



Common Council

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Tuesday, December 2, 2014

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **December 2, 2014** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the November 18, 2014 Common Council Meeting.
4. Public comment upon matters not on the agenda or other announcements.
5. Presentation by the Department of Health Services on the Health Department's Level II Designation.
6. Recommendation from the Board of Park Commissioners to accept the donation from the Buggy
7. Resolution #14-125, Disallowance of Claim (Robert C. Van Lanen).
8. Resolution #14-126, Terminating Option to Purchase Between the City of De Pere and Van Lanen Inc.
9. Resolution #14-127, Authorizing Submission of Department of Natural Resources Grant Application for Development of Recreational Boating Facilities.
10. Voucher Approval.
11. Operator License Applications.
12. Future agenda items.
13. Adjournment.

Lawrence M. DeLo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons

Mayor

City Administrator

Department Heads

TV, Newspaper & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

Robert Van Lanen

Paul Parish, Van Lanen Inc.

Wisconsin DNR

Paul Mason (Bugsy)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 2, 2014

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Defnet

SUBJECT: Approval of the Minutes of the November 18, 2014 Common Council Meeting.

ATTACHMENTS:

- 11-18-2014 Common Council Meeting(DOC)



Common Council

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Tuesday, November 18, 2014

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on November 18, 2014 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Michael Donovan	Aldersperson	Present	
Jim Kneiszel	Aldersperson	Present	
Larry Lueck	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the November 5, 2014 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Lisa Rafferty, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

4. Public hearing on the proposed Budget for calendar year 2015.

A. Presentation of 2015 Budget.

Mayor Mike Walsh presented the proposed 2015 Budget for the City of De Pere and stated that this budget is balanced and provides for City's municipal service needs in a cost-efficient matter.

The 2015 Budget accomplishes 5 goals:

- Maintain or improve existing municipal service levels;
- Increase economic development opportunities throughout the community;
- Maintain or increase existing unassigned fund balance levels;
- Minimize the increase in the property tax rate as much as possible while protecting short and long term financial integrity of the City;
- Celebrate the 125th anniversary of the City of De Pere.

The Mayor stated that this is a good budget and the City is able to maintain our level of services and to allow some help in the administration of the city. As part of the 2015 budget proposal, all City Departments were directed to submit minimal increases in expenditures and to identify ways to decrease expenditures and to increase revenues by an additional 5%.

The economy continues to come back in the City; it is anticipated that 2015 and beyond

will continue to yield modest to moderate growth in the tax base. In 2014, the City completed a community survey that prioritized the City's municipal services. The 2015 Budget includes adding a Planner II position to the City's Planning and Economic Development Department. The only other employee addition is to the Water Department to help install the new smart meters to homes and businesses. Funding for these two positions come from the TIF and water utility, not from the tax rate.

For 2015, the City has a projected \$542,000 deficit, less than the previous year of \$650,000. The City also cut over 2.6 million dollars in capital projects and equipment. Shared revenues from the State decreased \$10,250, transportation aids increased \$15,000, water rates are expected to increase 3% and wastewater rates are expected to increase 12%. The City did receive a \$15,370 increase from the expenditure restraint program.

Some significant numbers and expenditures to consider include:

- \$500,000 to remodel Fire Station 2 on the west side;
- \$433,950 for Green Bay Transit/Para Transit bus services;
- \$304,000 to operate two outdoor pools;
- \$600,000 to complete the second year of a 5-year schedule to replace all water meters with automated meter reader systems;
- \$274,000 for snow/ice removal;
- \$207,000 for the Forestry program;
- \$20,000 to support Definitely De Pere for Main Street Program activities;
- \$72/ERU (equivalent runoff units) - the rate after \$5 increase for each residential property for storm water utility to fund mandates from the DNR and EPA;
- 10% increase in the majority of service fees that the city charges that is needed to offset declining shared revenue and imposed levy limits.

Some miscellaneous items that affect the budget: 6.99% increase in health insurance rates; fuel is projected at \$3.60/gallon for diesel and \$3.60/gallon for regular; a 3% increase is projected for natural gas, and a 3% increase is projected for electricity. The Entire general fund budget increases 2.51% for operating expenditures when compared with 2014. It proposes a 4.4% increase in the property tax levy, which translates into \$6.49 tax rate; 14 cents higher than 2014, a 2.05% increase. We are still waiting on some numbers from the state and those finals could stay the same or go up and down a little.

The Mayor thanked everyone for the work that they did on the budget and stated that the City has a reputation for being a very desirable community in which to live. It has always been his goal as Mayor to maintain De Pere as an exceptional community and to enhance what we have here. With all of us: City Council, employees, businesses and residents all making a concerted effort, we will continue to make the city a great play to live, work and play.

City Administrator Larry Delo reviewed Budget Projection Models with the City Council.

He shared two charts showing the proportion of property taxes used by each of the taxing jurisdictions within the City, separated by School District:

East De Pere School District: School District 47%; County 20%; City 29%; NWTC 3%;

State 1%

West De Pere School District: School District 49%; County 19%; City 28%; NWTC 3%;
State 1%

He stated the net impact on the average tax payer on the east side will be about an \$83 savings from last year; west side will be about a \$61 savings, provided assessed values stayed the same from last year.

He reviewed charts showing shared revenues, general fund revenue and expenditure trends, general fund expenditures by city department, property tax levy, general obligation debt trends, debt per capita and property valuation.

B. Notice of Public Hearing.

The Mayor declared the public hearing open; no one wished to speak and the mayor declared the public hearing closed and entertained a motion.

C. Approval of proposed 2015 Budget.

Aldersperson Crevier moved, seconded by Aldersperson Boyd to approve the proposed 2015 Budget.

Discussion followed with Council on different sections of the budget.

Aldersperson Bauer moved to increase the overtime budget of \$7000 to account for the entire amount for Celebrate De Pere police services. Aldersperson Crevier made a second on the motion for discussion purposes. Discussion followed with Police Chief Derek Beiderwieden. He stated that other non-profit events are billed for police services. Upon vote, motion failed with Aldersperson Bauer voting ay. Upon roll call vote to approve the budget as proposed, motion carried unanimously.

D. Resolution #14-117, Adoption of Tax Levy For City Purposes To Support The 2015 City Budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Larry Lueck
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

5. Public comment upon matters not on the agenda or other announcements. Dan Robinson invited everyone to the annual Dr. Martin Luther King Jr. Celebration at the NWTC campus from 10:30 a.m. - Noon on Saturday January 17th, 2015.
6. Recommendation from the License Committee on a Class "B" Beer and "Class B" Liquor License for 101 Restaurant, 101 Fort Howard Ave., De Pere submitted by De Cleene-Zellner LLC c/o Jay De Cleene, Agent: Greg De Cleene, 236 Crestview, De Pere, WI 54115.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

7. Recommendation from the Finance/Personnel Committee to approve covering half of the Police Department overtime services for Celebrate De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

8. Recommendation from the Board of Public Works to Assist with Set Up of the Celebrate De Pere 2015 Event.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

9. Ordinance #14-15, Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

10. Ordinance #14-16, Amending §150-15 De Pere Municipal Code Regarding Weight Limitations.

Discussion with Public Works Director Scott Thoresen regarding truck traffic routes ensued.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

11. Consideration of Intergovernmental Agreements with the Village of Allouez.

- A. Resolution #14-118, Authorizing Intergovernmental Cooperation Agreement Between the City of De Pere and Village of Allouez to Determine a Portion of the Common Boundary Line through Detachment and Annexation of Territory.

Upon motion, discussion with City Planner Ken Pabich regarding future plans for the west side of Le Brun and for the trail followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

- B. Ordinance #14-17, Detaching Territory from the City of De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

- C. Resolution #14-119, Authorizing Intergovernmental Cooperation Agreement Between the City of De Pere and Village of Allouez (LeBrun Street Reconstruction and Trail).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

12. Resolution #14-120, Relocation Order for Transportation Purposes (Lawrence Drive Sidewalk).

Alderperson Donovan moved, seconded by Alderperson Rafferty to open the meeting. Upon vote, motion carried unanimously.

Bob Terhar asked for clarification regarding the special assessments and costs to property owners. City Attorney Judy Schmidt-Lehman explained that this resolution gives city staff the authority to begin the process to acquire the property needed. There haven't been resolutions approved determining details of payment. Discussion followed.

Alderperson Donovan moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously.

Discussion followed with Scott Thoresen, Public Works Director, and the Council regarding the properties affected. He explained that the intent is to purchase the property from the landowners first, and then come back at a later time to discuss the assessments.

RESULT:	ADOPTED [6 TO 2]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Bauer, Boyd, Crevier, Kneiszel, Lueck, Raasch
NAYS:	Michael Donovan, Lisa Rafferty

13. Resolution #14-121, Authorizing a Revocable Occupancy Permit for Dutch Boyz De Pere, LLC for Placement of Refuse Dumpsters (Fifth Street Behind 500 Main Avenue).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

14. Resolution #14-122, Authorizing Agreement with Schenck, S.C. (Sewer Utility Rate Study).

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lisa Rafferty, Alderperson
SECONDER: James Boyd, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

15. Resolution #14-123, Authorizing Amendment to Emergency Medical Service Medical Director Agreement and Agreement Between the City of De Pere and BayCare Clinic, L.L.P. Regarding Emergency Medical Service Medical Director Services.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Alderperson
SECONDER: Jim Kneiszel, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

16. Resolution #14-124, Amending Addendum D of the City of De Pere Employee Policy Manual.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderperson
SECONDER: Lisa Rafferty, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

17. Voucher Approval.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Alderperson
SECONDER: Lisa Rafferty, Alderperson
AYES: Bauer, Boyd, Crevier, Donovan, Kneiszel, Lueck, Raasch, Rafferty

18. Operator License Applications.

CITY OF DE PERE - NOVEMBER 18, 2014				
ITEM	NAME	ADDRESS	CITY	ST
Previously Tabled Operator License Applications				
1	LEE, KIMBERLY R.	300 ST. FRANCIS DR.	GREEN BAY	WI
2	WINDORSKI, TRISTA J.	1687 DECKNER AVENUE #6	GREEN BAY	WI
New Operator License Applications for the 2014-2016 Licensing Period				
1	DEGRAND, DEREK, J.	487 SUPERIOR RD.	GREEN BAY	WI
2	DEHART, SAMANTHA R.	1975 RIDGEWAY DR., #15	DE PERE	WI
3	GUTSCH, MEGAN J.	1315 MEADOW VIEW LN.	DE PERE	WI
4	JACOBSON, DOUGLAS L.	1358 LAWE ST.	GREEN BAY	WI
5	JENSS, CRYSTAL, J.	300 S. CHESTNUT ST.	GREEN BAY	WI
6	LARSON, BRIANNA C.	1427 RUSK ST.	DE PERE	WI
7	LUEDEMAN, CASSANDRA M.	5012 CTY. RD. R	DENMARK	WI
8	MARTIN, BELINDA K.	715 MORRIS ST.	DE PERE	WI
9	NEUGENT, REBECCA L.	1929 BUNKER HILL CT.	DE PERE	WI
10	PUES, SAMANTHA J.	W7051 WILLOW RD.	SHIOCTON	WI
11	RUELLE, KATIE E.	600 GRAY ST.	GREEN BAY	WI
12	WETTEMAN, COURTNEY	1171 GRANT ST.	DE PERE	WI

Alderperson Bauer moved, seconded by Alderperson Boyd to approve Previously Tabled

Operator License #1 and to table Previously Tabled Operator License Application #2. Upon vote, motion carried unanimously. Alderperson Bauer moved, seconded by Alderperson Raasch to approve Operator License Applications #1-3, 5, and 7- 9 and to table Operator License Applications #4, 6, and 10-12. Upon vote, motion carried unanimously.

19. Future agenda items. None.
20. Adjournment. Alderperson Rafferty moved, seconded by Alderperson Raasch to adjourn at 9:15 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: December 2, 2014

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: Presentation by the Department of Health Services on the Health Department's Level II Designation.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: December 2, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to accept the donation from the Buggy

The De Pere Parks, Recreation and Forestry Department recently received a donation of \$250.00 from The Buggy Softball Tournament Group to be used for the Recreation Scholarship Fund.

I am recommending the Common Council accept the donation of \$250.00 for the Recreation Scholarship Fund.

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: December 2, 2014

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Defnet

SUBJECT: Resolution #14-125, Disallowance of Claim (Robert C. Van Lanen).

ATTACHMENTS:

- Reso14-125 (DOCX)
- 201411141249 (PDF)

RESOLUTION #14-125

DISALLOWANCE OF CLAIM
(Robert C. Van Lanen)

WHEREAS, a Notice of Claim and Claim was filed by Robert Van Lanen (“Claimant”), 3157 Noah Rd., De Pere, Wisconsin 54115, in the City Clerk-Treasurer’s office on October 5, 2014; and

WHEREAS such Notice and Claim alleges that Claimant was injured while participating in a City Recreation Basketball League game on November 6, 2013; and

WHEREAS, the Claimant is seeking \$1,022.15 in medical expense reimbursement for treatment of his injuries; and

WHEREAS, this matter has been reviewed by Liberty Mutual, the City’s liability insurance carrier, which has investigated the same and determined that (1) the City was not negligent in its actions and (2) that recreational immunity is granted to the City for providing activities such as this under Wis. Stats. §895.52, and therefore, the City is not legally responsible to pay such damages; and

WHEREAS, under Wis. Stats. §893.80, Claimant’s Notice of Claim and Claim is untimely in that more than 120 days from November 6, 2013 passed between the injury and the Notice and Claim, and therefore such Notice of Claim and Claim is barred under State law.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The claim submitted by Robert C. Van Lanen be, and the same is hereby denied, and that no action on this claim may be brought against the City of De Pere, or any of its officers, officials, agents or employees after six months from the date of service of this notice.

Attachment: Reso14-125 (2865 : Resolution #14-125, denial of claim - Robert Van Lanen)

Resolution #14-125

Page 2 of 2

BE IT FURTHER RESOLVED THAT:

A copy of this resolution be forwarded to the Claimant, Robert C. Van Lanen,
as a Notice of Disallowance.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take
such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 2nd day of
December, 2014.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes:_____

Nays:_____

Attachment: Reso14-125 (2865 : Resolution #14-125, denial of claim - Robert Van Lanen)

BI AL MIDWEST
LIBERTY MUTUAL INSURANCE COMPANY
PO BOX 7214
LONDON KY 40742-7214



Telephone: (800) 537-2350
Fax: (888) 325-8127

October 8, 2014

Robert C Van Lanen
3157 Noah Rd
De Pere WI 54115

Claimant: Robert C Van Lanen
Claim Number: P 346-052877-01
Customer: City Of DE Pere
Date of Loss: 11/06/2013

Dear Robert C Van Lanen:

After consideration of your claim, I have concluded that our insured is not responsible for this accident. We are denying your claim based on no legal liability.

Unless there are additional facts that you would like to submit for my further review, I am closing my file.

I understand you will be disappointed by this decision. However, our obligation as an insurer is to pay only those claims for which our insured(s) are legally responsible.

Please feel free to contact me if you have any questions. You can reach me at extension 45614.

Sincerely,

SAMUEL KUBLY
CLAIMS SPECIALIST I

CITY OF DE PERE
CLERK-TREASURER'S OFFICE
335 SOUTH BROADWAY STREET
DE PERE, WI 54115
(920) 339-4050

LIABILITY CLAIM INFORMATION FORM

INSTRUCTIONS: Please fill out this form completely, sign, date and return to the address listed above. The City will submit your documentation to its insurance carrier for payment determination.

1. Date and Time of Incident: Wednesday 11/6/13, approx. 8:30 pm
2. Location of Incident: West DePere HS gym
3. Name of Injured Person/Owner of Damaged Property: Robert C. Van Lanen (Age if Minor:)
4. Address: 3157 Noah Rd, DePere, WI. 54115
5. Telephone Number: (H) / (C) 920.619.4494 (W) 920.569.8682
6. Please give a detailed description of the incident (use back of form if necessary):
Was playing basketball in the DePere rec. league. I was standing in the lane waiting to take a charge, when the opposing player #33 - The Bar threw an elbow that caught me above the eye. Large cut that required stitches at St. Vincent hospital Emergency room. No foul called on the play. Failure of referee Dan DeVroy to control the game - per rules.
7. Total Amount of Claimed Damages: \$ 1022.15 (Attach itemized statements/bills)
8. Witness name, address and telephone number: Travis Visser
3728 Rolling Meadows, Oneida, WI. 920.680.7656

In signing this Liability Claim form, I acknowledge that the City of De Pere will be submitting my information to its liability insurance carrier for its review and determination of liability and that my claim will be paid only if the insurance company determines the City is legally liable for my damages/injuries.

10/5/14
Date

Robert C. Van Lanen
Signature of Person Filing Claim
(parent or guardian if claimant is under 18)

Signature of Person Filing Claim
(parent or guardian if claimant is under 18)

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: December 2, 2014

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #14-126, Terminating Option to Purchase Between the City of De Pere and Van Lanen Inc.

ATTACHMENTS:

- Reso14-126 (DOCX)

RESOLUTION #14-126

TERMINATING OPTION TO PURCHASE
BETWEEN THE CITY OF DE PERE AND VAN LANEN INC.

WHEREAS, pursuant Resolution #14-46, on May 20, 2014, the Common Council authorized a twelve month option to purchase City owned parcel WD-364-D-505-8 to Van Lanen Inc.; and

WHEREAS, Van Lanen Inc. has not executed said Option Agreement and has affirmatively declared its intent to not enter into such Agreement due to parcel size constraints; and

WHEREAS, in order for the City to extinguish any legal right Van Lanen Inc. may have in the Option so approved but not formally binding, it is necessary to take steps to formerly terminate and rescind the approval previously granted.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council formerly terminates and rescinds the approval given under Resolution #14-46 to grant Van Lanen Inc. a twelve month option to purchase City owned parcel WD-364-D-505-8.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 2nd day of December, 2014.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____

Nays: _____

Attachment: Reso14-126 (2880 : Resolution #14-126, Terminating Option to Purchase)

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: December 2, 2014

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #14-127, Authorizing Submission of Department of Natural Resources Grant Application for Development of Recreational Boating Facilities.

The Wisconsin Department of Natural Resources offers a grant of up to \$5,000 for Recreational Boating Facilities for projects under \$10,000. We would like to pursue this grant as Phase 2 of the Voyageur Dock Renovation. Prior to submitting for the grant, we need approval from both the Board of Park Commissioners and the City Council.

Staff Recommendation: Approve grant application and forward to City Council.
Attached is the Boating and Fishing State and Federal Grant Application

ATTACHMENTS:

- Reso14-127 (DOCX)
- Boating and Fishing State and Federal Grant Application (PDF)

RESOLUTION #14-127

AUTHORIZING SUBMISSION OF DEPARTMENT OF NATURAL RESOURCES GRANT
APPLICATION FOR DEVELOPMENT OF RECREATIONAL BOATING FACILITIES

WHEREAS, the City of De Pere requests assistance for the purpose of developing recreational boating facilities; and

WHEREAS, the City plans to start refurbishing the docks at Voyageur Park.

NOW, THEREFORE, BE IT RESOLVED THAT:

The City of De Pere has budgeted a sum sufficient to complete the project and hereby authorizes the Director of Parks, Recreation and Forestry to:

- Submit an application to the Wisconsin Waterways Commission for financial assistance;
- sign documents; and
- take all necessary action to undertake, direct and complete the approved project

BE IT FURTHER RESOLVED THAT:

The City of De Pere will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval in writing from the Wisconsin Waterways Commission before any change is made in the use of the project site (if applicable).

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 2nd day of December, 2014.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana L. Defnet, Clerk-Treasurer

Ayes: _____
Nays: _____

State of Wisconsin
Department of Natural Resources
dnr.wi.gov

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

Page 1 of 7

Notice: This form is authorized under s. 30.92, Wis. Stats. and 50 C.F.R. 80 Code of Federal Regulations. You must complete this form in order to apply for or receive financial assistance from the Wisconsin Department of Natural Resources. Failure to complete this form will result in denial of financial assistance. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Laws [ss. 19.31-19.39 Wis. Stats.]

1. Complete the suggested resolution in Section 10 or submit a resolution conforming to the appropriate section of ch. NR 7, Wis. Adm. Code.
2. Have you contacted your regional Community Services Specialist(CSS)? ☐ Yes ☐ No
If you answered No **STOP** and contact your CSS.
3. Submit two copies of all forms and attachments to your regional Community Services Specialist. See Section 8 for checklist of required attachments.

Date Approved	
Leave Blank - DNR Use	
Date Received	Project Number(s)

Notice to Applicant. If you are applying for a federal grant you will need a DUNS Number:

D&B D-U-N-S Request Service

DUNS Number

Section 1: Grant Programs

- ☒ **Recreational Boating Facilities (RBF) - Type of Project:**
- ☒ Development Project
 - ☐ Aids to Navigation & Regulatory Markers
 - ☐ Weed Harvesting Equipment
 - ☐ Channel Dredging
 - ☐ Trash Skimmer
- ☐ **Clean Vessel Act (CVA) - Type of Project:**
- ☐ Construction, renovation, operation and maintenance of pump out or dump stations and/or lift stations
 - ☐ Education/Information
- ☐ **Sport Fish Restoration (SFR) - Type of Project:**
- ☐ Recreational Boating Access
 - ☐ Fishing Pier or Flat
 - ☐ Non-motorized launch, canoe, kayak or raft
 - ☐ Feasibility Study
- ☐ **Boating Infrastructure Grant (BIG)**

Section 2: Applicant Information

Applicant/Organization Name City of De Pere		Address 925 S. Sixth St.	
Individual Authorized to Act on Behalf of Applicant per Resolution Marty Kosobucki	City De Pere	State WI	ZIP Code 54115
Title Director	County Brown		
Phone Number (include area code) 920-339-8358	E-mail Address mkosobucki@mail.de-pere.org		
Cell Phone Number. (include area code) 920-639-1015	Mail Check to (if different from applicant)		
FAX Number (include area code)	Organization		

Section 3: General Project Information

Project Title **Voyageur Dock Renovation - Phase II**

Project Location:

County Brown	Township N	Range ☐ E ☐ W	Section 14	$\frac{1}{4}$	$\frac{1}{4}$	GPS Coordinates (Latitude/Longitude)
Waterbody Name Fox River			Acres (DNR will fill in)			

Do you have the necessary permits for your project? ☒ Yes ☐ No

In order to qualify for funding you must submit the necessary permits.

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

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Section 4: Financial Information

Leave Blank – DNR Use Only

Total Project Cost		Total Project Cost		%
Source of Matching Funds				%
Applicant Share (Includes local budget, force acct., etc.)		Applicant Share		%
Other State funds/grants Specify:		Other State Funds/Grants		%
Other Federal funds/grants Specify:		Other Federal Funds/Grants		%
Other (Donations, etc.) Specify:		Other		%
Grant Request		Grant Awarded		%

Section 5: Required Project Information

Property Owner Name (if other than applicant) _____	Phone Number (include area code) _____		
Address _____	City _____	State _____	ZIP Code _____

☒ Public Entity ☐ Private Entity ☐ Lease or Easement Expiration Date: _____

Who will be responsible to build/operate/maintain the project for at least 20 years? City of DePere

Is this project new construction or a renovation of an existing facility? ☐ New ☒ Renovation	Number of vehicle/trailer parking spaces currently at the location: _____	How many vehicle/trailer parking spaces are you planning to add? _____
For an inland lake project, what is the total number of vehicle/trail parking spaces currently on the proposed waterbody at public facilities? _____	Will your project have single vehicle parking spaces? ☐ Yes ☐ No	If yes, how many? _____
For a Great Lake or river project, what is the distance to the nearest existing public access site? <u>.5 mi</u>	Does your project location have any designated disabled parking space(s)? ☒ Yes ☐ No	If yes, how many? _____
Is your project (boat launch, boarding dock, pier, restrooms, etc.) accessible to people with disabilities? ☒ Yes ☐ No	If no, are there any other locations on the waterbody accessible to people with disabilities? ☐ Yes ☐ No	If yes, where is the location? _____
Does your project develop an access facility on an inland lake or river where no public access exists? ☐ Yes ☒ No		
Is your project associated with a harbor of refuge or protected launch (structures such as bulkheads and breakwaters necessary to provide safe water conditions) ref. NR 7.03(14) ☐ Yes ☒ No	If yes, explain. _____	
Will your project correct a significant health or safety hazard <u>NOT</u> due to inadequate routine maintenance? ☐ Yes ☒ No	If yes, explain. _____	
Is this project required to fulfill a compliance order or court ruling? ☐ Yes ☒ No If yes, include a copy with key provisions highlighted.		

Describe the geography of the current site. Include physical characteristics, topography, vegetation cover type, presence of any waterways/wetlands, current land use and zoning classification, etc.

Area is currently active use parkland.

☐ Check here if the applicant conducts a boating safety enforcement and education program approved by the Department of Natural Resources

Boating and Fishing State and Federal Grant Application

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Existing launch facilities:Do you charge a launch fee? ☐ Yes ☒ No If yes, how much? _____ If no, contact your CSS.**New launch facilities:**Will you charge a launch fee? ☐ Yes ☐ No If yes, how much? _____Do you have a budget for maintenance? ☐ Yes ☐ No

Have any of the following reviews been completed for the property? If yes, explain and/or provide a copy of the review

Rare Species ☐ Yes ☒ NoPhase I Environmental Site Assessment ☐ Yes ☒ NoArchaeological and Historical ☐ Yes ☒ No

What is the state of readiness of your project?

☐ Project has final engineering plans suitable for construction or construction bidding or project does not require further planning or design for construction to begin.☐ Project has preliminary site plans but additional engineering or design work are necessary before construction can begin.

Are there any known controversies/complications with the proposed project? Are there any measures proposed to address the controversies/complications? Please identify any known.

*None***Required Information For: Recreational Boating Funding (RBF & SFR)****Development (RBF and SFR grants):** You must submit a statement of feasibility. (See Section 7 of this form.) Include all required attachments listed in Section 8 Checklist.**Channel Dredging (RBF and SFR grants):** You must submit a statement of feasibility. (See Section 7 of this form.) Include all required attachments listed in Section 8 Checklist.**Navigational or Regulatory Markers/Buoys - new or replacement (RBF grants):** Summarize the number and type of markers. Attach a copy of your approved waterway placement permit indicating buoys or markers requested. Include all required attachments listed in Section 8 Checklist.**Feasibility Study (SFR grants):** You must submit a statement of feasibility. (See Section 7 of this form.) Include all required attachments listed in Section 8 Checklist.**Purchase of Equipment - weed harvester, trailer, barge, conveyor, trash skimmer (RBF grants):** List the types of equipment, if new equipment will replace existing equipment, and specify how each type of equipment will be used and maintained. For weed harvester equipment, include proof you have an approved weed harvesting management plan. Include all required attachments listed in Section 8 Checklist.

If this equipment is a replacement, when was the equipment that is being replaced purchased?

Was it purchased with the aid of a state grant? ☐ Yes ☐ No If yes, list the type of grant and year awarded.

Boating and Fishing State and Federal Grant Application

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Required Information For: Shore Fishing Piers and Flats Funding (SFR)

Is your project the first shore fishing facility on the waterbody or the first facility more than five miles from the next facility on a river, Great Lake or large lake with greater than five miles of shore? ☐ Yes ☐ No

Does the site have adequate parking for shore fishing activities? ☐ Yes ☐ No

If yes, please list the number parking spaces. Describe where the parking spaces are located, whether in a designated parking lot (gravel or paved), or on-street parking, and the distance from the fishing area.

Is the project location near a local community center, a cluster of housing, or in a campground area? ☐ Yes ☐ No

Required Information For: Clean Vessel Act (CVA) Funding

You must submit a feasibility statement. See Section 7 of this form. Describe the need, size of the facility, demand, and recreational use. Specify if the grant request is for construction, renovation, operation and/or maintenance of pump-out and dump stations. Include all the required attachments listed in Section 8 Checklist. Please use a separate sheet of paper.

List the type of equipment that will be purchased, and specify how each piece of equipment will be used and maintained.

How many boat slips are there and what size of vessels use the marina?

Approximately how many vessels will use the pump out facilities?

Where is the project location in relation to other pump out facilities/marinas?

What type of educational/informational materials do you need?

Required Information For: Boating Infrastructure Grants (BIG) Funding

These questions will be used to determine if your proposed project may qualify for a BIG grant.

Are estimated project costs over \$100,000?

☐ Yes ☐ No

If yes, give an estimate:

Is a significant portion of your proposed project devoted to the development and maintenance of boating infrastructure facilities for transient, non-trailerable recreational vessels at least 26 feet long? ☐ Yes ☐ No

Transient means passing through or by a place staying up to ten days.

Do you have an established timeline for the project?

☐ Yes ☐ No

If yes, please let us know.

Do you have partners? ☐ Yes ☐ No

If yes, who?

Are there any current regulations or guidelines (DNR, COE, USFWS, or adjoining states), that could impact or stop your proposed project? ☐ Yes ☐ No

If yes, explain. (Example: Rules governing a National Scenic River.)

Boating and Fishing State and Federal Grant Application

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Section 6: Project Description & Proposed Timeframe

Use language that an evaluator unfamiliar with your project will understand. If the project will be completed in phases, please list specific work activities that will be undertaken during each phase.

Phase I of this project occurred in February 2014. Phase II will be slated to occur in the winter/spring of 2015.

Section 7: Project Feasibility Statement

Describe, justify and state the project objectives to include economic, environmental and engineering aspects (who, what, where, when and why). Include dimensions of the property and proposed facilities.

Section 8: Checklist For Projects

RBF	SFR	CVA	
☐	☐	☐	Project resolution by grant applicant authorizing participation (See Section 10 sample resolution)
☐	☐	☐	Statement of project's feasibility Section 7.
☐	☐	☐	Cost estimate worksheet – Form 8700-014 (estimated costs to meet the project objectives)
☐	☐	☐	Project location clearly marked on a map
☐	☐	☐	Project area footprint (site plan detailed on a map)
☐	☐	☐	Topographical map of project location
☐	☐		Illustration (drawings/photos) of project area in its current condition. Include existing boat launch, dock, restrooms, etc.
☐	☐		Drawings of the proposed project including buildings, parking lots, ramps, piers, etc.
☐	☐		Plans for launch ramps that show percentage of ramp slope, the water depth at the end of the ramp, and the width of the existing or proposed boarding dock or pier
☐	☐		Preliminary engineering plans for channel dredging
☐	☐	☐	Estimated construction timeline, including schedule of development phases Section 6 Project Descriptions and Proposed Timelines.
☐	☐	☐	Draft easement or lease document (if development project is on land not owned by applicant)
☐	☐	☐	Copy of required permits

Checklist for weed harvesting and trash skimmer equipment

☐			Project resolution by Grant Sponsor authorizing participation (See Section 10 sample resolution)
☐			Cost estimate worksheet – Form 8700-014 (estimated costs to meet the project objectives)
☐			Copy of proof of approved weed harvesting management plan (weed harvesting equipment only)

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

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RBF	SFR	CVA	
Checklist for Navigational or Regulatory Markers			
☐			Copy of permit (navigational or regulatory markers)
☐			A copy of the conservation warden permit showing where the buoys will be placed
☐			Information to include the name(s) of the water body, the number and description of the markers
☐			Grant Payment Request
☐			Grant Payment Worksheet
☐			Copies of all invoices or receipts
☐			Proof of Payment (either copies of the front and back of the cancelled checks, or bank statements showing the payments have been made)

Section 9: Certification

I certify that information in this application, and all its attachments, is true and correct and in conformity with applicable Wisconsin Statutes.

Name of Authorized Representative (<i>Type or Print</i>)	Title	
Signature of Authorized Representative		Date Signed

Submit two copies of all forms and attachments to your regional Community Services Specialist.

Boating and Fishing State and Federal Grant Application

Form 8700-343 (R 3/14)

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Section 10: Sample Resolution

WHEREAS, _____ hereby requests assistance for the purpose of:

Project description _____

THEREFORE, BE IT RESOLVED, that _____ has budgeted a sum sufficient to complete the study or project, and HEREBY AUTHORIZES _____,

_____, to act on behalf of _____ to:

Submit an application to the Department of Natural Resources for financial assistance;

Sign documents; and

Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that _____ will comply with state and federal rules for the

programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval from the Wisconsin Department of Natural Resources before any change is made in the use of the project site (if applicable).

Adopted this _____ day of _____, 20____.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting on the _____ day of _____, 20____.

Authorized Signature _____

Title _____

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Recreation Grant Project Cost Estimate Worksheet

Form 8700-014 (R 07/14)

Page 1 of 2

For use with Recreation Grant Application Forms

Project Name:		Prepared By:	Date
County	Project Applicant:	Landowner Name	☐ Public ☐ Private

Indicate - (C) Contract , (F) Force Acct., (D) Donated

[illegible]

NOTE: For acquisition projects, complete the Acquisition Project Cost Estimate Section

Recreation Grant Project Cost Estimate Worksheet

Form 8700-014 (R 07/14)

Page 2 of 2

For use with Recreation Grant Application Forms

ACQUISITION PROJECT COST ESTIMATE:

NOTE: If project includes more than two parcels, attach additional information.

	Parcel 1	Parcel 2	Total
1. Parcel Owner			
2. Number of Acres being Purchased			
3. Grant Eligible Acres			
4. Option Expiration Date			
5. Option Amount	\$	\$	\$
6. Appraised Value : Land	\$	\$	\$
Improvements	\$	\$	\$
7. Subtotal	\$	\$	\$
8. Estimated Other Eligible Acquisition Costs Total	\$	\$	\$
List costs included in above:	\$	\$	
	\$	\$	
	\$	\$	
9. Grand Total Project Costs: (Add Lines 7 & 8)			

DEVELOPMENT PROJECT ITEMS LISTING:

NOTE: This list is intended as a guideline and is not a complete list.

SERVICES

Pre-approval Engineering
Post-approval Engineering
Supervision
Feasibility Studies
Planning
Administration

BOATING AREA

Ramp Apron
Launch Ramp
Bulkhead/Seawall
Riprap
Security Lighting

CAMPSITES

Tables
Grills/Fire Rings
Camp Pads (Gravel, Asphalt)
Refuse Containers

EQUIPMENT

Benches
Trash Receptacles
Other (identify)

FISHING AREA

Fishing Pier
Bank Stabilization
Riprap
Bank Fishing Site

LANDSCAPING

Tree/Shrub Planting
Sodding/Grass Seed
Mulch/Fertilizer
Retaining Walls

OTHER/MISCELLANEOUS

Specify

PARKING

Gravel/Paving
Curbs/Bumper blocks
Striping

PICNIC AREA

Tables/Grills
Trash Receptacles
Shelters
General Construction
Electrical/Water Service

PLAY AREA

Play Equipment
Equipment Installation
Surfacing Material

ROADS

Gravel Base/Paving
Curb and Gutter

SIGNING

Signs
Posts/Hardware
Installation
Walkways/Trails
Interpretive/Informational
Parking

SITE PREPARATION

Cleaning/Grubbing
Rough Grading/Fine Grading
Fill/Top Soil
Building Demolition
Drainage Structures
Storm Sewers

SPORT COURTS

Tennis
Sand Lift
Gravel/Paving
Fencing

Color Coating

Lighting
Volleyball
Basketball
Hockey Rinks
Sand/Gravel Base
Dasher Boards
Lighting
Water Hydrant
Multipurpose Courts
SPORTS FIELDS-should include
specific items as shown under
Softball.

Softball

Infield Mix
Backstop/Fencing
Grass Seeding/Sodding
Player Enclosures
Bleachers with Pads
Lighting
Sprinkling Sys/Drainage Tile

Soccer/Football

Baseball
Skating Rinks
Multipurpose Game Fields
Sledding/Toboggan Hills

SWIMMING AREA

Beach
Dredging
Sand Blanket
Raft/Pier
Guard Towers
Buoys & Ropers
Bathhouse

Swimming/Wading Pool

Pool Tank
Filtration Equipment
Fencing
Pool Equipment

TOILETS

Flush Toilets
General Construction
Plumbing
Electrical
Sewer/Water Laterals
Vault Toilets

TRAILS

Clearing
Surfacing
Overview Structures
Boardwalks
Culverts
Bridges
Grading

UNDERGROUND ELECTRIC

Trenching
Junction Boxes
Conduit
Transformers

WALKWAYS

Fill
Gravel
Paving
Culverts
Bridges
Curb Cuts

WATER SYSTEMS

Well
Pump
Distribution
Fountains
Spigots/Hose Bibs

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 2, 2014
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Defnet
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 12-2-14 VOUCHERS (PDF)

11/21/2014 10:05 AM

A / P CHECK REGISTER

PAGE: 1

PACKET: 04598 DEC 2014 COUNCIL - 1 12-2-14

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
2412	ACCURATE SUSPENSION WAREHOUSE							
	I-1416675	ACCURATE SUSPENSION WAREHOUSE	R	12/02/2014		155.58CR	073398	155.58
6426	ACL							
	I-201410-0	ACL	R	12/02/2014		134.00CR	073399	134.00
0302	AIRGAS USA LLC							
	I-87778	AIRGAS USA LLC	R	12/02/2014		19.34CR	073400	
	I-922639857	AIRGAS USA LLC	R	12/02/2014		88.56CR	073400	
	I-9922640888	AIRGAS USA LLC	R	12/02/2014		219.87CR	073400	
	I-9922640889	AIRGAS USA LLC	R	12/02/2014		380.75CR	073400	708.52
0496	ASTRO HYDRAULICS INC							
	I-45445	ASTRO HYDRAULICS INC	R	12/02/2014		53.00CR	073401	53.00
5604	AURORA BAYCARE MED CTR LLC							
	I-TT122	AURORA BAYCARE MED CTR LLC	R	12/02/2014		508.36CR	073402	508.36
5497	BADGER MAILING & SHIPPING SYSTEMS INC							
	I-70274	BADGER MAILING & SHIPPING SYST	R	12/02/2014		41.82CR	073403	41.82
6842	BADGER SPORTING GOODS CO., INC.							
	I-95041	BADGER SPORTING GOODS CO., INC	R	12/02/2014		822.40CR	073404	822.40
0020	BADGERLAND PRINTING INC							
	I-24627	BADGERLAND PRINTING INC	R	12/02/2014		37.95CR	073405	
	I-24640	BADGERLAND PRINTING INC	R	12/02/2014		135.00CR	073405	
	I-24678	BADGERLAND PRINTING INC	R	12/02/2014		88.00CR	073405	260.95
0023	BATTERIES PLUS LLC							
	I-1895434	BATTERIES PLUS LLC	R	12/02/2014		38.11CR	073406	
	I-1895435	BATTERIES PLUS LLC	R	12/02/2014		57.58CR	073406	
	I-501-443255	BATTERIES PLUS LLC	R	12/02/2014		109.50CR	073406	205.19
0027	BAY TOWEL INC							
	I-1894025	BAY TOWEL INC	R	12/02/2014		128.32CR	073407	
	I-1894046	BAY TOWEL INC	R	12/02/2014		84.05CR	073407	212.37
4784	BEACON ATHLETICS							
	I-441131-IN	BEACON ATHLETICS	R	12/02/2014		951.00CR	073408	951.00
7067	BEST STUMP GRINDING LLC							
	I-11082014	BEST STUMP GRINDING LLC	R	12/02/2014		1,214.40CR	073409	1,214.40

Attachment: 12-2-14 VOUCHERS (2879 : Voucher Approval.)

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PACKET: 04598 DEC 2014 COUNCIL - 1 12-2-14

VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0042	BROWN COUNTY HIGHWAY DEPARTMENT							
	I-910	BROWN COUNTY HIGHWAY DEPARTMEN	R	12/02/2014		252,749.81CR	073410	252,749.81
2944	BROWN COUNTY JAIL							
	I-201411214040	BROWN COUNTY JAIL	R	12/02/2014		280.00CR	073411	280.00
0115	CARQUEST AUTO PARTS LLC							
	I-6339-196453	CARQUEST AUTO PARTS LLC	R	12/02/2014		23.30CR	073412	23.30
0536	CDW GOVERNMENT INC							
	I-PX64853	CDW GOVERNMENT INC	R	12/02/2014		433.08CR	073413	
	I-QC15561	CDW GOVERNMENT INC	R	12/02/2014		1,268.60CR	073413	
	I-QH84713	CDW GOVERNMENT INC	R	12/02/2014		181.73CR	073413	
	I-QL18624	CDW GOVERNMENT INC	R	12/02/2014		309.05CR	073413	
	I-QM98375	CDW GOVERNMENT INC	R	12/02/2014		66.81CR	073413	
	I-QN20517	CDW GOVERNMENT INC	R	12/02/2014		20.96CR	073413	2,280.23
2708	CLEANING SOLUTION SERVICES INC							
	I-05-9764	CLEANING SOLUTION SERVICES INC	R	12/02/2014		120.87CR	073414	
	I-05-9781	CLEANING SOLUTION SERVICES INC	R	12/02/2014		170.32CR	073414	
	I-05-9817	CLEANING SOLUTION SERVICES INC	R	12/02/2014		1,265.00CR	073414	1,556.19
0217	COUNTRY VISIONS COOPERATIVE							
	I-201411204016	COUNTRY VISIONS COOPERATIVE	R	12/02/2014		32.99CR	073415	
	I-201411204017	COUNTRY VISIONS COOPERATIVE	R	12/02/2014		49.44CR	073415	82.43
0061	CUMMINS NPOWER, LLC							
	C-802-9224	CUMMINS NPOWER, LLC	R	12/02/2014		330.00	073416	
	I-802-9038	CUMMINS NPOWER, LLC	R	12/02/2014		1,744.77CR	073416	
	I-8029082	CUMMINS NPOWER, LLC	R	12/02/2014		34.54CR	073416	1,449.31
0063	DAANEN & JANSSEN INC							
	I-142920	DAANEN & JANSSEN INC	R	12/02/2014		50.00CR	073417	50.00
0075	DIGGERS HOTLINE INC							
	I-141 0 36402	DIGGERS HOTLINE INC	R	12/02/2014		26.10CR	073418	26.10
7068	DORN INDUSTRIAL SALES & SOLUTIONS INC.							
	I-24889	DORN INDUSTRIAL SALES & SOLUTI	R	12/02/2014		50.31CR	073419	50.31
0078	DORNER INC							
	I-14-01 (5)	DORNER INC	R	12/02/2014		160,093.20CR	073420	160,093.20

Attachment: 12-2-14 VOUCHERS (2879 : Voucher Approval.)

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PAGE: 3

PACKET: 04598 DEC 2014 COUNCIL - 1 12-2-14

VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-1691091	EMERGENCY MEDICAL PRODUCTS INC	R	12/02/2014		447.05CR	073421	
	I-1691771	EMERGENCY MEDICAL PRODUCTS INC	R	12/02/2014		59.90CR	073421	506.95
6690	ERC-ACHIEVE							
	I-1348	ERC-ACHIEVE	R	12/02/2014		350.00CR	073422	350.00
0331	FERGUSON WATERWORKS #1476 INC							
	I-161233	FERGUSON WATERWORKS #1476 INC	R	12/02/2014		1,798.00CR	073423	1,798.00
0200	FIRST SUPPLY GREEN BAY LLC							
	I-2835180-00	FIRST SUPPLY GREEN BAY LLC	R	12/02/2014		70.00CR	073424	70.00
1372	FORTRESS FENCE INC							
	I-6511-C	FORTRESS FENCE INC	R	12/02/2014		1,392.00CR	073425	1,392.00
0562	GALL'S INC							
	I-2662315	GALL'S INC	R	12/02/2014		49.00CR	073426	49.00
2544	GLOBAL RECOGNITION INC							
	I-145100	GLOBAL RECOGNITION INC	R	12/02/2014		708.40CR	073427	708.40
7073	GOLD STRIPE CONSULTING							
	I-201411214041	GOLD STRIPE CONSULTING	R	12/02/2014		295.00CR	073428	295.00
6923	GORDON FLESCH COMPANY INC.							
	I-IN10971914	GORDON FLESCH COMPANY INC.	R	12/02/2014		96.00CR	073429	96.00
0116	GRAINGER INC							
	I-9588138132	GRAINGER INC	R	12/02/2014		189.90CR	073430	
	I-9588482530	GRAINGER INC	R	12/02/2014		444.62CR	073430	634.52
4902	HALRON LUBRICANTS INC							
	C-711694-00	HALRON LUBRICANTS INC	R	12/02/2014		667.79	073431	
	I-708809-00	HALRON LUBRICANTS INC	R	12/02/2014		203.60CR	073431	
	I-709212-00	HALRON LUBRICANTS INC	R	12/02/2014		188.13CR	073431	
	I-711668-00	HALRON LUBRICANTS INC	R	12/02/2014		667.79CR	073431	391.73
3521	HD SUPPLY WATERWORKS LTD							
	I-C919763	HD SUPPLY WATERWORKS LTD	R	12/02/2014		1,730.00CR	073432	
	I-D011544	HD SUPPLY WATERWORKS LTD	R	12/02/2014		25.00CR	073432	
	I-D027006	HD SUPPLY WATERWORKS LTD	R	12/02/2014		1,754.72CR	073432	
	I-D027096	HD SUPPLY WATERWORKS LTD	R	12/02/2014		123.24CR	073432	
	I-D060385	HD SUPPLY WATERWORKS LTD	R	12/02/2014		110.00CR	073432	
	I-D103722	HD SUPPLY WATERWORKS LTD	R	12/02/2014		2,849.94CR	073432	
	I-D121885	HD SUPPLY WATERWORKS LTD	R	12/02/2014		400.00CR	073432	6,992.90

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PACKET: 04598 DEC 2014 COUNCIL - 1 12-2-14

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
7069	IEI GENERAL CONTRACTORS INC.							
	I-14-14 (1 FINAL)	IEI GENERAL CONTRACTORS INC.	R	12/02/2014		56,213.00CR	073433	56,213.00
6886	IMMIXTECHNOLOGY INC.							
	I-103815	IMMIXTECHNOLOGY INC.	R	12/02/2014		860.00CR	073434	
	I-104800	IMMIXTECHNOLOGY INC.	R	12/02/2014		980.78CR	073434	1,840.78
1399	INDOFF INC							
	I-2540967	INDOFF INC	R	12/02/2014		360.12CR	073435	
	I-2542535	INDOFF INC	R	12/02/2014		50.94CR	073435	
	I-2543090	INDOFF INC	R	12/02/2014		73.70CR	073435	
	I-2543937	INDOFF INC	R	12/02/2014		27.02CR	073435	
	I-2545269	INDOFF INC	R	12/02/2014		1,525.52CR	073435	2,037.30
0567	INDUSTRIAL MARKETING CORP							
	I-39619	INDUSTRIAL MARKETING CORP	R	12/02/2014		752.29CR	073436	752.29
1338	JAMES E KOCKEN TRUCKING							
	I-652	JAMES E KOCKEN TRUCKING	R	12/02/2014		234.00CR	073437	234.00
1276	JX ENTERPRISES INC							
	I-D-243090037	JX ENTERPRISES INC	R	12/02/2014		125.56CR	073438	
	I-D-243140101	JX ENTERPRISES INC	R	12/02/2014		9.16CR	073438	
	I-D-243160068	JX ENTERPRISES INC	R	12/02/2014		89.00CR	073438	
	I-D-243180031	JX ENTERPRISES INC	R	12/02/2014		68.20CR	073438	
	I-D-243180086	JX ENTERPRISES INC	R	12/02/2014		371.26CR	073438	
	I-D-243220018	JX ENTERPRISES INC	R	12/02/2014		5.36CR	073438	
	I-D-243220044	JX ENTERPRISES INC	R	12/02/2014		16.92CR	073438	685.46
0153	LAFORCE INC							
	I-840335 RI	LAFORCE INC	R	12/02/2014		1,220.00CR	073439	
	I-841592 RI	LAFORCE INC	R	12/02/2014		415.40CR	073439	1,635.40
0173	MENARDS INC							
	I-50996	MENARDS INC	R	12/02/2014		12.56CR	073440	
	I-51385	MENARDS INC	R	12/02/2014		59.97CR	073440	
	I-51402	MENARDS INC	R	12/02/2014		22.18CR	073440	
	I-51589	MENARDS INC	R	12/02/2014		4.64CR	073440	99.35
0185	NATIONAL SHERIFF'S ASSOC							
	I-18942	NATIONAL SHERIFF'S ASSOC	R	12/02/2014		239.03CR	073441	239.03

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6873	NEOGOV							
	I-07-13556	NEOGOV	R	12/02/2014		4,762.00CR	073442	4,762.00
3191	NIELSON COMMUNICATIONS INC							
	I-GB14-18463	NIELSON COMMUNICATIONS INC	R	12/02/2014		64.00CR	073443	64.00
0190	NORTHEAST ASPHALT INC							
	I-13-07 (8)	NORTHEAST ASPHALT INC	R	12/02/2014		60,635.16CR	073444	60,635.16
0531	NORTHEAST AUTO PARTS INC							
	C-295965	NORTHEAST AUTO PARTS INC	R	12/02/2014		339.95	073445	
	I-295470	NORTHEAST AUTO PARTS INC	R	12/02/2014		31.28CR	073445	
	I-295848	NORTHEAST AUTO PARTS INC	R	12/02/2014		437.98CR	073445	
	I-295866	NORTHEAST AUTO PARTS INC	R	12/02/2014		45.79CR	073445	
	I-295949	NORTHEAST AUTO PARTS INC	R	12/02/2014		349.11CR	073445	
	I-296093	NORTHEAST AUTO PARTS INC	R	12/02/2014		40.44CR	073445	
	I-296120	NORTHEAST AUTO PARTS INC	R	12/02/2014		2.16CR	073445	
	I-296122	NORTHEAST AUTO PARTS INC	R	12/02/2014		7.90CR	073445	
	I-296192	NORTHEAST AUTO PARTS INC	R	12/02/2014		189.00CR	073445	763.71
0187	NSIGHT TELSERVICES							
	I-201411204018	NSIGHT TELSERVICES	R	12/02/2014		64.40CR	073446	64.40
0966	OLD DOMINION BRUSH							
	I-66608-IN	OLD DOMINION BRUSH	R	12/02/2014		923.55CR	073447	923.55
3703	ORIENTAL TRADING CO INC							
	I-668276318-01	ORIENTAL TRADING CO INC	R	12/02/2014		94.04CR	073448	94.04
4728	OSHKOSH FIRE & POLICE EQUIPMENT INC							
	I-158509	OSHKOSH FIRE & POLICE EQUIPMEN	R	12/02/2014		182.00CR	073449	182.00
5476	PERSONNEL EVALUATION INC							
	I-11103	PERSONNEL EVALUATION INC	R	12/02/2014		28.00CR	073450	28.00
6126	PM SUPPLY - WRIGHT INDUSTRIAL							
	I-51780	PM SUPPLY - WRIGHT INDUSTRIAL	R	12/02/2014		457.50CR	073451	457.50
0208	POMP'S TIRE SERVICE INC							
	I-90019574	POMP'S TIRE SERVICE INC	R	12/02/2014		861.96CR	073452	
	I-90019625	POMP'S TIRE SERVICE INC	R	12/02/2014		549.24CR	073452	1,411.20

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	CHECK AMOUNT	CHECK NO#	CHECK AMOUNT
0211	POSITIVE PROMOTIONS							
	I-5124439	POSITIVE PROMOTIONS	R	12/02/2014		679.46CR	073453	679.46
7070	PRO ONE PROPERTY SERVICES							
	I-308730	PRO ONE PROPERTY SERVICES	R	12/02/2014		150.00CR	073454	150.00
6429	PSS WORLD MEDICAL INC							
	I-1424483	PSS WORLD MEDICAL INC	R	12/02/2014		238.41CR	073455	238.41
6659	RABIDEAU, DAN							
	I-201411214042	RABIDEAU, DAN	R	12/02/2014		306.00CR	073456	306.00
6948	RAY'S TIRE							
	I-3-29153	RAY'S TIRE	R	12/02/2014		565.11CR	073457	565.11
2604	RIESTERER & SCHNELL INC							
	I-741903	RIESTERER & SCHNELL INC	R	12/02/2014		272.80CR	073458	272.80
6380	ROCK OIL REFINING INC							
	I-238650	ROCK OIL REFINING INC	R	12/02/2014		40.00CR	073459	40.00
2823	SAFETY FIRST							
	I-23817	SAFETY FIRST	R	12/02/2014		1,800.00CR	073460	1,800.00
0235	SAINT VINCENT HOSPITAL							
	I-39293	SAINT VINCENT HOSPITAL	R	12/02/2014		40.31CR	073461	40.31
4168	SCHAEFER SYSTEMS INTERNATIONAL INC							
	I-WARA150710	SCHAEFER SYSTEMS INTERNATIONAL	R	12/02/2014		7,627.00CR	073462	7,627.00
5221	SHELD AHL, KEVIN R							
	I-J11172014	SHELD AHL, KEVIN R	R	12/02/2014		250.00CR	073463	250.00
0406	SIMPLEXGRINNELL INC							
	I-80702130	SIMPLEXGRINNELL INC	R	12/02/2014		624.50CR	073464	624.50
1394	PETER SMITH							
	I-201411214043	PETER SMITH	R	12/02/2014		69.83CR	073465	69.83
1465	STEEN MACEK PAPER COMPANY							
	I-739696	STEEN MACEK PAPER COMPANY	R	12/02/2014		59.24CR	073466	59.24

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VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0255	STELLPFLUG LAW SC							
	I-406-01M (225)	STELLPFLUG LAW SC	R	12/02/2014		1,386.95CR	073467	1,386.95
6041	SURVEYMONKEY INC.							
	I-23548177	SURVEYMONKEY INC.	R	12/02/2014		250.00CR	073468	250.00
1119	THE SWAN CLUB							
	I-201411214044	THE SWAN CLUB	R	12/02/2014		562.50CR	073469	562.50
3990	TDS METROCOM LLC							
	I-201411204020	TDS METROCOM LLC	R	12/02/2014		403.00CR	073470	403.00
1903	TECHNOLOGY ARCHITECTS INC							
	I-10903591	TECHNOLOGY ARCHITECTS INC	R	12/02/2014		36.25CR	073471	
	I-D20140474	TECHNOLOGY ARCHITECTS INC	R	12/02/2014		357.00CR	073471	393.25
0262	TEMPERATURE SYSTEMS INC							
	I-2336694-00	TEMPERATURE SYSTEMS INC	R	12/02/2014		55.66CR	073472	
	I-2337944-00	TEMPERATURE SYSTEMS INC	R	12/02/2014		77.94CR	073472	133.60
6852	TKK ELECTRONICS LLC							
	I-9819	TKK ELECTRONICS LLC	R	12/02/2014		2,925.00CR	073473	2,925.00
6989	TRILLIUM CNG (1700)							
	I-INV0010382	TRILLIUM CNG (1700)	R	12/02/2014		2,689.07CR	073474	2,689.07
0268	TRUCK EQUIPMENT INC							
	I-612719-00	TRUCK EQUIPMENT INC	R	12/02/2014		240.40CR	073475	240.40
0417	TWEET GAROT MECHANICAL INC							
	I-12484	TWEET GAROT MECHANICAL INC	R	12/02/2014		13.17CR	073476	
	I-12491	TWEET GAROT MECHANICAL INC	R	12/02/2014		200.66CR	073476	213.83
0416	TWIRL SEWER SERVICE							
	I-15578	TWIRL SEWER SERVICE	R	12/02/2014		270.00CR	073477	270.00
0272	UNIFORM SHOPPE INC							
	I-236858	UNIFORM SHOPPE INC	R	12/02/2014		85.90CR	073478	
	I-236889	UNIFORM SHOPPE INC	R	12/02/2014		44.95CR	073478	
	I-236973	UNIFORM SHOPPE INC	R	12/02/2014		23.95CR	073478	
	I-237141	UNIFORM SHOPPE INC	R	12/02/2014		164.75CR	073478	
	I-237195	UNIFORM SHOPPE INC	R	12/02/2014		7.95CR	073478	327.50

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VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7071	USIC LOCATING SERVICES LLC							
	I-101924	USIC LOCATING SERVICES LLC	R	12/02/2014		176.00CR	073479	176.00
0277	VAN'S FIRE & SAFETY INC							
	I-4066630	VAN'S FIRE & SAFETY INC	R	12/02/2014		82.60CR	073480	82.60
4770	VERIZON WIRELESS							
	I-9735296688	VERIZON WIRELESS	R	12/02/2014		464.31CR	073481	464.31
0278	VIKING MACHINE & DESIGN INC							
	I-4447	VIKING MACHINE & DESIGN INC	R	12/02/2014		356.25CR	073482	356.25
3724	VISU-SEWER CLEAN & SEAL INC							
	I-14-03 (2)	VISU-SEWER CLEAN & SEAL INC	R	12/02/2014		107,033.86CR	073483	107,033.86
0280	MICHAEL J WALSH							
	I-201411204021	MICHAEL J WALSH	R	12/02/2014		40.00CR	073484	40.00
0282	WESCO DISTRIBUTION INC							
	I-937487	WESCO DISTRIBUTION INC	R	12/02/2014		14.78CR	073485	14.78
0256	WI BUILDING SUPPLY							
	I-1127207	WI BUILDING SUPPLY	R	12/02/2014		580.60CR	073486	580.60
1181	WI PARK AND RECREATION ASSOC							
	I-201411204022	WI PARK AND RECREATION ASSOC	R	12/02/2014		125.00CR	073487	
	I-201411204023	WI PARK AND RECREATION ASSOC	R	12/02/2014		125.00CR	073487	
	I-201411204024	WI PARK AND RECREATION ASSOC	R	12/02/2014		125.00CR	073487	375.00
7021	WILSON AUTO COLLISION - GREEN BAY							
	I-28399	WILSON AUTO COLLISION - GREEN	R	12/02/2014		2,476.11CR	073488	2,476.11
6811	CHRYSTAL WOLLER							
	I-201411214045	CHRYSTAL WOLLER	R	12/02/2014		30.00CR	073489	30.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	92	0.00	704,462.41	704,462.41
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	92	0.00	704,462.41	704,462.41

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

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 BANK : AP ASSOCIATED

			CHECK	CHECK		CHECK	CHECK	
VENDOR	NAME / I.D.	DESC	TYPE	DATE	DISCOUNT	AMOUNT	NO#	AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

100	12/2014	55,040.35CR
201	12/2014	308.82CR
208	12/2014	202.10CR
209	12/2014	614.81CR
405	12/2014	636,725.03CR
601	12/2014	8,826.39CR
650	12/2014	2,744.91CR
=====		
ALL		704,462.41CR

Attachment: 12-2-14 VOUCHERS (2879 : Voucher Approval.)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: December 2, 2014
DEPARTMENT: City Clerk-Treasurer
FROM: Vicki Scray
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 12-2-14 OPERATOR LIST (PDF)

CITY OF DE PERE - DECEMBER 2, 2014

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	JACOBSON, DOUGLAS L.	1358 LAWE ST.	GREEN BAY	WI	54302
2	LARSON, BRIANNA C.	1427 RUSK ST.	DE PERE	WI	54115
3	PUES, SAMANTHA J.	W7051 WILLOW RD.	SHIOCTON	WI	54170
4	RUELLE, KATIE E.	600 GRAY ST.	GREEN BAY	WI	54303
5	WETTEMANN, COURTNEY	1171 GRANT ST.	DE PERE	WI	54115
6	WINDORSKI, TRISTA J.	1687 DECKNER AVENUE #6	GREEN BAY	WI	54302
New Operator License Applications for the 2014-2016 Licensing Period					
1	ARTERBURN, KATIE E.	4220 OAKDALE	SUAMICO	WI	54313
2	BORREMANS, DEBORAH G.	1565 APACHE AVE.	GREEN BAY	WI	54313
3	CANADEO, SANDRA A.	922 S. 6TH ST.	DE PERE	WI	54115
4	HOFFMAN, MINDY A.	W1386 HICKORY LN.	DE PERE	WI	54115
5	HUSS, JILL C.	182 BRULE RD.	DE PERE	WI	54115