



Plan Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, November 28, 2022

7:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 7:00 PM by Alderperson Dan Carpenter

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Excused	
Brenda Busch	Commissioner	Present	
Dan Carpenter	Alderperson	Present	
Mark Higgins	Commissioner	Present	
Dean Raasch	Alderperson	Excused	
Shane Raymaker	Commissioner	Excused	
Grant Schilling	Commissioner	Present	

Also present: Development Services Director Daniel Lindstrom and City Planner Peter Schleinzi.

2. Approval of the minutes of the November 9, 2022 Special Plan Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mark Higgins, Commissioner
AYES:	Brenda Busch, Dan Carpenter, Mark Higgins, Grant Schilling
EXCUSED:	James Boyd, Dean Raasch, Shane Raymaker

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Plan Commission. §6-3(f) DPMC.

There were no public comments.

RESULT:	DISCUSSED
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4. Consideration and possible action on an 82 lot and 7 outlot preliminary plat of The Kingston Preserve at the 2000 BLK Lawrence DR (Parcels L-458-7). *

City Planner Peter Schleinzi reviewed the preliminary plat of the Kingston Preserve at the 2000 block of Lawrence Drive. Staff recommended approval of the plat, subject to the conditions in the report. Grant Schilling moved, seconded by Brenda Busch, to approve the preliminary plat and forward it to the Common Council. Upon vote, motion carried unanimously. This item will be reviewed by the Common Council on December 6, 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Grant Schilling, Commissioner
SECONDER:	Brenda Busch, Commissioner
AYES:	Brenda Busch, Dan Carpenter, Mark Higgins, Grant Schilling
EXCUSED:	James Boyd, Dean Raasch, Shane Raymaker

5. Recommendations to the Common Council regarding the DRAFT Zoning Ordinance and DRAFT Zoning Map.*

A. Consideration and possible action to repeal and replace Municipal Code Chapters 14 (Zoning Ordinance) and 98 (Sign Ordinance) with a new Chapter 14 (Zoning Ordinance). *

City Planner Peter Schleinz reviewed item 5, explaining that there are two parts to this item. The first part is to repeal and replace Municipal Code Chapters 14 (Zoning Ordinance) and 98 (Sign Ordinance) with a new Chapter 14 Zoning Ordinance. Mark Higgins moved, seconded by Ald. Carpenter, to repeal and replace Chapters 14 and 98 with a new Chapter 14. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mark Higgins, Commissioner
SECONDER:	Dan Carpenter, Alderperson
AYES:	Brenda Busch, Dan Carpenter, Mark Higgins, Grant Schilling
EXCUSED:	James Boyd, Dean Raasch, Shane Raymaker

B. Consideration and possible action to repeal and replace the Zoning Map with a new Zoning Map. *

City Planner Peter Schleinz reviewed part two of item 5, which is to repeal and replace the Zoning Map with a new Zoning Map. Ald. Carpenter moved, seconded by Grant Schilling, to repeal and replace the Zoning Map with a new Zoning Map and forward it to the Common Council for final approval. Upon vote, motion carried unanimously. Both items A and B will be brought before the Common Council on December 6, 2022 and again on December 20, 2022 with a public hearing and final action by the Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Grant Schilling, Commissioner
AYES:	Brenda Busch, Dan Carpenter, Mark Higgins, Grant Schilling
EXCUSED:	James Boyd, Dean Raasch, Shane Raymaker

Adjournment

Ald. Carpenter moved, seconded by Brenda Busch, to adjourn the meeting at 7:12 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker