



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, January 18, 2016

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderpersion	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Present	
Kate Sabel	Commissioner	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	

Also present: City Planner Sarah Wallace and members of the public.

2. Approval of the minutes of the December 21, 2015 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderpersion
SECONDER:	Sue Sands, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sabel, Sands, Turriff

3. Discussion on Cost Estimates for Historic Plaques for the State and National Historic Broadway District. To Include Request for Carryover to 2016 Budget. *

City Planner Sarah Wallace provided a summary of size options and costs from three plaque vendors: Jones Sign, Weber Awards, and Erie Landmark. Discussion followed regarding visibility of the respective plaque sizes and the aesthetics of the finish options. Sarah explained that the Commission must first select the plaque style and size, and then identify the amount of the carryover request to be submitted to the Finance Committee. Research on homes should then be conducted, and the final step would be to offer a contract to the selected vendor.

Sue Sands motioned, seconded by Kate Sabel, to select the 7 x 10 oval plaque with bronze finish. Upon vote, motion carried unanimously.

Gene Hackbarth motioned, seconded by Adam Turriff, to request a carryover in the amount needed to cover the cost of the project. Upon vote, motion carried unanimously. Staff will assemble the homeowner survey and present it at the February meeting for review.

4. Discussion and Planning for Historic Preservation Month. Discussion on Educational Opportunities and Activities.

Gene Hackbarth distributed a draft agenda for the April 22-23rd annual meeting of the Wisconsin Association of Historic Preservation Commissions, which could be promoted as part of HPC Month activities. Discussion followed regarding opportunities for historic tours which could potentially include the St Norbert College campus. The Commission identified the weekend of May 21 - 22 as a possible target date to conduct tours. Gene requested that board members try to obtain feedback on properties that citizens might like to see on a tour. Scott Crevier, Brian Netzel, and Mike Fleck volunteered to work on coordinating HPC Month activities.

5. Update on Proposed Wisconsin Legislation, Assembly Bill 568 and Senate Bill 445.
Gene Hackbarth reported that a closed session will be held this Thursday to discuss Substitute Amendment 1 to Assembly Bill 568. The Wisconsin Association of Historic Preservation Commissions is still encouraging people to contact their state representatives to encourage deletion of the historic preservation clause.
6. Information to keep aware of: A. The City Council, at the January 19, 2016 meeting, will be presenting St. Norbert College (SNC) a certificate along with congratulations for the Nicolet High School listing on the State and National Registers of Historic Places. Representatives from the State and SNC will be in attendance. B. Update on the 2015 Certified Local Government Survey for SNC.
Gene Hackbarth reported that the 2015 Certified Local Government (CLG) annual survey has been completed and submitted to the State Historic Preservation Officer.
7. Future agenda items.
Planning for Historic Preservation Month activities and the budget carryover request. Mike Fleck motioned, seconded by Scott Crevier, to open the meeting for public comments.
A De Pere resident inquired about the status of the Irwin School site, and expressed concern about properties with potential code violations. Scott Crevier noted that there are city ordinances that address those things, and recommended that she contact the Building Inspection department.
Mike Fleck motioned, seconded by Scott Crevier, to return to regular order. Upon vote, motion carried unanimously.

Adjournment

Scott Crevier motioned, seconded by Brian Netzel, to adjourn the meeting at 6:40 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen