



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, January 16, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the January 2, 2024 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	John Quigley, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

None.

5. Commendation for photo contest winners.

Mayor Boyd read the proclamation for the winners of the 2023 Photo Contest: Chad Fairbanks - Downtown, Cityscapes and Architecture; Adam Jackson - Environment & Nature; Julie Daul - Recreation & Health; Tom Knuth - Events & Community; and Bill Withbroe - Popular Vote.

6. Recommendation from Finance/Personnel Committee to approve Forte for Merchant Services using the service fee model.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

7. Recommendation from Finance/Personnel Committee to approve various changes to City-issued credit cards.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

8. Recommendation from the Board of Public Works to leave the existing service signs on S. Broadway & Bicentennial Park.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

9. Recommendation from the Board of Public Works to keep the existing declining rate structure for water volume charges as part of the PSC Rate Case.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from the Board of Public Works to request WPS replace decorative street lighting in the downtown areas with Paragon light fixtures and budget for remaining replacements in 2025.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation from the Board of Public Works on Main Avenue underpass maintenance allowing to grow natural with limited maintenance for personnel safety.
- Parks and Recreation Director Marty Kosobucki confirmed that staff is maintaining the grass by the sidewalk abutting residences there, as well as a path along the curb. Staff will also remove the small trees growing in that area.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Ordinance #24-01 Amending Chapter 150 of the De Pere Municipal Code Regarding Traffic Regulations (Section 150-23; Schedules E and G).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

13. Ordinance #24-02 Creating Section 26-16 of Chapter 26 Water and Sewer Service of the City of De Pere Municipal Code Relating to Private Water System Inspection, Maintenance and Operation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

14. Ordinance #24-03 Repealing and Recreating Chapter 146 Noise Ordinance of the De Pere Municipal Code.

City Attorney Tony Wachewicz confirmed that the updated ordinance essentially maintains the same decibel levels, but adds a definition for tonal sounds and clarifies technical sound definitions. Discussion followed regarding residential and commercial zone categories (page 8 of the ordinance), as well as measurements from the property line (page 7). During the ordinance revision process, the chief of police confirmed that officers will be able to address loud muffler complaints with existing state statute.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

15. Resolution #24-01 Accepting Natural Resource Damage Assessment Grant from Fox River Trustee Council Toward Voyageur Park Kayak/Canoe Launch and Authorizing Additional City Funding from the Capital Project Fund to Complete Project.

Parks and Recreation Director Marty Kosobucki explained that he believes the Wisconsin Department of Natural Resources (DNR) has gone away from funding kayak/canoe launches because the number of requests have outweighed available funds. He confirmed that the Fox River Trustee Council will be allowed to place a recognition sign or plaque at the launch site. Alderpersons Hansen and Gantz confirmed that their motion and second included the authorization of additional funds from capital projects/bonding.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

16. Reso #24-02 Authorizing Offer to Purchase and Development Agreement Between the City of De Pere and Developer (126 South Broadway and 310 North Wisconsin).

Development Services Director Dan Lindstrom explained that the purpose of the agreement is for Tile & Stone/Saltbox Lighting to relocate with financial assistance from the City, who will then lease the space back to them for a set period of time. After the move, the City will put out a request for proposals with the intent that the purchase cost will be recouped from the TID. Director Lindstrom noted that the agreement contains several requirements, including the removal of the cross access easement at the Shopko site.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

17. Resolution #24-03 Opposing Senate Bill 691.

Mayor Boyd reported that three other municipalities in the area are proposing similar resolutions at their meetings tonight. Discussion followed regarding potential legal ramifications and strategies if the bill passes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

18. Reappointments to the Historic Preservation Commission by Mayor Boyd.

Commission members Patrick Boyd, Gene Hackbarth, and Mark Reinhart were reappointed for a new term.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

19. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

20. Future agenda items.

None.

21. City Administrator annual performance appraisal.

Alderperson Raasch moved, seconded by Alderperson Ledvina to enter into closed session at 8:10 PM. Upon roll call vote, motion carried unanimously. Alderperson

Perock moved, seconded by Alderperson Gantz to return to open session at 8:54 PM. Upon roll call vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Gantz to give City Administrator Delo a 5% increase on his base salary with a \$4,000 bonus. Upon roll call vote, motion carried unanimously.

22. Adjournment.

Alderperson Quigley moved, seconded by Alderperson Gantz to adjourn the meeting at 8:56 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk