



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Thursday, January 18, 2018

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Ella Bublotz	Teen Advisor	Present	
Lydia McMorro	Teen Advisor	Excused	

II. Action Items

1. Approve Board of Park Commissioners Minutes from 12-21-17.

George Brown requested a correction be made on Page 4 of the minutes. The motion made by Ryan Jennings regarding Legion Pool stated the motion passed and it should state the motion failed.

Randy Soquet made a motion to approve the Board of Park Commissioner's Minutes from December 21, 2017 with the change noted, seconded by Sue Schinkten. Upon vote, the motion passed.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

2. Consider Agreement Language with De Pere School District for Tennis Court Lighting.*

Marty Kosobucki gave a brief summary of the tennis court lighting. He stated that he met with Jeff Byczek (De Pere Athletic Director) and Jerry Gillespie to discuss the agreement. The language in the proposed agreement regarding charging for the use of the court lights conflicted from what the school district plans are. Staff understands the rationale for charging and would support removing the language regarding charging for the use of the lights from the agreement.

Sue Schinkten made a motion to open the meeting up to public comment at 6:32 pm, seconded by Ryan Jennings. Upon vote, the motion passed.

Jerry Gillespie gave a brief summary of the tennis court lighting project. He stated originally the idea was for the lighting to be free, however after some discussion, there were concerns brought up about the lighted courts being used for purposes other than tennis. They feel if there was a small charge, 75cents for 1 hour of court time, this might help deter kids from using the courts for other purposes.

Discussion followed.

Dean Raasch made a motion to return to regular order at 7:00 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

Dean Raasch made a motion to approve the agreement language for the tennis court as currently written.

Marty read the bullet points of the agreement and would add to the agreement that the school district shall provide the city of De Pere with some type of recognition.

Dean Raasch amended the above motion and added that the school district shall provide the City with some type of recognition, seconded by Larry Lueck.

Discussion followed.

Larry Lueck made a motion to amend the above motion to remove the language that the public should not be charged for the use of lights, seconded by Sue Schinkten.

Discussion followed.

Upon vote, the above amended motion passed.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

3. Consider Action with Use of Old Diamond Lights from Optimist Park.

Marty Kosobucki provided a brief update on the old diamond lights from Optimist Park and what options would be available to use them. The options would be to sell the lights on government surplus, keep the lights for future use by the city, or send the item to council to allow negotiating with De Pere baseball to use the lights outside the city. Discussion followed.

Sue Schinkten made a motion to open the meeting for public comment at 7:09 pm, seconded by Randy Soquet. Upon vote, the motion passed.

Bruce Dueval from De Pere baseball spoke in favor of the city donating the lights to De Pere baseball. Currently De Pere Baseball uses fields at Kelly Danen Park, Quarry Park in the Town of Lawrence, and the fields in Ledgeview. With De Pere baseball growing each year, they run out of daylight hours for practices and games. The baseball fields at Kelly Danen Park already have lights, so De Pere Baseball would like to put the lights at the Quarry Park fields.

Dale Rhodes from De Pere Select soccer stated they would be very interested in having these lights on a field at Southwest Park. This program and park is inside the city limits and with an increase in player numbers, there is a real need to have a lighted soccer field. Marty Kosobucki stated that when the process for the use of the lights was started the city sent notification to all youth groups and De Pere Select soccer did not respond.

Discussion followed.

Sue Schinkten made a motion to return to regular order at 7:19 pm, seconded by Ryan Jennings. Upon vote, the motion passed.

Marty Kosobucki stated that the first two organizations offered the lights were the West De Pere School District and the De Pere Unified School District, neither organization was interested. After hearing that, De Pere girls' softball, De Pere baseball, and De Pere Select soccer were contacted. The only organization that showed any interest in the lights was De Pere baseball.

Discussion followed.

Marty Kosobucki suggested that if the park board is truly interested in pursuing the option of a lighted soccer field, the best option would be to refer the item back. Staff could then research if select and rec soccer are interested in making this happen, what the costs would be, and at what level the groups would be interested in funding it.

Dean Raasch made a motion to send this item back to staff for further research, seconded by Sue Schinkten. Upon vote, the motion passed.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
	Next: 3/15/2018 6:30 PM
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

4. Approval to Accept Project Proposal for the Construction and Installation of Backstop Nets on 3 Soccer Fields at SW Park by an Eagle Scout.*

George Brown stated Eagle Scout Adam Brada is here to make a presentation of his proposed project.

Sue Schinkten made a motion to open the meeting to public comment at 7:30 pm, seconded by Dean Raasch. Upon vote, the motion passed.

Eagle Scout Adam Brada presented his project of installing backstop nets behind three goals on the North side of the soccer fields at Southwest Park.

Discussion followed.

Randy Soquet made a motion to return to regular order at 7:34 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

Randy Soquet made a motion to accept the donation from Eagle Scout Adam Brada, seconded by Bill Volpano.

Discussion followed.

Dean Raasch made a motion to reopen the meeting to public comment at 7:35 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

Steve Brada, Adams father, stated that this is a leadership project, so Adam can't just fundraise for the project and have someone else install it. Adam has to do or direct the work himself, but city engineers could inspect the poles and installation process of the project.

Dean Raasch made a motion to return to regular order at 7:36 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

The above motion to accept the donation from the Eagle Scout was voted on and passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

5. Consider direction of band shell project at Voyaguer Park.

Ryan Jennings made a motion to open the meeting up for public comment at 7:36 pm, seconded by Larry Lueck. Upon vote, the motion passed.

Amy Hobbins, on behalf of the De Pere Chamber of Commerce, gave an update on the research being done on the bandshell project. Amy stated they have requested construction bids from a couple of businesses and would have a better idea of costs and construction by the next meeting.

Discussion followed.

Larry Lueck made a motion to return to regular order at 7:47 pm, seconded by Dean Raasch. Upon vote, the motion passed.

Discussion followed.

Larry Lueck made a motion to send this back to Council with a recommendation to look for a different project, seconded by Dean Raasch.

Discussion followed.

Larry Lueck amended the above motion to say to send the item back to Council, with a recommendation to look at the location of a bandshell at a different park, seconded by Dean Raasch. Upon vote, the motion passed

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

6. Consider preliminary designs for Aquatic Center.

George Brown stated there was a public information meeting prior to this meeting, where representatives from Graef and Water Tech were at the meeting. The purpose of the meeting was to gather information and ideas on the design of the aquatic center.

Discussion followed.

Larry Lueck made a motion to table this item until next month's meeting, seconded by Dean Raasch.

Discussion followed.

Larry Lueck explained that an Alderperson is going to make a request to rescind the decision to go with an aquatic center at the February 6th Council meeting. There should be more direction from Council after that meeting.

Randy Soquet commented that this will also allow time to collect the resident comments that were received at the public comment meeting tonight and review them prior to the next meeting.

The above motion made by Larry Lueck to table the item was voted on and passed unanimously.

George Brown requested to take a two minute recess at 7:57 pm.

RESULT:	TABLED [UNANIMOUS]
	Next: 2/15/2018 6:30 PM
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

7. Discussion on funding to youth athletic groups

George Brown called the meeting back in session at 7:59 pm.

Marty Kosobucki gave an overview of the youth funding process and to discuss if there is a better way to fund the youth groups.

Discussion followed.

Marty Kosobucki stated the next step would be to reach out to the user groups to get their opinion and ideas on trying something different for program funding and attempt to put together a program proposal to bring back to board.

RESULT:	DISCUSSED
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8. Consider room rental waiver request from De Pere Baseball and Giving Tree.

Marty Kosobucki gave a brief overview of the request from De Pere baseball and The Giving Tree for the room rental fee waiver.

Discussion followed.

Dean Raasch made a motion to approve the waiver of the rental fee for De Pere baseball and The Giving Tree, seconded by Bill Volpano. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

9. Consider request to extend snow clearing on Fox River Trail.

Marty Kosobucki stated that Alderperson Carpenter requested this item be placed on the park board agenda. He explained there is a small area of the Fox River Trail in De Pere that is not cleared of snow in the winter. The request is to have Brown County clear this area of the trail. With talking to Brown County, if this is to be done this year, the entire cost of clearing this portion of the trail would be the cities responsibility, with an estimated cost of \$3,500.

Discussion followed.

Dean Raasch made a motion to not clear this portion of the trail this year, seconded by Randy Soquet.

Discussion followed.

Dean Raasch amended the above motion to state to not consider clearing this portion of the trail for this year and reconsider for the budget next year, with Brown County being part of the funding source as well, seconded by Randy Soquet.

Discussion followed.

The above amended motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

10. Consider allowing pets on the Preserve Trail.

Marty Kosobucki stated the request is for pets to be allowed on the Preserve Trail, consistent with the other parks and trails that allow pets.

Discussion followed.

Ryan Jennings made a motion to allow pets on the Preserve Trail, consistent with the other parks and trails that allow pets, seconded by Randy Soquet. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

11. Approve Recommendation to Proceed with Green Bay Tennis Center, Inc. Contractual Agreement

John McDonald, Recreation Supervisor and Paula Rahn, Recreation Superintendent gave a brief overview of the request. John stated that over the course of the last few years,

there have been many tennis classes cancelled due to lack of attendance. Currently staff is hard to rely on, and with a contractual agreement the instructors would be trained professionals.

Discussion followed.

Dean Raasch made a motion to approve the recommendation to move forward with the Contractual Agreement with Green Bay Tennis, seconded by Randy Soquet.

Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Randy Soquet, Board Member
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Soquet, Volpano

III. Staff Updates

1. 2017 Donation Listing

Marty Kosobucki gave an update on the donations that were received in 2017.

2. 2017 Recreation Scholarship recap

Marty Kosobucki provided an update that in 2017 there were 27 families and over \$2,000 given to families to participate in programs through the Recreation Scholarship Fund.

IV. Future Agenda Items

Dean Raasch requested an update on the Southwest Park fundraising and the potential build out for the playground.

V. Public Comment

None

VI. Adjournment

Randy Soquet made a motion to adjourn the meeting at 8:32 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

Respectfully submitted,
Grace Lahtela