



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, January 10, 2022

7:30 PM

GoToMeeting

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor James Boyd

Attendee Name	Title	Status	Arrived
James Boyd	Mayor	Remote	
Dan Carpenter	Aldersperson	Remote	7:35 PM
Jonathon Hansen	Aldersperson	Remote	
Shana Defnet Ledvina	Aldersperson	Remote	
Dean Raasch	Aldersperson	Remote	

Others present:

Scott Thoresen, Public Works Director

Eric Rakers, City Engineer

Betty Sellenheim, Recording Secretary

II. Public Comment Period

None

III. Items

1. Approval of the December 13, 2021 Board of Public Works Meeting Minutes

Aldersperson Ledvina moved to approve the December 13, 2021 Board of Public Works Meeting Minutes, seconded by Aldersperson Hansen. Motion passed with a 4-0 vote.

RESULT:	ADOPTED [4 TO 0]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	James Boyd, Jonathon Hansen, Shana Defnet Ledvina, Dean Raasch
AWAY:	Dan Carpenter

2. Consideration and possible action on signal modification to incorporate leading left turn arrow on Main Avenue at Ninth Street

Eric Rakers, City Engineer, outlined the request from Aldersperson Hansen to incorporate a leading left turn arrow on Main Avenue at Ninth Street. Mr. Rakers explained that other intersections with leading left turn arrows, have high volumes of left turning vehicles and do not have designated left turn lanes. Designated left turn lanes allow traffic traveling straight to continue their direction of travel without increasing congestion at the light. Mr. Rakers further explained that the signals at Main and Ninth are triggered by cameras if a vehicle is sitting in the turn lane through a cycle. Staff recommends not making any modifications to this intersection at the present time.

Mayor Boyd asked how many vehicles fit in the left turn lane on Main at Ninth. Mr. Rakers stated he believed it would fit two or three vehicles. Mr. Rakers further detailed that future reconstructions of Main and Eighth by the DOT would result in a left turn lane being added similar to Main at Ninth and Main at Tenth. Aldersperson Hansen asked how many vehicles need to be in the left turn lane for the camera to trigger the leading turn

arrow. Mr. Rakers stated he believed only one vehicle needed to be there for the light to trigger. Alderperson Hansen shared his recent experience at the intersection and not having the green arrow triggered while he waited. Mr. Rakers stated he would have staff drive through to test operations and check camera placement/functionality. Alderperson Carpenter shared his recent experience with vehicles being in queue and not getting a leading left arrow both east and west bound. Mr. Rakers reiterated that staff would check the intersection. Mr. Rakers will follow up with Alderperson Hansen after staff reviews the intersection.

3. Consideration and possible action on updates to 2022 General Conditions and Standard Specifications

Eric Rakers, City Engineer, briefly explained the updates to the General Conditions and Standard Specifications.

Mayor Boyd moved to approve the updates to the 2022 General Conditions and Standard Specifications, seconded by Alderperson Raasch.

Alderperson Carpenter questioned if there were changes made to the document that would not be considered major and included on the list of updates. Mr. Rakers said the only other changes would be with the font and formatting to match the De Pere brand standard.

The motion passed with a 5-0 vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Hansen, Defnet Ledvina, Raasch

IV. Future Agenda Items

None

V. Adjournment

Mayor Boyd moved to adjourn the meeting at 7:44 PM, seconded by Alderperson Ledvina. Upon vote, the motion passed unanimously.

***Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday, January 10, 2022 so that arrangements can be made.

Agenda Sent To:

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Respectfully submitted,
Betty Sellenheim