Waste Website	https://www.renewourwaters.com/our-pets-our-waters/
Household Hazardous Waste Website Updated	https://fwwa.org/2023/01/18/household-hazardous-waste/
Carpet Cleaning Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/carpet-cleaning.pdf
Carpet Cleaning Website	http://www.renewourwaters.org/carpet-cleaning-2/
Carpet Cleaning Website Updated	https://fwwa.org/2023/01/18/carpet-cleaning/
Kids Can Help Too Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Kids-can-help-too.pdf
Kids Can Help Too Website	http://www.renewourwaters.org/kids-can-help-too-3/
Kids Can Help Too Website Updated	https://fwwa.org/2023/01/18/kids-can-help-too/
Good Dog, Good Owner Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Good-Dog-Good-Owner.pdf
Good Dog, Good Owner Website	http://www.renewourwaters.com/our-pets-our-waters/
Good Dog, Good Owner Website Update	https://fwwa.org/2023/01/18/good-dog-good-owner/
Good Dog, Good Owner Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Good-Dog-Good-Owner-Web-Ready.png

***Did you exhibit or do any community presentations that hit on these topics?**

If so, you can record those interactions as active outreach.

Did you issues dog licenses? If you do and you talked with residents about proper pet waste management you can claim that interaction as active education.

Did you host a household hazardous waste collection day? If you did and you talked with residents about impacts of improper disposal, count this as active outreach.

Topic #2: Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing Continued

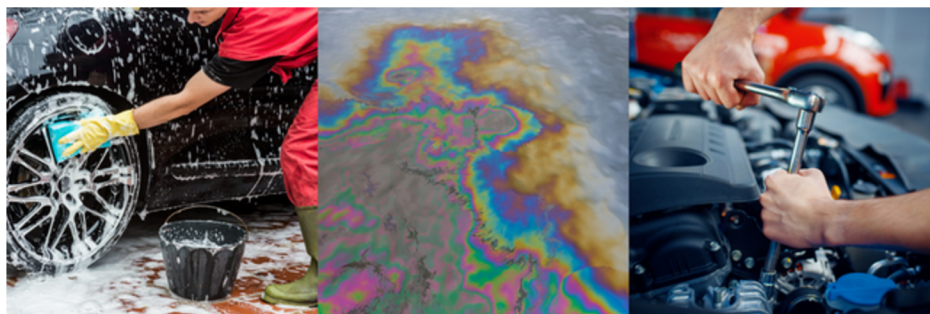
Power Washing Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Power-Washing-Home.pdf
Power Washing Website	http://www.renewourwaters.org/power-washing/
Fish Don't Swim in Chlorine Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Pool-Spa-Discharge.pdf
Fish Don't Swim in Chlorine Website	http://www.renewourwaters.org/pools-and-spas/
Fish Don't Swim in Chlorine Website Updated	https://fwwa.org/2023/01/18/fish-dont-swim-in-chlorine-2/
Vehicle Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Vehicle-Maintenance.pdf
Vehicle Maintenance Website	http://www.renewourwaters.org/vehicle-maintenance-2/
Vehicle Maintenance Website Updated	https://fwwa.org/2023/01/18/vehicle-maintenance/
Car Washing Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Car-on-GrassSM.jpg

In 2023, we started to update and reformat a lot of our content. If you did not see our new website for Renew Our Waters, please check it out. There is still content being added in 2025.

<https://fwwa.org/what-we-do/renew-our-waters/>

Additionally, NEWSC educational flyers can be found through the member portal.

<https://fwwa.org/what-we-do/newsc/newsc-member-resources/>



***Did you exhibit or do any community presentations that hit on these topics?**

If so, you can record those interactions as active outreach.

Do you issue permits for pools? If you do and you talked with residents about pool or spa discharge you can claim that interaction as active education.

Topic #3: Yard Waste Management/Pesticide and Fertilizer Application

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.



Leave Your Leaves on Land Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Leave-Your-Leaves-on-Land.pdf
Leave Your Leaves on Land Website	http://www.renewourwaters.org/leave-your-leaves-on-land/
Leave Your Leaves on Land Website Updated	https://fwwa.org/2023/09/26/leaveyourleavesonland/
The Perfect Lawn Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Perfect-Lawn.pdf
The Perfect Lawn Website	https://www.renewourwaters.org/the-perfect-lawn-3/
Perfect Landscapes Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Pefect-Landscape-7.9.19.pdf
Perfect Landscapes Website	http://www.renewourwaters.org/the-perfect-landscape/
Perfect Landscapes Website Updated	https://fwwa.org/2023/01/18/the-perfect-landscape/
Kids Can Help Too Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Kids-can-help-too.pdf
Kids Can Help Too Website	http://www.renewourwaters.org/kids-can-help-too-3/
Kids Can Help Too Website Updated	https://fwwa.org/2023/01/18/kids-can-help-too/

***Did you exhibit or do any community presentations that hit on these topics?**

If so, you can record those interactions as active outreach.

Do you have a yard waste disposal site or require a permit/pass? If you do and you talked with residents about yard waste management you can claim that interaction as active education.

Topic #3: Yard Waste Management/Pesticide and Fertilizer Application Continued

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.

Ice & Snow Control Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Leave-Your-Leaves-on-Land.pdf
Ice & Snow Control Website	http://www.renewourwaters.org/ice-and-snow-control-3/
Ice & Snow Control Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/leaf-collection.jpg
Sweep Grass Clippings Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/grassclippingsROW.jpg

***Did you exhibit or do any community presentations that hit on these topics?
If so, you can record those interactions as active outreach.**



In 2023, we started to update and reformat our content. If you did not see our new website for Renew Our Waters, please check it out. There is still content being added in 2025. Please note, the links to the previous Renew Our Waters website will become inactive in the future. If you link to the old site on any of your pages, make sure to update these in 2025.

<https://fwwa.org/what-we-do/renew-our-waters/>

Additionally, NEWSC educational flyers can be found through the member portal.

<https://fwwa.org/what-we-do/newsc/newsc-member-resources/>

Topic #4: Stream and Shoreline Management

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.

Restore Your Shore Flyer	https://drive.google.com/file/d/1Qcel0qumtuyfu204Qg9kMFa1BSZjb4DA/view?usp=sharing
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***Did you meet with homeowners to educate them on streambank erosion and BMPs to reduce erosion? You can record these discussions as active outreach.**

Topic #5: Residential Infiltration

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.

Rain Barrel Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/04/Rain-Barrels-Handout.pdf
Rain Barrel Website	http://www.renewourwaters.org/rain-barrels/
Rain Barrel Website Updated	https://fwwa.org/2023/01/18/rain-barrels-2/
The Perfect Lawn Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Perfect-Lawn.pdf
The Perfect Lawn Website	https://www.renewourwaters.org/the-perfect-lawn-3/
Perfect Landscapes Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Pefect-Landscape-7.9.19.pdf
Perfect Landscapes Website	http://www.renewourwaters.org/the-perfect-landscape/
Perfect Landscapes Website Updated	https://fwwa.org/2023/01/18/the-perfect-landscape/
Grass Clippings Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/grassclippingsROW.jpg

***Did you host a rain barrel workshop? If so, claim active outreach for this topic.**

NEWSC ACTIVE PRESENTATION DELIVERY ON BEHALF OF MEMBERS: 2024 WINTER SOW VOLUNTEERS - STREAM & SHORELINE MANAGEMENT & RESIDENTIAL INFILTRATION

Volunteers created mini greenhouses by using milk jugs to grow the native plants. Participants were able to keep what they want from the plants they grow and any extra plants were or will be used in restoration projects for the Winnebago Waterways Program at Fox-Wolf Watershed Alliance. During the event, volunteers were also educated on the benefits of native plants on shorelines, streams, and infiltration on our landscapes.

Winter Sowing Hack: Grow Native Plants and Protect Water Quality Video:

<https://www.youtube.com/watch?v=1t-PzjC9mL4>

2024 Winter Sow Workshop:

December 18, 2024

6:00 pm - 8:00 pm

JP Coughlin Center

625 E County Rd Y, Oshkosh, WI 54901



Total number of active education participants by community

Municipality	Number of Volunteers
City of Neenah	2
City of Oshkosh	10
Outagamie County	2
Village of Greenville	1
Winnebago County	4



***Additional data and volunteer totals can be found under
MCM #2 Public Involvement and Participation (Volunteer Activities)**

Topic #6: Construction Sites/Post Construction Stormwater Management

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue. If used in the in the manner above: Delivery Mechanism would be passive.

Stormwater & the Construction Industry Poster	http://www.renewourwaters.org/wp-content/uploads/2019/07/Construction-BMPs-Erosion-Sediment-Control.pdf
Erosion & Sediment Control Pocket Field Guide	https://drive.google.com/file/d/1TBtgl61znizXDZyLoDRVVRVNHxThD40kH/view?usp=sharing

***Did you have active discussions regarding construction site erosion control? If you used these materials or other educational materials and had meetings/trainings (even 1 on 1 meetings with builders/contractors/inspectors) then you can record that interaction as an active outreach.**

This training may have included the NEWSC Excal Video below.

Excal Visual Videos on Erosion Control available for member checkout in 2025

“Ground Control” – Stormwater for Construction BMPs

This employee training kit is designed to show employees how erosion, sediments and other potential surface water pollutants are controlled at construction sites. The program focuses on Best Management Practices (BMPs) that are widely used at most construction sites including: silt fence, stabilized entrances/exits, drop inlet protectors and others. The program illustrates how these BMPs work and how they can fail. (14 minutes)

Click here to preview from Excal Visual's site:

<https://www.excalvisual.com/ground-control-extended-preview>

BMP Master List

The purpose of the Stormwater Quality Management BMP master list is to allow MS4 and Public Works managers to easily search available stormwater and erosion control BMPs based on target pollutants, WDNR Technical Standards, and keywords. The master list provides insight into the benefits and limitations of each BMP, allowing the user to have a brief understanding of each device to help guide decision making when implementing or reviewing projects. The spreadsheet can be found on the NEWSC member resources page on newsc.org and [HERE](#).

Model Ordinance Reference Guides

NEWSC's Construction Site Erosion Control Reference Guide and Post-Construction Pollution Control Reference Guide – the companion documents to NEWSC's model ordinances – have been updated and are available for member use. The documents can be found on the NEWSC member resources page on newsc.org.

TOPIC #7: POLLUTION PREVENTION

The resources below were created by NEWSC and are available for NEWSC members to print and post by time clocks for training municipal staff. If used in the manner above: Delivery Mechanism would be passive.

Fleet Maintenance	https://drive.google.com/file/d/1fIRY40S5nhHZU_7clwGTHtDfwgLt7wbu/view?usp=sharing
Land Disturbances	https://drive.google.com/file/d/1VuJZccTojAWZhjVcp4e6A9HytWjVAkGu/view?usp=sharing
Materials Storage and Spill Cleanup	https://drive.google.com/file/d/1J_2_SuMYXwmOsqdpsdIINR_0kJ3qKMu/view?usp=sharing
Parks and Ground Maintenance	https://drive.google.com/file/d/14r436EKrJM44x_iPgioWxFrspmqbTVAq/view?usp=sharing
Solid Waste Operations	https://drive.google.com/file/d/1r2gimtAsRanIpxSCevFntWMJwI5Z5tMS/view?usp=sharing
Street and Drainage Maintenance	https://drive.google.com/file/d/1KtikoijMCIPVBhv5VOhYERUIrH52NFXo/view?usp=sharing

Municipal Staff PSAs

Mowing	https://drive.google.com/file/d/1h-tz-pzbTow-xMeISeG30YkN_L-uERr/view?usp=drive_link
Leaf Collection	https://drive.google.com/file/d/1ZSndB33w39XudANHWeTFRcaRjqaP144C/view?usp=sharing
Salt, Brine, & Sand	https://drive.google.com/file/d/1W8GWi9CTSSd1NbzfS2UQp5rxSXYea_P/view?usp=sharing

***Did you have active pollution prevention trainings? If you used these materials or other educational materials and had meetings/trainings, then you can record that interaction as an active outreach.**

These trainings may have included the NEWSC Excal Videos below.

Did you talk about any of the Municipal Staff PSAs with any employees, at a team meeting, or during a "tool box talk"?

Topic #7: Pollution Prevention Continued

Excal Visual Videos on Pollution Prevention available for member checkout in 2025

"Rain Check" - Stormwater Pollution Prevention for MS4s

Regulated municipalities and other municipal separate storm sewer system (MS4) operators must prevent pollutants from entering their storm drainage systems. One element of this requirement is preventing stormwater pollution by municipal facilities such as fleet maintenance shops, bus barns, sanitation facilities, parks and street sweeping operations. This program shows employees how to practice good housekeeping, spill response, materials management, vehicle fueling and washing and the other BMPs profiled in the "National Menu". {Program versions run between: 19 -and up to- 31 minutes}"

Click here to preview from Excal Visual's site:
<https://www.excalvisual.com/swrc-extended-preview>

"Storm Warnings" - Stormwater Pollution Prevention

This training kit is designed to provide general awareness training to employees and contractors about stormwater pollution prevention. It describes Best Management Practices (BMPs) that are useful and important at a wide range of regulated facilities. It covers good housekeeping and other BMPs that help protect stormwater run-off. The kit includes a template to guide the trainer through creating site specific training to use in addition to the general training in the video. (18 minutes)

Click here to preview from Excal Visual's site:

<https://www.excalvisual.com/storm-warning-extended-preview>

Training Videos Checked Out in 2024:

Name:	Organization or Municipality:
Paul Willis	Mead & Hunt (for Town of Scott)

Check out link:

https://docs.google.com/forms/d/e/1FAIpQLSdaPN7dJq4PKjNL6E6CFOJGLzRVMZPScx4Kop69nOasXOBMMA/viewform?usp=sf_link

Did you do any other Pollution Prevention trainings in 2024 with staff?

MUNICIPAL STAFF PSA: MOWING

Smart Mowing

- Mow grass as high as possible and leave the clippings on the lawn
- Mulch grass clippings
- Put mower tire on the curb with the blower pointed to the grass while mowing

Communicate

- Ask supervisors or management about proper procedures
- Bring up issues seen on site
- Ask questions about proper fertilizer application

Debris Management

- Sweep or blow clippings onto grass from paved surfaces
- Do not put debris or clippings in storm drains or waterways
- Remove debris or litter from storm drains

Did you know?

Grass clippings and leaves add excess nutrients like nitrogen and phosphorus in our local waterways. This leads to increased risk of algae blooms. Keeping grass and leaves off of paved surfaces, away from and out of stormwater systems, and out of our waters help keep the water clean and helps your community meet their water quality standards.

TOPIC #8: GREEN INFRASTRUCTURE/LOW IMPACT DEVELOPMENT

NEWSC will be gathering resources for members to use going forward in 2025.

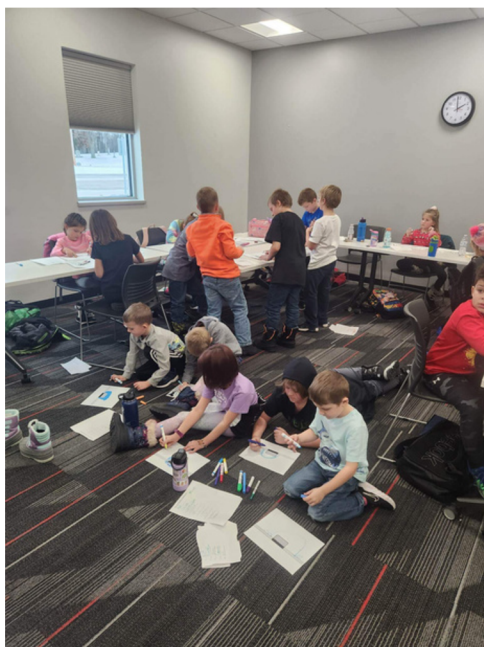
***Did you have active discussion with elected officials or developers about low impact residential design? If you had meetings/trainings or provided presentations on the topic, then you can record that interaction as an active outreach.**

ACTIVE OUTREACH THAT COVERS MULTIPLE TOPICS

The presentations and exhibiting events on the pages that follow can count towards active delivery of any of the topics identified in the table associated with the presentation.

2024 School Presentations

Stormwater Topic:	Discussed?	Stormwater Topic:	Discussed?
Illicit Discharge Detection & Elimination	YES	Residential Infiltration	YES
Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing	YES	Construction Sites and Post Construction Stormwater Management	YES
Yard Waste Management/Pesticide and Fertilizer Application	YES	Pollution Prevention	YES
Stream and Shoreline Management	YES	Green Infrastructure/Low Impact Development	NO



2024 School Presentations Continued

The following presentations were provided in classrooms or virtually in NEWSC communities throughout the Fox-Wolf River Basin in 2024. These lessons covered watershed basics, how we use water, water quality, stormwater runoff pollution, floodplains, water quantity issues, green infrastructure, and tips for students and parents for reducing and preventing polluted stormwater runoff. Tools used for providing this education include: EnviroScape model, Ward's Floodplain model, stormwater find-it jars, stormwater runoff plinko, and templates for designing storm drain murals.

Name of School/School Event	Address	Date of Presentation	Number of Approximate Reach
Johnston Elementary (Appleton)	2725 E Forest St, Appleton, WI 54915	2/12/2024	60
Greenville Middle School	N1450 Fawn Ridge Dr, Greenville, WI 54942	9/23/2024	168
Freedom	N4021 Cty Rd E, Freedom, WI 54130	9/23/2024	110
Greenville Middle School	N1450 Fawn Ridge Dr, Greenville, WI 54942	9/24/2024	195
Hortonville Middle School	220 Warner St, Hortonville, WI 54944	9/24/2024	96
Xavier Middle School	2626 N Oneida St, Appleton, WI 54911	9/25/2024	100
Mount Olive Lutheran	930 E Florida Ave, Appleton, WI 54911	9/25/2024	25
St Paul Lutheran Elementary School	225 E Harris St, Appleton, WI 54911	9/25/2024	22
Janet Berry Elementary	3601 S Telulah Ave, Appleton, WI 54915	9/25/2024	70
Columbus Elementary School	913 N Oneida St, Appleton, WI 54911	9/25/2024	15



Outagamie County Conservation Field Days

- 9/23/2024; approximate reach 278
- 9/24/2024; approximate reach 291
- 9/25/2024; approximate reach 232



2024 NEWSC Exhibiting

The presentations and exhibiting events on the pages that follow can count towards active delivery of any of the topics identified in the table associated with the presentation.

Stormwater Topic:	Discussed?	Stormwater Topic:	Discussed?
Illicit Discharge Detection & Elimination	YES	Residential Infiltration	YES
Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing	YES	Construction Sites and Post Construction Stormwater Management	NO
Yard Waste Management/Pesticide and Fertilizer Application	YES	Pollution Prevention	YES
Stream and Shoreline Management	YES	Green Infrastructure/Low Impact Development	NO



2024 Exhibiting



Municipality	Date	Number of Contacts
City of Appleton	1/25/2024	40
University of Wisconsin Oshkosh	1/27/2024	40
City of Oshkosh	2/1/2024	65
City of Green Bay	2/24/2024	10
University of Wisconsin Oshkosh	3/12/2024	15
City of Neenah	3/13/2024	5
Town of Ledgeview	4/2/2024	18
Town of Grand Chute	4/22/2024	112
Town of Taycheedah	4/27/2024	70
Calumet County	5/22/2024	100
City of Fond du Lac	6/8/2024	206
City of Fond du Lac	6/9/2024	347
City of Green Bay	7/11/2024	15
Brown County	8/20/2024	121
City of Appleton	8/22/2024	70
University of Wisconsin Oshkosh	8/27/2024	5
Town of Grand Chute	9/7/2024	554
City of Green Bay	10/10/2024	8
University of Wisconsin Oshkosh	11/12/2024	50
City of Neenah	12/2/2024	32

NEWSC 2025-2026 Exhibiting List

NEWSC member communities are included in an annual exhibiting plan once during the 5 year permit cycle. Communities planned for 2025 and 2026 are listed below:

2025	2026
Brown County	Calumet County
City of Appleton	City of De Pere
City of Manitowoc	City of Marinette
City of Oshkosh	Town of Algoma
Town of Fond du Lac	Town of Friendship
Town of Neenah	Town of Scott
Village of Allouez	Village of Ashwaubenon
Village of Fox Crossing	Village of Greenville
Village of Kimberly	Village of Little Chute
	Township of Empire

To ensure your space is reserved NEWSC members must:

1. **Contact the Outreach Coordinator by March 30** of the year you are scheduled with the name of the event, date of the event, and the contact information for the event organizer that you would like the Outreach Coordinator to be a part of.
2. Work with the Outreach Coordinator and the event organizer to ensure acceptance of NEWSC participation at the event. The NEWSC member must pay any exhibiting fees (if applicable) for the event. For most community events, NEWSC members are able to coordinate with the event host for a free exhibiting space, if the event chosen does not waive exhibiting fees for the community, those fees are the responsibility of the NEWSC member.

If communities do not schedule the Outreach Coordinator to participate by March 30, invitations to the Outreach Coordinator from other communities for events will be entertained and all will be accepted as time is available on a first come first serve basis. If the Outreach Coordinator is unable to exhibit in your community due to workload or date of event, NEWSC members may check out exhibiting materials from NEWSC. Promotional materials will be provided as part of the exhibiting display if NEWSC has promotional items to hand out.



ELECTED OFFICIAL EDUCATION VIDEO

NEWSC created an elected official education video. Depending on how your community utilized this resource you could mark it as passive or active education.

<https://www.youtube.com/watch?v=GSqvr7YV2mQ&t=295s>

***Did you have active discussion with elected officials or developers about low impact residential design? If you had meetings/trainings or provided presentations on the topic, then you can record that interaction as an active outreach.**

VIDEO COVERS MULTIPLE TOPICS

The presentations and exhibiting events on the pages that follow can count towards active delivery of any of the topics identified in the table associated with the presentation.

2024 Video Education

Stormwater Topic:	Discussed?	Stormwater Topic:	Discussed?
Illicit Discharge Detection & Elimination	YES	Residential Infiltration	YES
Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing	YES	Construction Sites and Post Construction Stormwater Management	YES
Yard Waste Management/Pesticide and Fertilizer Application	YES	Pollution Prevention	YES
Stream and Shoreline Management	YES	Green Infrastructure/Low Impact Development	NO



PASSIVE OUTREACH THAT COVERS MULTIPLE TOPICS

NEWSC Media Continued by Topic

Topic #1: Illicit Discharge Detection & Elimination

2024 Totals

Facebook:
Likes: 578
Shares: 206
Followers: 3,112

Topic#1 Total

Facebook:
Likes: 400
Shares: 118

Date	Topic	Likes	Shares	Link
1/11/2024	Salt	5	0	https://www.facebook.com/foxwolfriver/videos/2109344372753847
1/14/2024	Salt	12	7	https://www.facebook.com/photo/?fbid=686493156998848&set=a.189201083394727
1/22/2024	Salt	51	8	https://www.facebook.com/photo/?fbid=711077137797292&set=a.581827210722286
1/24/2024	Salt	11	5	https://www.facebook.com/photo/?fbid=692028683111962&set=a.189201083394727
2/21/2024	Trash	4		https://www.facebook.com/photo/?fbid=708190061495824&set=pcb.708190131495817
2/27/2024	Generic	15	2	https://www.facebook.com/photo/?fbid=711295464518617&set=pcb.711295594518604
3/7/2024	Conference	10	1	https://www.facebook.com/photo/?fbid=716034714044692&set=pcb.716034794044684
3/11/2024	Trash	18	6	https://www.facebook.com/photo/?fbid=718099220504908&set=a.189201083394727
3/15/2024	Trash Cleanup	10	10	https://www.facebook.com/photo/?fbid=720341123614051&set=pcb.720341180280712
3/19/2024	Basin Blog - Trash	11	3	https://www.facebook.com/photo/?fbid=722489353399228&set=a.189201083394727
4/4/2024	Cleanup Promotion	8	7	https://www.facebook.com/photo/?fbid=731879809126849&set=pcb.731879849126845
5/5/2024	Cleanup Success	65	3	https://www.facebook.com/photo/?fbid=749829447331885&set=pcb.749829723998524
6/15/2024	Street Sweeping	3	4	https://www.facebook.com/photo/?fbid=774357908212372&set=a.189201083394727
6/26/2024	Firework Disposal	2	13	https://www.facebook.com/photo/?fbid=781116424203187&set=a.189201083394727
7/3/2024	Firework Disposal	0	0	https://www.facebook.com/photo/?fbid=785258997122263&set=a.189201083394727

***Did you share any of these Facebook posts through your communities Facebook account?
If so, you can record those as passive outreach.**

NEWSC Media by Topic

Topic #1: Illicit Discharge Detection & Elimination Continued

Facebook:

Likes: 400

Shares: 118

Date	Topic	Likes	Shares	Link
7/14/2024	Trash	17	1	https://www.facebook.com/photo/?fbid=791492123165617&set=a.189201083394727
7/31/2024	Volunteering	10	0	https://www.facebook.com/photo/?fbid=801478855500277&set=a.189201083394727
8/5/2024	Happpiest Hour	3	0	https://www.facebook.com/photo/?fbid=823808836600612&set=a.189201083394727
9/7/2024	Stormwater Exhibiting	14	2	https://www.facebook.com/photo/?fbid=825007603147402&set=a.189201066728062
9/16/2024	Stormwater Week	5	4	https://www.facebook.com/photo/?fbid=830988349215994&set=a.189201083394727
9/21/2024	Stormwater Week Edu.	8	5	https://www.facebook.com/foxwolfriver/videos/1041189674157456
9/24/2024	Salting Webinar	2	0	https://www.facebook.com/foxwolfriver/videos/1235961187601695
9/27/2024	Storm Drain PSA	4	1	https://www.facebook.com/share/p/15jhuaSh47/
10/10/2024	Happiest Hour	19	3	https://www.facebook.com/photo/?fbid=848351470813015&set=a.189201066728062
10/15/2024	Winter Workshop	4	0	https://www.facebook.com/photo/?fbid=873832111521793&set=a.581827210722286
10/19/2024	Watershed Monsters	1	0	https://www.facebook.com/foxwolfriver/videos/1115476673245343
10/22/2024	Chloride Montitoring	27	18	https://www.facebook.com/share/p/1BV8Xcm3X8/



***Did you share any of these Facebook posts through your communities Facebook account?
If so, you can record those as passive outreach.**

NEWSC Media by Topic

Topic #1: Illicit Discharge Detection & Elimination Continued

Facebook:

Likes: 400

Shares: 118

Date	Topic	Likes	Shares	Link
10/26/2024	Smart Salting Workshop	2	1	https://www.facebook.com/share/p/12MpJdxA6aj/
10/29/2024	Chloride Monitoring	6	2	https://www.facebook.com/share/v/15n4Ey6Mrk/
11/5/2024	Thank you Volunteers	17	2	https://www.facebook.com/share/v/19oVGdeGkx/
11/16/2024	Storm Drains	9	2	https://www.facebook.com/share/p/1DksDtrqPA/
12/2/2024	Smart Salting Workshop	11	6	https://www.facebook.com/share/p/1DaUEPpFqg/
12/20/2024	Salting Podcast	6	1	https://www.facebook.com/share/p/15VQiqiYfz/
12/23/2024	Chloride Monitoring	6	1	https://www.facebook.com/share/p/1Gjp4Ebfsk/
12/31/2024	Basin Blog	4	0	https://www.facebook.com/share/p/1QEzgRLwKA/



***Did you share any of these Facebook posts through your communities Facebook account?
If so, you can record those as passive outreach.**

NEWSC Media by Topic

Topic #2: Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing

Facebook:

Likes: 13

Shares: 8

Date	Topic	Likes	Shares	Link
3/11/2024	Carpet Cleaning	1	2	https://www.facebook.com/photo/?fbid=718210637160433&set=pcb.718210670493763
6/19/2024	Pet Waste	2	2	https://www.facebook.com/photo/?fbid=776611094653720&set=a.189201083394727
7/13/2024	Vehicle Washing	7	2	https://www.facebook.com/photo/?fbid=790892793225550&set=a.189201083394727
8/4/2024	Pet Waste	3	1	https://www.facebook.com/photo/?fbid=803689328612563&set=a.189201083394727
10/25/2024	Household Waste Disposal	0	1	https://www.facebook.com/share/p/1Dx1KACpQR/

***Did you share any of these Facebook posts through your communities Facebook account?
If so, you can record those as passive outreach.**

NEWSC Media by Topic
Topic #3: Yard Waste Management/Pesticide and Fertilizer Application

Facebook:

Likes: 70

Shares: 55

Date	Topic	Likes	Shares	Link
5/8/2024	Phosphorus	20	4	https://www.facebook.com/photo/?fbid=751674447147385&set=a.189201083394727
6/4/2024	Grass Clippings	31	40	https://www.facebook.com/photo/?fbid=767796502201846&set=a.189201083394727
8/8/2024	Grass Clippings	8	7	https://www.facebook.com/photo/?fbid=806233481691481&set=a.189201083394727
10/24/2024	Leaf Collection	11	4	https://www.facebook.com/photo/?fbid=858269156487913&set=a.189201083394727

NEWSC Media by Topic

Topic #4: Stream and Shoreline Management

Facebook:

Likes: 31

Shares: 12

Date	Topic	Likes	Shares	Link
2/21/2024	Shoreline plants	4	0	https://www.facebook.com/photo/?fbid=708190061495824&set=pcb.708190131495817
3/6/2024	Shoreline Mudflats	6	6	https://www.facebook.com/photo/?fbid=715569544091209&set=a.189201083394727
4/28/2024	Shoreline Planting	21	6	https://www.facebook.com/photo/?fbid=745493297765500&set=a.189201083394727

Facebook:

Likes: 64

Shares: 13

Topic #5: Residential Infiltration

Date	Topic	Likes	Shares	Link
2/21/2024	Rain	4		https://www.facebook.com/photo/?fbid=708190061495824&set=pcb.708190131495817
4/26/2024	Rain Barrels	22	3	https://www.facebook.com/photo/?fbid=744403474541149&set=pcb.744403537874476
5/24/2024	Rain Gardens	10	1	https://www.facebook.com/photo/?fbid=761490609499102&set=a.189201083394727
9/4/2024	Native Plantings	2	3	https://www.facebook.com/foxwolfriver/videos/3955539928007609
9/7/2024	Native Plantings	5	2	https://www.facebook.com/foxwolfriver/videos/1009406727351421
9/10/2024	Native Plantings	15	3	https://www.facebook.com/reel/1731651647575750/?s=single_unit
11/18/2024	Winter Sow	6	1	https://www.facebook.com/share/185gQbGMyo/

NEWSC Media/News Coverage

Estimated reach for Media/News Coverage by the following sources is 100,000+ and is a passive form of outreach/education.

Media Outlet	Topic	Publish Date	Link
WFRV Channel 5	Smart Salting	1/29/2024	https://www.wearegreenbay.com/local5live/celebrate-the-fox-river-when-you-focus-on-fox/
Maino & the Mayor	Cleanup & Shoreline Restoration	4/7/2024	Radio Segment
WHBY	Cleanup & Shoreline Restoration	6/17/2024	Radio Segment
WFRV	Watershed Education & Celebration	9/19/2024	https://www.wearegreenbay.com/news/local-news/local-5-meteorologist-ryan-kudish-honored-with-2024-impact-award-for-sustainably-speaking-series/
WFRV	Watershed Education & Celebration	10/11/2024	https://www.wearegreenbay.com/news/local-news/local-5-meteorologist-ryan-kudish-honored-with-2024-impact-award-for-sustainably-speaking-series/



Did any of your local news stations or papers do or write a story about your stormwater work?

ANNUAL REPORT PART 2: STORMWATER PROGRAM EVALUATION MINIMUM CONTROL MEASURES MCM # 2 PUBLIC INVOLVEMENT AND PARTICIPATION - VOLUNTEER ACTIVITIES

NEWSC Active Delivery on Behalf of Members:

Volunteer Event - Annual Watershed Cleanup May 4, 2024

Fox-Wolf Watershed Alliance continues to add sites every year. If your community would like a site added for 2024, contact Sharon (CleanUp@fwwa.org). Sites should have public access. Communities are asked to provide a site leader for the 1st year.



2024 Annual Cleanup Volunteer Totals by Community

Municipality	Number of Volunteers
Allouez	19
Appleton	196
Brown County	71
Calumet County	48
Combined Locks	41
De Pere	42
Fond du Lac	98
Fox Crossing	20
Grand Chute	11
Green Bay	114
Hortonville	52
Howard	23
Kaukauna	76
Kimberly	63
Ledgeview	38
Little Chute	56
Menasha	76
Neenah	118
New London	35
Oshkosh	226
Winnebago County	87
Winneconne	43
Wrightstown	24



Chloride Monitoring: Fall 2024/Winter 2025

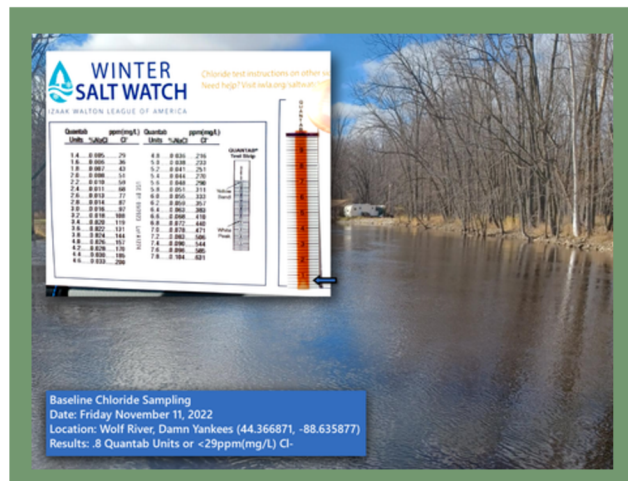
This is considered active participation. Documentation numbers are below and detailed data and photos can be found on the Google Map.

<https://www.google.com/maps/d/viewer?mid=1ZhAHWpN9h-X9u77wy1HscdlSOVKNv6k&ll=44.59105053718058%2C-88.4717293&z=9>

Data:

https://docs.google.com/spreadsheets/d/1ZKZH_Jua2xxiT9dkKXdXZ2D-eJgWL14_WVcfD_IcUZs/edit?usp=sharing

Municipality	Number of Active Education Volunteers	Municipality	Number of Active Education Volunteers
Brown County	4	City of Menasha	6
Fond du Lac County	1	City of Neenah	5
Outagamie County	4	City of Oshkosh	5
Winnebago County	4	Town of Grand Chute	3
City of Appleton	9	Town of Neenah	2
City of De Pere	1	Town of Taycheedah	1
City of Fond du Lac	2	Village of Fox Crossing	1
City of Kaukauna	1	Village of Greenville	2



NEWSC ACTIVE PRESENTATION DELIVERY ON BEHALF OF MEMBERS: 2024 WINTER SOW VOLUNTEERS - STREAM & SHORELINE MANAGEMENT & RESIDENTIAL INFILTRATION

This is considered active participation of residents.

Volunteers created mini greenhouses by using milk jugs to grow the native plants. Participants were able to keep what they want from the plants they grow and any extra plants were or will be used in restoration projects for the Winnebago Waterways Program at Fox-Wolf Watershed Alliance. During the event, volunteers were also educated on the benefits of native plants on shorelines, streams, and infiltration on our landscapes.

Winter Sowing Hack: Grow Native Plants and Protect Water Quality Video:

<https://www.youtube.com/watch?v=1t-PzjC9mL4>

2024 Winter Sow Workshop:
December 18, 2024
6:00 pm - 8:00 pm
JP Coughlin Center
625 E County Rd Y, Oshkosh, WI 54901

Total number of active education participants by community



Municipality	Number of Volunteers
City of Neenah	2
City of Oshkosh	10
Outagamie County	2
Village of Greenville	1
Winnebago County	4

OTHER NEWSCL EFFORTS:

Workshops and Trainings

Winter Maintenance Workshop - Smart Salting for Wisconsin Roads

Training for winter maintenance professionals who remove snow, apply roads salt or maintain snow removal equipment. Attendees learned how using the right amount of salt can save time, budget and our waters.

The training included: Best Management Practices to keep paved areas safe, guidance on how to determine the right amount of salt to use, benefits of liquids, and case studies from local applicators.

November 6, 2024

7:30 am to 12:00 pm

Menasha Municipal Building

Name	Affiliation	Organization or Municipality	Name	Affiliation	Organization or Municipality
Andrew Quella	Menasha Joint School District	City of Menasha	Joe Koffarnus	Menasha Public Works	City of Menasha
Adam Behling	Menasha Public Works	City of Menasha	Ryan McClure	Village of Greenville	Village of Greenville
Eli Leitermann	Village of Kimberly	Village of Kimberly	John Houts III	Menasha Public Works	City of Menasha
Jason Loduha	Village of Greenville	Village of Greenville	Brad Welhouse	Village of Harrison	Village of Harrison
Derek Perreault	Menasha Public Works	City of Menasha	David Kaczmarek	City of Oconto Falls	City of Oconto Falls
Ryan Koepke	Village of Harrison	Village of Harrison	Jake Kraynik	Town of Ledgeview	Town of Ledgeview
Carson Faulker	Village of Weyauwega	Village of Weyauwega	Paul Kotska	Village of Harrison	Village of Harrison
Brett Brown	Village of Greenville	Village of Greenville	Tim Van Camp	Village of Hobart	Village of Hobart
Cole Hendricks	Town of Ledgeview	Town of Ledgeview	Kevin Tadeyeske	Town of Ledgeview	Town of Ledgeview
Bryce Roberts	City of Oconto Falls	City of Oconto Falls	Vince Lazzaro	Menasha Public Works	City of Menasha
Jim Thibaudeau	City of Oconto Falls	City of Oconto Falls	Jeff Funk	Village of Harrison	Village of Harrison
Kyle Prey	Village of Weyauwega	Village of Weyauwega	Tom Becher	Greenville Public Works	Village of Greenville
Wally Remic	City of Oconto Falls	City of Oconto Falls	Jr Lacy	Town of Ledgeview	Town of Ledgeview
Brad Magnin	City of Oconto Falls	City of Oconto Falls	Anna Huber	Village of Kimberly	Village of Kimberly
Blane Shepard	Public Works	Village of Hobart	Steve Linsmeyer	Outagamie County Highway Department	Outagamie County
Daniel Vanbuskirk	City of Menasha	City of Menasha			

OTHER NEWS EFFORTS:

Workshops and Trainings Continued

Winter Maintenance Workshop - Smart Salting for Parking Lots & Sidewalks

Training for winter maintenance professionals who remove snow, apply roads salt or maintain snow removal equipment. Attendees learned how using the right amount of salt can save time, budget and our waters.

The training included: Best Management Practices to keep paved areas safe, guidance on how to determine the right amount of salt to use, benefits of liquids, and case studies from local applicators.

November 7, 2024

7:30 am to 11:00 am

University Wisconsin Oshkosh Culver Family Welcome Center

Name	Affiliation	Organization or Municipality
Jack Rentmeester	Town of Ledgeview	Town of Ledgeview
Mitch Deniswicz	City of Appleton	City of Appleton
Tim Van Alstine	City of Appleton	City of Appleton
Caleb Oberndorfer	University of Wisconsin Oshkosh	University of Wisconsin Oshkosh
Ean Wilson	University of Wisconsin Oshkosh	University of Wisconsin Oshkosh
Michale Bychinski	Hoefflers Landscaping and Snow Plowing LLC	Hoefflers Landscaping and Snow Plowing LLC
Dia Meyer	Landmark Landscaping	Landmark Landscaping
Robert Mihr	University of Wisconsin Oshkosh	University of Wisconsin Oshkosh
Sean Coveney	Hoefflers Landscaping and Snow Plowing LLC	Hoefflers Landscaping and Snow Plowing LLC
Xander Kracium	University of Wisconsin Oshkosh	University of Wisconsin Oshkosh
Chris Poeschl	Oshkosh School District	Oshkosh School District
Darren Gilgen	Chippewa Valley Technical College	Chippewa Valley Technical College
Ryan McDonough	Oshkosh School District	Oshkosh School District
Greg Weber	Chippewa Valley Technical College	Chippewa Valley Technical College
Joseph Gunderson	CVTC - Eau Claire	CVTC - Eau Claire
Rick Metz	Oshkosh Wastewater Plant	Oshkosh Wastewater Plant
Brady Baldry	Winnebago Mental Health Institution	Town of Winnebago
Kris Hockers	Outagamie County Parks Department	Outagamie County Parks Department
Connor Gehrke	Outagamie County Parks Department	Outagamie County Parks Department
Tricia Walters	Outagamie County Parks Department	Outagamie County Parks Department
David McKinney	University of Wisconsin Oshkosh	University of Wisconsin Oshkosh

OTHER NEWS&C EFFORTS:

Workshops and Trainings Continued

Winter Maintenance Training

Training for winter maintenance professionals who remove snow, apply roads salt or maintain snow removal equipment. Attendees learned how using the right amount of salt can save time, budget and our waters.

The training included: Best Management Practices to keep paved areas safe, guidance on how to determine the right amount of salt to use, benefits of liquids, and case studies from local applicators.

November 6, 2024

1:00 pm - 2:00 pm

Outagamie County Highway Department

Attendees: 60



Winter Maintenance Training

Training for winter maintenance professionals who remove snow, apply roads salt or maintain snow removal equipment. Attendees learned how using the right amount of salt can save time, budget and our waters.

The training included: Best Management Practices to keep paved areas safe, guidance on how to determine the right amount of salt to use, benefits of liquids, and case studies from local applicators.

November 7, 2024

2:00 pm - 3:00 pm

University of Wisconsin Oshkosh - Facilities Management and Janitorial Staff

Attendees: 40

ANNUAL REPORT PART 3: STORMWATER PROGRAM EVALUATION MINIMUM CONTROL MEASURES MCM # 4 CONSTRUCTION SITE RUNOFF CONTROL

NEWSC Model Ordinances & Reference Guides:

Construction Site Ordinance & Construction Site Reference Guide

NEWSC has an existing support model ordinance and reference guide for construction sites to support communities with MCM #4 of their MS4 permit. These are updated with changes to the permit. With the permit delay in 2024, these will be updated when the new permit comes out and will be available for use. Members should utilize the current versions of the documents until the new permit is enacted. These model ordinances and references guides are available year round through the [NEWSC member resources page](#) as well.

- [NEWSC Construction Site Model Ordinance](#)
 - [NEWSC Reference Guide Construction Site Erosion Control](#)
 - [Appendices](#)
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ANNUAL REPORT PART 4: STORMWATER PROGRAM EVALUATION MINIMUM CONTROL MEASURES MCM # 5 CONSTRUCTION SITE RUNOFF CONTROL

NEWSC Model Ordinances & Reference Guides:

Post-Construction Ordinance & Post-Construction Reference Guide

NEWSC has an existing support model ordinance and reference guide for construction sites to support communities with MCM #5 of their MS4 permit. These are updated with changes to the permit. With the permit delay in 2024, these will be updated when the new permit comes out and will be available for use. Members should utilize the current versions of the documents until the new permit is enacted. These model ordinances and references guides are available year round through the [NEWSC member resources page](#) as well.

- [NEWSC Post-Construction Model Ordinance](#)
- [NEWSC Reference Guide Post-Construction Stormwater Management](#)
- [Appendices](#)

Thank you 2024 Leadership Council Members!

Chair Brent Jalonen (2024 -2026) Calumet County	Vice-Chair Rich Heath (2022-2024) Town of Algoma	Secretary/Treasurer Kelly O'Malley (2023-2025) City of Green Bay/GEI	Past-Chair Heath Kummerow (2023-2025) City of De Pere
Municipal Committee James Rabe (2022-2024) City of Oshkosh	General Public Committee Andy Maracini (2022-2024) Winnebago County Interim Chair: Danielle Santry Calumet County	Building & Development Committee Brad Hartjes (2021-2024) raSmith	Stormwater Quality Management Committee Sue Olson (2023-2024) City of Appleton
Member-At-Large Dani Santry (2022-2024) Calumet County	Member-At-Large Paul Willis (2023-2025) Mead & Hunt	Member-At-Large Mark Van Der Wegen (2023-2025) Town of Grand Chute/raSmith	

Thank you 2024 Committee Members!

General Public Committee	Municipal Committee	Stormwater Quality Management Committee	Building & Development Committee
Andy Maracini - Winnebago County Dani Santry - Calumet County George Dearborn - Village of Fox Crossing Brian Wayner - Westwood Professional Services Chad Pelishek - Village of Harrison	James Rabe - City of Oshkosh h Scott Ahl - City of Two Rivers John Neumerier - City of Kaukauna Sue Olson - City of Appleton Casey Canady - City of Oshkosh Jason Tucker - Town of Grand Chute	Sue Olson - City of Appleton George Dearborn - Village of Fox Crossing Paul Willis - Mead & Hunt Abby Maslanka - Martenson & Eisle Justin Keen - Cedar Corporation Heather Zaunmueller - AECOM Chuck Boehm - Brown & Caldwell Brent Jalonen - Calumet County Joe Hoechst - Village of Fox Crossing Mark Van Der Wegen - raSmith	Brad Hartjes - raSmith Nick Waldschmidt - City of Fond du Lac Brent Jalonen - Calumet County Patrick Kuehl - Robert E Lee & Associates Claire Ebben - Outagamie County Katie Buchalski - Ruekert-Mielke

Welcome New and Returning Leadership Council Members!

Chair Brent Jalonen (2024 -2026) Calumet County	Vice-Chair Justin Gierach (2024-2026) City of Oshkosh	Secretary/Treasurer Kelly O'Malley (2023-2025) GEI	Past-Chair Heath Kummerow (2024-2026) Town of Algoma
Municipal Committee John Neumeier (2025-2027) City of Kaukauna	General Public Committee Valerie Joosten (2025 - 2027) City of Green Bay	Building & Development Committee Claire Ebben (2025-2027) Outagamie County	Stormwater Quality Management Committee Sue Olson (2023-2025) City of Appleton
Member-At-Large Mark Van Der Wegen (2023-2025) raSmith	Member-At-Large Paul Willis (2023-2025) Mead & Hunt		