



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Monday, January 18, 2016	6:00 PM	De Pere City Hall Council Chambers
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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **January 18, 2016** at **6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

Call to Order

1. Roll Call.
2. Approval of the minutes of the December 21, 2015 meeting.
3. Discussion on Cost Estimates for Historic Plaques for the State and National Historic Broadway District. To Include Request for Carryover to 2016 Budget. *
4. Discussion and Planning for Historic Preservation Month. Discussion on Educational Opportunities and Activities.
5. Update on Proposed Wisconsin Legislation, Assembly Bill 568 and Senate Bill 445.
6. Information to keep aware of: A. The City Council, at the January 19, 2016 meeting, will be presenting St. Norbert College (SNC) a certificate along with congratulations for the Nicolet High School listing on the State and National Registers of Historic Places. Representatives from the State and SNC will be in attendance. B. Update on the 2015 Certified Local Government Survey for SNC.
7. Future agenda items.

Adjournment

*** Items with an asterisk require City Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by Noon on Monday, January 11, 2016 so that arrangements can be made.

AGENDA SENT TO:

Commission Members
Alderspersons
Department Heads
News Media
De Pere Chamber of Commerce
Brown County Library, De Pere Branch
Joe De Rose, Historic Preservation Division

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: January 18, 2016
DEPARTMENT: Planning
FROM: Sarah Wallace
SUBJECT: Approval of the minutes of the December 21, 2015 meeting.

ATTACHMENTS:

- HPC_Dec2015_Minutes_Draft (PDF)



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Monday, December 21, 2015

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Excused	
Kate Sabel	Commissioner	Excused	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	

Also present: City Planner Sarah Wallace and members of the public.

2. Approval of the minutes of the November 16, 2015 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Sands, Turriff
EXCUSED:	Brian Netzel, Kate Sabel

3. Discussion of Cost Estimates for Historic Plaques for the State and National Historic Broadway District. To include Request for Carryover to 2016 Budget for Project.*

Mike Fleck reviewed the price quotes that he obtained for the plaques project, and shared samples of the aluminum and bronze materials. Discussion followed on size and finish options. Mike inquired if the carryover request needs to be submitted now; City Planner Sarah Wallace responded that the Commission has time before the request is due. She inquired whether the Commission wants to survey the residents, and what questions should be asked. Discussion followed. Sarah will obtain mock ups of 5x7 and 10x7 plaques from the vendors.

4. Review proposed Wisconsin Legislation (Assembly Bill AB 568 and Senate Bill SB 445) and discuss passage impact on: 1. De Pere's Certified Local Government sub-grant application 2. Local government's preservation activities will become advisory only

Gene Hackbarth reported that the Wisconsin Association of Historic Preservation Commissions (WAHPC) is strongly encouraging CLG communities to contact their state representatives and senators to oppose the passage of these bills. If they were to pass, it would prevent Historic Preservation Commissions from requiring a Certificate of Appropriateness (CoA) for a property listed as a local landmark. It would also eliminate the opportunity for any CLG community to receive subgrants. Discussion followed to clarify the current process, and the impact of this legislation. Scott Crevier noted that he agrees with portions of the legislation that would require the permission of property owner(s) for a local designation. The Commission discussed drafting a letter from the City and specific talking points to be included. Staff suggested that the Commission recommend to Council that a

Attachment: HPC_Dec2015_Minutes_Draft (4288 : Minutes)

letter be drafted and sent. Gene has a letter from WAHPC that could be used as a template. Scott reported that he confirmed with the City Attorney that this legislation would require the City to revise our ordinance.

Scott Crevier motioned, seconded by Gene Hackbarth, to submit a resolution to the City Council stating opposition to section 4, lines 11-14 of Assembly Bill 568 and section 4, lines 11-14 of Senate Bill 445, which would remove the City and HPC's authority once a property is designated as a local landmark. Discussion followed. Scott Crevier motioned, seconded by Adam Turriff, to open the meeting for public comments. Upon vote, motion carried unanimously.

Local realtor Jim O'Rourke expressed his opposition to the proposed law. He also feels that mandatory compliance with the Certificate of Appropriateness is a bad idea. De Pere resident Carla Nicks stated that her understanding is that local landmark sites are required to obtain a CoA, but not a home that is part of a local district. City Planner Sarah Wallace clarified that the current ordinance allows the City to create a local district, which would require CoAs for individual properties.

Mike Fleck motioned, seconded by Gene Hackbarth, to return to regular order. Upon vote, motion carried unanimously.

Adam inquired if the Commission should consider contacting property owners in historic districts to encourage them to speak out on the proposed legislation. Staff will consult with the City Attorney to determine if that would be appropriate.

Upon vote, the motion to forward the resolution to City Council carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Sands, Turriff
EXCUSED:	Brian Netzel, Kate Sabel

5. Discuss Federal Bill H. R. 3846

Gene Hackbarth distributed a written summary of the proposed federal legislation, explaining that it calls for increasing federal historic tax credits from 20% to 30% for commercial projects under \$2.5 million. It would also simplify the process of transferring credits to investors, as well as eliminate the federal tax on state historic credit proceeds.

Gene Hackbarth motioned, seconded by Scott Crevier, to request that staff draft a resolution in support of Federal Bill H. R. 3846, to be forwarded to City Council. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Fleck, Hackbarth, Sands, Turriff
EXCUSED:	Brian Netzel, Kate Sabel

6. Future Agenda Items

Gene Hackbarth requested that projects for Historic Preservation Month be added to the January 2016 agenda.

Adjournment

Gene Hackbarth motioned, seconded by Sue Sands, to adjourn the meeting at 7:30 PM.
Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: January 18, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Discussion on Cost Estimates for Historic Plaques for the State and National Historic Broadway District. To Include Request for Carryover to 2016 Budget. *

ATTACHMENTS:

- Staff Memo_Plaques (DOCX)
- Est_40719_from_Paul_Zimmerman_Foundries_47896 (PDF)
- Erie_Visual (PDF)
- 5x7_visual_Erie (PDF)
- Weber Estimate (MSG)
- Weber_Visual (PDF)
- Weber Follow up (MSG)

CITY OF DE PERE

335 South Broadway
De Pere, WI 54115
Fax No.: 920/339-4049
Web: <http://www.de-pere.org>



January 14, 2016

To: Historic Preservation Commission

From: Sarah Wallace, Associate Planner

RE: Discussion on Historic Residential Plaques

At our last Historic Preservation Commission meeting, it was requested to receive additional quotes and information regarding the size and visuals of the plaques the group is seeking to install on residential homes within the Broadway Historic District.

At our last meeting we had two price quotes from Erie Landmark Company and from Weber Bowling and Awards. Staff has been working to get updated quotes from these companies along with a third option to be in accordance with the City's procurement policies. Attached you will find information from both Erie and Weber. The third company, was not able to get me numbers before the mail out of this agenda, but assured me that they would provide before our meeting. I will bring and distribute the additional information as soon as I have it available, or will bring to the meeting.

As part of the discussion for determination of the size, style and material for the plaques, the Commission will also want to discuss and make recommendation on the amount of carryover costs they would like to bring forward from the 2015 budget. The Historic Preservation Commission 2016 Budget has allocated \$3,200 within the consulting portion of the budget. It has been my understanding that this is what has been allocated for this project in the past. Your request would be to cover the complete cost of the project above this amount.

As the Historic Preservation Commission looks to proceed with this project, a few things will most likely be needed prior to implementation. The completion of the research of the historic information, review and confirm the cost of the plaques, review and determine design of plaques, and determine the process for final implementation; including identifying champions of the project to bring it to completion.

Attached you will find the updated quotes and replicas that have been received. As always, please contact me if you have any questions or comments.

Attachment: Staff Memo_Plaques (4289 : plaques update)



Paul Zimmerman Foundries
dba Erie Landmark Company
637 Hempfield Hill Road
Columbia, PA 17512

Quote / Order Acknowledgement

Date	Estimate #
1/11/2016	40719

Bill To:

City of De Pere
Sarah Wallace, Assoc. Planner
335 South Broadway
De Pere WI. 54115

Phone # 920-339-4072x.1349
Fax #
e-Mail Address swallace@mail.de-pere.org

P.O. No.	Contact Person	Terms	Ship Via	FOB	Must Have	Due Date
	Sarah	On Approval		Columbia		
Description		Qty	Finish	Mount	Amount	Total
10 x 7 Oval Plaque - *Bronze (*Aluminum \$143.00 shipping same as below) De Pere HYDRAULIC CO. OFFICE "WHITE PILLARS" 1836		1	???	???	179.00	179.00
Shipping and Handling ground "Bulk shipping discounts: 2 pieces shipping together \$32.00 / 3 or more shipping together \$9.00 each plaque.					23.00	23.00

Please sign and date here.

Subtotal

Sales Tax (0.0%)

Total

Phone #	Fax #	E-mail
(717) 285-5253	(717) 285-3166	pwzfoundries@erielandmark.c...

Attachment: Est_40719_from_Paul_Zimmerman_Foundries_47896 (4289 : plaques update)



Paul Zimmerman Foundries
dba Erie Landmark Company
637 Hempfield Hill Road
Columbia, PA 17512

Quote / Order Acknowledgement

Date	Estimate #
1/11/2016	40719

Bill To:

City of De Pere
Sarah Wallace, Assoc. Planner
335 South Broadway
De Pere WI. 54115

Phone # 920-339-4072x.1349
Fax #
e-Mail Address swallace@mail.de-pere.org

P.O. No.	Contact Person	Terms	Ship Via	FOB	Must Have	Due Date
	Sarah	On Approval		Columbia		
Description		Qty	Finish	Mount	Amount	Total
7" x 5" Oval Plaque - *Bronze [Information same as above] \$134.00 + Shipping and handling \$15.00 *Aluminum - \$107.00 + shipping and handling \$15.00 "Bulk shipping discounts: 2 pieces shipping together \$22.00 / 3 or more shipping together \$7.00 each plaque. Pebbled background color choice: Brown, Black, Dark Green or Natural Mounting options: Front mounting for wood or masonry OR Rear / concealed mounting for masonry.					0.00	0.00

Please sign and date here.

Please review art/pricing carefully and fax back to us with your approval signature or corrections. Customer is responsible for any errors that appear on final plaque.

Subtotal	\$202.00
Sales Tax (0.0%)	\$0.00
Total	\$202.00

Phone #	Fax #	E-mail
(717) 285-5253	(717) 285-3166	pwzfoundries@erielandmark.c...

Attachment: Est_40719_from_Paul_Zimmerman_Foundries_47896 (4289 : plaques update)

JOB #40719-10"x 7" OVAL

3.c

APPROVAL, SIGNATURE & DATE:



Attachment: Erie_Visual (4289 : plaques update)

JOB #40719-10"x 7" OVAL

3.d

APPROVAL, SIGNATURE & DATE:



Attachment: 5x7_visual_Erie (4289 : plaques update)

JOB #40719-7"x 5" OVAL

3.d

APPROVAL, SIGNATURE & DATE:

\$134.00



Attachment: 5x7_visual_Erie (4289 : plaques update)

Carey E. Danen

From: weberawards@sbcglobal.net
Sent: Monday, January 11, 2016 2:43 PM
To: Sarah Wallace
Subject: Re: City of De Pere

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Sarah

The price for a 7 x 10 bronze plaque is \$182.25 ea.

The price for a 7 x 10 aluminum plaque is \$127.80 ea.

The price for a 8 x10 bronze plaque is \$198.50 ea.

The price for a 8 x10 aluminum plaque is \$138.25 ea.

Not sure what the 5 x 7 size is. Do you need a quote for that also? I do have a small sample of a bronze and aluminum plaque. I will send you a paper layout shortly.

Thank You

Scott Weber

Weber Bowling & Awards

2021 Verlin Rd.

Green Bay, WI 54311

(920) 465-1766

From: Sarah Wallace <swallace@mail.de-pere.org>
To: "weberawards@sbcglobal.net" <weberawards@sbcglobal.net>
Sent: Monday, January 11, 2016 10:51 AM
Subject: City of De Pere

Good morning Scott,

Thanks for the follow up call yesterday, providing me with the price quotes for the 7"x10" plaques.

Can you please email me an official quote for both the 7x10 and the 5x7 for both bronze and alum? During our last Historic Preservation Commission meeting, the commission members asked if we could also receive a paper replica (to scale) with information from one of our properties. I have added this information below. Could you please supply us with one for each size?

In addition to the paper copies, do you have an replica of the plaques that we see and bring to our meeting?

Please contact me with any questions.

Best Regards,

Sarah Wallace

Associate Planner

Planning and Economic Development

City of De Pere

335 S Broadway

De Pere, WI 54115

(920) 339-4072 (Ext- 1349)

Attachment: Weber Estimate (4289 : plaques update)

swallace@mail.de-pere.org

Attachment: Weber Estimate (4289 : plaques update)

**De Pere
Hydraulic Co.**



**De Pere Hydraulic Co. Office
“White Pillars”**



1836

Carey E. Danen

From: weberawards@sbcglobal.net
Sent: Tuesday, January 12, 2016 2:16 PM
To: Sarah Wallace
Subject: Re: City of De Pere
Attachments: De Pere Historical 7x10 v1.pdf

Hi Sarah

Attached is a proof. Before I do the other sizes I wanted to send this one to you to see if you like the layout or if we should do something a little different. I will be getting back to you with the 5 x 7 info as soon as possible.
 Thanks Scott

From: Sarah Wallace <swallace@mail.de-pere.org>
To: "weberawards@sbcglobal.net" <weberawards@sbcglobal.net>
Sent: Tuesday, January 12, 2016 12:29 PM
Subject: RE: City of De Pere

Thanks – We are just following through with the request. The Historic Preservation Commission wants to see the size difference to determine which will be the best option.

Regards,

Sarah Wallace

Associate Planner
 Planning and Economic Development
 City of De Pere
 335 S Broadway
 De Pere, WI 54115
 (920) 339-4072 (Ext- 1349)
swallace@mail.de-pere.org

From: weberawards@sbcglobal.net [<mailto:weberawards@sbcglobal.net>]
Sent: Tuesday, January 12, 2016 11:34 AM
To: Sarah Wallace
Subject: Re: City of De Pere

Hi Sarah

I will get over paper proofs possibly this afternoon. The 5 x 7 size might be a little to small for the amount of text (length wise) for a cast plaque. I will see on a price and get info on that also for you.
 Thanks Scott

From: Sarah Wallace <swallace@mail.de-pere.org>
To: "weberawards@sbcglobal.net" <weberawards@sbcglobal.net>
Sent: Tuesday, January 12, 2016 11:22 AM
Subject: RE: City of De Pere

Thanks for the information below.

Attachment: Weber Follow up (4289 : plaques update)

The 5x7 came as a request from our Historic Preservation Commission meeting. Is that an option that you can supply us with an estimate?

Also, Can you supply us with a paper replica of the information – to scale- for our Historic Preservation Commission to review?

Thanks.

Sarah Wallace

Associate Planner
Planning and Economic Development
City of De Pere
335 S Broadway
De Pere, WI 54115
(920) 339-4072 (Ext- 1349)
swallace@mail.de-pere.org

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To: Sarah Wallace

Subject: Re: City of De Pere

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Attachment: Weber Follow up (4289 : plaques update)

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: January 18, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Discussion and Planning for Historic Preservation Month.
Discussion on Educational Opportunities and Activities.

Come prepared to discuss options for Historic Preservation Month. At our last meeting some general ideas of continuing the walking tour and including St. Norbert College tour.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: January 18, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Update on Proposed Wisconsin Legislation, Assembly Bill 568 and Senate Bill 445.

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: January 18, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Information to keep aware of: A. The City Council, at the January 19, 2016 meeting, will be presenting St. Norbert College (SNC) a certificate along with congratulations for the Nicolet High School listing on the State and National Registers of Historic Places. Representatives from the State and SNC will be in attendance. B. Update on the 2015 Certified Local Government Survey for SNC.

ATTACHMENTS:

- Item B. Project Update (MSG)
- Item B. St. Norbert College Historic District Boundaries (MSG)

Carey E. Danen

From: tim.heggland@juno.com
Sent: Tuesday, January 05, 2016 4:00 PM
To: Sarah Wallace
Subject: RE: St. Norbert College Historic District Boundaries

Dear Sarah:

Thanks for your message and I regret that the weather prevented me from coming up last week. At the present time we have an agreed upon boundary for the St. Norbert Historic District, most of the necessary photography has been completed, although there are a few more shots I will take when the weather permits, and much of the basic research has also been done as well. I want to do more research though, both in De Pere and also in Green Bay, and especially with the firm of Berners-Schober, which designed three of the buildings in the district and from whom I can get still more information. Next week is looking good in terms of the weather and I am thinking of coming up next Tuesday and will go back home on Thursday.

Also, I note that our contract states that a draft of the nomination is coming due and I would like to ask that this be dispensed with. Draft nominations were requested many years ago when most consultants were new and the Division of Historic Preservation (DHP) wanted to be sure that the products that consultants were producing were acceptable well before the due date so they could intervene, if necessary. I have never been asked to submit a draft nomination in the thirty years I have been a consultant, though, and I believe that the time spent on a draft nomination is much better spent doing more research and writing the final nomination. I would also just note that I have never submitted a draft nomination for any of the other four De Pere historic districts that I have already written, and all of these districts have been successfully listed. I believe that if you contact Joe DeRose at the DHP he will back me up on this.

So, expect to see me next week on Wednesday. I am looking forward to meeting you at last.

Sincerely,

Tim Heggland

----- Original Message -----

From: Sarah Wallace <swallace@mail.de-pere.org>
To: "'tim.heggland@juno.com'" <tim.heggland@juno.com>
Subject: RE: St. Norbert College Historic District Boundaries
Date: Mon, 4 Jan 2016 17:39:23 +0000

Good morning Tim,

I am just following up on the progress for the SNC project. Give me a call or send me an email at your earliest convenience.

Attachment: Item B. Project Update (4294 : Update/General Information)

Hope you had a great holiday season.

Sarah Wallace

Associate Planner

Planning and Economic Development

City of De Pere

335 S Broadway

De Pere, WI 54115

(920) 339-4072 (Ext- 1349)

swallace@mail.de-pere.org

From: tim.heggland@juno.com [<mailto:tim.heggland@juno.com>]

Sent: Tuesday, December 22, 2015 7:25 AM

To: amy.sorenson@snc.edu

Cc: Sarah Wallace

Subject: St. Norbert College Historic District Boundaries

Dear Amy and Sarah:

Before everyone breaks for the holidays I wanted to share with you the results of my discussions with Daina Penkiunas, the Deputy State Historic Preservation Officer, regarding the boundaries of your historic district. The boundaries she approved include Main Hall, Boyle Hall, the 1917 heating plant building, Van Dyke Hall, Burke Hall, Sensenbrenner Hall, McCormick Hall, St. Joseph Priory, and Old St. Joseph Church. The boundary line will go from the river shore west along the south side of Grant St. to Roemer Mall, then turns and runs south along the east edge of the Mall to McCormick Hall. The boundary then encircles McCormick Hall and then runs east along the north side of Marsh St. to the river shore and then back north along the shoreline to the point of beginning.

These boundaries were chosen because they enclose all the original buildings on the campus that are 50-years-old or older and that still retain integrity.

Attachment: Item B. Project Update (4294 : Update/General Information)

I will be back up in De Pere sometime later in the week following Christmas to take more photos (weather permitting) and to do a little research and if either of you will be available that week please let me know what your days and hours are and I will try to meet up with you.

Until then, I wish you both a happy holiday season and will see you soon.

Cordially yours,

Tim Heggland

Having 1 Of These 7 Credit Cards Means You Have ...

These responses are not provided or commissioned by the credit card issuer. ...

http://www.nextadvisor.com/blog/2013/11/06/top-7-credit-card-offers-for-those-with-excellent-credit/?kw=grav_dsk_topseven-100-2

Carey E. Danen

From: tim.heggland@juno.com
Sent: Tuesday, December 22, 2015 7:25 AM
To: amy.sorenson@snc.edu
Cc: Sarah Wallace
Subject: St. Norbert College Historic District Boundaries

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Amy and Sarah:

Before everyone breaks for the holidays I wanted to share with you the results of my discussions with Daina Penkiunas, the Deputy State Historic Preservation Officer, regarding the boundaries of your historic district. The boundaries she approved include Main Hall, Boyle Hall, the 1917 heating plant building, Van Dyke Hall, Burke Hall, Sensenbrenner Hall, McCormick Hall, St. Joseph Priory, and Old St. Joseph Church. The boundary line will go from the river shore west along the south side of Grant St. to Roemer Mall, then turns and runs south along the east edge of the Mall to McCormick Hall. The boundary then encircles McCormick Hall and then runs east along the north side of Marsh St. to the river shore and then back north along the shoreline to the point of beginning.

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Until then, I wish you both a happy holiday season and will see you soon.

Cordially yours,

Tim Heggland

Having 1 Of These 7 Credit Cards Means You Have ...

These responses are not provided or commissioned by the credit card issuer. ...

http://www.nextadvisor.com/blog/2013/11/06/top-7-credit-card-offers-for-those-with-excellent-credit/?kw=grav_dsk_topseven-100-2

Attachment: Item B. St. Norbert College Historic District Boundaries (4294 : Update/General Information)

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: January 18, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Future agenda items.
