



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, January 16, 2018

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **January 16, 2018** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Approval of the Minutes of the January 2, 2018 Common Council Meeting.
3. Pledge of allegiance to the Flag.
4. Public comment upon matters not on the agenda or other announcements.
5. Recommendation from Plan Commission to approve the proposed 15 Lot Preliminary Plat of "Southbridge Estates First Addition" at 1700 BLK Bridge Port Lane (Parcel WD-L183-5). Submitted by Jim Boyea, Best Built INC.
6. Recommendation from Plan Commission to approve a Proposed Three Lot Certified Survey Map at 1030 Main Avenue (Parcels WD-VA450, WD-VA450-1, WD-454 and WD-455-1). Submitted by Garritt Bader, GB 1100 Main LLC.
7. Recommendation from the Board of Park Commissioners to Accept the Lease Option for Mower Replacement.
8. Recommendation from Finance Committee to Approve Donation from Kwik Trip to Police Department
9. Recommendation from Finance Committee to Approve Donations from Barbara Demoulin and Christian Outreach to Police Department
10. Ordinance #18-02, Annexing Territory to the City of De Pere, Wisconsin (Parcel R-27-1).
11. Ordinance #18-03, Amending Chapter 106 - Licenses and Permits Regarding Agent Status for Environmental Services.
12. Resolution #18-03, Adopting City of De Pere Comprehensive Outdoor Recreation Plan, 2018-2023.
13. Resolution #18-04 Authorizing Street Name Changes (Whistler Court and Bridge Port Court to Bridge Port Circle).
14. Resolution #18-05, Authorizing Revised Software Service Agreement with IQM2
15. Consider a smaller Aquatic Center at VFW Park (Ald. Hansen).
16. Consider creation of a formal fundraising committee to raise funds for both a renovated Legion Park Pool and a new Aquatic Center at VFW Park (Ald. Hansen).

17. Voucher Approval.
18. Operator License Applications.
19. Future Agenda Items.
20. Consider Approval of Settlement Agreement Regarding Shopko Operating Stores Co. LLC v. City of De Pere Case #s 2016 CV 1507 and 2017 CV 1029

PLEASE TAKE NOTICE, that pursuant to Wis. Stats. §19.85(1)(g), the Council may convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

21. Adjournment.

Agenda Sent To:

Alderspersons

Mayor

City Administrator

Department Heads

TV, Newspaper & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

David C. Van Straten, Liebmann Van Straten

Michael and Laura Mushinski

Keith Garot, Landmark Real Estate and Development

Jim Boyea, Best Built INC

Troy E. Hewitt, PLS

Garritt R. Bader, GB Real Estate Investments LLC

Patrick Beilfuss, Cedar Corporation

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the January 2, 2018 Common Council Meeting.

ATTACHMENTS:

- 1-02-2018 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, January 2, 2018

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on January 2, 2018 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Excused
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the December 19, 2017 Common Council Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Aldersperson
SECONDER: Casey Nelson, Aldersperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Public comment upon matters not on the agenda or other announcements.

Aldersperson Hansen announced the De Pere Dodgers will be holding a fundraiser at the Swan Club on January 3 from 4:30 p.m. to 9:00 p.m.

5. Recommendation from the Board of Park Commissioners to Accept \$260 Donation from De Pere Area Men's Club for Recreation Scholarship.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Aldersperson
SECONDER: Jonathon Hansen, Aldersperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

6. Recommendation from the Board of Park Commissioners to Award the Bid for the Community Center Boiler Replacement to Tweet Garot in the amount of \$59,622.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ryan Jennings, Aldersperson
SECONDER: Dean Raasch, Aldersperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

7. Recommendation from the License Committee on an Application for a Change in Corporate Membership for Jonny Olives LLC.

Attachment: 1-02-2018 Common Council Minutes (6564 : Approval of the Minutes of the January 2, 2018 Common Council Meeting.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Jonathon Hansen, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Recommendation from the License Committee on an Application for a Change in Corporate Entity from Saks Holdings, LLC to Baffidilucio, LLC.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jonathon Hansen, Alderperson
SECONDER: Dan Carpenter, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Recommendation from the License Committee on an Application for a Change in Corporate Entity from Baffidilucio, LLC to Nostracremona, LLC.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jonathon Hansen, Alderperson
SECONDER: Casey Nelson, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

10. Ordinance #18-01 Granting Limited Wisconsin Municipal Court Citation Authority to Certain Employees.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Jonathon Hansen, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Resolution #18-01 Supporting the Town of Ledgeview's Application for a Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) Grant for Bicycle and Pedestrian Improvements on Wis 32/57.

Alderperson Crevier asked about future plans to expand the trail into De Pere. City Administrator Larry Delo explained that the plan is to increase connectivity of the trail to the Fox River Trail. Discussion followed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jonathon Hansen, Alderperson
SECONDER: Casey Nelson, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Resolution #18-02 Amending Sections 2, 3, 4, 6, 7 and Addendums D, G, I, R and T and Creating Addendum DD to the City of De Pere Employee Policy Manual.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderperson
SECONDER: Casey Nelson, Alderperson
AYES: Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Operator License Applications.

CITY OF DE PERE	
License Committee - January 2, 2018	
Previously Tabled Operator License Applications	
1	ROBINSON, TYLER B.
New Operator License Applications	
1	BERRY, TRACY A.
2	BYERS, THOMAS D.
3	COMYNE, JORDAN M.
4	FISHER, TERRIL S.
5	JABLONICKY, JESSICA M.
6	JANUS, KAYLA M.
7	KOMOROWSKI, ISIAH J.
8	SCHMIDT, KATELYN D.
9	SEITZ, NATALIE J.
10	SHELTON, KYLEE C.
11	TOLLEFSON, JOSHUA H.

Alderperson Boyd moved, seconded by Alderperson Hansen to table Previously Tabled Operator License Application #1. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Operator License Applications # 2 and 3 and to approve Operator License Applications #4-11. Upon vote, motion carried unanimously.

15. Future Agenda Items.

Alderperson Raasch requested information on the potential impact to the City of the net neutrality repeal as well as staff opinion on offering City wifi in our downtown areas.

Alderperson Hansen requested two future agenda items: consideration of a smaller Aquatic Center, and creation of a formal fundraising entity to raise funds for both a renovated Legion Park Pool and a west side Aquatic Center.

Alderperson Crevier requested an update on the New Leaf Market.

16. Adjournment. Alderperson Crevier moved, seconded by Alderperson Jennings to adjourn the meeting at 7:45 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve the proposed 15 Lot Preliminary Plat of “Southbridge Estates First Addition” at 1700 BLK Bridge Port Lane (Parcel WD-L183-5). Submitted by Jim Boyea, Best Built INC.

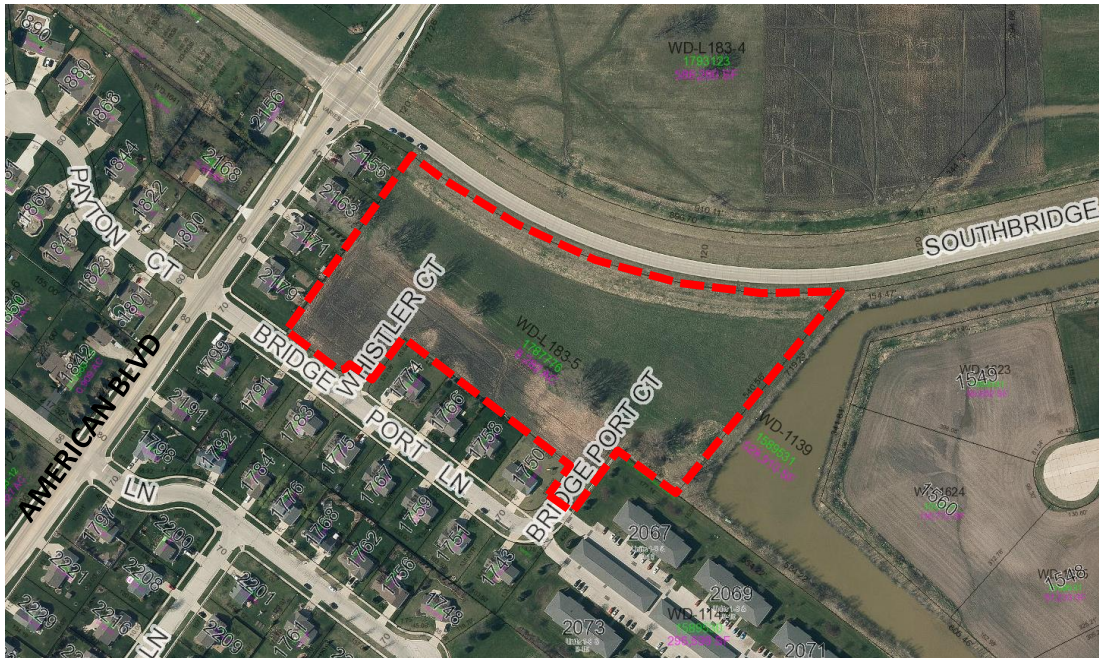
On January 8, 2018, Plan Commission recommended approval of the above plat, with conditions, by a vote of 4-0.

ATTACHMENTS:

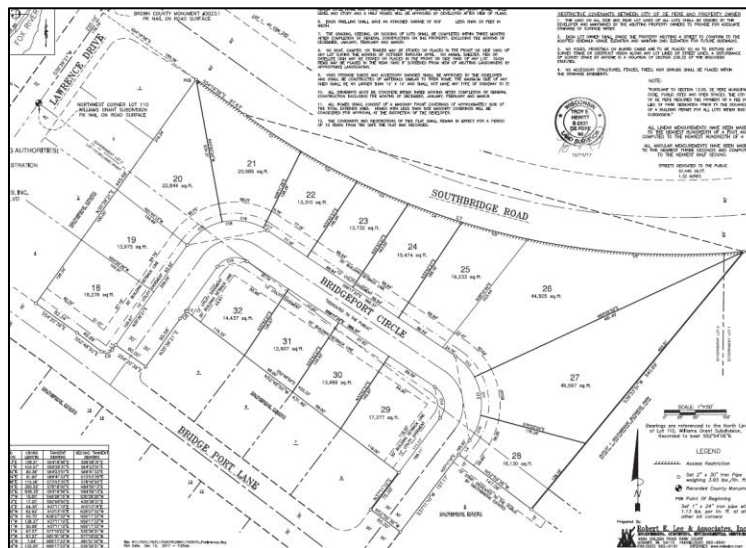
- Preliminary Plat - Southbridge Estates First Addition - Plan Commission Report (DOCX)
- Application Form (PDF)
- Preliminary Plat (PDF)

- ITEM 5:** Recommendation regarding the proposed 15 Lot Preliminary Plat of “Southbridge Estates First Addition” at 1700 BLK Bridge Port Lane (Parcel WD-L183-5). Submitted by Jim Boyea, Best Built INC.*

SITE MAP



PROPOSED PRELIMINARY PLAT AREA



REQUESTED ACTION: Preliminary Plat Approval

COMMON DESCRIPTION: 1700 BLK Bridge Port Lane, located northeast from the Bridge Port Lane and American Boulevard intersection.

PARCEL NUMBER(S):	WD-L183-5	
EXISTING ZONING:	R-1 (Single Family Residence District)	
PROPOSED ZONING:	No Zoning Change Requested	
SURROUNDING LAND USES:	Vacant (future residential) to the north. Residential and multi-family residential to the south and west. Vacant (future industrial business) to the east.	
COMPREHENSIVE PLAN:	Multi-Family Residential	
APPLICANT/OWNER NAME:	Jim Boyea, Representative Best Built INC 3100 Holmgren Way Green Bay, WI 54304	Owner of Parcel WD-L183-5 Best Built INC 3100 Holmgren Way Green Bay, WI 54304
SITE HISTORY:	After a review of air photographs, the property and nearby areas were used for agricultural purposes, but have been transitioning to residential uses with a business and industrial park to the east. The site is immediately south of Southbridge Road, which is the targeted future "southern bypass corridor." In February 2012, a rezoning of the property was recommended by Plan Commission to become a denser multi-family residential development, but the rezoning was not approved by Common Council. Thus, the site is still zoned R-1 (Single Family Residence District). The land division is within the sewer service area. A wetland delineation report from 2017 identified no environmentally sensitive areas on the property. Best Built INC proposes a 15 lot single family residential development on a looped circle drive. A related street name change will be reviewed concurrently by Plan Commission on January 8, 2018.	
STAFF REVIEW:	When reviewing a preliminary plat, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. The preliminary plat meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. Lot sizes and street frontages are sufficient for property zoned R-1. For lots on the curved portions of the streets, where lines appear narrow, the frontage was measured using a straight line at the setback, which is how the setback width is measured by City Building Inspection. The plat is technically insufficient on the two street curves where tangents should measure 100-feet long between reverse curves. The	

plat measures 65-feet at the centerline of the street. However, when staff compared the two curves to the other, already built, curve in the subdivision the same 65-foot measurement was identified. Because Southbridge Road prevents the subdivision from being expanded further northward to resolve the shortfall, staff identified that it is an isolated case that the Plan Commission should consider allowing.

- The shorter curve does not impact the ability for the City to provide garbage, snow plowing, fire, etc. services.

The city plat is reviewed by the City of De Pere. A courtesy review of technical measurements was performed by Brown County to expedite the efficient process of recording plats.

REVIEW PROCESS

For preliminary City plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council does not review preliminary City plats unless City lands or right-of-way dedications are involved. This project will be reviewed by Plan Commission and Common Council due to right-of-way being dedicated to the public. The Common Council is expected to review the City plat on January 16, 2018.

The Plan Commission and Common Council will review this site again should a final plat is submitted for review and recording.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the extraterritorial Certified Survey Map and forwarding the map to the Common Council for final approval, subject to:

1. Meeting all other state and local regulations.
2. Successful street name change required to change Whistler Court and Bridge Port Court to Bridge Port Circle prior to recording the plat.
3. Correct space mark in the spelling of proposed street name on plat to read, "Bridge Port Circle."
4. Revise the wording in Covenant #12 (between the developer and the owner) to specify that the effective timeline impacts only the 12 covenants between the developer and the property owner and none of the other covenants or notes on the plat.
5. Add the following as a NOTE to the plat: "Sidewalks are required. Sidewalks must be constructed pursuant to City of De Pere Municipal Code 22-5 (Construction and repair of streets and sidewalks)."
6. Revise restrictive covenant #4 to not include fences because fences are allowed, provided water flow is not impacted.
7. Each lot must have a 6-foot drainage easement along the full length of all interior side lot line. When combined with other lots, the easement should be 12-feet centered on the property line. Lot 28 should have a 6-foot drainage easement on both side

- lot lines.
8. Southbridge Road should be labeled as "Future Southern Bridge Corridor."
 9. The reverse tangents for the curves on the street are 65-feet, but should be 100-feet. Due to the location of the plat near Southbridge Road, the 65-foot measurement may be allowed if Plan Commission approves, but does not set a precedent for any future land divisions.

Print Form

CITY OF DE PERE
RECEIVED

DEC 13 2017

PLANNING DEPT.

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW		Fee: \$ <u>1298.00</u>
			Receipt #: <u>128056</u>
			Date: <u>12-13-17</u>

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) <u>Best Built</u>	Authorized Representative <u>Jim Boyea</u>	Title <u>President</u>	
Mailing Address <u>1250 Centennial Centre Blvd</u>	City <u>HOBART</u>	State <u>WI</u>	ZIP Code <u>54155</u>
Email Address <u>thewitt@relecoinc.com</u>	Phone Number (incl. area code) <u>920-662-9641</u>	Fax Number (incl. area code) <u>920-662-9141</u>	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind., Org. or Entity) <u>Best Built</u>	Contact Person <u>COURTNEY JANSEN</u>	Title	
Mailing Address <u>3100 Holmgren Way</u>	City <u>Green Bay</u>	State <u>WI</u>	ZIP Code <u>54304</u>
Email Address <u>Courtney@bestbuiltinc.com</u>	Phone Number (incl. area code) <u>920-337-6488</u>	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description <u>BRIDGEPORT LANE</u>	Parcel No. <u>WD-1103-5</u>
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SECTION 4: Plat Review

Review Type:	☒ Preliminary Plat ☐ Final Plat	
Fee:	Preliminary Plat Fee: \$278 + (<u>15</u> # of lots x \$68) Final Plat Fee: \$195	\$ <u>1298.00</u>
Present Use of Parcel:	<u>AG</u>	
Proposed Use of Lots:	<u>RESIDENTIAL</u>	

Please submit 1 hard copy and 1 PDF copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

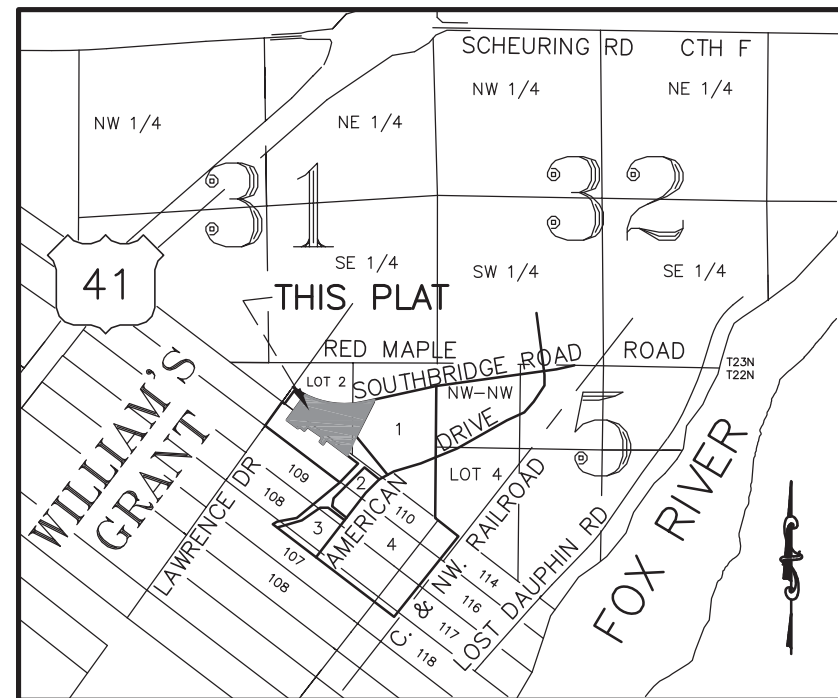
Name of Owner/Authorized Representative (please print) <u>Jim Boyea</u>	Title <u>President</u>	Phone Number <u>337-6488</u>
Signature of Applicant <u>Jim Boyea</u>		Date Signed <u>12-11-17</u>

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	<u>OK (B)</u>
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Southbridge Estates 1st Addition

Attachment: Application Form (6545 : Recommendation from Plan Commission regarding the proposed 15 Lot Preliminary Plat of "Southbridge



NOT TO SCALE
LOCATION SKETCH
T22N, R20E
CITY OF DEPERE
BROWN COUNTY, WISCONSIN

APPROVING & OBJECTING AUTHORITIES:

1. CITY OF DE PERE
2. DEPARTMENT OF ADMINISTRATION

SURVEYOR:

TROY HEWITT, PLS#2831
ROBERT E. LEE & ASSOCIATES, INC.
1250 CENTENNIAL CENTRE BLVD
HOBART, WI. 54155

MINIMUM LOT AREA:

12,907 SQ. FT.

MINIMUM LOT WIDTH:

85.00'

ZONING:

SINGLE FAMILY RESIDENTIAL

PLATTED AREA:

8.282 ACRES

NO. OF LOTS

15

PARCEL

WD-L183-5

OWNER:

BEST BUILT, INC.
c/o JIM BOYEA
3100 HOLMGREN WAY
GREEN BAY, WI. 54304

LINE TABLE		
LINE	LENGTH	BEARING
L1	10.00'	S35°39'21"W
L2	28.74'	S37°11'10"W
L3	1.87'	S52°48'50"E

CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	CHORD DIRECTION	CHORD LENGTH	TANGENT BEARING
C1	5°08'35"	1205.92'	108.24'	S56°54'13"E	108.21'	S54°19'56"E
C2	4°55'20"	1205.92'	103.60'	S61°56'11"E	103.57'	S59°28'31"E
C3	4°17'42"	1205.92'	90.40'	S66°32'42"E	90.38'	S64°23'51"E
C4	4°22'02"	1205.92'	91.92'	S70°52'34"E	91.90'	S68°41'33"E
C5	5°14'25"	1205.92'	110.30'	S75°40'48"E	110.26'	S73°03'35"E
C6	16°42'47"	1205.92'	351.76'	S86°39'24"E	350.52'	S78°18'00"E
C7	40°40'51"	1205.92'	856.22'	S74°40'22"E	838.35'	S54°19'56"E
C8	13°46'54"	65.00'	15.63'	S42°32'47"W	15.60'	S49°26'15"W
C9	91°31'49"	12.00'	19.17'	N81°25'15"E	17.20'	S52°48'50"E
C10	26°57'55"	95.00'	44.71'	N23°42'12"E	44.30'	N37°11'10"E
C11	38°40'46"	95.00'	64.13'	N09°07'09"W	62.92'	N10°13'15"E
C12	27°50'01"	95.00'	46.15'	N42°22'32"W	45.70'	N28°27'32"W
C13	93°28'43"	95.00'	154.99'	N09°33'11"W	138.37'	N37°11'10"E
C14	93°28'43"	35.00'	57.10'	N09°33'11"W	50.98'	N37°11'10"E
C15	41°39'42"	95.00'	69.08'	S56°29'11"W	67.57'	S77°19'02"W
C16	41°39'42"	95.00'	69.08'	N81°51'07"W	67.57'	N61°01'16"W
C17	4°43'44"	95.00'	7.84'	N58°39'24"W	7.84'	N56°17'33"W
C18	88°03'07"	95.00'	146.00'	S79°40'54"W	132.05'	N56°17'33"W
C19	88°03'07"	35.00'	53.79'	S79°40'54"W	48.65'	N56°17'33"W

File: R:\1700\1703\1703070\DWG\1703070_Preliminary.dwg
Plot Date: Dec 13, 2017 - 7:25am

RESTRICTIVE COVENANTS BETWEEN DEVELOPER AND PROPERTY OWNER

1. ALL PLANS FOR NEW CONSTRUCTION MUST BE APPROVED BY THE DEVELOPER PRIOR TO START OF CONSTRUCTION.
2. A SITE PLAN SHOWING THE LOCATION OF THE HOME UPON LOT MUST BE APPROVED BY DEVELOPER PRIOR TO START OF CONSTRUCTION.
3. ALL HOME CONSTRUCTION MUST BE STARTED WITHIN TWO YEARS OF THE ACTUAL LOT CLOSING DATE.
4. THE EXTERIOR, ALONG WITH GENERAL CONSTRUCTION OF A BUILDING ERECTED ON THE PREMISES MUST BE COMPLETED WITHIN SIX MONTHS AFTER START OF BUILDING CONSTRUCTION.
5. NO CONSTRUCTION OF ANY DWELLING SHALL BE COMMENCED UNTIL PLANS FOR SUCH DWELLING MEET THE MINIMUM REQUIREMENT OF 1,300 SQUARE FEET OF LIVING SPACE FOR A RANCH STYLE HOME AND 1,600 SQUARE FEET OF LIVING SPACE FOR A TWO STORY HOME. SPLIT LEVEL AND STORY AND A HALF HOMES WILL BE APPROVED BY DEVELOPER AFTER VIEW OF PLANS.
6. EACH DWELLING SHALL HAVE AN ATTACHED GARAGE OF NOT LESS THAN 20 FEET IN WIDTH.
7. THE GRADING, SEEDING, OR SODDING OF LOTS SHALL BE COMPLETED WITHIN THREE MONTHS AFTER COMPLETION OF GENERAL CONSTRUCTION ON THE PROPERTY, EXCLUDING THE MONTHS OF DECEMBER, JANUARY, FEBRUARY AND MARCH.
8. NO BOAT, CAMPER, OR TRAILER MAY BE STORED OR PLACED IN THE FRONT OR SIDE YARD OF ANY LOT DURING THE MONTHS OF OCTOBER THROUGH APRIL. NO ANIMAL SHELTER, PEN OR SATELLITE DISH MAY BE STORED OR PLACED IN THE FRONT OR SIDE YARD OF ANY LOT. SUCH ITEMS MAY BE PLACED IN THE REAR YARD IF SCREENED FROM VIEW OF ADJUTING LANDOWNERS BY APPROPRIATE LANDSCAPING.
9. YARD STORAGE SHEDS AND ACCESSORY GARAGES SHALL BE APPROVED BY THE DEVELOPER AND SHALL BE CONSTRUCTED OF MATERIALS SIMILAR TO THEIR HOME. THE MAXIMUM SIZE OF ANY SHED SHALL BE NO LARGER THAN 14' X 14' AND SHALL NOT HAVE ANY TYPE OF DRIVEWAY TO IT.
10. ALL DRIVEWAYS MUST BE CONCRETE WITHIN THREE MONTHS AFTER COMPLETION OF GENERAL CONSTRUCTION EXCLUDING THE MONTHS OF DECEMBER, JANUARY, FEBRUARY AND MARCH.
11. ALL HOMES SHALL CONSIST OF A MASONRY FRONT COVERINGS OF APPROXIMATELY 50% OF THE TOTAL EXTERIOR AREA. HOMES WITH LESS THAN 50% MASONRY COVERINGS WILL BE CONSIDERED FOR APPROVAL AT THE DISCRETION OF THE DEVELOPER.
12. THE COVENANTS AND RESTRICTIONS OF THIS PLAT SHALL REMAIN IN EFFECT FOR A PERIOD OF 15 YEARS FROM THE DATE THE PLAT WAS RECORDED.

PRELIMINARY PLAT SOUTHBRIDGE ESTATES FIRST ADDITION

Part of Government Lot 2, Section 6,
Part of Lot 110, Williams Grant Subdivision,
T22N, R20E, City of DePere, Brown County, Wisconsin

RESTRICTIVE COVENANTS BETWEEN CITY OF DE PERE AND PROPERTY OWNER

1. THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE DEVELOPER AND MAINTAINED BY THE ADJUTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER.
2. EACH LOT OWNER SHALL GRADE THE PROPERTY ADJUTING A STREET TO CONFORM TO THE ADOPTED SIDEWALK GRADE ELEVATION AND MAINTAIN SAID ELEVATION FOR FUTURE SIDEWALKS.
3. NO POLES, PEDESTALS OR BURIED CABLE ARE TO BE PLACED SO AS TO DISTURB ANY SURVEY STAKE OR OBSTRUCT VISION ALONG ANY LOT LINES OR STREET LINES. A DISTURBANCE OF SURVEY STAKE BY ANYONE IS A VIOLATION OF SECTION 236.32 OF THE WISCONSIN STATUTES.
4. NO ACCESSORY STRUCTURES, FENCES, TREES, NOR SHRUBS SHALL BE PLACED WITHIN THE DRAINAGE EASEMENTS.

NOTE:

"PURSUANT TO SECTION 13.05, DE PERE MUNICIPAL CODE, PUBLIC SITES AND OPEN SPACES, THE CITY OF DE PERE REQUIRES THE PAYMENT OF A FEE IN LIEU OF PARK DEDICATION PRIOR TO THE ISSUANCE OF A BUILDING PERMIT FOR ALL LOTS WITHIN THIS SUBDIVISION."

ALL LINEAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST HUNDREDTH OF A FOOT AND COMPUTED TO THE NEAREST HUNDREDTH OF A FOOT.

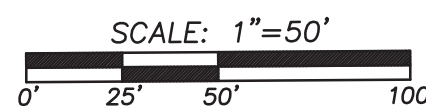
ALL ANGULAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST THREE SECONDS AND COMPUTED TO THE NEAREST HALF SECOND.



12/13/17

STREETS DEDICATED TO THE PUBLIC

57,445 SQ. FT.
1.32 ACRES



Bearings are referenced to the North Line of Lot 110, Williams Grant Subdivision, Recorded to bear S52°54'06"E.

LEGEND

Access Restriction

Set 2" x 30" Iron Pipe weighing 3.65 lbs./lin. ft.

Recorded County Monument

POB Point Of Beginning

Set 1" x 24" iron pipe wt. 1.13 lbs. per lin. ft. at all other lot corners

Prepared By:



Robert E. Lee & Associates, Inc.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
4664 GOLDEN POND PARK COURT
HOBART, WI. 54115 PHONE:(920) 662-9641
FAX:(920) 662-9141 INTERNET: www.releinc.com

SHEET 1 OF 1

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a Proposed Three Lot Certified Survey Map at 1030 Main Avenue (Parcels WD-VA450, WD-VA450-1, WD-454 and WD-455-1). Submitted by Garritt Bader, GB 1100 Main LLC.

On January 8, 2017, Plan Commission recommended approval of the above referenced CSM, with conditions, by a vote of 4-0.

ATTACHMENTS:

- CSM - Main AV - Plan Commission Report (DOCX)
- Application Form (PDF)
- PRELIMINARY REVISED CSM 3 - 04 Jan 2018 (PDF)

**City of De Pere
Staff Comments**

**Plan Commission
January 8, 2018**

PARCEL NUMBER(S):	WD-VA450, WD-VA450-1, WD-VA454, and WD-VA455-1	
EXISTING ZONING:	B-2 (General Business District)	
PROPOSED ZONING:	None	
SURROUNDING LAND USES:	Wooded and residential to the north. Park & Ride Lot across street to the south. Commercial fast food restaurant to the east. US Highway 41 and frontage Road to the west.	
COMPREHENSIVE PLAN:	No recommendation due to the site being annexed into the City from Ashwaubenon after the De Pere Future Land Use Map was created. However, the Council approved rezoning the site from R1 Residential to B2 General Business District in 2016.	
APPLICANT/OWNER NAME:	Garritt Bader, Authorized Representative GB Real Estate INV. LLC 300 N. Van Buren ST Green Bay, WI 54301	GB 1100 Main LLC, Owner 300 N. Van Buren ST Green Bay, WI 54301
SITE HISTORY:	The subject property became part of the City of De Pere (formerly the Village of Ashwaubenon) by intergovernmental agreement on January 1, 2012. The uses on the property were an existing residence and a former assisted living facility. The assisted living facility was closed prior to 2012 and the buildings no longer exist on the site.	
STAFF REVIEW:	The applicant plans to develop the property as an ALDI grocery store, which will be reviewed by Plan Commission on January 8, 2018. Additional future development and regional storm water management facilities (owned by the City) are proposed at the north end of the site. The land division is within the Sewer Service Area for the City of De Pere. There is the potential for environmentally sensitive areas (steep slope and wetland) at the northern end of the property on proposed Lot 3. When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. Proposed Lots 1-3 are zoned B-2, which will be appropriate for a proposed development site that is on both a US highway and a gateway street to the City. The two parts of the CSM that are labeled as "R.O.W. Area" are the future Lawrence Drive and need to be labeled as "Dedicated to the Public." One of the two areas is missing the label. Lots 1-2 are proposed development sites, whereas Lot 3 is a proposed storm water management area with potential environmentally sensitive area. Lot 3 is shown as dedicated to the public for a future storm water management area.	

Attachment: CSM - Main AV - Plan Commission Report (6538 : Recommendation from Plan Commission regarding a Proposed Three Lot

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides opportunities for infill development and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet acceptable City requirements. Additionally, the CSM provides the right of way needed in order to construct the proposed roundabout at the Main Avenue and Lawrence Drive intersection.

REVIEW PROCESS:

For City certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council does not review City certified survey maps unless City lands or right-of-way dedications are involved. This project will be reviewed by Plan Commission and Common Council due to right-of-way being dedicated to the public. The Common Council is expected to review the CSM on January 16, 2018.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including Brown County Planning Commission.
2. Either Label the 'R.O.W. Area' that is adjacent to Lot 1 as "Dedicated to the Public" or combine the two R.O.W. areas into one contiguous right-of-way that is dedicated to the public.
3. The 150-foot no access measurement on Lawrence Drive begins at the Yield/Stop line, rather than the lot corner, and should follow the edge of Lot 1. It is not a straight line within the right-of-way. If the restriction is drawn as shown, it would conflict with a proposed site plan driveway on Lot 1.

CITY OF DE PERE
RECEIVED

6.b

	CITY OF DE PERE	Fee: \$ 350.00
	APPLICATION FOR	Receipt #: 114350
	CSM REVIEW	Date: 7-11-16

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) GB REAL ESTATE INVESTMENTS, LLC	Authorized Representative GARRITT R. BADER	Title MEMBER	
Mailing Address 300 N. VAN BUREN ST.	City GREEN BAY	State WI	ZIP Code 54301
Email Address GB@GB-RE.COM	Phone Number (incl. area code) (813) 500-0296	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 1030 - 1040 MAIN AVE	Parcel No. WD-VA454; WD-VA455-1; WD-VA450; WD-VA450-1;
---	---

SECTION 4: CSM Information

Existing Zoning:	B-2 (After Plan commission 6/25, awaiting city council confirmation Tue 7/19)
Present Use of Parcel:	Residential
Proposed Use of Lots:	Commercial (Future Retail Development)

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Garritt R. Bader	Title Owner / Rep.	Phone Number (813) 500-0296
Signature of Applicant 		Date Signed 7-11-16

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (6538 : Recommendation from Plan Commission regarding a Proposed Three Lot Certified Survey M)

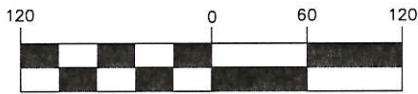
CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOTS 31, 32, 33, 37, 38 AND PART OF VACATED OAK STREET, PINE STREET, CEDAR STREET AND 15TH STREET, ALL BEING PART OF LAWTON FARMS SUBDIVISION LOCATED IN PRIVATE CLAIM 28, WEST SIDE OF THE FOX RIVER IN THE VILLAGE OF ASHWAUBENON, NOW CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

NOTES:

- ALL BEARINGS REFERENCED TO THE NORTH LINE OF PRIVATE CLAIM 29 AS RECORDED ON CSM 2809, VOL. 14 PAGE 61, DOC. NO. 1035375, WHICH BEARS S63°23'22"E, RECORDED AS S63°48'08"E
- ALL EXISTING BUILDINGS TO BE RAZED

GRAPHIC SCALE



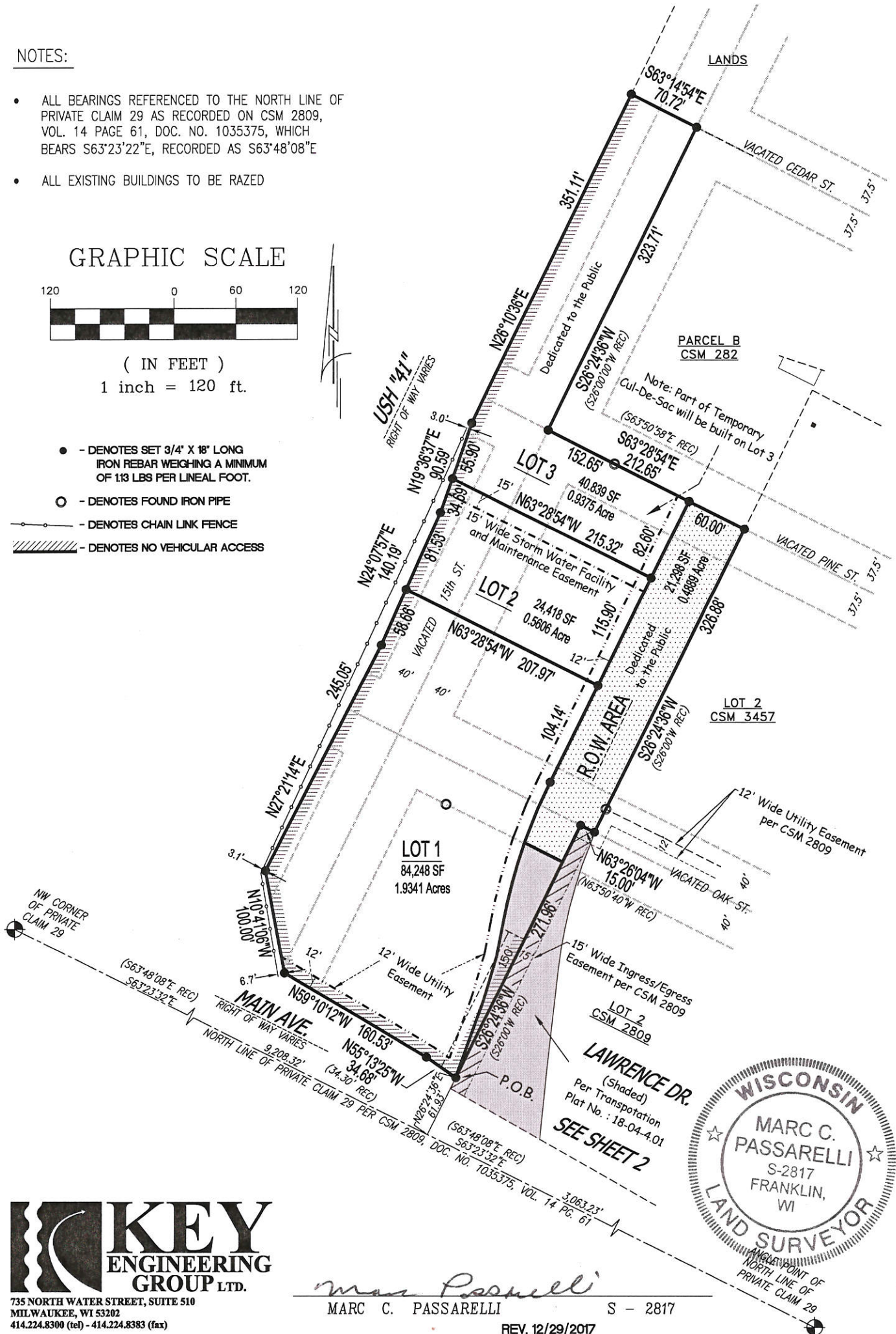
(IN FEET)
1 inch = 120 ft.

● - DENOTES SET 3/4" X 18" LONG IRON REBAR WEIGHING A MINIMUM OF 113 LBS PER LINEAL FOOT.

○ - DENOTES FOUND IRON PIPE

—○— DENOTES CHAIN LINK FENCE

▨ - DENOTES NO VEHICULAR ACCESS



735 NORTH WATER STREET, SUITE 510
MILWAUKEE, WI 53202
414.224.8300 (tel) - 414.224.8383 (fax)

INSTRUMENT DRAFTED BY: JAMIE T. YORK

JOB NO. 34805

REV. 12/29/2017
JULY 8, 2016

SHEET 1 OF 5

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOTS 31, 32, 33, 37, 38 AND PART OF VACATED OAK STREET, PINE STREET, CEDAR STREET AND 15TH STREET, ALL BEING PART OF LAWTON FARMS SUBDIVISION LOCATED IN PRIVATE CLAIM 28, WEST SIDE OF THE FOX RIVER IN THE VILLAGE OF ASHWAUBENON, NOW CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

CURVE TABLE				
CURVE	LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C1	79.04'	530.00'	N15°10'32"E	78.96'
C2	104.20'	470.00'	S12°51'41"W	103.99'
				DELTA
				8°37'35"
				12°42'11"

LOT 1
84,248 SF
1.9341 Acres

LOT 2
CSM 2809

NOTES:

- ALL BEARINGS REFERENCED TO THE NORTH LINE OF PRIVATE CLAIM 29 AS RECORDED ON CSM 2809, VOL. 14 PAGE 61, DOC. NO. 1035375, WHICH BEARS S63°23'22"E, RECORDED AS S63°48'08"E
- ALL EXISTING BUILDINGS TO BE RAZED
- - DENOTES SET 3/4" X 18" LONG IRON REBAR WEIGHING A MINIMUM OF 1.13 LBS PER LINEAL FOOT.

SCALE : 1" = 40'



Marc C. Passarelli
MARC C. PASSARELLI PLS 2817



JOB NO. 34805

INSTRUMENT DRAFTED BY: JAMIE T. YORK

REV. 12/29/2017
JULY 8, 2016

SHEET 2 OF 5

COUNTY CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOTS 31, 32, 33, 37, 38 AND PART OF VACATED OAK STREET, PINE STREET, CEDAR STREET AND 15TH STREET, ALL BEING PART OF LAWTON FARMS SUBDIVISION LOCATED IN PRIVATE CLAIM 28, WEST SIDE OF THE FOX RIVER IN THE VILLAGE OF ASHWAUBENON, NOW CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE
STATE OF WISCONSIN)
MILWAUKEE COUNTY)SS

I, Marc C. Passarelli, a Professional Land Surveyor do hereby certify:

That I have surveyed, divided and mapped part of Lots 31, 32, 33, 37, 38 and part of vacated Oak Street, Pine Street, Cedar Street and 15th Street, all being part of Lawton Farms Subdivision located in Private Claim 28, West side of the Fox River in the Village of Ashwaubenon, now City of De Pere, Brown County, Wisconsin, being more particularly described as follows: Commencing at the Northwest corner of Private Claim 29 as recorded on Certified Survey Map No. 2809; thence South 63° 23' 32" East along said North line, 9,208.32 feet; thence North 26° 24' 36" East, 61.93 feet to a point on the Westerly line of Lot 2 of Certified Survey Map No. 2809 and the point of beginning of the land to be described; thence North 55° 13' 25" West along the Northerly right-of-way line of Main Avenue 34.68 feet; thence North 59° 10' 12" West along said line, 160.53 feet; thence North 10° 41' 06" West along said line, 100.00 feet to a point on the Easterly right-of-way line of USH "41"; thence North 27° 21' 14" East along said line, 245.05 feet; thence North 24° 07' 57" East, along said line, 140.19 feet; thence North 19° 36' 37" East along said line, 90.59 feet; thence North 26° 10' 36" East along said line, 351.11 feet; thence South 63° 14' 54" East, 70.72 feet to the Northwest corner of Parcel B of Certified Survey Map No. 282; thence South 26° 24' 36" West, 323.71 feet to the Southwest corner of said Parcel B; thence South 63° 28' 54" East, 212.65 feet to the Southeast corner of said Parcel B; thence South 26° 24' 36" West, 326.88 feet to a corner of Lot 2 of Certified Survey Map No. 2809; thence North 63° 26' 04" West, 15.00 feet to the Westerly corner of Lot 2 of Certified Survey Map No. 2809; thence South 26° 24' 36" West along the Westerly line of said Lot 2, 271.96 feet to the point of beginning.

That I have made such survey, land division and map by the direction of the GB REAL ESTATE INVESTMENTS, LLC, owner of said land.

That this map is a correct representation of all exterior boundaries of land surveyed and the land division thereof made.

That I have fully complied with the provisions of Chapter 236, Section 236.34 of the Wisconsin Statutes and the City of De Pere in surveying, dividing and mapping the same.

Dated this 8th day of July, 2016, revised 10/13/2017, revised 12/29/2017.



Marc C. Passarelli S-2817
Wisconsin Professional Land Surveyor



Attachment: PRELIMINARY REVISED CSM 3 - 04 Jan 2018 (6538 : Recommendation from Plan Commission regarding Three Lot Certified Survey M)

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOTS 31, 32, 33, 37, 38 AND PART OF VACATED OAK STREET, PINE STREET, CEDAR STREET AND 15TH STREET, ALL BEING PART OF LAWTON FARMS SUBDIVISION LOCATED IN PRIVATE CLAIM 28, WEST SIDE OF THE FOX RIVER IN THE VILLAGE OF ASHWAUBENON, NOW CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

CORPORATE OWNERS CERTIFICATE:

GB REAL ESTATE INVESTMENTS, LLC, a company duly organized and existing under and by virtue of the laws of the State of Wisconsin as owner, does hereby certify that said corporation caused the land described on this map to be surveyed, divided and mapped as represented on this map.

We further certify that this map is required to be submitted to the City of De Pere for approval or objection. Ordinances.

IN WITNESS WHEREOF, the said GB REAL ESTATE INVESTMENTS, LLC caused these presents to be signed by Garritt R. Bader, Member, at _____, Wisconsin, on this ____ day of _____, 2018.

Garritt R. Bader, Member
GB REAL ESTATE INVESTMENTS, LLC

STATE OF WISCONSIN)
COUNTY)SS

Personally came before me this _____ day of _____, 2018, the above named Garritt R. Bader, to me known to be the person who executed the foregoing instrument and to me known to be such Garritt R. Bader , Member of said Company and acknowledged that he executed the foregoing instrument as such officer as the deed of said Company by its authority.

Notary Public, State of Wisconsin
My Commission expires_____

CONSENT OF MORTGAGEE:

Bank First National, duly organized and existing under and by virtue of the laws of the United States, mortgagor of the above described land, hereby consent to the surveying, dividing, dedicating and mapping of the land described in the foregoing affidavit of Marc C. Passarelli, surveyor and does hereby consent to the above certificate of GB REAL ESTATE INVESTMENTS, LLC, owner.

In Witness Whereof, Bank First National, has caused these presents to be signed by _____, its _____, at _____, this _____ day of _____, 2018.

Representative
Bank First National

STATE OF WISCONSIN)
COUNTY)SS

Personally came before me this _____ day of _____, 2018, the above named _____, to me known to be the person who executed the foregoing instrument and to me known to be such _____, Bank First National Representative and acknowledged that he executed the foregoing instrument as such officer as the deed of said Bank by its authority.

Notary Public, State of Wisconsin
My Commission expires_____



Attachment: PRELIMINARY REVISED CSM 3 - 04 Jan 2018 (6538 : Recommendation from Plan Commission regarding a Proposed Three Lot Certified Survey M)

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOTS 31, 32, 33, 37, 38 AND PART OF VACATED OAK STREET, PINE STREET, CEDAR STREET AND 15TH STREET, ALL BEING PART OF LAWTON FARMS SUBDIVISION LOCATED IN PRIVATE CLAIM 28, WEST SIDE OF THE FOX RIVER IN THE VILLAGE OF ASHWAUBENON, NOW CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

CERTIFICATE OF THE CITY OF DE PERE

Approved by the City of De Pere, this _____ day of _____, 2018.

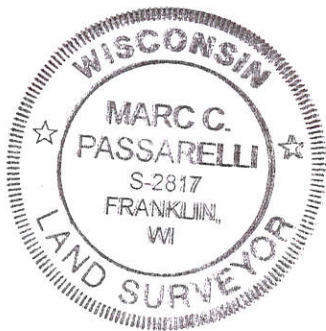
Kim Flom
Director of Planning

CERTIFICATE OF THE TREASURER

As City of De Pere Treasurer, I hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in the Certified Survey Map as of the dates listed below.

Date

Shana D. Ledvina
City Treasurer



Attachment: PRELIMINARY REVISED CSM 3 - 04 Jan 2018 (6538 : Recommendation from Plan Commission regarding a Proposed Three Lot Certified Survey M)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Accept the Lease Option for Mower Replacement.

The Board of Park Commissioners recommends leasing a Zero Turn Mower in 2018 for one month to determine a replacement plan for Mower #303 (6ft mower) which is budgeted in 2018.

In the 2018 Budget we funding approved to replace one of our 72" mowers. Prior to replacing equipment we try to have an internal discussion on how to "most effectively replace the piece of equipment". As part of this discussion, it was discussed and recommended by staff to consider purchasing a Zero Turn mower, versus purchasing the rear turning mower we currently have. Zero turn mowers have certain advantages, however we have never used one in our operations. Prior to committing to replacing our rear turn mower with a Zero Turn, we would like to lease a unit for one month prior to committing to purchasing. In talking with our Financial Services Director, he indicated we could utilize funding from our current Capital Fund to pay for a lease in 2018. The cost to lease a Zero Turn mower for one month is \$1,200. After using the mower for one month, we will then be able to determine if a Zero Turn mower is an advantage to our operation, as well as the size of the mower.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Recommendation from Finance Committee to Approve Donation
from Kwik Trip to Police Department

The police department has received a donation that need acceptance by the Common Council.

The donation is for \$1,000 from Kwik Trip, Inc and is designated to be for the K-9 Fund.

The Finance and Personnel Committee recommended acceptance of this donation at their January 9, 2018 meeting. If you have any questions about this donation, please contact me at your convenience. Thank you.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Police

FROM: Derek Beiderwieden

SUBJECT: Recommendation from Finance Committee to Approve Donations from Barbara Demoulin and Christian Outreach to Police Department

The police department has received three donations in December 2017 that need acceptance by the Common Council.

The first was a donation of \$300 from Mrs. Barbara Demoulin in memory of her husband designated to the K-9 Fund.

The second was a donation from Christian Outreach for \$3,000 designated to the K-9 Fund.

The third was a donation from Christian Outreach for \$1,000 designated for training.

The Finance and Personnel Committee recommended acceptance of these donations at their January 9, 2018 meeting. If you have any questions about these donations, please contact me at your convenience. Thank you

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: January 16, 2018

DEPARTMENT: Planning

FROM: Kimberly Flom

SUBJECT: Ordinance #18-02, Annexing Territory to the City of De Pere, Wisconsin (Parcel R-27-1).

At their meeting on Monday January 8, 2018, the Plan Commission voted 4-0 to recommend the following:

That Parcel R-27-1 be annexed into the City of De Pere based on the following:

- 1) Conformance of the petitioned area to the City of De Pere Comprehensive Plan.
- 2) Ability of the City to adequately provide services to the area without adversely affecting existing levels of services.

That the annexation area be temporarily zoned R-1 Residential and note that additional rezoning may occur at time of development in order to support two-family and multifamily development.

That the Plan Commission recommendation be forwarded to the De Pere Common Council for the required final action.

The Wisconsin Department of Administration (DOA) had not issued their determination letter at the time of the Plan Commission meeting; however, a copy of the letter was submitted at the time of the meeting stating that the DOA found the annexation to be in the public interest. The letter is attached for reference.

ATTACHMENTS:

- Ord18-02 (DOCX)
- Ord18-02 - Exhibit A (PDF)
- Ord18-02 - Exhibit B (PDF)
- 01-08-18 Mushinski PC Report (DOCX)
- Mushinski Annexation Petition (PDF)
- Mushinski Annexation Diagrams (PDF)
- City Boundary Diagram (PDF)
- Mushinski DOA Determination (PDF)

ORDINANCE #18-02

ANNEXING TERRITORY TO THE CITY OF DE PERE, WISCONSIN
(Parcel R-27-1)

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS
FOLLOWS:

SECTION 1. Territory Annexed. In accordance with Wis. Stats. §§66.0217(2) and (8), the territory described below and in the attached Scale Map Annexation Sketch, incorporated by reference as Exhibit A, and the Scale Map City Boundary Exhibit, incorporated by reference as Exhibit B, in the Town of Rockland, Brown County, Wisconsin is annexed to the City of De Pere, Brown County, Wisconsin:

Part of the Southwest ¼ of the Northwest ¼, Section 3, Township 22 North, Range 20 East, Town of Rockland, Brown County, Wisconsin, more fully described as follows:

Commencing at the North ¼ corner of said Section 3; thence N89°19'15"W, 1874.93 feet on the north line of said Northwest ¼ of Section 3 to the easterly right of way of the Fox River Trail; thence S11°02'07"W, 1412.83 feet on said easterly right of way to the north line of the Southwest ¼ of the Northwest ¼ of said Section 3, the Point of Beginning; thence continuing S11°02'07"W, 1342.91 feet on said easterly right of way to the south line of the Southwest ¼ of the Northwest ¼ of said Section 3; thence N89°50'41"E, 1083.54 feet to the centerline of Ryan Road; thence N00°04'47"E, 715.46 feet on said centerline to the south line of Lot 1 of Volume 58, Certified Survey Maps, Page 138 extended easterly; thence N89°55'13"W, 313.00 feet on said south line; thence N00°04'47"E, 527.00 feet on the west line of said Lot 1; thence S89°45'02"E, 313.00 feet on the north line of said Lot 1 extended easterly to the centerline of Ryan Road; thence N00°04'47"E, 70.00 feet on said centerline to the north line of the Southwest ¼ of the Northwest ¼ of said Section 3; thence N89°45'02"W, 828.32 feet on said north line to the Point of Beginning.

Said described lands contain 25.071 acres more or less.

SECTION 2. Effect of Annexation. The territory described in SECTION 1 shall be a part of the City of De Pere for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of De Pere.

SECTION 3. Temporary Zoning Classification. (a) The territory annexed to the City of De Pere by this ordinance is temporarily zoned R-1, Single Family Residence District.

(b) The Plan Commission is directed to prepare an amendment to the zoning ordinance setting forth a permanent zoning classification for the annexed area and to submit its recommendations to the Common Council.

SECTION 4. Population. The population of the territory annexed is two (2).

SECTION 5. Ward Designation. The territory described in SECTION 1 is hereby made part of Ward 18 of the City, and subject to all the rules and regulations governing the same.

SECTION 6. Payment to the Town of Rockland. Pursuant to Wis. Stats. §66.0217(14), the Common Council agrees to pay annually to the Town of Rockland, for five (5) years, an amount equal to the amount of property taxes levied by the Town of Rockland on the annexed territory, as shown by the tax roll under Wis. Stats. §70.65 in 2018 (the year in which this annexation is final.)

SECTION 7. Advice of the State Department of Administration. The Common Council has reviewed the advice of the State Department of Administration, which finds this annexation to be in the public interest, prior to adopting this ordinance.

SECTION 8. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 9. Effective Date. This ordinance shall take effect upon enactment of this ordinance.

Adopted by the Common Council of the City of De Pere, this 16th day of January, 2018.

APPROVED:

James Boyd, Acting Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Committee Approval: 1/8/18

Publication Date: _____

Effective Date: January 16, 2018

[illegible]

BOUNDARY
LINE

SCALE: 1"=500'



Robert E. Lee & Associates, Inc.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
 1250 CENTENNIAL CENTRE BOULEVARD
 HOBART, WI 54155
 INTERNET: www.releeinc.com PHONE: (920) 662-9641
 FAX: (920) 662-9141

Item 3: Review the Annexation Request for Parcel R-27-1 from the Town of Rockland. Submitted by David C. Van Straten, II, Lin.Liebmann Attorneys at Law. *

Annexation Type: Direct annexation by unanimous approval of one abutting property, currently located in the Town of Rockland.

Property Owners:
 Michael J. and Laura J. Mushinski
 2674 Ryan Road
 De Pere, WI 54115

Annexation Petition prepared by: David C. Van Straten, II

OVERVIEW MAP

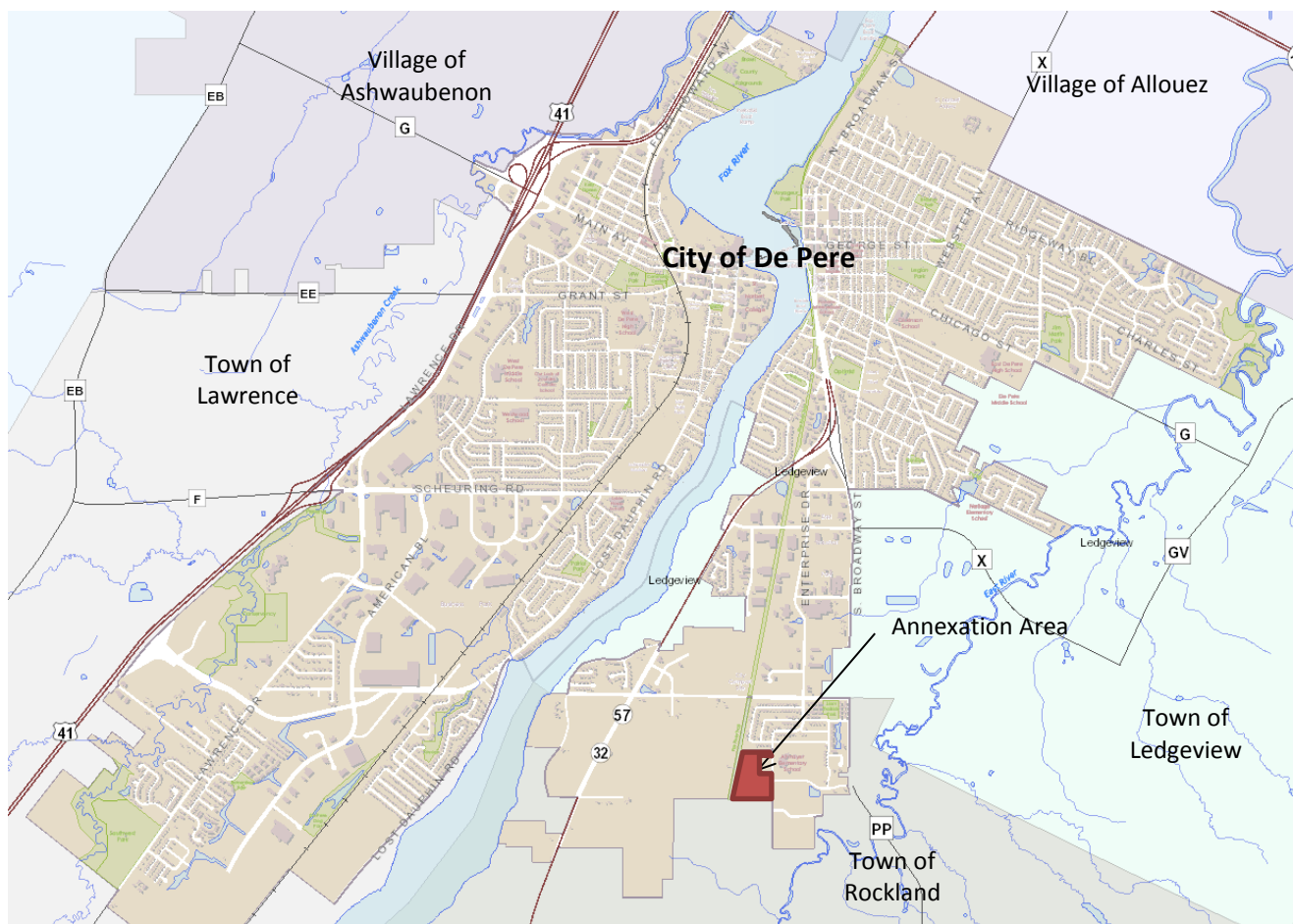


Figure 1 – Annexation Location

SITE MAP

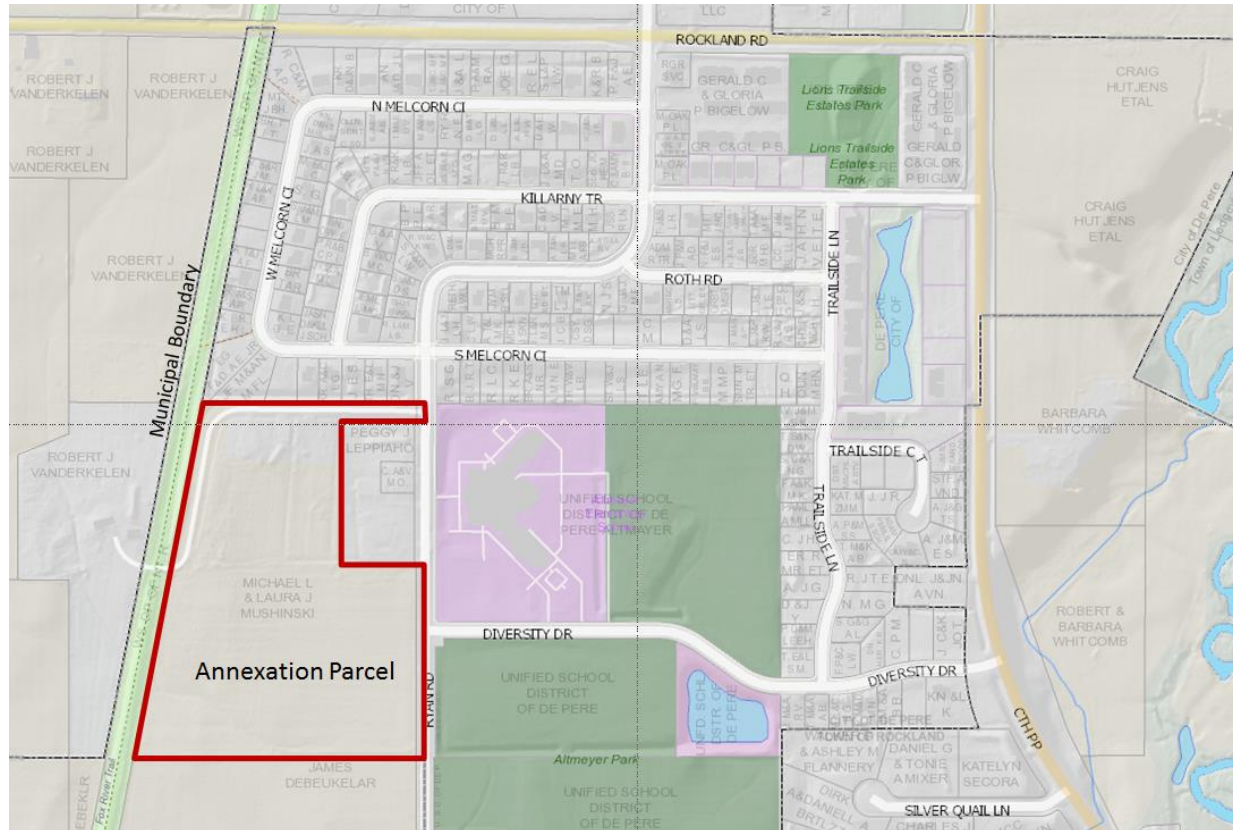


Figure 2 – Site Map

REQUESTED ACTION:	The City of De Pere has received the attached petition for direct annexation by unanimous approval of 25.071 acres of land from the Town of Rockland.
COMMON DESCRIPTION:	A parcel generally located at the southwest corner of Cottonwood Lane and Heritage Road, then extending south and west, joining the De Pere Municipal Boundary near the intersection of County Road PP (S Broadway Street) and Rockland Road. The annexation area has street frontage along Ryan Road.
PARCEL NUMBERS:	Town of Rockland: R-27-1 (25.017 acres)
EXISTING ZONING:	Town of Rockland: Non-Participating WLI (NPWLI)
PROPOSED ZONING:	Parcel R-27-1 – Temporary zoning of R-1 Residential (Future rezoning to occur when development is proposed)

When development is proposed on the property, rezoning requests may occur in order to accommodate some multifamily development and some duplex lots. The rezoning and corresponding development of multifamily areas will be reviewed in detail in order to ensure that proposed structures are of high quality and well integrated into the neighborhood character.

EXISTING LAND USES:

Single Family Home, Agricultural, Undeveloped. See below for surrounding land uses.

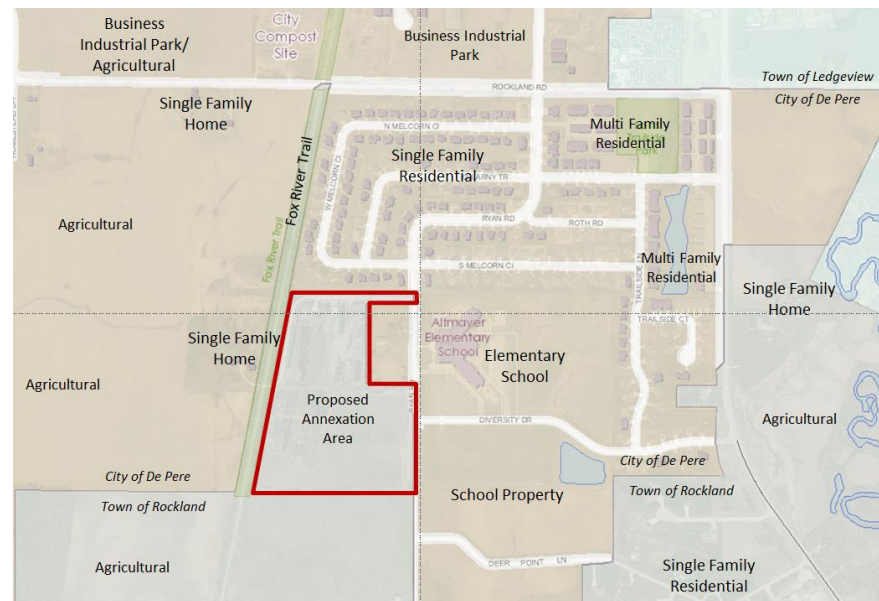


Figure 3 – Surrounding Land Uses

COMPREHENSIVE PLAN:

Future Land Use Map designates parcel R-27-1 as Neighborhood Residential (including multifamily). This property is located within the 10 year growth plan for the City of De Pere.

APPLICANT NAMES:

Michael J. and Laura J. Mushinski
2674 Ryan Road
De Pere, WI 54115

David C. Van Straten, II, authorized agent for owners/electors
Lin. Liebman, LLC
1928 Riverside Drive
Green Bay, WI 54301

**MUNICIPAL SERVICES &
PLANNING ANALYSIS:**

The Wisconsin Department of Administration reviews and issues an annexation determination of all lands annexed to cities and villages within a county having a population of 50,000 or more. The State will issue a determination on whether the proposed annexation is in the public interest or against the public interest.

The State has not yet issued their determination for this petition. If that determination is received prior to the Plan Commission meeting, it will be provided to the Plan Commission for review. Otherwise the determination will be provided to the Common Council for review.

The services that will need to be provided to this area should it be annexed are listed below. For each service, an assessment of the City's ability to provide this service is noted. We anticipate that a mixed residential development will be proposed on this parcel that will include single family lots, duplex lots and multifamily.

1. Sanitary Sewer – Sanitary sewer service can be provided via a temporary lift station that will be located on Ryan Road. This flow is anticipated to discharge to the Swan Road Interceptor at this time. The temporary lift station will be replaced with a larger permanent lift station located farther south in the future. When the property develops, the developer will be responsible for fees to utilize the Swan Road Interceptor. The City proposes to fund the temporary lift station to service the property.
2. Municipal Water Service – Water service for future development will be provided from a water main located at the intersection of Ryan Road and Diversity Drive.
3. Storm Sewer - The annexed area will be incorporated into the City's Storm Water Management Plan. The City will attempt to service future development with a regional pond off site. If a regional pond cannot be constructed, a pond will be required on the site.
4. Road Service – The property is served by Ryan Road which is currently shared right of way between the City of De Pere and Town of Rockland. With the annexation, the entire portion of Ryan Road extending to the southern boundary of the annexation area would fall under City of De Pere jurisdiction.
5. Weed Cutting – No Concerns. Possible weed cutting depending on road cross section (likely to be improved to urban section with new development).
6. Snow Plowing – The annexation parcel does not include any new roads and no new snow plowing is anticipated until development occurs.
7. Solid Waste Collection – The City will need to add the existing single family home to the solid waste collection route. The route will be expanded as needed as development occurs.

8. Street Lighting – Street lighting will be provided via City owned lights located per City standards when development occurs.
9. Sidewalks/Trails – Sidewalks will be required once the site is developed or further improved per the City Policy. Sidewalk on Ryan Road will be required on existing developed parcels when it is reconstructed to an urban section. Sidewalk for vacant parcels on Ryan Road will be required per the City policy once reconstructed.

The west side of the property borders the Fox River Trail. In this location the trail is part of Parcel R-41, a 9.4 acre piece that extends from Rockland Road to approximately 920' south of the annexation parcel. If the annexation is approved, this parcel would be effectively surrounded by the City of De Pere. The applicant has reached out to the DNR to inquire if they would consider annexing this portion of the trail into the City of De Pere, but they are not interested at this time.

10. Parks – The Park Comprehensive Plan indicates a need for a park in this area as properties continue to develop, but not necessarily on this site. Ideally, a future park would be located further south as the City grows. Lions Trailside Park is relatively close to this site and the property also abuts the Fox River Trail. Additionally, while not a park, Altmayer Elementary School does have playground and green space.
11. Police – Brown County Sheriff currently provides policing service to the property. The De Pere Police currently serves the areas to the west, north and across the street to the east. Ryan road is patrolled by DPPD on a regular basis due to the school location. This will only slightly impact service if additional housing is added, but will have no impact if left as farm land. New development would also mean new taxes that would help support service needs.
12. Fire/Rescue – No comments received.

The City of De Pere is currently experiencing a dearth of developable land, particularly for residential development. Additionally, the City's Comprehensive Plan emphasizes the southeast quadrant as the future growth area for the community. The addition of this land to the City of De Pere helps fulfill a need for future developable property within the City boundary.

Because the City of De Pere does not have boundary agreements with the Town of Rockland, the City is responsible for paying the towns five years of property taxes (estimated at \$3,965.60) if the property is annexed.

STAFF RECOMMENDATION: We recommend that the area be annexed into the City of De Pere based on the following:

- 1) Conformance of the petitioned area to the City of De Pere Comprehensive Plan.
- 2) Ability of the City to adequately provide services to the area without adversely affecting existing levels of services.

We also recommend that the annexation area be temporarily zoned R-1 Residential and note that additional rezoning may occur at time of development in order to support two-family and multifamily development.

We also recommend that the Plan Commission recommendation be forwarded to the De Pere Common Council for the required final action.



December 14, 2017

David C. Van Straten, II
Attorney
(Direct: 920.393.1202)
DVanStraten@llattorneys.com

VIA HAND DELIVERY:

City of De Pere
Attention: Shana Ledvina, Clerk-Treasurer
335 S. Broadway Street
De Pere, WI 54115



Re: Petition for Direct Annexation of Parcel No. R-27-1 from the Town of Rockland

Dear Ms. Ledvina:

Please find the enclosed Amended Petition for Direct Annexation by Unanimous Approval Pursuant to Wis. Stat. § 66.0217 signed by the property owners, Michael and Laura Mushinski, as well as documents sent to the Wisconsin Department of Administration. The purpose of the refiling was to add the right-of-way on Ryan Road. It is my understanding that this matter will be placed on the **Plan Commission** for its meeting on **Monday, January 8, 2018**, and the **City Council** will review the Plan Commission's recommendation and adopt an annexation ordinance at its meeting on **Tuesday, January 16, 2018**.

If you have any questions or concerns, please let me know.

Sincerely,

LIN.LIEBMANN LLC

By: _____

David C. Van Straten, II

DCV:jlh

Enclosures

cc: Wisconsin Department of Administration
Municipal Boundary Review
Attention: Erich Schmidtke
101 E. Wilson Street, 9th Floor
Madison, WI 53703

Landmark Real Estate and Development
Attention: Keith Garot
320 Main Street, Suite 300
De Pere, WI 54115

Town of Rockland
Attention: Julie Koenig, Clerk
1712 Bob-Bea-Jan Road
De Pere, WI 54115

Michael and Laura Mushinski

1928 Riverside Drive
Green Bay, WI 54301
P 920.393.1190
F 920.264.9407
info@llattorneys.com

**PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL PURSUANT TO WIS. STAT. § 66.0217**

We, the undersigned constituting all of the owners of and/or electors residing within the real property in the following territory of the Town of Rockland, Brown County, Wisconsin, laying contiguous to the City of De Pere, petition the Common Council of the City of De Pere to annex the territory described in Exhibit A, and shown on the scale map on the Annexation Sketch R-27-1 attached hereto, to the City of De Pere, Brown County, Wisconsin.

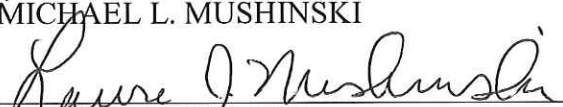
We, the undersigned elect that this annexation shall take affect to the fullest extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

Owners: MICHAEL J. and LAURA J. MUSHINSKI
 2674 Ryan Road
 De Pere, WI 54115

Description of Parcel: R-27-1

Population of land being transferred: 2

Dated: December 14, 2017


MICHAEL L. MUSHINSKI

LAURA J. MUSHINSKI

STATE OF WISCONSIN)
) ss.
COUNTY OF BROWN)

Personally came before me this 14th day of December, 2017, the above-named MICHAEL L. MUSHINSKI and LAURA J. MUSHINSKI, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

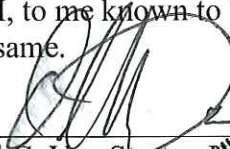

David C. Van Straten
Notary Public, Brown County, Wisconsin
My Commission is permanent.
(SEAL)



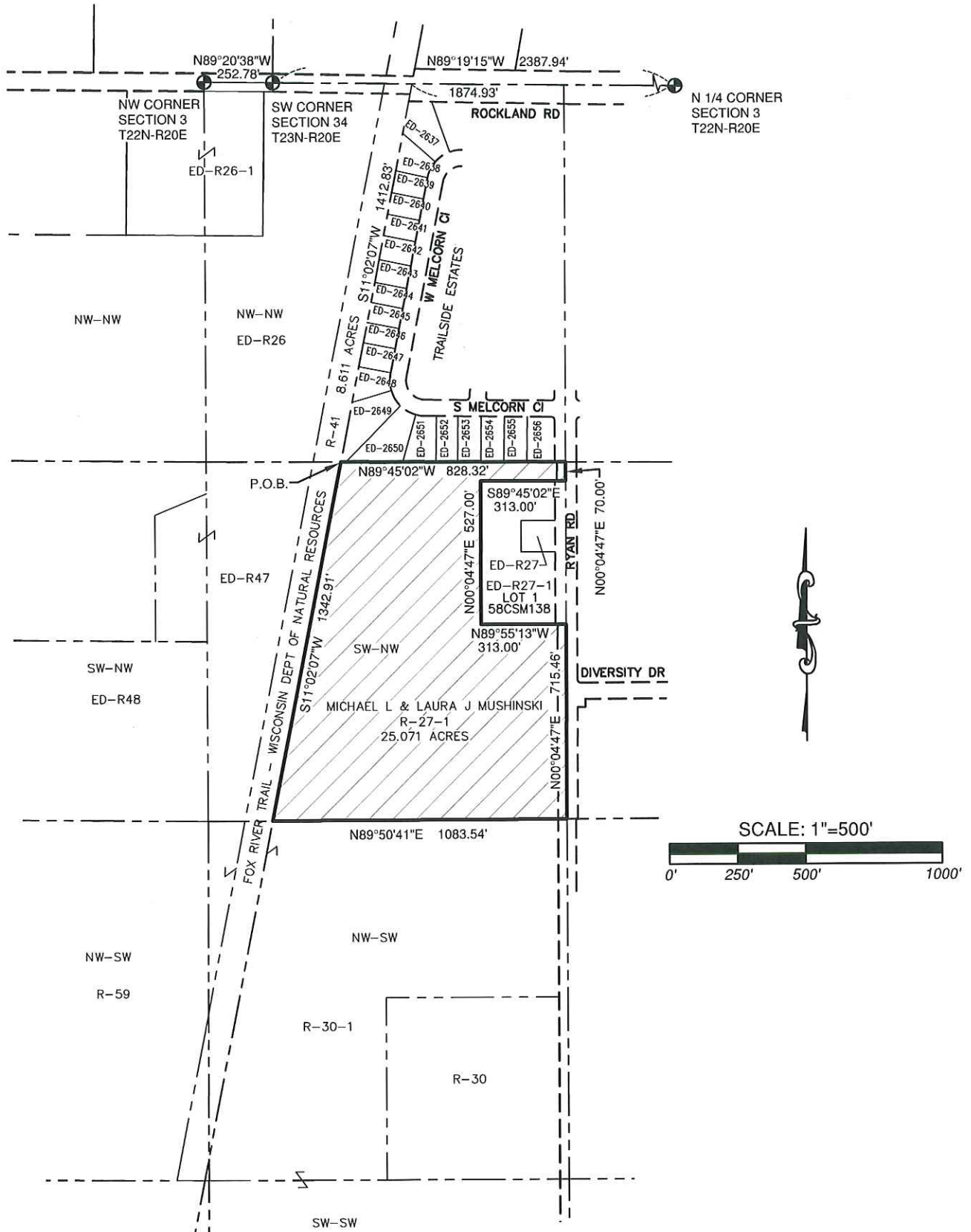
EXHIBIT "A"R-27-1 MICHAEL L & LAURA J MUSHINSKI

Part of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, Section 3, Township 22 North, Range 20 East, Town of Rockland, Brown County, Wisconsin, more fully described as follows:

Commencing at the North $\frac{1}{4}$ corner of said Section 3; thence N89°19'15"W, 1874.93 feet on the north line of said Northwest $\frac{1}{4}$ of Section 3 to the easterly right of way of the Fox River Trail; thence S11°02'07"W, 1412.83 feet on said easterly right of way to the north line of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said Section 3, the Point of Beginning; thence continuing S11°02'07"W, 1342.91 feet on said easterly right of way to the south line of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said Section 3; thence N89°50'41"E, 1083.54 feet to the centerline of Ryan Road; thence N00°04'47"E, 715.46 feet on said centerline to the south line of Lot 1 of Volume 58, Certified Survey Maps, Page 138 extended easterly; thence N89°55'13"W, 313.00 feet on said south line; thence N00°04'47"E, 527.00 feet on the west line of said Lot 1; thence S89°45'02"E, 313.00 feet on the north line of said Lot 1 extended easterly to the centerline of Ryan Road; thence N00°04'47"E, 70.00 feet on said centerline to the north line of the Southwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said Section 3; thence N89°45'02"W, 828.32 feet on said north line to the to the Point of Beginning.

Said described lands contain 25.071 acres more or less.

ANNEXATION SKETCH R-27-1



Robert E. Lee & Associates, Inc.
 ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
 1250 CENTENNIAL CENTRE BOULEVARD
 HOBART, WI 54155
 INTERNET: www.releeinc.com
 PHONE: (920) 662-9641
 FAX: (920) 662-9141

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
101 E. Wilson Street, 9th Floor
Madison WI 53703

608-264-6102 Fax: 608-264-6104

wimunicipalboundaryreview@wi.gov

<http://doa.wi.gov/municipalboundaryreview>

10.e

Petitioner Information

Name: Michael J. & Laura J. Mushinski

Address: 2674 Ryan Rd.

De Pere, WI 54115

Email: _____

Office use only:

1. Town where property is located: Rockland

2. Petitioned City or Village: De Pere

3. County where property is located: Brown

4. Population of the territory to be annexed: 2

5. Area (in acres) of the territory to be annexed: 25.071

6. Tax parcel number(s) of territory to be annexed
(if the territory is part or all of an existing parcel): R-27-1

Petitioners phone:

920-819-7626

Town clerk's phone:

920-336-2814

City/Village clerk's phone:

920-339-4050 Ext. 135

Contact Information if different than petitioner:

Representative's Name and Address:

David C. Van Straten Jr

1928 Riverside Dr, Green Bay, WI 54301

225 S. Monroe Ave, Ste 103, Green Bay, WI 54301

(before 12/29) (after 12/29)
Phone: 920-393-1190 920-784-2900

E-mail: dvanstraten@attorneys.com (until 12/29)

david@tvslegal.com (after 12/29)

Surveyor or Engineering Firm's Name & Address:

Robert E. Lee & Associates, Inc.

1250 Centennial Centre Blvd

Hobart, WI 54155

Phone: 920-662-9641

E-mail: _____

Required Items to be provided with submission (to be completed by petitioner):

- ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
- ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- ☒ Signed Petition or Notice of Intent to Circulate is included
- Indicate Statutory annexation method used:
 - ☒ Unanimous per s. 66.0217 (2), or,
 - OR
 - ☐ Direct by one-half approval per s. 66.0217 (3)
- ☒ Check or money order covering review fee [see next page for fee calculation]

(2012)

Attachment: Mushinski Annexation Petition (6575 : Ordinance #18-02, Annexing Territory to the City of De Pere, Wisconsin (R-27-1).)

Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

Required Fees

There is an initial filing fee and a variable review fee

\$ 350 Initial Filing Fee (required with the first submittal of all petitions)
 \$200 – 2 acres or less
 \$350 – 2.01 acres or more

\$ 800 Review Fee (required with all annexation submittals except those that consist ONLY of road right-of-way)
 \$200 – 2 acres or less
 \$600 – 2.01 to 10 acres
 \$800 – 10.01 to 50 acres
 \$1,000 – 50.01 to 100 acres
 \$1,400 – 100.01 to 200 acres
 \$2,000 – 200.01 to 500 acres
 \$4,000 – Over 500 acres

\$ 1150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS
 AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED
 BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD
 COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: _____

Payee: _____

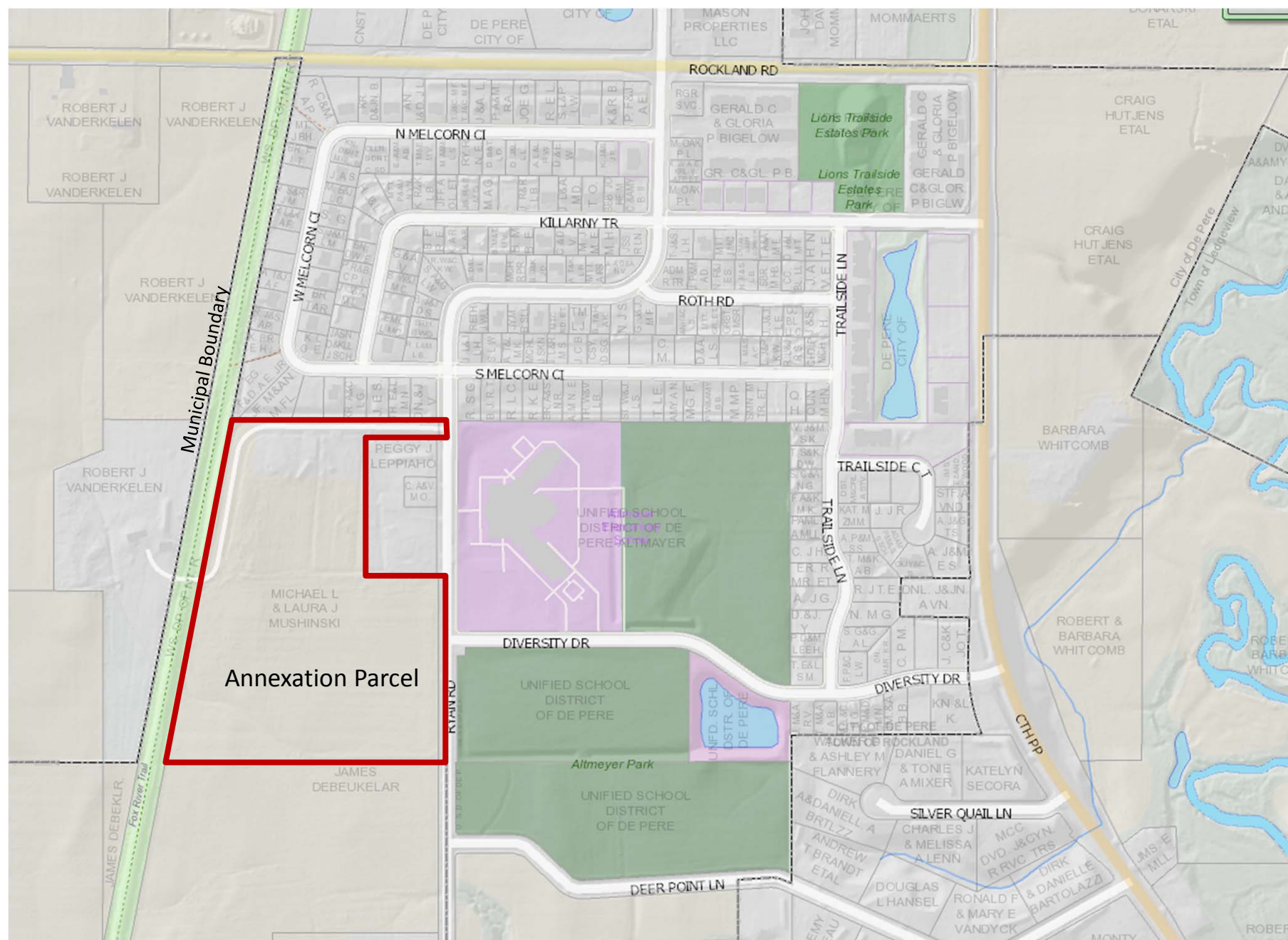
Check Number: _____

Check Date: _____

Amount: _____

Attachment: Mushinski Annexation Petition (6575 : Ordinance #18-02, Annexing Territory to the City of De Pere, Wisconsin (R-27-1)).

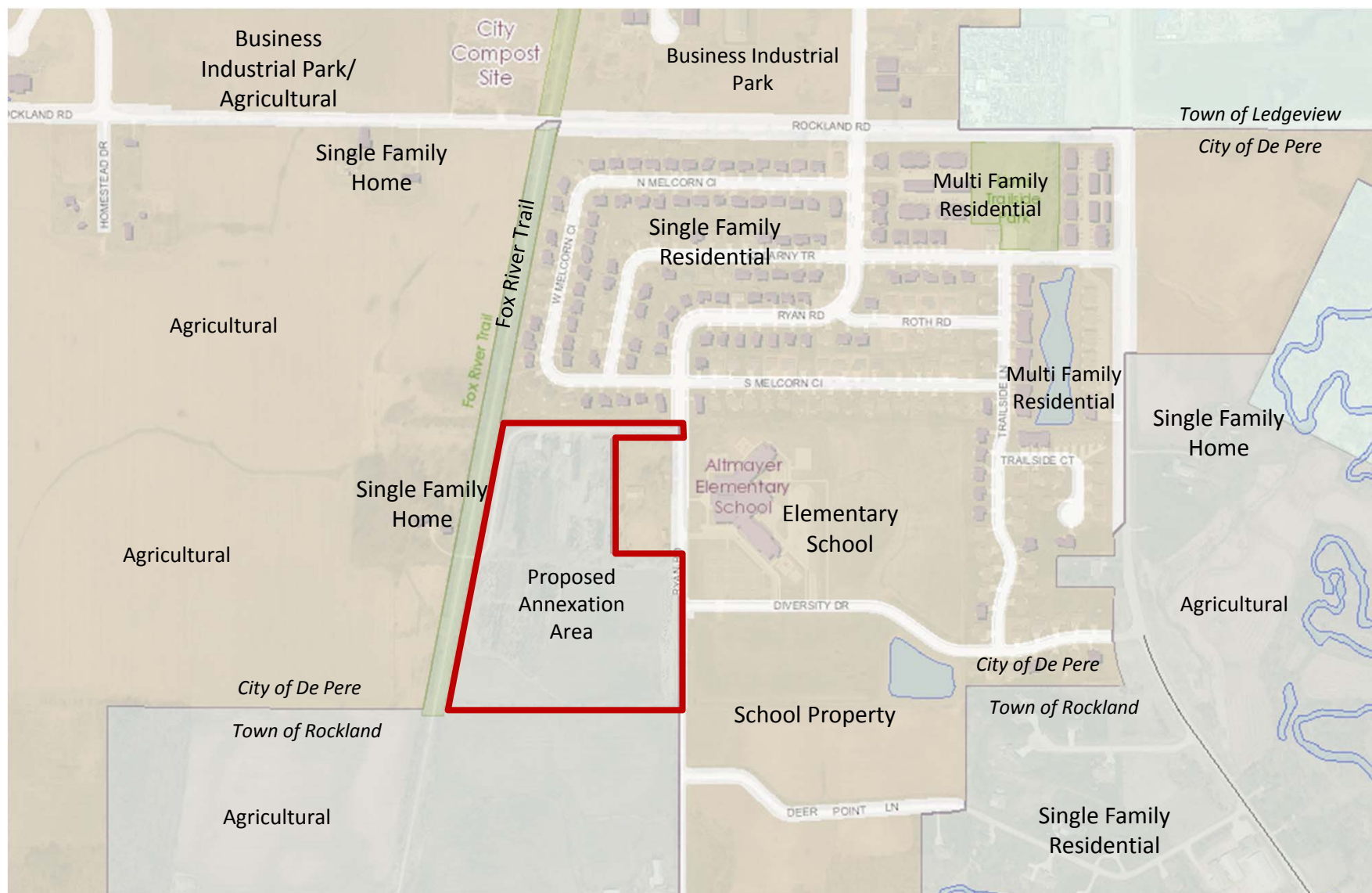
Mushinski Annexation 2017 – Parcel Location



Mushinski Annexation 2017 – Aerial Image

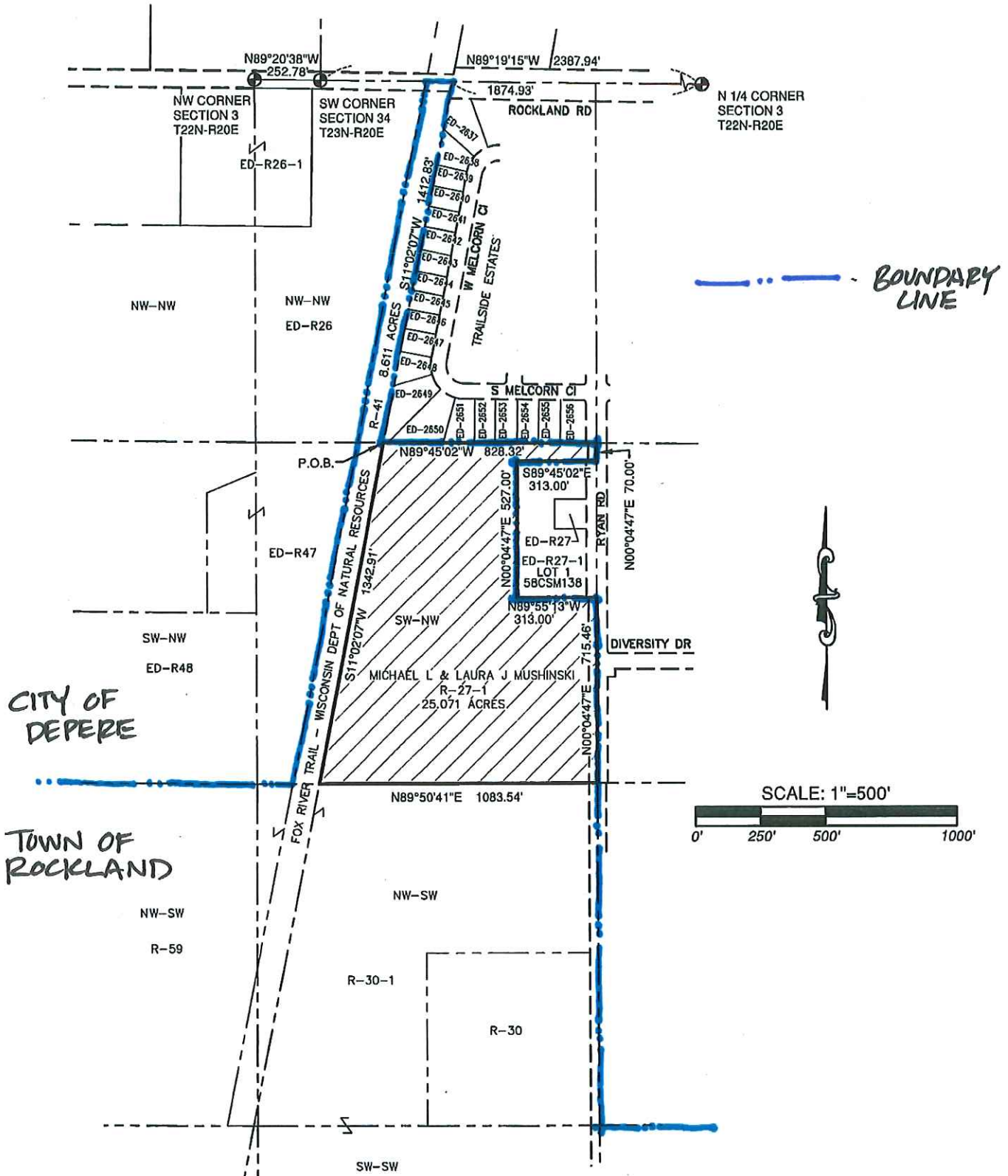


Mushinski Annexation 2017 – Surrounding Land Uses

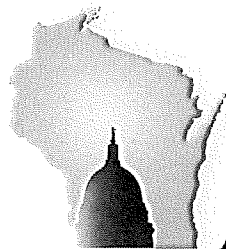


Adjacent Land Use Map prepared by City of De Pere

CITY BOUNDARY EXHIBIT ANNEXATION SKETCH R-27-1



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FAX: (920) 662-9141



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER

GOVERNOR

SCOTT A. NEITZEL

SECRETARY

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Voice (608) 264-6102 Fax (608) 264-6104

Email: wimunicipalboundaryreview@wi.gov

Web: <http://doa.wi.gov/municipalboundaryreview/>

January 04, 2018

PETITION FILE NO. 14074

SHANA D. LEDVINA, CLERK
CITY OF DE PERE
335 S BROADWAY ST
DE PERE, WI 54115-2526

JULIE KOENIG, CLERK
TOWN OF ROCKLAND
1712 BOB BEA JAN RD
DE PERE, WI 54115-8632

Subject: MICHAEL & LAURA MUSHINSKI ANNEXATION

The proposed annexation as amended and submitted to our office on December 15, 2017, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city..." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the **CITY OF DE PERE**, which is able to provide needed municipal services.

Note: The municipal boundary of the City of De Pere as it exists prior to the annexation of this territory must be clearly shown and identified on the scale map of the territory to be annexed included with the annexation ordinance (ref: s. 66.0217 (1) (g), Wis. Stats.).

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14074 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2145>
Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

Attachment: Mushinski DOA Determination (6575 : Ordinance #18-02, Annexing Territory to the City of De Pere, Wisconsin (R-27-1)).

Wisconsin Annexation/Attachment/Detachment Ordinance Filing Checklist

Please include the following information within the ordinance. Missing items may cause the ordinance to be returned.

☐ **List type of Land Transfer and associated statute number:**

Annexation by: Unanimous Approval (s. 66.0217 (2) Wis.Stats.),
 One-half Approval (s. 66.0217 (3) (a) Wis.Stats.), or Referendum (s. 66.0217 (3) (b) Wis.Stats.)
 Annexation of Territory Owned by a City or Village (s. 66.0223 Wis.Stats.)
 Detachment (s. 66.0227 Wis. Stats.)
 Annexation or Attachment resulting from s. 66.0307 Wis. Stats. Boundary Agreement
 Annexation or Attachment resulting from s. 66.0301 Wis. Stats. Boundary Agreement
 Annexation resulting from judicial stipulations and orders (s. 66.0225 Wis. Stats.)
 Annexation by City or Village Initiated Referendum (s. 66.0219 Wis.Stats.) (rare)
 Annexation of Town Islands (s. 66.0221 Wis. Stats.) (very rare)

☐ **Ordinance Effective Date** (Provide publication date if known in the ordinance)

☐ **Municipal Boundary Review (MBR) Number assigned when reviewed by DOA:**

Annexation Petitions by Unanimous or One-Half approval require review by the Wisconsin Department of Administration (DOA) for land in counties having a population greater than 50,000.
 When requested DOA also reviews annexations in counties having a population less than 50,000.
 Record the MBR number in the ordinance transmittal letter or within the clerk's certification of the ordinance.

☐ **Square feet or acres-** please list the area of the land transferred. If land comes from multiple municipalities show separate areas for each.

☐ **Parcel Number(s)**, if available (if only part of a tax parcel is being transferred, include the number of that parcel)

☐ **Clerk's certification** of documents with original signature

☐ **Population:** Include the number of all people living on the transferred land. If transferring from more than one municipality, include population for each affected municipality

☐ **Map**

☐ The map shall be an **accurate reflection** of the legal description of the parcel being transferred. As such, it must show:

-A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.

-Bearings and distances along all parcel boundaries as described.

-All adjoining as referenced in the description.

☐ The map must include a **graphic scale**.

☐ The map must show and identify the existing municipal boundary, in relation to the parcel being transferred.

[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]

608-266-1927 mds@wi.gov <http://mds.wi.gov>

Wisconsin Annexation/Attachment/Detachment Ordinance Filing Checklist

Continued on next page.

☐ Complete Legal Description

☐ The ordinance must include a legal description of the land to be transferred. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

☐ If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

☐ The land may NOT be described only by:

- Aliquot part;
- Reference to any other document (plat of survey, deed, etc.);
- Exception or Inclusion;
- Parcel ID or tax number.

Wisconsin Elections Commission Requirements

☐ Will the annexation territory join an existing ward or necessitate creation of a new ward? For more information, please contact the Wisconsin Elections Commission at (608) 266-8005 or elections@wi.gov or see their annexation checklist here: [WEC Annexation Checklist](#).

Email legible scanned copy of required materials (**in color**) to mds@wi.gov

OR mail one copy of required materials to:
Wisconsin Department of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701-1645

608-266-1927 mds@wi.gov <http://mds.wi.gov>

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Ordinance #18-03, Amending Chapter 106 - Licenses and Permits
Regarding Agent Status for Environmental Services.

These ordinance changes are necessary to complete the move to the Bridges of Fox River Consortium for Environmental Health Services. The City of Menasha approved the Consortium Agreement on January 2, 2018. De Pere approved the agreement earlier, on December 5, 2017.

ATTACHMENTS:

- Ord18-03 (DOCX)
- Agent Status Ordinance Changes -Secs 106-2; 106-4 Redlined (DOCX)

ORDINANCE #18-03

AMENDING CHAPTER 106 – LICENSES AND PERMITS REGARDING
AGENT STATUS FOR ENVIRONMENTAL SERVICES

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN
AS FOLLOWS:

Section 1: Sec. 106-2(j) *Transfer.*, is hereby amended by adding the following as the second sentence of said paragraph: “No license or permit for environmental health services under Sec. 106-4(b) shall be transferable or assignable unless otherwise provided in ATCP 75 Wis. Admin. Code.”

Section 2: **Sec. 106-4. – Licenses required under this chapter.**, is hereby amended as follows:

1. Sec. 106-4(b)(1) *Definitions.*, is hereby amended by:
 - a. The following shall be inserted as new Paragraph A.: “*Consortium* means a combination of organizations for a common purpose,” with the remaining paragraphs being re-lettered accordingly.
 - b. The words, terms and phrases which are defined in Paragraphs A.-C. of this section shall be italicized prior to the word “means” in each paragraph.
2. Sec. 106-4(b)(3) *Agent status.*, is hereby amended by repealing the introductory phrase and recreating it as follows:

(3) *Agent status.* Pursuant to the Bridges of Fox River Consortium with the City of Menasha, the City of Menasha shall hold agent status for the city under Wis. Admin. Code ATCP 74. The city health department, under such Consortium, shall collect fees, issue licenses and permits, inspect and enforce all provisions of the following state administrative codes and all amendments thereto, which are incorporated by reference:
3. Sec. 106-4(b)(4) *Inspections.*, is hereby created as follows:

(4) Inspections

1. **Inspection Frequency.** An inspection of licensed facilities under the scope of this ordinance shall be performed at least once per year. All retail food establishments shall be assigned a risk category and inspected at a frequency as recommended by the FDA Voluntary Retail Program Standards. Inspection frequency of Retail Food establishments shall be based on risk category where complex establishments and establishments with a history of chronic priority violations shall be prioritized for inspections over the (1) annual inspection as required by the WDATCP agent contract.
2. **Report of Inspections.** Whenever an inspection of a retail food or recreational establishment is conducted the findings shall be entered into the HealthSpace program. The inspection shall include observations and violations to this ordinance. A copy of the completed inspection shall be left with the person in charge and a copy shall be provided to the Licensee at the conclusion of the inspection. An acknowledge email of the report shall be considered acceptable receipt.
3. **Correction of Violations.** The completed inspection report shall specify a reasonable amount of time for the correction of the violations found during the inspection. It shall be the expectation that violations will be corrected during the inspection when possible at the discretion of the Sanitarian.
4. **Access.** Sanitarian, after providing proper identification, shall be permitted to enter the retail food establishment or recreational establishment at any reasonable time to determine compliance with this regulation.
5. **Hours of Inspection.** Inspections shall be made during the regular operating hours of the establishment and primarily during the regular office hours of the De Pere Health Department (8:00a.m. – 4:30p.m. Monday – Friday), unless circumstances necessitate conducting an inspection at a time other than normal Health Department business hours. In the event a mobile or temporary permit is issued to an operator conduction business only within the City of De Pere and inspection shall be done in conjunction with the event including weekends or evenings.

4. Sec. 106-4(c)(2)a. is hereby repealed and recreated as follows:

a. City of De Pere Health Department shall only issue a license to mobile or temporary food establishments who operate solely within the City limits of De Pere. All other mobile food establishments and temporary establishments shall be licensed by the WDATCP. If the mobile food establishment service base is within the City limits of De Pere the De Pere Health Department shall license that service base.

Section 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4: This ordinance shall take effect upon passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 16th day of January, 2018.

APPROVED:

James Boyd, Acting Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____

Ordinance Changes Required for Bridges Of Fox River Consortium for Environmental Health Services (Red-lined)

Sec. 106-2 (License) Application Process

(j) *Transfer.* No license or permit shall be transferable or assignable unless otherwise provided in this Code. No license or permit for environmental health services under Sec. 106-4(b) shall be transferable or assignable unless otherwise provided in ATCP 75 Wis. Admin. Code.

Sec. 106-4. - Licenses required under this chapter.

(a) *Weights and measures regulations.*

(1) *Application of state codes.* Except as otherwise specifically provided in this section, the statutory provisions provided in this section, the statutory provisions of Wis. Stats. ch. 98, Weights and Measures, and Wis. Adm. Code, ATCP 92, Weighing and Measuring Devices, are hereby adopted and by reference made a part of this section as if fully set forth herein. Any act required to be performed or prohibited by any statute or code incorporated herein by reference is required or prohibited by this section. Any future amendments, revisions or modifications of the statutes incorporated herein or administrative code provisions incorporated herein are intended to be and are made a part of this section. This section is adopted pursuant to the provisions of Wis. Stats. ch. 98, including all amendments thereto.

(2) *Appointment of inspectors.* In order to assure compliance with this section, the city hereby grants the authority and duties of sealers and inspectors required by this section to the city sanitarian.

(3) *Definitions.*

A. *Commercial weighing or measuring devices.* Devices used or employed in establishing the size, quantity, extent, area or measurement of quantities, things, produce or articles for sale, hire or award, or in computing any basic charge of payment for services rendered on the basis of weight of measure.

B. *Weights and measures program.* The program that includes administration and enforcement of this section, Wis. Stats. ch. 98, and applicable Wis. Admin. Code provisions, and any related actions.

(4) *License.*

A. *Annual license.* The owner/possessor of weighing and measuring devices shall no later than March 1 of each year file an annual weights and measures license form with the health officer, listing the number and type of devices either owned or leased as of January 1 of each year.

B. *Annual license fee.* The City of De Pere shall annually assess license fees to each person/business based on their number of

weighing and measuring devices, either owned or leased, as of January 1 of each year. The yearly license fee shall be determined by dividing the actual costs of the weights and measures program by the number of weighing and measuring devices known to exist within the city's jurisdiction multiplied by the number of devices under the control of each person/business. The total of the fees assessed and the fees collected shall not exceed the actual costs of the weights and measures program.

C. Health officer to prepare fee schedule. The health officer shall at least annually prepare a schedule of license fees and the city shall mail to each business an invoice of the amount of the license fee. Each business shall pay the license fee within 20 days after the date the invoice is mailed.

D. Failure to pay license fee. If the license fee is not paid within 30 days of the date of the mailing of the invoice, an additional administrative collection charge of ten percent of the total fee shall be added to the amount due, plus interest shall accrue thereon at the rate of one and one-half of one percent per month or fraction thereof until paid. To the extent permitted by law, if the business owner is the owner of the real estate premises where the weights and measures devices are located, any delinquent license fee shall be charged to the real estate premises for current services.

E. Mailing of notices. License forms, notices and invoices shall be considered mailed to a business when mailed by first class mail, postage prepaid, to the business address.

F. Change of ownership. The owner/possessor of weighing and measuring devices as of January 1 of each year shall be assessed for fees under this section, regardless of any change in ownership or possession of such devices during the year.

(5) *Penalty.* In addition to any other remedy, any person who fails to comply with the provisions of this ordinance shall, upon conviction thereof be subject to forfeiture as determined by resolution of the common council. Each day a violation exists or continues shall constitute a separate offense.

(b) *Health department licensing under department of agriculture, trade and consumer protection and department of safety and professional services.*

(1) *Definitions.* The following words, terms and phrases shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

~~A.~~ *Consortium means a combination of organizations for a common purpose.*

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~~A.B. Health officer~~ *Health Officer* means the person appointed under [section 74-2](#) of this Code, or that person's designee.

~~B.C. License/permit~~ *License/permit* means licenses/permits authorized through agent status with the State of Wisconsin under Wis. Stats. §§ 97.41, 97.615, and 250.01 and Wis. Admin. Code ATCP [Chapter 74](#).

(2) *License/permit required.* No person shall operate or open for public use, such business or use as set forth in (3) and (4) of this section without the proper license/permit. All license/permit fees shall be as determined by resolution of the common council, which may also include but are not limited to re-inspection fees, late fees, penalties and fees for expedited process.

(3) *Agent status.* Pursuant to [the Bridges of Fox River Consortium with the City of Menasha, the City of Menasha shall hold agent status for the city under Wis. Admin. Code ATCP 74. The, the city](#) health department [under such Consortium, as agent of the state,](#) shall collect fees, issue licenses and permits, inspect and enforce all provisions of the following state administrative codes and all amendments thereto, which are incorporated by reference:

- A. Retail food establishments (including restaurants and food vending), Wis. Admin. Code ATCP Chapter 75 and Chapter 75 Appendix (Wisconsin Food Code).
- B. Swimming pools, Wis. Admin Code ATCP 76.
- C. Tattoo and body piercing, Wis. Admin. Code SPS Chapter 221, except practitioner's license, which is issued by the State of Wisconsin.
- D. Recreational and educational camps, Wis. Admin. Code ATCP [Chapter 78](#).
- E. Campgrounds, Wis. Admin. Code ATCP Chapter 79.
- F. Hotels, motels and tourist rooming housing, Wis. Admin. Code ATCP Chapter 72.
- G. Bed and breakfast establishments, Wis. Admin. Code ATCP Chapter 73.

(4) *Inspections*

1. Inspection Frequency. An inspection of licensed facilities under the scope of this ordinance shall be performed at least once per year. All retail food establishments shall be assigned a risk category and inspected at a frequency as recommended by the FDA Voluntary Retail Program Standards. Inspection frequency of Retail Food establishments shall be based on risk category where complex establishments and establishments with a history

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of chronic priority violations shall be prioritized for inspections over the (1) annual inspection as required by the WDATCP agent contract.

2. Report of Inspections. Whenever an inspection of a retail food or recreational establishment is conducted the findings shall be entered into the HealthSpace program. The inspection shall include observations and violations to this ordinance. A copy of the completed inspection shall be left with the person in charge and a copy shall be provided to the Licensee at the conclusion of the inspection. An acknowledge email of the report shall be considered acceptable receipt.
3. Correction of Violations. The completed inspection report shall specify a reasonable amount of time for the correction of the violations found during the inspection. It shall be the expectation that violations will be corrected during the inspection when possible at the discretion of the Sanitarian.
4. Access. Sanitarian, after providing proper identification, shall be permitted to enter the retail food establishment or recreational establishment at any reasonable time to determine compliance with this regulation.
5. Hours of Inspection. Inspections shall be made during the regular operating hours of the establishment and primarily during the regular office hours of the De Pere Health Department (8:00a.m. – 4:30p.m. Monday – Friday), unless circumstances necessitate conducting an inspection at a time other than normal Health Department business hours. In the event a mobile or temporary permit is issued to an operator conduction business only within the City of De Pere and inspection shall be done in conjunction with the event including weekends or evenings.

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(c) *Mobile food establishments.*

(2) *License required.*

- a. City of De Pere Health Department shall only issue a license to mobile or temporary food establishments who operate solely with the City limits of De Pere. All other mobile food establishments and temporary establishments shall be licensed by the WDATCP. If the mobile food establishment service base is within the City limits of De Pere the De Pere Health Department shall license that service base.

~~No mobile food vendor and/or mobile food establishment shall vend, sell or dispose of or offer to vend, sell or dispose of goods, wares or merchandise, produce or any other thing at any place whatsoever in the City of De Pere, without having obtained an approved license from the city clerk-treasurer.~~

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #18-03, Adopting City of De Pere Comprehensive Outdoor Recreation Plan, 2018-2023.

I have included a copy of the draft Comprehensive Outdoor Recreation Plan by our consultant. The Board of Park Commissioners and Plan Commission have both reviewed and approved the draft plan. We are requesting approval of the plan by resolution.

ATTACHMENTS:

- Reso18-03 (DOCX)
- CORP Cover 2018-1-9 (PDF)
- Draft 3 CORP 2018-1-9 PART 1 (PDF)
- Draft 3 CORP 2018-1-9 PART 2 (PDF)
- Draft 3 CORP 2018-1-9 PART 3 (PDF)
- Draft 3 CORP 2018-1-9 PART 4 (PDF)
- Draft 3 CORP 2018-1-9 PART 5 (PDF)
- Draft 3 CORP 2018-1-9 PART 6 (PDF)
- Draft 3 CORP 2018-1-9 PART 7 (PDF)

RESOLUTION #18-03
ADOPTING CITY OF DE PERE COMPREHENSIVE
OUTDOOR RECREATION PLAN, 2018-2023

WHEREAS, Cedar Corporation has updated the City's Comprehensive Outdoor Recreation Plan; and

WHEREAS, such updated plan, which is attached hereto and incorporated by reference, has been reviewed by the Board of Park Commissioners and the Plan Commission, both of which recommend adoption thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council approves and adopts the attached City of De Pere Comprehensive Outdoor Plan, 2018-2023.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 16th day of January, 2018.

APPROVED:

James Boyd, Acting Mayor

ATTEST:

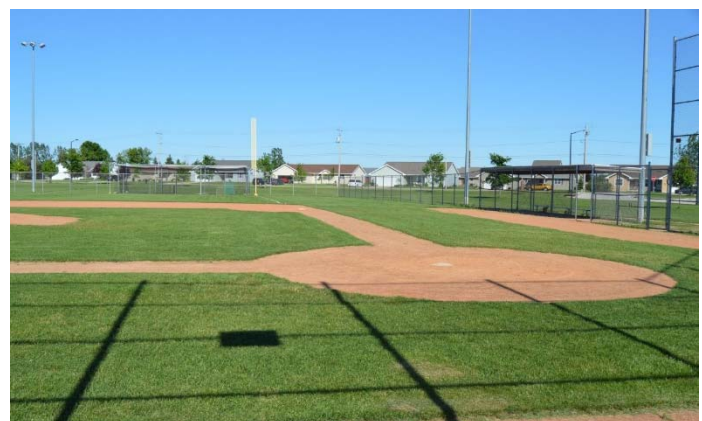
Shana D. Ledvina, Clerk-Treasurer

Ayes:_____

Nays:_____

Comprehensive Outdoor Recreation Plan 2018 - 2023

City of De Pere, Brown County, Wisconsin



DRAFT Third Revision January 2018



Page Reserved for Signed Resolution

Prepared for:

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Assistance provided by:

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Appendix B Capital Improvement Plan
Appendix C Parkland Dedication Requirements Comparison

Summary

The City of De Pere strives to provide and maintain quality parks, facilities and recreational programs for its residents and visitors. These provide environmental, health, economic and social benefits to the community.

The City of De Pere maintains a 5-Year Comprehensive Outdoor Recreation Plan to help guide the maintenance of existing parks and the development of future parks. The City's Comprehensive Outdoor Recreation Plan 2018-2023 provides an analysis of the existing park system and creates a vision for the future. The adopted plan does the following:

- Establishes goals and objectives for the development of the park plan
- Analyzes population projections
- Provides an inventory and analysis of existing parks
- Evaluates the level of service provided by the existing parks
- Interviews park users and stakeholders to identify needs
- Provides a needs assessment and recommendations for park improvements and future parks
- Provides general cost estimates and prioritizes park recommendations
- Identifies funding sources to offset the cost of maintaining and improving the park system

The recommendations in the Comprehensive Outdoor Recreation Plan 2018-2023 are reviewed each year when updating the 7-year Capital Improvement Plan that includes recommendations for park improvements.

By updating and adopting a Comprehensive Outdoor Recreation Plan, the City of De Pere maintains its eligibility for funding opportunities through state and federal grant programs.

Mission Statement

The City of De Pere seeks to enrich the quality of life of residents and visitors through preserving, developing, operating and maintaining parks, open space, facilities and recreation services.



Voyageur Park along the Fox River

Introduction

The City of De Pere offers a wide variety of park and recreation opportunities to its residents and visitors. These provide environmental, health/wellness, economic, and social benefits to the community.

Access to parks and recreation facilities is increasing in importance to people when they choose where to work, live, raise a family, and retire. Parks and open spaces are used for markets or events that also contribute to the quality of life in De Pere.

The City of De Pere maintains a 5-Year Comprehensive Outdoor Recreation Plan to act as a guide for acquiring and developing public outdoor parks and recreation facilities and to insure that its plan meets requirements established in Chapter NR 50 of the Wisconsin Administrative Code. This allows De Pere to participate in state and federal funding programs that may be used to offset the cost of park expenditures.

The City of De Pere Comprehensive Outdoor Recreation Plan provides an inventory of existing parks and facilities, analyzes park and recreations needs, and recommends action steps that will help De Pere meet the needs of the community.



Fox Point Boat Launch

Goals and Objectives

Goals and objectives provide guidance and direction for the development of the Comprehensive Outdoor Recreation Plan. Goals are statements of desired outcomes or achievements. They are general in nature. Objectives are more specific and are measurable. Recommendations to implement the Plan should be consistent with the goals and objectives in this section.

Land Acquisition

Goal: Maintain an adequate amount of active and passive recreational lands to meet current and future recreational needs.

- Acquire additional lands for passive park use based on current demand, projected demand, and environmental significance as outlined in the Recommendations section the City's Comprehensive Outdoor Recreation Plan
- Acquire appropriate, developable land for active recreation facilities in areas targeted for future park development
- Identify and apply for grants that provide funding for parkland acquisition
- Review the City's Public Sites and Open Space requirements in its municipal code to ensure it provides adequate provisions to effectively provide for public land or fees

Park Maintenance and Development

Goal: Provide adequate and accessible facilities at all City parks as dictated by park use and type (i.e., neighborhood vs. community park facilities).

- Update and maintain all current park facilities to ensure safe and effective use by patrons
- Develop and approve a site-specific master plan as soon as parkland is designated or acquired
- Begin to develop park facilities when the proposed park's residential area begins to be developed
- Develop park facilities in concert with the growth and needs of the population located near the park.

Shared Services

Goal: Coordinate shared use or cooperative agreements with local and regional entities to efficiently and effectively use resources.

- Coordinate City/School District/County/Association development projects to improve and expand recreation opportunities and economic benefits throughout the community in a cost-effective manner

- Develop formal use/revenue/maintenance agreements among the City, the School Districts, and public and private recreation associations to help operate and maintain public recreation facilities in the City
- Develop and support cooperative agreements with non-profit or other outside organizations to promote, manage, and/or enhance park and recreation offerings.

Park Development

Goal: Promote the benefits of larger neighborhood and community parks, which provide a wide range of facilities and uses.

- Analyze the location, size, and function of existing and proposed parks if annexations or zoning changes occur
- Determine the location of future park sites to best serve community-wide needs
- Identify residential districts that are deficient in neighborhood parks and consider acquiring land for parks in these areas. In developed areas of the City, consider infill lots or redevelopment areas for neighborhood parks to address deficiencies.

Preservation

Goal: Preserve environmentally sensitive and historically significant areas.

- Conservancy lands, which can be adequately and appropriately protected without public expenditure, should be preserved. Public funds and grants should be used to acquire conservancy lands which cannot be protected through other means, or where public access is a high priority
- Incorporate and promote natural features such as floodplains, wetlands, and woodlands as passive recreation areas
- Preserve and/or appropriately develop environmental corridors
- Identify and incorporate historical entities into the development of City Parks
- Develop and incorporate signage identifying the historic significance of certain parks and areas.

Park Amenities and Maintenance

Goal: Provide residents with safe, reliable and accessible recreation equipment throughout the City park system.

- Replace unsafe, old and deteriorating recreation equipment at all City parks
- Monitor and maintain existing park equipment to ensure its longevity and safety
- Identify and replace park facilities that do not comply with the Americans with Disabilities Act (ADA) guidelines
- Continue to implement findings from accessibility audit test
- Identify and replace all playground equipment that does not meet CPSC (Consumer Product Safety Commission) or ASTM (American Society for Testing and Materials) safety guidelines

- Incorporate a variety of park amenities and facilities that address the needs of different age groups

Funding

Goal: Use all available sources of funds to further enhance the quality of the City's park system.

- Pursue funding from State and Federal programs, which can assist in the acquisition of development of desired park system improvements
- Solicit donations from other public and private organizations to aid in park system development
- Update the City's Comprehensive Outdoor Recreation Plan every five years to maintain grant eligibility
- Develop and maintain revenue-generating facilities, which can aid in the development of new facilities and/or the maintenance of existing facilities
- Develop review of current land dedication ordinance and review the opportunities to update Park Impact fee
- Review the possibility of user fees to assist in development and/or maintenance of facilities

Subdivision/Development Review

Goal: Coordinate subdivision review with all Departments and Boards to ensure adequate park facilities are provided.

- Consult the City's Comprehensive Outdoor Recreation Plan and incorporate the needs identified before subdivision plats are approved
- Continually evaluate and update the Subdivisions section of the Municipal Code so that it adequately addresses the park and recreational needs of City residents
- Use extraterritorial plat review powers to ensure that residential developments outside the City limits are contributing proportionally toward providing adequate neighborhood park facilities in developing areas

Forestry

Goal: Maintain the Citywide Urban Forestry Program.

- Update the urban forestry ordinance and management plan that would regulate the planting, removal, and management of trees on public and private lands in the City, and make the City eligible for state and federal urban forestry grant-in-aid programs
- Remove dead trees and/or treat diseased trees on public lands within the City
- Continue to meet requirements of Tree City USA
- Regularly evaluate the Gypsy Moth population and take appropriate suppression actions
- Develop an Emerald Ash Borer Readiness Plan

- Develop a City tree database for public trees that identifies species, diameter, condition, pruning, etc.
- Create an invasive species control plan for a community wide area, which will provide for detection, identification and monitoring of invasive species
- Promote active control procedures for identified populations of invasive species
- Maintain the tree planting program and enforce planting policies
- Offer technical assistance to residents on planting and caring for trees
- Promote Arbor Day in the community in cooperation with the schools and other entities

Budgeting

Goal: Adopt an adequate park budget, which can financially address existing park needs.

- Use the Capital Improvements Program for the City's Comprehensive Outdoor Recreation Plan as a guide to establish yearly park budgets
- Use funds to develop facilities, which will maximize existing park and recreation areas and increase park use
- Continue efforts of finding alternative funding methods for capital and operational needs
- Priority of funding shall be to maintain existing facilities

Trails

Goal: Provide residents with multi-purpose trail systems that utilize environmental corridors and provide linkages between parks and other appropriate features within and outside of the City.

- Secure additional lands along environmental corridors to ensure public control
- Develop trail systems, which have multiple uses and are barrier-free
- Connect local trails to regional trail systems
- Provide adequate directional signage on trails
- Incorporate the use of bicycle and pedestrian facilities when planning all Park and Recreation and Public Works projects
- Review site plans to incorporate trail corridors as needed
- Adopt a Complete Streets policy or ordinance

Sustainability

Goal: Promote and encourage the use of sustainable resources within the De Pere Parks and Recreation system.

- Promote recycling in all parks
- Research and support a plan to develop and promote community gardens
- Promote the use of recycled materials for park and recreation equipment, surfaces, furniture, maintenance, etc.

- Review current mowing practices and identify opportunities for non-mowed and/or native planted green spaces
- Utilize energy efficient lighting in parks and facilities
- Promote the use of alternative energy sources.
- Incorporate rain gardens and other stormwater management methods into park design
- Use pollinator friendly plants in park landscaping projects
- Minimize the use of pesticides and herbicides on public land



Water-Based Recreation

Goal: Promote water-based recreation such as fishing, boating and swimming throughout the community.

- Enhance and maintain access to the Fox River
- Promote and maintain the City-operated boat launches
- Promote and maintain the existing outdoor pools and perform water quality testing
- Continue development of and maintenance of the Riverwalk

Planning

Goal: Maintain a current Comprehensive Outdoor Recreation Plan

- Continually monitor the park and recreation needs of the community
- Update the action plan and implementation plan on a yearly basis to reflect changing needs and actual accomplishments
- Update the entire Comprehensive Outdoor Recreation Plan every five (5) years to reflect changes in community needs and desires, and to maintain eligibility for state and federal grant-in-aid funding
- Solicit public input in the planning and development of the Plan as well as park land location and development

The Benefits of Planning for Parks and Recreation Programs

Parks and recreation programs are vital for providing a quality of life to De Pere residents and visitors. The specific benefits that parks and recreation programs bring to a community cover a wide spectrum and are important when promoting the City as a great place to raise a family, establish a business, and retire.

Environmental Benefits

- Natural areas provide wildlife habitat, improve surface water quality, provide stormwater management, improve groundwater quality and improve air quality
- Trees and other vegetation can provide shade, which reduces the urban heat island effect
- Children and adults can experience and connect with nature and understand the value of protecting the environment

Health Benefits

- Parks, trails, and recreation programs allow opportunities for people to engage in physical activity at a level that fits their needs and abilities
- Children who are active at an early age tend to stay active as adults
- Exposure to nature can reduce stress and increase happiness

Social Benefits

- Parks and recreation programs are inclusive with regards to income, race, and physical abilities
- Parks provide spaces for social interaction whether with friends or by meeting new people. These spaces provide places for concerts in the park, neighborhood picnics, and farmers markets that bring people outdoors
- Parks can create a sense of pride and ownership in the community

Economic Benefits

- Quality parks and recreation programs can influence a person's or business' decision to stay in or move to your community
- Property values tend to increase in relation to the proximity to parks
- Parks and recreation programs can generate income for local businesses when park related events encourage people to stay overnight, go out to eat, rent bicycles or kayaks, or stop at a convenience store.
- Environmental benefits may relate into financial benefits by reducing energy costs for heating and cooling and reducing utility costs for stormwater management

The City of De Pere Parks, Recreation, and Forestry Department provides over 400 acres of parks and green space in the community and year-round recreational programs. Its strong park system is an asset to the community.

The City of De Pere Comprehensive Outdoor Recreation Plan inventories and evaluates the existing park, trail and recreation program offerings to ensure that current needs are being met and future needs are identified and planned for.

The City of De Pere and its Residents

Geographical Context

The City of De Pere is located in west central Brown County in northeast Wisconsin. The Fox River divides the City into east and west sides. The Fox River is a popular place for boating, fishing, and other water sports. Historically it has supported early First Nation cultures, French explorers, European settlers and industrial growth of wood and paper products.

The City is bordered by the Village of Ashwaubenon to the northwest, Village of Allouez and Village of Bellevue to the northeast, Town of Ledgeview to the east, Town of Rockland to the southeast, and Town of Lawrence to the southwest (see Map 1). This area, along with the City of Green Bay forms what is known as the Fox River Valley.

De Pere is accessed by U.S. Highway 41, Interstate Highway 41, State Highway 32 and State Highway 57.

Population Demographics

The State of Wisconsin Demographics Center and U.S. Census provide statistical data for the population of all municipalities in the State of Wisconsin. The statistical data, or demographics, for the City of De Pere may indicate trends related to population growth, income, and age distribution that will be analyzed and considered when looking at future park needs.

Population

Population growth results in more potential users of park facilities and recreation programs. The U.S. Census shows that in 2010, the City of De Pere's population was 23,800. Table 1 shows that the City's population has increased since 1960 by an average of almost 20% per decade.

Table 1 Historical Population: City of De Pere

Year	1960	1970	1980	1990	2000	2010
Population	10,045	13,309	14,892	16,569	20,559	23,800
% Change	-	32.5%	11.9%	11.3%	24.1%	15.8%

Source: U.S. Census Bureau

Table 2 shows that the City's population is projected to continue to grow through 2040 at a rate of approximately 9% per decade. The number of households is projected to increase from 9,254 in 2010 to 12,993 by 2040 though the persons per household will decrease from 2.39 to 2.20.

Table 2 Population Projections: City of De Pere

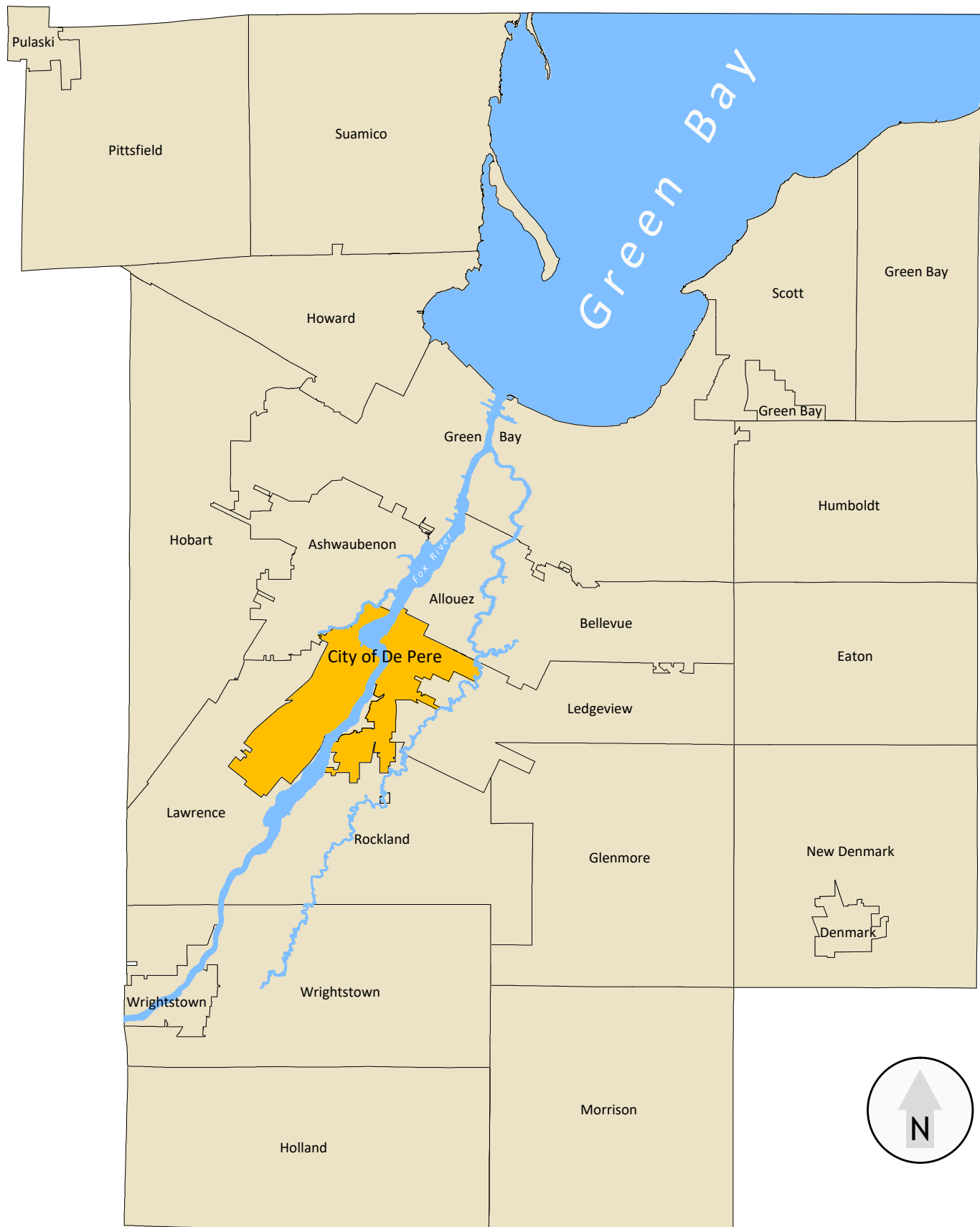
Year	2010*	2015	2020	2025	2030	2035	2040
Population	23,800	24,450	26,260	27,950	29,550	30,700	31,280
% Change	-	2.7%	7.4%	6.4%	5.7%	3.9%	1.9%

Source: *U.S. Census Bureau, Wisconsin Demographic Services Center 2013/12/10

Project Location: City of De Pere

Brown County, Wisconsin

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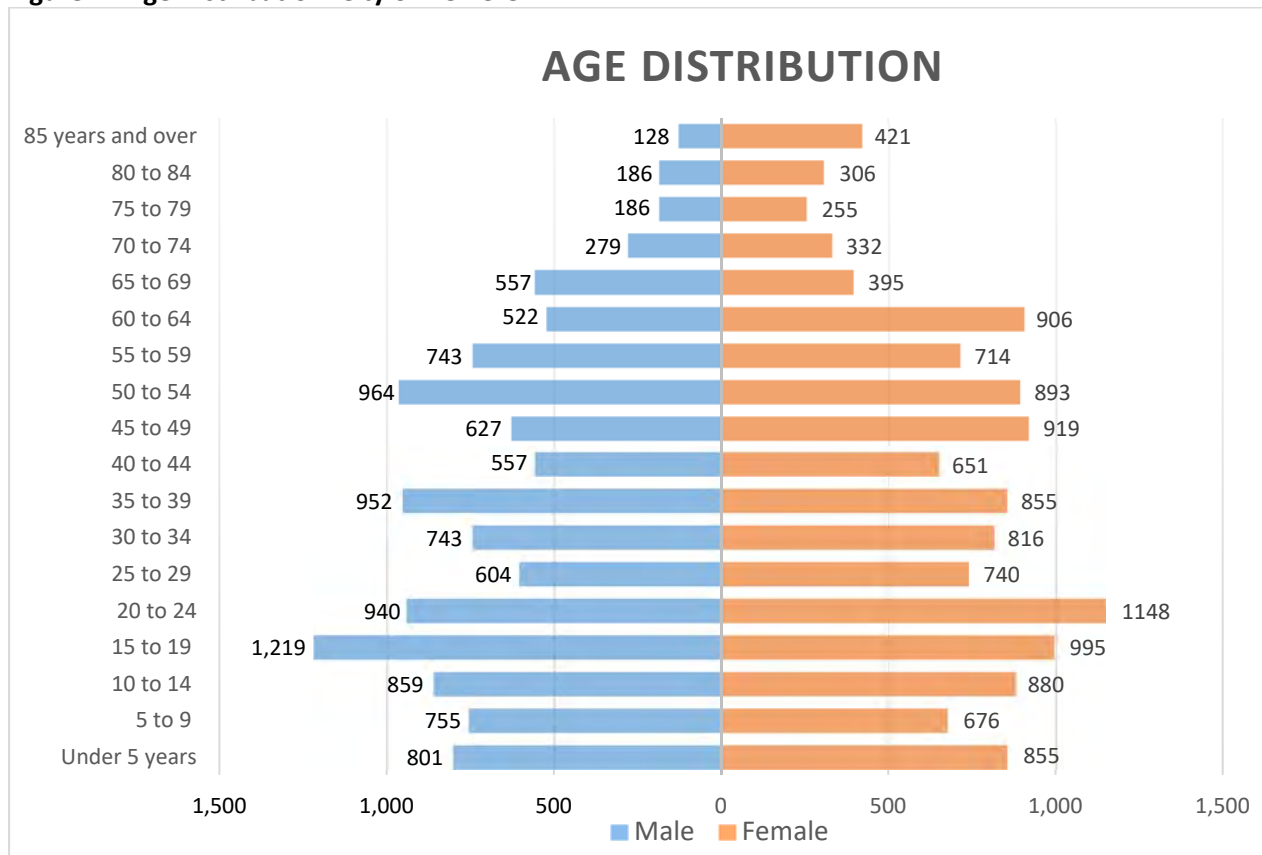


Attachment: Draft 3 CORP 2018-1-9 PART 1 (6580 : Resolution #18-03, Adopting City of De Pere Comprehensive Outdoor Recreation Plan, 2018-

Age Distribution

Recreation needs can vary depending on a person's age. Identifying age groups and the number of residents in those groups can help the City anticipate the types of facilities needed in the future. Figure 1 shows the distribution of De Pere's population by age and sex in the form of a population pyramid. Figure 1 shows a large group of residents aged 10 to 24 and 45 to 64. This second group contains "baby boomers" who are a large segment of the population that are in or nearing retirement and remaining active. It also shows an increasing number of residents aged up to 5 years, which indicates a growing population. The median age of a De Pere resident is 35.7.

Figure 1 Age Distribution: City of De Pere



Source: American Community Survey 2011-2015

Race

The City of De Pere has a fairly homogeneous population. The 2011-2015 American Community Survey shows that the race of residents in De Pere is approximately 92% white, 2% Black or African American, and 2% Asian, 1% American Indian and Alaska Native, and the remaining 3% being Some Other Race.

Poverty

The 2011-2015 American Community Survey shows that 6.9% of residents lived below the poverty level compared to 11.7% of residents in Brown County.

Park, Open Space and Pathway Classifications

The National Recreation and Park Association (NRPA) provides guidelines for classifying parks, open spaces, and pathways. The guidelines provide a description of each classification, size of the park or open space and the area it serves. By mapping the location, classification, and services areas of the City's parks, gaps in service can be identified and addressed in the Comprehensive Outdoor Recreation Plan. Map 2 shows the locations of parks, open spaces, and pathways in the City of De Pere and their classifications.

Although the NRPA provides guidelines for parks and open space, the unique landscape and development patterns of the community will influence the types of parks and facilities that are offered. For De Pere, the Fox River influences many of parks and facilities offered to residents and visitors.

Parks, open spaces, and pathways are divided into seven (7) classifications.

Mini Park / Tot Lot

- General Descriptions: Used to address limited, isolated, or unique recreational needs
- Service Area: Less than ¼ mile distance in a residential setting
- Size Criteria: Between 2,500 sq. ft. and one (1) acre in size.

In De Pere: Bicentennial, Carney, George, Lawton, Rainbow, Rotary, Rusk, Wells, Wilcox, Willems, and Wilson Parks.

Neighborhood Park

- General Descriptions: The basic unit of the park system. It serves as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation.
- Service Area: ¼ to ½ mile distance and uninterrupted by non-residential roads and other physical barriers.
- Size Criteria: 5 acres is considered the minimum size. 5 to 10 acres is optimal.

In De Pere: Braisher, Humana Sports Park, Kelly Danen, Kiwanis, Lions Trailside Estates, Patriot, and Samantha Parks.

Community Park

- General Descriptions: Serves broader purpose than a neighborhood park. Focus is on meeting community-based recreation needs as well as preserving unique landscapes and open space.
- Service Area: Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and ½ to 3-mile distance.
- Size Criteria: As needed to accommodate desired uses. Usually between 30 and 50 acres.

In De Pere: De Pere Community Center, Jim Martin, Legion, Optimist, and VFW Parks

Large Urban Park

- General Descriptions: Large urban parks serve a broader purpose than community parks and are used when community and neighborhood parks are not adequate to serve the needs of the community. Focus is on meeting community based recreational needs, as well as preserving unique landscapes and open spaces.
- Service Area: Determined by the quality and suitability of the site. Usually serves the entire community.
- Size Criteria: As needed to accommodate desired uses. Usually a minimum of 50 acres, with 75 or more acres being optimal.

In De Pere: Southwest Park and Voyageur Park

School Park (includes Private Parks)

- General Descriptions: Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of park, such as neighborhood, community, sports complex, and special use.
- Service Area: Determined by location of school district or private property.
- Size Criteria: Variable – depends on function.

In De Pere: Altmayer Dickinson and Westwood Elementary Schools, Foxview Intermediate School, West De Pere Middle School, West De Pere and De Pere High Schools, Humana Sports Park, St. Norbert Cloud Family Fields, St. Norbert Mel Nicks Complex, and St. Norbert Schneider Stadium.

Conservancy / Natural Resource Areas

- General Descriptions: Lands set aside for preservation of significant natural resources, remnant landscapes, open space and visual aesthetics/buffering.
- Service Area: Resource availability and opportunity.
- Size Criteria: Variable

In De Pere: East Side Nature Park and the Preserve.

Special Use Areas

- General Descriptions: Covers a broad range of parks and recreation facilities oriented toward single-purpose visit.
- Service Area: Variable. Dependent on specific use.
- Size Criteria: Variable

In De Pere: Bomier Boat Launch, De Pere Dog Park, De Pere Ice Arena, East River Trail, Fairgrounds, Fox Point Boat Launch, Fox River Trail, James Street Walkway, Nature Center, Perkofski Boat Launch, Riverwalk and Wildlife Viewing Pier

Park, Open Space, and Pathway Inventory

The City of De Pere has jurisdiction over 35 parks within the City limits. The parks provide a wide range of uses and amenities for residents and visitors. The smallest being the 0.14-acre George Park in northeast De Pere and the largest being the 95.5-acre Southwest Park located in southwest De Pere.

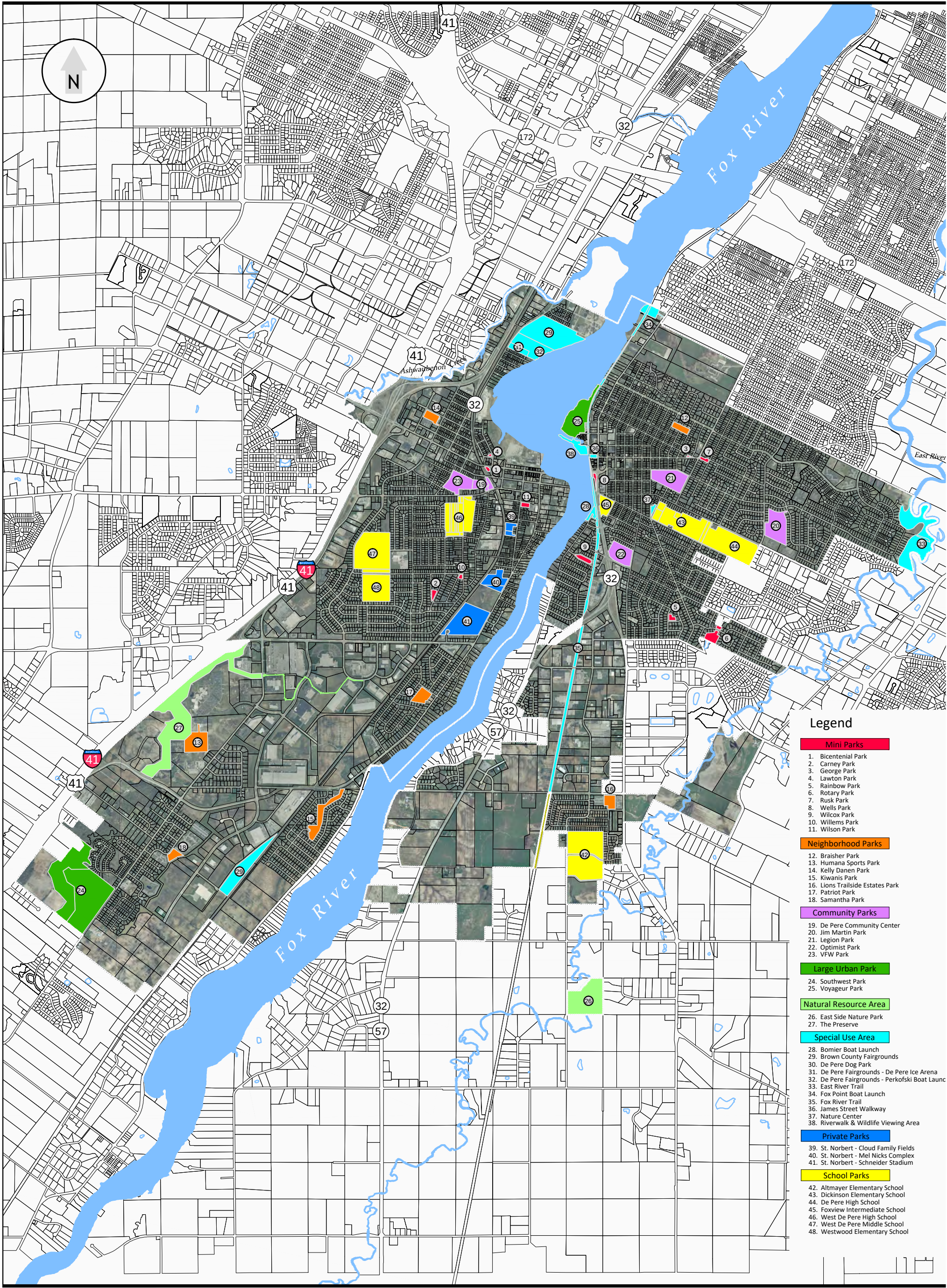
A park, open space and pathway inventory was completed in June 2017. Each space was visited and the following information was gathered and is found in the proceeding park inventory pages.

- Location of park
- Size
- Jurisdiction
- Classification
- Year created or acquired
- General description
- Amenities

Map 2 shows the location and classifications of these parks, open spaces and pathways in the City of De Pere. A majority of parks and the largest variety are located in the northern half of the community, which is the oldest part of the City.

Park Locations & Classifications

City of De Pere



Attachment: Draft 3 CORP 2018-1-9 PART 1 (6580 : Resolution #18-03, Adopting City of De Pere Comprehensive Outdoor Recreation Plan, 2018-2023.)



De Pere Park Amenities

	Acres	Ball Diamonds	Basketball Courts	Ice Skating	Football	Soccer	Sledding Hill	Tennis	Playground Area	Picnic Area	Shelter	Restrooms	Concessions	Volleyball Court	Swimming Pool	Fishing	Boat Ramp/Dock	Walking/Biking Trails	Flower Beds
Mini-Park																			
Bicentennial	0.47																		
Carney	1.01																		
George Park	0.14																		
Lawton	0.19																		
Rainbow	0.97																		
Rotary	0.54																		
Rusk	0.75																		
Wells	0.80																		
Wilcox	1.91																		
Willems	0.47																		
Wilson	1.03																		
Total	8.28																		
Neighborhood Park																			
Braisher Park	3.13																		
Humana Sports Park	13.26																		
Kelly Danen Park	3.63																		
Kiwanis Park	10.48																		
Lions Trailside Estates Park	4.24																		
Patriot Park	5.67																		
Samantha Park	3.00																		
Total	43.41																		
Community Park																			
De Pere Community Center	4.8																		
Jim Martin Park	17.15																		
Legion Park	16.24																		
Optimist Park	11.72																		
VFW Park	12.24																		
Total	62.15																		
Large Urban Park																			
Southwest Park	95.55																		
Voyageur Park	21.74																		
Total	117.29																		
Natural Resource Areas																			
East Side Nature Park	32.85																		
The Preserve	75.80																		
Total	108.65																		
Special Use																			
Bomier Boat Launch	1.90																		
De Pere Dog Park	18.98																		
De Pere Ice Arena	1.71																		
East River Trail	42.33																		
Fairgrounds	36.18																		
Fox Point Boat Launch	4.47																		
Fox River Trail	4																		
James Street Walkway	0.23																		
Nature Center	0.85																		
Perkowski Boat Launch	14.36																		
Riverwalk & Wildlife Viewing Pier	1.00																		
Total	126.01																		
Total Park Acreage	465.79																		
Private Park																			
St. Norbert - Cloud Family Fields	2.58																		
St. Norbert - Mel Nicks Complex	10.06																		
St. Norbert - Schneider Stadium	28.03																		
Total	40.67																		
School Park																			
Altmyer Elementary School	18.50																		
Dickinson Elementary School	15.20																		
De Pere High School	30.00																		
Foxview Intermediate School	2.50																		
West De Pere High School	14.50																		
West De Pere Middle School	30.20																		
Westwood Elementary School	14.60																		
Total	125.50																		
Total Private & School Acreage	166.17																		



CITY OF DE PERE

Bicentennial Park

Location:	Main Avenue
Size:	0.47 acres
Jurisdiction:	City
Classification/ Type:	Mini-Park
Acquired:	1975

DESCRIPTION: Bicentennial Park is located at Main Avenue and S. 6th Street west of the Fox River. This site serves as an entry way to the downtown area.

AMENITIES:

- Flower Beds
- Picnic Area
- Open Space
- Veteran's Memorial





Carney Park

Location:	Corner of Monterrey Terrace and Outward Street
Size:	1.01 acres
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	1994

DESCRIPTION: Carney Park is located on the corner of Monterrey Terrace and Outward Street in a predominantly residential area. The Park contains children's playground equipment and offers spaces to play or for quiet enjoyment of the Park.

AMENITIES:

- Playground Area
- Picnic Area





George Park

Location:	George Street
Size:	0.14 acre
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	Unknown

DESCRIPTION: George Park is located at George Street and Franklin Street . It is a small site that serves a residential area.

AMENITIES:

- Small Open Space





CITY OF DE PERE

Lawton Park

Location:	Fort Howard Avenue
Size:	0.19 acre
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	1996

DESCRIPTION: Lawton Park located at Fort Howard Avenue and N. 6th Street, this site serves a residential area and contains a small playground system and a picnic area.

AMENITIES:

- Playground Area
- Picnic Area





CITY OF DE PERE

Rainbow Park

Location:	Corner of Tanager Trail and Flicker Trail
Size:	0.97 acre
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	1998

DESCRIPTION: Rainbow Park serves a residential family area. It contains a large playground system and a picnic area.

AMENITIES:

- Playground Area
- Picnic Area
- Benches
- Open Space





CITY OF DE PERE

Rotary Park

Location:	Saddlebrook Lane
Size:	0.54 acre
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	2003

DESCRIPTION: Rotary Park is located on Saddlebrook Lane. This site serves a predominantly residential area and contains a gazebo shelter and landscaped pond overlook.

AMENITIES:

- Gazebo
- Pond Overlook
- Benches
- Monument





Rusk Park

Location:	Between South Clay and Webster Avenue
Size:	0.75 acre
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	Unknown

DESCRIPTION: Rusk Park serves mostly a residential area and contains a wooded picnic area and lighted sidewalk that provides access to sidewalks on South Clay Street and Webster Avenue.

AMENITIES:

- Picnic Area





Wells Park

Location:	Between south Broadway and Lewis Street
Size:	0.80 acre
Jurisdiction:	City
Classification/Type:	Mini-Park
Created:	Unknown

DESCRIPTION: Wells Park is located between South Broadway and South Front Street on the west side of the Fox River. This site serves a residential and commercial area.

AMENITIES:

- Picnic Area
- Access to the Fox River Trail
- Paved Parking





CITY OF DE PERE

Wilcox Park

Location:	Wilcox Court
Size:	1.91 acres
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	Unknown

DESCRIPTION: Wilcox Park is circled by Wilcox Court. This small site serves the residential area and contains a wooded open space.

AMENITIES:

- Open Space
- Picnic Area





Willems Park

Location:	Corner of Westwood Drive and South Seventh Street
Size:	0.47 acre
Jurisdiction:	City
Classification/ Type:	Mini-Park
Created:	1995

DESCRIPTION: Willems Park is located at the corner of Westwood Drive and South Seventh Street. This site serves mostly a residential area and contains a small playground system and a picnic area.

AMENITIES:

- Playground Area
- Picnic Area





Wilson Park

Location:	Corner of College Avenue and Fourth Street
Size:	1.03 acres
Jurisdiction:	City park
Classification/Type:	Mini-Park
Created:	Unknown

DESCRIPTION: Wilson Park is located at the corner of College Avenue and Fourth Street. This site serves primarily a residential area near St. Norbert College and contains a small playground system and a picnic area. This was the first City Park.

AMENITIES:

- Playground Area
- Open Space
- Gettysburg Address Monument





CITY OF DE PERE

Braisher Park

Location:	Washington Street and Winnebago Street
Size:	3.13 acres
Jurisdiction:	City
Classification/Type:	Neighborhood Park
Created:	1976

DESCRIPTION: Braisher Park is located adjacent to Washington Street and Winnebago Street. This site serves a neighborhood and contains a variety of amenities.

AMENITIES:

- Basketball Courts
- Soccer Field
- Playground Area
- Urban Orchard
- Picnic Area
- Shelter
- Restrooms





Humana Sports Park

Location:	South of Humana Office complex
Size:	13.26 acre
Jurisdiction:	Public/Private
Classification/ Type:	Neighborhood Park

DESCRIPTION: Humana Sports Park is located south of the Humana Office complex off Lawrence Drive. This site contains sport facilities and a shelter. This site serves a predominantly rural area, user groups and the private corporate campus.

AMENITIES:

- Ball Diamond
- Restrooms
- Paved Parking
- Concession Stand





CITY OF DE PERE

Kelly Danen Park

Location:	Tenth Street and Cedar Street
Size:	3.63 acres
Jurisdiction:	City
Classification/ Type:	Neighborhood Park
Created:	1971

DESCRIPTION: Kelly Danen Park is located between Tenth Street and Cedar Street. This site serves the residential area and contains ball diamonds, restrooms, concessions, and a picnic area.

AMENITIES:

- Ball Diamonds
- Picnic Area
- Sand Box
- Restrooms
- Concessions
- Batting Cage





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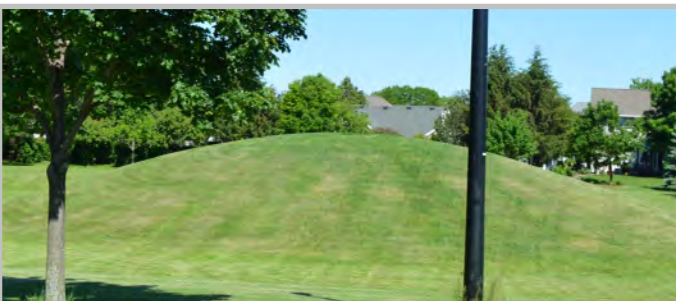
Kiwanis Park

Location:	Old Ivy Court
Size:	10.48 acres
Jurisdiction:	City
Classification/ Type:	Neighborhood Park
Created:	2001

DESCRIPTION: Kiwanis Park is located on Old Ivy Court. This site serves the residential area and contains soccer field, a playground area, and a sledding hill.

AMENITIES:

- Soccer Field
- Sledding Hill
- Playground Area
- Picnic Area
- Paved Parking





Lions Trailside Park

Location:	Killarny Trail
Size:	4.24 acres
Jurisdiction:	City
Classification/ Type:	Neighborhood Park
Created:	2006

DESCRIPTION: Lions Trailside Park is located on Killarny Trail. This site serves a single family and multi-family subdivision.

AMENITIES:

- Sledding hill
- Walking/Biking Trail
- Paved Parking
- Open Space





Patriot Park

Location:	Colleen Lane
Size:	5.67 acres
Jurisdiction:	City
Classification/ Type:	Neighborhood Park
Created:	1985

DESCRIPTION: Patriot Park is located on Colleen Lane. This site serves the residential area and contains amenities that serve a variety of ages.

AMENITIES:

- Basketball Courts
- Soccer Field
- Playground Area
- Sand Box
- Picnic Area
- Shelter
- Restrooms
- Paved Parking





Samantha Park

Location:	Samantha Street
Size:	3.00 acres
Jurisdiction:	City
Classification/ Type:	Neighborhood Park
Created:	2006

DESCRIPTION: Samantha Park is located on Samantha Street. This site serves the residential area and contains a small playground system.

AMENITIES:

- Playground Area
- Picnic Area
- Open Space





De Pere Community Center

Location:	600 Grant Street
Size:	4.8 acres
Jurisdiction:	City
Classification/ Type:	Community Park
Created:	1999

DESCRIPTION: The De Pere Community Center provides for a wide ranges of uses for community members. The bi-level 15,000 sq. ft. facility contains two activity areas, meeting rooms, multi-purpose room, game room and lounge area. Users range from the Brown County Nutrition to small wedding receptions.

AMENITIES:

- Meeting Rooms
- Presentation Equipment
- Outdoor Patio
- Paved Parking





Jim Martin Park

Location:	Libal Street
Size:	17 acres
Jurisdiction:	City
Classification/ Type:	Community Park
Created:	1994

DESCRIPTION: Jim Martin Park is located on Libal Street. This site serves primarily a residential area and contains a variety of amenities and facilities and large open space.

AMENITIES:

- Ball Diamond
- Basketball Court
- Soccer Fields
- ADA Accessible Playground
- Picnic Area
- Restrooms
- Volleyball Court
- Paved Parking





CITY OF DE PERE

Legion Park

Location:	Charles Street and Webster Avenue
Size:	16.24 acres
Jurisdiction:	City
Classification/Type:	Community Park
Created:	1963

DESCRIPTION: Legion Park is located on the corner of Charles Street and Webster Avenue. This site serves primarily a residential area but attracts users from a larger area. The Park has a wide variety of amenities and facilities.

AMENITIES:

- Ball Diamonds
- Basketball Courts
- Tennis Courts
- Playground Area
- Picnic Area
- Shelter
- Restrooms
- Concessions
- Volleyball Court
- Swimming Pool
- Disc Golf
- Paved Parking
- Outdoor Hockey/ Ice Skating





Optimist Park

Location:	Cook Street and South Erie Street
Size:	11.72 acres
Jurisdiction:	City
Classification/ Type:	Community Park
Created:	1989

DESCRIPTION: Optimist Park is located on the corner of Cook Street and South Erie Street. This site serves a predominantly residential area and provides several ball fields and other amenities and facilities.

AMENITIES:

- Ball Diamonds
- Basketball Court
- Paved Parking
- ADA Accessible Playground
- Batting Cages
- Picnic Area
- Shelter
- Restrooms
- Concessions





VFW Park

Location:	Allard Street and Grant Street
Size:	12.24 acres
Jurisdiction:	City
Classification/ Type:	Community Park
Created:	1957

DESCRIPTION: VFW Park located on the corner of Allard Street and Grant Street. This site serves a predominantly residential area and contains the Community Center and a wide variety of amenities and facilities. The Community Center is located in VFW Park, 600 Grant Street. Designed in 1999, this 15,000 square foot facility includes two large activity areas accommodating 200 persons, two flexible meeting rooms, a multipurpose room, game room, and lounge area. Uses include general recreation for all ages, Brown County Nutrition meal site, community programs, and a location for business/civic meetings and social gatherings such as wedding receptions, reunions, baby/bridal showers, parties for any occasion, etc.

AMENITIES:

- Ball Diamond
- Basketball Court
- Soccer Fields
- Urban Orchard
- Sledding Hill
- Tennis Courts
- Playground Area
- Picnic Area
- Shelters
- Restrooms
- Concessions
- Volleyball Court
- Swimming Pool
- Outdoor Hockey Rink





Southwest Park

Location:	Lawrence Drive and US Hwy 41
Size:	95.55 acres
Jurisdiction:	City
Classification/ Type:	Large Urban Park
Acquired	2005

DESCRIPTION: Southwest Park is located between Lawrence Drive and US Highway 41. This site serves a predominantly rural area and contains ball diamonds and soccer fields, and a playground. There is large amount of open space.

AMENITIES:

- Ball Diamonds
- Soccer Fields
- Playground Area
- Picnic Area
- Restrooms
- Paved Parking





CITY OF DE PERE

Voyageur Park

Location:	Cass Street
Size:	21.74 acres
Jurisdiction:	City
Classification/ Type:	Large Urban Park
Created:	1989

DESCRIPTION: Voyageur Park is located at the west terminus of Cass Street on the Fox River. This site serves a regional area and contains a wide variety of amenities and facilities.

AMENITIES:

- Playground Area
- Picnic Area
- Shelter
- Restrooms
- Fishing
- Boat Docks
- Walking/Biking Trails
- Floral Gardens
- Paved Parking





East Side Nature Park

Location:	Ryan Road
Size:	32.85 acres
Jurisdiction:	City
Classification/ Type:	Natural Resource Areas
Acquired:	2010

DESCRIPTION: East Side Nature Park is located on Ryan Road on the north side where it crosses the East River. This wooded site serves as a future park.

AMENITIES:

- Natural Area





The Preserve

Location:	Lawrence Drive and US Hwy 41
Size:	75.80 acres
Jurisdiction:	City
Classification/ Type:	Natural Resource Area
Created:	Unknown

DESCRIPTION: The Preserve is located between Lawrence Drive and US Highway 41. This site serves a predominantly rural area and contains a picnic area, and walking and biking trails.

AMENITIES:

- Picnic Area
- Walking/Biking Trails
- Paved Parking





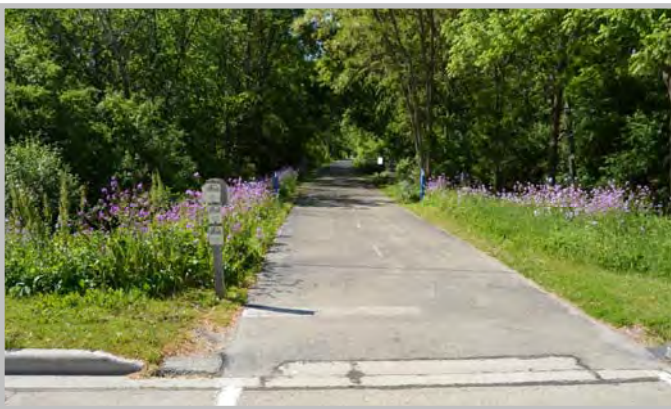
Bomier Boat Launch

Location:	Bomier Street
Size:	1.90 acres
Jurisdiction:	City
Classification/ Type:	Special Use Parks
Created:	1998

DESCRIPTION: Bomier Boat Launch is located at the west terminus of Bomier Street. This site serves the residential area and contains boat related facilities and benches for enjoying views of the Fox River.

AMENITIES:

- Picnic Area
- Restrooms
- Fishing
- Boat Ramp/Dock
- Paved Parking
- Access to the Fox River Trail





Brown County Fairgrounds

Location:	Fort Howard Avenue
Size:	36.18 acres
Jurisdiction:	County
Classification/ Type:	Special Use Parks
Created:	Unknown

DESCRIPTION: The Fairgrounds is located on Fort Howard Avenue on the east side of the Fox River. The Fairgrounds is used to teach urban and rural residents of all ages about Brown County's history, traditions, and accomplishments through agriculture, family living, and business.

AMENITIES:

- Stage
- Indoor Event Space
- Outdoor Event Space
- Camping Areas





De Pere Dog Park

Location:	1400 Biotech Way
Size:	18.98 acres
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	2011

DESCRIPTION: The De Pere Dog Park is located on Biotech Way. The Park is approximately 18 acres with 8 of them currently fenced in. The park contains a small and large dog area and a large wooded area with numerous trails running within.

AMENITIES:

- Small Dog Area
- Large Dog Area
- Water
- Paved Parking
- Flower Beds
- Benches/Picnic Tables
- Agility Equipment
- Portable Restroom





De Pere Fairgrounds - De Pere Ice Arena

Location:	1450 Fort Howard Avenue
Size:	1.70 acres
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	Before 1974

DESCRIPTION: The De Pere Ice Arena is managed by Brown County Ice Management. The Ice Arena provides for public skating, figure skating, and space for various hockey teams. The Ice Arena provides rental skates and locker rooms for users.

AMENITIES:

- One Sheet of Ice
- Concession Stand
- Meeting Room
- Multi-Purpose Room
- Skate Rental
- Locker Rooms
- Paved Parking





De Pere Fairgrounds - Perkofski Boat Launch

Location:	1500 Fort Howard Avenue
Size:	14.36 acres
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	2005

DESCRIPTION: Located near the Brown County Fairgrounds and the De Pere Ice Arena on Fort Howard Avenue, the Perkofski Boat Launch provides access to the Fox River and a variety of amenities.

AMENITIES:

- Boat Ramp
- Docks
- Benches
- Grills
- Pavilion
- Paved Parking
- Restrooms





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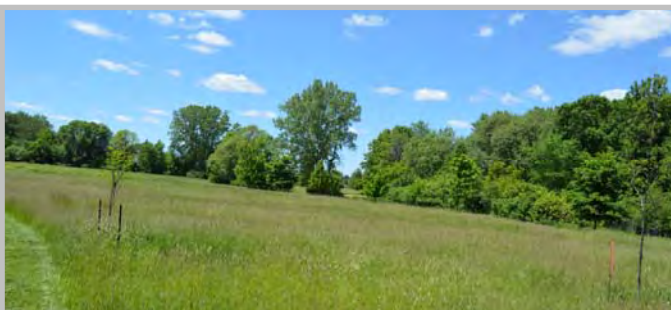
East River Trail

Location:	Black Earth Drive
Size:	42.33 acres
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	2003

DESCRIPTION: The East River Trail is located on Black Earth Drive. This site contains walking and biking trails and is on a natural area.

AMENITIES:

- Walking/Biking Trails
- Trail Map





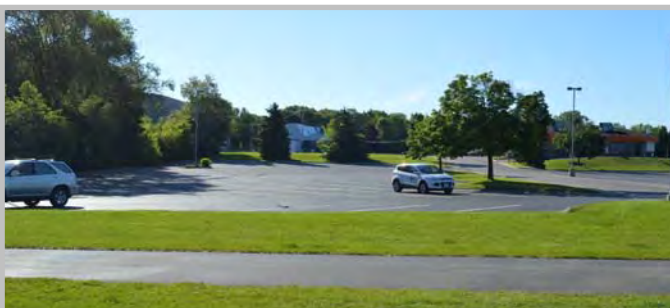
Fox Point Boat Launch

Location:	Riverside Drive
Size:	4.47 acres
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	1990

DESCRIPTION: The Fox Point Boat Launch is located west of Riverside Drive. The Fox River Trail can be accessed at the Boat Launch.

AMENITIES:

- Restrooms
- Fishing
- Paved Parking
- Boat Ramp/Dock
- Picnic Area
- Access to the Fox River Trail





Fox River Trail

Location:	Adjacent to Fox River
Size:	30.94 acres
Jurisdiction:	Brown County/WDNR
Classification/ Type:	Special Use Parks
Created:	Unknown

DESCRIPTION: The Fox River Trail is located adjacent to the Fox River. This site serves as a scenic walking and biking route along the Fox River and passes through several communities in Brown County.

AMENITIES:

- Walking/Biking Trails
- Information Kiosks





James Street Walkway

Location:	James Street
Size:	0.23 acre
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	1999

DESCRIPTION: The James Street Walkway is located between James Street and the Fox River. This site serves as a scenic rest stop.

AMENITIES:

- Fishing
- Boat Ramp/Dock
- Walking/Biking Trails
- Decorative Lighting





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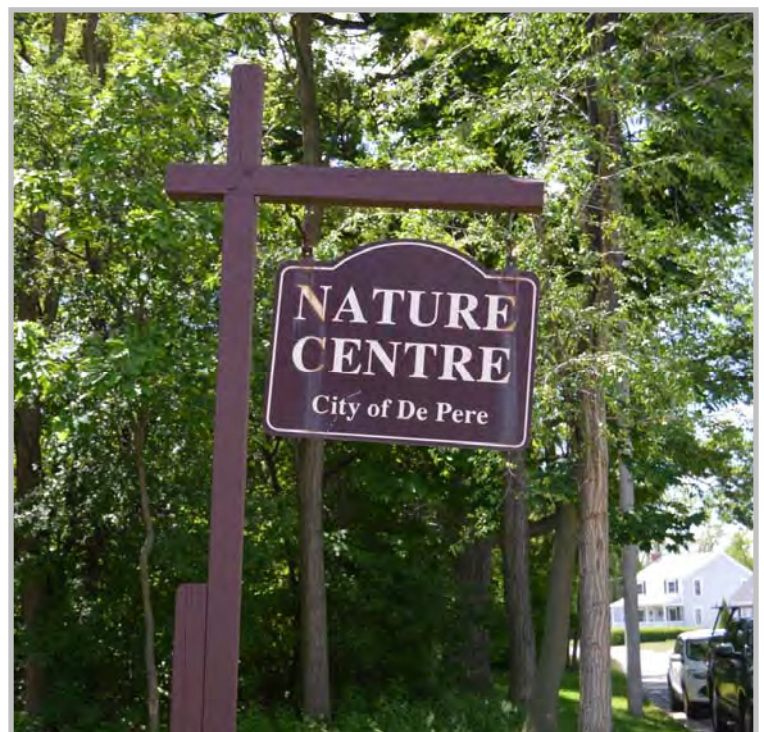
Nature Center

Location:	Merrill Street and South Washington Street
Size:	0.85 acre
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	Unknown

DESCRIPTION: The Nature Center is located at Merrill Street and South Washington Street. This site serves a predominantly residential area and contains a picnic area and a shelter. It is adjacent to the Dickinson Elementary School.

AMENITIES:

- Picnic Area
- Shelter
- Nature Trail





Riverwalk and Wildlife Viewing Pier

Location:	Arbor Court
Size:	1 acre
Jurisdiction:	City
Classification/ Type:	Special Use Park
Created:	

DESCRIPTION: The Riverwalk and Wildlife Viewing Pier are accessed from a parking lot on Arbor Court. The site provides access to fishing, the De Pere Locks and Dam, a national registered historic district, viewing of the Walleye and Sturgeon spawning runs, and wildlife and waterfowl viewing. The facility has a lift bridge that works in coordination with the De Pere Lock System. A fishing dock and viewing pier were added in 2012.

AMENITIES:

- Picnic Area
- Fishing
- Benches
- Walking/Biking Trails
- Viewing Areas





School and Private Parks

Although not part of the City of De Pere Park System, school facilities and private parks offer opportunities to cooperate and share facilities when events or programs dictate. De Pere residents attend either the Unified School District of De Pere or the Unified School District of West De Pere. Only the schools in the City of De Pere are listed.

St. Norbert - Cloud Family Fields

Location:	4th Street
Size:	2.58 acres
Jurisdiction:	College
Classification/ Type:	Private Parks

DESCRIPTION: The Cloud Family Fields is a green space on the St. Norbert College campus. It is used for soccer games, practice, and general athletic camps.

AMENITIES:

- Soccer

St. Norbert - Mel Nicks Complex

Location:	Few blocks south of the St. Norbert campus
Size:	10.06 acres
Jurisdiction:	College
Classification/ Type:	Private Parks

DESCRIPTION: (approx. 10.06 acres in size) is located just a few blocks south of the St. Norbert campus and includes a baseball diamond, softball diamond and practice football fields.

AMENITIES:

- Ball Diamonds

St. Norbert - Schneider Stadium

Location:	St. Norbert campus
Size:	28.03 acres
Jurisdiction:	College
Classification/ Type:	Private Parks

DESCRIPTION: (approx. 28.03 acres in size) The 2,454-seat Schneider Stadium houses the Green Knights in football, men's and women's soccer, and men's and women's outdoor track and field. It features a 400-meter track with all-weather surface, field turf for football and soccer competition, a press box.

AMENITIES:

- Football
- Soccer
- Shelter
- Restrooms
- Concessions



School and Private Parks

Unified School District of De Pere & School District of West De Pere

- Altmayer Elementary School: 3001 Ryan Road
- Dickinson Elementary School: 435 South Washington Street
- De Pere High School: 1700 Chicago Street
- Foxview Intermediate School: 650 South Michigan Street
- Phantom Knight Charter School: 400 Reid Street
- West De Pere High School: 665 Grant Street
- West De Pere Middle School: 1177 South Ninth Street
- Westwood Elementary School: 1155 Westwood Drive

Level of Service

The City of De Pere Comprehensive Outdoor Recreation Plan uses a number of methods to measure the level of service that parks and open spaces provide to residents, visitors and user groups. At the same time, communities must take into consideration their unique features that influence the types of recreational offerings available to the community.

The City of De Pere Comprehensive Outdoor Recreation Plan will evaluate its parks and open spaces based on the following:

- National Recreation and Parks Association recommendations for park space per 1,000 residents
- National Recreation and Parks Association recommendations for park service boundaries
- A regional comparison of park space to other communities
- Results of a User Group / Stakeholder Park and Facility Needs Assessment Survey

Park Space Standards

The National Recreation and Parks Association (NRPA) provides recommendations for the types of parks and number of park acres per 1,000 residents that communities can use for a baseline when evaluating parks and open space. The three (3) types of parks and their recommended acreages include:

- Community Parks: 5 to 8 acres per 1,000 residents
- Neighborhood Parks: 1 to 2 acres per 1,000 residents
- Mini-Parks: 0.25 to 0.5 acres per 1,000 residents

The NRPA also recommends 70 acres per 1,000 residents for State parkland and 15 acres per 1,000 residents for County parkland.

The three park classifications provide a range of 6.25 to 10.5 total acres of parkland per 1,000 residents. These three park classifications are generally considered the main components of a park system. Other park classifications such as Large Urban Park, Natural Resource Area, and Special Use Area, are unique to each community, therefore, recommended space needs are not provided.

Table 3 shows recommended acreages for community, neighborhood, and mini-parks based on the City of De Pere's estimated 2017 population. The City of De Pere provides approximately half of the minimum recommended acreage for community parks but meets the recommended acreages for neighborhood parks and mini-parks.

The City also provides 117 acres of large urban parks, 108 acres of natural resource areas and 126 acres of special use parks, which include the Brown County Fairgrounds and Fox River Trail.

Although the City of De Pere has a deficiency in community parks, based on National Recreation and Park Association definition and recommendation, Southwest Park and Voyageur Park offer many amenities that serve typical community and neighborhood park users.

Table 3 Existing Park Space: City of De Pere

Park Type	*Recommended Acreage	*Actual Acreage
Community Park	124 to 198	62
Neighborhood Park	25 to 49	43
Mini-Park	6 to 12	8

Source: National Recreation and Park Association.

*Recommended acreages are based on the 2017 City of De Pere's estimated population of 24,721 residents.

Taking into account all public (City and County) parks and open space areas in the City of De Pere, there are approximately 19 acres of parks and open space per 1,000 residents.

Park Service Boundaries

The National Recreation and Parks Association (NRPA) provides recommendations for the area served by community parks, neighborhood parks, and mini-parks. The three (3) types of parks and their recommended service areas include:

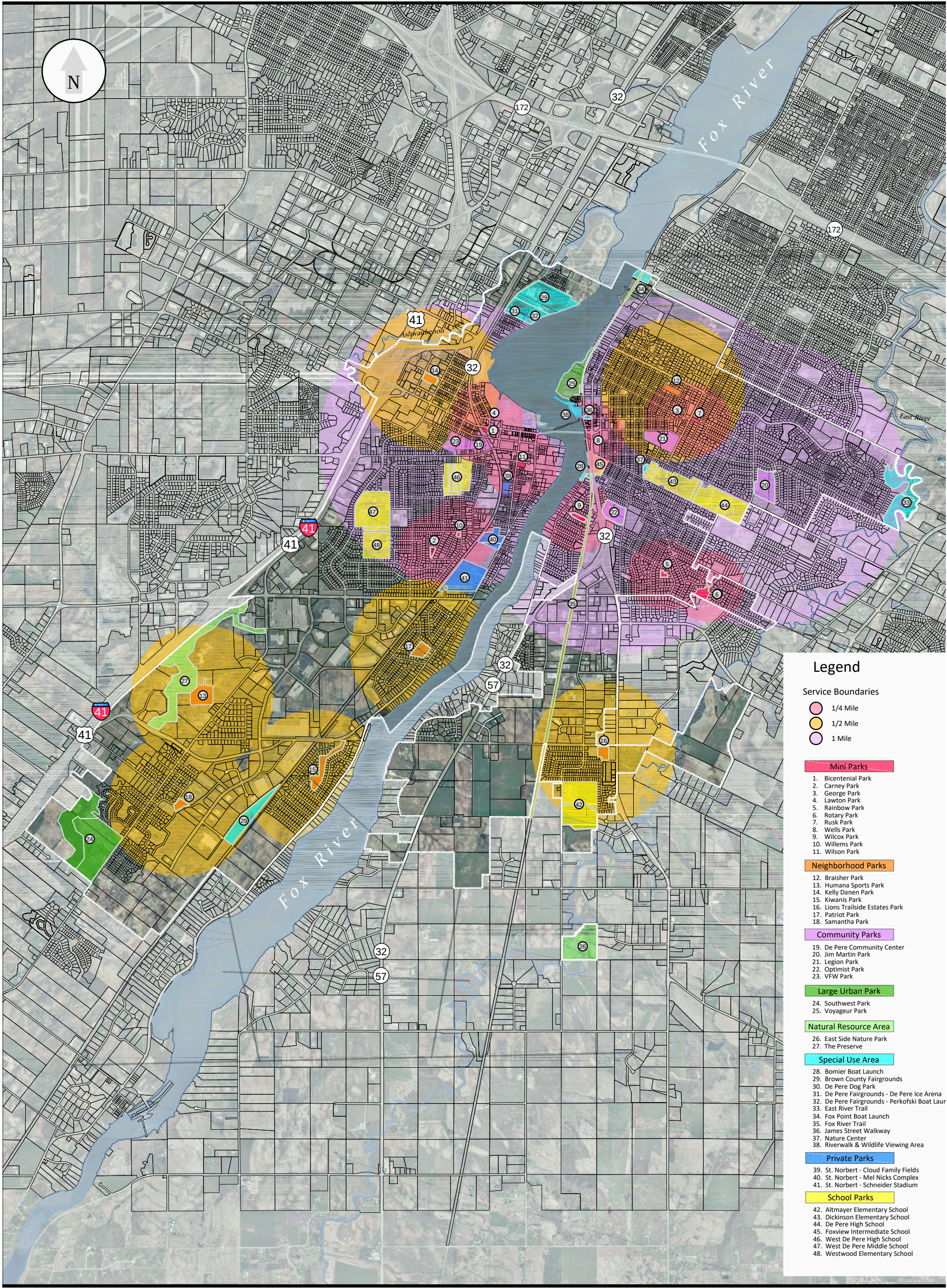
- Community Parks: 0.5 to 3 mile service radius
- Neighborhood Parks: 0.25 to 0.5 mile service radius
- Mini-Parks: up to 0.25 mile service radius

Map 3 shows the Park Service Boundaries for community parks, neighborhood parks, and mini-parks in the City of De Pere. Residents living in the northern portion of the City have many park options available within a reasonable distance. In this area, residents have access to eleven (11) mini-parks, two (2) neighborhood parks, and three (3) community parks. The Main Avenue Bridge enhances access to parks in this area over the Fox River that connects East and West De Pere.

There are five (5) neighborhood parks located in the southern portion of the City. These are located in the more recent residential subdivisions. Four (4) of these are located in West De Pere. There is no bridge crossing the Fox River in this area of the City, which would increase park access for residents.

Park Service Boundaries

City of De Pere



Attachment: Draft 3 CORP 2018-1-9 PART 4 (6580 : Resolution #18-03, Adopting City of De Pere Comprehensive Outdoor Recreation Plan, 2018-2023.)

Regional Park Space Comparison

The Comprehensive Outdoor Recreation Plans or Comprehensive Plans were reviewed for thirteen communities in multiple Counties. Only parkland designated for public use, whether developed or not, was included in the park acreage totals. Recreational land associated with schools or private organizations was not counted.

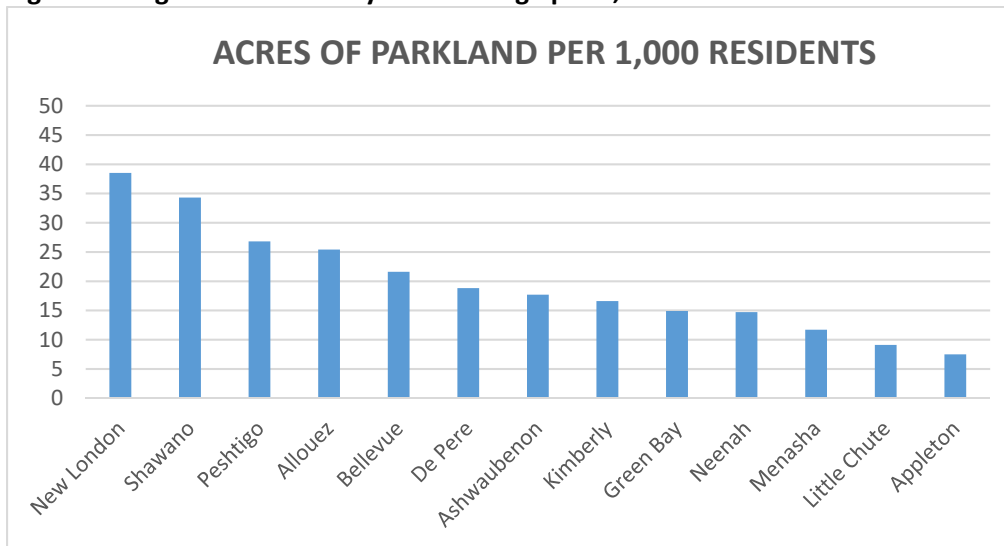
Estimated 2017 community populations were obtained from the State Demographic Service Center and were used in the acreage calculations.

Table 4 and Figure 2 show the parkland per 1,000 residents in each community. The average community parkland acreage per 1,000 residents is 19.8 acres. The City of De Pere has 18.8 acres per 1,000 residents.

Table 4 Regional Community Park Acreage per 1,000 Residents

Community	County	Population	Park Acreage	Park Acres/1,000 Residents
Allouez	Brown	13,784	350.7	25.4
Appleton	Brown	74,598	558.3	7.5
Ashwaubenon	Brown	16,867	297.8	17.7
Bellevue	Brown	15,365	331.2	21.6
De Pere	Brown	24,721	465.8	18.8
Green Bay	Brown	105,443	1576.3	14.9
Kimberly	Outagamie	6,672	111.0	16.6
Little Chute	Outagamie	10,987	99.7	9.1
Menasha	Multiple Co.	17,542	205.0	11.7
Neenah	Winnebago	25,976	383.0	14.7
New London	Multiple Co.	7,245	278.6	38.5
Peshtigo	Marinette	3,421	91.8	26.8
Shawano	Shawano	9,143	313.5	34.3

Source: Community Comprehensive Outdoor Recreation Plans or Comprehensive Plans

Figure 2 Regional Community Park Acreage per 1,000 Residents

Source: Community Comprehensive Outdoor Recreation Plans or Comprehensive Plans

Parkland Projections

The City of De Pere's population is projected to increase from 24,721 in 2017 to 31,280 in 2040, resulting in an increase of 6,559 residents.

To provide for the recreational needs of existing and new residents, additional parkland should be acquired and developed to some extent.

Tables 5, 6, and 7 show the projected minimum parkland needed for community parks, neighborhood parks and mini-parks.

Table 5 Community Parkland Projections: City of De Pere

Year	*Population	Minimum NRPA Recommendations	Current Acreage	Additional Acreage Needed
2020	26,260	132 Acres	62	70
2030	29,550	148 Acres	62	86
2040	31,280	157 Acres	62	95

Source: National Recreation and Park Association.

Table 6 Neighborhood Parkland Projections: City of De Pere

Year	*Population	Minimum NRPA Recommendations	Current Acreage	Additional Acreage Needed
2020	26,260	26 Acres	43	-17
2030	29,550	30 Acres	43	-13
2040	31,280	31 Acres	43	-12

Source: National Recreation and Park Association.

Table 7 Mini-Parkland Projections: City of De Pere

Year	*Population	Minimum NRPA Recommendations	Current Acreage	Additional Acreage Needed
2020	26,260	7 Acres	8	-1
2030	29,550	7 Acres	8	-1
2040	31,280	8 Acres	8	0

Source: National Recreation and Park Association.

Currently, the City of De Pere is meeting the recommended minimum parkland acreages for neighborhood parks and mini-parks but does not meet the recommended minimum parkland acreage for community parks.

Recommendations For Outdoor Recreation Provisions

To arrive at recommendations for improvements for each City of De Pere park and open space, a number of steps were taken.

- Review of the previous Comprehensive Outdoor Recreation Plan to identify what proposed recommendations were completed and what proposed recommendations, if not completed, were still desired
- Review of planning documents of surrounding communities
- Review of the 2018-2024 Capital Improvements Plan
- Site visit and inventory of each City of De Pere park
- Review of the existing parks and their service areas
- Regional comparison of park space per 1,000 residents
- Analysis of population projections and minimum park space requirements needed
- Review of a User Group/Stakeholder Park and Facility Needs Assessment Survey
- Discussion with Park, Recreation and Forestry Department staff
- Scheduled an open house for public review and input
- Review and input from the City of De Pere Board of Park Commissioners

The proposed recommendations can be used to assist with prioritizing and budgeting future expenditures, helping plan for potential increased maintenance costs and personnel, and incorporating recommended new facilities into conceptual plans.

User Group/Stakeholder Park and Facility Needs Assessment Survey

The City of De Pere Park, Recreation and Forestry Department conducted a User Group/Stakeholder Park and Facility Needs Assessment Survey to gather input on and understand the needs of these user groups/stakeholders. Surveys were sent out to 14 user groups/stakeholders and 11 were returned.

User groups/stakeholders were also given the opportunity to meet with the Director of the Park, Recreation and Forestry Department and the consultant completing the Comprehensive Outdoor Recreation Plan update.

The survey asked a range of questions including:

- What parks or facilities they were currently using?
- Do the parks or facilities meet there needs?
- What additional spaces or facilities are needed?
- Would the user group/stakeholder be willing to contribute funds to help meet the needs of their group/organization?

Generally, the survey results showed that user groups/stakeholders:

1. Were satisfied that the parks met their needs with some improvements needed
2. Thought restrooms needed to be updated
3. Requested several new park amenities
4. Were willing to help financially for facilities that met their needs

The survey and a more detailed summary of the survey results are found in Appendix A.

Outdoor Recreation Needs Assessment and Recommendations

The following outdoor recreation needs assessment and recommendation provide specific action items for most parks in the City of De Pere. The recommendations are prioritized into three (3) categories.

- High Priority: To be completed in the next 1 to 5 years
- Medium Priority: To be completed in the next 6 to 10 years
- Low Priority: To be completed in the next 11+ years

The priorities were based on several factors including meeting ADA standards, how often a facility is used, and condition of equipment.

There are some observations worth noting that do not relate to specific parks but to the parks in general.

Boat Landings

The City of De Pere lacks water access/boat launches in the southern portion of the community. This area is forecasted for most of the future growth of the community. The City of De Pere may want to explore opportunities to acquire land or work with the Town of Lawrence and Town of Rockland to identify locations for future water access.

Future Park Land

Many of the City's parks have little land for new park facilities. Sports such as baseball and soccer require large tracts of land to meet their needs. The City of De Pere may have to acquire larger tracts of land to meet these needs.

A Bridge Across the Fox River

Population growth to the south may warrant a new bridge across the Fox River to help with the flow of vehicle traffic. A bridge would provide residents living in south De Pere more park options close by.

Americans with Disability Act

The City of De Pere has made numerous improvements to its parks to make them ADA accessible. The City may want to update its Accessibility Audit to evaluate the success of its efforts.

Working with Other Groups and Governments

The City of De Pere has made efforts to make park planning an inclusive activity. Continuing to work with user groups and adjacent communities will make the park systems more efficient.

A public open house was held on Thursday, October 19, 2017 to provide an opportunity for public review and comment on the first draft of the Comprehensive Outdoor Recreation Plan. No one from the public attended the open house.



Bicentennial Park

Mini-Park — 0.47 Acres

Bicentennial Park is located on the southeast corner of the intersection of Main Avenue and South 6th Street. The westerly side of the park is bordered by railroad tracks. The park is in a high traffic, highly visible area and acts as an entrance into the downtown.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Restore Landscape Beds	\$2,000	High
Rebuild Stone Memorial Walls and Surface	\$11,000	High
Replace Plaque on Memorial Wall	\$1,000	High
Additional Seating (Picnic Tables or Benches)	\$5,000	Low
Total	\$19,000	

Main Avenue

Rebuild Stone Memorial
Walls, Surface &
Replace Plaque

S. 6th Street



Carney Park

Mini-Park — 1.01 Acres

Carney Park is a small neighborhood park located at the corner of Outward Avenue and Monterey Trail. It has children's playground equipment and a picnic table. The Park has many mature trees that provide a large canopy.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
ADA Compliant Side Walk	\$4,900	High
Poured in Place Playground Surface	\$45,000	High
Replace Playground Equipment	\$45,000	High
Picnic Table	\$1,000	Low
Paint Park Sign Post	\$150	Medium
Total	\$96,050	



Playground Equipment,
Poured in Place
Playground Surface,
& Sidewalk

Monterey Trail

Outword Avenue

Azalea Trail



George Park

Mini-Park — 0.14 Acres

George Park is a small triangle-shaped park located where Franklin Street, George Street, and Waubaunqua Trail meet in West De Pere.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Add Park Sign	\$350	Low
Maintain As Is	\$0	
Total	\$350	

Franklin Street

Add Park Sign &
Maintain "As Is"

George Street



Lawton Park

Mini-Park — 0.19 Acres

Lawton Park is located at the intersection of Fort Howard Avenue and North 6th Street. It is located at the edge of a residential area and near downtown.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
ADA Compliant Sidewalk	\$6,700	Medium
Poured in Place Playground Surface	\$45,000	Medium
Playground Equipment	\$45,000	Medium
Additional Picnic Table	\$1,000	Medium
Paint Park Sign Post	\$150	Medium
Total	\$97,850	



Fort Howard Avenue

N. 6th Street

Playground Equipment,
Poured in Place
Playground Surface,
& Sidewalk



Rainbow Park

Mini-Park — 0.97 Acres

Rainbow Park is located in a residential neighborhood at the corner of Flicker Trail and Tanager Trail. It contains playground equipment, swings, benches, and a picnic table.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
ADA Compliant Sidewalk	\$7,100	Medium
Poured in Place Playground Surface	\$45,000	Medium
Playground Equipment	\$45,000	Medium
Additional Picnic Table	\$1,000	Medium
Total	\$98,100	



Tanager Trail

Red Wing Trail

Flicker Trail

Playground Equipment,
Poured in Place
Playground Surface,
& Sidewalk

Rainbow Park



Rotary Park

Mini-Park — 0.54 Acres

Rotary Park is located on Saddlebrook Lane. It contains a small gazebo, landscaped area, and benches that overlook a stormwater pond.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
ADA Compliant Sidewalk to Gazebo	\$2,800	Medium
Fountain/Aerator	\$3,500	Medium
Total	\$6,300	

Sidewalk

Saddlebrook Lane

Shetland Place

Fountain/Aerator



Horseshoe Lane



Rusk Park

Mini-Park — 0.75 Acres

Rusk Park is a small greenspace that goes through a residential neighborhood and provides sidewalk for residents to travel between the western terminus of Rusk Street connecting to sidewalk along Webster Avenue.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Two Benches	\$4,000	Low
Maintain as is	\$0	
Total	\$4,000	





Wells Park

Mini-Park — 0.80 Acres

Wells Park is a narrow open space located between Front Street and South Broadway. The park has a parking lot and access to the Fox River Trail. The park overlooks the Fox River.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Three Benches	\$6,000	Medium
Paint Park Sign Post	\$150	Medium
Total	\$6,150	





Wilcox Park

Mini-Park — 1.91 Acres

Wilcox Park is a small quiet open space located in a residential neighborhood. It is surrounded by Wilcox Court. It has many trees and a picnic table. The park could provide for a small skating area in the Winter.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Additional Picnic Table	\$1,000	Medium
Paint Park Sign Post	\$150	Medium
Maintain As Is	\$0	
Total	\$1,150	





Willems Park

Mini-Park — 0.47 Acres

Willems Park is bordered on three sides by South 7th Street, Westwood Drive, and Driftwood Drive. It contains playground equipment and a picnic table.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
ADA Compliant Sidewalk	\$7,100	High
Poured in Place Playground Surface	\$40,740	High
Playground Equipment	\$35,000	High
Total	\$82,840	



Westwood Drive

Driftwood Drive

South 7th Street

Poured in Place
Playground Surface,
& Sidewalk

Willems Park



Wilson Park

Mini-Park — 1.03 Acres

Wilson Park is located on the corner of College Avenue and 4th Street. It has two swing sets and a monument to the Gettysburg Address. The park is near St. Norbert College and the neighborhood provides housing for college students.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Paint Park Sign Post	\$150	Medium
Restore Landscape Beds at Monument	\$2,000	Medium
Maintain As Is	\$0	
Total	\$2,150	





Braisher Park

Neighborhood Park — 3.13 Acres

Braisher Park is accessed by North Adams Street, North Winnebago Street, and North Washington Street. It contains an urban orchard, ADA accessible route to playground, soccer field, basketball court and restrooms. The park provides many recreational options for residents in the neighborhood. The playground equipment and ADA compliant accessibility to the equipment were recently upgraded.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Paint Park Sign Post	\$150	Meduim
Replace Two Dead Trees in Urban Orchard	\$400	High
ADA Compliant Sidewalk Connection (Adams to Playground to Winnebago)	\$19,000	Low
Paint Exterior of Restrooms	\$1,500	Meduim
Total	\$21,050	





Humana Sports Park

Neighborhood Park — 13.26 Acres

Humana Sports Park is located on Lawrence Drive. The property is owned by Humana Inc. but is leased to the City of De Pere for \$1 per year. The City developed and maintains the park amenities which include a baseball field, concession stand, pavilion and restrooms.

Dugout Benches	\$1,000	High
Bleachers (10)	\$30,000	Low
Ballfield	\$80,000	Medium
ADA Compliant Sidewalk from Concession Stand to Ballfield	\$2,000	Medium
Total	\$113,000	





Kelly Danen Park

Neighborhood Park — 3.63 Acres

Kelly Danen Park is bordered on three sides by North 10th Street, Cedar Street and North 9th Street. It is located in a neighborhood comprised of single family and multi-family housing and commercial businesses. The Park is primarily used for baseball and contains two (2) baseball diamonds, a storage garage, batting cages, a concession stand, restrooms and a sand box. Most of the existing park space has been developed. The City owns approximately 1.24 acres of undeveloped land across Cedar Street that could be used for additional park space.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Paint Park Sign	\$150	Medium
New Pavilion/Concession/Restrooms	\$200,000	High
ADA Compliant Sidewalks	\$3,900	High
Replace Ballfield Poles and Light Fixtures	\$250,000	Medium
Total	\$454,050	



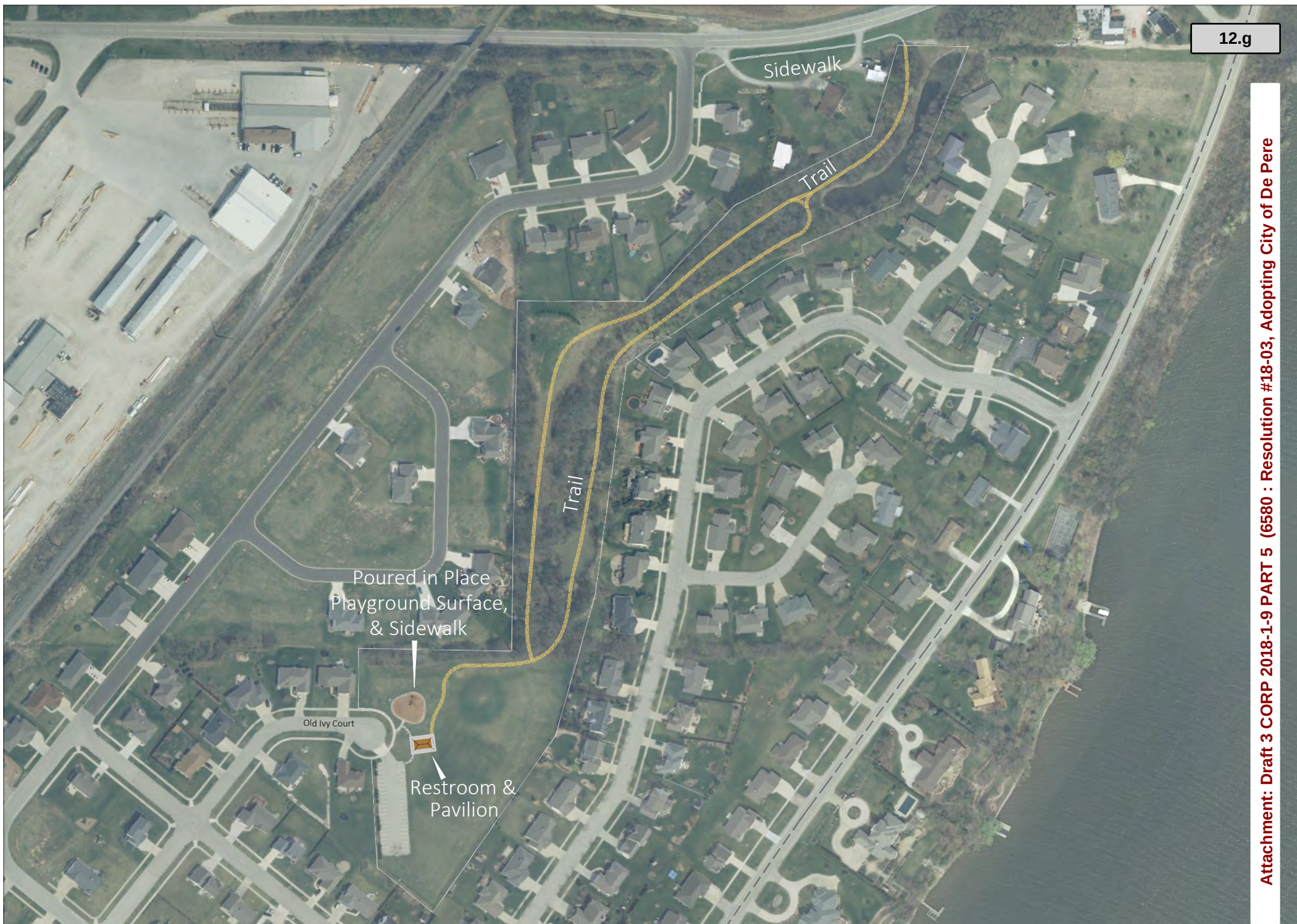


Kiwanis Park

Neighborhood Park — 10.48 Acres

Kiwanis Park is located at the end of Old Ivy Court in a residential subdivision. It contains playground equipment, picnic area, hill, soccer field, parking lot and open space. The park space encompasses a linear drainage area.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
ADA Compliant Trail	\$98,000	Low
Restrooms and Pavilion	\$150,000	Medium
ADA Compliant Sidewalk	\$12,700	Medium
Poured in Place Playground Surface	\$30,000	Medium
Playground Equipment	\$40,000	Medium
Total	\$330,700	





Lions Trailside Park

Neighborhood Park — 4.24 Acres

Lions Trailside Park is located on Killarny Trail in a small residential development. The park contains a parking area, sledding hill, and primitive trail through woods.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Refurbish Trail With Gravel	\$3,000	Medium
ADA Compliant Sidewalk	\$10,500	Medium
Poured in Place Playground Surface	\$30,000	Medium
Playground Equipment	\$35,000	Medium
Restroom	\$100,000	Low
Paint Park Sign Post	\$150	Medium
Total	\$178,650	



Killarny Trail

Attachment: Draft 3 CORP 2018-1-9 PART 5 (6580 : Resolution #18-03, Adopting City of De Pere

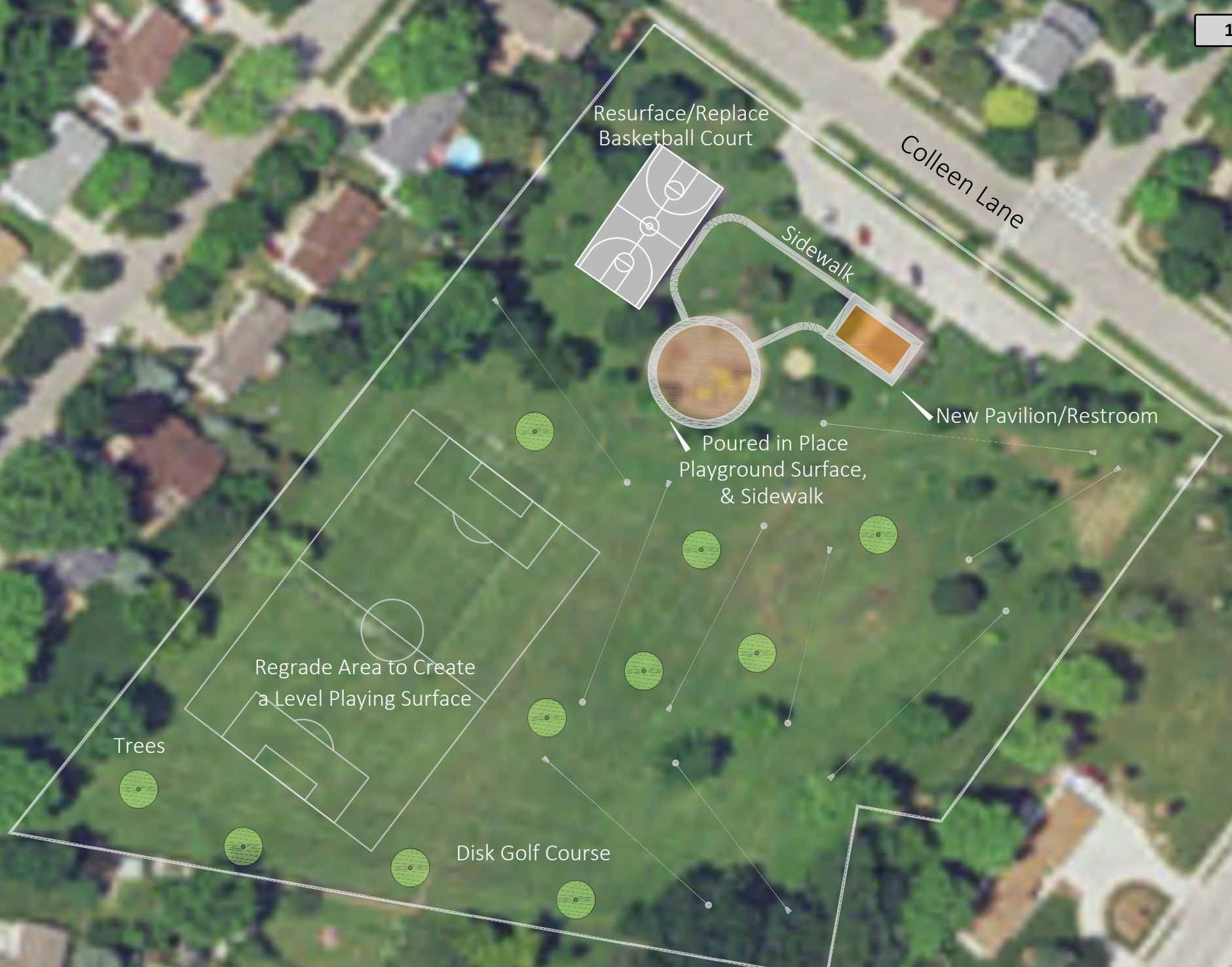


Patriot Park

Neighborhood Park — 5.67 Acres

Patriot Park is located on Colleen Lane in a residential neighborhood. It contains a parking lot, basketball court, playground equipment, restrooms with covered picnic area, benches, sand box, bicycle rack, and open space. The open space is used as a soccer field though there were no nets on site. There were two wet areas in the open space and this area slopes from southwest to northeast.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Playground Equipment	\$35,000	High
ADA Compliant Sidewalk	\$8,800	High
Poured in Place Playground Surface	\$30,000	High
Soccer Fields	\$10,000	Medium
Repair/Replace Shelter	\$180,000	High
Monitor Existing Trees	\$0	
Repair/Replace Basketball Court	\$10,000	High
Plant Trees (10x\$350)	\$3,500	High
9-Hole Disk Golf Par 3 Course	\$3,000	High
Total	\$280,300	





Samantha Park

Neighborhood Park — 3.00 Acres

Samantha Park is located on Samantha Street and serves a single family and multi-family residential neighborhood. The park contains playground equipment and open space.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Playground Equipment	\$35,000	High
ADA Compliant Sidewalk	\$3,900	High
Poured in Place Playground Surface	\$30,000	High
Picnic Pavilion	\$30,000	Medium
Basketball Court	\$20,000	Medium
Picnic Tables	\$5,000	Medium
Paint Park Sign Post	\$150	Medium
Total	\$124,050	





De Pere Community Center

Community Park — 4.80 Acres

The De Pere Community Center is located on Grant Street. It is a 15,000 sq. ft. two level multi-use building. It provides meeting rooms that are available to individuals, clubs, and businesses and facilities for community education and recreational opportunities.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Replace Tables	\$20,000	Medium
Replace Flooring	\$65,000	Medium
Replace Roof	\$45,000	High
Expansion of Lower Level	T.B.D.	Low
Total	\$130,000	

Grant Street

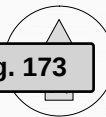


Jim Martin Park

Community Park — 17.15 Acres

Jim Martin Park is located on Libal Street. It contains a new poured in place playground surface, playground equipment, a baseball backstop, soccer field, sand volleyball court, parking and stormwater pond. The Park serves a large residential area with some commercial development serving the area.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Restore Sand Volleyball Court	\$2,500	Medium
ADA Compliant Sidewalk	\$34,650	High
Remove Backstop	\$500	Low
Picnic Pavilion	\$30,000	Medium
Pond Fountain/Aerator	\$3,500	High
Fishing/Viewing Platform at Pond	\$12,500	High
Total	\$83,650	





Legion Park

Community Park — 16.24 Acres

Legion Park is located on Charles Street. The park contains tennis courts, swimming pool, basketball court, restrooms, parking lot, disk golf course, two playground areas, two sand volleyball courts, ballfield, pavilion and parking. Improvements were recently made to the parking lot, one playground area, and general accessibility by sidewalk. Legion Park has many large trees which provide a large tree canopy.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Splash Pad	\$250,000	Medium
Replace Restrooms	\$120,000	High
Restore Sand Volleyball Courts (2x\$2,500)	\$5,000	Medium
Pickleball Courts	\$33,500	High
Playground Equipment near Wooded Area	\$70,000	High
ADA Compliant Sidewalk	\$7,000	High
Poured in Place Playground Surface	\$30,000	High
Resurface Tennis Courts/Remove Steps/Move Access	\$80,000	Medium
Replace 11 Light Fixtures in Wooded Area (11x\$2,500)	\$27,500	Medium
Develop Master Plan	\$20,000	High
Skate Park	\$350,000	Medium
Total	\$993,000	





Optimist Park

Community Park — 11.72 Acres

Optimist Park is located on Cook Street. It contains three ball fields, playground equipment, a basketball court, a concession stand, restrooms and parking. A fourth ballfield was recently removed to provide a stormwater treatment area. A new poured in place playground surface, playground equipment, and sidewalks were recently added.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Relocate Basketball Court	\$20,000	Medium
New Parking Lot	\$25,000	High
ADA Compliant Sidewalk	\$62,000	High
Batting Cages (2x\$1,000)	\$2,000	Medium
Concession Stand Expansion	\$110,000	Medium
Pond Fountain/Aerator	\$3,500	
Mini-Ballfield next to Pond	\$40,000	Low
Total	\$262,500	





VFW Park

Community Park — 12.24 Acres

VFW Park is located on Grant Street. This large park contains a swimming pool, pavilions, ballfield, soccer field, basketball court, tennis courts, playground area, VFW Monument, restrooms/concession stand and parking.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Replace Sidewalk between Parking Lot and South 7th Street with ADA Compliant Trail	\$27,000	Medium
Construct Aquatic Park	\$5,500,000	High
Replace Octagon Restroom/Concession Stand	\$190,000	High
Resurface/Replace Basketball Court	\$10,000	Medium
Repave Path from Parking Lot to Ballfield	\$13,100	High
Remove Sand Volleyball Court	\$500	Medium
Playground Equipment	\$35,000	Medium
ADA Compliant Sidewalk	\$7,000	Medium
Poured in Place Playground Surface	\$30,000	Medium
Repair/Reconstruct Flagstone Monument	\$4,000	Medium
Replace Ballfield Backstop	\$3,500	Medium
Replace Ballfield Scoreboard	\$6,000	High
Replace Restrooms by Ballfield	\$160,000	Medium
Paint Park Sign Post by Ballfield	\$150	Medium
Total	\$5,986,250	





Southwest Park

Large Urban Park — 95.55 Acres

Southwest Park is located on Lawrence Drive. It contains seven (7) soccer fields, two (2) ball fields, batting cages, playground equipment, a restroom/concession stand and parking.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
ADA Compliant Trail Extension to Preserve	\$98,000	Medium
Pave Existing Trails	\$73,000	Medium
Playground Equipment Expansion	\$35,000	High
ADA Compliant Sidewalk	\$21,000	High
Poured in Place Playground Surface	\$30,000	High
Portable Bleachers	\$30,000	High
Additional Ballfield	\$100,000	High
Total	\$387,000	





Voyageur Park

Large Urban Park — 21.74 Acres

Voyageur Park is located on Williams Street on the Fox River and adjacent to the downtown. It offers a wide range of recreational opportunities including restrooms, docks, fishing areas, a pavilion, parking, playground equipment, and trails. The largest community festival, “Celebrate De Pere”, is held here every Memorial Day weekend. The playground will be replaced in 2018.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Additional Access Point with Controlled Access from Franklin Street	\$6,000	Medium
Drainage Improvements at NW Corner of North Parking Lot	\$1,000	High
Stage/Amphitheatre	\$650,000	Medium
New Restrooms	\$350,000	High
Electrical Study to determine Existing Service Pedestal Upgrades and New Pedestal Locations	\$3,500	High
Additional Potable Water Access	TBD	High
Replace Failing Concrete where Boardwalk meets Sidewalk	\$2,000	High
Pavilion Maintenance	\$500	Medium
Total	\$1,013,000	

Fox River

Replace Concrete
New Restroom
Ampitheater
Replace Restroom
Drainage Improvements
New Controlled Access



East Side Nature Park

Natural Resource Area — 32.85 Acres

The East Side Nature Park is located on Ryan Road. It is a half mile south of the main City boundary on the southwest side of De Pere. The land is open space with some land being farmed. Future use could be a nature center or part of a community park.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Park Master Plan	\$20,000	Low
Total	\$20,000	



East Side Nature Park



The Preserve

Natural Resource Area — 75.80 Acres

The Preserve is a natural area that contains a multi-purpose trail that begins on Innovation Court and ends at Lawrence Drive. There is a new parking lot at the end of Innovation Court for trail users.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Pave Gravel Portion of Trail	\$30,000	Medium
Install Rapid Flashing Beacons at Lawrence Drive	\$12,500	High
Replace Sign on Lawrence Drive	\$5,000	Medium
Total	\$47,500	





Bomier Boat Launch

Special Use Area — 1.90 Acres

Bomier Boat Launch is located at the end of Fox River Drive. The Boat Launch contains benches, parking, restrooms, fishing docks and boat ramp. The City of De Pere is in the process of reviewing concepts for improvements to the boat launch.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Implement Bomier Boat Launch Improvement Plan	\$0	Medium
Total	\$0	



Fox River

South Broadway

Implement
Improvement Plan
When Completed

Fox River Drive

Fox River Trail



Brown County Fairgrounds

Special Use Area — 36.18 Acres

The Brown County Fairgrounds are located on Fort Howard Avenue between the Village of Ashwaubenon and the City of De Pere. The Fairgrounds are along the east bank of the Fox River.

Brown County is in the process of developing a Master Plan for the Fairgrounds. The proposed Master Plan would include land containing the City of De Pere Ice Arena and Perkofski Park. It would also include Ashwaubomay Memorial River Park in the Village of Ashwaubenon.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Master Plan	\$30,000	Medium
Total	\$30,000	



12.h

Attachment: Draft 3 CORP 2018-1-9 PART 6 (6580 : Resolution #18-03, Adopting City of De Pere



Brown County Fairgrounds



De Pere Dog Park

Special Use Area — 18.98 Acres

The De Pere Dog Park is located at the end of Biotech Way. The Dog Park contains paved parking, portable restrooms, fenced in areas (one for small dogs), water, shelter, paths, agility equipment, flower bed and benches.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Trail Connection to Residential Neighborhood between RR and CTH D	\$15,000	High
Restrooms	\$100,000	Medium
Trees in Small Dog Area (8x\$350)	\$2,800	High
Agility Equipment (6 pieces)	\$7,000	Medium
Paint Park Sign Post	\$150	Medium
Total	\$124,950	



12.5

Attachment: Draft 3 CORP 2018-1-9 PART 6 (6580 : Resolution #18-03, Adopting City of De Pere



CITY OF DE PERE

De Pere Dog Park



Packet Pg. 193

Not to scale





De Pere Fairgrounds - De Pere Ice Arena

Special Use Area — 3.49 Acres

The De Pere Ice Arena is located off Fort Howard Avenue. The Ice Arena is managed by Brown County Ice Management. The Ice Arena has one sheet of ice, locker rooms, public skating and skate rental. Several hockey teams and organizations use the Ice Arena.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Replace Bleachers	\$80,000	High
Restore Landscape Beds	\$3,500	High
Total	\$83,500	



12.h

Attachment: Draft 3 CORP 2018-1-9 PART 6 (6580 : Resolution #18-03, Adopting City of De Pere



De Pere Fairgrounds - De Pere Ice Arena



Packet Pg. 195

Not to scale





De Pere Fairgrounds - Perkofski Boat Launch

Special Use Area — 14.93 Acres

Perkofski Boat Launch is located off Fort Howard Drive near the Brown County Fairgrounds and the De Pere Ice Arena. It contains landscaped areas, docks, boat ramps, trails, restrooms and a pavilion. The boat launch will be included in the Brown County Fairgrounds Master Plan.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Restore Landscape Beds	\$4,000	High
Repair Sinkhole in Parking Lot	\$2,500	High
Total	\$6,500	

Fort Howard Avenue

Repair Sinkhole

Attachment: Draft 3 CORP 2018-1-9 PART 6 (6580 : Resolution #18-03, Adopting City of De Pere



East River Trail

Special Use Area — 42.33 Acres

The East River Trail is accessed off Tenmile Drive. The area has a large open space and multi-purpose trails.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Blue Bird Houses (10x\$100)	\$1,000	Medium
Clear Viewing Areas near East River	\$1,500	Medium
Arboretum/Interpretive Center and Open Shelter	\$50,000	Low
Parking Area	\$106,000	Low
Outdoor Exercise Stations (7 pieces)	\$25,000	Medium
Total	\$183,500	





Fox Point Boat Launch

Special Use Area — 4.47 Acres

The Fox Point Boat Launch is located off North Broadway Street. It contains benches, large parking area, restrooms, docks and ramps.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Repair/Level Docks	\$2,000	High
Open Shelter	\$30,000	Medium
Total	\$32,000	

Level Docks

Picnic Shelter

North Broadway

Fox Point Boat Launch

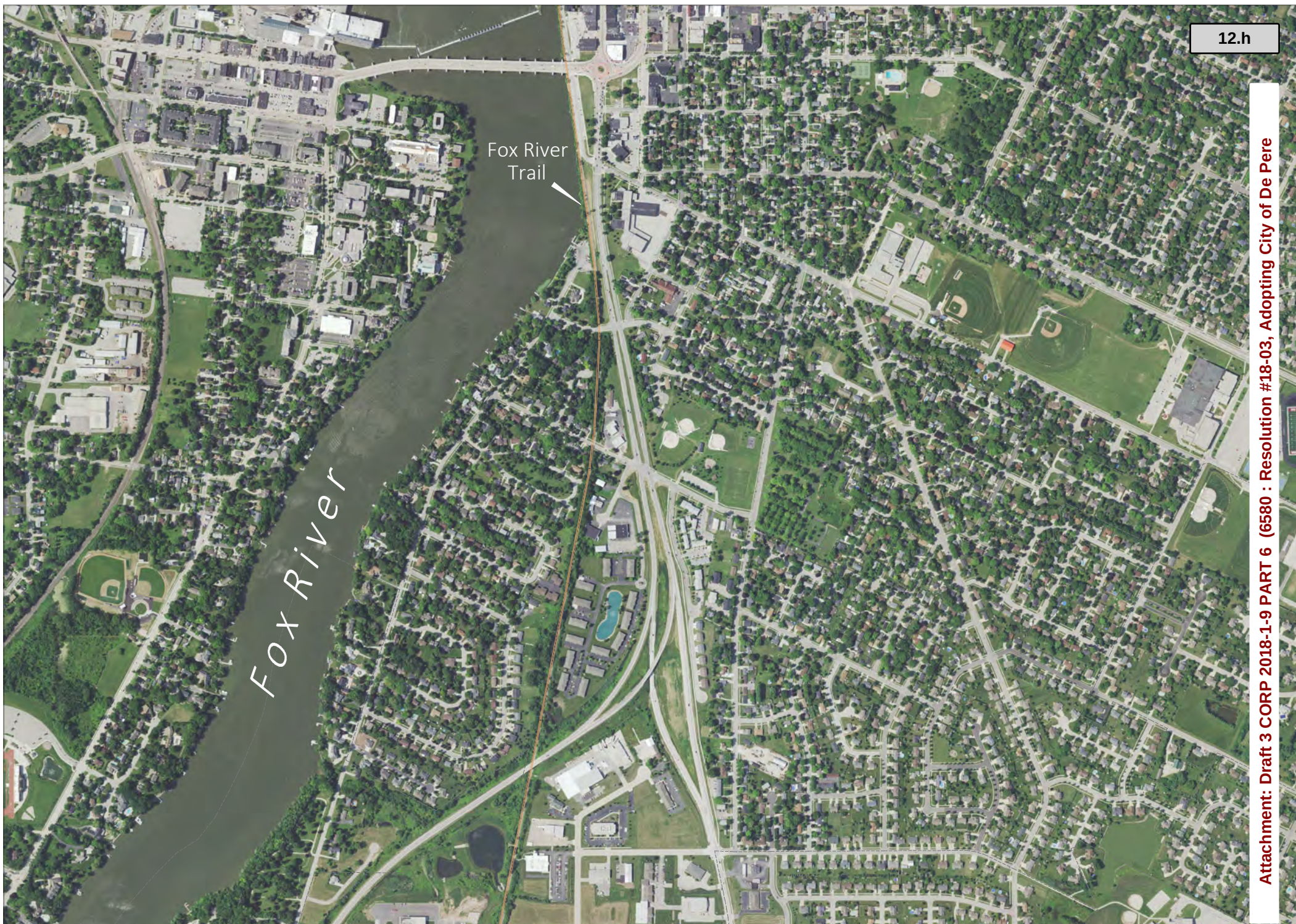


Fox River Trail

Special Use Area — 30.94 Acres

The Fox River Trail is a multi-purpose trail that runs through the City of De Pere on the west side of the Fox River. The trail is under the jurisdiction of the Wisconsin DNR and maintained by Brown County.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Managed by the Wisconsin DNR and maintained by Brown County	\$0	N/A
Total	\$0	



Fox River

Fox River Trail



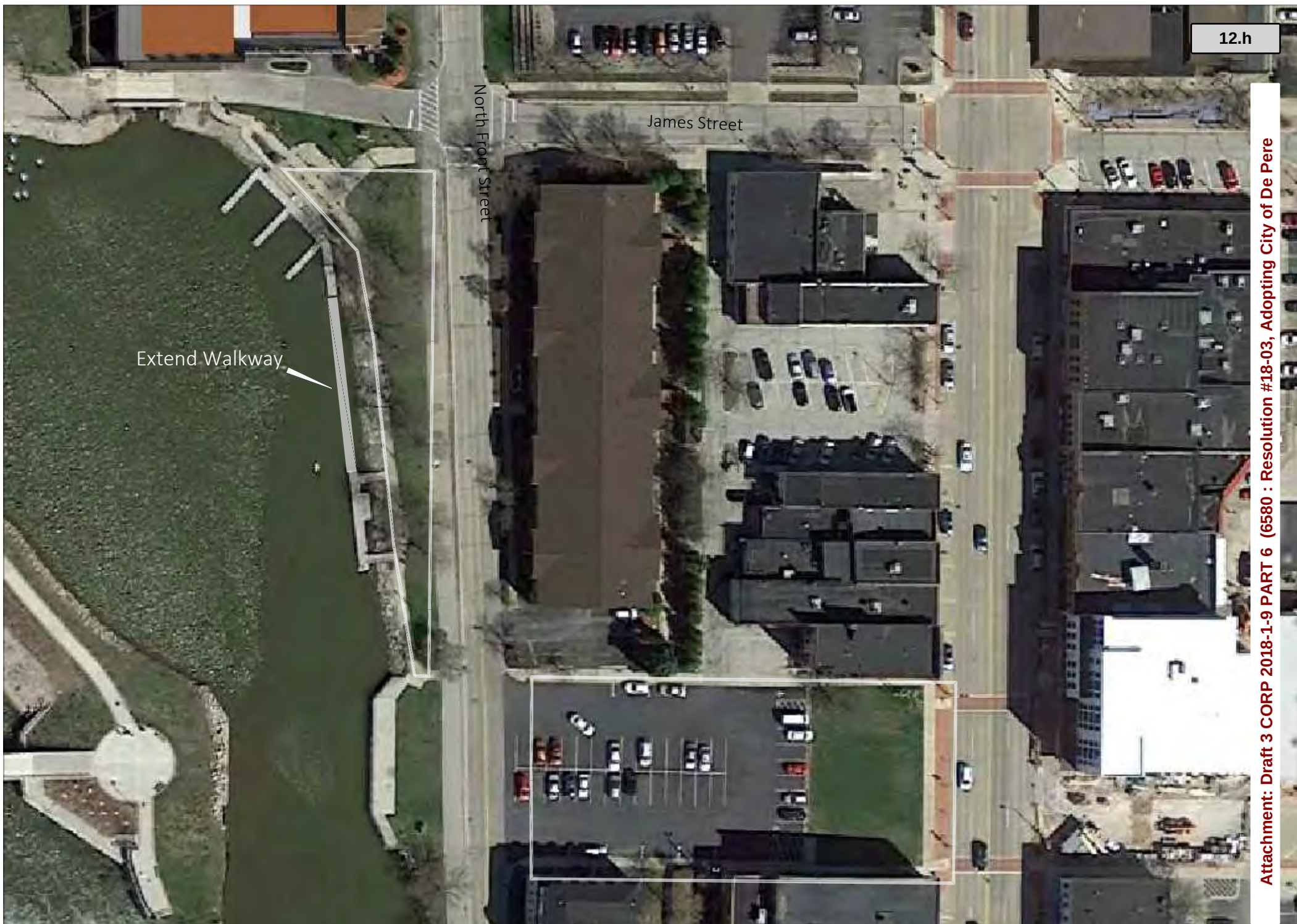


James Street Walkway

Special Use Area — 0.23 Acres

The James Street Walkway is located on James Street and Front Street on the Fox River. It also includes a parking area and green space where a former bridge was located. The walkway contains docks, decorative lights and a walkway.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Extend Walkway	\$20,000	Medium
Parking Lot Master Plan	\$15,000	High
Total	\$20,000	



Extend Walkway

North Front Street

James Street

Attachment: Draft 3 CORP 2018-1-9 PART 6 (6580 : Resolution #18-03, Adopting City of De Pere



Nature Center

Special Use Area — 0.85Acres

The Nature Center is a small Park located at the corner of South Ontario Street and South Washington Street near the Dickinson Elementary School. The Nature Center contains primitive walking paths and a gazebo.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Concrete Gazebo Floor	\$1,500	Medium
Wood Chips on Trail	\$1,000	Medium
Total	\$2,500	



South Ontario Street

Add Concrete Floor to Gazebo

New Wood Chips on Paths

Attachment: Draft 3 CORP 2018-1-9 PART 6 (6580 : Resolution #18-03, Adopting City of De Pere



Riverwalk and Wildlife Viewing Pier

Special Use Area — 1.00 Acres

The Riverwalk and Wildlife Viewing Pier is accessed from Voyageur Park. It provides a Riverwalk, fishing area, trails, restrooms, lift bridge and viewing pier. A historic building owned by the Navigation Authority is on site. Most of the improvements were completed in 2012 and 2013.

PROPOSED IMPROVEMENT	ESTIMATED COST	PRIORITY
Replace Lighted Bollards along Riverwalk (20x\$2,000)	\$40,000	Medium
Total	\$40,000	

North Front Street

Replace Lighted
Bollards Along Walk

Proposed Future Park Locations

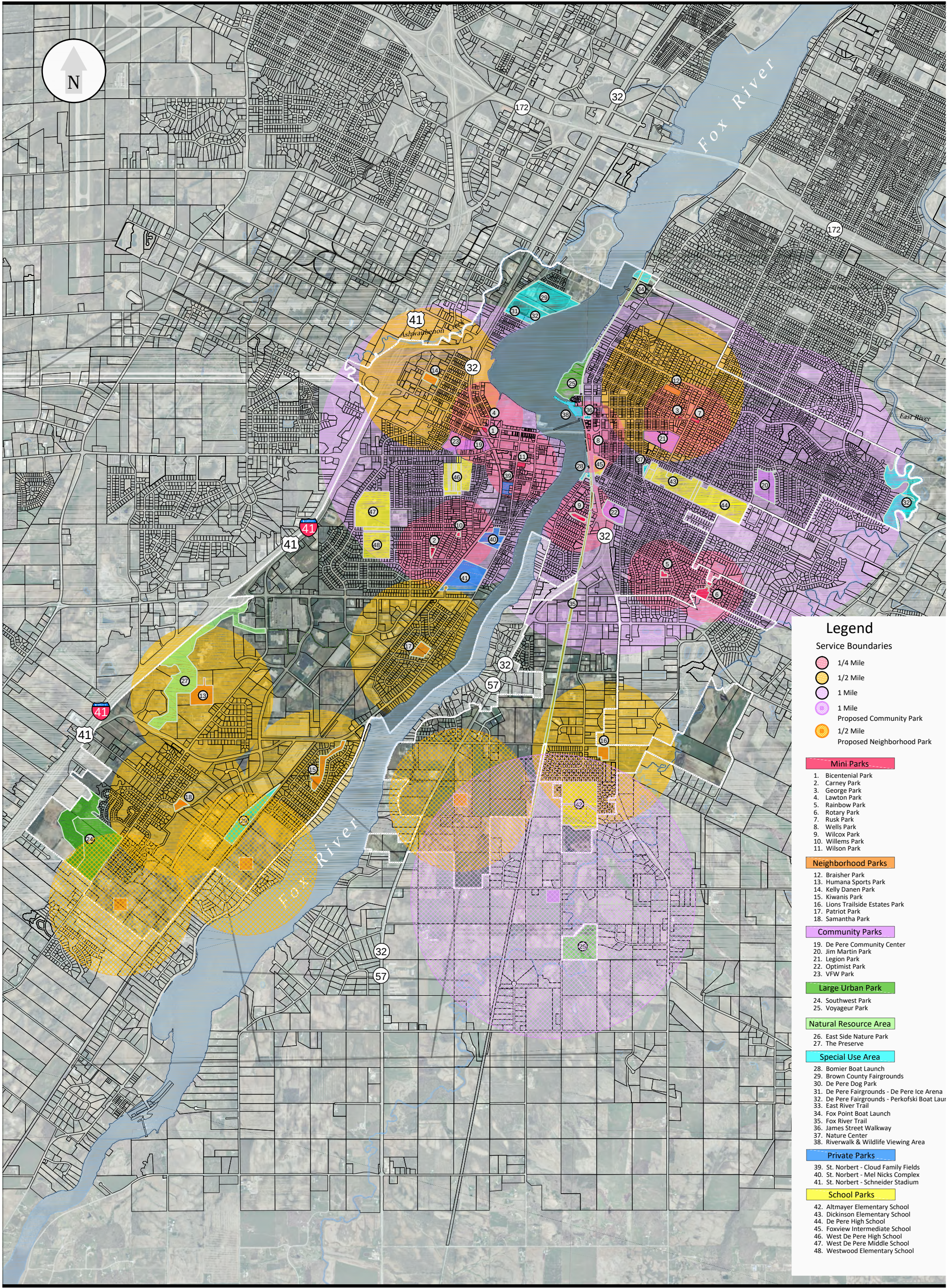
Several factors were considered to assess future park locations and classifications. First, the Comprehensive Outdoor Recreation Plans and Comprehensive Plans of surrounding communities were reviewed to identify the location of existing parks in each community and their plans for future parkland needs. Second, proposed residential growth areas were identified in the City of De Pere's Land Use chapter of its Comprehensive Plan. Third, the population and parkland projections indicating a growing population.

The City's Comprehensive Plan shows some residential growth is projected in the southwest portion of the City but more residential growth is projected in the southeast portion of the City. Town of Lawrence planning documents state an immediate need for a community or neighborhood park near the City of De Pere border. The Town of Rockland shows a proposed park location near the De Pere corporate boundary.

Map 4 shows suggested locations and classifications of future parks. No future mini-parks are indicated on the map. Mini-park amenities, typically designed for younger park users, can be incorporated into community and neighborhood parks.

Proposed Future Park Locations

City of De Pere



Attachment: Draft 3 CORP 2018-1-9 PART 7 (6580 : Resolution #18-03, Adopting City of De Pere Comprehensive Outdoor Recreation Plan, 2018-2023.)

Capital Improvements Plan

The proposed park recommendations, priorities and related costs are organized as a Capital Improvement Plan. The plan should be reviewed each year when the Park, Recreation and Forestry Department draft their yearly budget. The Capital Improvement Plan is found in Appendix B.

Parkland Dedication Policy

Most communities have parkland or open space dedication requirements in their municipal code for new development. The requirements specify how much land must be dedicated for parkland or open space. There is also an option to assess fees to the developer if the community does not need land for parks in the area being developed but needs capital to maintain or develop other parks.

Table 8 compares the City of De Pere's parkland or open space dedication requirements with other similar sized communities around the State of Wisconsin. To make an equal comparison, a "development" was created that contained 40 acres of land. The development provided 60 single family homes and 10 multi-family dwellings. The multi-family dwellings are 4-plexes with two bedrooms each. It is assumed that approximately 10% of the gross acreage will be used for public infrastructure such as streets and utilities.

Based on this criteria, the City of De Pere's policy provides the most fees that can be used for park acquisition and planning though the policy provides for less parkland acreage than the other communities. The National Recreation and Park Association recommends a minimum of five (5) acres of land for a community park.

Table 8 Parkland Dedication Requirements

Type of Dwelling	De Pere	Marshfield	Ashwaubenon	Menomonie	Stevens Point	Watertown
Single-Family	\$18,000.00	\$12,000.00	Based on Market	\$24,000.00	\$15,000.00	\$15,360.00
4-Plexes		\$6,000.00	Value of	\$4,000.00	\$4,000.00	\$10,240.00
Multi-Family Bedrooms	\$12,000.00		Land to be			
Total	\$30,000.00	\$18,000.00	Dedicated	\$28,000.00	\$19,000.00	\$25,600.00
Required Acreage Dedication	1.58 acres	1.14 acres	2.2 acres	4 acres	5.6-8 acres	Determined by needs of subdivision

*Acreage dedication and fee amount based on a 40 acre residential subdivision with 60 single family homes and 10 4-plexes (2 bedrooms each). It is assumed that 10% of the gross acreage is for public infrastructure.

The City's parkland/open space dedication requirements allow the fees in lieu of land to be used only for land acquisition and planning. The City may want to consider amending its ordinances to include:

- Allow fees collected to be used for park maintenance and/or the purchase of equipment
- Increase the amount of land required for parkland/open space in new residential development

A more detailed comparison of the parkland dedication requirements of the six (6) communities can be found in Appendix C.

Space Standards

The National Recreation and Park Association provides standards for a variety of park activities (see Table 9). The standards include recommendations for the following:

- Size and dimension for activity (basketball court, soccer field, swimming pool, etc.)
- Overall space requirements needed to accommodate activity
- Orientation of the activity facility
- Service radius

The recommended requirements can be used to assist with determining the amount of land needed for new park amenities/facilities or when redeveloping existing park spaces. They can also be used when creating park concepts so that the park amenities/facilities can be sited to their recommended orientation.

Table 9 Park Space Standards

Activity Format	Recommended Size and Dimensions	Recommended Space Requirements	Recommended Orientation	Service Radius and Location Notes
Badminton	Singles – 17' x 44' Doubles – 20' x 44' width 5' unobstructed area on both sides	1,622 sq. ft.	Long axis north – south	¼ mile usually in school recreation center or church facility. Safe walking or biking access.
Basketball 1. Youth 2. High School 3. Collegiate	46' – 50' x 84' 50' x 94' 50' x 94' with 5' unobstructed space all sides	2400-3036 sq. ft. 5040-7280 sq. ft. 5600-7980 sq. ft.	Long axis north-south	¼- ½ mile. Same as badminton. Outdoor courts in neighborhood /community parks, plus active recreation areas in other park settings.
Handball (3-4 wall)	20' x 40' with a minimum of 10' to rear of 3-wall court. Minimum of 20' overhead clearance	800 sq. ft. for 4-wall 1000 sq. ft. for 3-wall	Long axis is north-south. Front wall at north end	15-30 min. travel time. 4-wall usually indoor as part of multipurpose building. 3-wall usually in park or school setting
Ice hockey	Rink 85' x 200' (Min. 85' x 185').	22,000 sq. ft. including support area.	Long axis is north-south if outdoors	½ - 1 hour travel time. Climate important consideration affecting no. of units. Best as part of multipurpose facility.
Tennis	36' x 78'. 12 ft. clearance on both ends.	Min. of 7,200 sq. ft. single court area (2 acres per complex)	Long axis north-south	¼ - ½ mile, best in batteries of 2-4. Located in neighborhood / community park or near school site.
Volleyball	30' x 60'. Minimum of 6' clearance on all sides	Minimum 4,000 sq. ft.	Long axis north-south	½ - 1 mile
Baseball 1. Official 2. Little League	Baselines – 90' Pitching Dist. – 60.5' Foul lines – Min. 320' Center field – 400' + Baselines – 60' Pitching distance – 46' Foul lines – 200' Center field – 200'-250'	3.0-3.85 acre min. 1.2 acre min	Locate home plates so pitcher is not throwing across sun and batter not facing it. Line from home plate through pitchers mound to run east- northeast.	¼ - ½ Mile. Part of neighborhood complex. Lighted fields part of community complex.
Field Hockey	180' x 300' with a minimum of 10' clearance on all sides	Minimum 1.5 acre	Fall season – Long axis north west or southeast. For longer periods north/south.	15-30 minute travel time. Usually part of baseball, football, soccer complex in community park or adjacent to high school.
Football	160' x 360' with a minimum of 6' clearance on all sides	Minimum 1.5 acre	Same as field hockey	15-30 Min. travel time, Same is field hockey.
Soccer	195' to 225' x 330' to 360' with 10' minimum clearance on all sides.	1.7-2.1 acre	Same as field hockey	1-2 miles. Number of units depends on popularity. Youth soccer on smaller fields adjacent to larger
Golf – Driving Range	900' x 690' wide Add 12' width each additional tee	13.5 A for min of 25 tees	Long axis is south west - northeast with golfer driving northeast.	30-minute travel time. Park or golf course complex. As separate unit may be privately operated.
¼ Mile Running Track	Over-all width – 276' Length – 600' Track width for 8-4 lanes is 32'	4.3 acre	Long axis in sector from north to south to north west – southeast, with finish line at north end	15-30 minute travel time. Usually part of a high school or community park complex in combination with football, soccer, etc.
Softball	Baselines: 60' Pitching Dist: 45' (Men) 40' (Women) Field radius from plate: Fast Pitch 225' Slow Pitch 275' (men) 250' (Women)	1.5-2.0 acre	Same as Baseball	¼ - ½ Mile.
Multiple Use Court (basketball, tennis, etc.)	120' x 80'	9,840 sq. ft.	Long axis of court with primary use north and south	1-2 miles, in neighborhood or community parks.
Archery Range	300' length x minimum 10' between targets. Roped, clear area on side of range minimum of 30', clear space behind targets minimum of 90' x 45' with bunker.	Minimum 0.65 acre	Archer facing north + or - 45 degrees	30 minutes travel time. Part of a regional/metro complex
Golf 1. Par 3 (18 hole) 2. 9-hole Standard 3. 18-hole standard	Average length varies: 600-2700 yards Average length 2250 yards Average length 6500 yards	50-60 acre Minimum of 50 acre Minimum 110 acre	Majority of holes on north/south axis.	½ - 1 hour travel time. 9-hole course can accommodate 350 people/day Course may be located in community, district or regional/metro park.
Swimming Pools	Teaching: min. 25 yds x 45' even depth of 3-4 ft. Competitive min. 25m x 16m. Min of 25 sq. ft. water surface per swimmer. Ratio of 2 to 1 deck to water.	N/A	N/A	15 to 30 minute travel time. Pools for general community use should be planned for teaching competitive and recreational purposes with enough to accommodate 1m and 3m Diving boards. Located in community park or school site.
Beach Areas	Beach area should have 50 sq. ft. of land and 50 sq. ft. of water per user. Turnover rate is 3. There should be a 3-4 acre supporting area per acre of beach.	N/A	N/A	½ - 1 hour travel time. Should have a sand bottom with a maximum slope of 5% Boating areas completely segregated from swimming areas. Located in regional/metro parks.

Source: National Recreation and Park Association.

Funding Sources

Often grants or other outside funding sources are required to implement projects to minimize the cost of land acquisition, park maintenance and new amenities or facilities to the community. Grants are available through several state and federal agencies to help offset the cost of park and recreation related projects. There are also non-governmental agencies and organizations that can help. The City of De Pere requires that new residential development must dedicated land to the public or pay a fee in lieu of land that can be used for open space acquisition or the preparation of park and open space plans.

Assistance can be in the form of a grant, donation, or in-kind services. Many grants have specific time deadlines and require matching funds from the community. The most commonly used programs for park, bicycle, and pedestrian infrastructure are the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Program and the Wisconsin Department of Transportation's Transportation Alternatives Program.

Table 10 provides a list of options the City may explore when researching funding opportunities for park and recreation related projects. Program parameters and deadlines may change from year to year.

Table 10 Funding Sources

Wisconsin Department of Natural Resources

- Acquisition & Development of Local Parks (Stewardship)
- Acquisition of Development Rights (Stewardship)
- Aquatic Invasive Species (AIS) Prevention and Control Grants (Surface Water Grants)
- Boat Patrol Grants
- Boating Infrastructure Grant (BIG) Program
- Brownfield Site Assessment
- Citizen-based Monitoring Partnership Program
- Clean Vessel Act
- Friends of State Parks (Stewardship)
- Gypsy Moth Suppression Program
- Habitat Area (Stewardship)
- Land & Water Conservation Fund (LWCF) - State Program
- Land & Water Conservation Fund (LWCF) - Nationally Competitive Program
- Landowner Incentive Program
- Motorized Stewardship Grants
- Municipal Flood Control
- Natural Areas (Stewardship)
- Recreational Boating Facilities
- Recreational Trails Program (RTP)
- River Protection Planning and River Protection Management Grants (Surface Water Grants)

- Sport Fish Restoration (SFR)
- State Trails (Stewardship)
- Streambank Protection (Stewardship)
- Urban Forestry
- Urban Green Space (Stewardship)
- Urban Nonpoint Source & Storm Water Management Grants
- Urban Rivers (Stewardship)
- Urban Wildlife Damage/Abatement Control
- WI Wetland Conservation Trust in Lieu Fee Mitigation Program (WWCT)

Wisconsin Department of Transportation

- Bicycle and Pedestrian Facilities Program (TAP)
- Local Transportation Enhancements (TAP)
- Safe Routes to School (TAP)
- State Infrastructure Bank Program
- Transportation Economic Assistance

Wisconsin Department of Administration

- Community Development Block Grant - Public Facilities
- Community Development Block Grant - Planning
- Community Development Block Grant - Emergency Assistance Program

Wisconsin Economic Development Corporation

- Brownfield Program

Federal Grants

- EPA Brownfield Grants
- EPA Environmental Education Grant Program
- North American Wetlands

Other

- Clubs
- Crowdfunding
- Fees
- Individual Donations
- People for Bikes
- Private Foundations
- Service Organizations
- Trusts

Appendix A

**User Group/Stakeholder Park and
Facility Needs Assessment Survey and Survey Summary**



City of De Pere

925 South Sixth Street
DePere, WI 54115-1199
Phone: 920-339-4065
Fax: 920-339-4071

Marty J. Kosobucki
Director of Parks, Rec and Forestry
mkosobucki@mail.de-pere.org
www.de-pere.org

User Group / Stakeholder Park and Facility Needs Assessment Survey City of De Pere Comprehensive Outdoor Recreation Plan Update

The City of De Pere is currently updating its Comprehensive Outdoor Recreation Plan. To understand the needs of the community, we are asking User Groups and Stakeholders to complete this survey evaluating the parks and facilities you use. The Parks, Recreation, and Forestry Department and Board of Park Commissioners will review your responses and prioritize the identified needs. If you would like to discuss your needs with the Parks, Recreation, and Forestry Department staff, times will be available on Wednesday, September 20, 2017.

Your input is greatly appreciated.

1. Name: _____
2. Address: _____
3. Phone Number: _____ E-mail: _____
4. Name of User Group/Organization : _____
5. Estimated number of participants or teams in your group/organization: _____
6. What City parks and/or facilities are you currently using (ex. Optimist Park, 3 ball fields, concession stand, restrooms; Southwest Park, 4 soccer fields, etc.) _____

7. When do you use the parks/facilities listed in #6? (ex. Every Tuesday, May through the end of August 6pm-8pm) _____

8. Does your user group/organization host special events or tournaments in addition to the days and times listed in #7? If so, how many events or tournaments in a year? _____

9. Do the parks and facilities meet your current needs? _____

10. If you answered “no” to #9, what additional space or facilities are needed to meet the needs of your group/organization (ex: 20 parking spaces, 2 sets of bleachers, 1 additional ball field, etc.)? _____

11. Which spaces or facilities you listed in #10 are your highest priority? _____

12. Are there current amenities at the park you use that you feel need to be updated? If so, what are the needs? _

13. Outside of your organization and needs, are there facilities or needs not being met by our park system? _____

14. The City of De Pere funds park development, maintenance and improvements through its yearly operating budget, grants, and donations. Would your user group/organization be willing to contribute funds to help the Parks Department meet the needs of your group/organization? _____

15. Please provide any additional comments or suggestions: _____

16. The Parks, Recreation, and Forestry Department has set aside ½ hour blocks of time for representatives of your group or organization to stop by and discuss your needs. Times are available on Wednesday, September 20, 2017 beginning at 8:00 a.m. and ending at 4:30 p.m. Please indicate the preferred time for you to meet with Parks and Recreation staff (ex. 8:30-9:00am, 1:00-1:30pm, etc.) **Please call or email Marty Kosobucki to reserve a time.**

Please return the completed survey by Monday, September 18, 2017 and send to:

Marty Kosobucki, Parks, Recreation, and Forestry Director
 Municipal Service Center
 925 S. Sixth Street
 De Pere, Wisconsin 54115
 Phone: 920-339-4065
 Email: mkosobucki@mail.de-pere.org

User Group/Stakeholder Park and Facility Needs Assessment Survey Responses

City of De Pere Comprehensive Outdoor Recreation Plan Update

What parks/facilities are you currently using?	Do the parks/facilities meet your current needs?	If they don't meet your needs, what additional items are needed?	Are there current amenities that you feel need to be updated?	Outside of your organization and needs, are there facilities or needs not being met by our park system?	Would your user group/organization be willing to contribute funds to help the Parks Dept meet the needs of your group/organization?	Additional Comments or suggestions?
Definitely De Pere Voyageur Park for Yoga events	Yes	n/a	none	Public spaces for the downtown	Yes, we could fund public art projects, lead a capital campaign, organize peacemaking, in downtown	Would love to see more year round activities, events, and attractions in Voyageur Park. A holiday light event, mini golf attraction, weekly music series, botanical gardens, etc...
Celebrate De Pere Voyageur Park and attached riverwalk	Yes, we make do with what is there	- Access to water on north end of park - Repaving parking lot - Removal of "natural gardens" *Additional 200amp pedestals - Additional exit - Stage area *Additional path access	- Electrical and water supply needs - Storm water flow issues – area needs to be regraded	No	Yes, if the improvements met with our goals and event needs	A fence of some sort to provide barrier between park and condos and neighboring waterfront property
Recreation Department Multiple parks and facilities	Somewhat, but additional or newer facilities would be nice	- Outdoor fitness areas - Walking paths/trails in larger parks - Pickle ball courts - Skate park - Large outdoor skating path/ring/warming shelters - Shelter with bathrooms at Kiwanis Park - Splash Pad	- Octagon shelter at VFW - Storage facilities at parks for playground program - Various playground equipment - Volleyball courts - Bathrooms at Legion Park	- Band shelter - Skate park - Destination playground - Pickle ball courts - Outdoor fitness area - Updated playground equipment - Benches for people to sit on at the parks - Splash pad - Very large sledding hill	Overall our park system is good but many shelters and facilities need to be updated along with construction some new facilities to meet interests and attract new users	

<i>What parks/facilities are you currently using?</i>	<i>Do the parks/facilities meet your current needs?</i>	<i>If they don't meet your needs, what additional items are needed?</i>	<i>Are there current amenities that you feel need to be updated?</i>	<i>Outside of your organization and needs, are there facilities or needs not being met by our park system?</i>	<i>Would your user group/organization be willing to contribute funds to help the Parks Dept meet the needs of your group/organization?</i>	<i>Additional Comments or suggestions?</i>
De Pere Baseball	KD, SW Park	For the most part	no		Yes	
De Pere High School Athletics	Optimist Park for softball games and practices	Yes	We could really use a fenced baseball field on the EAST side	More baseball fields on the east side		
De Pere Select Soccer	Southwest Park, Martin Park, VFW	Yes and no; SW is a great place to play soccer	- Lights on the fields - SW needs barrier to keep ball from going into swamp and woods - Additional fields	- Field 7 at SW - Bathrooms, storage for soccer equipment, benches around park, enclosed meeting area for clubs/team meetings, benches for players and fans, lights on 2 fields, turf, at SW	Yes	When cutting the soccer fields each time the direction should be changed. A soccer maintenance usage policy to rest the fields & perform maintenance is needed. Fence on fields 4, 5, 6 at SW to stop ball from going into swamp and woods
Pink Flamingos	Legion Park, Flamingo Field Restrooms	No	- Updated bathrooms - Permanent pavilion - Electrical updates	Restrooms	No	Willing to help design/plan and contribute towards building of a permanent pavilion
Rose Smits	Voyageur, Legion, Brazer, Bi-Centennial	Absolutely		Bicentennial Park could use a good weeding	The Beautification Committee would like more volunteers to help with maintenance of the parks, however they are difficult to come by	Parks are great!

<i>What parks/facilities are you currently using?</i>	<i>Do the parks/facilities meet your current needs?</i>	<i>If they don't meet your needs, what additional items are needed?</i>	<i>Are there current amenities that you feel need to be updated?</i>	<i>Outside of your organization and needs, are there facilities or needs not being met by our park system?</i>	<i>Would your user group/organization be willing to contribute funds to help the Parks Dept meet the needs of your group/organization?</i>	<i>Additional Comments or suggestions?</i>
Park Staff	Yes		Bathrooms at some parks			Different alternative for wood or rubber chips under swings and slide
Park Staff	Yes	More parking at Optimist Park and remove rubber chips on playground	• Octagon building at VFW • Could use a nice concession/bathroom building at Legion			
Park Staff			• Voyager restrooms • Southwest playground			• Eliminate paper towel in restrooms to cut down on waste and prevent from clogging toilets • Switch to industrial size TP rolls in restrooms to prevent running out

Appendix B

Capital Improvement Plan

Capital Improvement Plan

General	Estimated Cost	High Priority	Medium Priority	Low Priority
Bicentennial Park				
Restore Landscape Beds	\$2,000	x		
Rebuild Stone Memorial Walls and Surface	\$11,000	x		
Replace Plaque on Memorial Wall	\$1,000	x		
Additional Seating (Picnic Tables or Benches)	\$5,000			x
SUBTOTAL	\$19,000			
Carney Park				
ADA Compliant Side Walk	\$4,900	x		
Poured in Place Playground Surface	\$45,000	x		
Replace Playground Equipment	\$45,000	x		
Picnic Table	\$1,000			x
Paint Park Sign Post	\$150		x	
SUBTOTAL	\$96,050			
George Park				
Add Park Sign	\$350			x
Maintain As Is	\$0			
SUBTOTAL	\$350			
Lawton Park				
ADA Compliant Sidewalk	\$6,700		x	
Poured in Place Playground Surface	\$45,000		x	
Playground Equipment	\$45,000		x	
Additional Picnic Table	\$1,000		x	
Paint Park Sign Post	\$150		x	
SUBTOTAL	\$97,850			
Rainbow Park				
ADA Compliant Sidewalk	\$7,100		x	
Poured in Place Playground Surface	\$45,000		x	
Playground Equipment	\$45,000		x	
Additional Picnic Table	\$1,000		x	
SUBTOTAL	\$98,100			
Rotary Park				
ADA Compliant Sidewalk to Gazebo	\$2,800		x	
Fountain/Aerator	\$3,500		x	
SUBTOTAL	\$6,300			
Rusk Park				
Two Benches	\$4,000			x
Maintain as is	\$0			
SUBTOTAL	\$4,000			
Wells Park				
Three Benches	\$6,000		x	
Paint Park Sign Post	\$150		x	
SUBTOTAL	\$6,150			
Wilcox Park				
Additional Picnic Table	\$1,000		x	
Paint Park Sign Post	\$150		x	
Maintain As Is	\$0			
SUBTOTAL	\$1,150			

General	Estimated Cost	High Priority	Medium Priority	Low Priority
Willems Park				
ADA Compliant Sidewalk	\$7,100	x		
Poured in Place Playground Surface	\$40,740	x		
Playground Equipment	\$35,000	x		
SUBTOTAL	\$82,840			
Wilson Park				
Paint Park Sign Post	\$150		x	
Restore Landscape Beds at Monument	\$2,000		x	
Maintain As Is	\$0			
SUBTOTAL	\$2,150			
Braisher Park				
Paint Park Sign Post	\$150		x	
Replace Two Dead Trees in Urban Orchard	\$400	x		
ADA Compliant Sidewalk Connection (Adams to Playground to Winnebago)	\$19,000			x
Paint Exterior of Restrooms	\$1,500		x	
SUBTOTAL	\$21,050			
Humana Sports Park				
Dugout Benches	\$1,000	x		
Bleachers (10)	\$30,000			x
Ballfield	\$80,000		x	
ADA Compliant Sidewalk from Concession Stand to Ballfield	\$2,000		x	
SUBTOTAL	\$113,000			
Kelly Danen Park				
Paint Park Sign	\$150		x	
New Pavilion/Concession/Restrooms	\$200,000	x		
ADA Compliant Sidewalks	\$3,900	x		
Replace Ballfield Poles and Light Fixtures	\$250,000		x	
SUBTOTAL	\$454,050			
Kiwanis Park				
ADA Compliant Trail	\$98,000			x
Restrooms and Pavilion	\$150,000		x	
ADA Compliant Sidewalk	\$12,700		x	
Poured in Place Playground Surface	\$30,000		x	
Playground Equipment	\$40,000		x	
SUBTOTAL	\$330,700			
Lions Trailside Park				
Refurbish Trail With Gravel	\$3,000		x	
ADA Compliant Sidewalk	\$10,500		x	
Poured in Place Playground Surface	\$30,000		x	
Playground Equipment	\$35,000		x	
Restroom	\$100,000			x
Paint Park Sign Post	\$150		x	
SUBTOTAL	\$178,650			
Patriot Park				
Playground Equipment	\$35,000	x		
ADA Compliant Sidewalk	\$8,800	x		
Poured in Place Playground Surface	\$30,000	x		
Soccer Fields	\$10,000		x	
Repair/Replace Shelter	\$180,000	x		
Monitor Existing Trees	\$0			
Repair/Replace Basketball Court	\$10,000	x		
Plant Trees (10x\$350)	\$3,500	x		
9-Hole Disk Golf Par 3 Course	\$3,000	x		
SUBTOTAL	\$280,300			

General	Estimated Cost	High Priority	Medium Priority	Low Priority
Samantha Park				
Playground Equipment	\$35,000	x		
ADA Compliant Sidewalk	\$3,900	x		
Poured in Place Playground Surface	\$30,000	x		
Picnic Pavilion	\$30,000		x	
Basketball Court	\$20,000		x	
Picnic Tables	\$5,000		x	
Paint Park Sign Post	\$150		x	
SUBTOTAL	\$124,050			
De Pere Community Center				
Replace Tables	\$20,000		x	
Replace Flooring	\$65,000		x	
Replace Roof	\$45,000	x		
Expansion of Lower Level	T.B.D.			x
SUBTOTAL	\$130,000			
De Pere Fairgrounds - De Pere Ice Arena				
Replace Bleachers	\$80,000	x		
Restore Landscape Beds	\$3,500	x		
SUBTOTAL	\$83,500			
Jim Martin Park				
Restore Sand Volleyball Court	\$2,500		x	
ADA Compliant Sidewalk	\$34,650	x		
Remove Backstop	\$500			x
Picnic Pavilion	\$30,000		x	
Pond Fountain/Aerator	\$3,500	x		
Fishing/Viewing Platform at Pond	\$12,500	x		
SUBTOTAL	\$83,650			
Legion Park				
Splash Pad	\$250,000		x	
Replace Restrooms	\$120,000	x		
Restore Sand Volleyball Courts (2x\$2,500)	\$5,000		x	
Pickleball Courts	\$33,500	x		
Playground Equipment near Wooded Area	\$70,000	x		
ADA Compliant Sidewalk	\$7,000	x		
Poured in Place Playground Surface	\$30,000	x		
Resurface Tennis Courts/Remove Steps/Move Access	\$80,000		x	
Replace 11 Light Fixtures in Wooded Area (11x\$2,500)	\$27,500		x	
Develop Master Plan	\$20,000	x		
Skate Park	\$350,000		x	
SUBTOTAL	\$993,000			
Optimist Park				
Relocate Basketball Court	\$20,000		x	
New Parking Lot	\$25,000	x		
ADA Compliant Sidewalk	\$62,000	x		
Batting Cages (2x\$1,000)	\$2,000		x	
Concession Stand Expansion	\$110,000		x	
Pond Fountain/Aerator	\$3,500		x	
Mini-Ballfield next to Pond	\$40,000			x
SUBTOTAL	\$262,500			

General	Estimated Cost	High Priority	Medium Priority	Low Priority
VFW Park				
Replace Sidewalk between Parking Lot and South 7th Street with ADA Compliant Trail	\$27,000		x	
Construct Aquatic Park	\$5,500,000	x		
Replace Octagon Restroom/Concession Stand	\$190,000	x		
Resurface/Replace Basketball Court	\$10,000		x	
Repave Path from Parking Lot to Ballfield	\$13,100	x		
Remove Sand Volleyball Court	\$500		x	
Playground Equipment	\$35,000		x	
ADA Compliant Sidewalk	\$7,000		x	
Poured in Place Playground Surface	\$30,000		x	
Repair/Reconstruct Flagstone Monument	\$4,000		x	
Replace Ballfield Backstop	\$3,500		x	
Replace Ballfield Scoreboard	\$6,000	x		
Replace Restrooms by Ballfield	\$160,000		x	
Paint Park Sign Post by Ballfield	\$150		x	
SUBTOTAL	\$5,986,250			
Southwest Park				
ADA Compliant Trail Extension to Preserve	\$98,000		x	
Pave Existing Trails	\$73,000		x	
Playground Equipment Expansion	\$35,000	x		
ADA Compliant Sidewalk	\$21,000	x		
Poured in Place Playground Surface	\$30,000	x		
Portable Bleachers	\$30,000	x		
Additional Ballfield	\$100,000	x		
SUBTOTAL	\$387,000			
Voyageur Park				
Additional Access Point with Controlled Access from Franklin Street	\$6,000		x	
Drainage Improvements at NW Corner of North Parking Lot	\$1,000	x		
Stage/Amphitheatre	\$650,000		x	
New Restrooms	\$350,000	x		
Electrical Study to determine Existing Service Pedestal Upgrades and New Pedestal Locations	\$3,500	x		
Additional Potable Water Access		x		
Replace Failing Concrete where Boardwalk meets Sidewalk	\$2,000	x		
Pavilion Maintenance	\$500		x	
SUBTOTAL	\$1,013,000			
East Side Nature Park				
Park Master Plan	\$20,000		x	
SUBTOTAL	\$20,000			
The Preserve				
Pave Gravel Portion of Trail	\$5,000		x	
Install Rapid Flashing Beacons at Lawrence Drive	\$12,500	x		
Replace Sign on Lawrence Drive	\$500		x	
SUBTOTAL	\$18,000			
Bomier Boat Launch				
Implement Bomier Boat Launch Improvement Plan			x	
SUBTOTAL	\$0			

General	Estimated Cost	High Priority	Medium Priority	Low Priority
De Pere Dog Park				
Trail Connection to Residential Neighborhood between RR and CTH D	\$15,000	x		
Restrooms	\$100,000		x	
Trees in Small Dog Area (8x\$350)	\$2,800	x		
Agility Equipment (6 pieces)	\$7,000		x	
Paint Park Sign Post	\$150		x	
SUBTOTAL	\$124,950			
East River Trail				
Blue Bird Houses (10x\$100)	\$1,000		x	
Clear Viewing Areas near East River	\$1,500		x	
Arboretum/Interpretive Center	\$40,000			x
Parking Area	\$106,000			x
Outdoor Exercise Stations (7 pieces)	\$25,000		x	
SUBTOTAL	\$173,500			
Brown County Fairgrounds				
Master Plan	\$30,000		x	
SUBTOTAL	\$30,000			
Fox Point Boat Launch				
Repair/Level Docks	\$2,000	x		
Open Shelter	\$30,000		x	
SUBTOTAL	\$32,000			
Fox River Trail				
Managed by the Wisconsin DNR and maintained by Brown County				
SUBTOTAL	\$0			
James Street Walkway				
Extend Walkway	\$20,000		x	
Parking Lot Master Plan	\$15,000	x		
SUBTOTAL	\$20,000			
Nature Center				
Concrete Gazebo Floor	\$1,500		x	
Wood Chips on Trail	\$1,000		x	
SUBTOTAL	\$2,500			
Perkofski Boat Launch				
Restore Landscape Beds	\$4,000	x		
Repair Sinkhole in Parking Lot	\$2,500	x		
SUBTOTAL	\$6,500			
Riverwalk and Wildlife Viewing Pier				
Replace Lighted Bollards along Riverwalk (20x\$2,000)	\$40,000		x	
SUBTOTAL	\$40,000			
Total Project Costs	\$11,322,090			

Appendix C

Parkland Dedication Requirement Comparison

Community	Parcel Land Amount	Fee Determination	Fee Use by Municipality	Land Requirements	Additional Notes
De Pere	4.4% of total nonpublic residential property developed in residential zoned districts.	Single Family: \$300 Two Family: \$600 Multi-family: \$150/bedroom	Open space acquisition or the preparation of park and open space plans, including a master plan of development.	Land dedications shall be compatible with the comprehensive plan for the development of the community.	
Ashwaubenon	1 dedicated acre per 35 acres of development.	Based on full market value of the land to be dedicated	Funds for the acquisition and development of public sites, recreation areas, open spaces and greenways.	Areas that match descriptions in Village Comprehensive Plan or that hold significant scenic or historic qualities.	If the value of the dedicated land is valued at less than the public site fee the sub divider is to pay the difference. If the site fee is less than the lands value the village has the option to buy the land for three years, if not purchased in that time period the land is released to the owner.
Marshfield	1 acre per 45 potential dwelling units	Per dwelling size: 1 - 2 family-\$200 Multifamily-\$150/dwelling	For developing adequate parks, playgrounds, trails, recreation and open spaces	Areas less than one acre must be located in an expandable area. Must have proper drainage, surface contour, and seeding.	Mixed use developments that include green spaces may not be required to dedicate as much land or received a prorated fee.
Menomonie	10% of the gross area of all property proposed for subdivision	Determined by # of families per lot. 1-4 families: \$400, 5-\$500, 6-\$600, 7-\$700, 8-\$800	For the purchase, development, improvement/maintenance of parks, open spaces or recreational sites.	Area>2 acres, 80' of street frontage, no other dimension less than 200'. Utility installation and seeding required.	Combination of land dedication and fee payment allowed
Stevens Point	Percent of gross area of sub development. E.G. 5 acres: 10% land dedication 8 acres: 13%.	Per dwelling size: Single family- \$250/unit Duplex- \$200/unit Multiple family- \$100/unit Mobile home- \$100/lot	For the purchase, development, improvement/maintenance of parks, open spaces or recreational sites.	Land dedication must be compatible with the Stevens Point Comprehensive Outdoor Recreation Plan as determined by the City.	Location and adaptability of the potentially dedicated land for recreation purposes are taken into account by the city before acceptance as dedicated park land.
Watertown	A size adequate to meet the needs created by the subdivision	\$256 for each institutional residential housing unit and \$641 each for all other dwelling unit types, or value of land to be dedicated	To provide public parks, playgrounds, open spaces and athletic fields, and any supporting recreation facilities. May include costs of land acquisition and debt.	Land shall be conveniently located with at least 100' of road frontage and reasonably adaptable for the intended park and recreation uses.	All subdivisions are required to provide linkages from on location parks to public right of ways. Combination of land dedication and fee payment allowed.

Dedication Fee and Acreage Comparison						
*acreage dedication and fee amount based off of a 40 acre sub development with 60 single family homes and 10 4-plexes (2 bedrooms each). 10% of gross acreage assumed to be public development.						
Column1	De Pere	Marshfield	Ashwaubenon	Menomonie	Stevens Point	Watertown
Single-Family	\$18,000.00	\$12,000.00	Based on Market	\$24,000.00	\$15,000.00	\$15,360.00
4-plexes		\$6,000.00	Value of	\$4,000.00	\$4,000.00	\$10,240.00
Multifamily Bedrooms	\$12,000.00		Land to be			
Total	\$30,000.00	\$18,000.00	Dedicated	\$28,000.00	\$19,000.00	\$25,600.00
Acreage Dedication Amount	1.58 acres	1.14 acres	2.2 acres	4 acres	5.6-8 acres	Determined by needs of sub division

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Resolution #18-04 Authorizing Street Name Changes (Whistler Court and Bridge Port Court to Bridge Port Circle).

On January 8, 2018, Plan Commission recommended approval of the above street name change, with a condition, by a vote of 4-0.

ATTACHMENTS:

- Reso18-04 (DOCX)
- Exhibit A - Location Map (PDF)
- Report to Plan Commission - Whistler CT & Bridge Port CT (DOCX)
- Application Form (PDF)

RESOLUTION #18-04

AUTHORIZING STREET NAME CHANGES
(WHISTLER COURT AND BRIDGE PORT COURT TO BRIDGE PORT CIRCLE)

WHEREAS, on December 5, 2000 the Common Council approved a Subdivision Plat for Southbridge Estates, including the naming of Whistler Court and Bridge Port Court as cul-de-sacs; and

WHEREAS, the Developer of such project has currently submitted a Preliminary Plat for Southbridge Estates First Addition and is simultaneously requesting that both Whistler Court and Bridge Port Court be renamed Bridge Port Circle, as the new plat shows the two streets connecting in a loop; and

WHEREAS, §236.295 Wis. Stats. requires the Common Council to consent to such name change; and

WHEREAS, the Plan Commission has reviewed such request and recommends approval thereof, subject to Council Approval of the Preliminary Plat of Southbridge Estates First Addition, which would necessitate a change in the street names to improve wayfinding; and

NOW THEREFORE, BE IT RESOLVED THAT:

The Common Council approves and authorizes the change in street names from Whistler Court and Bridge Port Court to Bridge Port Circle as shown on the scale map attached as Exhibit A.

BE IT FURTHER RESOLVED THAT:

The Clerk-Treasurer is directed to record a certified copy of this Resolution with the Brown County Register of Deeds.

BE IT FURTHER RESOLVED:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #18-04
Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 16th day of
January, 2018.

APPROVED:

James Boyd, Acting Mayor

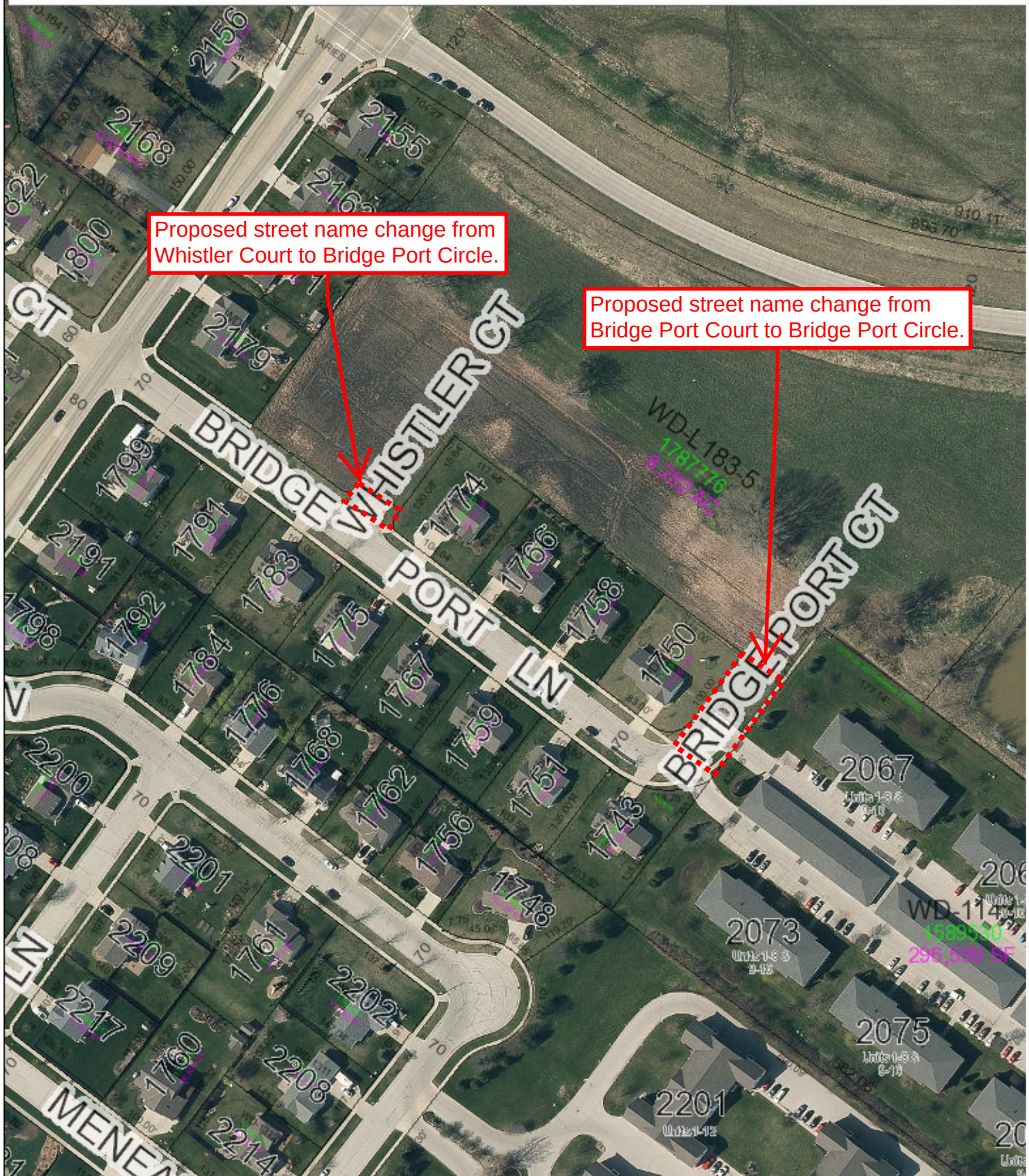
ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: ____

Nays: ____

Proposed Street Name Change -- Whistler CT & Bridge Port CT

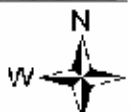


Proposed street name change from Whistler Court to Bridge Port Circle.

Proposed street name change from Bridge Port Court to Bridge Port Circle.

This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced. The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising this map.

Map of De Pere, WI Provided By The De Pere Planning/GIS Department



12/25/2017

Packet Pg. 235

- Item 6: Recommendation regarding two street name changes from Whistler Court and Bridge Port Court to Bridge Port Circle, located on the north side of Bridge Port Lane. Submitted by Best Built INC.*

SITE MAP



REQUESTED ACTION: Street Name Change request.*

Change both Whistler Court and Bridge Port Court to Bridge Port Circle.

COMMON DESCRIPTION: 2000 BLK Whistler Court and 2000 BLK Bridge Port Court, located on the north side of Bridge Port Lane (east from Lawrence Drive).

PARCEL NUMBERS:	Not applicable	
EXISTING ZONING:	Adjacent is R-1 (Single Family Residence District) and R-3 (Multiple Family Residence District) with a PDD overlay.	
PROPOSED ZONING:	None	
SURROUNDING LAND USES:	Vacant to north (proposed residential). Residential to south, east and west.	
COMPREHENSIVE PLAN:	Multi-Family Residential and Neighborhood Residential (Including Multi-Family).	
APPLICANT/OWNER NAME:	Jim Boyea, Representative Best Built INC 3100 Holmgren Way Green Bay, WI 54304	Owner of Parcel WD-L183-5 Best Built INC 3100 Holmgren Way Green Bay, WI 54304
SITE HISTORY:	On December 5, 2000, the Common Council reviewed and approved a subdivision plat named, "Southbridge Estates." At that time the street names Whistler Court and Bridge Port Court were created with the assumption that both streets would become cul-de-sacs with higher density residential development. The higher density development was never successfully approved.	
REVIEW	The developer has submitted a preliminary plat for 'Southbridge Estates First Addition' to be reviewed at the January 8, 2017 Plan Commission concurrent with this street name change request. The plat shows the two streets connecting in a loop. Because of the proposed loop street the use of the suffix 'Court' is no longer appropriate because it indicates a cul-de-sac. When reviewing a street name change request, staff considers the logic and appropriateness of a new name, the avoiding of repeating names, and ease of wayfinding for the public, businesses, and emergency vehicles. The proposed street name change addresses the following: • The name does not appear to be inappropriate. • The name (with suffix) does not repeat elsewhere in Brown County. • The name will improve wayfinding as it corrects the suffix for two cul-de-sacs that will no longer exist as the street is proposed to become a loop, or 'circle street,' that begins and ends on the same street. Circle streets are unique because the street may flow in different directions and continue to bear the same name, rather than retaining a rigid north-south or east-west pattern. The primary criteria for a street to have a 'Circle' suffix is that the street should begin and end on the same street (in this case, Bridge Port Lane) and that the street numbering is a practical continuous lower to higher range as one progresses down the street. The proposed Bridge Port Circle meets the criteria.	

REVIEW PROCESS: For street name change petitions the Plan Commission recommends either approval or rejection. The Common Council reviews the Plan Commission recommendation and makes the final decision on the street name change. The anticipated Council review date is January 16, 2018.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the street name changes from Whistler Court and Bridge Port Court to Bridge Port Circle, with the following condition and forwarding the request to Common Council for final approval.

1. Subject to Council approval of the preliminary plat of "Southbridge Estates First Addition" that references the circle drive that the streets are being renamed for.

Print Form

CITY OF DE PERE
RECEIVED

DEC 19 2017

PLANNING DEPT.



CITY OF DE PERE

APPLICATION FOR
STREET NAME CHANGE

Fee: \$ 220.00

Receipt #: 128191

Date: 12-19-17

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Best Built, Inc.	Authorized Representative Jim Boyea	Title President	
Mailing Address 3100 Holmgren Way	City Green Bay	State WI	ZIP Code 54304
Email Address	Phone Number (incl. area code) 920-337-6488	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Best Built, Inc.	Contact Person Jim Boyea or Courtney Jensen	Title	
Mailing Address 3100 Holmgren Way	City Green Bay	State WI	ZIP Code 54304
Email Address jim@bestbuiltinc.com -or- courtney@bestbuiltinc.com	Phone Number (incl. area code) 920-337-6488	Fax Number (incl. area code)	

SECTION 3: Street Name Change

Current Street Name:	Whistler CT & Bridgeport Ct
New Street Name:	Bridgeport Circle

SECTION 4: Street Name Change Information

Reason for Requesting Name Change:	Property owner is proposing a development plat that includes a new road and (15) residential parcels. In adding this new road it would need to be re-named. The existing road it adjoins would also need to be re-named.
------------------------------------	--

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative for this Application. I certify that the information contained in this form and attachments is true and accurate.

Name of Owner/Authorized Representative (please print) JIM BOYEA	Title President	Phone Number 920-337-6488
Signature of Applicant <i>Jim Boyea</i>		Date Signed 12/13/17

Maps and scaled drawings which help explain the request are strongly encouraged.

CITY OF DE PERE
920-339-4050

REC#: 00128191 12/19/2017 9:05 AM
OPER: CD TERM: 003
REF#: 121913

TRAN: 126.0000 PLAN REVIEWS
BEST BUILT
STREET NAME CHANGE
PLAN REVIEWS - SUBD 220.00CR

TENDERED: 220.00 CHECK
APPLIED: 220.00-

CHANGE: ----- 0.00

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: Information Technology

FROM: Steve Massey

SUBJECT: Resolution #18-05, Authorizing Revised Software Service Agreement with IQM2

IQM2 is the vendor that provides MinuteTraq Agendas and Minutes. The software renewal for 2018 includes updated terms and conditions. The only notable change in the terms and conditions is in section 4.1 that states: "Carasoft reserves the right to increase the annual fees by 7% on the anniversary date of each annual term of this agreement". This is a 2% increase over the current terms and conditions. The increase for 2018 is 5% or \$570.00. \$11,400 was budgeted for the 2018 renewal. The additional \$570.00 will be funded by the IT hardware/software contingency.

It is staff's recommendation to approve the renewal of agreement with IQM2.

ATTACHMENTS:

- Reso18-05 (DOCX)

RESOLUTION #18-05

AUTHORIZING REVISED SOFTWARE SERVICE
AGREEMENT WITH IQM2

WHEREAS, the City has an Agreement with IQM2 for software and service with respect to online video streaming capabilities for public meetings; and

WHEREAS, the terms of service have been revised by IQM2 such that council approval of the revised Agreement is required.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute such Software Service Agreement (Exhibit 1), together with such renewals thereof, provided the terms and conditions are substantially similar and sufficient funds have been budgeted therefor.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 16th day of January, 2018.

APPROVED:

James Boyd, Acting Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso18-05 (6586 : Resolution #18-05, Authorizing Revised Software Service Agreement with IQM2)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Consider a smaller Aquatic Center at VFW Park (Ald. Hansen).

This item is on the agenda per a request by Alderperson Hansen. There are no additional attachments to the agenda item.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Consider creation of a formal fundraising committee to raise funds for both a renovated Legion Park Pool and a new Aquatic Center at VFW Park (Ald. Hansen).

This item is on the agenda per a request by Alderperson Hansen. There are no additional attachments to the agenda item.

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: January 16, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 1-16-18 VOUCHERS (PDF)

1/10/2018 10:51 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 05776 JAN 2018 COUNCIL - 2 1-16-18

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0001	A1 ELEVATOR CORP							
	I-12308	A1 ELEVATOR CORP	R	1/16/2018		127.50CR	084174	
	I-12309	A1 ELEVATOR CORP	R	1/16/2018		162.00CR	084174	289.50
0302	AIRGAS USA LLC							
	I-9949935209	AIRGAS USA LLC	R	1/16/2018		389.37CR	084175	
	I-9949935210	AIRGAS USA LLC	R	1/16/2018		147.15CR	084175	536.52
0014	ASCAP							
	I-201801107840	ASCAP	R	1/16/2018		348.00CR	084176	348.00
5604	AURORA BAYCARE MED CTR LLC							
	I-KY085	AURORA BAYCARE MED CTR LLC	R	1/16/2018		114.13CR	084177	
	I-KY090	AURORA BAYCARE MED CTR LLC	R	1/16/2018		2,590.44CR	084177	2,704.57
0020	BADGERLAND PRINTING INC							
	I-30700	BADGERLAND PRINTING INC	R	1/16/2018		621.25CR	084178	
	I-30728	BADGERLAND PRINTING INC	R	1/16/2018		80.00CR	084178	
	I-30730	BADGERLAND PRINTING INC	R	1/16/2018		36.00CR	084178	
	I-30739	BADGERLAND PRINTING INC	R	1/16/2018		94.00CR	084178	
	I-30745	BADGERLAND PRINTING INC	R	1/16/2018		15.40CR	084178	
	I-30752	BADGERLAND PRINTING INC	R	1/16/2018		44.00CR	084178	
	I-30761	BADGERLAND PRINTING INC	R	1/16/2018		94.00CR	084178	
	I-30762	BADGERLAND PRINTING INC	R	1/16/2018		135.00CR	084178	
	I-30763	BADGERLAND PRINTING INC	R	1/16/2018		44.00CR	084178	1,163.65
7621	DAWN BARRON							
	I-201801097828	DAWN BARRON	R	1/16/2018		38.52CR	084179	38.52
0023	BATTERIES PLUS LLC							
	I-501-P262736	BATTERIES PLUS LLC	R	1/16/2018		26.97CR	084180	26.97
0132	BAY AREA HUMANE SOCIETY AND							
	I-282	BAY AREA HUMANE SOCIETY AND	R	1/16/2018		531.00CR	084181	531.00
0027	BAY TOWEL INC							
	I-2523829	BAY TOWEL INC	R	1/16/2018		153.16CR	084182	
	I-2525575	BAY TOWEL INC	R	1/16/2018		40.39CR	084182	
	I-2529789	BAY TOWEL INC	R	1/16/2018		40.39CR	084182	
	I-2529790	BAY TOWEL INC	R	1/16/2018		90.88CR	084182	
	I-2532268	BAY TOWEL INC	R	1/16/2018		153.16CR	084182	
	I-2532287	BAY TOWEL INC	R	1/16/2018		77.52CR	084182	
	I-2534015	BAY TOWEL INC	R	1/16/2018		90.88CR	084182	
	I-S199543	BAY TOWEL INC	R	1/16/2018		17.22CR	084182	663.60

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6473	BEAVER OF WISCONSIN INC							
	I-96169	BEAVER OF WISCONSIN INC	R	1/16/2018		491.25CR	084183	491.25
6751	BRIDGEPORT MFG. INC.							
	I-9399-00	BRIDGEPORT MFG. INC.	R	1/16/2018		212.85CR	084184	212.85
0038	BROADWAY AUTOMOTIVE INC							
	I-879373P	BROADWAY AUTOMOTIVE INC	R	1/16/2018		49.14CR	084185	
	I-879373PX1	BROADWAY AUTOMOTIVE INC	R	1/16/2018		197.36CR	084185	
	I-879605P	BROADWAY AUTOMOTIVE INC	R	1/16/2018		76.81CR	084185	323.31
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-201801097829	BROWN COUNTY REGISTER OF DEEDS	R	1/16/2018		30.00CR	084186	30.00
2984	BROWN COUNTY TREASURER							
	I-2017-00000005B	BROWN COUNTY TREASURER	R	1/16/2018		155.00CR	084187	
	I-2017-000000025	BROWN COUNTY TREASURER	R	1/16/2018		950.00CR	084187	1,105.00
0050	CAMERA CORNER INC							
	I-0853231-IN	CAMERA CORNER INC	R	1/16/2018		326.00CR	084188	326.00
6061	CARRICO AQUATIC RESOURCES INC							
	I-20180004	CARRICO AQUATIC RESOURCES INC	R	1/16/2018		888.80CR	084189	888.80
0536	CDW GOVERNMENT INC							
	I-LFV6309	CDW GOVERNMENT INC	R	1/16/2018		203.35CR	084190	
	I-LFX8394	CDW GOVERNMENT INC	R	1/16/2018		1,583.01CR	084190	1,786.36
0520	CENTRAL BROWN COUNTY WATER AUTHORITY							
	I-2818	CENTRAL BROWN COUNTY WATER AUT	R	1/16/2018		317,850.00CR	084191	317,850.00
2708	CLEANING SOLUTION SERVICES INC							
	I-15706	CLEANING SOLUTION SERVICES INC	R	1/16/2018		1,784.35CR	084192	
	I-15719	CLEANING SOLUTION SERVICES INC	R	1/16/2018		1,416.56CR	084192	3,200.91
7337	COMPASS MINERALS AMERICA							
	I-145521	COMPASS MINERALS AMERICA	R	1/16/2018		17,582.81CR	084193	17,582.81
7639	CORE & MAIN LP							
	I-I191309	CORE & MAIN LP	R	1/16/2018		54,307.80CR	084194	
	I-I265188	CORE & MAIN LP	R	1/16/2018		238.82CR	084194	
	I-I276694	CORE & MAIN LP	R	1/16/2018		774.40CR	084194	55,321.02

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0217	COUNTRY VISIONS COOPERATIVE							
	I-201801107841	COUNTRY VISIONS COOPERATIVE	R	1/16/2018		3.06CR	084195	3.06
6700	DARLEY CO							
	I-17308669	DARLEY CO	R	1/16/2018		14.95CR	084196	
	I-17309310	DARLEY CO	R	1/16/2018		1,348.95CR	084196	1,363.90
2925	DE PERE OPTIMIST CLUB							
	I-201801107842	DE PERE OPTIMIST CLUB	R	1/16/2018		30.00CR	084197	30.00
6946	DEAN ENTERPRISES LLC							
	I-D-65824	DEAN ENTERPRISES LLC	R	1/16/2018		105.75CR	084198	105.75
3212	DIXON ENGINEERING INC							
	I-17-3200	DIXON ENGINEERING INC	R	1/16/2018		500.00CR	084199	500.00
0079	DORSCH CORP							
	C-40097	DORSCH CORP	R	1/16/2018		72.12	084200	
	I-39738	DORSCH CORP	R	1/16/2018		315.79CR	084200	243.67
7679	EMERGENCY SERVICES MKTG CORP INC							
	I-14825	EMERGENCY SERVICES MKTG CORP I	R	1/16/2018		860.00CR	084201	860.00
0086	ERC INC							
	I-ERC-1217-7296	ERC INC	R	1/16/2018		414.00CR	084202	414.00
2627	FESTIVAL FOODS INC							
	I-179535-41	FESTIVAL FOODS INC	R	1/16/2018		12.45CR	084203	
	I-196349-39	FESTIVAL FOODS INC	R	1/16/2018		23.63CR	084203	36.08
7674	FILE OF LIFE FOUNDATION INC							
	I-H28241	FILE OF LIFE FOUNDATION INC	R	1/16/2018		168.25CR	084204	168.25
0200	FIRST SUPPLY LLC							
	I-10909903-00	FIRST SUPPLY LLC	R	1/16/2018		181.34CR	084205	
	I-10921968-00	FIRST SUPPLY LLC	R	1/16/2018		72.90CR	084205	254.24
0835	FOSTER COACH SALES INC							
	I-13490	FOSTER COACH SALES INC	R	1/16/2018		158.58CR	084206	158.58
0562	GALLS LLC							
	I-9013315	GALLS LLC	R	1/16/2018		325.48CR	084207	325.48

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7553	GLENN'S 24 HR TOWING I-75811	GLENN'S 24 HR TOWING	R	1/16/2018		225.00CR	084208	225.00
2544	GLOBAL RECOGNITION INC I-171396	GLOBAL RECOGNITION INC	R	1/16/2018		83.60CR	084209	83.60
6923	GORDON FLESCH COMPANY INC. I-IN12112848	GORDON FLESCH COMPANY INC.	R	1/16/2018		134.75CR	084210	134.75
0119	GREATER GREEN BAY CHAMBER I-166962	GREATER GREEN BAY CHAMBER	R	1/16/2018		375.00CR	084211	375.00
0348	GREEN BAY METRO SEWERAGE DISTRICT I-114146 I-114148	GREEN BAY METRO SEWERAGE DISTR GREEN BAY METRO SEWERAGE DISTR	R R	1/16/2018 1/16/2018		432,812.69CR 88,367.98CR	084212 084212	521,180.67
7675	GREEN BAY TENNIS CENTER INC I-69	GREEN BAY TENNIS CENTER INC	R	1/16/2018		586.00CR	084213	586.00
0943	DALE HAAGEN I-201801097830	DALE HAAGEN	R	1/16/2018		146.99CR	084214	146.99
4902	HALRON LUBRICANTS INC C-969954-00 I-969567-00 I-969570-00 I-969654-00	HALRON LUBRICANTS INC HALRON LUBRICANTS INC HALRON LUBRICANTS INC HALRON LUBRICANTS INC	R R R R	1/16/2018 1/16/2018 1/16/2018 1/16/2018		20.00 236.94CR 358.03CR 1,316.70CR	084215 084215 084215 084215	1,891.67
0446	HAWKINS INC I-4200369 RI	HAWKINS INC	R	1/16/2018		5,121.96CR	084216	5,121.96
6715	HOCKERS PLUMBING INC. I-41821	HOCKERS PLUMBING INC.	R	1/16/2018		207.90CR	084217	207.90
5674	HOME TEAM SPORTS & APPAREL INC I-34033 I-34290	HOME TEAM SPORTS & APPAREL INC HOME TEAM SPORTS & APPAREL INC	R R	1/16/2018 1/16/2018		463.00CR 471.00CR	084218 084218	934.00
6937	HOOD, TRACY I-201801097831	HOOD, TRACY	R	1/16/2018		225.77CR	084219	225.77
5425	IAAI INC I-116191	IAAI INC	R	1/16/2018		100.00CR	084220	100.00

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0991	IAFC MEMBERSHIP							
	I-12305	IAFC MEMBERSHIP	R	1/16/2018		209.00CR	084221	209.00
7676	IDEXX DISTRIBUTION INC							
	I-3025148056	IDEXX DISTRIBUTION INC	R	1/16/2018		54.73CR	084222	54.73
6886	IMMIXTECHNOLOGY INC.							
	I-133828	IMMIXTECHNOLOGY INC.	R	1/16/2018		1,674.80CR	084223	1,674.80
1399	INDOFF INC							
	I-3051722	INDOFF INC	R	1/16/2018		22.58CR	084224	
	I-3052549	INDOFF INC	R	1/16/2018		12.12CR	084224	34.70
0141	JEFFERSON FIRE & SAFETY INC							
	I-243885	JEFFERSON FIRE & SAFETY INC	R	1/16/2018		1,073.20CR	084225	1,073.20
1276	JX ENTERPRISES INC							
	C-1421482P	JX ENTERPRISES INC	R	1/16/2018		81.20	084226	
	I-1419488P	JX ENTERPRISES INC	R	1/16/2018		346.76CR	084226	
	I-1420372P	JX ENTERPRISES INC	R	1/16/2018		51.69CR	084226	
	I-1420752P	JX ENTERPRISES INC	R	1/16/2018		123.56CR	084226	
	I-1421057P	JX ENTERPRISES INC	R	1/16/2018		93.57CR	084226	534.38
7317	KATANA FORENSICS LLC							
	I-2016002300	KATANA FORENSICS LLC	R	1/16/2018		500.00CR	084227	500.00
7677	KIEFER UNIFORMS							
	I-201801097832	KIEFER UNIFORMS	R	1/16/2018		95.97CR	084228	95.97
3140	KUNDINGER FLUID POWER INC							
	I-50464680	KUNDINGER FLUID POWER INC	R	1/16/2018		44.08CR	084229	
	I-50465344	KUNDINGER FLUID POWER INC	R	1/16/2018		38.05CR	084229	82.13
0153	LAFORCE INC							
	I-1052461	LAFORCE INC	R	1/16/2018		933.00CR	084230	933.00
4617	LANGUAGE LINE SERVICES							
	I-4226273	LANGUAGE LINE SERVICES	R	1/16/2018		13.41CR	084231	13.41
1	LECLAIRE, BARRY & DEBRA							
	I-201801097833	MAILBO	R	1/16/2018		75.00CR	084232	75.00

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5786	LEE, CINDY							
	I-201801097834	LEE, CINDY	R	1/16/2018		32.63CR	084233	32.63
7190	STEVE MASSEY							
	I-201801097835	STEVE MASSEY	R	1/16/2018		155.15CR	084234	155.15
5207	MDE INC							
	I-7348	MDE INC	R	1/16/2018		550.00CR	084235	550.00
0173	MENARDS INC							
	I-20623	MENARDS INC	R	1/16/2018		159.00CR	084236	
	I-20906	MENARDS INC	R	1/16/2018		27.04CR	084236	
	I-21157	MENARDS INC	R	1/16/2018		12.24CR	084236	
	I-21173	MENARDS INC	R	1/16/2018		20.72CR	084236	
	I-21176	MENARDS INC	R	1/16/2018		20.15CR	084236	239.15
0176	MID STATE SUPPLY CORP							
	I-4188380	MID STATE SUPPLY CORP	R	1/16/2018		520.67CR	084237	520.67
6958	NATHAN MRSTIK							
	I-201801107843	NATHAN MRSTIK	R	1/16/2018		121.24CR	084238	
	I-201801107844	NATHAN MRSTIK	R	1/16/2018		19.75CR	084238	
	I-201801107845	NATHAN MRSTIK	R	1/16/2018		41.98CR	084238	182.97
1475	MUNICODE							
	I-301795	MUNICODE	R	1/16/2018		3,461.53CR	084239	3,461.53
7129	NELSON TACTICAL							
	I-2168	NELSON TACTICAL	R	1/16/2018		27.50CR	084240	
	I-2485	NELSON TACTICAL	R	1/16/2018		74.69CR	084240	
	I-2540	NELSON TACTICAL	R	1/16/2018		143.98CR	084240	246.17
7680	NETWRIX CORPORATON							
	I-33885	NETWRIX CORPORATON	R	1/16/2018		6,428.00CR	084241	6,428.00
5513	NEW COVENANT CONTRACTING							
	I-207	NEW COVENANT CONTRACTING	R	1/16/2018		900.00CR	084242	900.00
3191	NIELSON COMMUNICATIONS INC							
	I-AT11579	NIELSON COMMUNICATIONS INC	R	1/16/2018		49.90CR	084243	49.90
0531	NORTHEAST AUTO PARTS INC							
	I-326961	NORTHEAST AUTO PARTS INC	R	1/16/2018		6.69CR	084244	
	I-327236	NORTHEAST AUTO PARTS INC	R	1/16/2018		226.45CR	084244	
	I-327247	NORTHEAST AUTO PARTS INC	R	1/16/2018		184.51CR	084244	
	I-327285	NORTHEAST AUTO PARTS INC	R	1/16/2018		188.48CR	084244	606.13

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0187	NSIGHT TELS SERVICES							
	I-201801107846	NSIGHT TELS SERVICES	R	1/16/2018		64.40CR	084245	64.40
0194	OLSON TRAILER & BODY LLC							
	I-72929	OLSON TRAILER & BODY LLC	R	1/16/2018		276.58CR	084246	
	I-73227C	OLSON TRAILER & BODY LLC	R	1/16/2018		120.30CR	084246	396.88
2788	CHAD OPICKA							
	I-201801097836	CHAD OPICKA	R	1/16/2018		280.76CR	084247	280.76
0197	PACKER CITY INTERNATIONAL INC							
	I-X101078967:01	PACKER CITY INTERNATIONAL INC	R	1/16/2018		85.90CR	084248	
	I-X101079406:01	PACKER CITY INTERNATIONAL INC	R	1/16/2018		68.36CR	084248	154.26
0208	POMP'S TIRE SERVICE INC							
	I-1010056114	POMP'S TIRE SERVICE INC	R	1/16/2018		790.70CR	084249	
	I-90045160	POMP'S TIRE SERVICE INC	R	1/16/2018		323.10CR	084249	1,113.80
0218	PROMOTIONAL DESIGNS INC							
	I-19388-1	PROMOTIONAL DESIGNS INC	R	1/16/2018		241.92CR	084250	241.92
1434	PAULA RAHN							
	I-201801097837	PAULA RAHN	R	1/16/2018		98.44CR	084251	98.44
3450	RASMUSSEN ELECTRIC LLC							
	I-25588	RASMUSSEN ELECTRIC LLC	R	1/16/2018		306.50CR	084252	306.50
1359	RAY O'HERRON CO INC							
	I-1768978-IN	RAY O'HERRON CO INC	R	1/16/2018		2,090.41CR	084253	2,090.41
5393	RICOH USA INC.							
	I-5051819616	RICOH USA INC.	R	1/16/2018		304.12CR	084254	
	I-9024700960	RICOH USA INC.	R	1/16/2018		1,230.74CR	084254	1,534.86
3544	LUKE RIEDI							
	I-201801097838	LUKE RIEDI	R	1/16/2018		215.23CR	084255	215.23
1516	SCHENCK BUSINESS SOLUTIONS, SC							
	I-SC10160370	SCHENCK BUSINESS SOLUTIONS, SC	R	1/16/2018		5,200.00CR	084256	5,200.00
3268	SEILER INSTRUMENT & MFG CO INC							
	I-INV-360323	SEILER INSTRUMENT & MFG CO INC	R	1/16/2018		261.00CR	084257	261.00

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6027	SESAC							
	I-10148142	SESAC	R	1/16/2018		417.00CR	084258	417.00
0999	STAPLES ADVANTAGE							
	I-3362230164	STAPLES ADVANTAGE	R	1/16/2018		294.17CR	084259	
	I-3362907775	STAPLES ADVANTAGE	R	1/16/2018		77.18CR	084259	
	I-3362907776	STAPLES ADVANTAGE	R	1/16/2018		340.24CR	084259	711.59
4094	STATE BAR OF WISCONSIN							
	I-5035482	STATE BAR OF WISCONSIN	R	1/16/2018		73.40CR	084260	73.40
1465	STEEN MACEK PAPER COMPANY							
	I-808418	STEEN MACEK PAPER COMPANY	R	1/16/2018		182.76CR	084261	
	I-808659	STEEN MACEK PAPER COMPANY	R	1/16/2018		59.24CR	084261	242.00
0752	SYSTEMS FURNITURE INC							
	I-31800	SYSTEMS FURNITURE INC	R	1/16/2018		450.84CR	084262	450.84
2992	TITAN PULIC SAFETY SOLUTIONS LLC							
	I-4309	TITAN PULIC SAFETY SOLUTIONS L	R	1/16/2018		4,366.00CR	084263	4,366.00
0267	TRAFFIC & PARKING CONTROL INC							
	I-I588633	TRAFFIC & PARKING CONTROL INC	R	1/16/2018		2,943.00CR	084264	2,943.00
1945	TRANE US INC							
	I-3608940	TRANE US INC	R	1/16/2018		232.78CR	084265	232.78
5572	TRANSOFT SOLUTIONS INC							
	I-130271	TRANSOFT SOLUTIONS INC	R	1/16/2018		460.00CR	084266	460.00
7309	TRILLIUM CNG							
	I-1801032124	TRILLIUM CNG	R	1/16/2018		2,676.75CR	084267	2,676.75
0417	TWEET GAROT MECHANICAL INC							
	I-54621	TWEET GAROT MECHANICAL INC	R	1/16/2018		174.00CR	084268	
	I-54665	TWEET GAROT MECHANICAL INC	R	1/16/2018		780.00CR	084268	
	I-55223	TWEET GAROT MECHANICAL INC	R	1/16/2018		889.01CR	084268	
	I-55334	TWEET GAROT MECHANICAL INC	R	1/16/2018		287.25CR	084268	
	I-55337	TWEET GAROT MECHANICAL INC	R	1/16/2018		3,390.00CR	084268	
	I-55338	TWEET GAROT MECHANICAL INC	R	1/16/2018		263.04CR	084268	
	I-55430	TWEET GAROT MECHANICAL INC	R	1/16/2018		1,067.50CR	084268	6,850.80

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0272	UNIFORM SHOPPE INC							
	I-272599	UNIFORM SHOPPE INC	R	1/16/2018		76.95CR	084269	
	I-272613	UNIFORM SHOPPE INC	R	1/16/2018		18.95CR	084269	
	I-272671	UNIFORM SHOPPE INC	R	1/16/2018		129.90CR	084269	
	I-272719A	UNIFORM SHOPPE INC	R	1/16/2018		373.65CR	084269	
	I-272719B	UNIFORM SHOPPE INC	R	1/16/2018		25.65CR	084269	
	I-272966	UNIFORM SHOPPE INC	R	1/16/2018		85.90CR	084269	
	I-272990	UNIFORM SHOPPE INC	R	1/16/2018		9.50CR	084269	
	I-272995	UNIFORM SHOPPE INC	R	1/16/2018		206.90CR	084269	
	I-273013	UNIFORM SHOPPE INC	R	1/16/2018		109.90CR	084269	
	I-273018	UNIFORM SHOPPE INC	R	1/16/2018		89.90CR	084269	
	I-273021	UNIFORM SHOPPE INC	R	1/16/2018		62.95CR	084269	
	I-273027	UNIFORM SHOPPE INC	R	1/16/2018		950.00CR	084269	
	I-273028	UNIFORM SHOPPE INC	R	1/16/2018		950.00CR	084269	
	I-273194	UNIFORM SHOPPE INC	R	1/16/2018		20.85CR	084269	
	I-273213	UNIFORM SHOPPE INC	R	1/16/2018		168.90CR	084269	
	I-273230	UNIFORM SHOPPE INC	R	1/16/2018		39.95CR	084269	
	I-273250	UNIFORM SHOPPE INC	R	1/16/2018		119.90CR	084269	
	I-273377	UNIFORM SHOPPE INC	R	1/16/2018		65.90CR	084269	3,505.65
VOID	VOID CHECK		V	1/16/2018			084270	**VOID**
7015	US BANK EQUIPMENT FINANCE							
	I-347639023	US BANK EQUIPMENT FINANCE	R	1/16/2018		361.73CR	084271	361.73
7678	US PLASTIC CORP							
	I-5288597	US PLASTIC CORP	R	1/16/2018		69.29CR	084272	69.29
1028	UW GREEN BAY							
	I-201801107847	UW GREEN BAY	R	1/16/2018		25.00CR	084273	25.00
0277	VAN'S FIRE & SAFETY INC							
	I-4105438	VAN'S FIRE & SAFETY INC	R	1/16/2018		45.75CR	084274	45.75
3707	VIKING ELECTRIC SUPPLY							
	I-S001107233.001	VIKING ELECTRIC SUPPLY	R	1/16/2018		216.41CR	084275	216.41
5539	VORPAHL FIRE & SAFETY CORP							
	I-215235871	VORPAHL FIRE & SAFETY CORP	R	1/16/2018		411.00CR	084276	
	I-215236344	VORPAHL FIRE & SAFETY CORP	R	1/16/2018		44.25CR	084276	455.25
5570	WALHDAB							
	I-200000806	WALHDAB	R	1/16/2018		100.00CR	084277	100.00

Attachment: 1-16-18 VOUCHERS (6592 : Voucher Approval.)

1/10/2018 10:51 AM

A / P CHECK REGISTER

PAGE: 10

PACKET: 05776 JAN 2018 COUNCIL - 2 1-16-18

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0426	WERNER ELECTRIC SUPPLY							
	I-S5368161.001	WERNER ELECTRIC SUPPLY	R	1/16/2018		80.00CR	084278	80.00
0287	WI DEPT OF ADMINISTRATION							
	I-505-0000023652	WI DEPT OF ADMINISTRATION	R	1/16/2018		175.00CR	084279	175.00
2645	WI DEPT OF JUSTICE							
	I-201801097839	WI DEPT OF JUSTICE	R	1/16/2018		28.00CR	084280	28.00
0294	WI DEPT OF TRANSPORTATION BBS							
	I-395-0000069577	WI DEPT OF TRANSPORTATION BBS	R	1/16/2018		2,282.26CR	084281	
	I-395-0000070077	WI DEPT OF TRANSPORTATION BBS	R	1/16/2018		5,008.78CR	084281	7,291.04
6469	WI DOCUMENT IMAGING							
	I-19701	WI DOCUMENT IMAGING	R	1/16/2018		139.87CR	084282	139.87
7350	WI MEDIA							
	I-1102826	WI MEDIA	R	1/16/2018		571.82CR	084283	571.82
3876	WI MUNICIPAL COURT CLERKS ASSOC							
	I-201801107848	WI MUNICIPAL COURT CLERKS ASSO	R	1/16/2018		40.00CR	084284	40.00
4012	WINTER WOOD PRODUCTS							
	I-545622	WINTER WOOD PRODUCTS	R	1/16/2018		862.00CR	084285	862.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	111	0.00	1,005,099.01	1,005,099.01
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	112	0.00	1,005,099.01	1,005,099.01

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 1-16-18 VOUCHERS (6592 : Voucher Approval.)

1/10/2018 10:51 AM

A / P CHECK REGISTER

PAGE: 11

PACKET: 05776 JAN 2018 COUNCIL - 2 1-16-18

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	1/2018	80,325.02CR
201	1/2018	556,945.61CR
209	1/2018	203.35CR
292	1/2018	30.00CR
405	1/2018	8,329.83CR
425	1/2018	23.63CR
601	1/2018	355,557.79CR
650	1/2018	3,683.78CR
=====		
ALL		1,005,099.01CR

Attachment: 1-16-18 VOUCHERS (6592 : Voucher Approval.)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: January 16, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 01-16-18 (PDF)

CITY OF DE PERE
License Committee - January 16, 2018

Previously Tabled Operator License Applications	
1	BYERS, THOMAS D.
2	COMYNE, JORDAN M.
3	ROBINSON, TYLER B.

New Operator License Applications	
1	ENWIYA, ADAM H.
2	MACCO, MARY C.

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: January 16, 2018

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Consider Approval of Settlement Agreement Regarding Shopko
Operating Stores Co. LLC v. City of De Pere Case #s 2016 CV 1507
and 2017 CV 1029
