

**FINANCE/PERSONNEL COMMITTEE
CITY OF DE PERE, WISCONSIN – January 8, 2013**

The Finance/Personnel Committee of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Tuesday, January 8, 2013.

Mayor Michael Walsh called the meeting to order at 7:31 p.m. Roll call was taken and the following members were present: Alderpersons Kathleen Van Vonderen, Michael Donovan, Daniel Robinson and Larry Lueck. Also present: City Administrator Lawrence Delo, Human Resources Director Shannon Metzler, Fire Chief Robert Kiser, Police Chief Derek Beiderwieden, Planning and Economic Development Director Ken Pabich, Finance Director Joe Zegers, IT Director Pete Smith, Building Inspector David Hongisto and members of the public.

Aldersperson Robinson moved, seconded by Aldersperson Donovan, to approve the minutes of the December 11, 2012 regular meeting. Upon vote, the minutes were approved unanimously.

3. Overtime report of the Fire Department for the month of December 2012. Aldersperson Van Vonderen moved, seconded by Aldersperson Donovan to approve the overtime report. Aldersperson Van Vonderen requested Fire and Police department staff provide a report each month which highlights the good things happening in the department. Upon discussion and vote, motion was approved unanimously.

4. Overtime report of the Police Department for the month of December 2012. Aldersperson Donovan moved, seconded by Mayor Walsh, to approve the overtime report. Discussion followed. Upon discussion and vote, motion was approved unanimously.

5. Overtime report of the Engineering Department for the month of December 2012. Aldersperson Robinson moved, seconded by Aldersperson Lueck, to approve the overtime report. Upon vote, motion was approved unanimously.

6. Facade Grant receipts for De Pere Auto (Lawrence Fisette) at 705 George Street. Mayor Walsh moved, seconded by Aldersperson Lueck to approve payment of the facade grant. Upon vote, motion was approved unanimously.

7. Compensation for employees covering Public Works Director duties. Aldersperson Van Vonderen moved, seconded by Aldersperson Lueck to approve the additional compensation. Upon vote, motion was approved unanimously.

8. Consider revisions to City Electrical Code. Aldersperson Robinson moved, seconded by Mayor Walsh to approve the revisions. Upon vote, motion was approved unanimously.

9. Consider public meeting management software, Minute Traq. Aldersperson Lueck moved, seconded by Aldersperson Robinson to approve the use of the software. IT Director Smith provided an overview of the software function and responded to committee member questions. Upon discussion and vote, motion was approved unanimously.

10. Discussion regarding Audit Proposal from Schenck for 2013. Finance Director Zegers provided an overview of the proposal. Discussion followed regarding the solicitation of additional proposals.

Upon discussion, Alderperson Donovan moved, seconded by Mayor Walsh to approve the two year extension proposal from Schenck SC. Upon vote, motion was approved with 4 ayes and 1 nay. Alderperson Robinson voted nay; all others voted aye.

11. Public Comment or other Announcements. Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

12. Future Agenda Items. None.

Upon motion by Mayor Walsh, seconded by Alderperson Van Vonderen, the Finance/Personnel Committee unanimously adjourned at 7:55 p.m.

Respectfully submitted,

Jennifer Dupont
Recording Secretary