



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, January 9, 2024

7:30 PM

GoToMeeting

1. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
Devin Perock	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
James Boyd	Mayor	Present	
Amy Chandik Kunderinger	Aldersperson	Present	
John Quigley	Aldersperson	Present	

Also present is City Administrator Lawrence Delo, City Attorney Anthony Wachewicz, Fire Chief Al Matzke, Finance Director/Treasurer Pamela Manley, Police Chief Jeremy Muraski, Joe Nicks.

2. Approval of minutes from December 12, 2023 Regular Meeting of the Finance Personnel Committee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	John Quigley, Aldersperson
AYES:	Perock, Gantz, Boyd, Kunderinger, Quigley

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance and Personnel Committee. §6-3(f) DPMC

None

4. Fire Department Overtime and LifeQuest Services Billing Reports for December, 2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pamela Gantz, Aldersperson
SECONDER:	Devin Perock, Aldersperson
AYES:	Perock, Gantz, Boyd, Kunderinger, Quigley

5. Consideration and Possible Action on the December 2023 Police Overtime Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Devin Perock, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Perock, Gantz, Boyd, Kunderinger, Quigley

6. Consideration and Possible Action on Repeal and Recreation of DPMC Chapter 146 regarding Noise Ordinance Revisions and Updates. *

Attorney Anthony Wachewicz was present to speak. We were able to work on the updates that were discussed and suggested, which is why it was referred back to staff last April. Staff were then able to work on this ordinance update and make sure the zoning classifications will sync with our new zoning code ordinance.

Now we bring this back to the committee and Council to review the changes that we have made. One will be to address the syncing of the zoning classifications. We met with staff from Development Services, Police Department, Health Department and Law Department and discussed some of the issues we are encountering in respect to this ordinance. All the departments hear about the enforcement challenge having to do with this ordinance; whether it is the cause of the noise, what is generating it, where is it coming from, what level is it, what time of day/night and what enforcement tools we have.

This most recent draft of the noise ordinance has previous revisions and changes that occurred in 2015, 2017, as well as some issues brought up in 2019. This draft includes new tables, as well as language changes to reflect the zoning district classifications.

The second part to items that were discussed was deleting section 146-6, which is the general public health ordinance. Also deleting 146-11 & 146-12, one is the human behavior/noise made by humans and 146-12 is the quiet zones. This comes down to an enforcement issue. The new tables and decibel levels that have been established by the consultant's report and have been incorporated now creates a more objective standard that comes down to training and enforcement. Avant did state that part of the intent in revising the ordinance was to simplify the ordinance for enforcement purposes.

We were bringing this back to get moving again and to receive committee input. Staff had discussion on the common wall issue, which is another enforcement related issue. A lot of the issues come up with existing properties. We can address this issue with building code for new properties going forward. New tables and sections talk about noise levels within a property.

Mayor Boyd asked for the Alderpersons input and if they had any questions. Alderperson Quigley was very appreciative of all of the work that has gone into the noise ordinance and thanked the City staff for their time. Alderperson Quigley is interested in possibly getting a demonstration of the decibel that is being suggested for the sound recommendations. Attorney Wachewicz thinks that is feasible for the Alderpersons to get a demonstration. One thing the staff talked about was the need for more training and staff becoming familiar with the decibel meters and using them properly.

Mayor Boyd asked about our current equipment and if we will be getting any new equipment for decibel testing. Attorney Wachewicz responded that we do have our own decibel meter and he believes we would be able to possibly use the State of Wisconsin's equipment as well.

Mayor Boyd made a motion to open the meeting for public discussion. Seconded by Alderperson Kunding. Joe Nicks was present and wanted to talk about the noise ordinance. He stated this ordinance started a couple of years ago and was apparent that there were complaints over those years and the perception from some people that the ordinance needed some improvements to deal with those complaints. He thinks that noise is continuing to be a problem in De Pere and requires some strengthening of the noise ordinance. He thought Avant did a good job and made some good recommendations. He thinks if we go ahead with how this is drafted, we will continue to have noise complaints in De Pere and he thinks it will be difficult to enforce.

Mayor Boyd thanks Joe Nicks for speaking at the meeting. Mayor Boyd states that he has had zero complaints regarding noise levels, besides the one from Mr. Nicks, so it is hard for him to judge what is good or bad for noise levels. He does state that is hard to identify and enforce, and is hoping this will help us gain more tools in being able to enforce the levels.

Alderpson Quigley hopes with the new ordinance that this will be able to be enforceable, unlike the ordinance back in the 1970's. He wants to make sure we have a balanced interest of business and residents. There is a substantial growth in De Pere since 1974, which can also lead to more noise in our area.

Alderpson Kunding stated that she likes the benchmarks and updating the standards for 2024. She also has not had any other complaints brought to her in her area.

City Administrator Larry Delo stated that a lot of community members in recent years that have complained about noise, have complained about a humming noise they state they hear coming from a business park. Often they aren't able to identify specifics though. There have also been complaints about noises downtown and some businesses complaining about other businesses noises. He thinks there have been less than a dozen of these complaints.

Recommended to move to Common Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunding, Alderpson
AYES:	Perock, Gantz, Boyd, Kunding, Quigley

7. Consideration and Possible Action of Various Changes to the City Issued Credit Cards.*

Pamela Manley, Finance Director/Treasurer was present and gave the committee a list of the changes that we are looking to make. We are trying to use our credit cards more to make it easier for staff to purchase things when needed. We are mainly just looking to increase a few limits and add a couple of credit cards.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Pamela Gantz, Alderpson
AYES:	Perock, Gantz, Boyd, Kunding, Quigley

8. Consideration and Possible Action to Approve Forte for Merchant Services Using the Service Fee Model.*

Finance Director/Treasurer, Pamela Manley was present to talk about this. This stemmed from an increase of credit card fees. We looked into options for charging the fees back to the customers. We checked with our current vendor and their fee was a lot higher than what we wanted to pass along. We looked at Forte, who we use for our Seamless docs and our new Recreation software to see what their fees were. We are trying to condense the number of merchant services we are using. Director Manley recommends we use Forte for the other ones we have located at City Hall, Police Department, Health Department, MSC and the Community Center. The fee that we passed along to the

customer is 2.8% with a minimum of \$2. We should be able to save the City a lot of money in fees.

Aldersperson Quigley commented that it is unfortunate that we do have to assess a fee but made mention that in our regular lives that we are getting charged a credit card fee for using cards in quite a few places. He did acknowledge that it is good we are assessing the fee to the user and not the whole community population.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kundinger, Aldersperson
AYES:	Perock, Gantz, Boyd, Kundinger, Quigley

9. Consideration and Possible Action on the City of De Pere Investments and Cash Detail Report for November 2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Devin Perock, Aldersperson
AYES:	Perock, Gantz, Boyd, Kundinger, Quigley

10. Future agenda items.

Aldersperson Quigley would like to discuss virtual meetings in the future. We will move this to a future Finance committee meeting.

11. Adjournment

There was a motion to adjourn by Mayor Boyd, seconded by Aldersperson Quigley.
8:14pm adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Ronald Manning
Joe Nicks

Respectfully submitted,
Amy Darnick