



Board of Appeals

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Regular Meeting

Final Minutes

Monday, January 24, 2022

4:45 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 4:45 PM by Chairman Bob De Groot

Attendee Name	Title	Status	Arrived
Scott Bonfigt	Board Member	Present	
Bob De Groot	Chairman	Present	
Michelle Manke	Board Member	Present	
James Stadler	Board Member	Present	
William Vande Hei	Board Member	Present	
Andy Van Remortel	Board Member	Present	

Also present: City Planner Peter Schleinz and members of the public.

- Approval of the minutes of the November 22, 2021 Board of Appeals meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Stadler, Board Member
SECONDER:	Andy Van Remortel, Board Member
AYES:	Bonfigt, De Groot, Manke, Stadler, Vande Hei, Van Remortel

- Public comments upon matters not on the agenda.

There were no public comments.

RESULT:	DISCUSSED
----------------	------------------

- Consideration and possible action on a request for a variance to reduce a school rear yard setback to 60', instead of a 75' rear yard setback, in a R-2 District at 755 Scheuring RD (Parcel WD-208-2).

Bob De Groot read the public hearing notice and City Planner Peter Schleinz reviewed the variance request to reduce a school rear yard setback to 60 feet instead of 75 feet for a building addition at Syble Hopp School. There are six elements of the expansion for this site, which will be reviewed as a site plan by the Plan Commission later this evening; however, the only item that is being reviewed by the Board of Appeals is the rear yard setback variance. Peter explained that the first expansion to the rear of the school building occurred in 2005 and the addition also had a 60 foot setback. However, staff was unable to locate any information regarding why the building addition in 2005 was built at the 60 foot setback instead of the required 75 foot setback. Peter clarified that if the variance is approved tonight, it will address the proposed new addition as well as the addition from 2005. Peter identified the three hardship criteria under state law as well as the five criteria identified under De Pere Municipal Code. The petitioner identified that the hardship that exists is unique to the specific property and was not created by the property owner. Tonya Wagner, with Mau & Associates addressed the board, citing the trapezoid shape of the property and that an addition is almost impossible without obtaining the variance due to the unique shape. Jim Stadler asked if there was any outreach to the adjacent neighbors. Tonya replied that letters were mailed out to the adjacent owners and no feedback was received. Bill Vande Hei moved, seconded by Jim Stadler, to approve the variance request. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William Vande Hei, Board Member
SECONDER:	James Stadler, Board Member
AYES:	Bonfigt, De Groot, Manke, Stadler, Vande Hei, Van Remortel

Adjournment

Jim Stadler moved, seconded by Michelle Manke, to adjourn the meeting at 5:04 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker