



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Revised Agenda

Tuesday, January 9, 2024

7:30 PM

GoToMeeting

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Finance/Personnel Committee** of the City of De Pere will be held on **January 9, 2024** at **7:30 PM**.

This meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/DePere>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

*****THIS MEETING WILL NOT BE HELD IN PERSON.*****

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://deperecitywi.igmp2.com/>.

Call to Order

1. Roll Call
2. Approval of minutes from December 12, 2023 Regular Meeting of the Finance Personnel Committee.
3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance and Personnel Committee. §6-3(f) DPMC
4. Fire Department Overtime and LifeQuest Services Billing Reports for December, 2023.
5. Consideration and Possible Action on the December 2023 Police Overtime Report.
6. Consideration and Possible Action on Repeal and Recreation of DPMC Chapter 146 regarding Noise Ordinance Revisions and Updates. *
7. Consideration and Possible Action of Various Changes to the City Issued Credit Cards.*
8. Consideration and Possible Action to Approve Forte for Merchant Services Using the Service Fee Model.*
9. Consideration and Possible Action on the City of De Pere Investments and Cash Detail Report for November 2023.
10. Future agenda items.
11. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Ronald Manning
Joe Nicks



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: January 9, 2024

DEPARTMENT: City Attorney

FROM: Amy Darnick

SUBJECT: Approval of minutes from December 12, 2023 Regular Meeting of the Finance Personnel Committee.

ATTACHMENTS:

- December 12, 2023 Minutes- DRAFT (PDF)



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Tuesday, December 12, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
Devin Perock	Aldersperson	Present	
Pamela Gantz	Aldersperson	Excused	
James Boyd	Mayor	Present	
Amy Chandik Kunderinger	Aldersperson	Present	
John Quigley	Aldersperson	Present	

Also present was: City Administrator Lawrence Delo, City Attorney Anthony Wachewicz, Human Resources Director Shannon Metzler (Remote), Fire Chief Al Matzke, Finance Director-Treasurer Pamela Manley, Development Services Director Dan Lindstrom.

2. Approval of the minutes from November 14, 2023 Regular Meeting of the Finance Personnel Committee.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Boyd, Mayor
SECONDER: Devin Perock, Aldersperson
AYES: Devin Perock, James Boyd, Amy Chandik Kunderinger, John Quigley
EXCUSED: Pamela Gantz

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance and Personnel Committee. §6-3(f) DPMC

None

4. Fire Department Overtime and LifeQuest Billing Reports for November, 2023.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Devin Perock, Aldersperson
SECONDER: John Quigley, Aldersperson
AYES: Devin Perock, James Boyd, Amy Chandik Kunderinger, John Quigley
EXCUSED: Pamela Gantz

5. Consideration and Possible Action on the November 2023 Police Overtime Report.

RESULT: ADOPTED [UNANIMOUS]
MOVER: James Boyd, Mayor
SECONDER: Amy Chandik Kunderinger, Aldersperson
AYES: Devin Perock, James Boyd, Amy Chandik Kunderinger, John Quigley
EXCUSED: Pamela Gantz

6. Consideration and Possible Action to reclassify a Public Health Nurse to Deputy Health Officer.*

Human Resources Director Shannon Metzler was remote and wanted to give an update on the reclassification of a Public Health Nurse to a Deputy Health Officer. There are 5

employees in the Health Department currently and as we recently went through a recruitment process for a Health Director, the State Regional Director had recommended a more common structure that they've seen in other Health Departments, which is creating a Deputy Health Officer position. We are recommending reclassifying one of the Public Health Nurse positions to the Deputy Health Officer position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Devin Perock, James Boyd, Amy Chandik Kunding, John Quigley
EXCUSED:	Pamela Gantz

7. Consideration and Possible Action on proposed redevelopment agreement terms with Gavic Holdings, LLC for the redevelopment of 301 and 305 Main Ave. *

Dan Lindstrom, Development Services Director was present to talk.

Gavic Holdings is currently the property owner at 301 Main Ave (Credo). They have purchased the adjoining building (Pasquale's) and is in the redevelopment planning stages for redevelopment of that corner. They want to make it an entertainment bookend in this area. This does require a potential movement of a business from one building to another in order to make room for a different business and changes to those buildings. Gavic Holdings is looking to redevelop those blocks and is looking for some funding assistance. 301 & 305 Main Ave is proposed to be combined. They will ultimately have a common entrance, bathroom, and some common facilities. The calculated assistance/request is for \$50,000. The current assessed value of that building is \$683,000, with renovations, the new value will be at just over \$1 million. They will be adding 2nd floor uses, lease space (Office or residential) and outdoor space. Guaranteed increment revenue amount of \$5,725. This will be a great space for outdoor dining and entertainment. They are hoping to use the adjoining alleyway for outdoor space as well. Alderperson Quigley had a question. With the creation of more outdoor space, he asked if the City should be worried about less parking spots available. Lindstrom replied saying that customers can utilize on street parking or the private parking lot, there shouldn't be a concern.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Devin Perock, James Boyd, Amy Chandik Kunding, John Quigley
EXCUSED:	Pamela Gantz

8. Consideration and Possible Action on proposed redevelopment agreement terms with Gavic Holdings, LLC for the redevelopment of 417 Main Ave. *

Director of Development Services Dan Lindstrom was present to talk. As part of the new retail uses at 301/305 Main Ave, the new development will be going in where the current Credo space is. Credo bought the old Martin Photography building and is preparing the redevelopment plans for that building. The building we are talking about is the old Martin Photography building. They are possibly looking to have 2nd floor office space instead of residential and 1st floor will be a restaurant. At a minimum, the current assessed value is \$144,000 with potential building renovations, a new value of the building would be about \$450,000. Guaranteed minimum increment revenue of \$4,766.

City Administrator Delo asked if the estimates were based off a contractor giving them an estimate. Director Lindstrom said that the estimates are based off budget proposals from their contractors to get some ballpark figures.

Alderpersion Kundingger wants to know about the timeline on these projects. Director Lindstrom said that Gavic is itching to get started. This will be a 2024 project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	John Quigley, Alderpersion
AYES:	Devin Perock, James Boyd, Amy Chandik Kundingger, John Quigley
EXCUSED:	Pamela Gantz

9. Consideration and Possible Action on the City of De Pere Investments and Cash Detail Report for October, 2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Devin Perock, Alderpersion
AYES:	Devin Perock, James Boyd, Amy Chandik Kundingger, John Quigley
EXCUSED:	Pamela Gantz

10. Future agenda items.

None

11. Adjournment

There was a motion to adjourn by Mayor Boyd, seconded by Alderpersion Perock. 7:50 adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderpersion

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Respectfully submitted,
Amy Darnick



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: January 9, 2024

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Fire Department Overtime and LifeQuest Services Billing Reports for December, 2023.

ATTACHMENTS:

- 20240103112549169 (PDF)

DE PERE FIRE RESCUE
OVERTIME BREAKDOWN BY REASON FOR THE YEAR 2022

REASON	Jan.*	Feb.**	Mar. ***	Apr.+	May++	June+++	July^	Aug.^	Sept.^^	Oct.#	Nov.##	Dec.###	TOTAL
DUTY CREW	66.75	29.75	15.00	36.00	24.00	20.50	46.75	18.00	12.00	6.00	30.00	9.00	313.75
EMS TRAINING	162.75	193.00	146.50	120.25	52.25	5.25	5.25	67.75	189.50	299.25	54.00	139.50	1,435.25
FIRE TRAINING	50.00	7.75	59.25	70.00	78.75	47.25	13.50	8.50	42.75	19.50	35.75	12.00	445.00
RESCUE CALLS	11.25	12.75	18.25	14.00	1.25	9.00	5.25	9.75	6.75	4.00	21.00	6.00	119.25
FIRE CALLS	0.00	2.00	4.50	0.00	17.50	0.00	9.00	0.00	3.75	2.25	0.00	0.75	39.75
MEETINGS	5.00	21.50	15.75	3.00	29.00	6.75	8.50	58.25	24.00	6.75	0.00	24.00	202.50
STAFFING REP.	232.50	139.75	387.50	180.00	89.75	336.00	1,032.75	589.75	404.25	566.25	400.25	127.50	4,486.25
MAINTENANCE	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50
PUB. ED.	0.00	5.50	0.00	0.00	0.00	27.25	0.00	0.00	45.00	5.50	6.00	0.00	89.25
SPECIAL EVENTS	11.00	17.00	10.25	24.50	14.25	41.25	6.00	51.00	9.75	12.00	0.00	11.00	208.00
# FIRE RUNS	35	31	35	22	38	32	43	25	31	31	34	31	388
# EMS RUNS	252	199	252	205	241	234	233	213	223	214	232	219	2,717
DISPATCH ERRORS	3	1	1	1	4	2	2	2	4	3	2	5	30
TOTAL HRS.	539.25	429.00	657.50	447.75	306.75	493.25	1,127.00	803.00	737.75	921.50	547.00	329.75	7,339.50

Special Events included in Overtime

Total Overtime Budget \$110,000, Expenditures through January 3, 2023, \$172,643

*Period: 12/24/21-01/21/22 +Period: 04/02/22-04/29/22 ^Period: 06/25/22-07/22/22 #Period: 10/01/22-10/28/22
**Period: 01/22/22-02/18/22 ++Period: 04/30/22-05/27/22 ^^Period: 07/23/22-09/02/22 ##Period: 10/29/22-11/25/22
***Period: 02/18/22-04/01/22 +++Period: 05/28/22-06/24/22 ^^^Period: 09/03/22-09/30/22 ###Period: 11/26/22-12/23/22

OVERTIME BREAKDOWN BY REASON FOR THE YEAR 2023

REASON	Jan.*	Feb.**	Mar. ***	Apr.+	May++	June+++	July^	Aug.^	Sept.^^	Oct.#	Nov.##	Dec.###	TOTAL
DUTY CREW	69.00	40.50	53.00	22.50	51.00	37.75	15.00	39.00	33.00	15.00	27.00	12.00	414.75
EMS TRAINING	74.25	247.00	115.75	99.00	28.50	42.25	58.50	111.50	143.25	135.00	68.75	157.50	1,281.25
FIRE TRAINING	13.50	49.50	21.00	5.25	3.00	1.50	0.00	8.25	11.25	7.50	13.50	22.50	156.75
RESCUE CALLS	19.50	21.25	20.00	10.00	7.75	13.25	7.00	25.50	11.25	9.25	14.25	9.25	168.25
FIRE CALLS	8.75	6.25	9.50	1.75	0.00	0.00	0.75	1.75	0.00	0.00	0.00	5.50	34.25
MEETINGS	10.75	3.00	36.75	5.75	6.00	1.50	0.00	0.00	3.00	0.00	3.50	4.50	74.75
STAFFING REP.	39.75	509.25	220.50	234.75	216.25	375.75	447.00	716.25	124.50	56.25	411.00	294.00	3,645.25
MAINTENANCE	3.00	0.00	0.75	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	2.25	9.00
PUB. ED.	0.00	0.00	0.00	0.00	0.00	11.75	3.00	0.00	3.50	19.50	12.00	0.00	49.75
SPECIAL EVENTS	0.00	3.00	14.25	0.00	15.00	48.75	0.00	42.75	5.25	27.00	4.50	0.00	160.50
# FIRE RUNS	36	18	24	27	30	36	40	44	28	65	31	21	400
# EMS RUNS	216	189	226	209	228	209	220	241	225	196	232	277	2,668
DISPATCH ERRORS	5	2	6	3	2	6	3	4	2	8	5	7	53
TOTAL HRS.	238.50	879.75	491.50	379.00	330.50	532.50	531.25	945.00	335.00	269.50	554.50	507.50	5,994.50

Special Events included in Overtime

Total Overtime Budget \$115,000, Expenditures through January 2, 2024, \$125,055, 109%

*Period: 12/24/22-01/20/23 +Period: 04/01/23-04/28/23 ^Period: 06/24/23-07/21/23 #Period: 09/30/23-10/27/23
**Period: 01/21/23-03/03/23 ++Period: 04/29/23-05/26/23 ^^Period: 07/22/23-09/01/23 ##Period: 10/28/23-11/24/23
***Period: 03/04/23-03/31/23 +++Period: 05/27/23-6/23/23 ^^^Period: 09/02/23-09/29/23 ###Period: 11/25/23-12/22/23

DE PERE FIRE RESCUE
STRUCTURAL FIRE "STILL" ALARMS FOR DECEMBER, 2023



Date	Incident Location	Reported Situation	Units Dispatched	Disposition	Mutual Aid Received
12/2/2023	2263 Samantha Street	Carbon monoxide incident	BC111, E121	Investigate	N/A
12/2/2023	2105 Ryan Road	Carbon monoxide detector activation, due to malfunction	L111	Investigate	N/A
12/4/2023	402 Arborvitae Lane	Carbon monoxide incident	E121	Investigate, ventilate	N/A
12/4/2023	1415 Lawrence Drive	Sprinkler activation, due to malfunction	BC111, E121	Investigate	N/A
12/4/2023	115 N. 5th Street	Building fire	BC111, E111, E121, L111	Investigate, salvage & overhaul	Ashwaubenon, Cty Rescue, Hobart & Lawrence
12/5/2023	132 S. Webster Avenue	Carbon monoxide incident	E111	Investigate	N/A
12/5/2023	800 Fort Howard Avenue	Fire in structure other than building	BC111, E111, E121	Extinguishment by fire service personnel, ventilate	Ashwaubenon, Cty Rescue, Hobart & Lawrence
12/6/2023	822 Merrill Street	Carbon monoxide incident	E111	Investigate	N/A
12/9/2023	2233 Samantha Street	Smoke or odor removal	E121	Investigate, ventilate	N/A
12/10/2023	184 Desplaine Road	Carbon monoxide detector activation, due to malfunction	L111	Investigate	N/A
12/10/2023	1289 Suburban Drive	Smoke or odor removal	E121, BC111	Investigate	N/A
12/11/2023	312 S. Webster Avenue	Carbon monoxide detector activation, no CO	E111	Investigate	N/A
12/11/2023	755 Scheuring Road	Alarm system activation, no fire, unintentional	E121	Investigate	N/A
12/13/2023	1740 Eisenhower Road (Town of Lawrence)	Structure fire	BC111, L111	Dispatched & canceled en route	N/A
12/13/2023	850 Morning Glory Lane	Cooking fire, confined to container	E121	Investigate, ventilate	N/A
12/15/2023	1189 Drews Drive	Building fire	E121	Investigate, fire out on arrival	N/A

Date	Incident Location	Reported Situation	Units Dispatched	Disposition	Mutual Aid Received
12/17/2023	525 N. 10th Street	Smoke detector activation, no fire, unintentional	E121	Investigate, ventilate	N/A
12/20/2023	1212 Pershing Road	Gasoline or other flammable liquid spill	BC111, E111	Investigate, ventilate	N/A
12/22/2023	1125 Cardinal Street	Carbon monoxide incident	E111	Investigate	N/A
12/26/2023	1363 Mesa Drive (Village of Ashwaubenon)	Structure fire	BC111	Dispatched & canceled en route	N/A
12/26/2023	998 Aldrin Street	Carbon monoxide detector activation, due to malfunction	E121	Investigate	N/A

**DE PERE FIRE RESCUE
DECEMBER 2023
*OVERTIME CAUSED BY SICK LEAVE**

DATE	HOURS OF SICK LEAVE	OVERTIME PAID
11/26/2023	72	108
12/14/2023	1	1.5
12/20/2023	24	36
12/21/2023	48	72
TOTALS	145	217.5

*Overtime generated when staffing levels fall below minimum as a result of sick leave.

**11/25/23-12/22/23

**LIFEQUEST MEDICAL BILLING - 2023
MONTHLY REPORT**

	JAN.	FEB.	MARCH	APRIL	MAY	JUNE
CHARGES	249,747	228,076	251,116	214,771	277,498	287,539
PAYMENTS	94,422	100,536	102,969	113,182	109,427	97,211
CREDIT ADJUSTMENTS	119,181	120,031	111,822	116,186	96,684	117,370

	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
CHARGES	215,698	196,629	290,979	233,278	303,025	162,940
PAYMENTS	107,636	103,597	91,695	103,141	91,593	83,366
CREDIT ADJUSTMENTS	140,065	102,949	112,797	137,056	99,732	97,386

Payments to LifeQuest	
January	6,282
February	6,498
March	7,790
April	7,648
May	6,130
June	5,830
July	5,957
August	5,461
September	4,941
October	6,067
November	4,902
December	5,671
Total Paid	\$73,179

**See attached details

City Of De Pere
Income and Expenditures
December 2023
All Phases

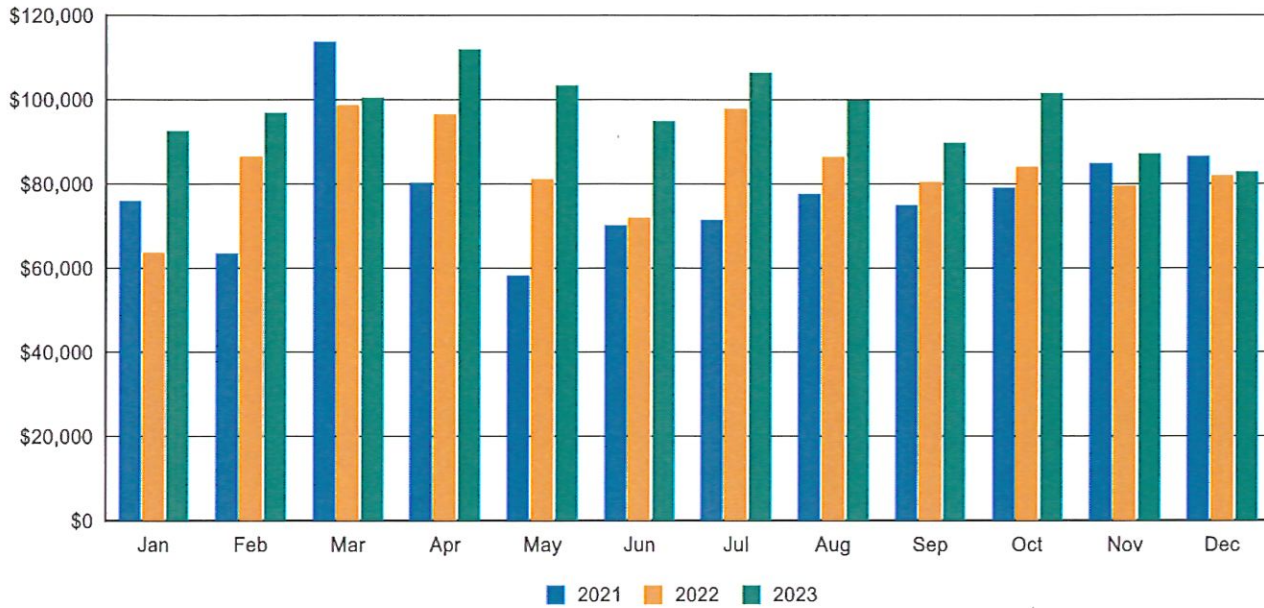
Charges		Billing	Collection	Total
Billing Charges / Collection Placements		\$129,030.17	\$33,910.13	\$162,940.30
Other	+	\$0.00	\$0.00	\$0.00
Subtotal of Charges		\$129,030.17	\$33,910.13	\$162,940.30
Account Transfers		\$13,957.53	\$19,952.60	\$33,910.13
Credit Summary				
Total Credits		\$169,272.07	\$11,264.88	\$180,536.95
Less Adjustments	-	\$97,385.81	\$0.00	\$97,385.81
Less Delinquent Closed Accounts Reconciliation	-	\$0.00	\$190.43	\$190.43
Less Overpayments	-	\$(405.62)	\$0.00	\$(405.62)
Gross Payments Received		\$72,291.88	\$11,074.45	\$83,366.33
Plus Overpayment Returns	+	\$0.00	\$0.00	\$0.00
Net Payments Received		\$72,291.88	\$11,074.45	\$83,366.33
Less Payments Kept By Service	-	\$0.00	\$0.00	\$0.00
Total Deposits Reconciliation		\$72,291.88	\$11,074.45	\$83,366.33
Summary of Disbursement				
Total Deposits & Payments Kept By		\$72,291.88	\$11,074.45	\$83,366.33
Plus Overpayment Refunds	+	\$(405.62)	\$0.00	\$(405.62)
Gross Revenue		\$71,886.26	\$11,074.45	\$82,960.71
LifeQuest Fee		\$3,234.88	\$2,436.38	\$5,671.26
Plus Probate Fees	+	\$0.00	\$0.00	\$0.00
Other / Fees		-	-	\$0.00
Total Due LifeQuest	Check # EFT	\$3,234.88	\$2,436.38	\$5,671.26
Service Revenue		\$68,651.38	\$8,638.07	\$77,289.45
Less Payments Kept By Service	-	\$0.00	\$0.00	\$0.00
Less Service Payable	-	\$0.00	\$0.00	\$0.00
Less Probate Fees	-	\$0.00	\$0.00	\$0.00
Other / Fees		\$0.00	\$0.00	\$0.00
Total Due Service	Check # EFT	\$68,651.38	\$8,638.07	\$77,289.45

Messages:

Total Deposits EOM differ from bank statement by \$567.73 due to 12/15 \$567.73 childrens comm not posted jlc 1.2.24

All Phases Gross Revenue

City of De Pere
January 2021 to December 2023



	2021	2022	2023
January	\$76,068	\$63,841	\$92,717
February	\$63,602	\$86,624	\$96,954
March	\$113,896	\$98,825	\$100,571
April	\$80,392	\$96,607	\$112,135
May	\$58,325	\$81,259	\$103,493
June	\$70,239	\$72,087	\$94,967
July	\$71,566	\$97,965	\$106,510
August	\$77,763	\$86,527	\$99,867
September	\$75,107	\$80,584	\$89,866
October	\$79,194	\$84,134	\$101,640
November	\$85,024	\$79,587	\$87,295
December	\$86,681	\$81,992	\$82,961
Total Gross Revenue	\$937,858	\$1,010,034	\$1,168,976

City Of De Pere

Billing Summary

December 2023

Phase 1

Charges

Billing Charges		\$129,030.17	
Other	+	\$0.00	
Subtotal of Charges			\$129,030.17

Account Transfers

Billing to Collections Transfer Total			\$13,957.53
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Credit Summary

Total Credits		\$169,272.07	
Less Adjustments	-	\$97,385.81	
Less Overpayments	-	\$(405.62)	
Gross Payments Received			\$72,291.88
Plus Overpayment Returns	-	\$0.00	
Net Payments Received			\$72,291.88
Less Payments Kept By Service	-	\$0.00	
Total Deposits Reconciliation			\$72,291.88

Summary of Disbursement

Total Deposits & Payments Kept By		\$72,291.88	
Plus Overpayment Refunds	+	\$(405.62)	
Gross Revenue			\$71,886.26
LifeQuest Fee		\$3,234.88	
Plus Probate Fees	+	\$0.00	
Total Due LifeQuest	Check # EFT		\$3,234.88
Service Revenue		\$68,651.38	
Less Payment Kept By Service	-	\$0.00	
Less Service Payable	-	\$0.00	
Less Probate Fees	-	\$0.00	
Other / Fees	-	\$0.00	
Total Due Service	Check # EFT		\$68,651.38

Messages:**Legend:****Charges - Other:** Includes insurance interest, transaction fees, probate fees**Credit Summary - Less Overpayments:** Includes recoupments, refunds, returns, service payables**Credit Summary - Plus Overpayment Returns:** Includes NSF/bank returned type payments

Receivables Distribution Report**Receivables Cash****All Companies****All Directories**

<u>Charges</u>	<u>Jan 2023</u>	<u>Feb 2023</u>	<u>Mar 2023</u>	<u>Apr 2023</u>	<u>May 2023</u>	<u>Jun 2023</u>	<u>Jul 2023</u>	<u>Aug 2023</u>	<u>Sep 2023</u>	<u>Oct 2023</u>	<u>Nov 2023</u>	<u>Dec 2023</u>	<u>Totals</u>
Jan 2023	3506	49033	23626	6958	9251	1087	144	75	1689	75	-1383	0 \$	94060
208255	1.7	23.5	11.3	3.3	4.4	0.5	0.1	0	0.8	0	-0.7	0 %	45.2
Feb 2023		7272	39910	22361	7898	1780	2124	75	50	398	25	0 \$	81892
185421		3.9	21.5	12.1	4.3	1	1.1	0	0	0.2	0	0 %	44.2
Mar 2023			5502	53158	28598	5913	5421	2442	1087	266	0	-416 \$	101971
229026			2.4	23.2	12.5	2.6	2.4	1.1	0.5	0.1	0	-0.2 %	44.5
Apr 2023				8057	42743	21882	6678	3942	800	50	910	80 \$	85143
205275				3.9	20.8	10.7	3.3	1.9	0.4	0	0.4	0 %	41.5
May 2023					10264	45017	25029	11385	3497	1348	1622	180 \$	98342
227479					4.5	19.8	11	5	1.5	0.6	0.7	0.1 %	43.2
Jun 2023						5639	46018	15607	3620	5248	3994	77 \$	80203
202474						2.8	22.7	7.7	1.8	2.6	2	0 %	39.6
Jul 2023							13823	57300	20376	4901	3340	1821 \$	101562
228843							6	25	8.9	2.1	1.5	0.8 %	44.4
Aug 2023								2748	49490	26849	8279	1834 \$	89201
228205								1.2	21.7	11.8	3.6	0.8 %	39.1
Sep 2023									5698	48883	17017	3808 \$	75407
210778									2.7	23.2	8.1	1.8 %	35.8
Oct 2023										5909	42716	18777 \$	67402
196584										3	21.7	9.6 %	34.3
Nov 2023											2773	45475 \$	48248
226445											1.2	20.1 %	21.3
Dec 2023												0 \$	0
93658												0 %	0
Averages	<u>1st Mo</u>	<u>2nd Mo</u>	<u>3rd Mo</u>	<u>4th Mo</u>	<u>5th Mo</u>	<u>6th Mo</u>	<u>7th Mo</u>	<u>8th Mo</u>	<u>9th Mo</u>	<u>10th Mo</u>	<u>11th Mo</u>	<u>12th Mo</u>	
Extended	2.9	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	<NA>	
Weighted	2.9	22.1	10.4	3.1	2	0.9	0.2	0.1	0.3	-0.1	-0.4	0	



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: January 9, 2024

DEPARTMENT: Police

FROM: Jeremy Muraski

SUBJECT: Consideration and Possible Action on the December 2023 Police Overtime Report.

The December 2023 OT report for the department is attached.

Total net overtime for December was down from November and was also down significantly when compared to December of 2022 with a total of 302.75 hours. Holiday overtime was the largest category of overtime for the month with a total of 113 hours. Staffing level overtime was also significant with 71 hours and has been the biggest driver all year.

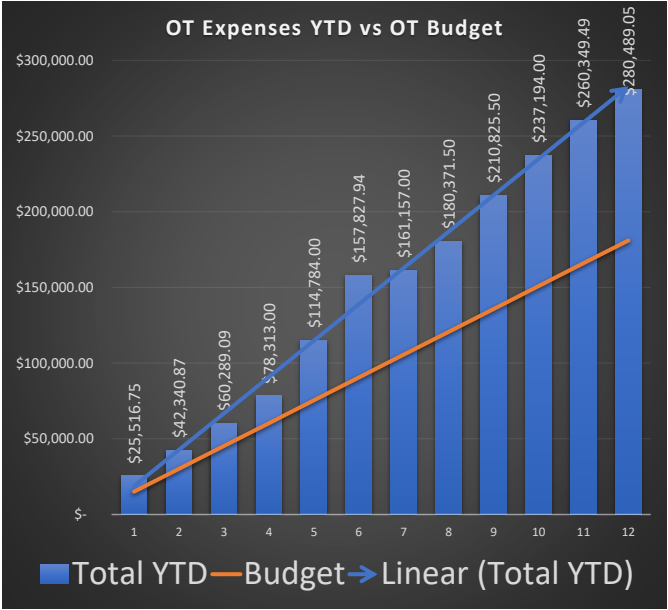
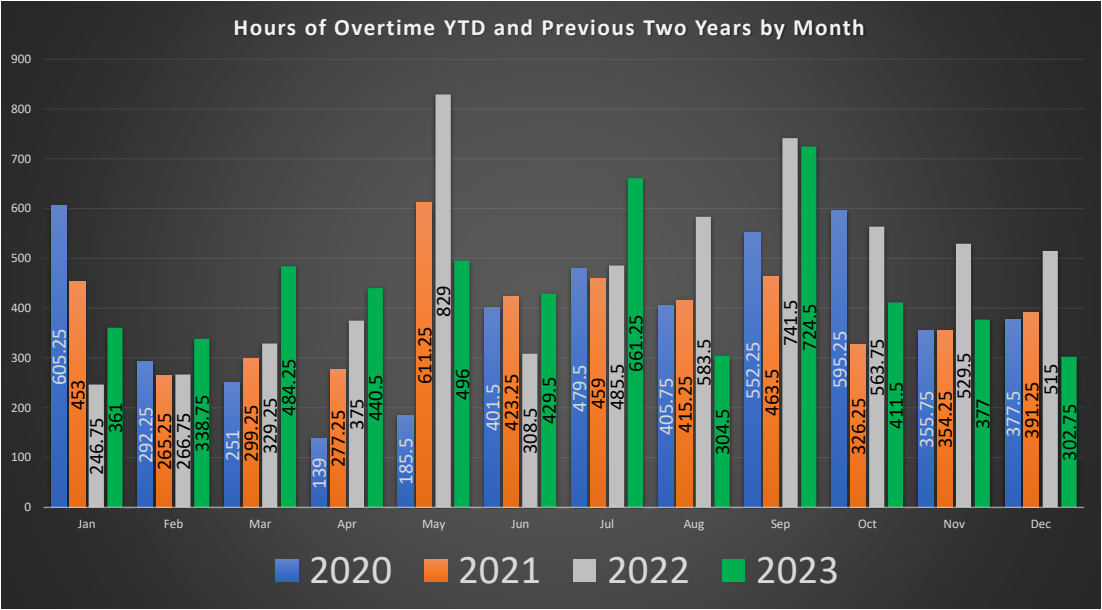
In late December we finally were fully staffed in the Patrol Division, however, with the promotion of Jake Nowak to Captain, we are currently one officer below our approved sworn staffing level of 38.

ATTACHMENTS:

- Trend Chart December 2023 (PDF)
- December 2023 PD OT Report (PDF)

2023 PD Overtime Trends Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Yearly Hours	Total Yearly Expendi	Total OT Budget
2020	605.25	292.25	251	139	185.5	401.5	479.5	405.75	552.25	595.25	355.75	377.5	4640.5	\$ 236,436.94	\$ 175,000.00
2021	453	265.25	299.25	277.25	611.25	423.25	459	415.25	463.5	326.25	354.25	391.25	4738.75	\$ 202,559.08	\$ 175,000.00
2022	246.75	266.75	329.25	375	829	308.5	485.5	583.5	741.5	563.75	529.5	515	5774	\$ 195,590.66	\$ 175,000.00
2023	361	338.75	484.25	440.5	496	429.5	661.25	304.5	724.5	411.5	377	302.75	5331.5	\$ 237,194.00	\$ 181,000.00
Total YTD	\$ 25,516.75	\$ 42,340.87	\$ 60,289.09	\$ 78,313.00	\$ 114,784.00	\$ 157,827.94	\$ 161,157.00	\$ 180,371.50	\$ 210,825.50	\$ 237,194.00	\$ 260,349.49	\$ 280,489.05			
% of Budget	14.0%	23.0%	33.0%	43.0%	63.0%	87.0%	89.0%	99.7%	116.5%	131%	144%	155%			
Budget	\$ 15,083.33	\$ 30,166.66	\$ 45,249.99	\$ 60,333.32	\$ 75,416.65	\$ 90,499.98	\$ 105,583.31	\$ 120,666.64	\$ 135,749.97	\$ 150,833.30	\$ 165,916.63	\$ 180,999.96			



**DE PERE POLICE DEPARTMENT
OVERTIME BY REASON
2023**

REASON	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
OFFICER SICK RELIEF	11.00	15.75	8.00	39.00	18.50	22.50	19.50	6.75	32.00	21.25	20.00	33.50	247.75
OFFICER WORKED ON HOLIDAY	68.00	8.00	4.00	34.00	101.75	18.25	66.75	13.25	137.00	13.00	52.00	113.00	629.00
OFFICER FOR COURT	18.00	29.50	15.00	20.00	20.75	15.00	8.00	10.00	14.00	20.00	11.00	8.00	189.25
OFFICER TRAINING	53.50	98.50	91.75	151.00	174.00	144.25	56.75	42.75	181.25	54.00	76.75	47.50	1172.00
OFFICER RELIEF FOR FUNERAL	0.00												0.00
OFFICER ATTEND MEETING	30.00	8.25	5.25			1.25	2.00	1.00	2.50	8.00	0.75	6.50	65.50
STAFFING LEVEL	152.00	81.75	263.00	127.75	97.00	168.75	428.50	175.25	314.75	228.00	110.50	71.00	2218.25
INVESTIGATION	16.00	67.50	76.25	31.75	46.50	39.50	34.00	36.00	36.50	49.50	27.00	23.25	483.75
HONOR GUARD FOR FUNERAL	0.00	20.00		30.00	31.50				6.50				88.00
SCHOOL LIAISON REIMBURSED	41.50	29.00	29.25	21.50	21.50	22.50		11.50	78.50	33.25	12.00	38.00	338.50
COMMUNITY RELATIONS	0.00												0.00
SPECIAL ASSIGNMENT	0.00						20.00						20.00
SPECIAL ASSIGNMENT REIMBURSED	0.00	14.00	5.25		187.50	34.50		46.50		23.50	25.25	8.00	344.50
MISCELLANEOUS	12.50	9.50	21.00	7.00	6.00	20.00	25.75	19.50		17.75	79.00		218.00
MISCELLANEOUS REIMBURSED	20.25	37.50	24.25	31.75	46.25	32.50	16.00	58.75	84.25	39.25	38.25	62.00	491.00
GROSS OFFICER OVERTIME	422.75	419.25	543.00	493.75	751.25	519.00	677.25	421.25	887.25	507.50	452.50	410.75	6505.50
SUBTOTAL REIMBURSED OVERTIME	(61.75)	(80.50)	(58.75)	(53.25)	(255.25)	(89.50)	(16.00)	(116.75)	(162.75)	(96.00)	(75.50)	(108.00)	(1174.00)
NET OFFICER OVERTIME	361.00	338.75	484.25	440.50	496.00	429.50	661.25	304.50	724.50	411.50	377.00	302.75	5331.50

TOTAL OVERTIME BUDGET: \$ 181,000.00

EXPENDITURES THROUGH 12/31/2023 \$ 280,489.05

PERCENT OF TOTAL BUDGET: 154.97%



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: January 9, 2024

DEPARTMENT: City Attorney

FROM: Anthony Wachewicz

SUBJECT: Consideration and Possible Action on Repeal and Recreation of DPMC Chapter 146 regarding Noise Ordinance Revisions and Updates. *

The Finance/Personnel Committee previously voted to move forward for Council approval the suggested revisions of the noise ordinance by Avant Acoustics, the City's consultant, following its review. In preparation of the final ordinance for the Council Agenda at that time, staff determined that additional work was needed to clarify portions of the suggested changes including incorporating the reclassification of the City's zoning districts as a result of the City's recent wholesale zoning code re-draft and subsequent adoption. Therefore, this ordinance was referred back to staff to complete those clarifications and revisions, which have now been incorporated along with other suggested changes relating to enforceability into the attached updated draft noise ordinance.

Additionally, documentation concerning prior discussions and review of the ordinance and Consultant Avant Acoustics suggested changes is attached again for ease of reference.

ATTACHMENTS:

- Ord24-xx Repeal and Recreate Chapter 146 Noise Ordinance (DOCX)
- Jan 2015 Lot Line Noise Regulation packet documents (PDF)
- De Pere Acoustics Report 01 (C2050) 2022-08-19 (PDF)
- De Pere Acoustics Report 03 (C2050) 2023-02-17 (1) (PDF)

ORDINANCE #~~24-23-07~~REPEALING AND RECREATING CHAPTER 146
NOISE ORDINANCE OF THE DE PERE MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DOES HEREBY ORDAIN AS
FOLLOWS:

Section 1. Chapter 146 – NOISE ORDINANCE shall be repealed in its entirety and recreated
as follows:

Chapter 146 – NOISE ORDINANCE

Sec. 146-1. Declaration of findings and policy.

- (a) Excessive sound is a serious hazard to the public health and welfare, safety and the quality of life. A substantial body of science and technology exists by which excessive sound may be substantially abated, and the people have a right to and should be ensured an environment free from excessive sound that may jeopardize their health or welfare or safety or degrade the quality of life.
- (b) It is declared to be the policy of the city to prevent excessive sound which may jeopardize the health and welfare or safety of its citizens or degrade the quality of life.

Sec. 146-2. Scope of article.

This article shall apply to the control of all noise within the city.

Sec. 146-3. Definitions and terminology.

- (a) *Terminology.* All terminology used in this article, not defined in subsection (b) of this section, shall be in conformance with the most current, applicable publications of the American National Standards Institute (ANSI) or its successor body. Also refer to ANSI Standard S1.1 for additional mathematical and acoustical terminology definitions.
- (b) *Definitions.* The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

ANSI means American National Standards Institute or its successor bodies.

~~A bank level means the total sound level of all sound as measured with a sound level meter using the A-weighted network. The unit of measurement is the dB(A).~~ A-Weighted Sound Level means the total sound level in decibels as measured with a sound level meter using "A" frequency weighting as defined by ANSI/ASA S1.4 standard. Abbreviated as "dB(A)".

Ambient Sound or Background Noise means the all-encompassing sounds or noises associated with a given environment, being usually a composite of sounds from many sources, near and far.

Construction means any safe preparation, assembly, erection, substantial repair, alteration or similar action, but excluding demolition, for or of public or private rights-of-way, structures, utilities or similar property.

Day or daytime means the hours between 7:00 a.m. and 10:00 p.m.

Decibel means a standard unit for measuring sound pressure levels that is equal to one-tenth of a bel and is a unit of level when the base of the logarithm is the tenth root of ten, and the quantities concerned are proportional to power; abbreviated "dB."

Demolition means any dismantling, intentional destruction or removal of structures, utilities, public or private right-of-way surfaces or similar property.

Emergency means any occurrence or set of circumstances involving actual or imminent physical trauma or property damage which demands immediate action.

Emergency work means any work performed for the purpose of preventing or alleviating the physical trauma or property damage threatened or caused by an emergency.

Equivalent continuous level is a method of reporting the average sound pressure level over a measurements period of time; abbreviated as "Leq" or "LAeq" when the value has A-frequency weighting.

Fast response is a setting for sound level meters that indicates a 0.125-second response time.

Frequency means the reciprocal of the primitive period of a function periodic in time. The unit is the cycle per unit time and must be specified; typically this unit will be Hertz (Hz) i.e. cycles per second.

Frequency spectrum means the continuous range of sound frequencies that the typical human ear can interpret, generally considered 20-20,000 Hz.

Impulsive sound means a sound is characterized by a rapid rise in time in the initial pressure wave of less than a few milliseconds, and by a decay time of less than a few seconds. an impulsive sound is characterized by brief excursions of sound pressure (acoustic impulses) which significantly exceed the ambient environmental sound pressure. The duration of a single impulse is usually less than one second.

Intermittent sound means a sound that varies in level and duration, and may repeat at regular intervals. an intermittent sound is a sound which sound pressure level equals the ambient environmental level two or more times during the period of observations. The period of time during which the level of the sound remains at an essentially constant value different from that of the ambient is on the order of one second or more.

Lot-line means an imaginary line along the ground surface, and its vertical extension which separates the real property owned by one person from that owned by another person, but not including intra-building real property divisions.

Micropascal ~~bar~~ means a unit of pressure commonly used in acoustics that is equal to one ~~newton dyne~~ per square ~~centimeter~~ $\times 10^{-6}$.

Period means the smallest increment of time for which a function repeats itself in a periodic quantity.

Period of observation means ~~the period of observation is~~ the time interval during which acoustical data are obtained, ~~and may vary based on the type of measurement being performed. The term "period of observation" is determined by the characteristics of the sound being measured and should also be at least ten times as long as the response time of the instrumentation. The greater the variance in indicated sound level, the longer must be the observation time for a given expected accuracy of the measurement.~~

Person means any person, person's firm, association, co-partnership, joint venture, corporation or any entity public or private in nature.

