Board of Park Commissioners

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Thursday, January 19, 2017 **6:30 PM** **De Pere City Hall Council Chambers**

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Michael Donovan	Alderperson	Present	
Larry Lueck	Alderperson	Absent	
Lisa Rafferty	Alderperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Excused	
Ella Bublotz	Teen Advisor	Excused	
Rachel McMorrow	Teen Advisor	Excused	

II. Action Items

1. Approve Board of Park Commissioners Minutes from 12-15-16

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

2. Approval to Accept Donation from American Transmission Company (ATC) for use in the Urban Orchard program.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

3. Approval to Accept Tree Donation from the GB Packers, WDNR, GB Packaging, WPS & SCA.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

4. Review and Approve Community Center Rental Request Until 1:00 am.

Marty Kosobucki reviewed the request with the board and took questions from the board in reference to the rental request.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

5. Review Community Center Fundraiser Request.

Marty Kosobucki reviewed the Community Center Fundraiser request with the board and took questions from the board. The board requested if the fundraiser is going to be an annual event a financial report should be provided.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Michael Donovan, Alderperson
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

6. Review and Approve Recreation Division 2016 4th Quarter Report.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Sue Schinkten, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

7. Approval of Recommended Special Events at Pools.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael Donovan, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

8. Consider request to reduce boat launch fee for Kayak event.

Sue Schinkten made a motion to open the meeting at 6:45 pm, seconded by George Brown.

Tom Young with the Fox-Wisconsin Heritage Paddles spoke with the board in reference to the boat launch fee for the Kayak event. Tom took questions from the board in reference to the request.

Marty Kosobucki also spoke with the board about the request and took questions.

There was discussion on the request and how to handle the boat launch fee.

Sue Schinkten made a motion to close the meeting at 7:05 pm, seconded by Randy Soquet.

Randy Soquet made a motion to charge a per car fee of $5.00 per car only for scheduled events and that a car fee would allow up to four kayaks to launch and that it would be for scheduled events only, seconded by Sue Schinkten.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Michael Donovan, Alderperson
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

9. Consider location of new Aquatic Center.

Marty Kosobucki spoke with the board in reference to the location of the new Aquatic Center. Marty took questions from the board about the location and there was considerable discussion about the location. Marty reviewed each location that was considered for the Aquatic Center. The board discussed bringing the locations down to four locations and then work from there. Marty also spoke with the board about joint efforts for the Aquatic Center with surrounding area towns.

Randy Soquet made a motion to refer the location of the new Aquatic Center back to staff and they continue to look at considerations and concerns in the potential locations of Voyageur, Legion, VFW and Jim Martin, seconded by Sue Schinkten.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Randy Soquet, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Donovan, Rafferty, Brown, Schinkten, Soquet
ABSENT:	Larry Lueck
EXCUSED:	Bill Volpano

III. Public Comment Period

Marty Kosobucki announced Lori Tonn would be leaving the city. Lori's last day is January 19, 2017. Marty wished her well and thanked her for her 19 years of service.

IV. Future Agenda Items

Sue Schinkten asked for further discussion about the Community Center extending the hours.

V. Staff Updates

1. Brown County Trail Update.

Marty Kosobucki reported the City had entered into an agreement with Brown County in reference to clearing the trail. The agreement is a one year agreement.

2. Southwest Park Donations.

Fundraising has been approved for the Southwest Park project.

VI. Adjournment

Sue Schinkten made a motion to close the meeting at 8:02 p.m., seconded by Randy Soquet.

Respectfully submitted,
Debbie Zierson