



Common Council

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Tuesday, December 1, 2015

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **December 1, 2015** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the November 17, 2015 Common Council Meeting.
4. Public comment upon matters not on the agenda or other announcements.
5. Ordinance#15-31, Amending Chapter 46 De Pere Municipal Code Regarding Land Subdivisions.
6. Ordinance #15-32, Creating §86-7 De Pere Municipal Code Regarding Beekeeping.
7. Resolution #15-130, Setting Fee for Beekeeping Permit.
8. Resolution #15-131, Authorizing Agreement Regarding Headquarters Expansion Between the City of De Pere, MASK, LLC and FLEX, LLC (600 Heritage Road).
9. Resolution #15-132, Approving and Establishing the Boundary and Project Plan Amendment for Tax Increment Financing District #10.
10. Resolution #15-133, Authorizing Submission of Department of Natural Resources Grant Application for Development of Recreational Boating Facilities.
11. Voucher Approval.
12. Operator License Applications.
13. Future Agenda Items.
14. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderspersons
Mayor

City Administrator
Department Heads
TV, Newspaper & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Karl Schmidt
Mike Mullis

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 1, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the November 17, 2015 Common Council Meeting.

ATTACHMENTS:

- 11-17-2015 Common Council Minutes (DOC)



Common Council

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Tuesday, November 17, 2015

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on November 17, 2015 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
Kevin Bauer	Alderman	Present
James Boyd	Alderman	Present
Scott Crevier	Alderman	Present
Michael Donovan	Alderman	Present
Jim Kneiszel	Alderman	Present
Larry Lueck	Alderman	Present
Dean Raasch	Alderman	Present
Lisa Rafferty	Alderman	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the November 3, 2015 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderman
SECONDER:	Larry Lueck, Alderman
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

4. Public Hearing on the proposed Budget for Calendar Year 2016.

A. Presentation of 2016 Budget.

Mayor Mike Walsh presented the proposed 2016 Budget for the City of De Pere and stated that this budget is balanced and provides for the City's municipal service needs in a cost-efficient manner.

The 2016 Budget accomplishes 4 goals:

- Maintain or improve existing municipal service levels;
- Maintain or increase existing unassigned fund balance levels;
- Increase economic development opportunities throughout the community; and
- Minimize the increase in the property tax mil rate as much as possible while protecting short and long term financial integrity of the City.

The budget keeps the City of De Pere in a favorable financial state and a favorable position for the future. The City is able to maintain our level of services and to allow some help in the administration of the City. As part of the 2016 budget proposal, all City Departments were directed to submit minimal increases in expenditures, excluding capital equipment and projects, and to identify ways to decrease expenditures and to increase revenues by an additional 5%.

In 2015, the City saw even more economic growth than in 2014. There have been continued expansions, new buildings, and more interest in development. The Mayor presented the Mulva Cultural Center proposal and stated that if/when it is approved, it will help to jumpstart significant development in our downtown area.

The state continues to impose restrictions; we continue to receive state unfunded mandates which force us to either decrease services, increase fees, or find other ways to generate income. We are starting to reach a point where the service fees are not reasonable, and if we can't find other methods of revenue there will need to be a reduction in services offered by the City.

The City continues to work within restraints imposed by the State; after all City department heads submitted their budgets, the City had a deficit of \$202,000 in addition to the 12% rise in insurance of \$207,000 for a projected \$409,000 deficit. City staff also cut \$584,000 in capital projects and equipment. For many years we have continued to lose shared revenues; in 2015 we lost over \$10,000. In 2016, we are projecting an increase of \$2,584.00 in shared revenues. We also have an increase of \$33,000 in transportation aids, water rates are going up 3%, and wastewater rates expected to increase 10%, with three years left to fund the increase for construction at NEW Water. The City received \$1,962 as an increase from the expenditure restraint program.

Some significant numbers and expenditures to consider include:

- \$11,846,000 for TID related projects;
- \$4,662,000 for total principal scheduled for payment in 2016;
- \$1,018,000 for total interest and fees for payment in 2016;
- \$600,00 for a fire truck;
- \$250,000 for an ambulance;
- \$250,000 for Brown County Land Fill fees (up \$46,000 from 2015);
- \$241,000 for a sustainable green roof for City Hall which should last 50-75 years;
- \$41,000 for annual reassessment of property values to help insure that all taxable assessments are updated annually and maintained at current market value and that property taxes are equitably distributed between all classes of property;
- \$17,000 for a remote-controlled lawn mower to help with safety of employees by the railroad overpass on Main Street;
- \$77 rate after \$5.00 increase per ERU for each property for storm water utility to help fund mandates from the DNR and EPA which will require significant expenditures in future years;
- Over \$150,000 to fund replacement of inefficient and obsolete technology systems and software and to upgrade security and hardware to enhance overall municipal services; and
- \$61,000 for a new phone system.

Some miscellaneous items that affect the budget: 7% increase in health insurance rates; fuel is projected at \$2.75/gallon for both regular and diesel; a 4% increase is projected for natural gas, and a 5% increase is projected for electricity. Parking tickets will increase from \$15 to \$20 and the City Newsletter will be put on the website rather than mailed to every household: a savings of \$15,000. Paper copies will be available to those who want them.

Due to a collaboration of Public Works employees, a position in the department was not filled based on their input, which resulted in savings for the City of De Pere. The Mayor thanked them for their help in eliminating that position.

The entire general fund budget increases 3.05% for operating expenditures when compared with 2015. It proposes a 4.31% increase in the property tax levy, which translates into \$6.65/\$1,000 tax rate, which is 12 cents higher than in 2015 and a 1.79% increase. However, we received some late updated numbers on the City's assessment ratio which decreased 2.62% rather than the estimated 1%, resulting in the tax rate increasing from \$6.65 to \$6.75 for an overall mil rate increase of 1.79% to 3.36%. City staff discussed how to lessen the impact and we have put together some amendments we would like the Council to adopt to get the City to a 2.18% increase rather than 3.36 % increase. These amendments would change the tax rate from the proposed \$6.65 to \$6.67.

The Mayor thanked everyone for the work that they did on the budget and stated that the City has a reputation for being a very desirable community in which to live. It has always been his goal as Mayor to maintain De Pere as an exceptional community and to enhance what we have here. With all of us: City Council, City employees, businesses and residents all making a concerted effort, we will continue to make the City a great place to live, work and play.

City Administrator Larry Delo reviewed Budget Projection Models with the City Council. He reviewed the budget model and explained that the City estimates a 3% increase in expenditures each year; from last year to this year the overall expenditures went up 3.45%. The debt service fund includes a short term note that will be repaid in 3 months. The surplus fund balance is at \$5,733,969 which is at 33% vs. general fund expenditures.

He shared two charts showing the proportion of property taxes used by each of the taxing jurisdictions within the City, separated by School District:

East De Pere School District: School District 47%; County 20%; City 29%; NWTC 3%; State 1%

West De Pere School District: School District 47%; County 20%; City 29%; NWTC 3%; State 1%

He reviewed charts showing shared revenues, general fund revenue and expenditure trends, general fund expenditures by city department, property tax levy, general obligation debt trends, debt per capita and property valuation.

City Finance Director Joe Zegers reviewed amendments made to the executive budget to reduce the tax rate increase:

- Decrease in Police outlay of \$35,000;
- Decrease in Fire Department Overtime of \$5,000;
- Increase in street maintenance from Brown County of \$1,000;
- Decrease of contractual services from Park and Rec by moving \$20,000 to the Public Land Acquisition Fund for the Aquatic Center Site study;
- Decrease capital outlay by \$25,000 for repairing Legion Park Baby Pool (the repairs were completed in 2015);
- Increase in General Transportation Aids of \$33,091;
- Increase in Connecting Highway Aids of \$731;

- Increase in parking violations for a projected \$15,000 increase in revenue;
- Short term borrowing note decreases from \$270,000 to \$147,000; and
- Decrease in municipal share to our TID districts of \$9,822 (the levy decreases by \$123,000 which is why we experienced this decrease).

All changes were implemented to bring the tax rate down and result in a decrease in short term borrowing, which will decrease the tax levy \$133,000, which results in the 3.36% increase in tax rate lowering to a 2.18% increase in tax rate.

City Administrator Larry Delo presented the new budget model including the amendments presented by Finance Director Joe Zegers.

B. Notice of Public Hearing.

City Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on November 2, 2015.

C. Approval of proposed 2016 Budget.

Mayor declared the public hearing open; no one wished to speak and he declared the public hearing closed and entertained a motion.

Aldersperson Boyd moved, seconded by Aldersperson Bauer to approve the 2016 Budget. Aldersperson Bauer moved, seconded by Aldersperson Raasch to approve the amendments to the budget presented by City Finance Director Joe Zegers. Upon vote, motion carried unanimously. Upon vote on the motion to approve the 2016 Budget, motion carried unanimously.

D. Resolution #15-125, Adoption of Tax Levy for City Purposes to Support the 2016 City Budget.

Aldersperson Lueck moved, seconded by Aldersperson Rafferty to approve Resolution 15-125. Upon roll call vote, motion carried unanimously. Mayor Walsh thanked everyone for their help in putting together the budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

5. Public comment upon matters not on the agenda or other announcements.

Aldersperson Raasch announced an Assembly Bill that is making its way through the State Legislature which would supply veterans with free license plates and anyone who is honorably discharged will have the ability to get a vanity license plate displaying their branch of service without paying the special fee.

Aldersperson Bauer shared some positive changes that were made to the recycling program in Brown County allowing for more recycling of plastic; citizens can visit browncountyrecycling.org for more information. He also shared that any plastic bags, packing pillows, or films can be recycled at many local stores.

6. Recommendation from the Board of Park Commissioners to accept a Project Proposal to build informational signs for Voyageur Park by an Eagle Scout.

Aldersperson Donovan moved, seconded by Aldersperson Rafferty to open the meeting. Upon vote, motion carried unanimously. Joel Mommaerts came forward and explained his Eagle Scout project to the Council. The signs will be plastic composite material with weatherproof plexiglass over the top, allowing for information to be changed and updated within the sign. Mayor Walsh thanked Joel for coming forward and for doing the project. Aldersperson Rafferty moved, seconded by Aldersperson Kneiszel to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

7. Recommendation from the Finance Committee to accept the following donations to the Fire Department: Aldersperson Donovan moved, seconded by Aldersperson Raasch to approve all three donations. Upon vote, motion carried unanimously.

- A. Smoke detectors from Professional Fire Fighters of Wisconsin.
- B. Smoke & carbon monoxide detectors from Jarden Safety Company.
- C. Smoke & carbon monoxide detectors from FM Global.

8. Resolution #15-126, Authorizing Amendments to \$2,450,000 City of De Pere, Brown County, Wisconsin Industrial Development Revenue Bond (Wash World Inc. Project) Series 2013 Bonds (the "Bonds").

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

9. Resolution #15-127, Disallowance of Claim (St. Norbert College).

Aldersperson Crevier stated that he will abstain from voting on this item.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Larry Lueck, Aldersperson
SECONDER:	James Boyd, Aldersperson
AYES:	Bauer, Boyd, Donovan, Kneiszel, Lueck, Raasch, Rafferty
ABSTAIN:	Scott Crevier

10. Resolution #15-128, Authorizing Amended WISCORS Cooperative Agreement Between the State of Wisconsin Department of Transportation and the City of De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Aldersperson
SECONDER:	Jim Kneiszel, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

11. Resolution #15-129, Authorizing Memorandum of Understanding for Cost Sharing of GIS/Webmapping Services.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

12. Voucher Approval.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lisa Rafferty, Alderperson
SECONDER: Dean Raasch, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

13. Operator License Applications.

CITY OF DE PERE - November 17, 2015					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	WALENTOWSKI II, PHILLIP A.	24 WENDY WAY	MENASHA	WI	54952
2	DECLENE, STEVEN L.	1334 SCHEURING ROAD	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	BAUMANN, MIKE C.	2806 VIKING DR., APT. 313	GREEN BAY	WI	54304
2	BROOKS, CHELSIE A.	1380 SUBURBAN AVE.	GREEN BAY	WI	54304
3	DORSEY, WILLIAM G.	325 CRESTVIEW LN.	DE PERE	WI	54115
4	FERGUSON, SARA M.	819 HOWARD ST.	GREEN BAY	WI	54303
5	HEATH, MICHELE L.	527 COTTAGE GROVE	GREEN BAY	WI	54304
6	LARSON, JOSEPH A.	653 BORVAN AVE.	GREEN BAY	WI	54304
7	LIESNER, VICKIE K.	1312 SCHEURING RD.	DE PERE	WI	54115
8	MCFADZEN, KATHLEEN L.	1280 SCHEURING RD., #6	DE PERE	WI	54115
9	RASNER, OLIVIA M.	1807 BUNKER HILL CT.	DE PERE	WI	54115
10	WERNER, CAMERON B.	334 1/2 MAIN AVE.	DE PERE	WI	54115

Alderperson Bauer moved, seconded by Alderperson Raasch to approve Previously Tabled Operator License Applications #1 and 2. Upon vote, motion carried unanimously.

Alderperson Bauer moved, seconded by Alderperson Boyd to approve Operator License Applications #1-8 and to table Operator License Applications #9-10. Upon vote, motion carried unanimously.

14. Future Agenda Items. None.

15. Adjournment. Alderperson Kneiszel moved, seconded by Alderperson Rafferty to adjourn the meeting at 8:26 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 1, 2015

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance#15-31, Amending Chapter 46 De Pere Municipal Code
Regarding Land Subdivisions.

ATTACHMENTS:

- Ord15-31 (DOCX)
- Memo to PC (PDF)
- Chapter 46 Redlined (PDF)

ORDINANCE #15-31

AMENDING CHAPTER 46 DE PERE MUNICIPAL CODE
REGARDING LAND SUBDIVISIONS

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

Section 1. §46-1(3)d., *Exception*, is hereby repealed and replaced with the following sentence:

- d. Condominium conversion of existing structures where no additional dwelling units, building sites or lot equivalents are being created;

Section 2. **§46-2, Definitions**, is hereby amended by adding the following definition thereto:

Urban reserve area of extraterritorial review jurisdiction means that area designated as urban reserve in the latest update to the City's Comprehensive Plan.

Section 3. §46-4, *Land divisions or subdivisions within the urban reserve of the extraterritorial plat review jurisdiction*, is hereby repealed in its entirety.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 5. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of December, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____

CITY OF DE PERE

MEMO

To: Michael J. Walsh, Mayor
 Members of the Plan Commission
 From: Judith Schmidt-Lehman, City Attorney
 RE: Ordinance Clean-up
 Date: November 10, 2015

City Ordinance 07-20 (Amending Chapter 46 De Pere Municipal Code Regarding Extraterritorial Subdivision Review) created minimum lot size requirements of not less than 10 acres for land divisions in the City's "urban reserve area of the extraterritorial plat review jurisdiction". Recently, questions about the 10 acre minimum have arisen, particularly as it relates to conflicting language in §46-1(3)(d), which states that land divisions greater than 5 acres are NOT subject to review. The conflicting language, which dates at least as far back as 1974, is attached.

Ordinance 07-20 specifically repealed any ordinance in conflict with it, meaning that the 5 acre language is not applicable, at least insofar as it relates to urban reserve area extraterritorial review. While there is technically not a conflict because of the repeal of the 5 acre language in conjunction with urban reserve reviews, one can see why there would be confusion. Furthermore, the Plan Commission has been, for at least the past 18 or so years, reviewing land divisions in cases of less than 5 acre lots. Therefore, the 5 acre language has become outdated as well.

Since there is confusion and since practice does not match the ordinance language, it is best to formally repeal this confusing language. The attached red-lined version of §§46-1 and 2, De Pere Municipal Code works to repeal the 5 acre language. Additionally, I am recommending the following additional clean-up changes:

1. Add condominium conversion to the list of excepted land splits (the city currently does not require plan commission review of these but it would be good to codify that practice);
2. Add definition of "urban reserve area of extraterritorial review jurisdiction" (omitted in Ordinance 07-20); and
3. Repeal §46-4(h), which was rendered null and unenforceable by the state through 2009 Wisconsin Act 399, which prohibits denying plat approval based upon intended use of the property.

Please review these suggested ordinance changes. I am happy to discuss these suggested ordinance changes with you at your convenience. I can be reached at 339-4042 or jschmidt-lehman@mail.de-pere.org

JSL:jld

Attachment

c: Kim Flom, Economic Development & Planning Director
 Sarah Wallace, Associate Planner

H:\jdupont\Memos\2015\Mayor & PC - extraterritorial clean up 11-10-15.docx

Sec. 46-1. - Applicability of chapter provisions.

The regulations contained in this chapter shall apply to the following:

- (1) Subdivision. Any division of land within the city or its extraterritorial plat approval jurisdiction which results in a subdivision as defined in this chapter shall be, and any other division may be, surveyed and a plat thereof approved and recorded as required by this chapter and Wis. Stats. ch. 236.
- (2) Other than subdivision. Any division of land other than a subdivision within the city, or its extraterritorial plat approval jurisdiction, of which plat has not been approved and recorded, shall be surveyed and a certified survey map of such division approved and recorded in accordance with the provisions of section 46-8 and Wis. Stats. ch. 236.
- (3) Exception. The provisions of this chapter shall not apply to:
 - a. Transfers of interest in land by will or pursuant to court order;
 - b. Leases for a term not to exceed ten years, mortgages or easements;
 - c. The sale or exchange of parcels of land between owners of adjoining property if additional lots are not thereby created and the lots resulting are not reduced below the minimum sizes required by this chapter or other applicable laws or ordinances;
 - d. ~~A division of land resulting in parcels not less than five acres in area;~~Condominium conversion of existing structures where no additional dwelling units, building sites or lot equivalents are being created;
 - e. A division of original lots having a maximum size of 1½ acres within an approved and recorded subdivision plat.

(Code 1974, § 13.01)

Sec. 46-2. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Extraterritorial plat approval jurisdiction means the area within three miles of the corporate limits of the city and is delineated on a map filed in the office of the director of public works.

Street means a way for vehicular traffic and further described as follows:

- (1) Highways and thoroughfares: state and federal routes and their connecting links.
- (2) Major streets and highways: those with high traffic densities serving relatively large areas.
- (3) Collector streets: those which carry traffic from minor streets to the system of highways, thoroughfares and major streets and including the principal entrance streets of a residential development and streets for circulation within such a development.
- (4) Minor streets: those which are used primarily for access to the abutting properties.
- (5) Connector street: any street which intersects at least two other streets, one of which shall be a collector street.
- (6) Cul-de-sac: a minor street which is accessible to motor vehicle traffic at only one point.
- (7) Loop street: a minor street which is accessible to motor vehicle traffic from only one other street (which has to be either a collector or connector) at two points.

Subdivisions means a division of a lot, parcel or tract of land by the owner thereof or his or her agent for the purpose of sale or of building development, where:

- (1) The act of division creates six or more building sites of 1½ acres or less in area; or
- (2) Five or more parcels or building sites of 1½ acres each or less in area are created by successive divisions within a period of five years.

Urban reserve area of extraterritorial review jurisdiction means that area designated as urban reserve in the latest update to the City's Comprehensive Plan.

(Code 1974, § 13.02; Ord. No. 13-17, § 15, 8-20-2013)

Cross reference— Definitions, § 1-3.

Sec. 46-4. - General requirements and design standards.

(a) General. The proposed subdivision shall conform to:

- (1) The provisions of Wis. Stats. ch. 236.
- (2) All applicable ordinances of the city.
- (3) The master plan, or functional segments thereof, as they may be completed.
- (4) The official map.
- (5) The rules of the state board of health relating to lot size and lot elevation if the subdivision is not served by a public sewer and provision for such service has not been made.
- (6) The rules of the state highway commission relating to safety of access and the preservation of the public interest and investment in the streets if the subdivision of any lot contained therein abuts on a state trunk highway or connecting street.
- (7) The preliminary plat shall be drawn at the scale not more than 100 feet to an inch. The required copies of the preliminary plat shall be made from a black ink line drawing.

(b) Streets.

- (1) General considerations. The streets shall be designed and located in relation to existing and planned streets, to topographical conditions and natural terrain features such as streams and existing tree growth, to public convenience and safety, and in their appropriate relation to the proposed uses of the land to be served by such streets. The preliminary plat shall show topography or be accompanied by a map of the same scale showing topography using contour intervals not greater than five feet.
- (2) Conform to official map. The arrangement, width and location of all streets shall conform to the official map.
- (3) Arrangement.
 - a. Major streets shall be properly integrated with the existing and proposed system of major streets, highways, and thoroughfares.
 - b. Collector streets shall be properly related to the mass transit system, to special traffic generating from facilities such as schools, churches and shopping centers, to population densities, and to the arterial streets into which they feed.
 - c. Minor streets shall be laid out to conform as much as possible to topography, to discourage use by through traffic, to permit efficient drainage and sewer systems, and to require the minimum amount of street necessary to provide convenient, safe access to property. The reasonable and intelligent use of curvilinear and cul-de-sac streets is encouraged.
- (4) Railroad right-of-way or limited access highway. Where a residential subdivision borders on or contains a railroad right-of-way or limited access highway right-of-way, the plan commission may require a street approximately parallel to and on each side of such right-of-way at a distance suitable for park or residential purposes.
- (5) Highways and thoroughfares. Where a subdivision borders on or contains an existing or proposed highway or thoroughfare, the plan commission may require that the backs of lots abut the highway or thoroughfare and be provided with screen planting contained in a nonaccess reservation along the rear property line, that deep lots with rear service alleys be provided, or that other provisions be made for the adequate protection of properties and the separation of through and local traffic.
- (6) Width. All streets shall be of the width specified on the official map or, if no width is specified there, they shall be not less than the width specified as follows:
 - a. Highways: 80 feet plus eight-foot tree planting easement.

- b. Collector streets: 80 feet.
 - c. Minor streets: 70 feet.
 - d. Exceptions: Where a minor residential street, including any proposed extension, does not exceed 1,000 feet in length, a street 60 feet in width with an eight-foot tree planting easement shall be permitted; or when a minor residential street would necessitate lots with depths less than 110 feet, a street 60 feet in width with eight-foot tree planting easements shall be permitted.
- (7) Alignment and visibility. Clear visibility, measured along the centerline, shall be provided for at least 400 feet on major streets, 350 feet on collector streets, and 250 feet on minor streets.
- (8) Minimum radii or curvature on the centerline.
- a. Major streets: 300 feet
 - b. Collector streets: 200 feet
 - c. Minor streets: 100 feet
- (9) Tangents. A tangent at least 100 feet long shall be introduced between reverse curves on major and collector streets.
- (10) Street names. Any street which is the reasonable continuation of an existing street shall bear the same name. If the topography or other features of a permanent nature are such as to render the continuation of the actual roadway impossible, and where such nomenclature is apt to produce confusion, the street shall not carry the same name as the street to which it may be geometrically aligned.

Type	Dead-end	Curving	Straight
Short Streets	Places or Courts	Crescent, Way, Circle or Lane	Terrace, Row, Lane
Long Streets		Road or Drive	Street or Avenue

The term "boulevard" shall be reserved for such streets which, because of their breadth or monumental character, are to be especially designated.

(c) Intersections.

- (1) Streets shall intersect as nearly as possible at right angles and the intersection of more than two streets at one point is discouraged. The number of streets converging at one intersection shall be reduced to the minimum possible.
- (2) Property lines at street intersections shall be rounded with a radius of 12 feet or a greater radius where the plan commission considers it necessary. Cutoffs or chords may be permitted in place of rounded corners.
- (3) Street jogs with centerline offsets of less than 125 feet shall be avoided. Where streets intersect highways, thoroughfares and major streets, their alignment shall be continuous.

(d) Alleys.

- (1) Alleys shall be provided in all commercial and industrial districts, except that the plan commission may waive this requirement if definite and assured provision is made for service

access such as off-street loading and parking consistent with, and adequate for, the uses proposed.

- (2) Alleys shall not be approved in residential areas unless necessary because of topography or other exceptional circumstances.
 - (3) The width of alleys shall be not less than 20 feet.
 - (4) Dead-end alleys are prohibited except under very unusual circumstances, and crooked and "T" alleys shall be discouraged. Where dead-end alleys are unavoidable, they shall be provided with adequate turnaround facilities at the dead end.
- (e) Easements and restrictive covenants.
- (1) Easements across lots or centered on rear or side lot lines shall be provided for utilities where required by the plan commission, and shall be at least ten feet wide.
 - (2) A drainage easement in favor of the city, centered on rear lot lines, shall be provided on all subdivisions of land. Such easement shall, at a minimum, contain the following restrictions:
 - a. Any obstruction to the flow of water, by any means, shall be prohibited.
 - b. No structure, earthen berm, dam, erection of other improvement, tree, or landscaping shall be permitted.
 - c. The erection of a fence or annual plantings may be allowed provided that same do not obstruct the flow of water.
 - d. Grantor (property owner) is prohibited from changing the grade elevation of the drainage easement from that established by grantee.
 - e. Grantee shall have full rights of ingress and egress to carry on and all work in connection with the maintenance and operation in, over, under and across the lands of grantor.
 - f. The property covered by said easement shall not be used in any way or manner that will impair the rights of grantee.
 - g. The easement shall run with the land, and shall be binding upon the grantees, lessees, successors, heirs and assigns of grantor and grantee.
 - h. The easement shall be assignable.
 - (3) A stormwater covenant shall be provided on the face of each subdivision as follows:

The land on the side of the lots within the area shall be graded by the subdivider and maintained by the abutting property owner to provide for the adequate drainage of surface water.
 - (4) Where a subdivision is traversed by a watercourse, drainageway, channel or stream, there shall be provided a stormwater easement or drainage right-of-way of sufficient width conforming substantially with the lines of such watercourse. Grading or construction adequate for the purpose may be required. Wherever possible, the drainage shall be maintained by an open channel with landscaped banks and adequate width for maximum potential volume of flow as determined by the plan commission. Such improvement shall be installed prior to council approval of the final plat.
 - (5) A stormwater covenant shall be provided on each plat as follows: The land on the rear of all lots and on the side of lots (specified) within the area shall be graded by the subdivider and maintained by the abutting property owner to provide for the adequate drainage of surface water.
 - (6) An eight-foot tree planting easement shall be provided on the front or side of each lot fronting or siding a major street and streets with a width less than 70 feet, and no portion of the street shall

be used for tree planting. Such easement shall be contained in a restrictive covenant written on the face of the plat.

- (7) Residential lots including corner lots in a subdivision shall have a minimum setback of not less than 25 feet.

(f) Blocks.

- (1) The lengths, widths and shapes of blocks shall be such as are appropriate for the locality and the type of development contemplated, but block lengths in residential areas shall not exceed 1,500 feet between street lines.
- (2) Pedestrian crosswalks, not less than ten feet wide, may be required by the plan commission through the center of blocks more than 900 feet long where deemed essential to provide circulation or access to schools, playgrounds, shopping centers, transportation and other community facilities.

(g) Lots.

- (1) In general. The size, shape and orientation of lots shall be appropriate for the location of the subdivision and for the type of development and use contemplated.
- (1.5) Lots within urban reserve area of extraterritorial review jurisdiction. Every lot within the urban reserve area of the extraterritorial review jurisdiction shall be a minimum of ten acres in area.
- (2) Lot dimensions. Lot dimensions shall conform to the requirements of the zoning ordinance, and in residential districts shall be not less than 75 feet in frontage nor less than 8,000 square feet in area. Residential lots to be served by private sewage disposal facilities shall comply with the rules of the state board of health in addition to the regulations contained in this section. Depth and width of properties reserved or laid out for commercial and industrial purposes shall be adequate to provide for the off-street service and parking facilities required by the type of use and development contemplated. Residential lots fronting or backing on major streets, highways, and thoroughfares should be platted with extra depth to permit generous distance between the buildings and such traffic ways. Excessive depth in relation to width shall otherwise be avoided.
- (2.5) Lot dimensions within urban reserve area of extraterritorial review jurisdiction. Every lot within the urban reserve area of the extraterritorial review jurisdiction shall have a minimum lot width and frontage of not less than 300 feet.
- (3) Corner lots. Corner lots for residential use shall have extra width to permit full building setback of at least 25 feet from both streets.
- (4) Access to public street. Every lot shall front on or abut a public street.
- (5) Lots at right angles. Lots at right angles to each other should be avoided wherever possible, especially in residential areas.
- (6) Lot lines. Side lot lines shall be substantially at right angles or radial to street lines.
- (7) Large lots. In case a tract is subdivided into parcels contained one or more acres, such parcels shall be arranged to allow the resubdivision of any parcels into normal lots in accordance with the provisions of this chapter.
- (8) Municipal boundaries. Lots shall follow municipal boundary lines whenever practicable rather than cross them.

~~(h) Land divisions or subdivisions within the urban reserve area of the extraterritorial plat review jurisdiction. In addition to complying with all other standards and requirements of this Code, the following standards addressing the appropriateness of the land division or subdivision within the urban reserve area of the city's extraterritorial plat review jurisdiction shall apply:~~

- ~~(1) The plan commission, based upon all relevant available information, including zoning ordinances, plans, and the stated intent of the applicant, shall make findings on the following:~~

- a. ~~The probable intended use of the lots, outlots and land dedications;~~
- b. ~~Whether the probable intended use is compatible with present and projected uses of nearby lands;~~
- c. ~~Whether the probable intended use is reasonably consistent with planned land use patterns;~~
- d. ~~Whether the probable intended use and projected development represents logical, sequentially land use transition.~~
- (2) ~~The plan commission shall forward its findings and recommendation on such land division or subdivision to the common council.~~
- (3) ~~As a mandatory precondition of approval of the land division or subdivision, the common council shall make the following findings:~~
 - a. ~~That the probable intended use or uses identified by the plan commission are compatible with present and projected uses of nearby lands; and~~
 - b. ~~That the probable intended use identified by the plan commission is reasonably consistent with planned land use patterns; and~~
 - c. ~~That the probable intended use and projected development identified by the plan commission represents logical, sequential land use transition.~~
- (4) ~~If all the findings called for in subsection 46-4(h)(3) above cannot be affirmatively made, the city shall deny approval of the proposed subdivision or land division.~~

(Code 1974, § 13.04; Ord. No. 03-23, § 1, 10-7-2003; Ord. No. 07-20, §§ 1—3, 8-7-2007)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: December 1, 2015

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: Ordinance #15-32, Creating §86-7 De Pere Municipal Code Regarding Beekeeping.

At the June 16, 2015 City Council Meeting, a De Pere resident expressed interest for the City to create an ordinance to allow for urban bee keeping. The Mayor recommended the topic of Urban Bee Keeping be forwarded to the Board of Health for discussion. The interested citizen attended the September Board of Health meeting to present on the topic. The Board of Health made a motion that staff develop a draft ordinance for review at the November Board of Health meeting. The City Attorney and Health Director reviewed other ordinances within Wisconsin and developed a draft to the Board of Health to review.

Bee keeping within city limits is not a unique request. While researching, it was found that Green Bay, Appleton, Fond du Lac, Middleton, Madison, Milwaukee and Eau Claire all allow bee keeping within their city limits. Zoning regulations that allow residents to responsibly keep bees, as part of urban agriculture activities, is a suggested strategy to increase access to healthy foods and build sustainable, self-reliant food systems according to recommended public health policies that improve health.

At the November 16, 2015 meeting, the Board of Health recommended the ordinance be forwarded to the City Council for review and approval.

ATTACHMENTS:

- Ord15-32 (DOCX)

ORDINANCE #15-32

CREATING §86-7 DE PERE MUNICIPAL CODE REGARDING
BEEKEEPING

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

Section 1. **§86-7, Beekeeping allowed**, is hereby created as follows:

(a) *Definitions.* For the purposes of this chapter, the following terms have the meaning indicated:

1. “Apiary” shall mean the assembly of one (1) or more colonies of honey bees at a single location.
2. “Beekeeper” shall mean a person who owns or has charge of one (1) or more colonies of honey or mason bees.
3. “Beekeeping equipment” shall mean any item used in the operation of an apiary, such as hive bodies, supers, frames, top and bottom boards and extractors.
4. “Colony” shall mean a hive and its equipment and appurtenances, including, honey bees, comb, honey pollen and brood. .
5. “Hive” shall mean the receptacle inhabited by a colony that is manufactured or created for that purpose.
6. “Honey bee” shall mean all life stages of and are limited to the common domestic honey bee, *Apis mellifera* species of European origin. The Africanized honey bee is prohibited.
7. “Lot” shall mean a contiguous parcel of land under common ownership.
8. “Mason bee” shall mean all life stages of and are limited to *genus osmia*.
9. “Nucleus colony” shall mean a small quantity of honey bees with a queen housed in a smaller than usual hive box designed for a particular purpose.

(b) *Permit and Fees Required.*

1. Only honey bees and mason bees (hereinafter referred to collectively and individually as “bees”) may be kept under this ordinance.
2. Persons that keep bees within the limits of the city must first obtain a permit. No person shall keep, maintain, or allow to be kept any hive or other facility for the housing of honey bees on or in any property in the City of De Pere without first obtaining a permit.
3. Applications for a permit to keep or maintain bees will be made on such forms as provided by the City Health Department.
4. A permit fee shall be as determined by Resolution of the Common Council and then as stated in City of De Pere fee schedule.
5. Permits shall not be transferable or refundable. Only the owner of the proposed permitted real property, or an occupant of the proposed permitted real property with the owner’s written permission, is eligible to obtain a beekeeping permit. Only one (1) beekeeping permit shall be issued per parcel.

6. All permits issued shall expire on June 30 of the year following issuance unless sooner revoked.
7. Applicants shall provide the following information on the original application:
 - A. A detailed lot diagram of the beekeeping equipment location including the distances to property lines and from nearby structures on neighboring properties.
 - B. Written consent from all adjacent property owners.
8. The applicant shall provide proof of beekeeping education/training from a local technical college, university or beekeeping association or organization to obtain competency in beekeeping.
9. New permits may only be granted subject to the successful completion of the City Health Department pre-inspection.

(c) *Conditions for Keeping and Maintaining Hives.*

1. Approval of a permit application is subject to reasonable restrictions, limitations, conditions, or prohibitions prescribed by the City Health Department. Any approved permit shall specify any restrictions, limitations, conditions or prohibitions deemed necessary by the health department to safeguard public health and the general welfare, and deemed necessary to reduce the likelihood of public or private nuisance.
2. Beekeeping shall be allowed only in R-1, Single Family Residence and R-2, Two-Family Residence Districts. Only one (1) beekeeping permit shall be issued per parcel which shall be issued on a first come, first served basis.
3. Beekeeping equipment shall be restricted to rear-yards and side-yards and shall be screened to avoid being visible from the street or sidewalk. Beekeeping equipment may also be permitted on a roof provided such equipment is screened from view and is determined by the health department to otherwise meet the setback and other requirements of this chapter.
4. Beekeeping equipment shall not be located closer than ten (10) feet from any side-yard property line, five (5) feet from any rear-yard property line, fifteen (15) feet from a public sidewalk, nor twenty-five (25) feet from a principal residential dwelling on an abutting lot.
5. No more than two (2) hives are allowed per property parcel.
6. Bee colonies shall be kept in hives with removable frames, which shall be kept in sound and usable condition.
7. Each beekeeper shall ensure that a sufficient and convenient source of fresh water is available to the colony.
8. Each beekeeper shall ensure that no wax comb or other materials that might encourage robbing by other bees are left upon the grounds of the apiary lot. Such materials once removed from the site shall be handled and stored in sealed containers, or placed within a building or other insect-proof container.
9. Each beekeeper shall maintain beekeeping equipment in good condition and securing unused equipment from weather, potential theft or vandalism and occupancy by swarms. It shall be a violation of this section for any beekeeper's unused equipment to attract a swarm, even if the beekeeper is not intentionally keeping honey bees.

10. In apiaries the beekeeper shall conspicuously post a sign including the words "HONEY BEE HIVE" and his/her name clearly readable at twenty-five (25) feet. A copy of the permit shall be placed in a conspicuous place on the hive.
 11. City of De Pere staff shall have the right to inspect any permitted beekeeping equipment between 8 a.m. and 5 p.m. Where practicable, prior notice shall be given to the beekeeper.
 12. A flyway barrier six (6) feet in height shall shield any part of a property line that is within twenty-five (25) feet of a hive. The flyway barrier shall consist of a wall, fence, dense vegetation or a combination thereof. A flyway barrier is not required if a bee hive is kept at least ten (10) feet off the ground.
 13. Hives shall be actively maintained. Hives not under active human management and maintenance shall be deemed abandoned and dismantled or removed from the property by the property owner.
 14. In any instance in which a hive exhibits unusually aggressive characteristics, it shall be the duty of the beekeeper to destroy or re-queen the hive. Queens shall be selected from stock bred for gentleness and non-swarming characteristics.
 15. In addition to compliance with the requirements of this section, no beekeeper shall keep a hive or hives that cause any unhealthy conditions or interfere with the normal use and enjoyment of human or animal life of others, any public property or property of others.
- (d) *Suspension or revocation of permit.* The Health Officer may suspend or revoke any permit issued pursuant to this section for violations of ordinances, laws or requirements regulating activity and for other good cause.
- (e) *Appeals.* Appeals of licensing decisions, including permit denial, suspension or revocation, shall follow the procedures set forth in §106-2(g) of this Code, except that a hearing on the appeal under §106-(2)(g)(2) shall be before the Board of Health Commissioners rather than the Finance/Personnel Committee.
- (f) *Violation and penalty.* Any person who violates this chapter shall, for each violation, forfeit such amount as determined by Resolution of the Common Council. Each day such violation continues shall constitute a separate offense.

Section 2. **§106-3, Licenses required under other chapters of this Code**, is hereby amended by adding the following:

- (d) Beekeeping License - §86-7

and renumbering the subsequent paragraphs accordingly.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Ordinance #15-32

Page 4 of 4

Section 4. This ordinance shall take effect upon its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of
December, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Board/Committee Approval: 11/16/15

Publication Date: _____

Effective Date: _____

Attachment: Ord15-32 (4170 : Ordinance #15-32, bee keeping)

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: December 1, 2015

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #15-130, Setting Fee for Beekeeping Permit.

ATTACHMENTS:

- Reso15-130 (DOCX)

RESOLUTION #15-130

SETTING FEE FOR BEEKEEPING PERMIT

WHEREAS, pursuant to §86-7, De Pere Municipal Code, beekeeping permits may be granted by the Health Director; and

WHEREAS, the Common Council wishes to establish a fee for such beekeeping permit.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council hereby imposes the following:

Beekeeping Permit Application Fee	\$30
Beekeeping Permit Renewal Fee	\$10

Such fee shall not be refundable if the permit is not granted.

BE IT FURTHER RESOLVED THAT:

Such fee as is established hereunder shall be effective upon passage of Ordinance #15-32.

BE IF FURTHER RESOLVED THAT:

All City officers, officials, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of December, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes _____
Nays _____

Attachment: Reso15-130 (4168 : Resolution #15-130, Setting Fee for Beekeeping Permit)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 1, 2015

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #15-131, Authorizing Agreement Regarding
Headquarters Expansion Between the City of De Pere, MASK, LLC
and FLEX, LLC (600 Heritage Road).

ATTACHMENTS:

- Belmark Memo (PDF)
- Reso15-131 (DOCX)
- Belmark - HQ Expansion-191-001-15-final (DOCX)
- Exhibit 1 - Belmark (PDF)

CITY OF DE PERE

MEMO

To: Michael J. Walsh, Mayor
Members of Common Council *Judy*
From: Judith Schmidt-Lehman, City Attorney
RE: Agreement Regarding Headquarters Expansion Between the City of De Pere and
MASK, LLC and FLEX, LLC (Belmark Inc.)
Date: November 20, 2015

This Agreement offers TID incentives to the property owners (MASK, LLC and FLEX, LLC) which were necessary in order to ensure the expansion project occurs in the City. The Agreement incentive is different than typically used by the City in the past. Rather than paying a development grant "up-front" (which is re-paid to the TID through tax collection on a guaranteed value), this agreement uses a "pay-go" format with grants being given yearly based a percentage of the taxes paid on the increment generated. The "pay-go" model carries less risk for the City in terms of payout and enforcement of the agreement.

The proposed Agreement regarding the Belmark Inc. corporate headquarters expansion (the Development Agreement) is driving the proposed TID #10 boundary and plan amendment. Approval of both of these actions is on the December 1, 2015 Council agenda. The Council Resolution approving the TID #10 boundary and plan amendment makes approval of the TID amendment contingent upon execution of the Development Agreement.

If you have any questions or concerns regarding this Development Agreement, feel free to call me at 339-4042 or Kim Flom at 339-4043. Although I am scheduled to be out of the office the week of November 23rd, I will respond to your inquiry.

JSL:jld

c: Lawrence Delo, City Administrator
Kimberly Flom, Economic Development & Planning Director
Joe Zegers, Finance Director

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RESOLUTION #15-131

AUTHORIZING AGREEMENT REGARDING HEADQUARTERS EXPANSION
BETWEEN THE CITY OF DE PERE, MASK, LLC AND FLEX, LLC
(600 Heritage Road)

WHEREAS, MASK, LLC and FLEX, LLC (collectively referred to as “Developer”) are the owners of a combined approximate 14.596 acres of land (Parcels ED-F0096, ED-F095, ED-F0094 and ED-D29-1) located within the City; and

WHEREAS, Wis. Stats. §66.1105, provides the authority and establishes procedures by which the City of De Pere may create Tax Increment Financing Districts and support development projects within blighted areas of the City through the use of tax incremental financing; and

WHEREAS, in 2012, the City created “Tax Incremental District No. 10, City of De Pere” (TID #10) as and for the benefit of industrial development within the district, which District is contemporaneously with this Agreement, being amended to include, among the development which is the subject of this Agreement, but other projects and properties as described in the Amended Boundary and Project Plan for TID #10; and

WHEREAS, City has determined that the 30,000 square foot corporate headquarters expansion, including construction of a skywalk over Heritage Road, for Belmark Inc. is consistent with the Amended Boundary and Project Plan for TID #10; and

WHEREAS, Developer’s ability to construct the corporate headquarter expansion and remodel in the City is contingent upon the City’s providing financial assistance to Developer on the terms set forth in the attached Agreement Regarding Headquarters Expansion; and

WHEREAS, the City wishes to promote this development.

Resolution #15-131

Page 2 of 2

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are hereby authorized and directed to execute the Agreement Regarding Headquarters Expansion Between the City of De Pere, MASK, LLC and FLEX, LLC (600 Heritage Road), as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of December, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso15-131 (4173 : Resolution #15-131, Authorizing Agreement Regarding Headquarters Expansion)

**AGREEMENT REGARDING HEADQUARTERS EXPANSION
BETWEEN THE CITY OF DE PERE, MASK, LLC AND FLEX, LLC
(600 Heritage Road)**

THIS AGREEMENT, is made and entered into this ____ day of _____, 2015, by and between the City of De Pere, Wisconsin, a municipal corporation (“City”), MASK, LLC, a Wisconsin Limited Liability Company (“MASK”), and FLEX, LLC, a Wisconsin Limited Liability Company (“FLEX”) (MASK, LLC and FLEX, LLC are collectively referred to as “Developer”).

RECITATIONS

WHEREAS, Wis. Stats. §66.1105, provides the authority and establishes procedures by which the City of De Pere may create Tax Increment Financing Districts and support development projects within blighted areas of the City through the use of tax incremental financing; and

WHEREAS, in 2012, the City created “Tax Incremental District No. 10, City of De Pere” (TID #10) as and for the benefit of industrial development within the district, which District is contemporaneously with this Agreement, being amended to include, among the development which is the subject of this Agreement, but other projects and properties as described in the Amended Boundary and Project Plan for TID #10; and

WHEREAS, City has determined that the 30,000 square foot corporate headquarters expansion, including construction of a skywalk over Heritage Road for Belmark Inc. is consistent with the Amended Boundary and Project Plan for TID #10; and

WHEREAS, Developer’s ability to construct the corporate headquarter expansion and remodel in the City is contingent upon the City’s providing financial assistance to Developer on the terms set forth in this Agreement.

NOW THEREFORE, upon the mutual promises and obligations contained herein, together with such other consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. DEFINITIONS

- A. “Base Assessed Value” means the 2016 assessed value of each of the parcels comprising the Project Site.
- B. “City” means the City of De Pere.
- C. “Developer” means FLEX, LLC, MASK, LLC, individually and collectively.
- D. “Increment” means the difference between the Base Assessed Value and the 2017 assessed value of the property parcels comprising the Project Site. Project completion date anticipated May 2017.
- E. “Net Tax Rate” means the net tax rate for the east side of the City, including the City, Brown County, Northeast Wisconsin Technical College and the Unified School District of De Pere, but excluding the rate for the State of Wisconsin.
- F. “Project” means the corporate headquarters expansion as described in paragraph II.A.
- G. “Project Site” means Parcels ED-D-29-1, ED-F0094, ED-F0095, and ED-F0096, individually and collectively.
- H. “Substantially Completed” means that a certificate of occupancy for the Project has been issued by the City Building Inspection Department.

II. DEVELOPER OBLIGATIONS

- A. Developer shall expand and remodel its corporate headquarters located at 600 Heritage Road, De Pere, WI. The Project will consist of an approximate 30,000 square feet addition to the corporate headquarter building, being of first class quality construction

and amenities, and including parking and landscaping, together with an elevated “skywalk” structure over Heritage Road to link the corporate headquarters building with the production facility located on Parcel ED-F0094, all as shown on the concept drawing attached and incorporated as Exhibit 1. The Project is expected to result in:

1. Office expansion approximate value of \$12.5 million;
2. Added employment per 5 year segment
 - Years 1-5= 52
 - Years 6-10= 51
 - Years 11-15- 61
 - Total over the 15 year period= 164.
3. Payroll (average per employee; not including fringes)
 - Current= \$62,040
 - By year 10= \$71,838 (assumption- approx. 3.0% annual increases)

B. The Project Site is legally described below:

1. Parcel ED-F0096 an approximate 3.970 acre parcel owned by MASK, legally described as:

That part of the NW¼ Section 34 T23N R20E, being a part of 4 CSM 223 described as Lot 1 in 12 CSM 125 in Jacket 7451-27, except Parcel 3 of Transportation Plat 4085-43-21-4.01

2. Parcel ED-F0095 an approximate 2.00 acre parcel owned by MASK, legally described as:

Part of the NW¼ Section 34 T23N R20E lying west of Railroad and south of Heritage Dr. and described as Lot 2 in 12 CSM 125

3. Parcel ED-F0094 an approximate 6.158 acre parcel owned by FLEX, legally described as:

Lot 1 of 41 CSM 274 being part of NW¼ NW¼ Section 34 T23N R20E except Parcel 2 of Transportation Plat 4085-43-21-4.01

4. Parcel ED-D29-1 an approximate 2.468 acre parcel owned by MASK, legally described as:

Lot 1 of 24 CSM 29 being part of Government Lot 1 Section 33 T23N R20E except J20497-52 except Parcel 4 of Transportation Plat 4085-43-21-4.01

- C. The Project shall be Substantially Completed and subject to full real estate assessment as of May 1, 2017.
- D. Developer shall obtain all necessary permits and approvals for the Project, including approvals and/or permits from Brown County for the elevated “skywalk” structure over Heritage Road (CTH X.)

III. CITY OBLIGATIONS

- A. City shall pay a Developer’s incentive equal to 70% of the real property tax paid by Developer on the Increment attributable to the Project, commencing with taxes assessed for 2017 and continuing until expiration of TID #10, which is anticipated to expire on December 31, 2031.
- B. The Developer’s incentive shall be calculated for each parcel in the Project Site on an annual basis by subtracting the Base Assessed Value from the 2017 assessed value and multiplying the difference (“Increment”) by the Net Tax Rate.
- C. City shall pay the Developer’s incentive within 30 days following Developer’s notice to City that the annual real estate bill for each parcel is paid in full. Real estate taxes do not include any lawful special assessment, special charge, personal property or other charges that may appear on the annual tax bill.

IV. MISCELLANEOUS PROVISIONS

- A. This Agreement may be recorded with the Register of Deeds for Brown County.
- B. This Agreement may be terminated only upon written consent of both parties.

- C. In the event of alleged default on all or any part of this Agreement, prior to and as a condition of instituting legal proceedings, the non-defaulting Party shall give the defaulting Party specific written notice of such default, in the manner provided herein. The alleged defaulting Party shall have fifteen (15) business days for any payment default and thirty (30) days for any non-payment default to cure said default. If the defaulting Party does not cure said default during the applicable cure period, the non-defaulting Party may take any and all steps necessary to address such default, including but not limited to, instituting any necessary legal action.
- D. Unless expressly provided otherwise herein, the rights and remedies of the Parties provided herein shall be cumulative and concurrent and shall include all other rights and remedies available at law or in equity, may be pursued singly, successively or together, at the sole and absolute discretion of either Party and may be exercised as often as occasion therefore shall arise. This is a guarantee of payment and not of collection.
- E. The failure of any party to this Agreement to insist upon strict and prompt performance of the terms, covenants, agreements and conditions herein contained, or any of them, upon any other Party imposed, shall not constitute or be construed as a waiver or relinquishment of any Party's rights, to enforce any such term, covenant, agreement, or condition, but the same shall continue in full force and effect. No waiver by either party shall be valid or binding on such party unless it is in writing signed by such party and only to the extent therein set forth.
- F. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. If any provision of this Agreement or the application thereof to any persons or circumstances shall, to any extent, be invalid or unenforceable, then the

remainder of this Agreement or the application of such provision, or portion thereof, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. This Agreement sets forth the entire understanding between the Parties with respect to its subject matter, there being no terms, conditions, warranties, or representations with respect to its subject matter other than that contained herein. This Agreement shall be binding upon and shall inure to the benefit of the Parties hereto, their respective successors and assignees.

- G. Developer may not assign this Agreement or any of its rights or obligations without the written consent of the City.
- H. This Agreement sets forth all the promises, inducements, agreements, conditions and understandings between Developer and City, and there are not promises, agreements, conditions or understandings, either oral or written, express or implied, between them, with respect to the guarantee provided hereby other than as herein set forth. Except as herein provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the Parties hereto unless authorized in accordance with law and reduced in writing and signed by them.
- I. Except as expressly provided otherwise in this Agreement, the provisions of this Agreement are for the exclusive benefit of the Parties hereto and not for the benefit of any other persons or parties, as third party beneficiaries or otherwise, and this Agreement shall be deemed to have conferred any rights, expressed or implied, upon any other person.

- J. Time is of the essence for performance of the terms and conditions contained in this Agreement. However, upon written request of any party, an extension of an agreed-upon time period may be granted at the sole discretion of the granting party.
- K. No official or employee of the City shall be personally liable to Developer or any successor in interest, in the event of any default or breach by the City, or for any amount that becomes due to Developer under this Agreement.
- L. A notice, demand, or other communication under this Agreement shall be sufficiently given or delivered if it is deposited in the United States mail, registered or certified mail, postage pre-paid, return receipt requested, or delivered personally:

To Developer:

MASK, LLC
c/o Karl A. Schmidt
600 Heritage Road
De Pere, WI 54115

FLEX, LLC
c/o Karl A. Schmidt
600 Heritage Road
De Pere, WI 54115

To City:

City of De Pere
Attention: City Clerk-Treasurer
335 Broadway Street.
De Pere, WI 54115

or such other address, within the United States, with respect to a party as that party may from time to time designate in writing and forward to the other as provided in this Section. A copy of any notice, demand, or other communication under this Agreement given by a party under this Agreement to any other party under this Section shall be given to each other party to this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date and year first written above.

CITY OF DE PERE

By:

Michael J. Walsh, Mayor

Shana D. Ledvina, Clerk-Treasurer

State of Wisconsin)
 : SS
Brown County)

This instrument was acknowledged before me on the _____ day of _____, 2015, by Michael J. Walsh, Mayor and Shana D. Ledvina, Clerk-Treasurer of the City of De Pere.

Notary Public, State of Wisconsin
My commission expires on _____

MASK, LLC

By:

Print Name: _____
Title: _____

Print Name: _____
Title: _____

State of Wisconsin)
 : SS
Brown County)

This instrument was acknowledged before me on the _____ day of _____, 2015, by _____ and _____ of MASK, LLC.

Notary Public, State of Wisconsin
My commission expires on _____.

FLEX, LLC

By:

 Print Name: _____
 Title: _____

 Print Name: _____
 Title: _____

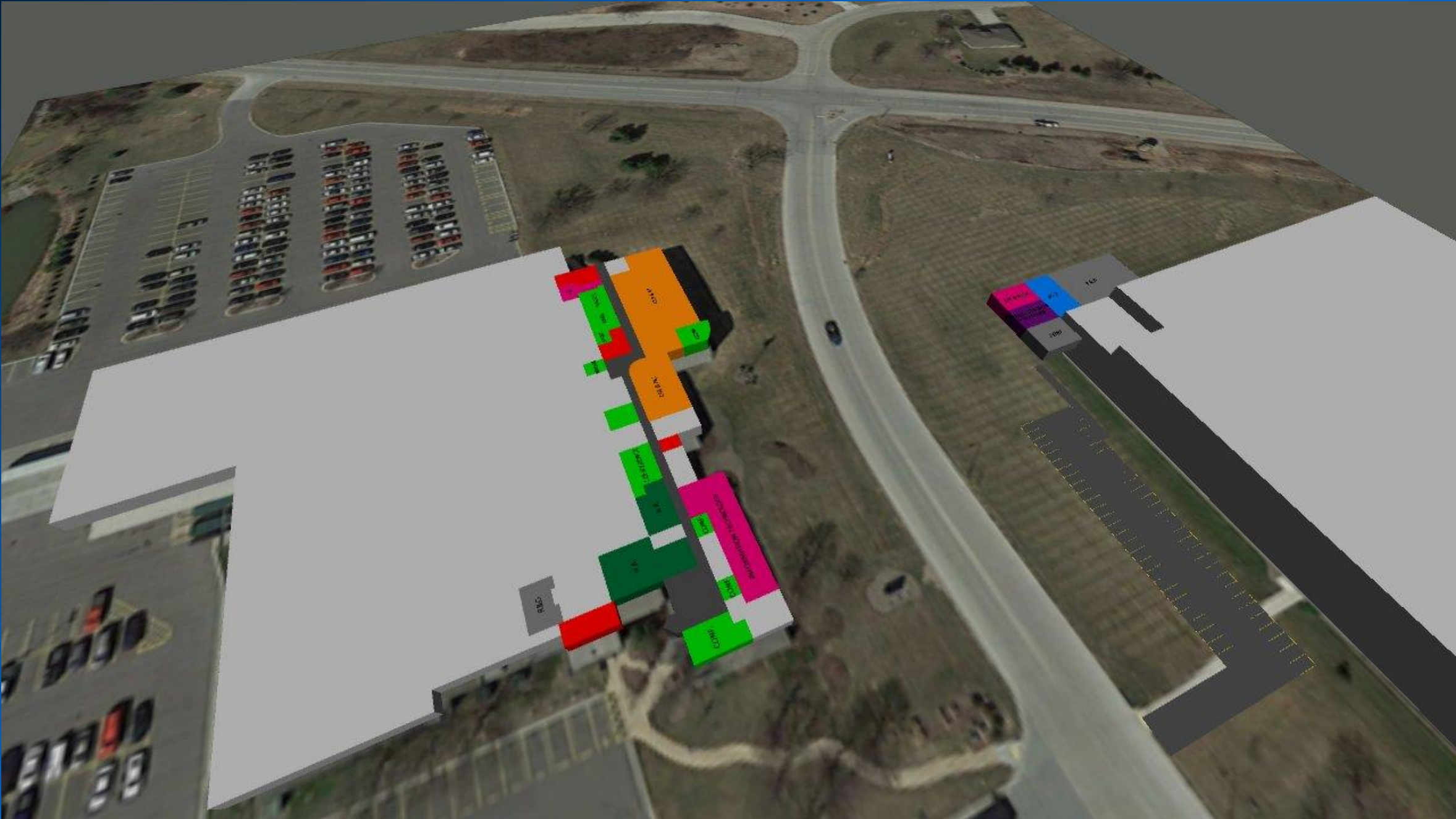
State of Wisconsin)
 : SS
 Brown County)

This instrument was acknowledged before me on the _____ day of _____, 2015, by
 _____ and _____ of FLEX, LLC.

 Notary Public, State of Wisconsin
 My commission expires on _____.

Drafted by: Judith Schmidt-Lehman

Scenario 1 – *Link to Plant #3*



Scenario 1 – *Link to Plant #3*



City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 1, 2015

DEPARTMENT: Planning

FROM: Kimberly Flom

SUBJECT: Resolution #15-132, Approving and Establishing the Boundary and Project Plan Amendment for Tax Increment Financing District #10.

ATTACHMENTS:

- Reso15-132 (DOCX)
- ResoPC15-04 (PDF)
- Depere TID 10 Project Plan Boundary Amendment Final Draft for PC CC 113015 (DOC)
- PC_Staff Memo_TID 10 (PDF)

RESOLUTION #15-132

APPROVING AND ESTABLISHING THE BOUNDARY AND PROJECT PLAN
AMENDMENT FOR TAX INCREMENT FINANCING DISTRICT #10

WHEREAS, pursuant to the direction of the Common Council and with its advice and consent, the Plan Commission of the City of De Pere has taken all steps required by Wis. Stats. §66.1105(4)(h), for the amendment of the boundary and project plan for Tax Increment Financing District #10 (TID #10) as provided in Resolution #PC15-04 of the Plan Commission Recommending Adoption of the Boundary and Project Plan Amendment for Tax Increment Financing District #10, attached hereto and incorporated herein as Exhibit A; and

WHEREAS, in accordance with the recitations and findings in the above referenced Resolution of the Plan Commission, and the Common Council being aware of all proceedings of the Plan Commission in regard to the second amendment of TID #10, including the public hearing held thereon before the Plan Commission on November 30, 2015 at 7:00 p.m., the Common Council wishes to adopt this Resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council, pursuant to Wis. Stats. §§66.1105(4)(h), hereby adopts and approves the Boundary and Project Plan Amendment for Tax Increment Financing District #10, which includes only whole units of property, a copy of which is attached to Resolution #PC15-04 and is incorporated herein as if fully set forth. The Common Council specifically finds that the amended plan is feasible and in conformity with the Master Plan of the City of De Pere (the City of De Pere Comprehensive Plan of 2010).

BE IT FURTHER RESOLVED THAT:

The project costs as contained in the Amended Project Plan directly serve to promote industrial site development in the amended boundary area described TID #10 and the equalized value of all taxable property of TID #10 plus all existing Tax Incremental Financing Districts does not exceed 12% of the total equalized value of taxable property within the City.

Attachment: Reso15-132 (4189 : Resolution #15-132, Approving TID 10 Amendment)

BE IT FURTHER RESOLVED THAT:

Not less than 50% of the area of the real property within the District is suitable for industrial sites within the meaning of Wis. Stats. §66.1101; improvements in the plan are likely to significantly enhance the value of all other real property in the District; and the project costs to the plan amendment are consistent with the purposes for which TID #10 was created.

BE IT FURTHER RESOLVED THAT:

Subsequent to execution of the Agreement Regarding Headquarters Expansion Between the City of De Pere, MASK, LLC and FLEX, LLC by all parties, the Director of Economic Development and Planning is authorized and directed to take all actions reasonably necessary to transmit to the Joint Review Board the public records, planning documents, and this Resolution with all deliberate haste.

BE IT FURTHER RESOLVED THAT:

The Director of Economic Development and Planning is authorized and directed to schedule a meeting of the Joint Review Board not less than 10 days nor more than 30 days after their receipt of this Resolution for the purpose of considering the approval of this Resolution and the Boundary and Project Plan Amendment for Tax Increment Financing District #10.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of December, 2015.

APPROVED:

 Michael J. Walsh, Mayor

ATTEST:

 Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso15-132 (4189 : Resolution #15-132, Approving TID 10 Amendment)

PLAN COMMISSION
RESOLUTION #PC15-04

RECOMMENDING ADOPTION OF THE BOUNDARY AND PROJECT PLAN
AMENDMENT FOR TAX INCREMENT FINANCING DISTRICT #10

WHEREAS, a proposed Boundary and Project Plan Amendment for Tax Increment Financing District #10 (TID #10) was filed with the City Clerk-Treasurer's office and made available for inspection on weekdays between the hours of 8:00 a.m. and 4:30 p.m., and made available to any person requesting a copy thereof; and

WHEREAS, after Class 2 publication in the City's official newspaper, a public hearing was held pursuant to Wis. Stats. §66.1105(4)(e) on November 30, 2015 at 7:00 p.m., affording interested parties, their agents and attorneys, a reasonable opportunity to express their views on the Boundary and Project Plan Amendment as provided at Wis. Stats. §66.1105(4)(h); and

WHEREAS, the Plan Commission has determined that the Boundary and Project Plan Amendment for TID #10 are in conformity with the City's Comprehensive Plan and are in the interest of the City in order to foster logical development and that such development would not occur without such Amendment.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Plan Commission of the City of De Pere, Wisconsin, that:

The Plan Commission of the City of De Pere hereby recommends the designation of the amended district boundaries for Tax Increment Financing District #10, City of De Pere, as those boundaries which are set forth in the Boundary and Project Plan Amendment for such District, a copy of which is annexed hereto and incorporated herein as if fully set forth.

BE IT FURTHER RESOLVED THAT:

The Plan Commission of the City of De Pere hereby adopts the Boundary and Project Plan Amendment for Tax Increment Financing District #10, City of De Pere, as prepared and presented by Springsted, Inc. and City staff; further, that such

project plan is hereby submitted to the Common Council of the City of De Pere in accordance with Wis. Stats. §66.1105(4)(f).

Adopted by the Plan Commission of the City of De Pere, Wisconsin, this 30th day of November, 2015.

APPROVED:

Michael J. Walsh, Mayor
Plan Commission Chair

Ayes: _____

Nays: _____

City of De Pere, Wisconsin

Boundary and Project Plan Amendment to Tax Increment Financing Plan

for

Tax Incremental Financing District No. 10

**Recommended by the City Plan Commission
Expected November 30, 2015**

**Adopted by the Common Council
Expected December 1, 2015**

**Adopted by Joint Review Board
Expected December 11, 2015**

Prepared by:

**SPRINGSTED INCORPORATED
380 Jackson Street, Suite 300
St. Paul, MN 55101-2887
(651) 223-3000
WWW.SPRINGSTED.COM**

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Section A Introductions

Wisconsin's Tax Incremental Law was created to help cities and villages rehabilitate blighted areas and improve or develop industrial sites. In creating Wisconsin's Tax Incremental Law, the State Legislature expressed its concern that cities and villages had neither the incentive nor the financial resources necessary to carry out projects that benefited not only the city or village, but all jurisdictions which share in the tax base.

The Tax Incremental Law gives cities and villages the authority, under certain conditions, to designate a specific area within its boundaries as a Tax Incremental Financing District and requires them to prepare a plan to develop or redevelop the District. Cities or villages may use all increased property taxes generated by the increased property value generated by such development or redevelopment to pay for eligible costs, which they incur to improve the District. This law assumes that all governmental units that tax properties within the District will eventually benefit from the increased value which will be generated. The municipality that created the District is allowed to retain the increased taxes generated during the existence of the District to pay for the costs of the public improvements.

State Statute places certain limitations on the creation of Tax Incremental Financing Districts. Only whole parcels of property that are assessed for general property tax purposes and which are contiguous can be included within a District. In addition, at least fifty per cent (50%) of the real property in a District must meet at least one of the following criteria:

1. It is a blighted area;
2. It is an area in need of conservation or rehabilitation work;
3. It is an area suitable for industrial sites and has been zoned for industrial use; or
4. It is an area suitable for mixed-use development.

It also must be found that:

1. The improvement of the area is likely to enhance significantly the value of substantially all the other real property in the District;
2. The project costs relate directly to eliminating blight, directly serve to rehabilitate or conserve the area or directly serve to promote industrial and/or mixed use development; and
3. The equalized value of taxable property of the District plus the value increment of all existing Districts does not exceed 12 percent of the total equalized value of taxable property within the City.

Before a Tax Incremental Financing District can be created or amended, a Joint Review Board, which is comprised of representatives of the authorities having the power to levy taxes in the District and one public member, must approve the municipality's action relative to the creation or amendment of the District.

A Tax Incremental Financing District shall terminate when the earlier of the following occurs:

1. That time when the City or Village has received aggregate tax increments with respect to such District in an amount equal to the aggregate of all project costs under the Project Plan and any amendments to the Project Plan for such District.
2. Twenty years after the District is created for mixed use TIDs.
3. The local legislative body, by resolution, dissolves the District, at which time the City or Village shall become liable for all unpaid project costs actually incurred, except this paragraph does not make the City or Village liable for any tax incremental bonds or notes issued.

The Boundary and Project Plan for Tax Incremental Financing District No. 10, "the District," in the City of De Pere has been prepared in compliance with s. 66.1105(4), Wisconsin Statutes. TID No. 10 is defined by the boundary shown on Map 1 found on Page 14. Pursuant to s. 66.1105(4)(f), the Project Plan shall include:

- A statement listing the kind, number and location of all proposed public works or improvements within the district;
- an economic feasibility study;
- a detailed list of estimated project costs;
- a description of the methods of financing all estimated project costs;
- the time when the related costs or monetary obligations are to be incurred;
- a map showing existing uses and condition of real property in the district;
- a map showing proposed improvements and uses in the district;
- proposed changes of zoning ordinances, master plan, if any, maps, building codes and city ordinances;
- a list of estimated non-project costs;
- a statement of the proposed method for the relocation of any persons to be displaced;
- an indication as to how creation of the tax incremental district promotes the orderly development of the city/village;
- an analysis of the overlying taxing districts;
- a map showing the district boundaries; and
- an opinion of the village attorney advising whether the plan is complete and complies with s. 66.1105(4)(f), Wisconsin Statutes.

Section B Statement Listing the Kind, Number, and Location of All Proposed Public Works or Improvements Within and Outside of the District

The public works and improvement activities located within Tax Incremental Financing District No. 10 are listed on Table I found on page 3, which provides a listing of all District activities; and Map 3 on Page 16, which shows the location of the proposed project costs, public works and improvements. The estimated project costs shall be refined as future development occurs and specific project activities are undertaken. Any economic incentives granted will be consistent with the TIF statutory requirements.

A. Capital Costs for Development of the TID:

Capital costs most often include projects located within the boundaries of the District. Infrastructure costs for projects located outside of the District, benefiting or necessary for the development within the District may also be eligible District projects. Such costs must be shared in a reasonable manner relating to the amount of benefit to the District. Infrastructure costs may include:

1. Land acquisition, relocation, and building demolition to facilitate development or redevelopment within the District.
2. Street construction or reconstruction, installation/upgrading of sanitary sewer, water, and storm water infrastructure to facilitate development or redevelopment.
3. Installation or improvements to other utilities including electric, natural gas, telecommunications, cable TV, fiber optic, etc.
4. Construction of sidewalks, trails and other related improvements to facilitate pedestrian travel in and around the District.
5. Installation/construction of landscaping improvements, streetscaping, and wayfinding.

B. Administrative Costs:

Administrative costs may include, but are not limited to, a portion of City staff time, consultants and others directly involved with planning and administering of the District over the statutory expenditure period.

C. Organization Costs:

Organization costs may include, but are not limited to, financial consultant fees, attorneys, engineers, planners, surveyors, appraisers, and other contracted services related to the District. This shall also include the District economic or environmental feasibility studies, traffic studies, preparation of this Project Plan, financial projections, preliminary engineering to determine project costs, maps, legal services, and other payments made which are necessary or convenient to the District.

D. Financing Costs:

Financing costs include interest, finance fees, bond discounts, bond redemption premiums, bond legal opinions, bond fees, ratings, capitalized interest, bond insurance and other expenses related to financing.

The previous activities shall provide necessary facilities and incentives that should enable and encourage development and redevelopment within the District. A detailed list of estimated project costs, including anticipated year of installation, is included in Table I.

**BOUNDARY AND PROJECT PLAN AMENDMENT FOR
TID NUMBER TEN - TABLE I
Proposed Project Costs, Public Works and Improvements**

PHASE ONE						
	<u>Costs</u>	YEAR				<u>Totals</u>
		<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018-2032-</u>	
<u>Capital Costs:</u>						
Public Infrastructure						
Pond (with storm sewer)						
Other						
Subtotal						
<u>Private Costs</u>						
Developer Incentives – Cash Grants	3,440,600	0	0	198,188	3,242,412	3,440,600
<u>Administrative Costs:</u>						
City staff/consulting	35,000	5,000	5,000	5,000	20,000	35,000
10% Admin/Eng	45,000	5,000	5,000	5,000	30,000	45,000
<u>Other Costs</u>						
10% Contingency	100,000			50,000	50,000	100,000
<u>Financing Costs:</u>						
Interest costs of Money	1,000,000			150,000	850,000	1,000,000
<u>Total Project Costs</u>	4,620,600	10,000	10,000	208,188	4,392,413	4,620,600

- *Subject to change based on final financing plan*

Section C Local Action

Before a Tax Incremental Financing District can be amended, the City Plan Commission must hold a public hearing(s) on the proposed Boundary and Project Plan Amendment of the District, the proposed boundary amendment thereof and the proposed Project Plan Amendment for the District. The public hearing on the proposed amendment of and the boundary Amendment for the District may be held separately from or concurrent with a public hearing on the proposed Project Plan. The City has chosen to hold the public hearings concurrently. After the public hearing, the City Plan Commission must submit the recommended Tax Incremental Financing District amended boundaries and Project Plan Amendment to the local legislative body for action if it desires to amend the

District. Before adopting such resolution, the local legislative body may amend both the proposed District boundaries and Project Plan. The Public Hearing for the Boundary and Project Plan Amendment for the District has been scheduled for the Plan Commission on November 30, 2015. Notice of the Public Hearing shall be published in the De Pere News on November 16, 2015 and November 23, 2015 and have also been sent to all taxing entities applicable within the District. The resolution approving the District shall be introduced to the Common Council for approval on December 1, 2015.

State Statutes require the City seeking to create or amend a Tax Incremental Financing District convene a Joint Review Board (JRB) to review the proposal. The first meeting of the JRB must be held within fourteen days after the Notice of the above-referenced hearing(s) is published. For any Tax Incremental Financing District creation or amendments proposed by the City of De Pere, the membership of the Joint Review Board shall consist of a representative chosen by the City, a representative chosen by the County, a representative chosen by the Technical College District, a representative chosen by the School District, and one public member. The public member and the chair of the JRB must be selected by a majority vote of the other JRB members. It is the responsibility of the JRB to review the public record, planning documents and the resolution passed by the local legislative body creating the District, and to either approve or not approve such resolution based on certain criteria by a majority vote after receiving the resolution. The first meeting of the JRB is scheduled for the week of November 23, 2015, with the final meeting to act on the Common Council's resolution anticipated to occur following the Common Council meeting.

Capacity to Create or Amend Tax Incremental Districts

In 2004 the State Legislature amended the Tax Incremental Financing Law to allow up to 12% of the total equalized value of taxable property within the City be included within Tax Incremental Districts. The City of De Pere's 2015 total equalized value is \$1,898,625,300. The City can include up to twelve percent (12%) of the total equalized value of the community in existing and new tax incremental finance districts. 12% of the City's equalized value is \$227,835,036.

The City has 8 outstanding Tax Incremental Districts with \$133,828,000 of equalized value. This district is expected to be \$15,500,000 of value. Therefore, this district can be created within the 12% capacity limit enacted by statute. The Department of Revenue will certify the values in the proposed tax incremental district to confirm compliance with this requirement.

The City should carefully monitor the annual growth within this district and existing districts, as well as the capacity to create additional districts.

Section D General Description of Tax Incremental District Number 10

The purpose of the Boundary and Project Plan Amendment for Tax Incremental Financing District Number 10 is to be the primary public financing tool for proposed business expansion of Belmark Corporation currently located within the City of De Pere. Within the boundaries of this Tax Incremental District are sites suitable for mixed use development. The area of the proposed boundary amendment is approximately 29.715 acres in size. The project boundaries are described in the next section.

The proposed project shall include the expansion of an existing corporate business. Proposed project costs within the district shall also include developer incentives as reimbursement for certain project costs on an annual basis as tax increments are available. The City also anticipates using tax increments to finance public infrastructure costs within the district.

With the adoption of this Boundary and Project Plan Amendment, the City Common Council is enabled to make TIF-eligible expenditures for development of these areas, as well as off-site expenditures if they are related to the District. The infrastructure improvements are anticipated to occur within the original and amended boundaries, as necessary and financially feasible.

Section E District Boundary

The boundaries of Tax Incremental Financing District Number 10 are shown on Map 1 on Page 14 and are further described in Appendix A. The District includes the properties with the following identification numbers and legal descriptions:

<u>Parcel ID</u>	<u>Legal Description</u>
ED-2311	3.651 AC M/L EAST SIDE INDUSTRIAL PARK 2ND ADDN LOT 24 & PRT OF LOT 25 DESC IN 2356282
ED-2313	2.033 AC M/L EAST SIDE INDUSTRIAL PARK 2ND ADDN LOT 26 & PRT OF LOT 25 DESC IN 2356281
ED-F0082	19.856 AC M/L E1/2 SE1/4 SE1/4 SEC 33 T23N R20E EX RD
ED-F0086	14.705 AC M/L R-O-W OVER SEC 27 & 34 T23N R20E
ED-F0080-3	14,012 SQ FT LOT 1 OF 29 CSM 360 EX PART IN TOWN OF DE PERE BNG PART OF NE1/4 SE1/4 SEC 33 T23N R20E
ED-F0080-4	0.895 AC M/L PART OF NE1/4 SE1/4 SEC 33 T23N R20E DESC IN J27386-41
ED-F0080-2	36,804 SQ FT LOT 2 OF 29 CSM 360 EX PART IN TOWN OF DE PERE BNG PART OF NE1/4 SE1/4 SEC 33 T23N R20E
ED-F0085	16.110 AC M/L PRT SW1/4 SW1/4 SEC 34 T23N R20E LYG W OF RR EX RD
ED-F0080-1	0.965 AC M/L PART OF NE1/4 SE1/4 SEC 33 T23N R20E DESC IN J15979-03 EX J16068-28 & EX J27386-41
ED-344-102	7.878 AC M/L EAST SIDE INDUSTRIAL PARK SUBD LOT 2 EX 30 CSM 129 & EX 32 CSM 319
ED-344-103-1	367,616 SQ FT LOT 1 OF 30 CSM 211 BNG PRT OF LOT 3 EAST SIDE INDUS- TRIAL PARK
ED-F0111	11.214 AC PRT OF NW1/4 SW1/4 & PRT OF NE1/4 SW1/4 SEC 34 T23N R20E DESC AS LOT 1 IN 20 CSM 79
ED-F0111-A	10.636 AC PRT OF NW1/4 SW1/4 & PRT OF NE1/4 SW1/4 SEC 34 T23N R20E DESC AS LOT 2 IN 20 CSM 79
ED-F011-B	6.396 AC PRT OF NW1/4 SW1/4 & PRT OF NE1/4 SW1/4 SEC 34 T23N R20E DESC AS LOT 3 IN 20 CSM 79
ED-F0106-3	4.632 AC M/L PRT OF S1/2 OF SE1/4NW1/4 & S1/2 OF SW1/4NW1/4 SEC 34 T23N R20E DESC AS PCL B IN 4 CSM 71 BCR
ED-344-102-4	209,522 SQ FT LOT 1 OF 32 CSM 319 BNG PRT OF LOT 2 EAST SIDE INDUS- TRIAL PARK SUBD
ED-2315	159,015 SQ FT EAST SIDE INDUSTRIAL PARK 2ND ADDN LOT 28
ED-2314	75,561 SQ FT EAST SIDE INDUSTRIAL PARK 2ND ADDN LOT 27
ED-2310	170,840 SQ FT EAST SIDE INDUSTRIAL PARK 2ND ADDN LOT 23
ED-2307	71,549 SQ FT EAST SIDE INDUSTRIAL PARK 2ND ADDN LOT 20
ED-D43-1	1.542 AC M/L THE S 295.16 FT OF W 295.16 FT SE1/4 SE1/4 SEC 33 T23N R20E EX RD & EX EAST SIDE INDUSTRIAL PARK 3RD ADDN
ED-F0080	11.507 AC M/L S 502 FT OF N1/2 OF S1/2 OF SEC 33 T23N R20E LYG E OF HWY 57 EX 173 D 451 & EX 263 D 255 & EX 270 D 197 & EX 306 D 577 & EX J15979-03 & EX EAST SIDE INDUSTRIAL PARK 3RD ADDN
ED-F0083	15.609 AC M/L W1/2 SE1/4 SE1/4 SEC 33 T23N R20E EX S 295.16 FT OF W 295.26 FT & EX EAST SIDE INDUSTRIAL PARK 3RD ADDN & EX RD
ED-2387	51,379 SQ FT EAST SIDE INDUSTRIAL PARK 3RD ADDN LOT 35
ED-2381	86,959 SQ FT EAST SIDE INDUSTRIAL PARK 3RD ADDN LOT 29
ED-2382	65,340 SQ FT EAST SIDE INDUSTRIAL PARK 3RD ADDN LOT 30

ED-2386	65,364 SQ FT EAST SIDE INDUSTRIAL PARK 3RD ADDN LOT 34
ED-2388	61,011 SQ FT EAST SIDE INDUSTRIAL PARK 3RD ADDN LOT 36
ED-2385	104,560 SQ FT EAST SIDE INDUSTRIAL PARK 3RD ADDN LOT 33
ED-2384	51,734 SQ FT EAST SIDE INDUSTRIAL PARK 3RD ADDN LOT 32
ED-F0081-2	97,212 SQ FT LOTS 1 & 2 OF 48 CSM 184 BNG PRT OF SW1/4 SE1/4 SEC 33 T23N R20E
ED-F0110	221,682 SQ FT LOT 1 OF 30 CSM 312 BNG PRT OF NE1/4 SW1/4 SEC 34 T23N R20E
ED-344-102-3	62,717 SQ FT LOT 3 OF 30 CSM 129 BNG PRT OF LOT 2 EAST SIDE INDUS- TRIAL PARK

Proposed Boundary and Project Plan Amendment

ED-F0094	268,281 SQ FT LOT 1 OF 41 CSM 274 BNG PRT OF NW1/4 NW1/4 SEC 34 T23N R20E EX PCL 2 OF TPP 4085- 43-21-4.01
ED-F0096	172,971 SQ FT THAT PRT OF NW1/4 SEC 34 T23N R20E BNG PRT OF 4 CSM 223 DESC AS LOT 1 IN 12 CSM 125 IN J7451-27 EX PCL 3 OF TPP 4085-43-21-4.01
ED-D29-1	107,508 SQ FT LOT 1 OF 24 CSM 29 BNG PART OF GOV'T LOT 1 SEC 33 T23N R20E EX J20497-52 EX PCL 4 OF TPP 4085-43-21-4.01
ED-F0095	2.00 AC PART OF NW1/4 SEC 34 T23N R20E LYG W OF RR & S OF HERITAGE DR & DESC AS LOT 2 IN 12 CSM 125
ED-344-101-1	130,765 SQ FT LOT 1 OF 31 CSM 121 BNG PRT OF LOT 1 EAST SIDE INDUS- TRIAL PARK
ED-344-101-5	87,667 SQ FT LOT 1 OF 32 CSM 44 BNG PART OF LOT 1 EAST SIDE INDUSTRIAL PARK
ED-344-101-6	65,799 SQ FT LOT 1 OF 35 CSM 233 BNG PRT OF LOT 1 EAST SIDE INDUSTRIAL PARK
ED-344-101-7	67,728 SQ FT LOT 2 OF 35 CSM 233 BNG PRT OF LOT 1 EAST SIDE INDUSTRIAL PARK
ED-344-101-3	82,074 SQ FT LOT 3 OF 31 CSM 121 BNG PRT OF LOT 1 EAST SIDE INDUS- TRIAL PARK
ED-344-101-4	69,253 SQ FT LOT 4 OF 31 CSM 121 BNG PRT OF LOT 1 EAST SIDE INDUS- TRIAL PARK
ED-F0112	1.364 AC M/L THAT PRT OF N1/2 NW1/4 SE1/4 S34 T23N R20E LYG W OF HWY 32 EX 341 D 418 BCR & EX 349 D 550 & 349 D 489 BCR & EX 369 D 176 & EX ST.
ED-F0113	38,382 SQ FT PRT NW1/4 SE1/4 S34 T23N R20E COM INSECTN N LINE & C/L HWY 32 S ALG C/L 187 FT TO BEG CONT S 93.1 FT W PARA TO N LINE 468.45 FT N93.1 FT E 467.25 FT TO BEG EX HWY
ED-F0114	38,373 SQ FT THAT PRT OF NW1/4 SE1/4 SEC 24 T23N R20E AS DESC IN J11476-36
ED-F0115	37,280 SQ FT PRT NW1/4 SE1/4 S34 T23N R20E COM INSECTN N LINE & C/L HWY 32 SLY ALG C/L 581.8 FT TO BEG CONT SLY 92.1 FT W 473.55 FT N92.1 FT E 472.35 FT TO BEG. EX HWY
ED-F0116	1.966 AC M/L PRT OF N1/2 OF N1/2 OF SE1/4 S34 T23N R20E LYG W OF HWY 32 & DES IN 369 D 176 BCR EX HWY
ED-F0117	58,669 SQ FT LOT 1 OF 33 CSM 147 BNG PRT OF NW1/4 FRAC SE1/4 SEC 34 T23N R20E
ED-F0117-1	220,476 SQ FT LOT 2 OF 33 CSM 147 BNG PRT OF NW1/4 FRAC SE1/4 SEC 34 T23N R20E
ED-344-104-6	146,797 SQ FT LOT 3 OF 36 CSM 203 BNG PRT OF LOT 4 EAST SIDE INDUSTRIAL PARK
ED-344-104-5	23,883 SQ FT LOT 2 OF 36 CSM 203 BNG PRT OF LOT 4 EAST SIDE INDUSTRIAL PARK EX 1770078
ED-D69-2	2.942 AC M/L LOT 3 OF 59 CSM 61 BNG PRT OF NW1/4 SW1/4 SEC 34

	T23N R2OE
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Section F Economic Feasibility Study

Purpose

The purpose of this study is to determine if the projected revenues generated from the District as a result of the proposed development can finance the costs associated with the implementation of the Project Plan.

General Development Description

This section focuses on the new development projections and corresponding incremental new value. These projections have been prepared based on assumptions provided by the City and proposed developer.

The tax increment revenue projections in this section are based on the potential development of certain buildings and/or sites to accommodate land uses. The development projections are based on information provided by the proposed developer along with an understanding of the general market conditions and feasibility within the area. These projections are summarized in Table II below.

**BOUNDARY AND PROJECT PLAN AMENDMENT FOR
TID NUMBER 10 – TABLE II
Projected Development**

PROJECT	Value	Square Feet	Expected Date of Construction
Belmark Corporate Expansion	12,500,000	30,000	May 2017
Future Small-Size Development	1,000,000		2020-2025
Future Mid-Size Development	2,000,000		2022-2028
TOTAL VALUE INCREMENT	15,500,000		

The City has estimated that the project proposed within the Boundary and Project Plan Amendment related to the Belmark Corporation Expansion will create incremental new value of approximately \$12,500,000. The Developer may be required to enter into an assessment agreement to guarantee this value. Additional value assumptions for two future business are also included in the Boundary and Project Plan Amendment equaling an additional \$3,000,000. The estimates of incremental new value of the projects are based on estimated square footage and business type and may include future reviews by assessing.

The objective of the original District creation is to facilitate the development of underutilized properties within the original and amended boundaries. This Boundary and Project Plan Amendment only includes the projections related to the business expansion and anticipated future small and mid size developments. The City anticipates that any prospective businesses may be required to sign individual development agreements prior to any City-incurred development expenditures, specifically any cash grants. The economic feasibility projections are based on the utilization of approximately 20 years of the allowed tax increment collection period, which is the maximum for mixed use TIDs.

The economic feasibility analysis should be considered as a baseline projection that is annually monitored to ensure projected targets are met. The purpose of the annual monitoring is to determine that total incremental value has been achieved rather than whether a specific identified project created those increments. Future public borrowing and/or expenditures should be based on this annual review process. It is the intent of this Boundary and Project

Plan Amendment to maximize the potential of Tax Incremental Financing District Number 10 to accomplish the proposed public improvements identified in Table I found on Page 4.

Table II and Map 5 summarize the development assumptions that have been used in the economic feasibility analysis. These projections have been prepared based on information received from the developer and City staff. The projections in Table II include assumptions on square footage and business type based on information provided by the company. Assumptions of the taxable value are based on a review of comparable real estate values.

The incremental new value projection included in Table II is not total construction cost estimates, but factored to equate to the anticipated equalized value to which an annual mill rate will be applied. The actual construction costs may be higher than projected value because construction costs may include soft costs not necessarily assessed by the City. Real estate valuation can also significantly fluctuate from year to year. For that reason, there should be an annual review and evaluation of the stability of the increment value prior to making annual borrowing and/or spending decisions.

In compliance with the statutory requirements of tax incremental financing, a finding has been made that the private development activities projected would "not otherwise occur without the use of tax incremental financing." It must be understood that these projected private development increments will not naturally occur without the proactive implementation of this Boundary and Project Plan Amendment and the use of tax incremental financing as a developer incentive to assist with a portion of the extraordinary project costs. The implementers of the Project Plan will need to be aggressive in stimulating the identified private development projects. The posture cannot be to expect that private developers will have financially feasible projects without implementation of the public improvement activities identified in this Plan.

The economic feasibility analysis for the Boundary and Project Plan Amendment for Tax Incremental District Number 10 is presented in Tables III and IV included on the following pages. Table III shows the projected tax increments from the Boundary and Project Plan Amendment for Tax Incremental District Number 10 based on the development assumptions made in Table II. The projections assume the total incremental new value from the initial planned business expansion will be \$12,500,000 as constructed in 2017. In addition, two future developments, small and mid-size, are anticipated to occur in the future subject to market conditions and have been included as constructed in 2020 and 2022, respectively.

**BOUNDARY AND PROJECT PLAN AMENDMENT FOR
TID NUMBER 10 – TABLE III
PROJECTED TAX INCREMENTS**

	Annual Increased	Cumulative Value of New	Total Estimated		TID	2014	Annual Increment	City Withheld	Estimated Developer	Total
	Value of New	Buildings &	Taxable	Base	Value	Net Total	Revenue	Amount	Payments	Projected
Year	Buildings	Improvements	Value	Value	Increment	Tax Rate	/1000	30%	70%	Revenue
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1/1/2015	-	-	-	\$11,262,000	-	-	-	-	-	
1/1/2016	-	-	11,262,000	11,262,000	-	22.650	-	-	-	
1/1/2017	12,500,000	12,500,000	23,762,000	11,262,000	12,500,000	22.650	-	-	-	
1/1/2018	-	12,500,000	23,762,000	11,262,000	12,500,000	22.650	283,125	84,938	198,188	283,125
1/1/2019	-	12,500,000	23,762,000	11,262,000	12,500,000	22.650	283,125	84,938	198,188	283,125
1/1/2020	1,000,000	13,500,000	24,762,000	11,262,000	13,500,000	22.650	283,125	84,938	198,188	283,125
1/1/2021	-	13,500,000	24,762,000	11,262,000	13,500,000	22.650	305,775	107,588	198,188	305,775
1/1/2022	2,000,000	15,500,000	26,762,000	11,262,000	15,500,000	22.650	305,775	107,588	198,188	305,775
1/1/2023	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2024	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2025	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2026	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2027	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2028	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2029	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2030	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
1/1/2031	-	15,500,000	26,762,000	11,262,000	15,500,000	22.650	351,075	152,888	198,188	351,075
Totals:	\$ 15,500,000						\$ 4,620,592	\$ 1,845,966	\$ 2,774,616	\$ 4,620,592

Attachment: Depere TID 10 Project Plan Boundary Amendment Final Draft for PC CC 113015 (4189 : Resolution #15-132, Approving TID 10

**BOUNDARY AND PROJECT PLAN AMENDMENT FOR
TID NUMBER 10 – TABLE IV**

PROJECTED CASH FLOW ANALYSIS

TID Year	Assessment Year	Incremental Assessed Value (Land and Improvements)	Projected Total Incremental AV	Annual Incremental Tax Revenue	Estimated City TID Admin Costs	Estimated Available Tax Increment	Cumulative Tax Increment	Developer Payments (70%)	Other City Public Improvement Expenditures	Annual Fund Balance	Cumulative F Balance
3	2014										
4	2015				\$ (10,000)	\$ (10,000)	\$ (10,000)		\$ (10,000)	\$ -	\$ -
5	2016		\$ -	\$ -	\$ (10,000)	\$ (10,000)	\$ (20,000)		\$ (10,000)	\$ -	\$ -
6	2017	\$ 12,500,000	\$ 12,500,000	\$ -	\$ (10,000)	\$ (10,000)	\$ (30,000)	\$0	\$ (10,000)	\$ -	\$ -
7	2018		\$ 12,500,000	\$ 283,125	\$ (5,000)	\$ 278,125	\$ 248,125	\$198,188	\$ 79,938	\$ -	\$ -
8	2019		\$ 12,500,000	\$ 283,125	\$ (5,000)	\$ 278,125	\$ 526,250	\$198,188	\$ 79,938	\$ -	\$ -
9	2020	\$ 1,000,000	\$ 13,500,000	\$ 283,125	\$ (5,000)	\$ 278,125	\$ 804,375	\$198,188	\$ 79,938	\$ -	\$ -
10	2021		\$ 13,500,000	\$ 305,775	\$ (5,000)	\$ 300,775	\$ 1,105,150	\$198,188	\$ 102,588	\$ -	\$ -
11	2022	\$ 2,000,000	\$ 15,500,000	\$ 305,775	\$ (5,000)	\$ 300,775	\$ 1,405,925	\$198,188	\$ 102,588	\$ -	\$ -
12	2023		\$ 15,500,000	\$ 351,075	\$ (5,000)	\$ 346,075	\$ 1,752,000	\$198,188	\$ 147,888	\$ -	\$ -
13	2024		\$ 15,500,000	\$ 351,075	\$ (5,000)	\$ 346,075	\$ 2,098,075	\$198,188	\$ 147,888	\$ -	\$ -
14	2025		\$ 15,500,000	\$ 351,075	\$ (5,000)	\$ 346,075	\$ 2,444,150	\$198,188	\$ 147,888	\$ -	\$ -
15	2026		\$ 15,500,000	\$ 351,075	\$ (5,000)	\$ 346,075	\$ 2,790,225	\$198,188	\$ 147,888	\$ -	\$ -
16	2027		\$ 15,500,000	\$ 351,075	\$ (5,000)	\$ 346,075	\$ 3,136,300	\$198,188	\$ 147,888	\$ -	\$ -
17	2028		\$ 15,500,000	\$ 351,075		\$ 351,075	\$ 3,487,375	\$198,188	\$ 152,888	\$ -	\$ -
18	2029		\$ 15,500,000	\$ 351,075		\$ 351,075	\$ 3,838,450	\$198,188	\$ 152,888	\$ -	\$ -
19	2030		\$ 15,500,000	\$ 351,075		\$ 351,075	\$ 4,189,525	\$198,188	\$ 152,888	\$ -	\$ -
20	2031		\$ 15,500,000	\$ 351,075		\$ 351,075	\$ 4,540,600	\$198,188	\$ 152,888	\$ -	\$ -
Total		\$ 15,500,000		\$ 4,620,600	\$ (80,000)	\$ 4,540,600		\$ 2,774,625	\$ 1,765,975	\$ -	

Table IV shows the cash flow analysis for the financing of the proposed project and public improvement costs within the District. The City anticipates financing the proposed project costs through a reimbursement basis with 70% of the annual increment pledged to the developer. The city will use a portion of the remaining 30% of increments to finance public infrastructure costs. Other new projects in TID#10 will also pay for the infrastructure costs. Table IV indicates that projected tax increments are expected to be sufficient to support the estimated project costs through the maximum term of the district.

The retirement of the District, taking into consideration the assumptions identified in Table I (Proposed Project Costs, Public Works & Improvements) and Table II (Projected Development Assumptions), is based on the property tax collection that was in place at the time of the Public Hearing held on November 30, 2015.

The development assumptions have been based on a review of market conditions that existed in 2015 and potential future development. It is expected and recommended that the City annually review the financial condition of Tax Incremental District Number 10. The economic feasibility analysis indicates that the District is feasible, provided the development assumptions have been achieved. The City should not spend at levels projected in Tables I and IV without developer agreements that guarantee repayment of expenditures or without a "risk assessment" that defines the maximum financial exposure the City finds acceptable. The City should analyze the fiscal condition of Tax Incremental Financing District Number 10 on the basis of how well the development assumptions are being met. Decisions to continue spending annually should be based on the status of the district.

Section G Financing

Financing for the proposed project will be done primarily on an upfront or pay-as-you-go basis. The City anticipates providing financial assistance to the proposed development on a reimbursement basis providing approximately 70% of the annual available increments. The City anticipates using the remaining 30% retained each year to finance other necessary public infrastructure project costs within the boundaries of the original Tax Incremental Finance District No. 10. With reimbursement, or pay-as-you-go, financing the developer finances the improvement costs

upfront and is reimbursed with future tax increment revenues. TIF borrowing for the proposed infrastructure improvements may be done annually or on a project-specific basis. It is unknown at this time how the City will finance the identified infrastructure costs and will be subject to financial feasibility, potential development, and availability of funding. The City may also pursue grant funding to finance a portion of the project costs.

Tables III & IV, which were also referenced in the Economic Feasibility Study Section, give a summary of project costs, proposed debt service schedule, and projected tax increment revenues on an annual basis during the duration of the District. Current projections indicate that all project costs of the district should be financed by tax increment revenue within the twenty year statutorily-required retirement period. The TID Project Plan has been written to enable project costs to be completed in order to encourage new development and redevelopment within the District boundaries. An annual analysis should be made to strategize financing alternatives in consideration of potential shortfalls between tax increments collected and debt service required to pay the bonds. Excess tax increments will be available to cover potential shortfalls with repayment to the City prior to retirement of the District. The City anticipates annually reviewing future expenditures and determining economic feasibility prior to authorizing additional expenditures.

The total scope of activities is estimated within the project cost estimates in Table I. Any non-tax revenues received may reduce the applicable TIF project expenditure which, in turn, will reduce the total amount of TIF project costs. This reduction will allow the City more flexibility in determining the timeframe for other project expenditures.

Section H Estimated Non-Project Costs

Non-Project costs are public works projects that may only partly benefit the District or are not eligible to be paid with tax increments, or costs not eligible to be paid with TIF funds. A complete listing of those costs is available in the economic feasibility analysis on page 2.

1. Private Equity

Section I Existing Land Uses and Conditions

Map 2, found on Page 15, has been provided to give a general description of the conditions within the area. Map 4, found on page 17, is a zoning map that generally describes the existing uses within the District. These two maps should be used in combination when studying the Project Plan.

The map shows that more than fifty percent (50%) of the lands within the TIF boundary have been found to be suitable for mixed-use development and less than 35% will be comprised of residential. The purpose and intent of this district is to encourage mixed-use development.

Section J Proposed Land Use

The land use proposed in Tax Incremental District Number 10 is primarily light industrial and business/office. The proposed TID will promote the orderly development within the City by reducing and/or eliminating under-utilized land uses, while remaining financially feasible for the City to replace such uses with more appropriate uses. Map 5 on Page 18 illustrates the proposed land uses within the district.

Section K Existing and Proposed Zoning

Map 4, found on Page 17, shows the TIF District boundary overlaid onto an existing zoning map.

It is anticipated that many of these zoning districts will remain with their associated parcels unless future proposed uses are in conflict with the existing zoning.

Section L Building Codes and City Ordinances

No changes are currently being anticipated in the City's Building Code or other City codes.

Section M Relocation

No acquisition is anticipated within this district, however if acquisition would occur within Tax Incremental District Number 10 which causes displacements, the City will conform to the requirements as set forth by the Department of Commerce in the State of Wisconsin Relocation Laws. If federal funds are used in the relocation process, the federal relocation process will also be followed.

Section N Statement Indicating How Creation of the TID Promotes the Orderly Development of the City of De Pere

The purpose of TID No. 10 is to assist with the expansion of business, commerce, and potentially residential growth within the City of De Pere. The proposed Boundary and Project Plan Amendment for this district is anticipated to provide a financial resource for the City to promote orderly development by making sites suitable for development that otherwise may not be occurring, by providing new employment opportunities that would not otherwise be available, and, in general, promoting the public health, safety and general welfare. The development stimulated by the use of this TID shall increase the overall tax base of the City, increase employment, increase household income, and generally improve the quality of life in the City.

Section O Findings

- A. A minimum of 50% of the area occupied by real property within TID No. 10 is suitable for mixed-use development.
- B. The improvement of TID No. 10 is likely to significantly enhance the value of substantially all of the other real property in the district.
- C. The project costs relate directly to promoting mixed use development, consistent with the purpose for which the district is created.
- D. The equalized value of taxable property of TID No. 10, plus the value increment of all existing districts, does not exceed 12% of the total equalized value of taxable property within the City.

Section P City Attorney Opinion

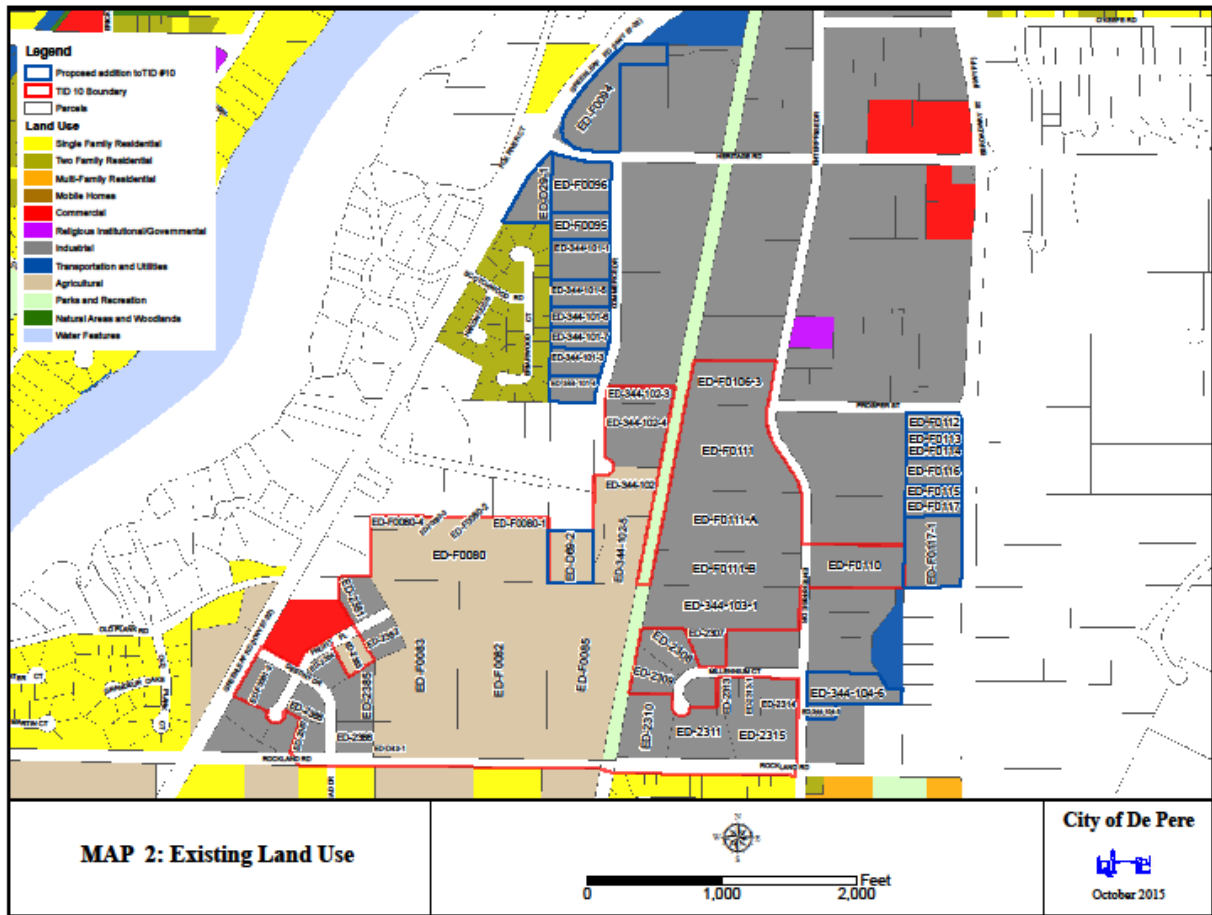
I, , City Attorney for the City of De Pere, Wisconsin, do hereby state that I have reviewed the Boundary and Project Plan Amendment for Tax Incremental Finance District Number 10, City of De Pere, Wisconsin, dated, and have found that it is complete and complies with Section 66.1105, Wisconsin Statutes.

City Attorney

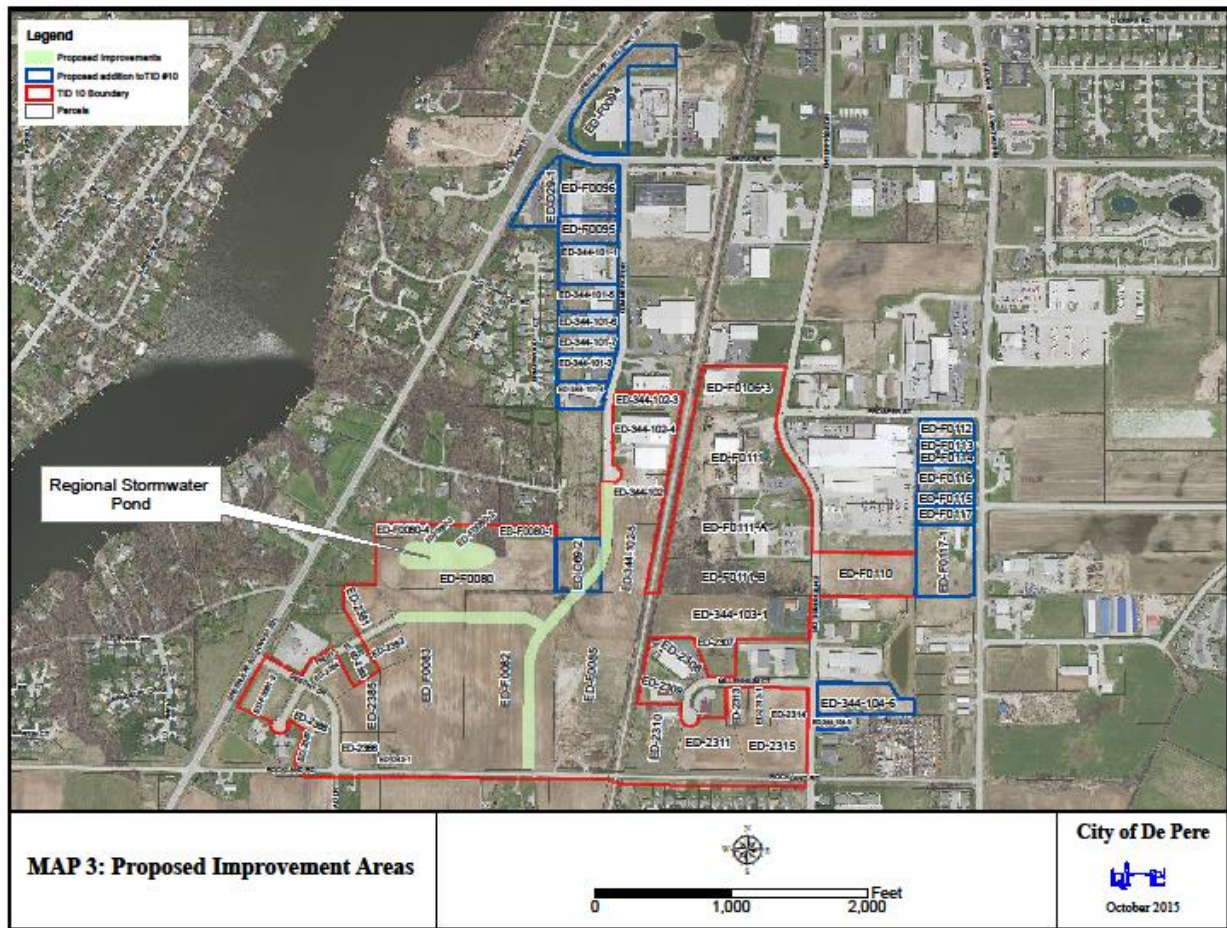
EXHIBITS

Attachment: Depere TID 10 Project Plan Boundary Amendment Final Draft for PC CC 113015 (4189 : Resolution #15-132, Approving TID 10

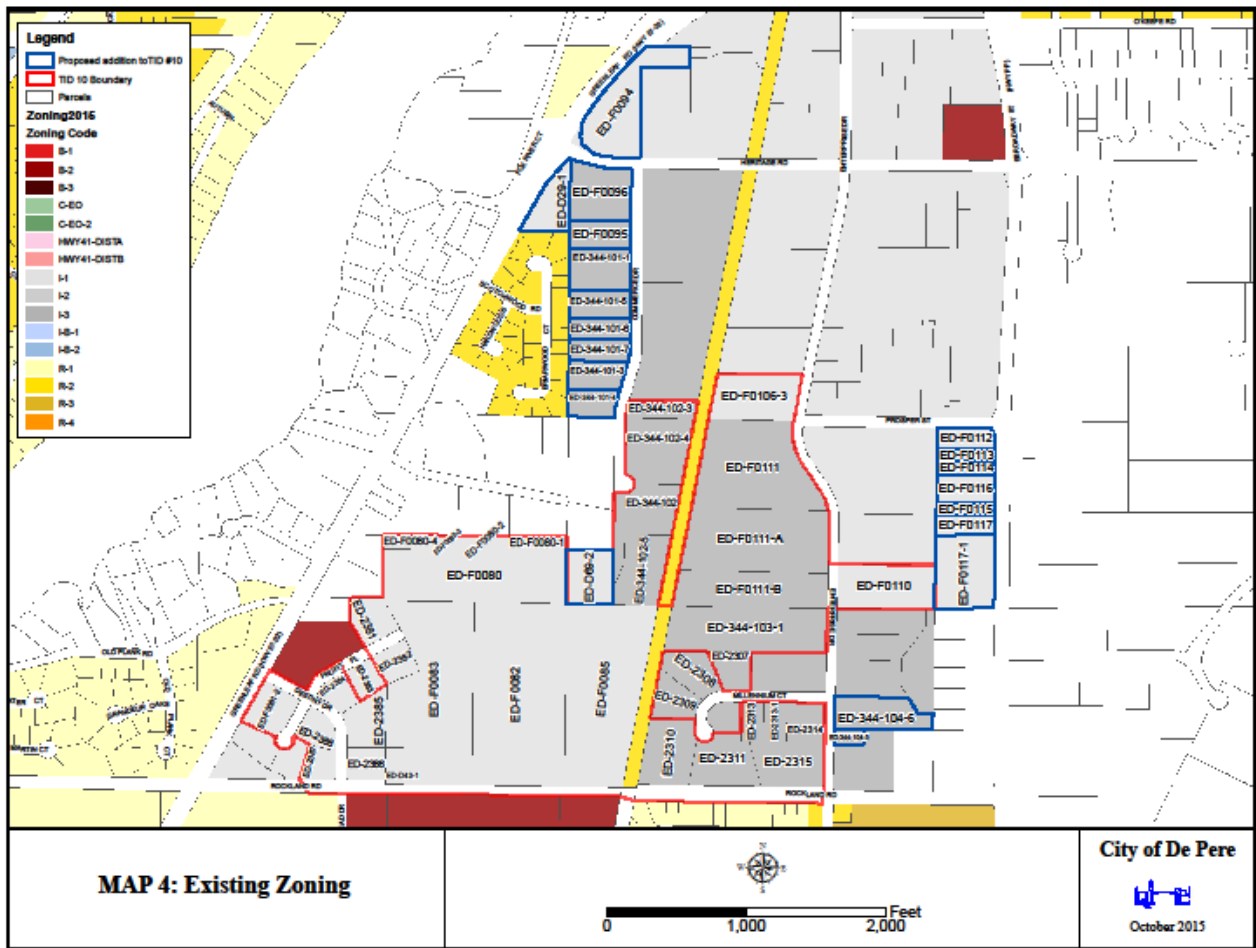
MAP 2 – EXISTING LAND USE & CONDITIONS



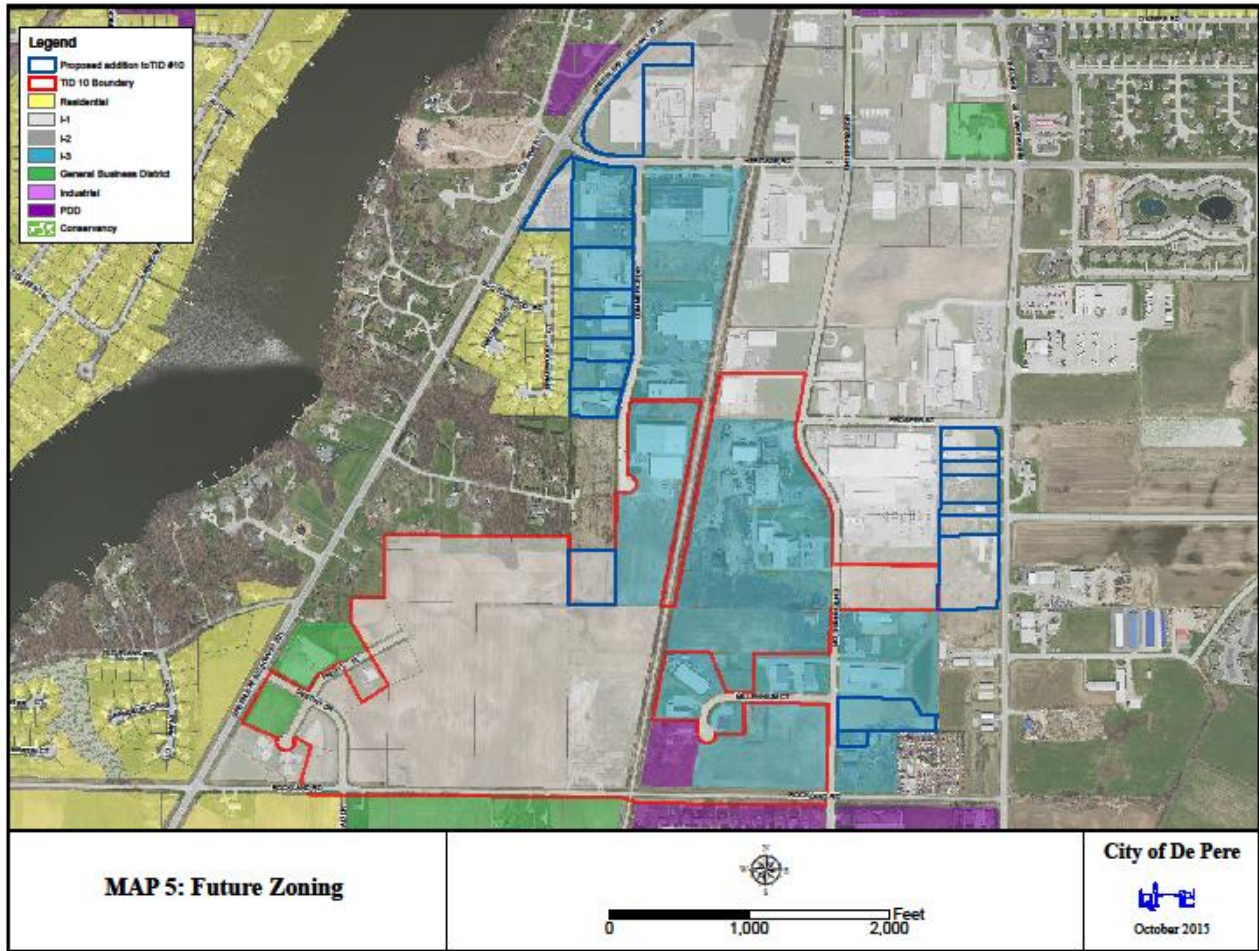
MAP 3 – LOCATION OF PROPOSED PUBLIC IMPROVEMENTS



MAP 4 – EXISTING ZONING



MAP 5 – PROPOSED LAND USE & ZONING



APPENDIX A

LEGAL DESCRIPTION

The description of the proposed boundaries of the Tax Incremental District being considered is located in the City of De Pere, Brown County, Wisconsin, generally, more particularly described as follows:

Tax Increment District #10 Amended Boundary (additional lands)

Part of Lot 1, Volume 24 of Certified Survey Maps, Page 29, Map Number 4016, being a part of Government Lot 1, Section 33, part of Lot 1 and all of Lot 2, Volume 12 of Certified Survey Maps, Page 125, Map Number 2549, being part of the Northwest ¼ of the Northwest ¼ and part of the Southwest ¼ of the Northwest ¼ of Section 34, all of Lots 1, 3 and 4 of Volume 31 of Certified Survey Maps, Page 121, Map Number 4838, all of Lot 1 of Volume 32 of Certified Survey Maps, Page 44, Map Number 4940, all of Lots 1 and 2 of Volume 35 of Certified Survey Maps, Page 233, Map Number 5405, being part of Lot 1, East Side Industrial Park, being part of the Southwest ¼ of the Northwest ¼, part of Lot 1, Volume 41 of Certified Survey Maps, Page 274, Map Number 6260, being part of the Northwest ¼ of the Northwest ¼, all being a part of Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin described as follows:

Beginning at the West ¼ corner of said Section 34;

thence N00°51'35"W, 1332.31 feet on the west line of said Section 34 to the southeast corner of Lot 1, said Volume 24 of Certified Survey Maps, Page 29, Map Number 4016;

thence S89°24'23"W, 361.88 feet on the south line of said Lot 1 to the easterly right of way of S.T. H. "32";

thence N28°11'47"E, 377.86 feet on said easterly right of way;

thence N40°30'00"E, 249.04 feet on said easterly right of way to the south line of Parcel 4, Transportation Project Plat No: 4085-43-21-4.01 recorded in Document Number 2663336;

thence S76°32'20"E, 158.11 feet on said south line and the south line of Parcel 3, said Transportation Project Plat to the south right of way of Heritage Drive as shown on Lot 1 of said Volume 12 of Certified Survey Maps, Page 125;

thence 185.42 feet on said south right of way on the arc of a 616.54 foot radius curve to the left, having a long chord that bears S82°22'25"E, 184.73 feet;

thence N89°02'00"E, 102.41 feet on said south right of way;

thence N42°53'13"E, 111.11 feet to the north right of way of Heritage Drive to the southeast corner of Lot 1, said Volume 41 of Certified Survey Maps, Page 274;

thence S89°02'00"W, 179.46 feet on said north right of way;

thence 171.49 feet on the arc of a 536.54 foot radius curve to the right, having a long chord that bears N81°48'37"W, 170.76 feet to the easterly line of Parcel 2, said Transportation Project Plat;

thence N40°29'30"W, 46.66 feet on said easterly line;

thence N62°53'10"W, 42.17 feet on said easterly line;

thence N17°11'32"W, 64.23 feet on said easterly line;

thence N07°19'08"E, 117.72 feet on said easterly line to the easterly right of way of said S.T. H. "32" as shown on Lot 1 of said Volume 41 of Certified Survey Maps, Page 274;

thence on said easterly right of way 704.40 feet on the arc of a 2,799.93 foot radius curve to the right, having a long chord that bears N39°10'43"E, 702.55 feet to the northwest corner of said Lot 1;

thence N89°14'03"E, 312.99 feet to the northeast corner of said Lot 1;

thence S00°58'00"E, 147.12 feet to a southeast corner of said Lot 1;

thence S89°02'00"W, 350.00 feet along the south line of said Lot 1 to the east line of said Lot 1;

thence S00°58'00"E, 650.00 feet on said east line to the southeast corner of said Lot 1;

thence S42°53'13"W, 111.11 feet to the south right of way of Heritage Drive;

thence on said south right of way 18.85 feet on the arc of a 12.00 foot radius curve to the right, having a long chord that bears S45°58'00"E, 16.97 feet to the west right of way of Commerce Drive;

thence S00°58'00"E, 1,277.95 feet on said west right of way;

thence continuing on said west right of way 97.39 feet on the arc of a 360.00 foot radius curve to the right, having a long chord that bears S06°47'00"W, 97.10 feet;

thence S14°32'00"W, 295.82 feet on said west right of way;

thence continuing on said west right of way 117.15 feet on the arc of a 440.00 foot radius curve to the left, having a long chord that bears S06°54'22"W, 116.80 feet to the southeast corner of Lot 4, said Volume 31 of Certified Survey Maps, Page 121;

thence S89°29'43"W, 331.71 feet to the Point of Beginning.

Said parcel contains 1,139,127 square feet or 26.150 acres of land.

AND ALSO:

All of Lot 3, Volume 59 of Certified Survey Maps, Page 61, Map Number 8392, being part of the Northwest ¼ of the Southwest ¼, all being a part of Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin described as follows:

Commencing at the West ¼ corner of said Section 34;

thence S00°39'30"W, 955.20 feet on the west line of said Section 34 to the northwest corner of said Lot 3 to the Point of Beginning;

thence S89°17'13"E, 331.18 feet to the northeast corner of said Lot 3;

thence S00°41'24"W, 388.32 feet to the southeast corner of said Lot 3;

thence N88°53'58"W, 330.98 feet to the southwest corner of said Lot 3;

thence N00°39'30"E, 386.08 feet to the Point of Beginning.

Said Lot 3 contains 128,195 square feet or 2.943 acres of land more or less.

AND ALSO:

All of Lot 3, part of Lot 2, Volume 36 of Certified Survey Maps, Page 203, Map Number 5531, being a part of Lot 4, East Side Industrial Park, being part of the Southeast ¼ of the Southwest ¼, being a part of Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin described as follows:

Commencing at the West ¼ corner of said Section 34;

thence S00°39'30"W, 1,341.28 feet on the west line of said Section 34 to the south line of the Northwest ¼ of the Southwest ¼ of said Section 34;

thence S88°53'58"E, 1,323.78 feet on said south line;

thence S89°30'56"E, 616.79 feet on the south line of the Northeast ¼ of the Southwest ¼ to the east right of way of Enterprise Drive;

thence S01°11'02"W, 633.84 feet on said east right of way to the northwest corner of Lot 3, said Volume 36 of Certified Survey Maps, Page 203, the Point of Beginning;
 thence S01°11'02"W, 343.73 feet on said east right of way to the southwest corner of said Lot 2;
 thence S89°19'38"E, 215.00 feet on the south line of said Lot 2;
 thence N01°11'02"E, 111.00 feet to the south line of said Lot 3;
 thence S89°19'38"E, 492.96 feet to the southeast corner of said Lot 3;
 thence N00°33'00"E, 120.00 feet to the northeast corner of said Lot 3;
 thence N89°19'38"W, 110.00 feet on the north line of said Lot 3;
 thence N31°51'18"W, 128.11 feet on said north line;
 thence N88°48'55"W, 526.76 feet on said north line to the Point of Beginning.
 Said parcel contains 170,632 square feet or 3.917 acres of land more or less.

AND ALSO:

Part of Parcel 1, Volume 3 of Certified Survey Maps, Page 487, Map Number 0924, all of Lots 1 and 2, Volume 33 of Certified Survey Maps, Page 147, Map Number 5103, and part of the Northwest $\frac{1}{4}$ of the fractional Southeast $\frac{1}{4}$, all being a part of Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin described as follows:
 Commencing at the West $\frac{1}{4}$ corner of said Section 34;
 thence S00°39'30"W, 1,341.28 feet on the west line of said Section 34 to the south line of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of said Section 34;
 thence S88°53'58"E, 1,323.78 feet on said south line;
 thence S89°30'56"E, 1,323.46 feet on the south line of the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ to the southwest corner of Lot 2, said Volume 33 of Certified Survey Maps, Page 147, the Point of Beginning;
 thence N01°03'19"E, 1,296.27 feet on the west line of said Lot 2 extended to the northwest corner of said Parcel 1;
 thence N89°47'24"E, 378.86 feet on the north line of said Parcel 1 to the westerly right of way of C.T.H. "PP", S. Broadway Street;
 thence S21°23'21"E, 76.86 feet on said westerly right of way;
 thence S00°27'00"W, 1,222.03 feet on said westerly right of way to the southeast corner of Lot 2, said Volume 33 of Certified Survey Maps, Page 147;
 thence S89°28'20"W, 421.18 feet on the south line of said Lot 2 to the Point of Beginning.
 Said parcel contains 535,400 square feet or 12.291 acres of land more or less.

Total area of additional lands to TID #10 contains 45.301 acres of land more or less.

APPENDIX B
PUBLIC HEARING NOTICE

Attachment: Depere TID 10 Project Plan Boundary Amendment Final Draft for PC CC 113015 (4189 : Resolution #15-132, Approving TID 10

APPENDIX C PROOF OF PUBLICATION

(Will be inserted upon receipt from the De Pere News)

Item 7: TID # 10 Project Plan and Boundary Amendment - Public Hearing.*

Project Description:

The City of De Pere requests to amend the boundary and project plan for Tax Incremental Financing District #10 (TID #10) to include several parcels and to facilitate the corporate expansion and renovation proposed by Belmark. The amendment will allow the City to provide various incentives for new development projects within the TID boundary and provide additional properties that can support the infrastructure needed for future development. Plan details will be outlined during the public hearing.

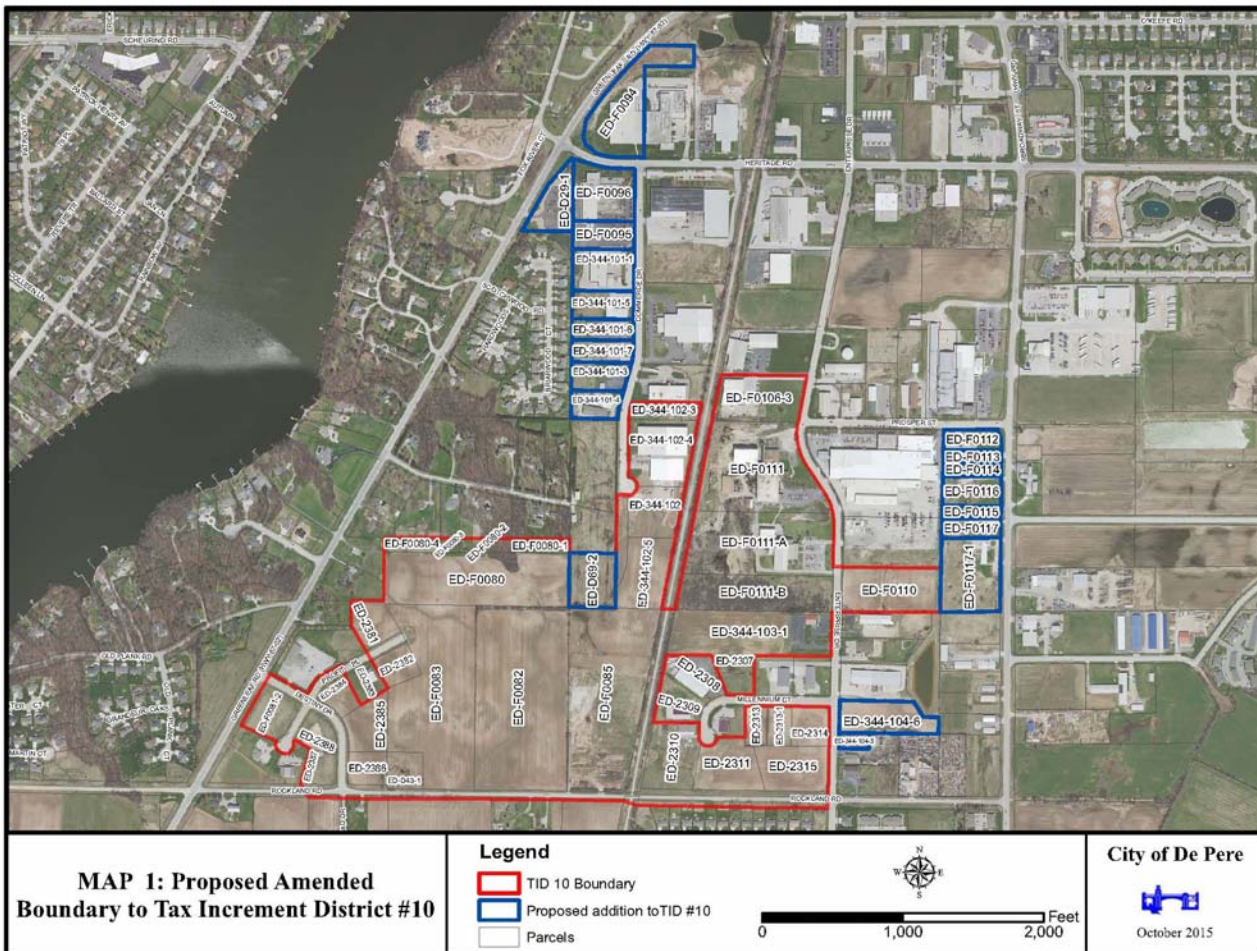


Figure 1: TID #10 Proposed Map

Recommendation:

Staff recommends approval of the Resolution recommending adoption of the TID #10 boundary and plan amendment and asks that it be submitted to the Common Council for its approval following the statutory requirements.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: December 1, 2015

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #15-133, Authorizing Submission of Department of Natural Resources Grant Application for Development of Recreational Boating Facilities.

ATTACHMENTS:

- Reso15-133 (DOCX)
- 20151103081434331 (PDF)
- Merrill Equipment Quote (PDF)

RESOLUTION #15-133

AUTHORIZING SUBMISSION OF DEPARTMENT OF NATURAL RESOURCES
GRANT APPLICATION FOR DEVELOPMENT OF
RECREATIONAL BOATING FACILITIES

WHEREAS, the City of De Pere requests assistance for the purpose of developing recreational boating facilities; and

WHEREAS, the City plans to begin the third and final phase of refurbishing the docks at Voyageur Park.

NOW, THEREFORE, BE IT RESOLVED THAT:

The City of De Pere has budgeted a sum sufficient to complete the project and hereby authorizes the Director of Parks, Recreation and Forestry to:

- Submit an application to the Department of Natural Resources for financial assistance;
- sign documents; and
- take all necessary action to undertake, direct and complete the approved project

BE IT FURTHER RESOLVED THAT:

The City of De Pere will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval in writing from the Wisconsin Department of Natural Resources before any change is made in the use of the project site (if applicable).

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #15-133

Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of
December, 2015.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso15-133 (4161 : Resolution #15-133, Authorizing Submission of DNR Grant Application)

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Page 1 of 5

Notice: This form is authorized under s. 30.92, Wis. Stats. and 50 C.F.R. 80 Code of Federal Regulations. You must complete this form in order to apply for or receive financial assistance from the Wisconsin Department of Natural Resources. Failure to complete this form will result in denial of financial assistance. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Laws [ss. 19.31-19.39 Wis. Stats.]

1. Complete the suggested resolution in Section 10 or submit a resolution conforming to the appropriate section of ch. NR 7, Wis. Adm. Code.
2. Have you contacted your regional Community Services Specialist(CSS)? ☐ Yes ☐ No
If you answered No **STOP** and contact your CSS.
3. Submit two copies of all forms and attachments to your regional Community Services Specialist. See Section 8 for checklist of required attachments.

Date Approved	
Leave Blank - DNR Use	
Date Received	Project Number(s)

Notice to Applicant. If you are applying for a federal grant you will need a DUNS Number:

D&B D-U-N-S Request Service

DUNS Number

Section 1: Grant Programs

- ☒ **Recreational Boating Facilities (RBF) - Type of Project:**
- ☒ Development Project
 - ☐ Aids to Navigation & Regulatory Markers
 - ☐ Weed Harvesting Equipment
 - ☐ Channel Dredging
 - ☐ Trash Skimmer
- ☐ **Clean Vessel Act (CVA) - Type of Project:**
- ☐ Construction, renovation, operation and maintenance of pump out or dump stations and/or lift stations
 - ☐ Education/Information
- ☐ **Sport Fish Restoration (SFR) - Type of Project:**
- ☐ Recreational Boating Access
 - ☐ Fishing Pier or Flat
 - ☐ Non-motorized launch, canoe, kayak or raft
 - ☐ Feasibility Study
- ☐ **Boating Infrastructure Grant (BIG)**

Section 2: Applicant Information

Applicant/Organization Name	Address		
City of De Pere	925 S. Sixth Street		
Individual Authorized to Act on Behalf of Applicant per Resolution	City	State	ZIP Code
Marty Kosobucki	De Pere	WI	54115
Title	County		
Director of Parks, Recreation and Forestry	Brown		
Phone Number (include area code)	E-mail Address		
(920) 339-8358	mkosobucki@mail.de-pere.org		
Cell Phone Number. (include area code)	Mail Check to (if different from applicant)		
(920) 639-1015			
FAX Number (include area code)	Organization		
(920) 339-4071			

Section 3: General Project Information

Project Title						
Voyageur Dock Renovation - Final Phase						
Project Location:						
County	Township	Range	Section	1/4 1/4	1/4	GPS Coordinates (Latitude/Longitude)
Brown	23 N	20 W	22	SW	NW	
Waterbody Name				Acres (DNR will fill in)		
Fox River						

Do you have the necessary permits for your project? ☒ Yes ☐ No

In order to qualify for funding you must submit the necessary permits.

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Page 2 of 5

Section 4: Financial Information		Leave Blank – DNR Use Only		
Total Project Cost		Total Project Cost		%
Source of Matching Funds				%
Applicant Share (Includes local budget, force acct., etc.)		Applicant Share		%
Other State funds/grants Specify:		Other State Funds/Grants		%
Other Federal funds/grants Specify:		Other Federal Funds/Grants		%
Other (Donations, etc.) Specify:		Other		%
Grant Request		Grant Awarded		%

Section 5: Required Project Information

Property Owner Name (if other than applicant)		Phone Number (include area code)	
Address	City	State	ZIP Code

☒ Public Entity
 ☐ Private Entity
 ☐ Lease or Easement
 Expiration Date: _____

Who will be responsible to build/operate/maintain the project for at least 20 years?

City of De Pere

Is this project new construction or a renovation of an existing facility? ☐ New ☒ Renovation	Number of vehicle/trailer parking spaces currently at the location:	How many vehicle/trailer parking spaces are you planning to add?
--	---	--

For an inland lake project, what is the total number of vehicle/trail parking spaces currently on the proposed waterbody at public facilities?	Will your project have single vehicle parking spaces? ☐ Yes ☐ No	If yes, how many?
--	---	-------------------

For a Great Lake or river project, what is the distance to the nearest existing public access site? .5 mile	Does your project location have any designated disabled parking space(s)? ☒ Yes ☐ No	If yes, how many? 8
---	--	---------------------

Is your project (boat launch, boarding dock, pier, restrooms, etc.) accessible to people with disabilities? ☒ Yes ☐ No	If no, are there any other locations on the waterbody accessible to people with disabilities? ☐ Yes ☐ No	If yes, where is the location?
--	---	--------------------------------

Does your project develop an access facility on an inland lake or river where no public access exists? ☐ Yes ☒ No

Is your project associated with a harbor of refuge or protected launch (structures such as bulkheads and breakwaters necessary to provide safe water conditions) ref. NR 7.03(14) ☐ Yes ☒ No	If yes, explain.
---	------------------

Will your project correct a significant health or safety hazard NOT due to inadequate routine maintenance? ☐ Yes ☒ No	If yes, explain.
--	------------------

Is this project required to fulfill a compliance order or court ruling?
If yes, include a copy with key provisions highlighted. ☐ Yes ☒ No

Describe the geography of the current site. Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.
Active use park land. Boat docks are part of a large special use area called Voyageur Park, and is within a short distance to the De Pere Riverwalk and Wildlife Viewing Pier.

☐ Check here if the applicant conducts a boating safety enforcement and education program approved by the Department of Natural Resources

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Page 3 of 5

Existing launch facilities:Do you charge a launch fee? ☒ Yes ☐ No If yes, how much? \$5.00 If no, contact your CSS.**New launch facilities:**Will you charge a launch fee? ☐ Yes ☐ No If yes, how much? _____Do you have a budget for maintenance? ☐ Yes ☐ No

Have any of the following reviews been completed for the property? If yes, explain and/or provide a copy of the review

Rare Species ☐ Yes ☒ NoPhase I Environmental Site Assessment ☐ Yes ☒ NoArchaeological and Historical ☐ Yes ☒ No

What is the state of readiness of your project?

☒ Project has final engineering plans suitable for construction or construction bidding or project does not require further planning or design for construction to begin.☐ Project has preliminary site plans but additional engineering or design work are necessary before construction can begin.

Are there any known controversies/complications with the proposed project? Are there any measures proposed to address the controversies/complications? Please identify any known.

None

Section 6: Project Description & Proposed Timeframe

Use language that an evaluator unfamiliar with your project will understand. If the project will be completed in phases, please list specific work activities that will be undertaken during each phase.

The project includes the refurbishing of the Voyageur Park Docks. Phase I of this project occurred in 2014, with the refurbishing of 3 Finger Piers. In 2015, Phase II included the refurbishing of an additional 3 Finger Piers. Both of these phases were aided with Recreational Boating Grants from the Wisconsin Department of Natural Resources. The last phase of the project includes refurbishing of the the main docking structure and gangway. Refurbishing includes replacing the floats, side boards and deck boards with recycled materials.

Section 7: Project Feasibility Statement

Describe, justify and state the project objectives to include economic, environmental and engineering aspects (who, what, where, when and why). Include dimensions of the property and proposed facilities.

The project is part of a three year effort to renovate the docks and Voyageur Park. The first two years were funded through WDNR Grants. The docks are a highly utilized docking location for people utilizing the Fox River. Both recreational boating and fishing patrons use the docks as a key location. The docks are located in Voyageur Park which provides access to a large community park, restrooms, access to the award winning Riverwalk and Wildlife Viewing Pier, and convenient access to our downtown area. The docks are being refurbished from their old wood board structure to recycled materials which will provided better aesthetics and less maintenance.

Section 8: Checklist For Projects

RBF	SFR	CVA	
☐	☐	☐	Project resolution by grant applicant authorizing participation (See Section 10 sample resolution)
☐	☐	☐	Statement of project's feasibility Section 7 .
☐	☐	☐	Cost estimate worksheet – Form 8700-014 (estimated costs to meet the project objectives)
☐	☐	☐	Project location clearly marked on a map
☐	☐	☐	Project area footprint (site plan detailed on a map)
☐	☐	☐	Topographical map of project location

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Page 4 of 5

RBF	SFR	CVA	
☐	☐		Illustration (drawings/photos) of project area in its current condition. Include existing boat launch, dock, restrooms, etc.
☐	☐		Drawings of the proposed project including buildings, parking lots, ramps, piers, etc.
☐	☐		Plans for launch ramps that show percentage of ramp slope, the water depth at the end of the ramp, and the width of the existing or proposed boarding dock or pier
☐	☐		Preliminary engineering plans for channel dredging
☐	☐	☐	Estimated construction timeline, including schedule of development phases Section 6 Project Descriptions and Proposed Timelines.
☐	☐	☐	Draft easement or lease document (if development project is on land not owned by applicant)
☐	☐	☐	Copy of required permits

Checklist for weed harvesting and trash skimmer equipment

☐			Project resolution by Grant Sponsor authorizing participation (See Section 10 sample resolution)
☐			Cost estimate worksheet – Form 8700-014 (estimated costs to meet the project objectives)
☐			Copy of proof of approved weed harvesting management plan (weed harvesting equipment only)

Checklist for Navigational or Regulatory Markers

☐			Copy of permit (navigational or regulatory markers)
☐			A copy of the conservation warden permit showing where the buoys will be placed
☐			Information to include the name(s) of the water body, the number and description of the markers
☐			Grant Payment Request
☐			Grant Payment Worksheet
☐			Copies of all invoices or receipts
☐			Proof of Payment (either copies of the front and back of the cancelled checks, or bank statements showing the payments have been made)

Section 9: Certification

I certify that information in this application, and all its attachments, is true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative (<i>Type or Print</i>)		Title
Signature of Authorized Representative		Date Signed

Submit two copies of all forms and attachments to your regional Community Services Specialist.

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Page 5 of 5

Section 10: Sample Resolution

WHEREAS, _____ hereby requests assistance for the purpose of:

Project description _____

THEREFORE, BE IT RESOLVED, that _____ has budgeted a sum sufficient to complete the study or project, and HEREBY AUTHORIZES _____,

_____, to act on behalf of _____ to:

Submit an application to the Department of Natural Resources for financial assistance;

Sign documents; and

Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that _____ will comply with state and federal rules for the

programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval from the Wisconsin Department of Natural Resources before any change is made in the use of the project site (if applicable).

Adopted this _____ day of _____, 20____.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting on the _____ day of _____, 20____.

Authorized Signature _____

Title _____

MERRILL EQUIPMENT COMPANY

Quote

FAX 715-536-2472
 PHONE 715-536-2471
 2209 STURDEVANT ST
 MERRILL, WI 54452

Date	Quote #
11/3/2015	836

Name / Address
DE PERE, CITY OF 925 SOUTH SIXTH STREET DE PERE, WI 54115

Ship To

Requested By	P.O. No.	Terms	Rep	FOB	
DEB/MARTY/DON	VOYAGER PARK	NET DUE	HOUSE	MERRILL	
Item	Description	U/M	Qty	Cost	Total
30-MEMFG	DOCK REFURBISHMENT 11 EA. SECTIONS OF HEAD PIER 6' X 20' 1 EA. SECTION OF HEAD PIER 6' X 12' 1 EA. SECTION OF HEAD PIER 6' X 13' 1 EA. SECTION OF HEAD PIER 6' X 14' STEEL FRAMES REPAIR & ADD STRINGER TABS NEW POLY STYRENE FLOATATION NEW POLYETHYLENE ENCASEMENT 1 X 10 KNURLED WEATHERWOOD DOCKING NEW WOOD STRINGERS SYP TREATED NEW WOOD SKIRTS SYP TREATED LABOR TO COMPLETE ABOVE ITEMS	EA	1	53,240.00	53,240.00
30-MEMFG	GANGWAY REFURBISHMENT STEEL FRAME REPAIRED & ADD STRINGER TAB 1 X 10 KNURLED WEATHERWOOD DECKING NEW WOOD STRINGERS LABOR TO COMPLETE ABOVE ITEMS	EA	1	1,434.00	1,434.00
FREIGHT	TRUCKLOADS OF DOCKS MOVED FROM DE PERE TO MERRILL & BACK TO DE PERE		5	850.00	4,250.00

QUOTE GOOD FOR 30 DAYS

Sales Tax (5.0%) \$0.00

Total \$58,924.00

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 1, 2015
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 12-1-15 VOUCHERS (PDF)

11/23/2015 2:57 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 04974 DEC 2015 COUNCIL - 1 12-1-15

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0001	A1 ELEVATOR CORP							
	I-8852	A1 ELEVATOR CORP	R	12/01/2015		85.00CR	076923	85.00
0302	AIRGAS USA LLC							
	I-9045396196	AIRGAS USA LLC	R	12/01/2015		276.91CR	076924	
	I-9931346495	AIRGAS USA LLC	R	12/01/2015		211.96CR	076924	
	I-9931346496	AIRGAS USA LLC	R	12/01/2015		325.87CR	076924	
	I-9931346497	AIRGAS USA LLC	R	12/01/2015		93.52CR	076924	908.26
0007	AMBROSIUS SALES & SERVICE							
	I-94070	AMBROSIUS SALES & SERVICE	R	12/01/2015		17.47CR	076925	
	I-96898	AMBROSIUS SALES & SERVICE	R	12/01/2015		47.12CR	076925	
	I-97499	AMBROSIUS SALES & SERVICE	R	12/01/2015		190.96CR	076925	255.55
5158	AMBROSIUS STUDIOS INC							
	I-1841	AMBROSIUS STUDIOS INC	R	12/01/2015		85.00CR	076926	85.00
7151	AMERICAN LITHO							
	I-249507-01	AMERICAN LITHO	R	12/01/2015		1,195.00CR	076927	
	I-249508-01	AMERICAN LITHO	R	12/01/2015		740.00CR	076927	1,935.00
0009	AMERICAN OVERHEAD DOOR							
	I-121712	AMERICAN OVERHEAD DOOR	R	12/01/2015		744.64CR	076928	744.64
0020	BADGERLAND PRINTING INC							
	I-26667	BADGERLAND PRINTING INC	R	12/01/2015		21.00CR	076929	
	I-26714	BADGERLAND PRINTING INC	R	12/01/2015		21.00CR	076929	42.00
0309	BAHCALL RUBBER COMPANY INC							
	I-719025-001	BAHCALL RUBBER COMPANY INC	R	12/01/2015		1,762.07CR	076930	1,762.07
0027	BAY TOWEL INC							
	I-2012566	BAY TOWEL INC	R	12/01/2015		60.02CR	076931	
	I-2026403	BAY TOWEL INC	R	12/01/2015		60.02CR	076931	
	I-2075769	BAY TOWEL INC	R	12/01/2015		132.26CR	076931	
	I-2077217	BAY TOWEL INC	R	12/01/2015		45.16CR	076931	
	I-2077218	BAY TOWEL INC	R	12/01/2015		195.80CR	076931	493.26
0025	BAYCOM INC							
	I-SRVCE000000000234	BAYCOM INC	R	12/01/2015		73.00CR	076932	
	I-SRVCE000000000235	BAYCOM INC	R	12/01/2015		126.39CR	076932	
	I-SRVCE000000000237	BAYCOM INC	R	12/01/2015		37.50CR	076932	236.89

Attachment: 12-1-15 VOUCHERS (4182 : Voucher Approval.)

11/23/2015 2:57 PM

A / P CHECK REGISTER

PAGE: 2

PACKET: 04974 DEC 2015 COUNCIL - 1 12-1-15

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7067	BEST STUMP GRINDING LLC							
	I-11112015	BEST STUMP GRINDING LLC	R	12/01/2015		2,772.00CR	076933	2,772.00
0038	BROADWAY AUTOMOTIVE INC							
	I-784476	BROADWAY AUTOMOTIVE INC	R	12/01/2015		385.44CR	076934	
	I-784609	BROADWAY AUTOMOTIVE INC	R	12/01/2015		329.83CR	076934	715.27
0039	BROOKS TRACTOR INC							
	I-372821	BROOKS TRACTOR INC	R	12/01/2015		1,952.77CR	076935	1,952.77
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-201511235335	BROWN COUNTY REGISTER OF DEEDS	R	12/01/2015		156.00CR	076936	156.00
5640	BROWNELLS INC							
	I-11829559.00	BROWNELLS INC	R	12/01/2015		106.83CR	076937	106.83
0115	CARQUEST AUTO PARTS LLC							
	I-6339-214983	CARQUEST AUTO PARTS LLC	R	12/01/2015		14.14CR	076938	14.14
0536	CDW GOVERNMENT INC							
	I-BCG7468	CDW GOVERNMENT INC	R	12/01/2015		27.48CR	076939	
	I-BCJ7930	CDW GOVERNMENT INC	R	12/01/2015		1,290.67CR	076939	
	I-BCL6471	CDW GOVERNMENT INC	R	12/01/2015		183.73CR	076939	
	I-BDD4218	CDW GOVERNMENT INC	R	12/01/2015		125.09CR	076939	
	I-BDD8678	CDW GOVERNMENT INC	R	12/01/2015		21.92CR	076939	1,648.89
1439	CHANNING L BETE CO INC							
	I-53016960	CHANNING L BETE CO INC	R	12/01/2015		123.17CR	076940	123.17
1812	CITY OF DE PERE							
	I-HEALTH RADON	CITY OF DE PERE	R	12/01/2015		310.00CR	076941	310.00
2708	CLEANING SOLUTION SERVICES INC							
	I-11111	CLEANING SOLUTION SERVICES INC	R	12/01/2015		1,265.00CR	076942	1,265.00
6496	COMMERCE INDUSTRIAL CHEMICALS INC							
	I-98550	COMMERCE INDUSTRIAL CHEMICALS	R	12/01/2015		2,720.68CR	076943	2,720.68
6946	DEAN ENTERPRISES LLC							
	I-D-32598	DEAN ENTERPRISES LLC	R	12/01/2015		100.00CR	076944	100.00
0075	DIGGERS HOTLINE INC							
	I-151 0 36401	DIGGERS HOTLINE INC	R	12/01/2015		571.67CR	076945	571.67

Attachment: 12-1-15 VOUCHERS (4182 : Voucher Approval.)

11/23/2015 2:57 PM

A / P CHECK REGISTER

PAGE: 3

PACKET: 04974 DEC 2015 COUNCIL - 1 12-1-15

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-1779320	EMERGENCY MEDICAL PRODUCTS INC	R	12/01/2015		19.00CR	076946	19.00
7095	ENVIRO SCIENCES/ALPHA ENERGY INC.							
	I-11655	ENVIRO SCIENCES/ALPHA ENERGY I	R	12/01/2015		394.75CR	076947	394.75
2627	FESTIVAL FOODS INC							
	I-201511235336	FESTIVAL FOODS INC	R	12/01/2015		2.62CR	076948	2.62
0200	FIRST SUPPLY GREEN BAY LLC							
	I-2582727-01	FIRST SUPPLY GREEN BAY LLC	R	12/01/2015		235.26CR	076949	
	I-3931916-00	FIRST SUPPLY GREEN BAY LLC	R	12/01/2015		103.75CR	076949	
	I-3994280-00	FIRST SUPPLY GREEN BAY LLC	R	12/01/2015		174.60CR	076949	513.61
0107	FOX VALLEY TECHNICAL COLLEGE							
	I-AR24876	FOX VALLEY TECHNICAL COLLEGE	R	12/01/2015		1,265.00CR	076950	1,265.00
7079	G & O THERMAL SUPPLY COMPANY							
	I-983810	G & O THERMAL SUPPLY COMPANY	R	12/01/2015		11.48CR	076951	11.48
2544	GLOBAL RECOGNITION INC							
	I-152566	GLOBAL RECOGNITION INC	R	12/01/2015		532.90CR	076952	532.90
6923	GORDON FLESCH COMPANY INC.							
	I-IN11284168B	GORDON FLESCH COMPANY INC.	R	12/01/2015		5.70CR	076953	
	I-IN11349753	GORDON FLESCH COMPANY INC.	R	12/01/2015		106.00CR	076953	111.70
0116	GRAINGER INC							
	I-9871598174	GRAINGER INC	R	12/01/2015		30.26CR	076954	
	I-9884136129	GRAINGER INC	R	12/01/2015		180.64CR	076954	
	I-9889681079	GRAINGER INC	R	12/01/2015		209.74CR	076954	420.64
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-982056495	GRAYBAR ELECTRIC COMPANY INC	R	12/01/2015		99.59CR	076955	99.59
0124	GREEN BAY CITY TREASURER							
	I-103456	GREEN BAY CITY TREASURER	R	12/01/2015		408.90CR	076956	
	I-103457	GREEN BAY CITY TREASURER	R	12/01/2015		185.99CR	076956	
	I-103458	GREEN BAY CITY TREASURER	R	12/01/2015		5,141.40CR	076956	5,736.29
4902	HALRON LUBRICANTS INC							
	I-794011-00	HALRON LUBRICANTS INC	R	12/01/2015		81.29CR	076957	
	I-794013-00	HALRON LUBRICANTS INC	R	12/01/2015		10.20CR	076957	91.49

Attachment: 12-1-15 VOUCHERS (4182 : Voucher Approval.)

11/23/2015 2:57 PM

A / P CHECK REGISTER

PAGE: 4

PACKET: 04974 DEC 2015 COUNCIL - 1 12-1-15

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
1237	HASTINGS AIR ENERGY CONTROL							
	I-I58937	HASTINGS AIR ENERGY CONTROL	R	12/01/2015		375.00CR	076958	
	I-I58938	HASTINGS AIR ENERGY CONTROL	R	12/01/2015		553.43CR	076958	928.43
0446	HAWKINS INC							
	I-3798504 RI	HAWKINS INC	R	12/01/2015		1,318.00CR	076959	1,318.00
3521	HD SUPPLY WATERWORKS LTD							
	I-E744348	HD SUPPLY WATERWORKS LTD	R	12/01/2015		701.00CR	076960	
	I-E763967	HD SUPPLY WATERWORKS LTD	R	12/01/2015		5,160.76CR	076960	
	I-E769918	HD SUPPLY WATERWORKS LTD	R	12/01/2015		2,788.70CR	076960	
	I-E780285	HD SUPPLY WATERWORKS LTD	R	12/01/2015		33,579.00CR	076960	42,229.46
1399	INDOFF INC							
	I-2712437	INDOFF INC	R	12/01/2015		532.95CR	076961	
	I-2713843	INDOFF INC	R	12/01/2015		27.02CR	076961	
	I-2713844	INDOFF INC	R	12/01/2015		16.79CR	076961	576.76
2602	JOSSART BROTHERS INC							
	I-9-61	JOSSART BROTHERS INC	R	12/01/2015		4,834.31CR	076962	
	I-9-62	JOSSART BROTHERS INC	R	12/01/2015		1,035.00CR	076962	
	I-9-63	JOSSART BROTHERS INC	R	12/01/2015		672.06CR	076962	6,541.37
1276	JX ENTERPRISES INC							
	I-D-253150135	JX ENTERPRISES INC	R	12/01/2015		24.00CR	076963	
	I-D-253220023	JX ENTERPRISES INC	R	12/01/2015		171.95CR	076963	195.95
0149	KIMCO ENGRAVING INC							
	I-27867	KIMCO ENGRAVING INC	R	12/01/2015		60.00CR	076964	60.00
0153	LAFORCE INC							
	I-902105 RI	LAFORCE INC	R	12/01/2015		18.00CR	076965	18.00
6577	LAKELAND LAWN CARE							
	I-57867	LAKELAND LAWN CARE	R	12/01/2015		75.00CR	076966	
	I-57868	LAKELAND LAWN CARE	R	12/01/2015		140.00CR	076966	
	I-57869	LAKELAND LAWN CARE	R	12/01/2015		70.00CR	076966	
	I-57870	LAKELAND LAWN CARE	R	12/01/2015		70.00CR	076966	
	I-57871	LAKELAND LAWN CARE	R	12/01/2015		70.00CR	076966	
	I-57872	LAKELAND LAWN CARE	R	12/01/2015		60.00CR	076966	
	I-57873	LAKELAND LAWN CARE	R	12/01/2015		70.00CR	076966	555.00

Attachment: 12-1-15 VOUCHERS (4182 : Voucher Approval.)

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0156	LAWSON PRODUCTS INC							
	I-9303673183	LAWSON PRODUCTS INC	R	12/01/2015		299.71CR	076967	299.71
7082	LEE RECREATION LLC							
	I-10414-15	LEE RECREATION LLC	R	12/01/2015		42.68CR	076968	42.68
1293	LINDEMAN'S CLEANING							
	I-201511235337	LINDEMAN'S CLEANING	R	12/01/2015		23.41CR	076969	23.41
0160	LIZER OF WI INC							
	I-60096AD	LIZER OF WI INC	R	12/01/2015		82.50CR	076970	82.50
0903	THE MAIL HAUS INC							
	I-143815	THE MAIL HAUS INC	R	12/01/2015		485.15CR	076971	485.15
4254	MEACHAM NURSERY							
	I-IV15-5224	MEACHAM NURSERY	R	12/01/2015		4,188.00CR	076972	4,188.00
0173	MENARDS INC							
	I-72683	MENARDS INC	R	12/01/2015		79.98CR	076973	
	I-73360	MENARDS INC	R	12/01/2015		5.99CR	076973	
	I-73417	MENARDS INC	R	12/01/2015		425.74CR	076973	
	I-73419	MENARDS INC	R	12/01/2015		22.47CR	076973	
	I-73463	MENARDS INC	R	12/01/2015		19.73CR	076973	
	I-73754	MENARDS INC	R	12/01/2015		17.88CR	076973	
	I-73775	MENARDS INC	R	12/01/2015		15.10CR	076973	
	I-73816	MENARDS INC	R	12/01/2015		202.38CR	076973	
	I-73822	MENARDS INC	R	12/01/2015		20.02CR	076973	
	I-73829	MENARDS INC	R	12/01/2015		29.99CR	076973	
	I-74194	MENARDS INC	R	12/01/2015		79.88CR	076973	919.16
3191	NIELSON COMMUNICATIONS INC							
	I-GB15-20032	NIELSON COMMUNICATIONS INC	R	12/01/2015		36.00CR	076974	
	I-GB15-20036	NIELSON COMMUNICATIONS INC	R	12/01/2015		30.00CR	076974	66.00
0531	NORTHEAST AUTO PARTS INC							
	I-306355	NORTHEAST AUTO PARTS INC	R	12/01/2015		5.98CR	076975	
	I-306553	NORTHEAST AUTO PARTS INC	R	12/01/2015		11.99CR	076975	
	I-306577	NORTHEAST AUTO PARTS INC	R	12/01/2015		293.71CR	076975	
	I-306580	NORTHEAST AUTO PARTS INC	R	12/01/2015		35.45CR	076975	
	I-306601	NORTHEAST AUTO PARTS INC	R	12/01/2015		38.95CR	076975	
	I-306616	NORTHEAST AUTO PARTS INC	R	12/01/2015		49.99CR	076975	
	I-306631	NORTHEAST AUTO PARTS INC	R	12/01/2015		37.90CR	076975	473.97

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	CHECK AMOUNT
5433	NORTHEAST WI TECH COLLEGE							
	I-M4678	NORTHEAST WI TECH COLLEGE	R	12/01/2015		220.00CR	076976	220.00
3250	NORTHERN LAKE SERVICE							
	I-285795	NORTHERN LAKE SERVICE	R	12/01/2015		560.00CR	076977	560.00
1160	OFFICEMAX INC							
	I-776424	OFFICEMAX INC	R	12/01/2015		134.08CR	076978	134.08
0966	OLD DOMINION BRUSH							
	I-81330-IN	OLD DOMINION BRUSH	R	12/01/2015		39.30CR	076979	
	I-81412-IN	OLD DOMINION BRUSH	R	12/01/2015		64.01CR	076979	
	I-82158-IN	OLD DOMINION BRUSH	R	12/01/2015		1,555.08CR	076979	1,658.39
4476	PAUL CONWAY SHIELDS CORP							
	I-373397-IN	PAUL CONWAY SHIELDS CORP	R	12/01/2015		260.00CR	076980	260.00
5476	PERSONNEL EVALUATION INC							
	I-16157	PERSONNEL EVALUATION INC	R	12/01/2015		36.00CR	076981	36.00
3202	PHYSIO-CONTROL INC							
	I-116053336	PHYSIO-CONTROL INC	R	12/01/2015		33.34CR	076982	33.34
6126	PM SUPPLY - WRIGHT INDUSTRIAL							
	I-61044	PM SUPPLY - WRIGHT INDUSTRIAL	R	12/01/2015		217.06CR	076983	217.06
0208	POMP'S TIRE SERVICE INC							
	I-90027808	POMP'S TIRE SERVICE INC	R	12/01/2015		489.40CR	076984	489.40
0395	PRO ONE JANITORIAL INC							
	I-106978	PRO ONE JANITORIAL INC	R	12/01/2015		979.00CR	076985	979.00
6991	PROFESSIONAL SERVICE INDUSTRIES, INC.							
	I-399985	PROFESSIONAL SERVICE INDUSTRIES	R	12/01/2015		6,841.25CR	076986	6,841.25
5055	QUALITY TRUCK CARE CENTER INC							
	I-DP48771	QUALITY TRUCK CARE CENTER INC	R	12/01/2015		3.44CR	076987	3.44
0220	QUILL CORP							
	I-9394832	QUILL CORP	R	12/01/2015		191.09CR	076988	191.09
6335	R A SMITH NATIONAL							
	I-121740	R A SMITH NATIONAL	R	12/01/2015		7,145.00CR	076989	7,145.00

Attachment: 12-1-15 VOUCHERS (4182 : Voucher Approval.)

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PACKET: 04974 DEC 2015 COUNCIL - 1 12-1-15

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0158	ROBERT E LEE & ASSOCIATES INC							
	I-69820	ROBERT E LEE & ASSOCIATES INC	R	12/01/2015		804.00CR	076990	804.00
0235	SAINT VINCENT HOSPITAL							
	I-42119	SAINT VINCENT HOSPITAL	R	12/01/2015		28.14CR	076991	28.14
4875	SANOFI PASTEUR							
	I-905572036	SANOFI PASTEUR	R	12/01/2015		161.90CR	076992	
	I-905624055	SANOFI PASTEUR	R	12/01/2015		161.90CR	076992	323.80
7290	SBDC AT UW-GREEN BAY							
	I-201511235339	SBDC AT UW-GREEN BAY	R	12/01/2015		2,500.00CR	076993	2,500.00
0248	SHOPKO CO LLC							
	I-201511235338	SHOPKO CO LLC	R	12/01/2015		13.98CR	076994	13.98
1446	SNAP ON INDUSTRIAL							
	I-ARV/27328824	SNAP ON INDUSTRIAL	R	12/01/2015		1,468.46CR	076995	1,468.46
2683	SOMMERS CONSTRUCTION CO INC							
	I-15-06 (3)	SOMMERS CONSTRUCTION CO INC	R	12/01/2015		285,191.61CR	076996	285,191.61
6041	SURVEYMONKEY INC.							
	I-25529357	SURVEYMONKEY INC.	R	12/01/2015		250.00CR	076997	250.00
0262	TEMPERATURE SYSTEMS INC							
	I-2449916-00	TEMPERATURE SYSTEMS INC	R	12/01/2015		137.34CR	076998	
	I-2451961-00	TEMPERATURE SYSTEMS INC	R	12/01/2015		61.92CR	076998	199.26
4842	THOMSON REUTERS							
	I-832926679	THOMSON REUTERS	R	12/01/2015		426.57CR	076999	426.57
0268	TRUCK EQUIPMENT INC							
	I-660611-00	TRUCK EQUIPMENT INC	R	12/01/2015		242.40CR	077000	
	I-662290-00	TRUCK EQUIPMENT INC	R	12/01/2015		155.08CR	077000	397.48
6900	TURRIFF PLUMBING INC.							
	I-8065	TURRIFF PLUMBING INC.	R	12/01/2015		3,259.00CR	077001	
	I-8066	TURRIFF PLUMBING INC.	R	12/01/2015		4,127.00CR	077001	
	I-8069	TURRIFF PLUMBING INC.	R	12/01/2015		3,180.00CR	077001	10,566.00
0272	UNIFORM SHOPPE INC							
	I-248265	UNIFORM SHOPPE INC	R	12/01/2015		42.95CR	077002	
	I-248283	UNIFORM SHOPPE INC	R	12/01/2015		49.95CR	077002	
	I-248284	UNIFORM SHOPPE INC	R	12/01/2015		128.85CR	077002	
	I-248315	UNIFORM SHOPPE INC	R	12/01/2015		154.80CR	077002	376.55

Attachment: 12-1-15 VOUCHERS (4182 : Voucher Approval.)

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
7071	USIC LOCATING SERVICES LLC							
	I-150418	USIC LOCATING SERVICES LLC	R	12/01/2015		258.00CR	077003	258.00
0274	VALLEY POPCORN CO INC.							
	I-I69206	VALLEY POPCORN CO INC.	R	12/01/2015		900.75CR	077004	900.75
0277	VAN'S FIRE & SAFETY INC							
	I-4078538	VAN'S FIRE & SAFETY INC	R	12/01/2015		138.40CR	077005	
	I-4078542	VAN'S FIRE & SAFETY INC	R	12/01/2015		25.00CR	077005	163.40
4770	VERIZON WIRELESS							
	I-9755439993	VERIZON WIRELESS	R	12/01/2015		546.13CR	077006	546.13
3724	VISU-SEWER CLEAN & SEAL INC							
	I-15-08 (1 FINAL)	VISU-SEWER CLEAN & SEAL INC	R	12/01/2015		39,001.73CR	077007	39,001.73
1697	VYRON CORP							
	I-212849-IN	VYRON CORP	R	12/01/2015		139.00CR	077008	139.00
0282	WESCO DISTRIBUTION INC							
	C-310357	WESCO DISTRIBUTION INC	R	12/01/2015		48.70	077009	
	I-309295	WESCO DISTRIBUTION INC	R	12/01/2015		184.51CR	077009	
	I-309304	WESCO DISTRIBUTION INC	R	12/01/2015		48.70CR	077009	
	I-310717	WESCO DISTRIBUTION INC	R	12/01/2015		45.58CR	077009	230.09
2645	WI DEPT OF JUSTICE							
	I-201511235340	WI DEPT OF JUSTICE	R	12/01/2015		126.00CR	077010	126.00
6500	WI DEPT OF SAFETY AND PROF SERV							
	I-390389	WI DEPT OF SAFETY AND PROF SER	R	12/01/2015		50.00CR	077011	50.00
1181	WI PARK AND RECREATION ASSOC							
	I-201511235341	WI PARK AND RECREATION ASSOC	R	12/01/2015		60.00CR	077012	60.00
7182	WORDEN SAFETY PRODUCTS LLC							
	I-67715	WORDEN SAFETY PRODUCTS LLC	R	12/01/2015		125.00CR	077013	125.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	91	0.00	450,120.71	450,120.71
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	91	0.00	450,120.71	450,120.71

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK	CHECK			CHECK	CHECK
VENDOR	NAME / I.D.	DESC	TYPE	DATE	DISCOUNT	AMOUNT	NO#	AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

100	12/2015	55,106.06CR
201	12/2015	50.69CR
208	12/2015	258.00CR
260	12/2015	30.00CR
405	12/2015	331,838.59CR
460	12/2015	90.00CR
601	12/2015	52,326.60CR
650	12/2015	10,420.77CR
=====		
ALL		450,120.71CR

Attachment: 12-1-15 VOUCHERS (4182 : Voucher Approval.)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 1, 2015
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 12-01-15 OPERATOR LIST.PDF (PDF)

CITY OF DE PERE - December 1, 2015

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	RASNER, OLIVIA M.	1807 BUNKER HILL CT.	DE PERE	WI	54115
2	WERNER, CAMERON B.	334 1/2 MAIN AVE.	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	BAKER, SAMANTHA L.	2701 HUMBOLDT RD.	GREEN BAY	WI	54311
2	EHNERD, TANNER J.	526 MARTIN ST.	DE PERE	WI	54115
3	JANSEN, ERIC J.	525 DUTTON AVE.	GREEN BAY	WI	54304
4	JOHN, JASMINE M.	4158 W. MASON ST.	ONEIDA	WI	54155
5	JOHNSON, PAUL A.	1019 GRANT ST.	DE PERE	WI	54115
6	MASON, BRANDI N.	342 HIGH ST.	WRIGHTSTOWN	WI	54180
7	NETZER, NICHOLAS R.	510 N. TENTH ST.	DE PERE	WI	54115