Public right-of-way means any street, avenue, boulevard, highway, sidewalk or alley or similar place which is owned or controlled by a governmental entity.

Pure tone means a sound having a single frequency.

Slow response is a setting for sound level meters that indicates a 1-second response time.

Sound or *Noise* means an oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression and rarefaction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency.

Real time sound analyzer means a sound level meter that can measure and display the frequency spectrum of a sound, device for measuring the band pressure level or pressure spectrum level of a sound as a function of frequency.

Sound level meter means an instrument conforming to the ANSI/ASA S1.4 standard used for the measurement of sound pressure levels using various methods such as time-weighting, exponential time-weighting, frequency waiting, and integration. Device shall include a microphone, preamplifier, and processing/reporting unit, including a microphone, an amplifier, an output meter, and frequency weighing networks for the measurement of noise and sound levels in a specified manner.

Sound pressure level means a measure of the relative sound pressure relative to the reference sound pressure of 20 micropascals. Abbreviated as "L", reported in decibels (dB). the sound pressure level, in decibels of sound, is 20 times the logarithm to the base ten of the ratio of the pressure of this sound to the reference pressure, which reference pressure must be explicitly stated.

Spectrum ~~means a spectrum is~~ a function of time and is a description of its resolution into components, each of different frequency and usually of different amplitude and phase and is also used to signify a continuous range of components each of different frequency and usually of different amplitude and phase. A spectrum is used to signify a continuous range of components usually wide in extent within which waves have some specified characteristics such as audio-frequency spectrum and is also applied to functions of variables other than time.

Steady sound means a sound whose sound pressure varies less than +/- 1.5 dB level remains essentially constant (i.e., fluctuations are negligibly small) during the period of observation.

Tonal sound means any sound which can be distinctly heard as a single pitch or a set of single pitches. For purposes of this ordinance, a sound shall be considered tonal if the one-third octave band sound pressure in the band with the tone exceeds the arithmetic average of the sound pressure levels of the two adjacent one-third octave bands by 5 dB for center frequencies of 500 Hz and above and by 8 dB for center frequencies between 160 and 400 Hz and by 15 dB for center frequencies less than or equal to 125 Hz.

Vibration meter means an instrument conforming to ANSI S1.4, S2.1, S2.2 and 2.71 used for measuring physical vibrations as a function of acceleration and/or velocity and frequency. Device shall include a vibration pickup device, preamplifier, and processing/reporting unit.

Sec. 146-4. Enforcement of article provisions.

It shall be the duty of the health department, inspection department and the police department to enforce the provisions of this article.

Sec. 146-5. Excessive noise declared a nuisance.

Excessive noise as prohibited in this article is hereby declared to be a public nuisance and may be subject to summary abatement procedures as described in section 78-3 of this Code. Such abatement may be in addition to administrative proceedings, fines and penalties as provided in this article. It shall be the duty of the health department, inspection department or the police department, upon complaint of a nuisance, to determine if excessive noise exists as defined in this section and to take the appropriate action as specified therein. Conditions

of excessive noise which are specifically exempted or for which a variance permit has been issued in conformity with provisions of this section, shall be exempt from the application of the provisions of this section.

Sec. 146-6 ~~Reserved.~~ Public Health.

~~Any noise which subjects other people and properties to a sound pressure level that is a hazard to public health shall be deemed excessive and subject to regulation. Noise shall be considered a hazard to public health if it exceeds the sound pressure levels listed on Table I below.~~

Table 4
Hazardous Sound Levels

Steady State Sound Pressure Level Limit (LAeq)	Duration
90 dB(A)	8 hours
92 dB(A)	6 Hours
95 dB(A)	4 hours
97 dB(A)	3 hours
100 dB(A)	2 Hours
102 dB(A)	1.5 Hours
105 dB(A)	1 Hour
110 dB(A)	30 Minutes
115 dB(A)	15 Minutes
Impulsive or Intermittent Sound Pressure Level Limit (LAfmax)	Maximum Number of Occurrences per Day
120 dB(A)	1

Measurements shall be taken at the property line or edge of the controlled work zone where the noise is generated. Measurements for steady state sounds shall be taken for a period of 5 minutes using the A-weighted, equivalent continuous method (LAeq). Measurements for impulsive or intermittent sounds shall be taken over a period of time such as to capture the sound in question using the maximum fast response sound pressure level (LAfmax).

Sec. 146-7. Exemptions.

The following activities are exempted from regulation under section 146-9.

- (1) *Construction sites; public utility projects; public works.*
 - a. *Construction sites; public utility projects.* The criteria, as set forth in section 146-9, shall not apply to construction sites and public utilities projects during the daytime hours from Monday through Saturday, inclusive; provided, however, that noise production shall be minimized through proper equipment operation, maintenance or modifications thereto. Stationary equipment on construction projects lasting more than ten days within residential districts shall be shielded or located so as not to cause ~~unnecessary-excessive~~ noise.
 - b. *Variance for certain construction sites and utility projects.* A construction site or utility project may seek a variance exempting such site/project from the noise limitations set forth in section 146-9 if public convenience so requires or if the site/project operations by its nature, extends beyond the time and day limitations of subsection 146-6(1)~~a~~2, according to the following process:
 1. Written application shall be made to the director of public works, or designee, at least ten calendar days prior to site/project start; and

2. The director of public works shall, in consultation with the health officer/director, review the site/project location and the probable noise impact on residential areas; and
 3. Applicant shall ensure noise production is minimized through proper equipment operation, maintenance or modifications thereto as required by the director of public works or health officer/director; and
 4. The director of public works and/or health officer/director shall place such terms and conditions upon any variance approval as will protect the health and welfare of the public. Failure to abide by such terms and conditions shall result in revocation of the variance; [and]
 5. Approval and denial of any application shall be in writing; and
 6. If the variance is granted, applicant shall notify all property owners as identified by the health officer/director prior to commencement of the site/project; and
 7. Application denials may be appealed to the board of public works within ten days of the date of denial.
- c. *Public works operation.* City public works maintenance and operations projects shall be exempt from the criteria set forth in section 146-9; provided, however, that noise production shall be minimized through proper equipment operation and maintenance.
 - d. *Brown County US 41 Project.* The criteria set forth in section 146-9 shall not apply to construction activities that are a part of the State of Wisconsin Department of Transportation Brown County US 41 project. This exemption shall terminate upon the final completion of said project.
- (2) *Emergency operations.* Emergency short term operations which are necessary to protect the health and welfare of the citizens, such as emergency utility and street repair, fallen tree removal, snow removal or emergency fuel oil delivery, shall be exempt from the criteria as set forth in section 146-9, provided that reasonable steps shall be taken by those in charge of such operations to minimize noise emanating from such operations.
 - (3) *Noises required by law.* The provisions of section 146-9 shall not apply to any noise required specifically by law for the protection, health, welfare or safety of people or property.
 - (4) *Lawn mowers; garden tools; powered equipment.* Powered equipment such as lawn mowers, small lawn and garden tools, riding tractors and snow removal equipment which is necessary for the maintenance of property, is kept in good repair and maintenance, and which equipment, when new, would not comply with the standards set forth in this article, shall be exempted from the provisions of section 146-9. No person shall operate such equipment, with the exception of snow removal equipment, during the hours of 10:00 p.m. through 7:00 a.m. inclusive.
 - (5) *Outdoor religious, educational, or recreational activities.* Reasonable activities conducted on public or private grounds, which are conducted in accordance with the manner in which such spaces are generally used, including but not limited to, religious, educational or recreational activities or events.
 - (6) *Other outdoor events.* Outdoor gatherings, public dances, shows and sporting events, and other similar outdoor events, provided that a permit has been obtained from the appropriate permitting authority.
 - (7) *Airplanes.* Aircraft operations which are controlled specifically by federal law and enforcement shall be exempted from the provisions of this article.
 - (8) *Bells and chimes.* Bells, chimes and similar devices which signal the time of day and operate during the daytime hours for a duration of no longer than 15 minutes in any given one-hour period shall be exempt from the noise limitations.

Sec. 146-8. Variances for time to comply.

Time to comply.

- (1) It is recognized that it may not be technically or economically feasible for certain commercial or industrial sources of sound to be modified in such a manner as to comply in a timely manner with the standards set forth in this article. Therefore, the board of health may issue a variance permit on existing or potential commercial or industrial sources of sound which produce excessive noise.
- (2) At least 60 days prior to commencement of sound producing operations, or upon a complaint which cannot be resolved to the satisfaction of health officer, the owner, or authorized agent of any commercial or industrial source or potential source of sound may apply to the board of health for a variance in time to comply with the noise level requirements of this article. The board of health shall have the authority, consistent with this section, to grant a variance, not to exceed 18 months from the effective date of such variance permit.
- (3) Any person seeking a variance as allowed herein shall file an application with the health officer. The application shall contain information which demonstrates that bringing the source of sound or activity for which the variance is sought into compliance with this article would constitute an unreasonable hardship on the applicant, on the community, or on other persons. A public hearing shall be held, preceded by a Class 1 notice of such hearing. Notice of the public hearing on the variance request shall be given to all property owners within a 300-foot radius, or a radius distance that is inclusive of all properties in which the noise level exceeds the lot-line regulation, whichever is greater of the property for which the variance is sought. At the public hearing, any party may appear in person or by agent or attorney.
- (4) In determining whether to grant or deny the application, the board of health shall balance the hardship to the applicant, the community, and other persons of not granting the variance against the adverse impact on health, safety and welfare of persons affected, the adverse impact on property affected, and any other adverse impacts of granting the variance. Applicants for variances and persons contesting the variances may be required to submit any information the board of health may reasonably require. In granting or denying an application, the board of health shall place on public file a copy of the decision and the reasons for denying or granting the variance in time to comply.
- (5) Variances shall be granted to the applicant containing all necessary conditions, including a schedule for achieving compliance. The variance shall not become effective until all conditions are agreed to by the applicant. Noncompliance with any condition of the variance shall terminate the variance and subject the person holding it to those provisions of this article for which the variance was granted.
- (6) Application for extension of the variance or for modification of other substantial conditions shall be treated like applications for initial variances under this subsection, except that the board of health must find that the need for the extension or modification clearly outweighs any adverse impacts of granting the extension or modification.

Sec. 146-9. Lot line noise regulation.

- (a) The following noise limitations are established for any premises, measured at the lot line:
 - (1) *Maximum levels within zones.* No person shall operate or cause to be operated on private or public property any source of sound in such a manner as to create a sound pressure level which exceeds the limits set for the zone categories in ~~Tables II and III-1.~~

TABLE 1-1 -- MAXIMUM PERMISSIBLE SOUND PRESSURE		
Zone Category	Time of Day	
	7:00 AM – 10:00 PM	10:00 PM – 7:00 AM
MAXIMUM dB(A) LEVEL WITHIN A PROPERTY/ZONE		
Residential	57	52
Mixed-Use	63	58
Commercial and Employment	72	67

Table _____ II
Maximum Permissible Sound Pressure – 7:00 AM – 10:00 PM

	Neighborhood Quiet Zones	Residential	Commercial	Industrial
A-Weighted Fast Response (LAfmax) or Equivalent Continuous Level (LAeq)	57 dB(A)	57 dB(A)	63 dB(A)	72 dB(A)

Table _____ III
Maximum Permissible Sound Pressure – 10:00 PM – 7:00 AM

	Neighborhood Quiet Zones	Residential	Commercial	Industrial
A-Weighted Fast Response (LAfmax) or Equivalent Continuous Level (LAeq)	45 dB(A)	52 dB(A)	58 dB(A)	67 dB(A)

- (2) *Maximum levels between zones.* No person shall operate or cause to be operated on private or public property any source of sound from a ~~mixed use~~ ~~industrial~~ zone into a residential zone or commercial ~~and employment~~ zone, or from a commercial ~~and employment~~ zone into a residential zone ~~or mixed use zone~~ which exceeds the limits set for the zone categories in Tables I-~~2V~~ and ~~V~~.

TABLE 1-2 -- MAXIMUM PERMISSIBLE SOUND PRESSURE		
Zone Category	Time of Day	
	7:00 AM – 10:00 PM	10:00 PM – 7:00 AM
MAXIMUM dB(A) LEVEL BETWEEN PROPERTIES/ZONES		
Residential		
Residential into Residential	57	52
Residential into Mixed-Use	57	52
Residential into Commercial and Employment	57	52
Mixed Use		
Mixed-Use into Residential	61	55
Mixed-Use into Mixed-Use	63	58
Mixed-Use into Commercial and Employment	63	58
Commercial and Employment		
Commercial and Employment into Residential	64	60
Commercial and Employment into Mixed-Use	66	61
Commercial and Employment into Commercial and Employment	72	67

Table IV
Maximum Permissible Sound Pressure – 7:00 AM – 10:00 PM

	Industrial — into Commercial	Industrial — into Residential	Commercial into Residential	Commercial or — Industrial into Neighborhood Quiet Zones
A-Weighted Fast Response (L _A max) or Equivalent Continuous Level (L _A eq)	66 dB(A)	64 dB(A)	61 dB(A)	61 dB(A)

Table V
Maximum Permissible Sound Pressure – 10:00 PM – 7:00 AM

	Industrial — into Commercial	Industrial — into Residential	Commercial into Residential	Commercial or — Industrial into Neighborhood Quiet Zones

A-Weighted Fast Response (LAfmax) or Equivalent Continuous Level (LAeq)	61 dB(A)	60 dB(A)	55 dB(A)	50 dB(A)
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(b) *Definitions of zone categories.* The following zones are included in the zone categories:

- (1) ~~Residential: R-1, R-2, R-3 and R-4, R1-80, R1-60, R1-45, R2-60, R2-45, RM-1, RM-2 zoning classifications~~ districts;
- (2) ~~Mixed-Use: MX1, MX2, MX3, GX1, GX2 zoning districts;~~
- (3) ~~Commercial and Employment: B-1, B-2, B-3, Highway 41 Business Corridor Districts A and B, and C-EO Districts O, C, BP-1, BP-2, I zoning classifications~~ districts;
- (3) ~~Industrial: I-1, I-2, I-3, I-B-1 and I-B-2 zoning classifications.~~ Special: AG, CON, PI-1, PI-2, PUD zoning districts.

Regulation will be according to the underlying zones or zoning district. ~~Conservancy Special~~ zones that are not publicly owned shall be regulated according to the adjacent zone. If the neighboring zones are different, they shall be extended to the center of the conservancy for the purposes of this article.

- (c) *Tonal Sounds.* Sounds that are categorized as tonal are subject to a 5 dB reduction to the regulation limits set forth in the tables above.
- (d) *Measurements.* The measurement shall be made at or beyond the property line of the property on which such noise is generated or at or within the property line of the property on which such noise is perceived, as appropriate. Measurement shall be done at a minimum distance of 1 meter from any reflecting surface (including the ground). The measurement of sound shall be made with a sound level meter or real-time analyzer that meets or exceeds the ANSI S1.4 requirements for a Type 1 sound level meter or any subsequent nationally adopted standards superseding the above standards. The instrument should be maintained in calibration and good working order. All outdoor measurements shall be taken using a 3-inch diameter windscreen and with wind speeds at 11 miles per hour or less.

Measurements for steady state sounds shall be taken for a period of 5-minutes using the A-weighted, equivalent continuous method (LAeq). Measurements for impulsive or intermittent sounds shall be taken over a period of time such as to capture the sound in question using the maximum fast-response sound pressure level (LAfmax).
- (d) *Residential air conditioners.* Noise emitted by residential air conditioners shall be judged by the criteria set forth above.
- (e) *Ambient noise.* If the ambient noise due to environmental factors exceeds the noise regulations listed on the table above, then the noise measurements shall include frequency analysis using 1/3 octave bands. If the measurements including the subject noise exceed the ambient noise by 5 dB or more, or 2 dB or more if the noise is considered to be tonal, in any 1/3 octave band, then it is to be considered excessive.
- (f) *Exemptions.* The provisions of this section shall not apply to:
 - (1) Activities covered by the variance and exemption sections of this article;
 - (2) The activities expressly covered under other provisions of this chapter;
 - (3) Nonstationary farming equipment.

Sec. 146-10. Vibrations.

- (a) The use of any property or portion of such property which causes earth-shaking vibrations such as are created by uses including, but not limited to, drop forges and hydraulic surges, shall be controlled in such a manner as to prevent transmission beyond the lot line of vibration limits as indicated on Tables ~~VII~~ and ~~VIII~~.

Table

Maximum Permissible Vibration Baseline Curve

~~VII~~

	1/3 Octave Band Center Frequency (Hz)																
	1	1.25	1.6	2	2.5	3.15	4	5	6.3	8	10	12.5	16	20	25	31.5	40
Velocity (mm/s)	0.57	0.46	0.36	0.29	0.24	0.21	0.17	0.14	0.12	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1

Table

Maximum Permissible Vibration Multiplication Factors

~~VIII~~

	Residential Zones 7:00AM-10:00PM	Residential Zones 10:00PM-7:00AM	Neighborhood Quiet Zones 10:00PM-7:00AM	Mixed Use: Commercial and Employment Zones	Industrial Zones
Continuous, Intermittent, or Impulsive (>3/day) Vibrations	4	1.4	1	4	8
Impulsive Vibrations (<3/day)	90	1.4	1	128	128

- (b) Measurements shall be taken on a building structure or foundation surface near occupiable space on the receiving property. Measurement shall be made using a vibration meter in accordance with ANSI S1.4 and S2.71, or any subsequent nationally adopted standards superseding the above standards. The instrument should be maintained in calibration and good working order. The pickup device shall be properly connected to the building structure or foundation surface using a magnetic mount, petro wax, or tapped threaded stud.

Measurements shall include the Root-Mean-Square (RMS) velocity in 1/3 octave bands from 1 – 80 Hz. Measurements for steady state vibrations shall be taken for a period of 2-minutes using the equivalent continuous velocity method (Veq). Measurements for impulsive or intermittent sounds shall be taken over a period of time such as to capture the vibration or impact in question using the maximum slow-response velocity level (Vsmx). Table V indicates the baseline velocity values, which are to be multiplied by the applicable factor as listed in Table VI based on the time of day, receiving zone, and type of vibration.

Sec. 146-11. Reserved. ~~Noises created by human behavior.~~

- (a) ~~No person may create, assist in creating, permit, continue or permit the continuance of any unreasonably loud, disturbing, or unnecessary noise as may tend to annoy, inconvenience, disturb or cause discomfort to any person, or to the comfortable enjoyment of property.~~
- (b) ~~No person occupying or having charge of any building or premises shall cause, suffer or allow any loud, excessive or unusual noise in the operation or use of any sound making or reproducing device so that such loud, excessive or unusual noise disturbs the comfort, quiet or repose of persons therein or in the vicinity.~~
- (c) ~~No person shall use or operate in any public street or place, or in front of or outside of any building, place or premises, or in or through any window, doorway or opening of any building adjacent to any public street or place any device for the amplification of the human voice or sound or noise or other sound making or sound reproducing device. No person shall make for the purpose of advertising any immoderate or excessive use of the voice of any bell, gong, horn, instrument, article or device.~~
- (d) ~~As used in this section, the word "person" shall extend and be applied to the lessor or landlord of any land, building or premises, his or her agent, the lessee, the occupant or person in charge of such building or premises, as well as the individuals.~~
- (e) ~~The landlord or lessor shall be given notice on at least two occasions of violations of this section by the tenant(s) or occupant(s) and, upon the second and subsequent violation by the tenant, occupant or group of tenants at the same dwelling unit within a one-year period, the landlord or lessor may be cited for permitting or allowing a nuisance, defined herein as allowing continuous loud noises, music or parties, which tend to disrupt the common welfare of a neighborhood or community. The landlord or lessor shall be notified of all citations issued to their tenants or occupants for noise violations and shall only be subject to a penalty if such tenant(s) or occupant(s) has been convicted of violations of this section occurring within a one-year period nor shall the landlord or lessor be subject to a penalty if the landlord or lessor shows that all reasonable means have been taken and a sincere effort made to prevent continuous noise violations by their tenants or occupants.~~

Sec. 146-12. Reserved. ~~Neighborhood quiet zones.~~

~~(a) It shall be unlawful for any person to create, assist in creating, permit, or continue to permit the continuation of any unreasonably loud, disturbing or unnecessary noise emanating from within residential neighborhood quiet zones, as established by the common council, between the hours of 11:00 p.m. and 6:00 a.m., such as produces annoyance, inconvenience, discomfort, or hurt to any person, or to the enjoyment of property or comfort of any person, or affects the safety, health or morals of the public.~~

~~(b) As used in this subsection, the phrase "neighborhood quiet zones" shall be defined as a residential area wherein not less than 51 percent of the property owners in a nonbusiness zoned area have successfully petitioned the common council to request such status. In arriving at the requisite percentage, each parcel of property or tax parcel shall be counted as one. The majority of record title holders to each property must sign the petition in order to constitute one parcel toward the requisite number of residents. Posting of such zones shall be in accordance with the procedures as established by the common council. The area shall not be less than one block in length on both sides of the street provided, however, smaller residential areas may be included within an existing contiguous quiet zone. A separate petition shall be filed for each block, or portion thereof, or, in the case of a lawfully established neighborhood association, the boundaries of such association. When the petition is filed with the city clerk, it shall contain the requisite percentage of owners and no signatures can be added or subtracted after it is filed with the city clerk. All signatures on the petition shall be obtained within three months from the date of the first signature or such petition shall be void. The common council shall not grant such status to any area less than that as prescribed above. Such status shall remain in effect for a period of at least one year, after which time, utilizing the same guidelines as for the establishment of such status, it may be repealed by petition of the residents or owners subject to approval of the common council. Notice of public hearings to establish or repeal any residential neighborhood quiet zone shall be given to all record owners within the zone. A fee as determined by resolution of the common council shall accompany each petition.~~

Sec. 146-13. Penalty for violation of article.

Anyone violating any of the provisions of this ~~a~~^Article, unless otherwise provided, shall, upon conviction, forfeit such amount as determined by the ~~c~~^Common ~~c~~^Council by ~~r~~^Resolution. Each violation and each day a violation continues or occurs shall constitute a separate offense. This section shall not preclude the ~~c~~^City from maintaining any appropriate action to prevent or to remove a violation of any of such sections.

Section 2. That all other ordinances in conflict herewith are hereby repealed.

Section 3. That this ordinance shall take effect upon passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this ~~18th-16th~~ day of ~~April~~January, 202~~43~~4.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee/Commission Approval: ~~014/911/20243~~

Publication Date: _____

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: January 6, 2015

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #15-04, Amending §146-8 De Pere Municipal Code
Regarding Lot Line Noise Regulation.

ATTACHMENTS:

- Noise Regulations Memo (PDF)
- Ord15-04 (DOCX)
- Current Ordinance §146-8(a) (PDF)

CITY OF DE PERE

MEMO

To: Michael J. Walsh, Mayor
 Members of the Common Council
 From: Judith Schmidt-Lehman, City Attorney *Judy*
 RE: Request for alternatives regarding outdoor entertainment use of 1731 Ft. Howard Ave (Replay Sports Bar and Grill – “Replay”)
 Date: January 2, 2015

This memo is in response to the Council’s request for alternatives regarding outdoor entertainment use of 1731 Ft. Howard Avenue by the Replay tavern. This request arose in conjunction with the Replay owner’s objection to a pending rezoning of property adjacent to the north of 1731 Ft. Howard from I-3 Industrial to R-3 with a PDD overlay. The owner’s objection to the proposed rezoning was predicated upon noise ordinance implications of use of the Replay property for outdoor music entertainment events adjacent to a residential zone. While this was the context of the Council request for alternatives, it is important to note that this issue is larger than the immediate rezoning request.

The Replay property (zoned B-2 Business) currently is adjacent to residentially zoned property across Ft. Howard Avenue. Therefore, irrespective of the outcome of the pending rezoning of the parcel to the north of the Replay property, the noise ordinance implications of outdoor music at the Replay property must be addressed. Additionally, revisions to the noise ordinance cannot be made specific to a single property. Therefore, whatever ordinance changes may be made will impact similarly situated and other property within the City.

GENERAL NOISE ORDINANCE INFORMATION

The City’s noise ordinance uniformly uses zoning classifications to establish noise limitations within and outside those zoning districts. Noise ordinances traditionally use zoning classifications rather than specific business operations as the basis for noise regulations due to fluctuations in specific business use of a property. While zoning classifications may also change over time, zoning classifications are more stable and generic in the long run. Changes to the noise ordinance therefore apply to the zoning classification involved rather than any individual business or specific business activity.

Below is a chart of the various decibel limits in De Pere for noise traveling from one zoning classification into another:

Noise Limits – A-scale

<i>Residential Into Residential</i>	<i>Commercial Into Commercial</i>	<i>Industrial Into Commercial</i>	<i>Industrial and Commercial Into Residential</i>
55	62	64	58

While not all municipal noise regulations include specific decibel regulations, they are typical. Additionally, the decibel limits for individual municipalities are not always identical, but are relatively similar in range. Below is a chart showing the A-scale decibel level limits found in other local noise ordinances.

Other Noise Limits – A-scale

Green Bay	<u>In Residential</u> AM* 57 PM* 52	<u>In Commercial</u> AM 63 PM 58	<u>Industrial to Commercial</u> AM 66 PM 61	<u>Industrial to Residential</u> AM 64 PM 60	<u>Commercial to Residential</u> AM 61 PM 55
Milwaukee	<u>In Residential</u> AM 55 PM 45 <u>PDD</u> AM 65 PM 55				
Sun Prairie	<u>In Residential</u> AM 60 PM 50	<u>In Commercial</u> AM 70 PM 70	<u>In Industrial</u> AM 75 PM 75		
Madison	<u>In Residential</u> 65	<u>In Commercial</u> 65-70	<u>In Other</u> 65-70		
Appleton	<u>In Residential</u> AM 57 PM 52	<u>In Commercial</u> AM 63 PM 58	<u>Industrial to Commercial</u> AM 66 PM 61	<u>Industrial to Residential</u> AM 64 PM 60	<u>Commercial to Residential</u> AM 61 PM 55
Oshkosh	<u>In Residential</u> 55	<u>In Commercial</u> 62			

* AM denotes 7:00 AM – 10:00 PM

* PM denotes 10:00 PM – 7:00 AM

Many municipal noise ordinances have a variance process in their noise ordinance to allow for occasional exceedances of the noise limits. In 2010, De Pere removed its noise variance process and put in place the current provision which excepts activities for which a permit has been issued from the general noise ordinance, because the permit details the noise requirements for the activity. Noise exceedances allowed by permit are generally considered unusual or uncommon occurrences for which a temporary deviation from the general noise requirements are allowed. Using permits to routinely except activities from the noise ordinance cannot legally be used to allow usual and customary violations of the noise ordinance.

OPPORTUNITIES FOR IMPROVING NOISE REGULATIONS

There is an array of alternatives the Council can consider in resolving the conflicting issues posed. These range from maintaining the status quo (and seeing whether any noise ordinance conflicts really present themselves) to consideration of whole scale revisions to the City's zoning and/or noise ordinances.

In reviewing the City's current ordinances with and among city staff, we believe that a two-pronged approach involving two minor ordinance revisions will provide, in the near term, the business property owners an enlarged opportunity to provide outdoor entertainment that will comply with city requirements. In the longer term however, there may be a need to look at a more comprehensive update to the zoning code to include entertainment district classifications for which separate noise limits might apply or otherwise address how to allow increased outdoor entertainment opportunities while at the same time maintaining the health, safety and welfare of residential areas.

First, it is recommended that the decibel limits in the City's noise ordinance be revised to reflect the same decibel limits and hour regulations as found in Green Bay and Appleton ordinances. Adopting the Green Bay/Appleton model would involve establishing different "day" and "night" limits together with revising decibel limits, both up and down, in each category. Both the Health Director and Sanitarian are comfortable that the upward move in decibel levels to the levels found in the Green Bay and Appleton ordinances should provide commercial and industrial property owners, including the Replay, the ability to better conform with noise limitations into residential properties without adversely affecting the health and welfare of the residential users. Additionally, Sanitarian Dale Schmit can and will be able to provide property owners with information on how to lessen the impact of noise leaving their property by positioning of equipment and sound amplification away from the property line to take advantage of noise dissipation as it travels. The attached proposed Ordinance 15-04 will accomplish this change.

Second, it is recommended that Chapter 106 (Licenses and Permits) be amended to include a Noise Variance Permit to be issued by the Health Director to cover noise exceedance in conjunction with outdoor entertainment incidental to primary business activities. The attached Ordinance 15-05 would accomplish this change.

If you have any questions or concerns regarding this issue, please let me know.

JSL:jld

c: Lawrence Delo, City Administrator
Ken Pabich, Planning & Economic Development Director
Chrystal Woller, Health Director
Dale Schmit, Sanitarian

Attachment: Noise Regulations Memo (2987 : Ordinance #15-04, Amending ?146-8 Regarding Lot Line Noise Regulation)

ORDINANCE #15-04

AMENDING §146-8, DE PERE MUNICIPAL CODE
REGARDING LOT LINE NOISE REGULATION

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS
FOLLOWS:

Section 1: §146-8(a), is hereby repealed and recreated as follows:

- (a) The following noise limitations are established for any premises, measured at the lot line:
- (1) Maximum Levels Within Zones. No person shall operate or cause to be operated on private or public property any source of sound in such a manner as to create a sound level which exceeds the limits set for the zone categories in Tables I and II.

TABLE I

Maximum Permissible Sound Pressure – 7:00 AM – 10:00 PM

	<i>Residential</i>	<i>Commercial</i>	<i>Industrial</i>
A-scale Level	57 dB(A)	63 dB(A)	72 dB(A)
(Levels in Decibels re .0002 Microbars)			

TABLE II

Maximum Permissible Sound Pressure – 10:00 PM – 7:00 AM

	<i>Residential</i>	<i>Commercial</i>	<i>Industrial</i>
A-scale Level	52 dB(A)	58 dB(A)	67 dB(A)
(Levels in Decibels re .0002 Microbars)			

- (2) Maximum Levels Between Zones. No person shall operate or cause to be operated on private or public property any source of sound from an industrial zone into a residential zone or commercial zone, or from a commercial zone into a residential zone which exceeds the limits set for the zone categories in Tables III and IV.

TABLE III

Maximum Permissible Sound Pressure – 7:00 AM – 10:00 PM

	<i>Industrial into Commercial</i>	<i>Industrial into Residential</i>	<i>Commercial into Residential</i>
A-scale Level	66 dB(A)	64 dB(A)	61 dB(A)
(Levels in Decibels re .0002 Microbars)			

TABLE IV

Maximum Permissible Sound Pressure – 10:00 PM – 7:00 AM

	<i>Industrial into Commercial</i>	<i>Industrial into Residential</i>	<i>Commercial into Residential</i>
A-scale Level	61 dB(A)	60 dB(A)	55 dB(A)
(Levels in Decibels re .0002 Microbars)			

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect on and after passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of
January, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____

NOISE ORDINANCE

§ 146-8

Sec. 146-8. Lot line noise regulation.

(a) The following noise limitations are established for any premises, measured at the lot-line:

Noise Limits - A-scale			
Residential Into Residential	Commercial Into Commercial	Industrial Into Commercial	Industrial and Commercial Into Residential
55 dB(A)	62 dB(A)	64 dB(A)	58 dB(A)

(b) *Definitions of zone categories.* The following zones are included in the zone categories:

- (1) *Residential:* R-1, R-2, R-3 and R-4 zoning classifications;
- (2) *Commercial:* B-1, B-2, B-3, Highway 41 Business Corridor Districts A and B, and C-EO Districts zoning classifications;
- (3) *Industrial:* I-1, I-2, I-3, I-B-1 and I-B-2 zoning classifications.

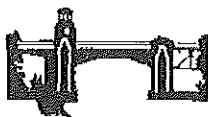
Regulation will be according to the underlying zones. Conservancy zones that are not publicly owned shall be regulated according to the adjacent zone. If the neighboring zones are different, they shall be extended to the center of the conservancy for the purposes of this article.

(c) *Measurements.* The measurement shall be made at or beyond the property line of the property on which such noise is generated or at or within the property line of the property on which such noise is perceived, as appropriate. Measurement shall be done at a minimum height of four feet above the ground. The measurement of sound shall be made either with a sound level meter that meets or exceeds the ANSI requirements of the American Standard Specification for sound level meters, 'Type I or Type II (ANSI S1.4 - 1971) or with an octave band analyzer that meets or exceeds the requirements of (ANSI S1.6 - 1960) or any subsequent nationally adopted standards superseding the above standards. In both cases, the instruments should be maintained in calibration and good working order. When a sound level meter is used, it shall be set to the A-weighted scale and in the FAST response mode. A windscreen shall be mounted on the microphone and the noise limitations shall be the A-scale levels set forth above. An octave band analyzer may be employed when there is a concentration of sound energy within a limited number of bands, but its use shall not be restricted to such situations.

(d) *Residential air conditioners.* Noise emitted by residential air conditioners shall be judged by the criteria set forth above.

(e) *Ambient noise is a factor.* The subject noise must exceed the ambient noise by five dB or more, in any octave band, to be declared excessive.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: January 6, 2015

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #15-05, Amending §106-6 De Pere Municipal Code
Regarding Special Variance Permit for Noise Ordinance
Exceedance.

ATTACHMENTS:

- Ord15-05 (DOCX)

ORDINANCE #15-05

AMENDING §106-6 DE PERE MUNICIPAL CODE REGARDING
SPECIAL VARIANCE PERMIT FOR NOISE ORDINANCE EXCEEDANCE

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

SECTION 1: §106-6(c), is hereby created to read as follows:

(c) Special Variance Permit for Noise Ordinance Exceedance in Conjunction with Outdoor Entertainment Incidental to Primary Business Activity.

- (1) Permission to exceed noise ordinance limitations found in §146-8(a) of this Code in conjunction with outdoor entertainment incidental to the primary business activity on premises which is not covered by any other permit issued by any City department shall be allowed only by permit issued by the Health Director as provided in this section.
 - A. Application shall be made in writing to the Health Director. Such application shall include the following information:
 - i. Name, address and contact information of requestor;
 - ii. Date and location of the outdoor entertainment event;
 - iii. The time of date the entertainment is expected to begin and end;
 - iv. A description of the proposed entertainment, including name of performing group and explanation regarding requestors belief that the performance will exceed the noise limits set forth in §146-8(a) of this Code;
 - v. Reason permit is being requested, including steps to minimize noise; and
 - vi. Such fee as is determined by resolution of the Common Council shall accompany the application.
 - B. No permit may be issued if any conditions of a similar permit issued for the premises in the previous twelve (12) months were violated or not met.
 - C. No permit will be granted to allow noise ordinance exceedances to continue past 11:00 PM.
 - D. Permits will be issued under this section only for occasional, periodic or sporadic public entertainment noise exceedances. No more than four (4) specific events may be requested in a single permit application.
 - E. The permit requestor shall notify all immediately adjacent property owners of any permit being granted under this section prior to the event.

F. All permits issued shall be conditioned upon the following:

- i. If sound amplification is to be used, it shall be positioned so as to face away from residential properties; and
- ii. Any amplified sound shall be maintained at a reasonable level and shall not interfere with other's enjoyment of the neighborhood.

G. Appeal of a permit denial shall be as provided in §106-6(d) below except that the appeal shall be to the Board of Health.

SECTION 2: All subsequent sections of §106-6 shall be renumbered accordingly.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall take effect on and after passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of January, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: January 6, 2015

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #15-01, Setting Fee for Special Variance Permit for Noise Ordinance Exceedance.

ATTACHMENTS:

- Reso15-01 (DOCX)

RESOLUTION #15-01

SETTING FEE FOR SPECIAL VARIANCE PERMIT
FOR NOISE ORDINANCE EXCEEDANCE

WHEREAS, pursuant to §106-6(c), De Pere Municipal Code, special variance permits in conjunction with outdoor entertainment incidental to primary business activity on premises may be granted by the Health Director; and

WHEREAS, the Common Council wishes to establish a fee for such special variance permit.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council hereby imposes a \$25 application fee. Such fee shall not be refundable if the permit is not granted.

BE IT FURTHER RESOLVED THAT:

Such fee as is established hereunder shall be effective upon passage of Ordinance #15-05.

BE IF FURTHER RESOLVED THAT:

All City officers, officials, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of January, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes _____
Nays _____

Attachment: Reso15-01 (2988 : Resolution #15-01, Setting Fee for Special Variance Permit)

AVANTACOUSTICS®

14827 West 95th St. Lenexa, Kansas 66215
ph. 913.888.9111 fx. 913.888.9193

August 19, 2022

Ms. Kristen Johnson
Assistant City Attorney
335 S. Broadway
De Pere, WI 54115

Re: De Pere Noise Ordinance Review
De Pere, Wisconsin
AVANT File: C2050

Dear Kristin:

We have reviewed the current noise ordinance for the City of De Pere, Wisconsin and offer the following commentary and suggested revisions. Our review is limited to the portions of the ordinance that relate to acoustics such as terminology, measurements, and regulations. In addition to the report below, please refer to the attached Ordinance Markup document with detailed revision markups of this section.

SEC. 146-3. DEFINITIONS AND TERMINOLOGY.

This section is best used for defining unfamiliar technical terms and specific or legal terms that directly relate to the ordinance. In our opinion, it is best to keep this section simple and avoid overly mathematical definitions, instead referring to outside technical sources for this information.

Please refer to the attached Ordinance Markup document with detailed revision markups of this section.

NEW PROPOSED SEC. 146-6 PUBLIC HEALTH

One of the goals of any noise ordinance is to ensure the health and safety of persons within the city. A common regulation that is missing from this ordinance is an overarching section, not subject to exemption, that imposes noise limits based on protecting people from hearing loss. We have added a section to address this and included the necessary technical information. Additional legal language may be added by the city as needed.

SEC. 146-7. EXEMPTIONS.

There are many good reasons to list exemptions to the lot-line regulation to facilitate construction projects, maintenance, and special uses. Our only comment on this section is to avoid unmeasurable or undefined terms such as "unnecessary" or "reasonable". These terms leave exemptions open ended and subject to opinion and interpretation.

SEC. 146-8. VARIANCES FOR TIME TO COMPLY.

This section is well written but includes one section involving technical information that may benefit from revision. Paragraph 3 indicates a notification zone consisting of a 300-foot radius around the property seeking variance. However, depending on the level of noise, the properties affected may exceed this distance. We suggest revising this paragraph to indicate a minimum of 300-foot radius and a stipulation to include a larger zone depending on the actual noise in question.

SEC. 146-9. LOT LINE NOISE REGULATION.

We have many suggested comments and revisions on this section, as our goal is to create very clear and concise regulation that relies on standard and repeatable measurements that do not leave room for opinion or interpretation.

De Pere Noise Ordinance Review
 De Pere, Wisconsin
 AVANT File: C2050
 August 19, 2022
 Page 2 of 2

Using noise levels measured at property lot-lines is a very typical method and we concur with its use. Defining two sets of regulatory levels based on daytime and nighttime hours is also a standard practice and highly recommended.

One atypical regulation listed in this ordinance is varied noise level limits based on the source property zone-type and the receiving zone-type. This results in higher limits for properties adjacent to different zone types, and caters to commercial and industrial activities, to the detriment of residential areas that border these types of zones. This may be intentional by the city in order to lighten restriction on businesses and we recommend a discussion on this topic to explore the full implications.

Most of our comments in this section relate to the measurement procedures and reporting to address various conditions using industry standard methods.

SEC. 146-10. VIBRATIONS.

Most noise ordinances do not include a section on vibration, but we think it is very applicable and fine to do so. We recommend adding measurable vibration limits to this section as indicated in the attached markup.

SEC. 146-11. NOISES CREATED BY HUMAN BEHAVIOR.

Paragraphs (a) and (b) of this section indicate a regulation dependent on the perception of receiving individuals, rather than measurable data, and apparently in lieu of the regulations indicated in section 146-8. This could be considered confusing and create difficulty with enforcement. We recommend a discussion on this section with regard to the intent of this language and how to resolve discrepancies.

SEC. 146-12. NEIGHBORHOOD QUIET ZONES.

This section also appears to include discrepancies with regulation set forth in Section 146-8, and relies upon human perception, rather than measurable data. We recommend that noise criteria similar to the tables used in Section 146-8 be implemented for neighborhood quiet zones, albeit with a stricter regulation as desired for these exclusive zones. In fact, neighborhood quiet zones could be added to those same tables as another residential column. As such, we recommend that the definition of nighttime hours of 10pm – 7am be applied to the quiet zones, instead of 11pm-6am.

Please let us know if you have any questions.

Very truly yours,

AVANT ACOUSTICS, LLC


 John M. Hodgson
 Technical Operations Manager

Enclosure

Noise Ordinance Markup

14827 West 95th St. Lenexa, Kansas 66215
ph. 913.888.9111 fx. 913.888.9193

February 17, 2023

Mr. Anthony Wachewicz
City Attorney – City of De Pere
335 S. Broadway
Address 2
De Pere, WI 54115

Re: De Pere Noise Ordinance Review
De Pere, Wisconsin
AVANT File: C2050

Dear Anthony:

We have reviewed the current noise ordinance for the City of De Pere, Wisconsin with the intent of providing recommendations for making the ordinance clearer, more practical, and more enforceable. To validate our recommendations, we visited De Pere in September of 2022 to perform a noise study throughout the city. The following letter summarizes the findings of our noise study and our noise ordinance revision recommendations.

City-Wide Noise Study

During the week of our noise study, we took multiple noise level measurements at a total of 16 locations. The study included short-term measurements during off-hours and during rush hour at 13 locations, short-term nighttime measurements at 4 locations, and long-term measurements at 3 locations. The locations were chosen to provide a good cross-section of the different types of zoning that can be found dispersed across the city. The results of the measurements are shown in Figures 1 and 2 below. Some conclusions drawn from these measurements are included below. The attached detail NS-01 shows the locations of these points throughout the city.

Location	Zone	Off Hours LAeq (dBA)	Rush Hour LAeq (dBA)	Nighttime LAeq (dBA)
Point 1	Industrial	56	52	-
Point 2	Industrial	57	54	-
Point 3	Residential	56	55	48
Point 4A	Business/Residential	55	56	-
Point 4B	Business/Residential	65	66	58
Point 4C	Business/Residential	61	62	-
Point 5	Industrial/Business	62	61	-
Point 6	Industrial/Business	51	58	-
Point 7	Omitted due to close proximity with point 10.			
Point 8	Residential	46	60	45
Point 9A	Business/Residential	66	68	-
Point 9B	Business/Residential	68	70	-
Point 9C	Business/Residential	69	69	62
Point 9D	Business/Residential	62	-	-

Figure 1: Short-term Noise Measurement Results.

Location	Zone	Full LAeq (dBA)	Daytime LAeq (dBA)	Nighttime LAeq (dBA)
Point 10	Residential/Industrial	50	50	49
Point 11	Residential	52	53	48
Point 12	Residential/Industrial	51	52	48

Figure 2: Long-term Noise Measurement Results.

- The data from our measurements indicates that noise levels throughout the city are typical, in our experience, for each type of zone. Downtown commercial areas were the loudest due to traffic noise, while the outlying business, industrial, and residential areas experienced very similar noise levels with a mix of traffic, environmental, and general activity noise contributions.
- Since a significant portion of the measured noise in and around the commercial and industrial zones was related to vehicular traffic, it may be beneficial for the city to consider creating specific truck routes into and out of these areas that avoid neighboring residentially zoned areas to help contain the noise.

Noise Ordinance Review

In reviewing the existing noise ordinance, we found several specific sections that we think could be improved. The following section lists those areas and our recommendations for addressing them.

- The noise ordinance starts with a section defining the technical terms that are used throughout the rest of the ordinance. We suggest updating and simplifying this section to only include the relevant terms and to define the terms concisely, referring to outside standards and other technical sources for things like mathematical derivations. Keeping this section simple and succinct should help make it more understandable.
- We suggest adding a section to the ordinance to address protecting the public from noise exposure related hearing loss. This section should be an overarching regulation that is not subject to exemption. We suggest using noise limitations similar to those required for hearing protection by OSHA or NIOSH with the aim of protecting the public from being exposed to noise levels that would cause permanent damage to their hearing.
- In general, we found that there were a number of sections within the noise ordinance that were either unclear or provided unnecessarily broad exceptions. We suggest clarifying what the requirements of the noise ordinance are and providing specific and reasonable requirements for any exceptions to the limits set in the ordinance.
- The current noise ordinance provides separate noise level requirements for various combinations of adjacent zones giving different sound level limits depending on which zone is the noise source and which is the receiver. We suggest simplifying this section to include only noise level limits for each type of zone property line. In cases where different zones are adjacent to each other, the stricter zone noise limit would take precedence. Keeping this section simple and concise should make the noise ordinance less confusing and easier to enforce. We also suggest that the measurement procedures and reporting outlined in this section be very clear and specific.
- We recommend clarifying and standardizing the section in the ordinance dealing with vibration to make measurement procedures and reporting consistent with typical industry standard methods. This should help to make the ordinance requirements clear and enforceable.



De Pere Noise Ordinance Review
De Pere, Wisconsin
AVANT File: C2050
February 17, 2023
Page 3 of 3

Building Code

In order to address noise complaints from neighboring properties that share a common wall, we suggest adding language to the building code adopted by the city that requires demising constructions to be built in such a way as to limit the background noise transmitted into adjacent spaces. It may be prudent to require that, as part of the city permitting process, an acoustical consultant is employed to provide analysis and a report in special cases where a residential dwelling or other "quiet" establishment is adjacent to an entertainment venue, fitness center, or any tenant that generates loud noises or has an amplified sound system.

Please let us know if you have any questions.

Very truly yours,

AVANT ACOUSTICS, LLC

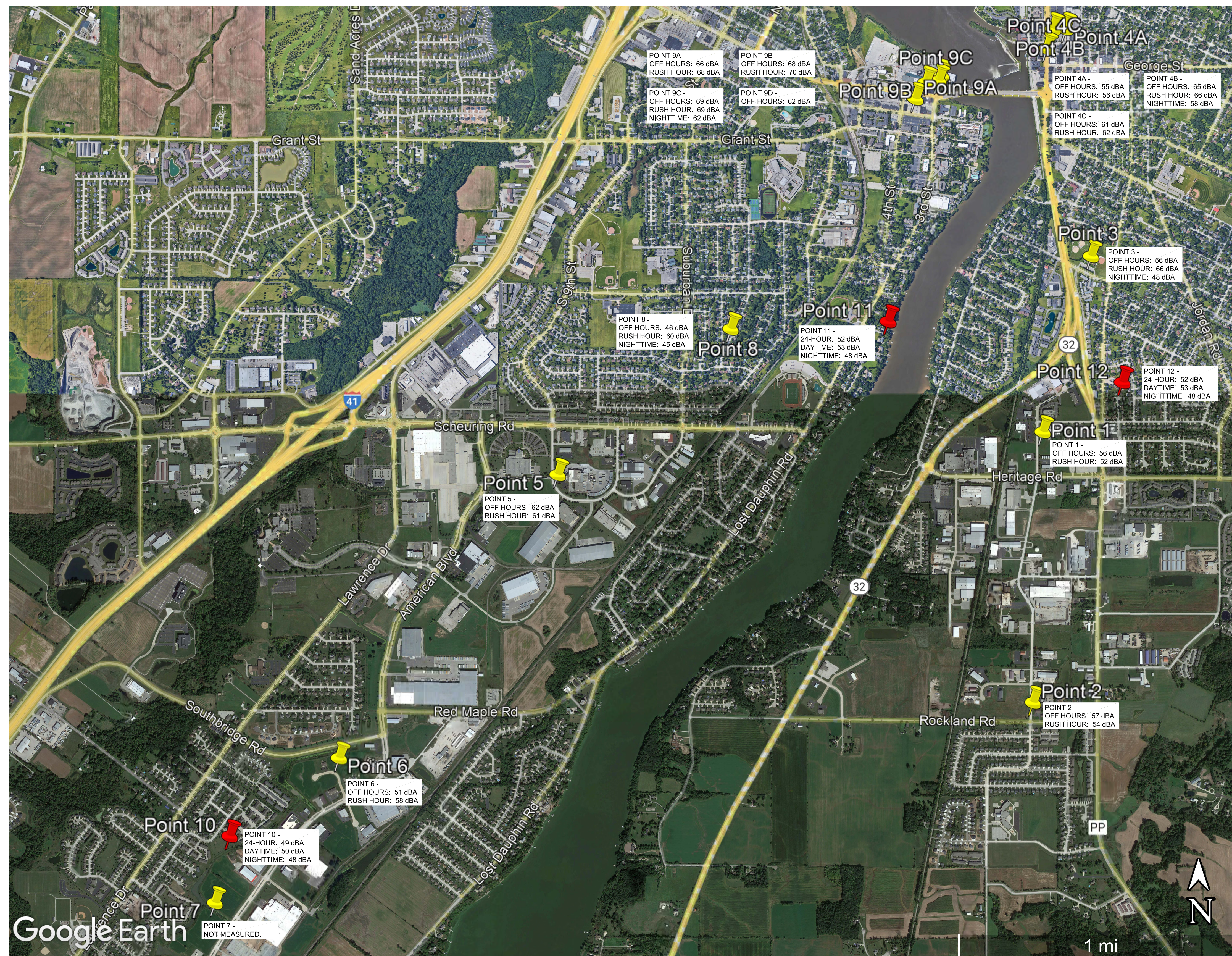


Andrew J. VonFeldt
Senior Associate

Enclosure
NS-01 – Overall Noise Study Map



Packet Pg. 52





City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: January 9, 2024

DEPARTMENT: Finance Department

FROM: Pamela Manley

SUBJECT: Consideration and Possible Action of Various Changes to the City Issued Credit Cards.*

ATTACHMENTS:

- City Issued Credit Cards_1.9.24 (PDF)
- City Issued Credit Cards-Attachment_1.9.24 (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor and Members of the Finance Committee
Larry Delo, Administrator
From: Pam Manley, Finance Director
Date: January 9, 2024

RE: **City Issued Credit Card Changes**

The City's credit card program allows individuals and departments to easily make purchases online or at local stores or pay for invoices using a credit card. Attached is a listing of the present cards and their limits as well as the additions, deletions, and changes in limits that staff is requesting.

Please reach out to me or any of the other department heads requesting changes prior to the meeting with any questions you may have.

Cardholder	Position	Current Limit	Requested Limit	Requested Change	Requestor
James Boyd	Mayor	3,000	3,000		
Parks Center		2,500	3,000		
City Council-1		1,500	1,500		
City Council-2		1,500	1,500		
Lawrence Delo	City Administrator	3,000	3,000		
Engineering Department		2,500	3,000	Update Limit	Scott Thoresen
Fire Department		2,500	2,500		
Health Department		3,000	3,000		
Police Department-1		2,500	2,500		
Tony Fietzer	Street Superintendent	1,500	3,000	Update Limit	Scott Thoresen
City Hall-1		1,500	1,500		
City Hall-2		3,000	3,000		
Todd Kerkela		1,500	-	Remove	Jeremy Muraski
Kerry Krueger	PD Business Manager	2,000	2,000		
Daniel Lindstrom	Director of Development Services	1,500	1,500		
Steven Massey	IT Director	2,000	2,000		
Shannon Metzler	HR Director	3,000	3,000		
Nathan Mrstik	Police Captain	2,000	2,000		
Parks Msc		2,500	2,500		
Jeremy Muraski	Police Chief	2,000	2,000		
Jacob Nowak	Police Captain	1,500	2,000	Update Limit	Jeremy Muraski
Chad Opicka	Police Captain	2,000	2,000		
Scott Thoresen	Public Works Director	2,500	3,000	Update Limit	Scott Thoresen
Public Works		2,500	3,000	Update Limit	Scott Thoresen
Eric Zygarlicke	Water Supervisor	1,500	3,000	Update Limit	Scott Thoresen
Tony Wachewicz	City Attorney	2,500	2,500		
Sergeant-1	Sergeant-1	-	1,500	Add Card	Jeremy Muraski
Sergeant-2	Sergeant-2	-	1,500	Add Card	Jeremy Muraski
Kristen Vincent	GIS Manager	-	1,500	Add Card	Dan Lindstrom
Don Melichar	Park Superintendent	-	1,500	Add Card	Marty Kosobucki
		57,000	67,000		



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: January 9, 2024

DEPARTMENT: Finance Department

FROM: Pamela Manley

SUBJECT: Consideration and Possible Action to Approve Forte for Merchant Services Using the Service Fee Model.*

ATTACHMENTS:

- Merchant Services_1.9.24 (PDF)
- Merchant Services-Attachment_1.9.24 (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor and Members of the Finance Committee
Larry Delo, Administrator
From: Pam Manley, Finance Director
Date: January 9, 2024

RE: **Payment Processing-Merchant Services**

To ease payment processing citywide and reduce our expenses I am proposing a change of our merchant services vendor to Forte. The city currently has 5 credit card terminals throughout the city that are used to accept credit and debit card payments. These terminals are located at the MSC, Community Center, Police Department, Health Department, and Clerks Department. Forte has been our credit card processor for payments made online using seamless docs. A Payment Processing Agreement is already in place with them from December of 2020. The new Civic Rec software to be used at the Community Center and for the pools will also be using Forte.

Additionally, I would propose that we pass the processing fees along to the customer. Currently the City is paying all the fees related to the processing of credit card payments at these terminals. Forte's fee to the customer would be 2.8% of the payment amount with a minimum fee of \$2.00, see attached pricing fee schedule. Our current vendor, Leaders Merchant Services, also offers this feature but would charge 3.85% to the customer.

Please reach out to me prior to the meeting with any questions you may have.



PRICING FEE SCHEDULE

Forte Payment Systems is proud to provide a robust processing platform and flexible pricing strategies:

- **Service Fee Model** – in a service fee model approach, the citizen pays a service fee for processing their transaction. Your office absorbs no cost.
- **Absorbed Model** - credit card/debit card Merchant Services, Electronic Check Services and the Secure Gateway are absorbed by your office.

Service (Convenience) Fee Pricing Option:

MasterCard, Visa, Discover and American Express cards

2.80% of the payment amount with a minimum fee of \$2.00 based upon volume.

Debit Cards (Tax Program only)

1.95% of the transaction amount

Electronic check – online WEB and IVR payments

Includes Forte Verification for known accounts.

eCheck Transaction Tiers	Fees	Frequency
\$0.00 to \$50,000.00	\$2.00 w/Verification	Per Transaction
\$50,000.01 to \$75,000.00	\$3.25 w/Verification	Per Transaction
\$75,000.01 to \$100,000.00	\$6.25 w/Verification	Per Transaction
\$100,000.01 to \$150,000.00	\$10.25 w/Verification	Per Transaction
\$150,000.01 + \$250,000.00	\$15.25 w/Verification	Per Transaction

Absorbed Pricing Option:

Emerging Market and Public-Sector Rate Structure

Processing Costs:	Fees	Frequency
Option 1. Visa, MasterCard, Discover, American Express	2.80%	Per Transaction
Option 2. Visa, MasterCard, Discover,	*Pass Thru pricing + \$0.20+ 40bpts*	Per transaction
Option 2. American Express	*Pass Thru pricing + \$0.20	Per Transaction
Forte Protect (End-2-End Encryption)	\$0.10	Per transaction
Forte Protect (Key Injection Fee)	\$25.00	One time Per Device
Account Updater (Optional)	\$0.35	Per Transaction
Account Updater (Optional)	\$25.00	Per Month
Credit Card Chargeback Fee	\$25.00	Per Chargeback
Batch Fee	\$0.25	No Charge - Waived
ACH Fee-debits/credits	\$2.00 with Forte Validate Plus	Per Transaction
ACH Return Fee	\$2.00	Per Return
Monthly Fee	\$5.00	Each Month per Merchant Account

*Pass Thru pricing includes the direct interchange dues, assessments and all other fees that are charged directly from the associations. Forte Payment Systems believes in transparent pricing, meaning that we utilize a *Pass-Thru Plus* pricing model. Interchange pass thru pricing is a form of credit card processing that allows the actual cost of the processing (*interchange fees & assessments) to be passed directly through to your office. The advantage of this pricing strategy is that it is transparent and, in most instances, provides the lowest processing costs.

Forte's fees include: Total volume processed multiplied by bpts
Total # of transactions processed by per item fee

Gateway Only Pricing Option:

Fee Description	Fee	Frequency
Forte Gateway Fee	\$0.25	Per Transaction
Monthly Gateway Fee	\$29.99	Per Merchant ID

Equipment and Service Pricing:

The following table reflects our Equipment and Service Offerings

Standard Product	Description	Fees and Cost of Equipment
VeriFone V400c Terminal (Standalone)		\$399.00 per terminal plus shipping
VeriFone V400c Terminal (Hybrid with cables)		\$450.00 per terminal plus shipping
MagTek eDynamo		\$179 per devise plus shipping
MagTek eDynamo and Counter-Top Docking Station Bundle (recommended)		\$219/Device with Docking station plus shipping

Select pricing option(s) desired: **Absorbed Pricing**

Service Fee Pricing

Gateway Only Pricing

Option 1 ☐ Option2 ☐ Dual Bill ☐

☐
☐

*Required Merchant Signature: _____

Date _____



City of De Pere, Wisconsin

Request For Finance/Personnel Committee Action

MEETING DATE: January 9, 2024

DEPARTMENT: Finance Department

FROM: Pamela Manley

SUBJECT: Consideration and Possible Action on the City of De Pere
Investments and Cash Detail Report for November 2023.

ATTACHMENTS:

- 2023.11 Cash and Investments Memo 1.9.24 (PDF)
- Nov. 2023 Cash and Inv. Report_1.9.24 (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor and Members of the Finance Committee
Larry Delo, Administrator
From: Pam Manley, Finance Director
Date: January 4, 2023

RE: **Cash and Investments Report for November 30th, 2023**

I have attached a summary of the City's Cash and Investments for your information and review as of November 30th, 2023. I have also attached last year's monthly summary of the accounts from January 1 to December 31, 2022, so you can see comparable activity throughout the course of the year for all accounts. The City's investment return continues to increase to \$1,521,658.64 for the year through November. The LGIP increased by \$1,222,537.97 due to the shared revenue payment from the State but decreased \$5,000,000 for monthly AP and Payroll expenses. Transfers totaling \$102,694 were made from the LGIP-ARPA account to the General Fund to cover the October ARPA-related expenses. The Associated Bank Trust and Charles Schwab Investments increased slightly due to market value. Feel free to contact me should you have any questions on this.

DE PERE CASH AND INVESTMENTS SUMMARY

November 30, 2023

CASH ACCOUNTS

CHECKING ACCOUNTS	BALANCE
CITY CHECKING	\$ 2,105,885.35
HEALTH CHECKING	\$ 1,454,800.95
DENTAL CHECKING	\$ 91,085.51
SUBTOTAL	\$ 3,651,771.81
TOTAL CASH	\$ 3,651,771.81

INVESTMENTS

	BALANCE	INTERST AND APPRECIATION	RATE OF RETURN
LGIP	\$ 18,472,177.10	\$ 707,364.95	4.97%
ASSOCIATED BANK TRUST	\$ 5,038,343.27	\$ 168,123.42	3.77%
CHARLES SCHWAB INVESTMENTS	\$ 6,361,357.81	\$ 217,291.42	3.86%
MONEY MARKET	\$ 2,067,319.72	\$ 428,878.85	5.50%
TOTAL INVESTMENTS	\$ 31,939,197.90	\$ 1,521,658.64	
TOTAL CASH AND INVESTMENTS	\$ 35,590,969.71		

NOTE: The City budgeted \$325,000 for general fund revenues in the 2023 Adopted Budget.

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
November 30, 2023

	31-Jan-2023	28-Feb-2023	31-Mar-2023	30-Apr-2023	31-May-2023	30-Jun-2023
CHECKING ACCOUNTS						
CITY CHECKING	1,870,986.92	1,326,744.41	1,688,789.25	2,348,011.28	1,081,401.41	877,722.05
HEALTH CHECKING	1,755,720.84	1,709,250.66	1,582,427.99	1,540,734.47	1,564,055.37	1,493,879.79
DENTAL CHECKING	98,034.92	99,538.51	98,343.69	99,183.93	90,961.23	93,694.35
SUBTOTAL	\$ 3,724,742.68	\$ 3,135,533.58	\$ 3,369,560.93	\$ 3,987,929.68	\$ 2,736,418.01	\$ 2,465,296.19
TOTAL CASH	\$ 3,724,742.68	\$ 3,135,533.58	\$ 3,369,560.93	\$ 3,987,929.68	\$ 2,736,418.01	\$ 2,465,296.19
INVESTMENTS						
LGIP	13,692,384.53	13,740,090.86	13,803,274.90	13,209,784.55	13,396,221.04	13,459,518.13
ASSOCIATED BANK TRUST	4,906,570.44	4,873,387.33	4,941,856.39	4,951,046.34	4,947,506.81	4,935,764.03
CHARLES SCHWAB INVESTMENTS	6,196,864.06	6,164,016.10	6,208,110.42	6,256,136.34	6,248,519.28	6,241,934.54
MONEY MARKET	20,597,891.13	14,658,535.08	13,712,291.37	13,763,969.74	12,817,434.30	8,862,843.41
TOTAL INVESTMENTS	\$ 45,393,710.16	\$ 39,436,029.37	\$ 38,665,533.08	\$ 38,180,936.97	\$ 37,409,681.43	\$ 33,500,060.11
TOTAL CASH AND INVESTMENTS	\$ 49,118,452.84	\$ 42,571,562.95	\$ 42,035,094.01	\$ 42,168,866.65	\$ 40,146,099.44	\$ 35,965,356.30

	31-Jul-2023	31-Aug-2023	30-Sep-2023	31-Oct-2023	30-Nov-2023	31-Dec-2023
CHECKING ACCOUNTS						
CITY CHECKING	(405,973.19)	573,670.19	2,700,540.09	678,646.23	2,105,885.35	-
HEALTH CHECKING	1,469,062.21	1,550,112.01	1,597,771.65	1,497,590.13	1,454,800.95	-
DENTAL CHECKING	94,218.23	90,414.94	92,341.20	94,649.79	91,085.51	-
SUBTOTAL	\$ 1,157,307.25	\$ 2,214,197.14	\$ 4,390,652.94	\$ 2,270,886.15	\$ 3,651,771.81	\$ -
TOTAL CASH	\$ 1,157,307.25	\$ 2,214,197.14	\$ 4,390,652.94	\$ 2,270,886.15	\$ 3,651,771.81	\$ -
INVESTMENTS						
LGIP	18,467,847.24	9,825,140.33	18,467,847.24	22,265,487.00	18,472,177.10	-
ASSOCIATED BANK TRUST	4,943,910.06	4,963,993.01	4,966,963.40	4,982,495.53	5,038,343.27	-
CHARLES SCHWAB INVESTMENTS	6,266,819.25	6,281,947.66	6,291,271.13	6,322,570.93	6,361,357.81	-
MONEY MARKET	7,698,620.52	5,225,914.04	3,040,513.16	3,054,295.42	2,067,319.72	-
TOTAL INVESTMENTS	\$ 37,377,197.07	\$ 26,296,995.04	\$ 32,766,594.93	\$ 36,624,848.88	\$ 31,939,197.90	\$ -
TOTAL CASH AND INVESTMENTS	\$ 38,534,504.32	\$ 28,511,192.18	\$ 37,157,247.87	\$ 38,895,735.03	\$ 35,590,969.71	\$ -

DE PERE CASH AND INVESTMENT YEARLY SUMMARY
December 31, 2022

	31-Jan-2022	28-Feb-2022	31-Mar-2022	30-Apr-2022	31-May-2022	30-Jun-2022
CHECKING ACCOUNTS						
CITY CHECKING	1,882,432.25	1,656,061.96	1,252,891.03	1,426,451.35	1,536,669.18	2,289,596.82
HEALTH CHECKING	2,055,650.69	1,940,553.16	1,916,059.42	1,899,131.96	1,909,738.45	1,932,450.88
DENTAL CHECKING	76,478.58	77,741.34	79,124.80	81,774.28	78,088.86	76,231.42
SUBTOTAL	\$ 4,014,561.52	\$ 3,674,356.46	\$ 3,248,075.25	\$ 3,407,357.59	\$ 3,524,496.49	\$ 4,298,279.12
TOTAL CASH	\$ 4,014,561.52	\$ 3,674,356.46	\$ 3,248,075.25	\$ 3,407,357.59	\$ 3,524,496.49	\$ 4,298,279.12
INVESTMENTS						
LGIP	8,036,518.10	7,437,020.05	8,496,842.98	8,866,665.54	9,013,513.87	10,327,894.63
ASSOCIATED BANK TRUST	5,035,698.64	5,015,530.03	4,940,436.94	4,910,138.71	4,939,133.74	4,912,204.19
CHARLES SCHWAB INVESTMENTS	6,330,928.23	6,300,725.14	6,239,753.59	6,207,989.76	6,213,759.36	6,188,228.26
MONEY MARKET	18,842,507.70	12,690,550.12	11,691,830.39	10,192,939.12	9,195,922.20	6,200,046.32
TOTAL INVESTMENTS	\$ 38,245,652.67	\$ 31,443,825.34	\$ 31,368,863.90	\$ 30,177,733.13	\$ 29,362,329.17	\$ 27,628,373.40
TOTAL CASH AND INVESTMENTS	\$ 42,260,214.19	\$ 35,118,181.80	\$ 34,616,939.15	\$ 33,585,090.72	\$ 32,886,825.66	\$ 31,926,652.52

	31-Jul-2022	31-Aug-2022	30-Sep-2022	31-Oct-2022	30-Nov-2022	31-Dec-2022
CHECKING ACCOUNTS						
CITY CHECKING	822,949.66	953,122.70	1,901,788.97	1,535,230.43	1,189,749.44	3,442,584.63
HEALTH CHECKING	1,954,331.82	1,981,651.18	1,992,335.23	1,986,103.44	1,848,566.32	1,862,453.90
DENTAL CHECKING	80,211.31	84,975.21	88,158.71	92,293.53	89,569.90	88,633.27
SUBTOTAL	\$ 2,857,492.79	\$ 3,019,749.09	\$ 3,982,282.91	\$ 3,613,627.40	\$ 3,127,885.66	\$ 5,393,671.80
TOTAL CASH	\$ 2,857,492.79	\$ 3,019,749.09	\$ 3,982,282.91	\$ 3,613,627.40	\$ 3,127,885.66	\$ 5,393,671.80
INVESTMENTS						
LGIP	15,457,457.14	10,513,113.79	17,600,772.37	16,761,594.21	15,716,845.36	13,278,638.76
ASSOCIATED BANK TRUST	4,931,903.14	4,881,928.96	4,826,928.96	4,814,746.43	4,862,723.22	4,870,219.85
CHARLES SCHWAB INVESTMENTS	6,204,320.19	6,167,572.91	6,110,761.69	6,097,149.08	6,116,259.49	6,144,066.39
MONEY MARKET	6,204,659.81	3,410,209.27	3,413,712.90	3,417,337.04	3,420,847.99	16,538,440.87
TOTAL INVESTMENTS	\$ 32,798,340.28	\$ 24,972,824.93	\$ 31,952,175.92	\$ 31,090,826.76	\$ 30,116,676.06	\$ 40,831,365.87
TOTAL CASH AND INVESTMENTS	\$ 35,655,833.07	\$ 27,992,574.02	\$ 35,934,458.83	\$ 34,704,454.16	\$ 33,244,561.72	\$ 46,225,037.67