



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Revised Agenda

Thursday, January 19, 2023

6:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **January 19, 2023 at 6:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET, DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at <http://deperewi.com/>.

I. Call to Order

1. Roll Call

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Park Commissioners. Section 6-3(f) DPMC

III. Items

1. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from December 15, 2022 Meeting.
2. Consideration and Possible Action on Request from Brown County Land and Conservation Department for Staff.*
3. Consideration and Action on items related to the Nelson Pavilion Design.
4. Approval of Amerilux as Main Sponsor of De Pere Beer Gardens.

IV. Staff Updates

1. Status report on ARPA Funding

V. Future Agenda Items

VI. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members
Alderspersons
Mayor James Boyd
Larry Delo, City Administrator
Tony Wachewicz, City Attorney
Marty Kosobucki
Carey Danen, City Clerk
City Hall 1st and 2nd Floor
De Pere Girls Softball
Connor Goodman, Teen Advisor
Madison DeCleene, Teen Advisor
Patrick Gauthier, Amerilux

De Pere Youth Hockey
De Pere Select Soccer
De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
Christopher Thompson, De Pere School Dist.
Dennis Krueger, WDP School District
Mike Mushinski, Brown County
McMahon and Associates

***All items marked with an asterisk will be forwarded to the Common Council.**



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: January 19, 2023

DEPARTMENT: Parks, Recreation & Forestry

FROM: Grace Lahtela

SUBJECT: Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from December 15, 2022 Meeting.

ATTACHMENTS:

- Draft Minutes 12-15-22 (PDF)



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Thursday, December 15, 2022

6:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Melissa Thiel Collar	Board Member	Present	
Ryan Jennings	Board Member	Present	
Jim Kneiszel	Board Member	Present	
Amy Chandik Kunding	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Randy Soquet	Board Member	Present	
Madison DeCleene	Teen Advisor	Excused	
Connor Goodman	Teen Advisor	Absent	

Others Present:

Marty Kosobucki, Director of Parks, Recreation, and Forestry; Paula Rahn, Recreation Supervisor; and Grace Lahtela, Administrative Assistant.

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Park Commissioners. §6-3(f) DPMC

None

III. Action Items

1. Consideration and Possible Action to Approve the Board of Park Commissioners Minutes from the November 17, 2022 meeting.

Aldersperson Defnet Ledvina moved to approve the Board of Park Commissioners minutes from the November 17, 2022 meeting, seconded by James Kneiszel. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Aldersperson
SECONDER:	Jim Kneiszel, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

2. Consideration and Possible Action on Request from Brown County Land and Conservation Department for Staff.*

Marty Kosobucki, Director of Parks, Recreation, and Forestry stated that representatives from the Brown County Land and Conservation Department are here to discuss the East River rehabilitation project.

Ryan Jennings moved to open the meeting to public comment at 6:32 pm, seconded by James Kneiszel. Upon vote, the motion passed unanimously.

Mike Mushinski, Director of Brown County Land and Water Conservation Department and Tom Bayer, a volunteer with the coalition were present to discuss the East River project. Mike explained that this project has been spearheaded by citizens in the community that are interested in revitalizing the East River and the surrounding habitat. The project would involve making the East River a navigable water trail and provide streambank rehabilitation. The area of the river that is included in the project is from Ledgeview Park, downstream to Hoffman Road. The project would provide additional access points for kayak users and help to control erosion by removing invasive species and replanting the areas with native plants. The project area contains over 3 miles of stream bank that is in bad condition. Currently \$500,000 in ARPA funding has been secured by Brown County, with an additional verbal commitment of \$25,000 from the Green Bay Community Foundation and another \$25,000 from the US Fish and Wildlife Service for habitat work. Also, a \$550,000 Natural Resource Damage Assessment (NRDA) grant was secured from the Fox River settlement funds. This NRDA grant requires a community match, and the intent was for the involved communities of Brown County, Bellevue, Ledgeview, Allouez, and De Pere to provide a level of involvement for their portion of the match. The match could be staff hours removing ash trees and invasive species, or reestablishing the bank with natural plants, trees, and shrubs. A detailed discussion followed.

Alderperson Raasch questioned if the other municipalities have approved the request. Mike Mushinski stated that Bellevue, Ledgeview, and Allouez all made commitments of the 40-100 hours. Mike also explained that the commitment could also be an annual commitment if the city did not want to commit for the entire 3-year period.

Randy Soquet questioned how grant funding worked. Mike Mushinski stated that if the grant recipient was unable to provide the matching grant funding, then the full NRDA grant would not be received.

James Kneiszel questioned if the 40-100 hours had to be staff time, or if volunteer hours would be applicable and if the other three communities involved had any reservations. Mike Mushinski stated that all the other communities were onboard with the project, along with the staff commitment of 40-100 hours, and he would have to verify the volunteer hours with the NRDA.

Melissa Thiel Collar questioned Marty Kosobucki if the East River area would be a priority for the city during the ash tree removals. Marty Kosobucki stated that the area would only be a priority if there were any safety concerns with the trees located there. Melissa Thiel Collar questioned Mike Mushinski if all communities had to sign the documents for the NRDA grant that requires the matching funding. Mike Mushinski stated that the Brown County Land and Conservation Department would be taking care of all the tracking for the grant. The communities would just be responsible for submitting the hours and equipment totals for the year.

Marty Kosobucki questioned Mike Mushinski if the city was to commit hours to the project, would this time be at the discretion of the city as to when and what is to be done. Mike Mushinski stated that currently the idea is to have a master plan for specific areas and for the communities and volunteers to tackle items as time permits.

Ryan Jennings questioned the total cost of the project. Mike Mushinski stated that with the addition of two kayak launches and the streambank rehabilitation, the project comes in right around \$1M.

Melissa Thiel Collar questioned Marty Kosobucki on the type of motion that should be made. Marty Kosobucki stated that it is probably best if the item is referred back to staff to work with the legal department to draft a letter in support of the project.

Aldersperson Raasch moved to return to regular order at 7:07 pm, seconded by Aldersperson Chandik Kunding. Upon vote, the motion passed unanimously. Melissa Thiel Collar moved to return the item back to staff and for staff to work with the legal department to draft a letter in support of the project and to provide staff hours if time permits, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
	Next: 1/19/2023 6:30 PM
MOVER:	Melissa Thiel Collar, Board Member
SECONDER:	Dean Raasch, Aldersperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

3. Consideration and Possible Action to Accept Donations from the De Pere Lions Club.*

Aldersperson Raasch moved to accept the donation of a little library and a bench at Lion's Trailside Park by the Lions Club, seconded by Melissa Thiel Collar. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Melissa Thiel Collar, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

4. Consideration and Possible Action on Allocating Funds from Beer Garden to the Nelson Family Pavilion.*

Aldersperson Raasch moved to approve allocating the proceeds from the beer gardens to the Nelson Family Pavilion, seconded by Aldersperson Defnet Ledvina. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

5. Consideration and Possible Action to Approve Revised Policies for Community Center Rentals.*

Paula Rahn, Recreation Superintendent gave an update on the recommended policy changes for Community Center rentals. She stated that staff surveyed five communities regarding their policies and fees. In addition to increasing rental fees by 5% as directed by City Administration, staff is also recommending a few policy changes. The main recommendation is to eliminate the full day rental and for rentals to end by 11 pm. Most communities that were surveyed only have 4-hour rentals, with the ability to add additional hours. Full day rentals tend to lead to more cleaning and damage issues and problems scheduling facility attendants to check over the rooms. Staff is also requesting an increase to the on-call assistance fee to help cover overtime costs and charging a fee for a non-emergency police and/or fire call. Implementation of a \$50 cleaning fee is also recommended.

Aldersperson Defnet Ledvina questioned the policy on alcohol. Paula Rahn stated that beer, wine, and wine coolers are approved, but alcohol requires an additional permit. Aldersperson Chandik Kunding suggested charging a specific cleaning deposit, along with security deposit, with the rental fee.

Aldersperson Raasch agreed with charging a cleaning fee up front with the deposit, which could be refunded if everything is cleaned up after the event.

Marty Kosobucki commented that 66% of the rentals that go until midnight have issues where a portion, or all, of the deposit is held. If the Park Board is interested in increasing the deposit or adding a cleaning deposit, it might be best to refer the item back to staff to do some additional research.

Ryal Jennings stated that the policy changes were well thought out and thinks it should be approved the way it is. Ryan Jennings moved to approve the revised policy changes for Community Center rentals, seconded by Randy Soquet.

Aldersperson Raasch stated he still feels that there should be a cleaning fee included with the deposit.

Melissa Thiel Collar recommended that staff try the new policy changes and review them in a year.

Upon vote, the above motion passed unanimously.

Aldersperson Raasch stated he would like a staff update on how the new policy changes are doing in 6 months.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Board Member
SECONDER:	Randy Soquet, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

6. Consideration and Possible Action on Repairs to Legion Pool.*

Aldersperson Raasch moved to approve the repairs to Legion Pool, in the amount of \$40,000, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Ryan Jennings, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

7. Consideration and Possible Action on Concept for Preserve Sign.

James Kneiszel questioned why the Preserve Sign is so elaborate. Marty Kosobucki stated it was probably due to the fact it is off Lawrence Drive and the location in regard to local businesses.

James Kneiszel stated he is not in favor of placing another elaborate sign there and feels that there should be something on the sign designating that it is a walking trail.

Randy Soquet moved to replace The Preserve sign with the model sign that was approved for parks back in 2019, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Randy Soquet, Board Member
SECONDER:	Ryan Jennings, Board Member
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

8. Consideration and Possible Action to Approve Draft RFP for Comprehensive Plan Update.

Marty Kosobucki, Director of Parks, Recreation, and Forestry stated that the Request for Proposals for the Comprehensive Plan is almost identical as to what was sent out 5 years ago. The difference in this RFP is that it requests the consultant to look into our core services and to determine the priorities, as well as looking at the cost of certain services compared to the private sector.

James Kneiszel moved to approve the draft RFP for the Comprehensive Plan update, seconded by Alderperson Defnet Ledvina.

Alderperson Raasch questioned if this is done regularly. Marty Kosobucki stated that the plan is updated every 5 years and aids in our ability to obtain grants from the DNR.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Board Member
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Thiel Collar, Jennings, Kneiszel, Kunding, Defnet Ledvina, Raasch, Soquet

9. Review And Discussion On 2023 Major Project Timeline.

Marty Kosobucki explained that the 2023 major project timeline is an interior tool that staff uses to keep track of all the projects and when things are happening.

Alderperson Defnet Ledvina questioned what the underpass plan is. Marty Kosobucki explained that this area is on Main Avenue under the railroad bridge.

RESULT:	DISCUSSED
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10. Discussion on Recycling Efforts in De Pere Parks.

Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that recently the Street Superintendent received information from the Brown County Recycling facility that there has been a lot of garbage in the recycling coming from the parks. When talking with staff, they stated that many of the recycling containers are being used for garbage in the parks. We are not interested in having staff rummage through the recycling containers to remove any garbage but rather be more strategic about recycling in the parks. Staff is suggesting that in the small mini parks only put out a garbage container. In the larger community parks, we need to be better at recycling and start budgeting for new recycling containers that you must push your bottles and cans through, and target recycling bottles and cans only.

Alderperson Defnet Ledvina suggested putting labels on the poly carts until the new containers can be purchased.

Ryan Jennings agreed that the method of recycling moving forward makes the most sense.

RESULT: DISCUSSED

IV. Staff Updates

1. Staff Update on Special Events.

Marty Kosobucki, Director of Parks, Recreation, and Forestry gave an update on Ringing in with Santa stating it was the 2nd biggest year. There was a total of 214 calls made from Santa to the kids in De Pere. There were 9 volunteers that made the calls.

Marty Kosobucki also gave an update on the Holiday Light Show at Voyageur Park. It started the weekend of December 9th and 10th and will run December 16th and 17th, and then also on December 22nd, 23rd and 24th. There were 740 cars that went through the first weekend of the event. Last year we had 8 sponsor trees and this year we have 24. Also, this year we approached the Pink Flamingos to see if they would be willing to help us set up. What took staff over a week to put up, took a few hours with the help of the Pink Flamingos.

RESULT: DISCUSSED

2. Staff Update on Nelson Family Pavilion Technical Design.

Marty Kosobucki, Director of Parks, Recreation, and Forestry explained that staff is in the process of the technical design for the Nelson Family Pavilion. In talking with the consultant, they are a little backlogged and they hope to bring several options to the January meeting.

RESULT: DISCUSSED

V. Future Agenda Items

Alderson Chandik Kunding asked if staff could look into placing a garbage container at Legion Park, just west of the disc golf course. A lot of people enter and exit the park in this location and park users are discarding their trash on the ground.

VI. Adjournment

Alderson Defnet Ledvina moved to adjourn the meeting at 7:47 pm, seconded by Alderson Chandik Kunding. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: January 19, 2023

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consideration and Possible Action on Request from Brown County
Land and Conservation Department for Staff.*

ATTACHMENTS:

- Memo.BC Land and Water MOU (DOCX)
- East River Trail MOU updated draft 1.11.23 (DOCX)
- Memo.East River Water Trail Summary (DOCX)
- muni ltr (DOC)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Date: January 19, 2023

RE: Brown County Land and Conservation MOU

After the last Park Board meeting we were directed to come up with language that would be suitable for A) supporting the initiative by the Brown County Land and Conservation Department to make the East River into a water trail designation through dedication of staffing resources, and B) ensure the staffing/hours would not impact the core services of the department.

In working with our legal department we believe we came up with language that meets both criteria. In addition, we have sent the draft MOU to representatives from the Brown County Land and Conservation Department and they have preliminarily agreed to the language.

**DE PERE & BROWN COUNTY EAST RIVER TRAIL CLEANUP PROJECT
MEMORANDUM OF UNDERSTANDING
Between the City of De Pere and Brown County**

This Memorandum of Understanding, hereinafter “MOU,” is effective on the date the last signature to this MOU is obtained, and is being entered into by and between the City of De Pere, hereinafter “City”, and Brown County, through its Land and Conservation Department, hereinafter “County”, or collectively “the Parties.”

WHEREAS, the City and County have cooperated and exchanged inter-governmental services in the past; and

WHEREAS, this has proven beneficial for both parties and promotes the public interest of effective and efficient use of limited public resources and the saving of tax dollars; and

WHEREAS, the City and County wish to enter into a cooperative MOU to define each party’s expectations and responsibilities under the County’s East River Trail Cleanup Project, hereinafter “Project,” and to avoid any misunderstandings in the future.

NOW THEREFORE, the Parties do state and mutually agree as follows:

**ARTICLE I.
PURPOSE AND SCOPE**

- A. **Purpose**. The parties agree to take steps in order to facilitate water trail designation and cleanup plans concerning the East River Trail Project; thus, the Parties wish to set out their preliminary expectations within this MOU.
- B. **Scope**. This MOU is generally descriptive of the intended Project as well as the intended actions of the City and the County.

**ARTICLE II.
PROJECT DESCRIPTION**

- A. **Project**. This term shall mean the cleanup and water trail designation for the East River Trail and as well as any related construction in furtherance of the Project.

**ARTICLE III.
GENERAL CONDITIONS**

- A. **Term**. The term of this MOU shall become effective on the date the last signature to this MOU is obtained (the “Effective Date”) and shall terminate upon the completion of the Project.

- B. **Termination.** This MOU may be terminated by either Party at any time for any reason or after the failure of the other Party to timely cure a material breach of the terms or conditions of this MOU.
- C. **Compliance.** The Parties agree to comply with all federal, state, and local laws, rules and regulations including without limitation the required public bidding process for public construction. The Project may be bid as one complete project or multiple bid packages corresponding to the various trades as may be needed to ensure adequate competitive bidding and lowest costs for construction and demolition.
- D. **Insurance.** Nothing contained within this MOU is intended to be a waiver or estoppel of the City or County or their respective insurers to rely upon the limitations, defenses, and immunities contained within Wisconsin Statutes Sections 345.05 and 893.80. To the extent that indemnification is available and enforceable, the City and County or their insurers shall not be liable in indemnity, contribution or otherwise for an amount greater than the limits of liability of municipal claims established by Wisconsin law.
- E. **Decisions.** The City and County shall work together to jointly make decisions regarding the Project and may carry out actions consistent with the terms and conditions of this MOU and that are mutually beneficial to both Parties. Meetings may be called by either party to discuss any matters to ensure the continued cooperation between the City and the County.

ARTICLE IV. ACKNOWLEDGEMENT OF THE PARTIES

- A. **City.** The City acknowledges that:
 - 1. Through its Parks, Recreation and Forestry Department, hereinafter “PRF”, that it may allocate and contribute up to no more than fifty (50) hours per year for the years 2023, 2024, and 2025, for the improvement and cleanup of the East River, all dependent upon and subject to the City’s PRF staffing levels, the demand for PRF core services to the City, and any other needs of PRF as determined by the City in its sole discretion.
 - 2. The City will work with the County through its Land and Conservation Department to identify work tasks to be performed by City PRF staff in relation to the Project.
 - 3. The City shall report the number of hours and total monetary value of staffing and equipment provided to the County in relation to the Project at the end of each calendar year.
- B. **County.** The County acknowledges that:
 - 1. Through its Land Conservation Department, that it will work with the City to identify work tasks to be performed in support of the Project.
 - 2. The City may provide the County up to fifty (50) hours per for year for the years 2023, 2024, and 2025, for the improvement and cleanup of the East River, all

dependent upon and subject to the City's PRF staffing levels, the demand for PRF core services to the City, and any other needs of PRF as determined by the City in its sole discretion.

ARTICLE V. ADDITIONAL PROVISIONS

- A. **Notice of Default and Right to Cure.** In the event of any default in or any breach of this MOU or any of its terms or conditions by any Party hereto, then in such event(s) the non-defaulting Party shall give written notice of the default to the other Party. The defaulting Party shall then remedy such default or breach within thirty (30) days after receipt of such notice. If not so cured within said applicable period of time, the non-defaulting Party may terminate this MOU, and/or exercise any right or remedy provided for herein. In the event the particular breach or default cannot be cured within said 30-day period, then so long as the defaulting Party commences to cure such default within said period of time, diligently pursues the cure and does in fact cure the same within a reasonable time, there shall be deemed no default. Subject to the notice of default and opportunity to cure, in the event of a default in or breach of this MOU by the defaulting Party, the non-defaulting Party may terminate this MOU.

- B. **Conflicts of Interest.** No member of the governing body or other officer of the City or County shall have any financial interest, direct or indirect, in this MOU or the Project, or any contract, agreement or other transaction contemplated to occur or be undertaken thereunder or with respect thereto, nor shall any such member of either Parties' governing body or other official participate in any decision relating to this MOU which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested.

- C. **Governing Law.** This Agreement shall be construed in accordance with the Laws of the State of Wisconsin.

- D. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original.

- E. **Relationship with Parties.** Nothing contained in this Agreement shall be deemed or construed, either by the Parties hereto or by any third party, to create the relationship of principal and agent or to create any partnership, joint venture or other association between the City and County.

- F. **Severability.** In the event that one or more provisions of this Agreement shall be declared to be invalid, illegal or otherwise unenforceable in any respect, unless such invalidity, illegality or unenforceability shall be tantamount to a failure of consideration, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be at all affected or impaired thereby.

(SIGNATURE PAGE TO FOLLOW)

Dated this _____ day of _____, 2023.

CITY OF DE PERE

James Boyd, Mayor

Carey Danen, City Clerk

Dated this _____ day of _____, 2023.

BROWN COUNTY

Troy Streckenbach, County Executive

CITY OF DE PERE MEMO



To: Board of Park Commissioners

From: Marty Kosobucki

Date: October 20, 2022

RE: Request for staffing resources from BC Land and Conservation

We have been requested from representatives of the Brown County Land and Conservation Department to allocate 40-100 hours of staffing time and resources to the efforts of creating the East River Water Trail. The staff hours would be used as supporting resources for grants that are being searched out for improving the water quality and use of the East River.

Staff Input: We are in full support of the efforts to improve the East River so that it can be used and enjoyed by residents and patrons. That being said, I think it would be difficult for us to commit to dedicating 40-100 hours of staffing time over the next 3 years to working on the East River. The complications we see with this are 1) Ultimately, we do not know the extent and type of work that needs to be done. 2) Timing/Season of the work is relatively unknown and can have an impact on our operations. 3) It is very difficult for us to project out three years and ensure we can allocate 40-100 hours without it impacting our operations.

If you would like to support the request, this item will need to go to City Council for approval as it will require staffing/budget commitments past the current year.

Brown County

2019 TECHNOLOGY WAY, STE. 104
GREEN BAY, WI 54311

MIKE MUSHINSKI

PHONE (920) 391-4620 WEB: www.browncountywi.gov

COUNTY CONSERVATIONIST

DATE: September 27, 2022
TO: Municipalities
FROM: Mike Mushinski
RE: **PROPOSED EAST RIVER WATER TRAIL**

The East River Water Trail project is a collaborative effort between local municipalities and non-profit groups to develop a water trail/corridor along the East River from Hoffman Road upstream to Ledgeview Park along with improving the instream fishery by removing impediments and creating aquatic habitats. Additionally, this project will restore and protect near-shore and riparian habitat which will include invasive species removal, spawning wetlands, pollinator/savanna areas, and repairing streambank erosion sites. The current proposal includes 2 additional canoe/kayak launches along the East River.

Brown County Land & Water Conservation Department has secured \$500,000 of ARPA funding towards this project. An additional \$550,000 grant has been submitted to US Fish & Wildlife Service (FWS) requesting Natural Resources Damage Assessment (NRDA) funds for this project along with a \$25,000 request for Partners for Fish & Wildlife funding through the FWS.

We are asking municipalities to commit in-kind matches to the project which could include equipment usage, staff time (40-100 hours/year), and supplies used on the project within their municipal boundaries.

The timeline for this project is 2023-2025.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: January 19, 2023

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Consideration and Action on items related to the Nelson Pavilion Design.

ATTACHMENTS:

- Memo.Nelson Questions (DOCX)
- Nelson Pavilion Rendering 2_No Pergola (JPG)
- Nelson Pavilion Rendering 2_Pergola (JPG)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Date: January 19, 2023

RE: Nelson Pavilion Technical Design

Our consultant has been working on the technical design for the Nelson Family Pavilion. As with any large project, there are some larger questions that we recommend getting Park Board opinion prior to moving forward. We try to solve as many decisions/questions as possible, however some questions we simply want your input before moving forward. Many of the questions/topics are being driven by cost. The question/topics for Park Board discussion are as follows:

1. Pergola vs. No pergola
2. Tongue and Groove underside of canopies vs. metal panels that have wood appearance
3. Vertical ACM vs. Horizontal Panels
4. Exterior color and material comparison. Dark Brown brick vs. Gray Brick

Our consultant will have photo/pictures of the comparisons for you to review at the Park Board meeting.







City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: January 19, 2023

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approval of Amerilux as Main Sponsor of De Pere Beer Gardens.

ATTACHMENTS:

- Memo.Beer Garden Main Sponsor (DOCX)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
From: Marty Kosobucki
Date: January 19, 2023

RE: Beer Garden Main Sponsor

We are requesting the Park Board approve and forward to City Council the approval of Amerilux as our main sponsor for the De Pere Beer Garden's. Amerilux will be donating \$3,500 to the event and will be listed as the sole main sponsor of the event.

Our sponsorship plan consists of one main sponsor (\$3,500) and three individual event sponsors (\$1,500).

We are very happy to have the continues support of Amerilux as our main sponsor. They have been with the event since the start of the Beer Garden's.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: January 19, 2023

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Status report on ARPA Funding

The City Council will be meeting on January 30 to consider how to allocate ARPA Funding for various city projects. The Park, Recreation and Forestry Department has submitted 9 projects for consideration.