



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, January 18, 2022

7:30 PM

GoToMeeting

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the January 4, 2022 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

3. Public comment upon matters not on the agenda.
None.

4. Recommendation from the Finance & Personnel Committee to accept the donation from CoVantage Credit Union to the Fire Department.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Quigley, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

5. Consideration and Possible Action on Acceptance of \$5,000 donation from Budget Blinds to Police for use with the K-9 Unit.

Aldersperson Hansen asked if the Police Department has a segregated account set up specifically for the purchase of a new K-9 once Kurt is ready for retirement. Chief Jeremy Muraski confirmed that there is a separate designated fund for the purchase and training of Kurt's replacement. Food and other expenses for the current K-9 officer come from the same fund as well. Mayor Boyd thanked Budget Blinds for their generous donation.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

6. Consideration and Possible Action on Acceptance of \$500 Donation from Kwik Trip Kares to Police for use with the Hotel Voucher Program.

Mayor Boyd thanked Kwik Trip for their donation.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kelly Ruh, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

7. Resolution #22-03 Authorizing Agreement for Consulting Services Between the City of De Pere and Baker Tilly US, LLP (Compensation Study).

Alderperson Carpenter asked if staff provided information on the other bids for this service, and whether Baker Tilly was the lowest bid. Human Resources Director Shannon Metzler stated that because this is an administrative service agreement, she did not include the other bid figures in the staff memo. She indicated that Baker Tilly's bid was initially in the middle; but after subtracting their proposed cost of redoing the pay-for-performance program, their total equaled the amount staff had budgeted. Mayor Boyd asked about potential cost savings by collaborating with the City of Appleton. Shannon explained that Appleton happened to pick the same consultant, so staff asked Baker Tilly if this could create any potential cost savings for both municipalities. There is a potential to save on travel expenses because the firm is based in Illinois; as well as some savings if the consultant uses the same entities for comparables in their research.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

8. Resolution #22-04 Approving Grant Agreement for Division of Public Health DPH Consolidated Contract #52825.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

9. Resolution #22-05 Authorizing Developer's Agreement for Oak Meadows Senior Apartment Project (Community Development Block Grant-Special Projects Program 21-02).

Alderperson Hansen asked about the role of the Oshkosh Kids Foundation on this project.

Development Services Director Dan Lindstrom explained that as a result of tax law changes in 2017, many developer and TIF agreements are now taxable. By incorporating a non profit in the developer's ownership structure to accept the funds, the entity is able to eliminate their tax burden in order to pursue an affordable housing project like this.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

10. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

11. Future agenda items.

None.

12. City Administrator annual performance appraisal.

Alderperson Raasch moved, seconded by Alderperson Hansen to close the meeting at 7:45 PM. Upon roll call vote, motion carried unanimously.

Alderperson Kunding moved, seconded by Alderperson Ruh to open the meeting at 8:53 PM. Upon roll call vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Carpenter to approve a 3% salary increase for City Administrator Larry Delo, which equates to a salary of \$159,692 for calendar year 2022; also to approve a 1% performance bonus based upon the City Administrator's 2021 salary. Upon roll call vote, motion carried unanimously.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

13. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:55 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk