



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Tuesday, January 19, 2016

7:15 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **January 19, 2016** at **7:15 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the January 5, 2016 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a Temporary Premise Description Change for St. Norbert College.*
6. Application for a Temporary Class "B" Retailer's License for St. Anne's Episcopal Church Spaghetti Dinner on February 13, 2016 submitted by St. Anne's Episcopal Church.
7. Adjournment.

Respectfully Submitted,

Shana Defnet, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
CORNELL, SAMANTHA A.
SCHUMACHER, JEREMY R.
BASS, JAIDIN D.R.
BIELSKI, MARIA L.
FOX, YOLANDA M.
JOHNSTON, KASEY J.
PAUDEL, JETTA
PAUDEL, PRAKASH
PEROCK, KORTNEY M.
PURDOM, THOMAS C.
RATH, ASHLEY M.

ROETHLISBERGER, ERIN J.
VEGA TAFOLLA, ERIKA
WETTSTEIN, BETH A.
DUBOIS, TERRIE
MADARY, DONNA.

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: January 19, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the January 5, 2016 License Committee Meeting.

ATTACHMENTS:

- 1-5-2016 License Committee Meeting Minutes (DOC)



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Tuesday, January 5, 2016

7:15 PM

De Pere City Hall Riverview Room

1. Call to Order: the meeting was called to order at 7:15 PM by Alderperson Bauer.

Attendee Name	Title	Status
Kevin Bauer	Alderson	Present
James Boyd	Alderson	Present
Dean Raasch	Alderson	Present

2. Approval of the Minutes of the December 15, 2015 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderson
SECONDER: James Boyd, Alderson
AYES: Kevin Bauer, James Boyd, Dean Raasch

3. Public Comment Period and other Announcements. None.

4. Operator License Applications.

CITY OF DE PERE - January 5, 2016					
ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	JANSEN, ERIC J.	525 DUTTON AVE.	GREEN BAY	WI	5430
2	TAYLOR, SAMANTHA R.	2694 MEADOWCREST DR.	GREEN BAY	WI	5430
3	WARD, RACHAEL M.	452 S. ST. BERNARD DR., APT. #4	DE PERE	WI	5411
New Operator License Applications for the 2014-2016 Licensing Period					
1	BETHKE, TRACY L.	325 PARK ST.	PULASKI	WI	5416
2	CORNELL, SAMANTHA A.	1331 BELLEVUE ST.	GREEN BAY	WI	5430
3	SCHUMACHER, JEREMY R.	301 N. 6TH ST.	DE PERE	WI	5411
4	STIEDE, MELISSA A.	W959 MAIN LANEY DR.	PULASKI	WI	5416
5	VAN GHEEM, CIARA L.	N4057 LIBERTY LN., APT. 9	KAUKAUNA	WI	5413
6	WATSON, ARIAN N.	127 S. WISCONSIN ST.	DE PERE	WI	5411
7	WERNER, COLLEEN A.	1139 MORaine WAY	GREEN BAY	WI	5430

Alderson Boyd moved, seconded by Alderson Raasch to deny Previously Tabled Operator License Application #1 for Eric J. Jansen. Upon vote, motion carried unanimously.

Alderson Bauer moved, seconded by Alderson Raasch to open the meeting. Upon vote, motion carried unanimously. Previously Tabled Operator License Applicant #2, Samantha R. Taylor, was present and answered the Committee's questions. Previously Tabled Operator License Applicant #3, Rachael M. Ward, was present and answered the Committee's questions. Alderson Bauer moved, seconded by Alderson Raasch to close the meeting. Upon vote, motion carried unanimously. Alderson Bauer moved, seconded by Alderson Raasch to approve Previously Tabled Operator License Applications #2 and 3. Upon vote, motion carried unanimously.

Alderson Boyd moved, seconded by Alderson Raasch to table Operator License Application #2 for Samantha A. Cornell. Upon vote, motion carried unanimously.

Attachment: 1-5-2016 License Committee Meeting Minutes (4300 : Approval of the Minutes of the January 5, 2016 License Committee Meeting.)

Alderson Bauer moved, seconded by Alderson Raasch to table Operator License Application #3 for Jeremy R. Schumacher. Upon vote, motion carried unanimously.
Alderson Bauer moved, seconded by Alderson Boyd to approve Operator License Applications #1, 4-7. Upon vote, motion carried unanimously.

5. Application for a Temporary Class "B" Retailer's License for the Annual Team Trivia Night Fundraiser on January 29, 2016 from 6:00 p.m. - 11:00 p.m. submitted by Our Lady of Lourdes Catholic School.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	James Boyd, Alderson
AYES:	Kevin Bauer, James Boyd, Dean Raasch

6. Adjournment.

Alderson Bauer moved, seconded by Alderson Raasch to adjourn the meeting at 7:20 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: January 19, 2016
DEPARTMENT: City Clerk-Treasurer
FROM: Vicki Scray
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 01-19-16 Operator License List.pdf (PDF)

CITY OF DE PERE - January 19, 2016

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator Licenses					
1	CORNELL, SAMANTHA A.	1331 BELLEVUE ST.	GREEN BAY	WI	54302
2	SCHUMACHER, JEREMY R.	301 N. 6TH ST.	DE PERE	WI	54115
New Operator License Applications for the 2014-2016 Licensing Period					
1	BASS, JAIDIN D.R.	101 WEST BRIAR LN.	GREEN BAY	WI	54301
2	BIELSKI, MARIA L.	421 S. ONTARIO ST.	DE PERE	WI	54115
3	FOX, YOLANDA M.	1337 S. NORWOOD	GREEN BAY	WI	54304
4	JOHNSTON, KASEY J.	1140 MORaine WAY	GREEN BAY	WI	54303
5	PAUDEL, JETTA	5109 N. APPLEBEND DR.	APPLETON	WI	54913
6	PAUDEL, PRAKASH	5109 N. APPLEBEND DR.	APPLETON	WI	54913
7	PEROCK, KORTNEY M.	840 PARK ST., APT. 24	DE PERE	WI	54115
8	PURDOM, THOMAS C.	2133 DICKINSON RD., APT. 1	DE PERE	WI	54115
9	RATH, ASHLEY M.	3103 TORDEUR LN.	GREEN BAY	WI	54311
10	ROETHLISBERGER, ERIN J.	2072 HILLTOP DR.	GREEN BAY	WI	54313
11	VEGA TAFOLLA, ERIKA	1345 FRANCO CT.	DE PERE	WI	54115
12	WETTSTEIN, BETH A.	N2961 SHORE DR.	MARINETTE	WI	54143

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: January 19, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for a Temporary Premise Description Change for St. Norbert College.*

ATTACHMENTS:

- SNC Temp Premise Descrip Change.pdf (PDF)

5 a

Packet Pg. 9

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning JULY 1 20 15 ;
 ending JUNE 30 20 16

TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DEPERE
☒ City of }

County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY
☒ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ST NORBERT COLLEGE, INC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>PRESIDENT</u>	<u>THOMAS KUNKEL</u>	<u>1527 FOX RIDGE CT 54115</u>
Vice President/Member			
Secretary/Member	<u>SECRETARY</u>	<u>AMY SORENSON</u>	<u>1521 BAY HIGHLANDS 54311</u>
Treasurer/Member	<u>TREASURER</u>	<u>EILEEN JAHNKE</u>	<u>3435 BAY HIGHLANDS 54311</u>
Agent	<u>TERRIE DUBOIS</u>	<u>729 BASCOM WAY</u>	<u>54311</u>
Directors/Managers			

3. Trade Name ST. NORBERT COLLEGE Business Phone Number 920-403-1352
4. Address of Premises SEE ATTACHED Post Office & Zip Code 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) SEE ATTACHED FOR DATES AND LOCATIONS FOR EXTENSION
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
- (b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 21st day of December, 20 15

Patricia A. Werg
 (Clerk/Notary Public)

My commission expires Jan. 31, 2016

Amy Sorenson
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

Eileen Jahnke
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>12-22-15</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Extension of Premise for:

Bush Art Center; First floor area outside the gallery, 403 Third Street(attached to Michels Commons which is licensed)

Thursday, February 4th, 2016, 5-7pm

Tuesday, March 1st, 2016, 7-9pm

Friday, April 8th, 2016, 5-7pm

Abbot Pennings Hall of Fine Arts,Walter Theater lobby first floor, 315 Third St. (across from Michels Commons which is licensed)

Saturday, January 30th, 2016, 5-9pm

Cassandra Voss Center, Main level floor and lower seminar room

Thursday, January 28th, 2016, 6-8:30pm

Thursday, March 3rd, 2016, 7p-11pm

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: January 19, 2016

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for a Temporary Class "B" Retailer's License for St. Anne's Episcopal Church Spaghetti Dinner on February 13, 2016 submitted by St. Anne's Episcopal Church.

ATTACHMENTS:

- St. Annes Temp.pdf (PDF)

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 PA 109025 1-11-16

Application Date: 1-6-16

☐ Town ☐ Village ☒ City of DePere

County of Brown

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Feb. 13, 2016 and ending Feb. 13, 2016 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name St. Anne's Episcopal Church 920-217-5613

(b) Address 347 S. Libal Street DePere WI 54115
 (Street) ☐ Town ☐ Village ☒ City

(c) Date organized 12-15-15

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Fr. Eric Mills 247 S. Libal Street DePere WI 54115

Vice President Christopher Sampson 2509 Pickard Circle Green Bay WI 54301

Secretary Roberta J. Moon 2069 Bridge Port Ct #16 DePere WI 54115

Treasurer John P. Eggers 1302 S. Summer Range Road DePere WI 54115

(g) Name and address of manager or person in charge of affair:

Donna Madary 2518 Antares Terrace Green Bay WI 54311

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 347 S. Libal Street DePere WI 54115

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part of Building - Main Floor/Kitchen

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: First Floor - Kitchen, Bathrooms, Parish Hall

3. Name of Event

(a) List name of the event Spaghetti Dinner

(b) Dates of event Feb. 13, 2016

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer

[Signature] 1.6.16
 (Signature/date)

Officer

[Signature] 1/6/16
 (Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

St. Annes Episcopal Church
 (Name of Organization)

Officer

[Signature] 1/6/16
 (Signature/date)

Officer

Christopher D. Sampson 1-10-16
 (Signature/date)

Date Reported to Council or Board _____

License No. _____