



Common Council

Regular Meeting

Minutes

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Tuesday, January 21, 2020

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Alderperson James Boyd.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Excused	
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the January 7, 2020 Common Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Scott Crevier, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

4. Public comment upon matters not on the agenda and other announcements.
None.

5. Recommendation from the Finance & Personnel Committee to accept donation from De Pere Christian Outreach Corp in the amount of \$300 to the Fire Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Amy Chandik Kundinger, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

6. Recommendation of Finance/Personnel Committee for Approval of \$3,000 Donation to the Police Department K-9 Fund from De Pere Christian Outreach.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

7. Recommendation from the Finance & Personnel Committee to accept a donation in the amount of \$4,000 from the William Cuene Memorial Fund to the Fire Department.
Aldersperson Jennings expressed the Council's appreciation for these very generous donations.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

8. Recommendation from the Board of Public Works to approve Solicitation for Easements for Reid Street Alley Parking

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

9. Recommendation from the License Committee on an application for temporary premises description changes submitted by St. Norbert College.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Nelson, Raasch
ABSTAIN:	Scott Crevier, Amy Chandik Kundinger

10. Resolution #20-01 Disallowance of Claim (Stephanie Mostek) - referred back to staff 01/07/2020.

Alderperson Carpenter asked if this street is on the Public Works schedule to be replaced in the near future, noting that there have been several breaks nearby over the past few years. Public Works Director Scott Thoresen stated that it is tentatively scheduled to be replaced in 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

11. Resolution #20-05 Authorizing Agreement for Consulting Services Between the City of De Pere and Robert E. Lee & Associates, Inc. (2020 Consulting Services).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

12. Resolution #20-06 Authorizing Agreement for Consulting Services Between the City of De Pere and Cedar Corporation (Environmental Consulting Services - 123 South Broadway Street).

A revised copy of Resolution #20-06, reflecting the correct address of the property as Perrot Square – 100 block S Broadway, was distributed at the meeting and is attached to these minutes as Exhibit A.

Alderperson Kundinger asked why the site would need to be evaluated for possible contamination. City Administrator Larry Delo explained that there had been a dry cleaning business and gas station there in the past that could have potentially leached contaminants.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

13. Resolution #20-07 Authorizing Transfer from Unassigned Reserves (Electronic Poll Books and City Hall Complex Security).

Alderperson Carpenter asked about the purpose of the security cameras. City Administrator Larry Delo explained that many public buildings are equipped with cameras, which provide general security and fulfill the public's interpretation that this security will be provided (for example, using the City parking lot for a Craigslist exchange). Also, people in distress have periodically come in to the City Hall vestibule to ring the security buzzer for assistance after hours. Officers would be able to view this live footage from their squad cars.

Alderperson Hansen thanked former City Clerk Shana Ledvina for laying the groundwork to implement electronic poll books in the City.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

14. Resolution #20-08 Authorizing First Amendment to February 5, 2015 Agreement for Auditing Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

15. Resolution #20-09 Authorizing Location Agreement with Acela Unscripted LLC for Use of Perkofsky Boat Launch for Filming Purposes.

RESULT:	WITHDRAWN
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16. Operator License Applications.

Alderperson Carpenter moved, seconded by Alderperson Hansen to approve New Operator applications #1-4. Upon vote, motion carried unanimously.

17. Voucher approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

18. Future agenda items.

Alderperson Hansen noted that the village of Bellevue has a program where volunteers can shovel snow for elderly and disabled neighbors. Hansen asked if staff can research starting a similar program in De Pere. The Public Works department will contact Bellevue to obtain information.

19. Adjournment.

Aldersperson Nelson moved, seconded by Aldersperson Crevier to adjourn the meeting at 7:44 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk

Exhibit A

RESOLUTION #20-06

AUTHORIZING AGREEMENT FOR CONSULTING SERVICES BETWEEN THE CITY OF DE PERE AND CEDAR CORPORATION (Environmental Consulting Services – Perrot Square)

WHEREAS, the City is in need of consulting services for environmental site investigation and related activities at Perrot Square, the city-owned parking structure on the 100 Block of South Broadway Street; and

WHEREAS, Cedar Corporation has available and offers to provide qualified personnel, equipment and professional assistance necessary to accomplish such services within the required timeframe; and

WHEREAS, this matter has been reviewed by the Board of Public Works which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to execute the Agreement for Consulting Services Between the City of De Pere and Cedar Corporation, as is attached hereto and incorporated herein as Exhibit 1.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of January, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____