



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, January 17, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on January 17, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Alderman	Present
Dan Carpenter	Alderman	Present
Scott Crevier	Alderman	Present
Michael Donovan	Alderman	Present
Ryan Jennings	Alderman	Present
Larry Lueck	Alderman	Present
Dean Raasch	Alderman	Present
Lisa Rafferty	Alderman	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the January 3, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderman
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

4. Public Hearing to levy special assessments for construction of sanitary sewer, storm sewer, water main and storm water retention pond construction located on Richco Road from American Boulevard.

A. Notice of Public Hearing.

Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on January 5, 2017.

B. Recommendation from the Board of Public Works.

City Engineer Eric Rakers stated the Board of Public Works recommended approval.

C. Resolution #17-02, Final Resolution Authorizing Sanitary Sewer, Storm Sewer, Water Main and Storm Water Management Pond Construction and Levying Special Assessments Against Benefitted Property (Richco Road from American Boulevard)

Mayor Walsh declared the public hearing open; no one wished to speak and the Mayor declared the public hearing closed and entertained a motion. Alderman Lueck moved, seconded by Alderman Boyd to approve the resolution. Discussion followed regarding the zoning of the properties and the structure for distributing the assessment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

5. Public comment upon matters not on the agenda or other announcements. None.

6. Presentation of the 2015 Stormwater Management Plan.

City Engineer Eric Rakers reviewed the Stormwater Management Plan with the Council. He identified some of the long term challenges the City faces and identified future action items required to meet the WDNR mandated reductions of total phosphorus and total suspended solids. He reviewed the three different drainage basins the City is divided into and explained that two of the three basins are meeting requirements; the third, the Fox River basin, is well below the required reduction levels set by the WDNR. He reviewed alternatives to meet the long term reductions that the City can implement to offset the Fox River basin. He explained that staff will continue to review these alternatives and will come back with recommendations. Discussion followed regarding the time frame for meeting new requirements, the difference in treatment requirements for new development vs. redevelopment, the standard the City of De Pere is held to for treatment requirements vs. what rural areas have to deliver, and the way the WDNR samples.

7. Recommendation from Finance and Personnel Committee for Police Department to Participate in Brown County Click it or Ticket and Speed Task Force 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

8. Recommendation from Finance/Personnel Committee to complete a property appraisal for Parcel ED-881 for New Leaf Market Cooperative.

Alderperson Jennings stated that he will abstain from voting on this item.

Alderperson Crevier inquired about the status of the grant that New Leaf received in June; City Economic Development and Planning Director Kim Flom explained that all adjustments necessary have been made to the grant regarding the new property. She provided a background on the property New Leaf is interested in purchasing and stated that they have signed a purchase agreement in December. Because the facility is much smaller than what New Leaf needs, New Leaf has approached the City of De Pere asking to purchase a portion of ED-881, which is a parking lot area about 23 parking spaces, for an expansion of the building. The City is now asking to appraise the value of the area New Leaf is interested in purchasing and will come back to the Finance/Personnel Committee and Council to move forward with the sale. She explained that the other property owners affected by the sale of the parking space will receive a revised agreement from the City but she stated they are all supportive of New Leaf locating in the area. She also spoke with one of the owners of the Voyageur Office Building who expressed that they have concerns about the loss in parking and are interested in being involved in the decision making process moving forward.

Alderperson Raasch moved, seconded by Alderperson Rafferty to open the meeting. Upon vote, motion carried unanimously. Tom Dennee, New Leaf Project Manager,

explained that they hope to begin construction of a 4,000 square foot addition this fall with an opening in 2018. Discussion with Council members followed concerning current membership and financing. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [7 TO 0]
MOVER:	James Boyd, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Lueck, Raasch, Rafferty
ABSTAIN:	Ryan Jennings

9. Recommendation from the Finance & Personnel Committee to move the Training & Safety Officer into the interim Assistant Fire Chief position.

City Administrator Larry Delo explained that the Council is approving this recommendation for the funding; the Police and Fire Commission will have the authority to appoint the interim Assistant Fire Chief.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

10. Recommendation from the Finance/Personnel Committee to approve emergency funding for replacement of unit heaters.

Concern was expressed by Alderperson Carpenter and Crevier about the emergency repairs not being caught or addressed during the annual maintenance checks. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

11. Ordinance #17-01 Amending Various Provisions of the De Pere Municipal Code

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

12. Ordinance #17-02, Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Donovan, Jennings, Lueck, Raasch, Rafferty
ABSTAIN:	Scott Crevier

13. Resolution #17-03, Authorizing Commercial Lease Agreement with Green Bay Metropolitan Sewerage District.

Alderson Crevier asked when this agreement will begin; City Attorney Judy Schmidt Lehman explained that the agreement was changed to reflect a start date of January 18. City Administrator Larry Delo praised the Public Works Department for looking for alternatives to adding on to the MSC Building by working with GBMSD to use their space for storage.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Ryan Jennings, Alderson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

14. Resolution #17-04, Authorizing First Installment Property Tax Collection Agreement Between Brown County Treasurer and City of De Pere (December 2017 - February 2018).

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	Michael Donovan, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

15. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

16. Operator License Applications.

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ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	WIRTH, HEATHER J.	740 OAK ST	DE PERE	WI	54115
2	ZIA, USMAN	1405 S. NORWOOD AV #6	GREEN BAY	WI	54304

Temporary Operator License Applications					
1	INGS, BARBARA A.	2431 KIMBERLY	GREEN BAY	WI	54313

New Operator License Applications for the 2016-2018 Licensing Period					
1	BUKOURICZ, DANIEL J.	1912 SYLVAN DR	GREEN BAY	WI	54313
2	ELDRIDGE, MITCHELL P.	1814 VALORANE BL	GREEN BAY	WI	54304
3	NEUMAN, NATALIE R.	232A N. SUPERIOR ST	DE PERE	WI	54115
4	WENIG, TREVOR I.	1837 ST. AGNES DR	GREEN BAY	WI	54304

Alderson Raasch moved, seconded by Alderson Boyd to table Previously Tabled Operator License Application #1 and to approve Previously Tabled Operator License Application #2. Upon vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Carpenter to approve Temporary Operator License Application #1. Upon vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Boyd to approve Operator License Applications #1-3 and to table Operator License Application #4. Upon vote, motion carried unanimously.

17. Future Agenda Items

City Administrator Larry Delo announced the stadium tax refund discussion will be on the next Council meeting agenda. The intent of the item is to provide Council with a list of ideas to review and discuss, and Council will have the ability to make decisions at the meeting if they choose.

18. Adjournment. Alderperson Donovan moved, seconded by Alderperson Rafferty to adjourn the meeting at 8:30 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer