Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Thursday, January 16, 2020 | 6:30 PM | De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Present	
Dean Raasch	Alderperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Lydia McMorrow	Teen Advisor	Excused	
William Soquet	Teen Advisor	Present	

Others in attendance: Alderperson Casey Nelson, Paula Rahn, Recreation Superintendent, and John Mc Donald, Recreation Supervisor.

II. Action Items

1. Approve Board of Park Commissioners Minutes from the December 19, 2019 Meeting.

   Randy Soquet moved to approve the minutes from the December 19, 2019 Board of Park Commissioners meeting, seconded by Alderperson Jennings. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

2. Consideration and Possible Action to Approve Sponsorship of Veterans Luncheon by Ryan Funeral Home.*

   Alderperson Chandik Kundinger moved to approve the sponsorship of the Veterans luncheon by Ryan Funeral Home, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

3. Approval of $500 Donation from Kiwanis Club of De Pere for Recreation Scholarship Program.*

   Alderperson Raasch moved to approve the $500 donation from the Kiwanis Club of De Pere for the Recreation Scholarship Fund, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

4. Consideration and Possible Action to Approve Request from Alderperson Nelson to make the Voyageur Restroom Building a Multi Use Building.*

Alderperson Chandik Kundinger moved to approve the request from Alderperson Nelson to make the Voyageur restroom building a multi-use building, seconded by Randy Soquet.
Discussion followed.
Alderperson Nelson explained that he presented the idea of replacing the restroom building at Voyageur Park with a multi-use facility to the Finance Committee earlier. With it being a park building, the Finance Committee referred the item back to staff to present the idea to the Board of Park Commissioners for consideration. Alderperson Nelson gave a brief history of the excess stadium sales tax rebate stating the funds were to be used for debt payment, property tax relief, or for economic development. From the stadium tax rebate, $125,000 was allocated for a stage to be located at Voyageur Park. This project has experienced some complications and has been put on hold. Alderperson Nelson explained that there are funds in the budget for a new restroom building at Voyageur Park, He feels it would be a great idea to reallocate the $125,000 in excess stadium funds from the community stage project and build a new multi-use building making Voyageur Park. This provides an opportunity for Voyageur Park to be an extension of downtown and more of a destination. Alderperson Nelson provided pictures to show basic ideas of what the building could look like.
Sue Schinkten questioned if the existing restroom building would be used and if the location would stay the same.
Marty Kosobucki, Director of Parks, Recreation and Forestry provided a brief history of the community stage project, stating there is $125,000 allocated for a community stage from the stadium tax rebate. There were ideas for the community stage, but the De Pere Chamber came in and requested to lead a fundraising campaign for a larger stage to be built and both the Board of Park Commissioners and Common Council gave their approval. There was a considerable amount of time that went by and the stage did not happen. A decision has been made to put the project on hold until the cultural district plan took shape. Marty explained that there is $170,000 budgeted this year to replace the non ADA compliant restroom building. What Alderperson Nelson is requesting is to take the budgeted funds, along with the $125,000 that was allocated for a community stage and make a multi-use building.
Alderperson Jennings questioned if the community stage project was specific to Voyageur Park. He stated he would still like to see a performance stage and maybe it could be incorporated into the building, or maybe into a street reconstruction project.
Marty Kosobucki, Director of Parks Recreation and Forestry also stated there is additional stadium tax funding allocated for a splash pad downtown.
Alderperson Raasch also questioned if the community stage was specific to Voyageur Park. He likes the idea of a multi-use building at Voyageur Park, but feels cost might be an issue. He feels the idea has merit, but the project is in its initial stages and more consideration needs to be done before asking for the funds to be reallocated.
Alderperson Raasch mentioned that when the stadium tax funding was allocated to

projects, it was done in one vote, so it might be difficult to reallocate the funding and would need to be addressed with the City Attorney.
Alderperson Chandik Kundinger questioned if there was an expiration date on when the funds needed to be used and if there is any way for the funds to even be reallocated.
Alderperson Raasch commented that it might be best to send the item back to staff and to look at the project separate from the funding.
Marty Kosobucki, Director of Parks, Recreation and Forestry clarified that the band shell does specify that it needs to be located in Voyageur Park and the $300,000 allocated for the splash pad does not specify a location. Marty feels that a clear direction is needed, with cost estimates and pictures, prior to requesting any reallocation of funding from Common Council.
Alderperson Chandik Kundinger rescinded her original motion and Randy Soquet rescinded his second of the motion.
Alderperson Chandik Kundinger moved to refer the item back to staff to consider alternatives for a multi-use building at Voyageur Park, seconded by Randy Soquet.
Discussion followed.
Marty Kosobucki, Director of Parks Recreation and Forestry requested the Park Boards to provide input on ideas for design and building options for the multi-use facility.
Randy Soquet suggested researching what other municipalities have for rental facilities and what our community needs.
Alderperson Raasch commented on the importance of keeping the green space in Voyageur Park.
Upon vote, the above motion passed unanimously.

RESULT:	**REFERRED BACK TO STAFF [UNANIMOUS]**
	Next: 2/20/2020 6:30 PM
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

5. Consideration and Possible Action to Approve Amerilux to be the Main Sponsor of the Beer Garden.*

Alderperson Raasch moved to approve Amerilux to be the main sponsor of the Beer Garden, seconded by Bill Volpano.
Discussion followed.
Alderperson Chandik Kundinger questioned if Tweet Garot was contacted this year.
Alderperson Jennings questioned if there are other sponsorships available.
Marty Kosobucki, Director of Parks, Recreation and Forestry explained that Amerilux would be the main sponsor, but there are individual event and general sponsorships available.
Alderperson Chandik Kundinger questioned the number of events.
Marty Kosobucki, Director of Parks, Recreation and Forestry explained that there will be four events again this year. The last one in September is going to be on a Saturday. We were considering doing five with the first one being on Memorial Day weekend, but with Celebrate De Pere going back to Voyageur Park the first event will not be until June.
Upon vote, the above motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

6. Consideration and Possible Action to Approve Purchase of Inflatable Water Course.

John McDonald, Recreation Supervisor, explained that in the budget there was $6,000 approved to purchase inflatables for the pool, with another $6,000 to be obtained through sponsorships. With all inflatables the size of module and the minimum water depth have to be considered. There are two main companies that provide pool inflatables, Aflex and Wibit. Aflex offers connective sleeves to link the modules together, they have many different modules that fit nicely with our pool depth, and are offering free shipping if the order is placed before March 31, 2020. Wibit includes a free accessory kit, which includes straps to connect the modules together, but Wibit will not offer free shipping.
John McDonald, Recreation Supervisor went through pictures of the $6,000 and $12,000 option from Aflex and Wibit.
Marty Kosobucki, Director of Parks Recreation and Forestry explained that there is $6,000 available that can be used to purchase inflatables with the budget. The $12,000 option would not be purchased until sponsors have been secured. Also, all the pieces in the $12,000 would not be out at once, the pool is not big enough.
Discussion followed.
George Brown questioned if the intent would be to deflate every night.
John McDonald, Recreation Supervisor explained that it would be the intent to use over the season, but not every day. There needs to be pool space and open swim ability.
Alderperson Jennings questioned the ability for kids to race.
Sue Schinkten questioned the flexibility of both systems.
Alderperson Raasch asked John McDonald what system he would recommend.
John McDonald, Recreation Supervisor, stated he would recommend the Aflex system. He explained that he likes the number of options available, the fact that all modules have the same connective sleeve allowing for a variety of mix and match options available. He also recommends a starting module with a swim in start, which is easier for younger children to enter the course.
Alderperson Raasch moved to approve the recommendation of options made by the Park Department with the intent to go with the Aflex $6,000 option, which is available with the budget, and to find donations for the additional $12,000 option, seconded by Alderperson Jennings.
Discussion followed.
George Brown questioned the shipping costs.
Marty Kosobucki, Director of Parks, Recreation and Forestry explained that the intent is to take the $12,000 option and try to get sponsors. If sponsorship is not obtained by the cut-off date, the $6,000 option would be ordered to receive the free shipping.
Sue Schinkten questioned if the intent would be to use at Legion Pool this summer
Upon vote, the above motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

7. Consideration and Possible Action to Approve Consultant for Community Center Roof/Insulation Investigation & Construction Management.*

Alderperson Raasch moved to approve the proposal from Graef for $6,500 for the Community Center roof/insulation investigation and construction management, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Kundinger, Raasch, Brown, Schinkten, Soquet, Volpano

III. Staff Updates

1. Discuss Updated Street Tree Inventory Report

Marty Kosobucki, Director of Parks, Recreation and Forestry stated that the tree inventory is done and the report is attached. If there are any questions, please refer them to Don Melichar, who was unable to make it tonight due to a family emergency.

RESULT:	**DISCUSSED**

2. 2019 Donation Listing

Marty Kosobucki, Director of Parks, Recreation and Forestry presented the 2019 donation listing.

RESULT:	**DISCUSSED**

IV. Future Agenda Items

Alderperson Raasch asked for the topic of mini soccer fields brought back as a future action item.

V. Public Comment Period

None

VI. Adjournment

Sue Schinkten moved to adjourn the meeting at 7:42 pm, seconded by Randy Soquet. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela