



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Tuesday, February 1, 2022

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **February 1, 2022** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <http://deperecitywi.igm2.com/>.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the January 18, 2022 Common Council meeting.
4. Public Hearing on a request to rezone Part of Parcels WD-0104 and WD-L49668 at 2400 Blk Lost Dauphin Rd from R-1 (Single Family Residence District) to R-3 (Multiple Family Residence District).
 - A. Notice of public hearing.
 - B. Recommendation from the Plan Commission.
 - C. Ordinance #22-01 Rezoning Certain Property from R-1 Single Family Residence District to R-3 Multiple Family Residence District (Part of Parcels WD-D0104 and WD-L496; 2400 Block Lost Dauphin Road).
5. Public comment upon matters not on the agenda.
6. Recommendation from Plan Commission to approve a 104 lot and 4 outlot preliminary plat of Waterview Heights Fifth Addition at 2400 BLK Lost Dauphin RD (Parcels WD-D0104, WD-L496).
7. Recommendation from Plan Commission to approve an extraterritorial 2 lot certified survey map at 1927 Williams Grant DR in the Town of Lawrence (Parcel L-433-1).
8. Recommendation from Plan Commission to approve a 2 lot certified survey map at 3234 Old Janssen TR (Parcel ED-R53).

9. Recommendation from Plan Commission to approve a 74 lot and 3 outlot preliminary extraterritorial plat of Grande Ridge Estates First Addition at 3300 BLK Heritage RD in the Town of Ledgeview (Parcels D-449-2, D-449-2-1, D-450-1, D-450-2).
10. Recommendation from Plan Commission to approve a 97 lot and 2 outlot final plat of Mystic Creek at 2200 BLK French RD (Parcel WD-L499).
11. Ordinance #22-02 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations (Schedule G Parking).
12. Resolution #22-06 Authorizing Intergovernmental Cooperation Agreement Between the City of De Pere and the Village of Ashwaubenon Regarding Sharing of Equipment.
13. Voucher approval.
14. Future agenda items.
15. Discussion Regarding Possible Acquisition of Property for Public Purposes.
PLEASE TAKE NOTICE, that pursuant to Wis. Stats. §19.85(1)(e), the Council may convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.
16. Adjournment.

Carey Danen
City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
John Bednarek
Rodney C & Grace M Huth, Etal
Wisconsin Central Ltd
Wisconsin Public Service Corp
Jared R Janssen, Etal
Best Built Inc
Green Bay Packaging Inc



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the January 18, 2022 Common Council meeting.

ATTACHMENTS:

- 1-18-22 Common Council Minutes_draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Tuesday, January 18, 2022

7:30 PM

GoToMeeting

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the January 4, 2022 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

3. Public comment upon matters not on the agenda.
None.

4. Recommendation from the Finance & Personnel Committee to accept the donation from CoVantage Credit Union to the Fire Department.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Quigley, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

5. Consideration and Possible Action on Acceptance of \$5,000 donation from Budget Blinds to Police for use with the K-9 Unit.

Aldersperson Hansen asked if the Police Department has a segregated account set up specifically for the purchase of a new K-9 once Kurt is ready for retirement. Chief Jeremy Muraski confirmed that there is a separate designated fund for the purchase and training of Kurt's replacement. Food and other expenses for the current K-9 officer come from the same fund as well. Mayor Boyd thanked Budget Blinds for their generous donation.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

6. Consideration and Possible Action on Acceptance of \$500 Donation from Kwik Trip Kares to Police for use with the Hotel Voucher Program.

Mayor Boyd thanked Kwik Trip for their donation.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kelly Ruh, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

7. Resolution #22-03 Authorizing Agreement for Consulting Services Between the City of De Pere and Baker Tilly US, LLP (Compensation Study).

Alderperson Carpenter asked if staff provided information on the other bids for this service, and whether Baker Tilly was the lowest bid. Human Resources Director Shannon Metzler stated that because this is an administrative service agreement, she did not include the other bid figures in the staff memo. She indicated that Baker Tilly's bid was initially in the middle; but after subtracting their proposed cost of redoing the pay-for-performance program, their total equaled the amount staff had budgeted. Mayor Boyd asked about potential cost savings by collaborating with the City of Appleton. Shannon explained that Appleton happened to pick the same consultant, so staff asked Baker Tilly if this could create any potential cost savings for both municipalities. There is a potential to save on travel expenses because the firm is based in Illinois; as well as some savings if the consultant uses the same entities for comparables in their research.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

8. Resolution #22-04 Approving Grant Agreement for Division of Public Health DPH Consolidated Contract #52825.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

9. Resolution #22-05 Authorizing Developer's Agreement for Oak Meadows Senior Apartment Project (Community Development Block Grant-Special Projects Program 21-02).

Alderperson Hansen asked about the role of the Oshkosh Kids Foundation on this project.

Development Services Director Dan Lindstrom explained that as a result of tax law changes in 2017, many developer and TIF agreements are now taxable. By incorporating a non profit in the developer's ownership structure to accept the funds, the entity is able to eliminate their tax burden in order to pursue an affordable housing project like this.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

10. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

11. Future agenda items.

None.

12. City Administrator annual performance appraisal.

Alderperson Raasch moved, seconded by Alderperson Hansen to close the meeting at 7:45 PM. Upon roll call vote, motion carried unanimously.

Alderperson Kunding moved, seconded by Alderperson Ruh to open the meeting at 8:53 PM. Upon roll call vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Carpenter to approve a 3% salary increase for City Administrator Larry Delo, which equates to a salary of \$159,692 for calendar year 2022; also to approve a 1% performance bonus based upon the City Administrator's 2021 salary. Upon roll call vote, motion carried unanimously.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

13. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:55 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: A. Notice of public hearing.

ATTACHMENTS:

- Public Hearing Notice_2400 Blk Lost Dauphin_Rezone_Feb 22 (PDF)

Publish: January 14, 2022 and January 21, 2022 in the Press-Times (Class 2 Notice)

NOTICE OF PUBLIC HEARING

Notice is hereby given, that on **Tuesday, February 1, 2022** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on the request to rezone the following property:

Part of Parcels WD-D0104 and WD-L49668 at 2400 BLK Lost Dauphin RD, approximately 380.0 feet southwest from the Meadowrose LN and Cross Gate LN intersection, from R-1 (Single Family Residence District) to R-3 (Multiple Family Residence District).

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S Broadway ST, De Pere WI) or electronically. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing <https://www.gotomeet.me/DePere> OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A map of the proposed rezoning is available by emailing Peter Schleinz at pschleinz@deperewi.gov.

Dated this 14th day of January, 2022.

BY ORDER OF THE COMMON COUNCIL

James G. Boyd
Mayor

Carey E. Danen
City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: B. Recommendation from the Plan Commission.

ATTACHMENTS:

- PC Report Rezoning (PDF)
- Application Form (PDF)
- Exhibit and Legal Description - PDF (PDF)
- Legal Description - Word (PDF)

- Item 4: Consideration and possible action to rezone 2400 BLK Lost Dauphin RD (part of Parcels WD-D0104 and WD-L496) from R-1 (Single Family Residence District) to R-3 (Multiple Family Residence District).*



REQUESTED ACTION: Rezoning Request.

Rezone 2400 BLK Lost Dauphin RD (part of the preliminary Waterview Heights Fifth Addition plat) from R-1 to R-3 to allow for two-family and multi-family uses that comply with adjacent B-2 District property.

COMMON DESCRIPTION: 2400 BLK Lost Dauphin RD, located southwest from the Meadow Rose LN and Cross Gate LN intersection.

PARCEL NUMBERS: Part of WD-D0104 and WD-L496.

EXISTING ZONING: R-1 (Single Family Residence District).

SURROUNDING LAND USES: Agricultural (R-1) and developing single-family residential (R-1) to the north and east.
Agricultural (R-1) to the south.
Wisconsin Central LTD Railroad (and De Pere Dog Park (I-B-1) to the west.

COMPREHENSIVE PLAN: Neighborhood Residential (Including Multi-Family).

APPLICANT / OWNERS: Authorized Representative
Troy Hewitt, PLS
Best Built INC
3100 Holmgren WY
Green Bay, WI 54304-5720

Property Owner
Best Built INC
3100 Holmgren WY
Green Bay, WI 54304-5720

SITE HISTORY: After an air photo review from 1938 to 2020, the site has been used for agricultural purposes. The nearby residential area to the north developed between 2004-2010.

On November 3, 2021 a petitioner proposed rezoning the parcel to match proposed uses on the preliminary Waterview Heights Fifth Addition plat that will be reviewed by Plan Commission at a future meeting.

STAFF REVIEW: When reviewing a rezoning request, staff considers the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. The proposed rezoning complies with the Comprehensive Plan and surrounding land uses, including matching adjacent existing uses.

Comprehensive Plan

The 2010 Comprehensive Plan text and the Future Land Uses Map (Figure 2-6) identify future uses as 'Neighborhood Residential (Including Multi-Family),' which complies with the proposed use. The northern end of the area is proposed to have up to nine duplex buildings (18 units). The southern end of the area is proposed to have up to four apartment buildings (64 units) with two accessory garage buildings.

Desired Development Patterns

The Comprehensive Plan and the zoning, if changed to R-3, allows for the development of single-family, two-family, and multi-family dwellings. Other uses are also allowed including schools, churches, recreational facilities, day care centers, etc. An accompanying preliminary plat identifies that the proposed uses will be two-family and multi-family, matching proposed development patterns. Future streets will provide connections to Lost Dauphin RD as well as connections to the north and south.

Neighbor Outreach

All property owners within 300 feet of the subject area have been notified of this application via mail. No comments were received as of the time this report was written.

REVIEW PROCESS: For rezoning applications, the Plan Commission provides a recommendation to the Common Council. A public hearing is proposed to be held at the February 1, 2022 Common Council meeting before a final decision by the Common Council.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the request to rezone 2400 BLK Lost Dauphin RD from R-1 (Single Family Residence District) to R-3 (Multiple Family Residence District)), subject to the following:

1. Compliance with all state and local laws and regulations, including compliance with all the provisions of Chapter 14, De Pere Municipal Code.

	CITY OF DE PERE APPLICATION FOR REZONING	Fee: \$ 305.00
		Receipt #: _____
		Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Best Built, Inc.	Authorized Representative Troy Hewitt	Title Surveyor	
Mailing Address 3100 Holmgren Way	City Green Bay	State WI	ZIP Code 54304
Email Address thewitt@releeinc.com	Phone Number (incl. area code) 920-662-9641	Fax Number (incl. area code) 920-662-9141	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Best Built	Contact Person Jim Boyea / Craig Kassner	Title VP / President	
Mailing Address	City	State	ZIP Code
Email Address jim@bestbuiltinc.com / craig@bestbuiltinc.com	Phone Number (incl. area code) 920-337-6488	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description See attached sketch and description	Parcel Number(s): WD-D0104 & WD-L496
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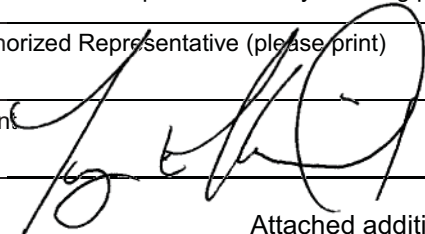
SECTION 4: Proposed Rezoning Use

Existing Zoning:	R-1		
Proposed Zoning:	r-3		
Adjacent Zoning: North R-1	Adjacent Zoning: South R-1	Adjacent Zoning: West RAILROAD	Adjacent Zoning: East R-1
Present Use of Parcel	FARMLAND		
Proposed Use of Parcel	MULTI FAMILY APARTMENTS AND DUPLEX LOTS		

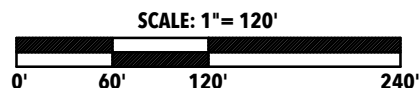
SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) TROY HEWITT	Title SURVEYOR	Phone Number 920-662-9641
Signature of Applicant 		Date Signed 11/3/21

Attached additional sheets if necessary.



Curve #	Delta	Radius	Length	Direction	Length	Bearing	Tangent Bearing
C1	7°53'01"	330.00'	45.41'	S42°35'10.5"W	45.37'	S46°31'41"W	S38° 38' 40"W
C2	90°00'00"	130.00'	204.20'	S06°21'20"E	183.85'	S38°38'40"W	S51° 21' 20"E

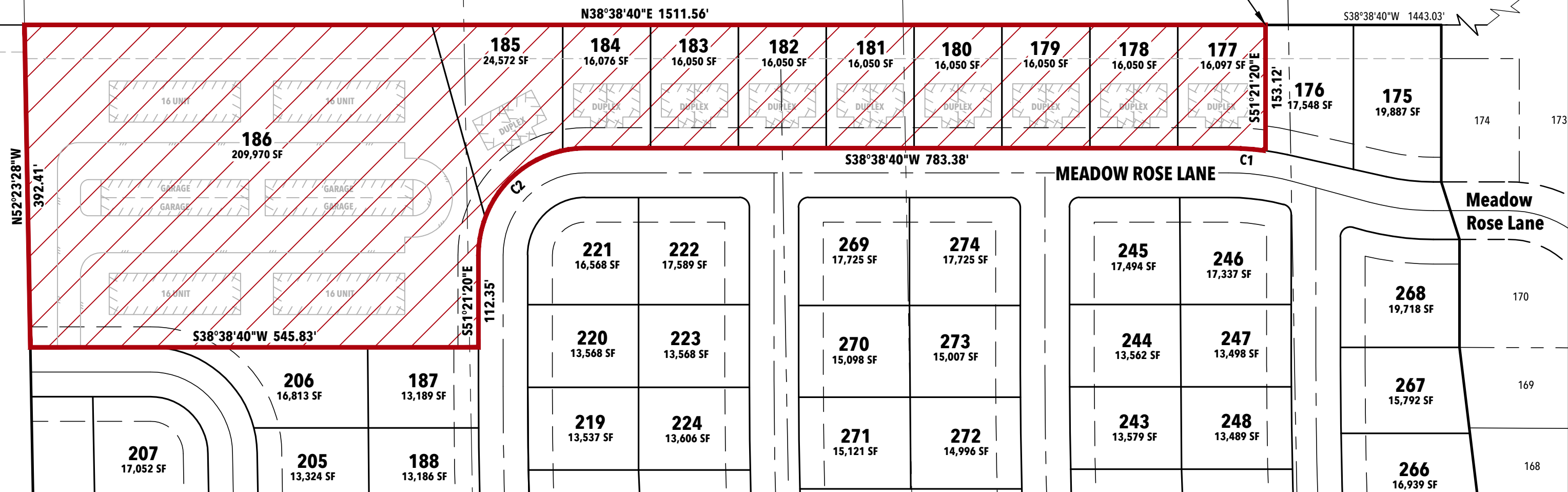
Lot 2
53CSM275

Wisconsin Central LTD

Point of Beginning-

**Northwest Corner
Section 5, T22N-R20E
Existing 1" Iron Pipe**

North 1/4 Corner
Section 5, T22N-R20E
Existing PK Nail



PROPOSED R-3 MULTI-FAMILY RESIDENCE DISTRICT LEGAL DESCRIPTION

Part of Lots 115 through 117 of William's Grant Subdivision, City of De Pere, Brown County, Wisconsin more fully described as follows:

Commencing at the northwest corner of Section 5, Township 22 North, Range 20 East; thence S89°03'19"E, 1312.20 feet on the north line of the Northwest ¼ of said Section 5 to the northeast corner of the Northwest ¼ of the Northwest ¼; thence S00°40'42"W, 1651.91 feet on the east line of said Northwest ¼ of the Northwest ¼ and continuing on the east line of Government Lot 4 of said Section 5 to the east right of way of the Wisconsin Central LTD Railroad; thence S38°38'40"W, 1443.03 feet on said east right of way to the POINT OF BEGINNING; thence S51°21'20"E, 153.12 feet; thence 45.41 feet on the arc of a 330.00 foot radius curve to the left, having a long chord which bears S42°35'10.5"W, 45.37 feet; thence S38°38'40"W, 783.38 feet; thence 204.20 feet on the arc of a 130.00 foot radius curve to the left, having a long chord which bears S06°21'20"E, 183.85 feet; thence S51°21'20"E, 112.35 feet; thence S38°38'40"W, 545.83 feet to the south line of said Lot 117; thence N52°23'28"W, 392.41 feet on said south line to said east right of way; thence N38°38'40"E, 1511.56 feet on said east right of way to the Point of Beginning.

Said parcel contains 363,016 Square Feet (8.338 Acres) of land more or less.

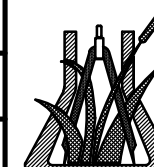
DRAWN
Troy Hewitt

CHECKED

Prepared for:



DATE 10/25/21
FILE Rezone Exhibits.dwg
JOB NO. 1703118



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
INTERNET: www.releinc.com
PHONE: (920) 662-9641
FAX: (920) 662-9141

SHEET NO.
1 of 1

PROPOSED R-3 MULTI-FAMILY RESIDENCE DISTRICT LEGAL DESCRIPTION

Part of Lots 115 through 117 of William's Grant Subdivision, City of De Pere, Brown County, Wisconsin more fully described as follows:

Commencing at the northwest corner of Section 5, Township 22 North, Range 20 East; thence S89°03'19"E, 1312.20 feet on the north line of the Northwest ¼ of said Section 5 to the northeast corner of the Northwest ¼ of the Northwest ¼; thence S00°40'42"W, 1651.91 feet on the east line of said Northwest ¼ of the Northwest ¼ and continuing on the east line of Government Lot 4 of said Section 5 to the east right of way of the Wisconsin Central LTD Railroad; thence S38°38'40"W, 1443.03 feet on said east right of way to the POINT OF BEGINNING; thence S51°21'20"E, 153.12 feet; thence 45.41 feet on the arc of a 330.00 foot radius curve to the left, having a long chord which bears S42°35'10.5"W, 45.37 feet; thence S38°38'40"W, 783.38 feet; thence 204.20 feet on the arc of a 130.00 foot radius curve to the left, having a long chord which bears S06°21'20"E, 183.85 feet; thence S51°21'20"E, 112.35 feet; thence S38°38'40"W, 545.83 feet to the south line of said Lot 117; thence N52°23'28"W, 392.41 feet on said south line to said east right of way; thence N38°38'40"E, 1511.56 feet on said east right of way to the Point of Beginning.

Said parcel contains 363,016 Square Feet (8.338 Acres) of land more or less.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: C. Ordinance #22-01 Rezoning Certain Property from R-1 Single Family Residence District to R-3 Multiple Family Residence District (Part of Parcels WD-D0104 and WD-L496; 2400 Block Lost Dauphin Road).

On November 22, 2021, Plan Commission unanimously recommended approval of the rezoning with a vote of 7-0.

ATTACHMENTS:

- Ord22-01 Rezoning 2400 Lost Dauphin Road-Parcels WD-D0104 and WD-L496 (PDF)

ORDINANCE #22-01
 REZONING CERTAIN PROPERTY FROM R-1 SINGLE FAMILY RESIDENCE DISTRICT
 TO R-3 MULTIPLE FAMILY RESIDENCE DISTRICT
 (Part of Parcels WD-D0104 and WD-L496; 2400 Block Lost Dauphin Road)

WHEREAS, the Common Council of the City of De Pere, having reviewed the recommendation of the City Plan Commission regarding the proposed change in zoning classification for the property described below and having scheduled a public hearing then to be decided by the Common Council; and

WHEREAS, the City Clerk, having published a Class 2 Notice of Public Hearing regarding such proposed zoning change and, pursuant thereto, a public hearing having been held on the 1st day of February, 2022 at 7:35 p.m. and the Common Council having heard all interested parties or their agents and attorneys;

NOW, THEREFORE, the Common Council of the City of De Pere, Wisconsin, do ordain as follows:

Section 1. That the following described property:

Part of Parcels WD-D0104 and WD-L496

Part of Lots 115 through 117 of William's Grant Subdivision, City of De Pere, Brown County, Wisconsin more fully described as follows:

Commencing at the northwest corner of Section 5, Township 22 North, Range 20 East; thence S89°03'19"E, 1312.20 feet on the north line of the Northwest ¼ of said Section 5 to the northeast corner of the Northwest ¼ of the Northwest ¼; thence S00°40'42"W, 1651.91 feet on the east line of said Northwest ¼ of the Northwest ¼ and continuing on the east line of Government Lot 4 of said Section 5 to the east right of way of the Wisconsin Central LTD Railroad; thence S38°38'40"W, 1443.03 feet on said east right of way to the POINT OF BEGINNING; thence S51°21'20"E, 153.12 feet; thence 45.41 feet on the arc of a 330.00 foot radius curve to the left, having a long chord which bears S42°35'10.5"W, 45.37 feet; thence S38°38'40"W, 783.38 feet; thence 204.20 feet on the arc of a 130.00 foot radius curve to the left, having a long chord which bears S06°21'20"E, 183.85 feet; thence S51°21'20"E, 112.35 feet; thence S38°38'40"W, 545.83 feet to the south line of said Lot 117; thence N52°23'28"W, 392.41 feet on said south line to said east right of way; thence N38°38'40"E, 1511.56 feet on said east right of way to the Point of Beginning.

Said parcel contains 363,016 Square Feet (8.338 Acres) of land more or less.

Ordinance #22-01

Page 2 of 2

shall be and the same is hereby rezoned from the present zoning classification of R-1, Single Family Residence District, to R-3, Multiple Family Residence District, as set forth in and regulated by the provisions of §14-40 of the De Pere Zoning Code, conditioned upon compliance with all state and local laws and regulations, including compliance with all the provisions of Chapter 14, De Pere Municipal Code.

Section 2. The City Clerk is directed to amend the City of De Pere Zoning Map in conformity with the provisions of this ordinance.

Section 3. All other ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall take effect upon its passage and publication according to law.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of February, 2022.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Public comment upon matters not on the agenda.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a 104 lot and 4 outlot preliminary plat of Waterview Heights Fifth Addition at 2400 BLK Lost Dauphin RD (Parcels WD-D0104, WD-L496).

On January 24, 2022 Plan Commission unanimously recommended approval, with conditions, by a vote of 6-0.

ATTACHMENTS:

- PC Report - Pre Plat (DOCX)
- Application Form (PDF)
- Revised 2 Preliminary Plat - 07 Jan 2022 (PDF)

- Item 8: Consideration and possible action on a 104 lot and 4 outlot preliminary plat of Waterview Heights Fifth Addition at 2400 BLK Lost Dauphin RD (Parcels WD-D0104, WD-L496).*

SITE MAP



PROPOSED PLAT AREA



REQUESTED ACTION:	Preliminary Plat Approval.*	
COMMON DESCRIPTION:	2400 BLK Lost Dauphin RD, located south and west from Lost Dauphin RD and Cross Gate LN. <i>(location clarification made by Plan Commission)</i>	
PARCEL NUMBER(S):	WD-D0104, WD-L496.	
ZONING:	Single Family Residence District (R-1). <i>In Progress: Rezoning Lots 177-186 to Multiple Family Residence District (R-3).</i>	
SURROUNDING LAND USES:	Single-family residential (R-1) to the north. Agricultural (R-1) to the south. Town of Lawrence residential to the east. Railroad dog park (I-B-1) and business park (I-B-2) to the west.	
COMPREHENSIVE PLAN:	Neighborhood Residential (Including Multi-Family).	
APPLICANT / OWNERS:	<u>Authorized Representative</u> Troy Hewitt, PLS Best Built INC 3100 Holmgren WY Green Bay, WI 54304-5720	<u>Property Owner</u> Best Built INC 3100 Holmgren WY Green Bay, WI 54304-5720
SITE HISTORY:	After an air photo review from 1938 to 2020, the site has been used for agricultural purposes. The nearby residential area to the north developed between 2004-2010. On November 22, 2021 Plan Commission reviewed a rezoning from R-1 to R-3 for Lots 177-186. Common Council review of the rezoning has been scheduled for February 1, 2022.	
STAFF REVIEW:	When reviewing a preliminary plat, staff considers State Statutes 236 Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The plat has one multi-family lot, nine two-family lots, 94 single-family lots and four outlots (two for storm water management, one for a city park, and one due to insufficient space for development at this time). • The future development of the multi-family lot will require a site plan. • Access to the proposed storm water management pond (Outlot 3) will be from either Lost Dauphin RD to the east, or from an unnamed street to the north. Access to the proposed storm water management pond (Outlot 5) will be from unnamed 'Street A.' • There are proposed pedestrian ways located to the north and south of the proposed park for ease of pedestrian access to the park. The pedestrian ways should be installed by the City and paid for by the developer.	

All conditions of approval are listed at the end of the report. The conditions are technical and can be overseen by staff.

The final plat meets the criteria of State Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, frontage, and setbacks meet acceptable City requirements.

REVIEW PROCESS:

For final plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews final plats. The Common Council is expected to review the City plat on February 1, 2022.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the preliminary plat and forwarding the plat to the Common Council for approval, subject to:

1. Meeting all other state and local regulations, including the City of De Pere, and Brown County Planning Commission.
2. Any wetlands and environmentally sensitive areas on the plat must be defined on the plat, per the restrictions defined in the Brown County Sewage Plan, and restrictive covenants must be added that define the E wetlands and environmentally sensitive areas. Provide a wetland delineation and WDNR approval of the wetland delineation. Reference the delineation, report and date/number of WDNR approval on the plat.
3. Identify the timeframe that the pedestrian ways will be constructed. The pedestrian ways should be installed by the City and paid for by the developer.
4. In a set of restrictive covenants, identify the maintenance requirements and replacement responsibilities for of the pedestrian ways (e.g. – the developer and adjacent property owner being responsible to build, rebuild, walkways, and clear walkways of snow, etc.).
5. Provide timelines for proposed development of Phase 1 and Phase 2.
6. Provide street names for all streets.
7. Modify the utility easement provision to reference all public utilities.
8. General DPW Conditions:
 - a. The anticipated additional utility and drainage easements for City facilities are as follows. Please note these locations may change once final design is completed.
 - 20 foot: Between lots 190&206, 189&193, 202&203, 196&197, 199&200, 229&230, 219&225, 218&234, 213&224, 213&224, 182&183, 268&273, 276&277, 177&178, 253&254, 241&249, 242&258, 237&238, 245&246, 236&248.
 - b. Provide drainage easements as follows:

- 6 foot: Back lot lines of all internal lots excluding the lots below that have 12 drainage easement. Include a 6 foot drainage easement along the north lot line of OL2.
 - 12 foot: Back lot lines of lots 175 thru 185, 259 thru 267
- c. Add "CTH D" to Lost Dauphin Road.
 - d. Update the language for Outlots 3 and 5 to say "Dedicated to the City of De Pere".\
 - e. Provide an easement for a temporary cul de sac or hammerhead turn around at the end of Street E. Coordinate the layout and easement requirements with the City of De Pere Engineering Department.
 - f. Provide right of way width for Street D.
 - g. Sharp curves do not allow for 250 feet of clear visibility. This may be considered for this plat due to the property configuration and adjacent plat.
 - h. Street A does not intersect Meadow Rose Lane at 90 degrees. This may be considered for this plat due to the property configuration and adjacent plat.
 - i. Midblock curb ramps will be constructed at the platted public walkways.
 - j. Temporary construction permits will be required from the developer for filling lots with excess excavation from the construction of the improvements.
 - k. The development may be able to add an additional lot in Outlot 3.
 - l. Cluster mailboxes are required in this subdivision. Mailboxes are anticipated to be located on Lots 179, 186, 189, 206, 234, 241, 263. These locations may change depending on revisions for midblock sidewalks. A bumpout in the right of way will be required at each location. The anticipated size for each bumpout is 5' deep by 13' wide. This may be modified with the final design.
9. Modify Utility Easement Provisions so the first sentence states, "An easement for electric, natural gas, sanitary sewer, storm sewer, water main and communications service is hereby granted by Best Built Inc., to Wisconsin Public Service Corporation, a Wisconsin Corporation, grantee, Time Warner Cable, AT&T, City of DE Pere, and other public utilities..."
 10. Modifications to the Restrictive Covenants Between the City of De Pere and Property Owner:
 - a. Update note 5 to read "Sidewalks are required on all street right of ways, including the west side of Lost Dauphin Road."
 - b. Delete note 6 for this plat.
 - c. Verify that Covenant 8 is needed.

- d. Add the following to the end of Covenant 10. "Any costs incurred by the City for maintenance will be invoiced to each adjacent owner."
 - e. Add a Covenant that states, "Driveway access for Lots 189, 190, 225, 234, 249, and 258 shall be on the west half of the lot to minimize conflict with public walkways."
 - f. Add a Covenant that states, "Driveway access for Lots 193, 206, 218, 219, 241, and 242 shall be on the east half of the lot to minimize conflict with public walkways."
11. Add a No Driveway Access symbol to the plat and in the Legend for the following locations:
- a. The east half of Lots 189, 190, 225, 234, 249, and 258 (opposite the public walkway).
 - b. The west half of Lots 193, 206, 218, 219, 241, and 242 (opposite the public walkway).
 - c. The east property line for Lots 199, 200, 212, 213, 224, 235, 236, 248, and 259 (residential use lots along Lost Dauphin RD).
12. Add the following as a Note: "The City may restrict parking on one side of the streets in the subdivision."
13. Add the following as a Note: "The United States Postal Service (USPS) requires the installation of Cluster Mailbox Units (CBU) in this subdivision. The lot owners associated with the designated CBU are joint owners of the specified CBU structure, foundation, and associated sidewalk and responsible for the long-term maintenance and replacement. If the property owners do not keep the CBU in good-looking functional state, the municipality may assess/charge the lot owners for the shared cost of repairs of the replacement."



CITY OF DE PERE

APPLICATION FOR
PLAT REVIEW

Fee:

\$ 7690.00

Receipt #:

166808

Date:

11-08-21

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) ROBERT E. LEE & ASSOC.	Authorized Representative TROY HEWITT	Title LAND SURVEYOR	
Mailing Address 1250 CENTENNIAL CENTRE BLVD	City HOBART	State WI	ZIP Code 54155
Email Address THEWITT@RELEEINC.COM	Phone Number (incl. area code) 920-664-9641	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) BEST BUILT, INC	Contact Person CRAIG KASSNER	Title PRESIDENT	
Mailing Address 3100 HOLMGREN WAY	City GREEN BAY	State WI	ZIP Code 54304
Email Address CKASSNER@BESTBUILDINC.COM	Phone Number (incl. area code) 920-337-6488	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description	Lost Dauphin Road	Parcel No.	WD-D0104 & WD-L496
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SECTION 4: Plat Review

Review Type:	☒ Preliminary Plat ☐ Final Plat ☐ Condominium Plat		
Fee:	Preliminary Plat Fee: \$278 + (¹⁰⁹ # of lots and outlots x \$68) Final Plat Fee: \$195 Condominium Plat Fee: \$278 + (___ # of units x \$68) + (___ # of common elements x \$68)		7690.00 \$
Present Use of Parcel:	FARMLAND		
Proposed Use of Lots:	SINGLE FAMILY AND MULTI FAMILY		

Please submit 1 hard copy, 1 PDF copy, and 1 CAD copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

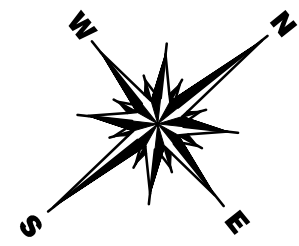
Name of Owner/Authorized Representative (please print) Craig Kassner (Best Built, Inc.)	Title PRESIDENT	Phone Number 920-337-6488
Signature of Applicant		Date Signed 10/25/21

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
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PRELIMINARY PLAT WATERVIEW HEIGHTS FIFTH ADDITION

PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4, ALL IN SECTION 5, TOWNSHIP 22 NORTH, RANGE 20 EAST, AND PART OF LOTS 115, 116 AND 117 OF WILLIAMS GRANT SUBDIVISION, ALL LOCATED IN THE CITY OF DE PERE, BROWN COUNTY, WISCONSIN



SCALE: 1" = 100'

0' 50' 100' 200'

Bearings are referenced to the Brown County Coordinate System. The north line of the Northwest 1/4 of Section 5 bears S89°03'19"E.

All linear measurements have been made to the nearest hundredth of a foot and computed to the nearest hundredth of a foot.

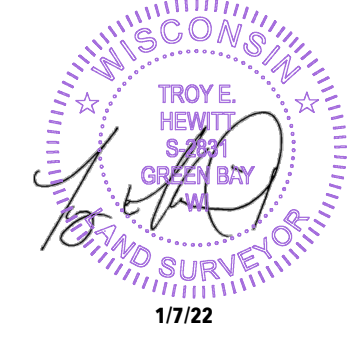
All angular measurements have been made to the nearest three seconds and computed to the nearest half second.

LEGEND

- Set 2.375" Outside Dia. x 30" Iron Pipe min. wt. 3.65 lb./lin. ft.
- Existing 1" Iron Pipe
- Existing 2" Iron Pipe
- PLSS Monument as noted
- Record distance or measurement
- Wetlands
- "DTTP" Dedicated to the Public
- OL Outlot

Northwest Corner
Section 5, T22N-R20E
Existing 1" Iron Pipe

North 1/4 Corner
Section 5, T22N-R20E
Existing PK Nail



Line Table		
Line #	Length	Direction
L1	7.38'	N38°38'40"E
L2	7.38'	S38°53'13"W
L3	23.00'	N38°38'40"E
L4	23.00'	N38°38'40"E
L5	31.92'	N38°38'40"E

ZONING
R-1 Single Family Residence

MINIMUM LOT AREA AS PLATTED
13,230 Sq. Ft.
0.304 Acres

NUMBER OF LOTS
105 Lots
4 Outlots

OWNER
Best Built, Inc.
3100 Holmgren Way
Green Bay, WI 54304

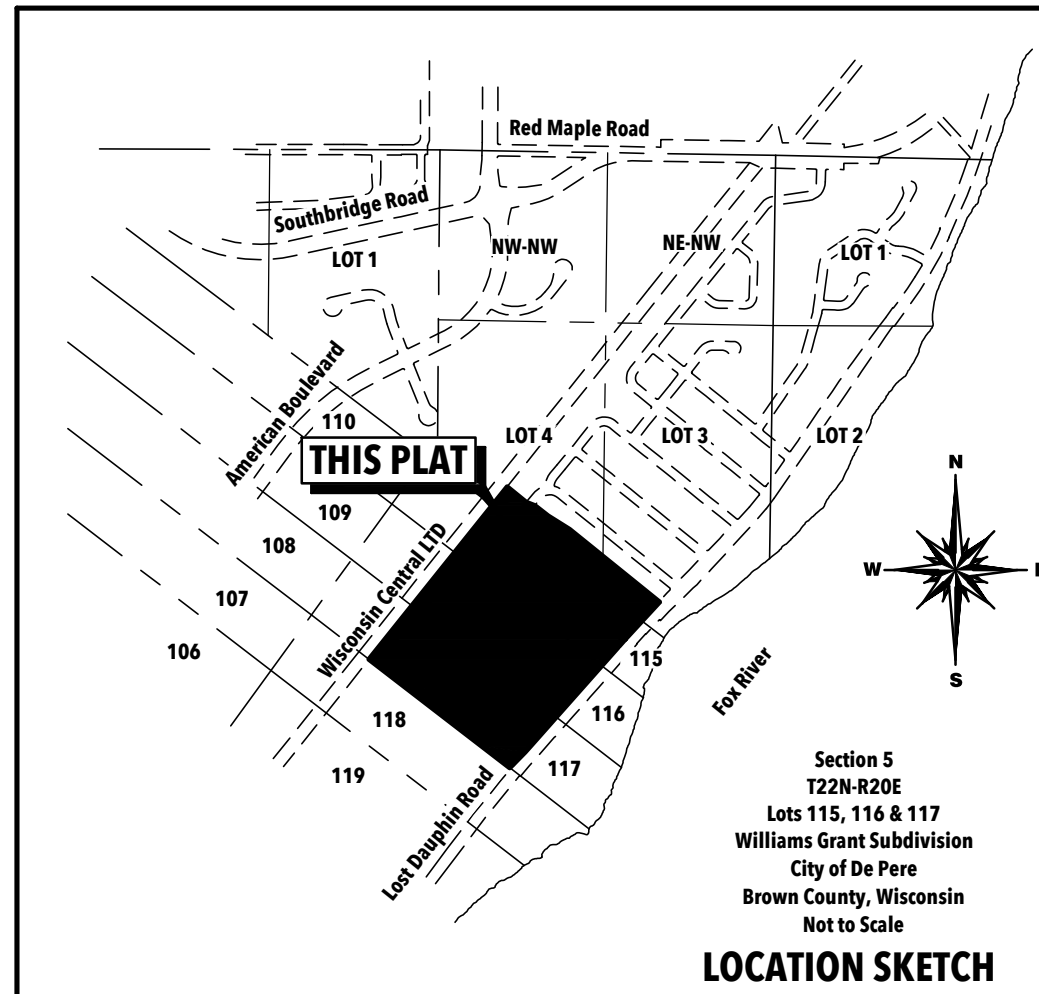
SURVEYOR
Troy E. Hewitt
Professional Land Surveyor #2831
Robert E. Lee & Associates, Inc.
1250 Centennial Centre Boulevard
Hobart, WI 54155

PLATTED AREA DEDICATED TO THE PUBLIC
452,170 Square Feet
10.380 Acres

PLATTED AREA
2,513,813 Square Feet
57.709 Acres

APPROVING & OBJECTING AUTHORITIES
City of De Pere
Department of Administration
Brown County

PARCEL ID
WD-00104
WD-1496



DRAWN
Troy Hewitt

CHECKED
Bryan Pfeffer

Prepared for:



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
INTERNET: www.releeinc.com

PHONE: (920) 662-9641
FAX: (920) 662-9141

SHEET NO.
1 of 2

DATE
10/15/21

FILE
1703118_preliminary.dwg

JOB NO.
1703118



PRELIMINARY PLAT
WATERVIEW HEIGHTS FIFTH ADDITION

PART OF GOVERNMENT LOT 3 AND PART OF GOVERNMENT LOT 4, ALL IN SECTION 5, TOWNSHIP 22
NORTH, RANGE 20 EAST, AND PART OF LOTS 115, 116 AND 117 OF WILLIAMS GRANT SUBDIVISION,
ALL LOCATED IN THE CITY OF DE PERE, BROWN COUNTY, WISCONSIN

Curve Table

Curve #	Delta	Radius	Length	Chord Direction	Chord Length	Tangent Bearing	Second Tangent Bearing
C1	1°56'01"	11744.02'	396.31'	S42°30'58.5"W	396.29'	S43°28'59"W	S41° 32' 58"W
C2	0°18'57"	11478.70'	63.27'	S41°23'29.5"W	63.27'	S41°32'58"W	S41° 14' 01"W
C3	12°32'41"	265.00'	58.02'	N44°55'00"E	57.90'	N51°11'21"E	N38° 38' 40"E
C4	4°39'40"	330.00'	26.84'	S48°51'31"W	26.84'	S51°11'21"W	S46° 31' 41"W
C5	7°53'01"	330.00'	45.41'	S42°35'10.5"W	45.37'	S46°31'41"W	S38° 38' 40"W
C6	12°32'41"	330.00'	72.25'	S44°55'00.5"W	72.11'	S51°11'21"W	S38° 38' 40"W
C7	14°56'44"	130.00'	33.91'	S31°10'18"W	33.81'	S38°38'40"W	S23° 41' 56"W
C8	39°08'51"	130.00'	88.82'	S04°07'30.5"W	87.11'	S23°41'56"W	S15° 26' 55"E
C9	35°54'25"	130.00'	81.47'	S33°24'07.5"E	80.14'	S15°26'55"E	S51° 21' 20"E
C10	90°00'00"	130.00'	204.20'	S06°21'20"E	183.85'	S38°38'40"W	S51° 21' 20"E
C11	92°54'18"	12.00'	19.46'	N04°54'11"W	17.40'	N41°32'58"E	N51° 21' 20"W
C12	87°05'42"	12.00'	18.24'	N85°05'49"E	16.53'	S51°21'20"E	N41° 32' 58"E
C13	14°15'00"	130.00'	32.33'	N58°28'50"W	32.25'	N51°21'20"W	N65° 36' 20"W
C14	75°45'00"	130.00'	171.87'	S76°31'10"W	159.62'	N65°36°20"W	S38° 38' 40"W
C15	90°00'00"	130.00'	204.20'	S83°38'40"W	183.85'	N51°21'20"W	S38° 38' 40"W
C16	90°00'00"	70.00'	109.96'	S83°38'40"W	98.99'	N51°21'20"W	S38° 38' 40"W
C17	92°41'44"	12.00'	19.41'	N05°00'28"W	17.37'	N41°20'24"E	N51° 21' 20"W
C18	0°33'30"	11483.70'	111.93'	S41°03'39"W	111.93'	S41°20'24"W	S40° 46' 54"W
C19	87°05'42"	12.00'	18.24'	N85°05'49"E	16.53'	S51°21'20"E	N41° 32' 58"E
C20	90°00'00"	70.00'	109.96'	S06°21'20"E	98.99'	S38°38'40"W	S51° 21' 20"E
C21	90°00'00"	12.00'	18.85'	S83°38'40"W	16.97'	N51°21'20"W	S38° 38' 40"W
C22	23°45'06"	130.00'	53.89'	S63°13'53"E	53.51'	S51°21'20"E	S75° 06' 26"E
C23	35°48'35"	130.00'	81.25'	N86°59'16.5"E	79.93'	S75°06'26"E	N69° 04' 59"E
C24	30°26'19"	130.00'	69.06'	N53°51'49.5"E	68.25'	N69°04'59"E	N38° 38' 40"E
C25	90°00'00"	130.00'	204.20'	N83°38'40"E	183.85'	S51°21'20"E	N38° 38' 40"E
C26	90°00'00"	12.00'	18.85'	S83°38'40"W	16.97'	N51°21'20"W	S38° 38' 40"W
C27	92°54'18"	12.00'	19.46'	N04°54'11"W	17.40'	N41°32'58"E	N51° 21' 20"W
C28	87°05'42"	12.00'	18.24'	N85°05'49"E	16.53'	S51°21'20"E	N41° 32' 58"E
C29	90°00'00"	12.00'	18.85'	S06°21'20"E	16.97'	S38°38'40"W	S51° 21' 20"E
C30	30°26'19"	130.00'	69.06'	N23°25'30.5"E	68.25'	N38°38'40"E	N08° 12' 21"E
C31	35°48'35"	130.00'	81.25'	N09°41'56.5"W	79.93'	N08°12'21"E	N27° 36' 14"W
C32	23°45'06"	130.00'	53.89'	N39°28'47"W	53.51'	N27°36'14"W	N51° 21' 20"W
C33	90°00'00"	130.00'	204.20'	N06°21'20"W	183.85'	N38°38'40"E	N51° 21' 20"W
C34	91°13'42"	12.00'	19.11'	S06°58'11"E	17.15'	S38°38'40"W	S52° 35' 02"E
C35	15°59'13"	270.00'	75.34'	S46°38'16.5"W	75.09'	S54°37'53"W	S38° 38' 40"W
C36	72°47'05"	12.00'	15.24'	N88°58'34.5"W	14.24'	N52°35'02"W	S54° 37' 53"W
C37	95°03'46"	12.00'	19.91'	N05°03'09"W	17.70'	N42°28'45"E	N52° 35' 02"W
C38	0°39'41"	11749.02'	135.61'	S42°08'54.5"W	135.61'	S42°28'45"W	S41° 49' 04"W
C39	0°16'06"	11749.02'	55.01'	S41°41'01"W	55.01'	S41°49°04"W	S41° 32' 58"W
C40	0°55'47"	11749.02'	190.62'	S42°00'51.5"W	190.62'	S42°28'45"W	S41° 32' 58"W
C41	0°35'27"	11749.02'	121.18'	S43°11'07.5"W	121.18'	S43°28'51"W	S42° 53' 24"W
C42	84°31'34"	12.00'	17.70'	N85°09'11"E	16.14'	S52°35'02"E	N42° 53' 24"E
C43	106°57'19"	12.00'	22.40'	S00°52'49.5"W	19.29'	S54°21'29"W	S52° 35' 50"E
C44	15°42'49"	335.00'	91.88'	N46°30'04.5"E	91.59'	N54°21'29"E	N38° 38' 40"E
C45	90°00'00"	70.00'	109.96'	N06°21'20"W	98.99'	N38°38'40"E	N51° 21' 20"W
C46	90°00'00"	70.00'	109.96'	N83°38'40"E	98.99'	S51°21'20"E	N38° 38' 40"E
C47	90°00'00"	12.00'	18.85'	S06°21'20"E	16.97'	S38°38'40"W	S51° 21' 20"E
C48	90°00'00"	12.00'	18.85'	N83°38'39"E	16.97'	N38°38'39"E	S51° 21' 21"E

RESTRICTIVE COVENANTS BETWEEN DEVELOPER AND PROPERTY OWNER

- All dwellings must be on site constructed. No building erected elsewhere shall be moved onto any lot or lots.
- No temporary structures (including, without limitation, trailer, basement without residence above, tent, shack, garage or barn of any kind) will be permitted for dwelling purposes. No modular homes are allowed.
- Only single family residences shall be permitted. Said residences shall meet the following minimum square footage requirements: (1) any 1.5 or 2 story home shall have a minimum of 1,800 square feet of living space not to include the basement area; (2) ranch homes located on Lots Lots 175, 176, 211-280 shall have a minimum of 1,600 square feet of living space not to include the basement area; (3) ranch homes located on Lots 187-210 shall have a minimum of 1,500 square feet of living space not to include the basement area. The areas of attached garages, open porches, decks and terraces shall not be included as living space and will be excluded in calculating dwelling size.
- All homes shall have some brick or some stone fronts.
- Any dwelling shall be completed within one (1) year after the commencement of construction, and every structure must have a permanent finish on the exterior within six (6) months after the commencement of construction.
- All plans and drawings shall be submitted to the developer, heirs or assigns for approval. No building permits shall be issued until an approved, signed copy of the plans and specifications by the developer or his designated representative is on file with the City of De Pere. Grades at the top of foundation shall be reviewed by the developer and approved by the City of De Pere prior to issuance of a building permit.
- All dwellings shall have a fully-poured concrete basement with the foundation set below the frost line.
- No fencing shall be erected upon any lot in the Plat without express written approval from the developer or designee. No chain link fence will be allowed.
- External parking or external storage of one (1) boat, camper, car, trailer, motor home and/or other recreational vehicle may be stored or placed on the concrete driveway of any lot during the months of April through October. Snowmobiles, trailer and enclosed trailer may be stored or placed on the concrete driveway of any lot during the months of November through March.
- Each property owner is responsible for maintaining all survey markers. Replacements, verification, and plan elevations of each property iron disturbed shall be the responsibility of each property owners.
- All electrical, natural gas, cable television and telephone service lines shall be buried underground from the main service line to any residence, garage, or other structure.
- Yard storage sheds and accessory garages shall be approved by the developer and shall be constructed of materials similar to their home. The maximum size of any shed shall be no larger than 14' x 14' and shall not have any type of driveway to it.
- All driveways must be concrete within three months after completion of general construction excluding the months of December, January, February, March and April.
- Satellite receiving dishes larger than 18 inches in diameter are prohibited.
- No animals, livestock, horses, cattle, swine, sheep, goats, live poultry, reptiles or pigeons of any kind shall be raised or bred or kept upon any lot, with the exception of a dog or cat, which shall be limited in number to a total of two (2) in any one household, provided that said pets are not kept, bred or maintained for any commercial purposes. No animal pens or shelters are allowed without the written consent of the developer or designee.
- Outdoor clotheslines shall be limited to "umbrella-style" clotheslines and shall be in the rear yard of the lots.
- The lot owner and adjoining lot owner shall be responsible for cutting weeds and maintaining weed control of any drainage swales adjoining their property.
- Construction of homes expected to occur within two (2) years of purchase of lot. If a home is not constructed within two (2) years, the lot must be graded, seeded and maintained on a regular basis.

MISCELLANEOUS AMENDMENT AND ENFORCEMENT

- Invalidation of any one these covenants by judgement or court order shall in no way effect any of the other provisions which shall remain in full force and effect.
- These covenants may be amended only by unanimous consent of the owners of all of the lots in this subdivision.
- Enforcement of these covenants may be the developers of the Plat and/or the owner of any lot in the Plat, by injunctive relief as well as any and every other legal right. The developer or designee will assist in the enforcement of these covenants for a period of 10 years from the date of recording of this Plat.
- These restrictions shall be a covenant running with the land and shall be binding upon all parties hereto, their successors, heirs, personal representatives and assigns.

RESTRICTIVE COVENANTS BETWEEN CITY OF DE PERE AND PROPERTY OWNER

- The land on all side and rear lot lines of all lots not included in the drainage easement shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.
- Each lot owner shall grade the property abutting a street to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.
- No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street lines, a disturbance of survey stake by anyone is a violation of Section 236.32 of the Wisconsin statutes.
- A drainage easement in favor of the city on rear and side lot lines as shown on the plat shall be provided. Such easements shall contain the following restrictions:
 - Any obstruction to the flow of water, by any means, shall be prohibited.
 - No structure, earthen berm, dam, erection of other improvement, tree, or landscaping shall be permitted.
 - The erection of a fence or annual plantings may be allowed provided that same do not obstruct the flow of water.
 - Grantor is prohibited from changing the grade elevation of the drainage easement from that established by grantee.
 - Grantee shall have full rights of ingress and egress to carry on and all work in connection with the maintenance and operation in, over, under, and across lands of grantor.
 - The property covered by said easement shall not be used in any way or manner that will impair the rights of grantee.
 - The easement shall run with the land, and shall be binding upon the grantees, lessees, successors, heirs and assigns of grantor and grantee.
 - The easement shall be assignable.
- Sidewalks are required on all of (insert street names) right of ways.
- Private yards drains shall be constructed at the time of home construction for lots (insert lot numbers). The yard drain shall be connected to the storm lateral. Each of these lots shall grade for proper drainage to the street or the yard drain.
- Dwellings that have exposed walls with windows in the foundation shall provide a grading plan with topographic lines shall be depicted on the site plan to ensure the proper one-half inch per foot at ten feet from dwelling is achieved. All exposed walls shall be approved by the city prior to constructing.
- Pursuant to Section 46-5 De Pere Municipal Code Public Open Spaces, the City of De Pere requires the payment of a fee in lieu of park dedication prior to the issuance of a building permit for all lots within this subdivision.
- Driveway access for all lots shall be from (insert street name). No driveways will be permitted onto Lost Dauphin Road.
- Lots 190, 191, 202, 203, 216, 217, 226, 227, 240, 241, 250 and 251 are responsible for the maintenance of the sidewalk adjacent to their lot in the public walkway.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, sanitary sewer, storm sewer, watermain and communications service is hereby granted by Best Built Inc., to Wisconsin Public Service Corporation, a Wisconsin Corporation, grantee, Time Warner Cable, AT&T and the City of De Pere, their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, sanitary sewer, storm sewer, watermain, telephone and cable tv facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "utility easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, sanitary and storm sewer facilities, watermain facilities or telephone and cable tv facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over grantees' facilities or in, upon or over the property within the lines marked "utility easement" without the prior written consent of grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This utility easement provision does not prevent or prohibit others from utilizing or crossing the utility easement as the utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

OWNER'S CERTIFICATE OF DEDICATION:

Best Built, Inc., a corporation duly organized and by virtue of the laws of the State of Wisconsin, as the property owner, does hereby certify that said corporation caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Best Built, Inc., does further certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

CITY OF DE PERE
BROWN COUNTY
DEPARTMENT OF ADMINISTRATION

Dated this _____ day of _____, 2021.

In the presence of Best Built, Inc.

By _____

Name: Craig Kassner

Title: President

STATE OF WISCONSIN) _____ COUNTY) SS

Personally came before me this _____ day of _____, 2019, the above named property owner(s) to me known to be the person who executed the foregoing instrument and acknowledged the same.

My commission expires _____

Notary Public, Wisconsin

COMMON COUNCIL APPROVAL CERTIFICATE

Resolved, that the plat of "WATERVIEW HEIGHTS FIFTH ADDITION" in the City of De Pere, Best Built, Inc. owner, is hereby approved by the Common Council on

_____, 2021.

Carey E. Danen, City Clerk Date

CITY OF DE PERE TREASURER'S CERTIFICATE

I, being the duly elected, qualified and acting Treasurer of the City of De Pere, do hereby certify that in accordance with the records in my office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

Carey E. Danen Date
City of De Pere Treasurer

BROWN COUNTY TREASURER'S CERTIFICATE

I, being the duly elected, qualified and acting Treasurer of Brown County, do hereby certify that in accordance with the records in my office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

Paul Zeller Date
Brown County Treasurer

SURVEYOR'S CERTIFICATE

I, Troy E. Hewitt, Professional Land Surveyor, hereby certify that by the order and under the direction of Best Built, Inc., I have surveyed, divided and mapped a parcel of land being part of Government Lot 3 and part of Government Lot 4, all in Section 5, Township 22 North, Range 20 East, and part of Lots 115, 116 and 117 of Williams Grant Subdivision, all located in the City of De Pere, Brown County, Wisconsin more fully described as follows:

Commencing at the northwest corner of Section 5, Township 22 North, Range 20 East; thence S89°03'19"E, 1312.20 feet on the north line of the Northwest ¼ of said Section 5 to the northeast corner of the Northwest ¼ of the Northwest ¼; thence S00°40'42"W, 1651.91 feet on the east line of said Northwest ¼ of the Northwest ¼ and continuing on the east line of Government Lot 4 of said Section 5 to the southeast right of way of the Wisconsin Central LTD Railroad; thence S38°38'40"W, 1229.03 feet on said southeast right of way to the POINT OF BEGINNING; thence S51°21'20"E, 191.00 feet on the northwesterly extension of the southwest line of Lot 174, Waterview Heights Fourth Addition, Volume 22, Plats, Page 98, Document Number 2087293 to the northwest right of way of Meadow Rose Lane; thence S69°02'10"E, 73.48 feet on the southwest right of way of Meadow Rose Lane to the southeast right of way of Meadow Rose Lane; thence S51°21'20"E, 131.41 feet on the southwest line of Lot 170 of said Waterview Heights Fourth Addition to the southern most point of said Lot 170; thence S58°13'23"E, 197.52 feet on the southwest line of said Waterview Heights Fourth Addition to the southern most corner of Lot 168 of said Waterview Heights Fourth Addition; thence S51°06'50"E, 902.10 feet on said southwest line to the northwest right of way of Lost Dauphin Road; thence 396.31 feet on the arc of a 11744.02 foot radius curve to the left, having a long chord which bears S42°30'58.5"W, 396.29 feet on said northwest right of way; thence S41°32'58"W, 1115.54 feet on said northwest right of way; thence 63.27 feet on the arc of a 11478.7 foot radius curve to the left, having a long chord which bears S41°23'29.5"W, 63.27 feet on said northwest right of way; thence S44°10'01"W, 170.70 feet on said northwest right of way to the southwest line of said Lot 117; thence N52°23'28"W, 1388.08 feet on said southwest line to said southeast right of way of Wisconsin Central LTD Railroad; thence N38°38'40"E, 1725.56 feet on said northwest right of way to the Point of Beginning.

Said parcel contains 2,513,813 Square Feet (57.709 Acres) of land more or less.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes in the surveying, dividing and mapping of the same.

Troy E. Hewitt PLS #2831 Date
ROBERT E. LEE & ASSOCIATES, INC.

DRAWN
Troy Hewitt
CHECKED
Bryan Pfeffer

Prepared for:



ROBERT E. LEE & ASSOCIATES, INC.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BOULEVARD
HOBART, WI 54155
PHONE:(920) 662-9641
INTERNET: www.releeinc.com
FAX:(920) 662-9141

SHEET NO.
2 of 2



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve an extraterritorial 2 lot certified survey map at 1927 Williams Grant DR in the Town of Lawrence (Parcel L-433-1).

On January 24, 2022 Plan Commission unanimously recommended approval, with one condition, by a vote of 6-0.

ATTACHMENTS:

- PC Report - CSM on Williams Grant DR (DOCX)
- Application Form (PDF)
- REVISED Preliminary CSM - 05 Jan 2022 (PDF)

**City of De Pere
Staff Comments**

**Plan Commission
January 24, 2022**

REQUESTED ACTION:	Preliminary Extraterritorial Certified Survey Map Approval.*	
COMMON DESCRIPTION:	1927 Williams Grant DR, 2200 BLK French RD, located north and east from Williams Grant DR and Clem LN.	
PARCEL NUMBER(S):	L-433-1	
ZONING:	Residential (R-1) by the Town of Lawrence.	
SURROUNDING LAND USES:	Natural areas to the north. Agricultural to the south and east. School to the west.	
COMPREHENSIVE PLAN:	Residential by the Town of Lawrence.	
APPLICANT/OWNER:	<u>Authorized Representative</u> Troy Collins, PLS Point of Beginning 1497 6 th ST, Suite C Green Bay, WI 54304	<u>Property Owner</u> Sandra M & Robert J Glowacki 1927 Williams Grant DR De Pere, WI 54115
SITE HISTORY:	The parcel was developed for residential use in the 1960s-70s. With the southern end (proposed Lot 2) being used for agriculture.	
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The proposed CSM is located in Lawrence, about 0.6 miles west from the De Pere City limits. • Plan Commission review covers the CSM area highlighted blue on the 'Site Map' as that is the City's extraterritorial review jurisdiction area. • The proposed land division will create two new residential use lots. • The City's minimum acreage and frontage are 0.2 acres and 75'; the Town's minimum is 0.3 acres and 100'. Both lots meet the minimum criteria for De Pere and Lawrence in the R-1 District. ○ Lot 1 is 2.2 acres with 324' of frontage. ○ Lot 2 is 0.8 acres with 127' of frontage. • The site is not within the Urban Reserve Area of Extraterritorial Review Jurisdiction due to boundary agreements, thus, a minimum lot size of 10 acres does not apply. • The site is located inside the sewer service district for Lawrence. • The staff recommended conditions of approval are listed at the end of the report. The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides development opportunities and does not	

**City of De Pere
Staff Comments**

**Plan Commission
January 24, 2022**

impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

REVIEW PROCESS:

For extraterritorial certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection. Common Council is expected to take action on February 1, 2022.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including Brown County Planning Commission and Town of Lawrence.

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00
		Receipt #: 167537
		Date: 12-09-21

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Robert & Sandra Glowacki	Authorized Representative Troy Collins	Title Land Surveyor	
Mailing Address 1927 Williams Grant Drive	City De Pere	State WI	ZIP Code 54115
Email Address r.glowack65@gmail.com	Phone Number (incl. area code) 920-336-6288	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 2-Lot CSM on Williams Grant Drive	Parcel No. L-433-1
--	-----------------------

SECTION 4: CSM Information

Existing Zoning:	G1 Residential
Present Use of Parcel:	Residential
Proposed Use of Lots:	Lot 1 - Residential Lot 2 - unknown

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City
or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Troy Collins	Title Land Surveyor	Phone Number 920-619-6689
Signature of Applicant 		Date Signed 12-6-21

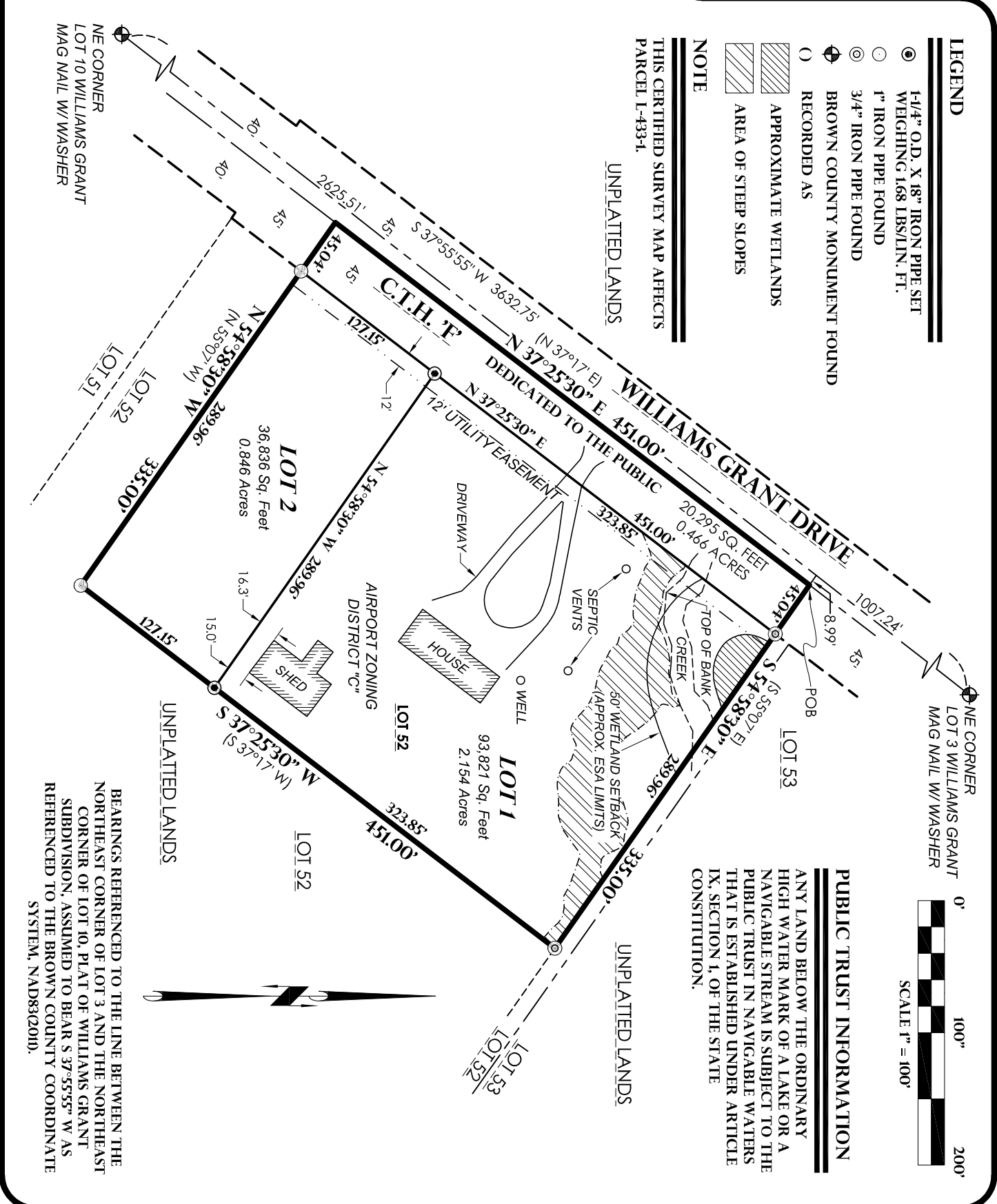
TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

CERTIFIED SURVEY MAP

PRELIMINARY
1-5-22

**BEING A PART OF LOT 52 OF THE PLAT OF WILLIAMS
GRANT SUBDIVISION, TOWN OF LAWRENCE,
BROWN COUNTY, WISCONSIN**



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Land Surveying
Civil Engineering
Landscape Architecture
Troy M. Collins, PLS #2995
1497 6th Street, Suite C
Green Bay, WI 54304
715.344.9999 (office)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST
AND DRAWN BY JORDAN BROST

FIELD BOOK GB5 PAGE 62
JOB # 21.855

1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

SHEET 1 OF 4 SHEETS

PRELIMINARY
1-5-22

CERTIFIED SURVEY MAP

BEING A PART OF LOT 52 OF THE PLAT OF WILLIAMS GRANT
SUBDIVISION, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Troy M. Collins, Professional Land Surveyor, hereby certify that under the direction of Robert J. Glowacki and Sandra M. Glowacki, I have surveyed, mapped, and divided part of Lot 52 of the Plat of Williams Grant Subdivision, Town of Lawrence, Brown County, Wisconsin, described as follows:

Commencing at the Northeast corner of Lot 3 of the Plat of Williams Grant Subdivision; Thence S 37°55'55" W along the line between said Lot 3 and the Northeast corner of Lot 10 of said Plat, 1007.24 feet; Thence S 54°58'30" E, 8.99 feet to the centerline of County Trunk Highway 'F' and the point of beginning; Thence continuing S 54°58'30" E along the Northerly line of lands described in Jacket 24415, Image 41 as Document Number 1435248, 335.00 feet; Thence S 37°25'30" W along the Easterly line of lands described in said Document, 451.00 feet; Thence N 54°58'30" W along the Southerly line of lands described in said Document, 335.00 feet to said centerline; Thence N 37°25'30" E along said centerline, 451.00 feet to the point of beginning.

Described parcel contains 150,952 Sq. Feet (3.465 Acres).

Subject to (if any) covenants, conditions, restrictions, right-of-ways, and easements of record.

That such plat is a correct representation of all exterior boundaries of the land surveyed and the division of that land thereof made.

That I have fully complied with Chapter 236.34 of the Wisconsin State Statutes in surveying, mapping, and dividing the land, and the subdivision regulations of Brown County, Town of Lawrence, and the City of De Pere.

Dated this _____ day of _____, 2022.

Troy M. Collins
PLS #2995

SURVEYOR'S NOTES:

- 1. This Certified Survey Map is wholly contained within Jacket 24415, Image 41 as Document No. 1435248,
- 2. A Brown County Highway Department access permit must be obtained prior to any construction of a new street/road connection or driveway to a County Trunk Highway.
- 3. A shoreland permit from the Brown County Zoning Administrator's office is required for Lots 1 & 2 prior to construction, fill, excavation, or grading activity within 300 feet of the Ordinary High Water Mark (OHWM) of navigable rivers or streams, or to the landward side of the floodplain, whichever is greater, and/or 1000' of the OHWM of navigable lakes, ponds, or flowages.
- 4. The wetlands are approximate on Lot 1 due to the large size of the lot and/or the location of the wetland ESA. Should any development on Lot 1 be proposed near or within the approximate ESA, the actual wetland and ESA boundary shall be properly delineated by a certified wetland delineator hired by the affected landowner.
- 5. Lot 1 contains steep slopes that are unsuitable for building. No development shall occur in areas labeled "Steep Slope - Lands Unsuitable for Building" unless a geotechnical study is submitted to and accepted by Brown County Planning Commission.



Point of Beginning

Land Surveying
Civil Engineering
Landscape Architecture
Troy M. Collins, PLS #2995
1497 6th Street, Suite C
Green Bay, WI 54304
715.344.9999 (office)

THIS INSTRUMENT WAS DRAFTED BY TROY COLLINS
AND DRAWN BY TROY COLLINS

FIELD BOOK GB5 PAGE 62
JOB # 21.855

SHEET 2 OF 4 SHEETS

PRELIMINARY
1-5-22

CERTIFIED SURVEY MAP

BEING A PART OF LOT 52 OF THE PLAT OF WILLIAMS GRANT
SUBDIVISION, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

OWNER’S CERTIFICATE:

As owners, we hereby certify that we have caused the land described herein to be surveyed, mapped, divided, and dedicated as represented on this Certified Survey Map. We also certify that this Certified Survey Map is required to be submitted to the following for approval or objection: Brown County Planning Commission and the Town of Lawrence.

Robert J. Glowacki _____ Dated _____ Sandra M. Glowacki _____ Dated _____

State of Wisconsin)
County of Brown) ss

Personally, came before me this _____ day of _____, 2022, the above named Robert J. Glowacki and Sandra M. Glowacki, to me known to be the persons who executed the foregoing instrument and hereby acknowledge the same.

_____, Notary Public, _____, County, Wisconsin.

My commission expires _____.

RESTRICTIVE COVENANTS:

Environmentally Sensitive Area: Lot 1 contains an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes wetlands, all land within 35 feet of wetlands 2 acres or greater, approximate wetlands, all lands within 50 feet of approximate wetlands of any size, floodway, all land within 35 feet of the floodway or 75 feet beyond the ordinary high water mark of navigable waterways, non-navigable waterways, all land within 35 feet of the top of bank of non-navigable waterways, steep slopes 20% or greater associated with any aforementioned water or natural resources and a 20-foot setback from top and bottom of steep slopes. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.

Lot Drainage: The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

EROSION CONTROL NOTE:

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlines in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Village has adopted soil erosion control ordinance, it shall govern over this requirement. The provision applies to any grading, construction, or installation-related activities.

AIRPORT ZONING DISTRICT NOTE:

The Austin Straubel International Airport Director shall be contacted for review and approval prior to any development and land disturbing activities within Airport Zoning Districts.



Point of Beginning

Land Surveying
Civil Engineering
Landscape Architecture
Troy M. Collins, PLS #2995
1497 6th Street, Suite C
Green Bay, WI 54304
715.344.9999 (office)

THIS INSTRUMENT WAS DRAFTED BY TROY COLLINS
AND DRAWN BY TROY COLLINS

FIELD BOOK GB5 PAGE 62
JOB # 21.855

SHEET 3 OF 4 SHEETS

PRELIMINARY
1-5-22

CERTIFIED SURVEY MAP

BEING A PART OF LOT 52 OF THE PLAT OF WILLIAMS GRANT
SUBDIVISION, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

CERTIFICATE OF THE TOWN OF LAWRENCE:

This Certified Survey Map has been reviewed and is hereby approved by the Town of Lawrence.

Town Representative Dated

CERTIFICATE OF THE CITY OF DE PERE EXTRATERRITORIAL APPROVAL:

The City of De Pere Common Council hereby approves this Certified Survey Map.

Carey E. Danen Dated
City Clerk

CERTIFICATE OF THE BROWN COUNTY TREASURER:

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below:

Paul D. Zeller Dated
Brown County Treasurer

CERTIFICATE OF THE BROWN COUNTY PLANNING COMMISSION:

This Certified Survey Map has been reviewed and is hereby approved by the Brown County Planning Commission.

Timothy Reed Dated
Senior Planner



Point of Beginning

Land Surveying
Civil Engineering
Landscape Architecture
Troy M. Collins, PLS #2995
1497 6th Street, Suite C
Green Bay, WI 54304
715.344.9999 (office)

THIS INSTRUMENT WAS DRAFTED BY TROY COLLINS
AND DRAWN BY TROY COLLINS

FIELD BOOK GB5 PAGE 62
JOB # 21.855

SHEET 4 OF 4 SHEETS



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a 2 lot certified survey map at 3234 Old Janssen TR (Parcel ED-R53).

On January 24, 2022 Plan Commission unanimously recommended approval, with conditions, by a vote of 6-0.

ATTACHMENTS:

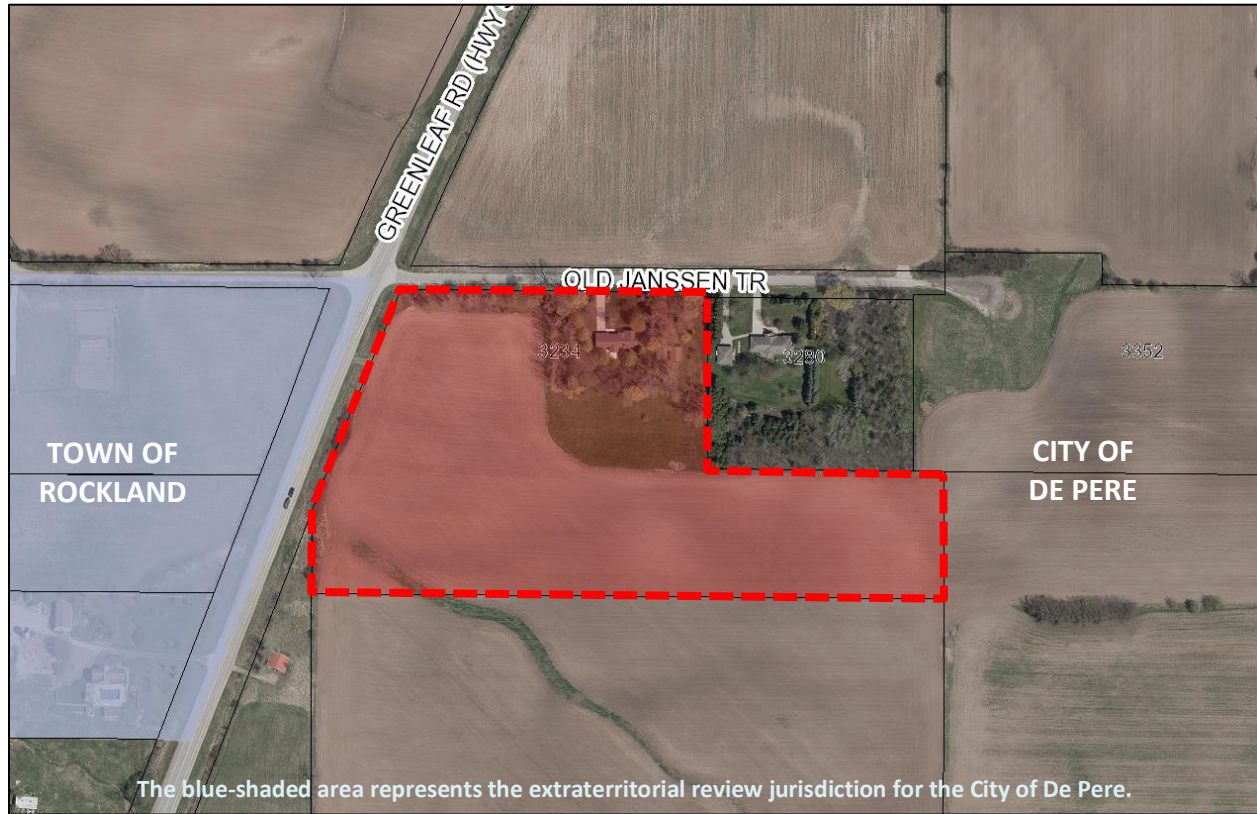
- PC Report - CSM on Old Janssen TR (DOCX)
- Application Form (PDF)
- Revised Preliminary CSM - 07 Jan 2022 (PDF)

**City of De Pere
Staff Comments**

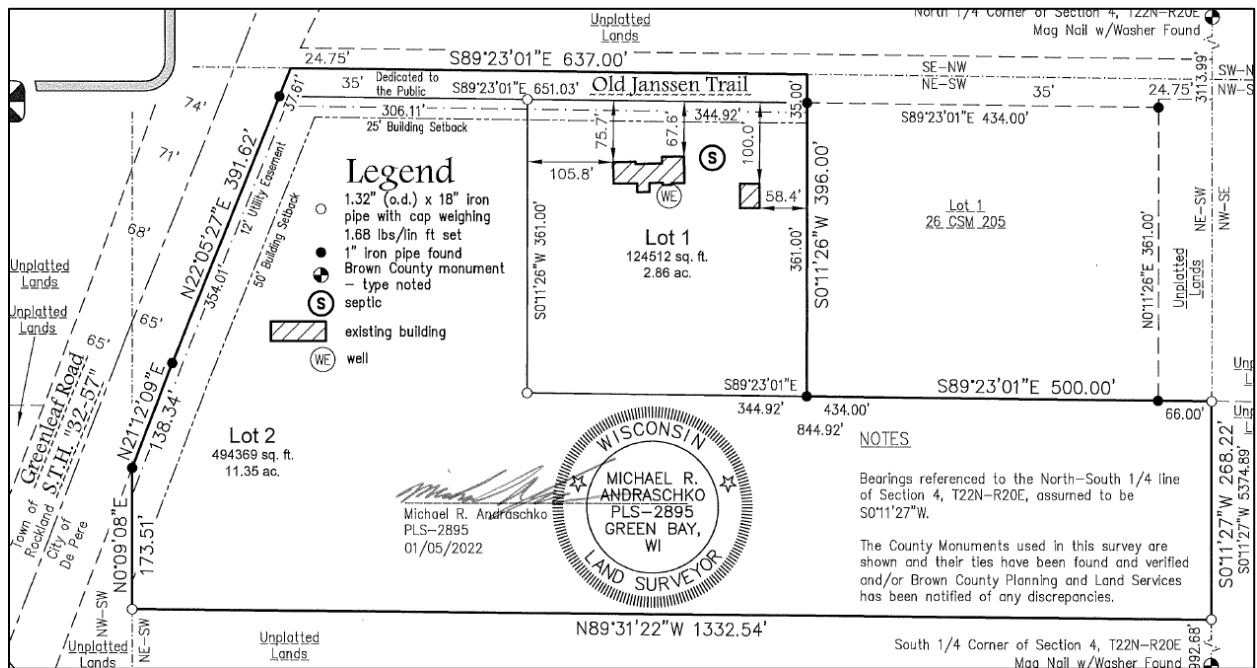
**Plan Commission
January 24, 2022**

Item 6: Consideration and possible action on a 2 lot certified survey map at 3234 Old Janssen TR (Parcel ED-R53).*

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



**City of De Pere
Staff Comments**

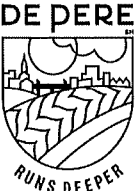
**Plan Commission
January 24, 2022**

REQUESTED ACTION:	Preliminary Certified Survey Map Approval.*	
COMMON DESCRIPTION:	3234 Old Janssen TR, located southeast from the Old Janssen TR and Greenleaf RD intersection.	
PARCEL NUMBER(S):	ED-R53	
ZONING:	Single Family Residence District (R-1).	
SURROUNDING LAND USES:	Natural areas to the north. Agricultural to the south and east. School to the west.	
COMPREHENSIVE PLAN:	Business Park.	
APPLICANT/OWNER:	<u>Authorized Representative</u> Michael R. Andraschko, PLS Mau & Associates LLP 400 Security BL, Suite 1 Green Bay, WI 54313	<u>Property Owner</u> Robert W Janssen 3234 Old Janssen TR De Pere, WI 54115
SITE HISTORY:	The parcel was developed for residential use in the 1980s with the southern end (proposed Lot 2) being used for agriculture.	
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The proposed land division will create one residential use lot and one agricultural use lot. No rezoning is needed. • The City's minimum acreage and frontage are 0.2 acres and 85' for Lot 1, and 0.3 acres and 85' for Lot 2. The Lot 2 minimum acreage requirement is higher due to being a corner lot. ○ Lot 1 is 2.9 acres with 345' of frontage. ○ Lot 2 is 11.4 acres with 492' of frontage. • The staff recommended conditions of approval are listed at the end of the report. The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides development opportunities and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.	
REVIEW PROCESS:	For certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection. Common Council is expected to take action on February 1, 2022.	

STAFF**RECOMMENDATION:**

Staff recommends APPROVAL of the certified survey map, subject to:

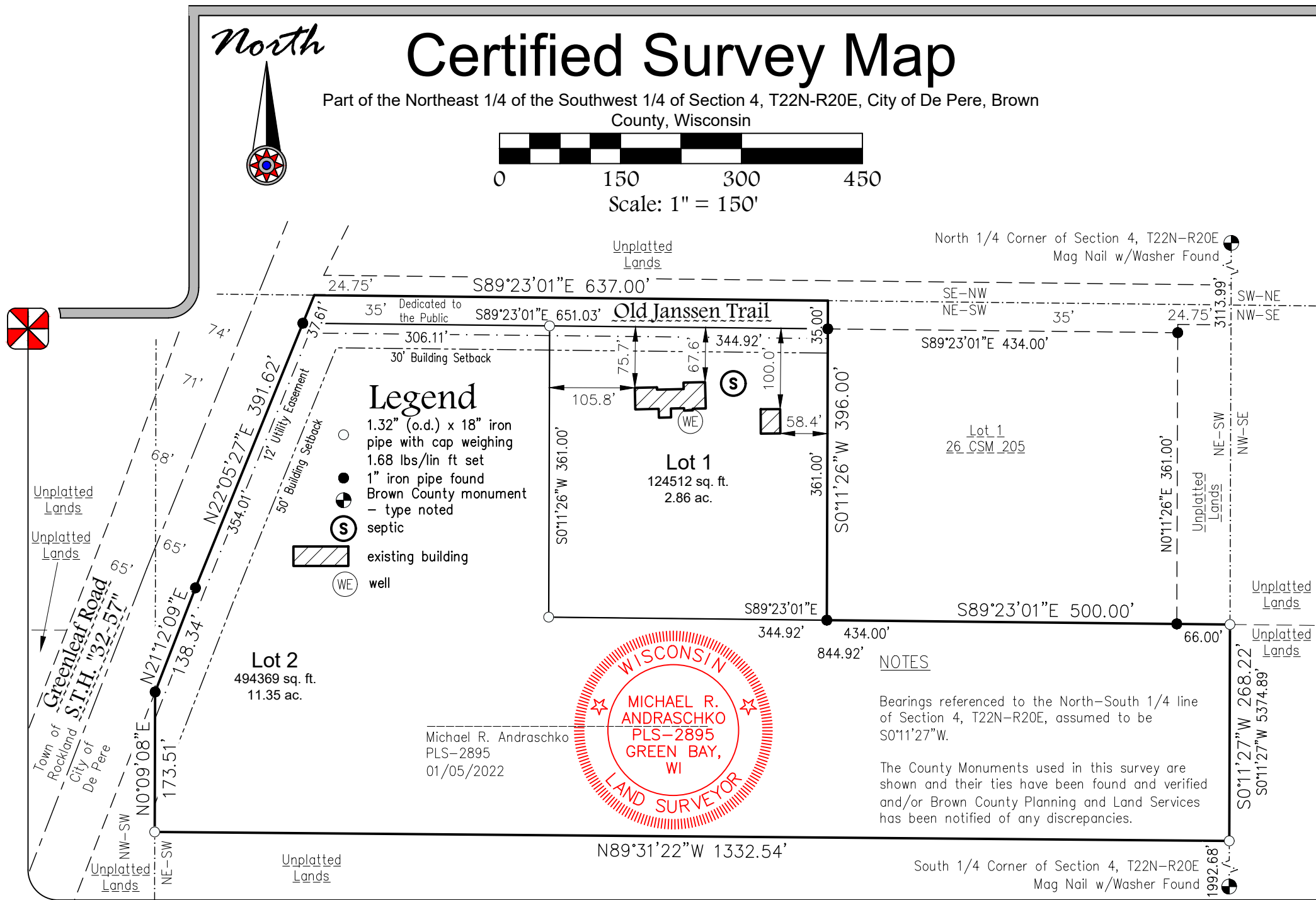
1. Meeting all other state and local regulations, including City of De Pere and Brown County Planning Commission.
2. Add sanitary sewer, storm sewer, and water main to the facilities allowed in the easement provisions.

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00	
		Receipt #:	
		Date:	

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information			
Applicant Name (Ind., Org. or Entity) Mau and Associates, LLP		Authorized Representative Michael R. Andraschko	
Title Professional Land Surveyor			
Mailing Address 400 Security Boulevard Suite 1	City Green Bay	State WI	ZIP Code 54313
Email Address mandraschko@mau-associates.com	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code)	
SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)			
Name (Ind. Org. or Entity) Robert W. Janssen		Contact Person Ben Wozniak	
Title			
Mailing Address 3234 Old Janssen Trail	City De Pere	State WI	ZIP Code 54115
Email Address bwozniak@new.rr.com	Phone Number (incl. area code)	Fax Number (incl. area code)	
SECTION 3: Project or Site Location			
Project Address/Description 3234 Old Janssen Trail, De Pere, WI 54115		Parcel No. ED-R53	
SECTION 4: CSM Information			
Existing Zoning:	R-1		
Present Use of Parcel:	Residential		
Proposed Use of Lots:	Residential		
Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.			
SECTION 5: Certification and Permission			
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.			
Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.			
Name of Owner/Authorized Representative (please print) <i>Mike Andraschko - Representative</i>		Title <i>Land Surveyor</i>	Phone Number <i>920-434-9670</i>
Signature of Applicant <i>Mike Andraschko</i>		Date Signed <i>1/6/22</i>	

TO BE COMPLETED BY CITY STAFF	
CSM Review authorized by the De Pere Municipal Code, Chapter 46.	



Sheet One of Three
Project No.: P-1284
Drawing No.: L-11661
Fieldwork Completed: 01/04/22

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd, Green Bay, WI 54313

Client: Ben Wozniak
Tax Parcel: ED-R53
Drafted By: Tyler
File: P-1284CSM 010522.dwg
Data File: P-1284.txt



Certified Survey Map

Part of the Northeast 1/4 of the Southwest 1/4 of Section 4, T22N-R20E, City of De Pere, Brown County, Wisconsin

SURVEYOR’S CERTIFICATE

I, Michael R. Andraschko, Professional Land Surveyor, PLS–2895, do hereby certify that I have surveyed, divided and mapped part of the Northeast 1/4 of the Southwest 1/4 of Section 4, T22N–R20E, City of De Pere, Brown County, Wisconsin, more fully described as follows:

Commencing at the North 1/4 Corner of Section 4, T22N–R20E; thence S0°11’27”W, 3113.99 feet along the North–South 1/4 line of said Section 4 to the Point of Beginning; thence S0°11’27”W, 268.22 feet along said North–South line of said Section 4; thence N89°31’22”W, 1332.54 feet; thence N0°09’08”E, 173.51 feet along the West line of the Northeast 1/4 of the Southwest 1/4 of said Section 4 to the Easterly Right of Way of Greenleaf Road A.K.A. (S.T.H. ”32–57”); thence N21°12’09”E, 138.34 feet along said Easterly Right of Way; thence N22°05’27”E, 391.62 feet along said Easterly Right of Way; thence S89°23’01”E, 637.00 feet along the Centerline of Old Janssen Trail and the North line of the Northeast 1/4 of the Southwest 1/4; thence S0°11’26”W, 396.00 feet along the West line of Lot 1, Volume 26, Certified Survey Maps, Page 205, Map No. 4253, Document No. 1284273, Brown County Records; thence S89°23’01”E, 500.00 feet along the South line of said Lot 1 to the Point of Beginning.

Parcel contains 641,420 square feet / 14.72 acres more or less.
Parcel subject to easements and restrictions of record.
Right of Way Dedication contains 22,539 square feet / 0.52 acres more or less.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the City of De Pere, and the Brown County Planning Commission code in surveying, dividing and mapping the same.

Michael R. Andraschko
PLS–2895
01/05/2022



CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

Paul D. Zeller
Brown County Treasurer

Date

CERTIFICATE OF THE CITY OF DE PERE
TREASURER

As City of DePere Treasurer, I hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

Joseph Zegers
City Treasurer

Date

CERTIFICATE OF THE CITY OF DE PERE

Approved by Common Council, on the ____ day
of _____, 20__.

Approved for the City of DePere this ____ day of
_____, 20__.

Carey E. Danen
City Clerk

Date

Sheet Two of Three
Project No.: P-1284
Drawing No.: L-11661

Part of the Northeast 1/4 of the Southwest 1/4 of Section 4, T22N-R20E, City of De Pere, Brown County, Wisconsin

As Owner, I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented hereon. I also certify that this Certified Survey Map is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

Robert W. Janssen

Personally came before me this ____ day of _____, 20__, the above named owners, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the City of De Pere has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

An easement for electric, natural gas, and communications service is hereby granted by

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Time Warner Cable, AT&T, City of De Pere, TDS, Lumen, and other public utilities Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

A circular red ink seal for a Wisconsin Land Surveyor. The outer ring contains the text "WISCONSIN" at the top and "LAND SURVEYOR" at the bottom, separated by two five-pointed stars. The center of the seal contains the text: "MICHAEL R. ANDRASCHKO", "PLS-2895", "GREEN BAY, WI".



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a 74 lot and 3 outlot preliminary extraterritorial plat of Grande Ridge Estates First Addition at 3300 BLK Heritage RD in the Town of Ledgeview (Parcels D-449-2, D-449-2-1, D-450-1, D-450-2).

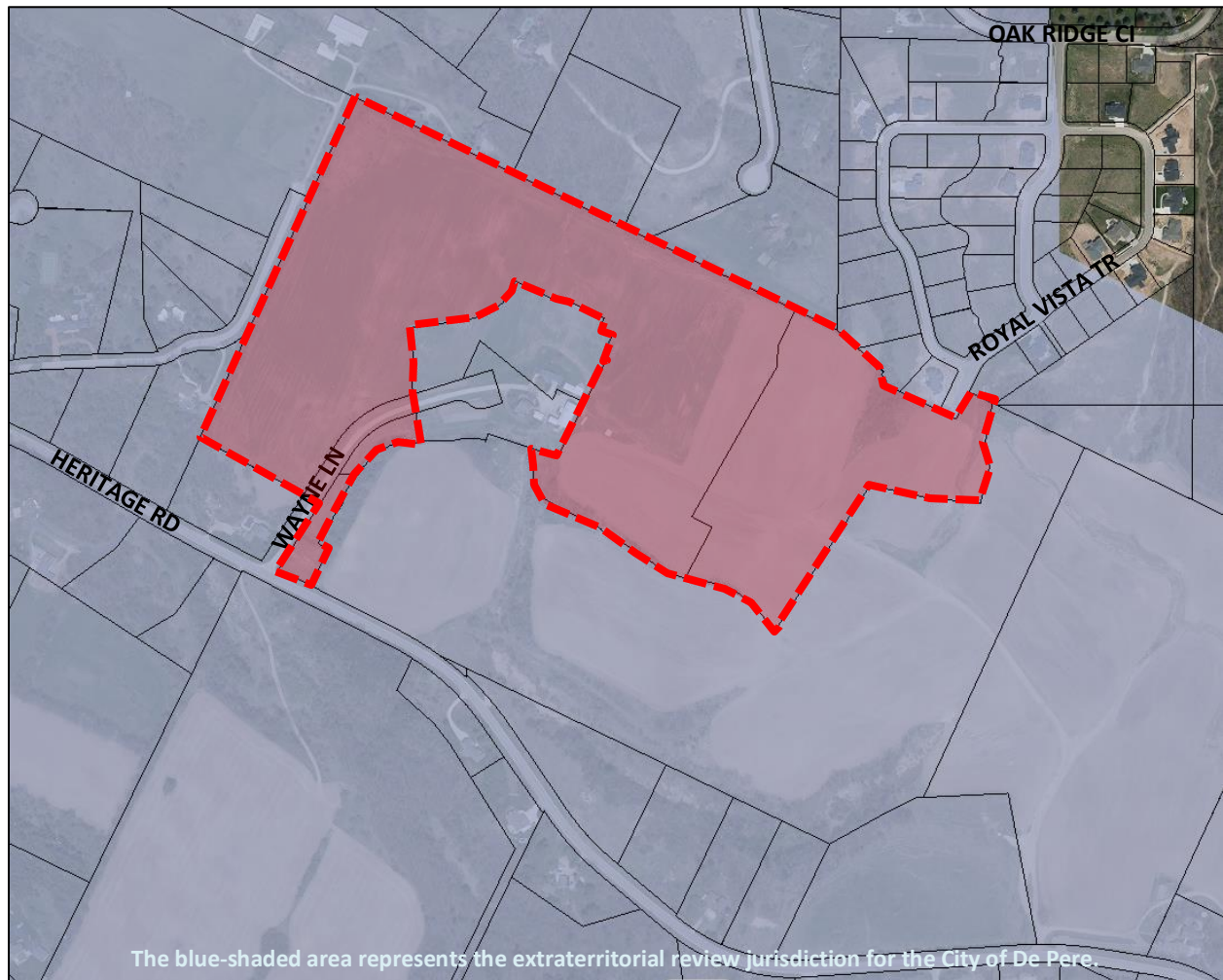
On January 24, 2022 Plan Commission unanimously recommended approval, with conditions, by a vote of 6-0.

ATTACHMENTS:

- PC Report - Pre Plat (DOCX)
- Application Form (PDF)
- Preliminary Plat (PDF)

- ITEM 7:** Consideration and possible action on a 74 lot and 3 outlot preliminary extraterritorial plat of Grande Ridge Estates First Addition at 3300 BLK Heritage RD in the Town of Ledgeview (Parcels D-449-2, D-449-2-1, D-450-1, D-450-2).*

SITE MAP



SEE ATTACHED MAP FOR PROPOSED PLAT AREA

- REQUESTED ACTION:** Preliminary Extraterritorial Plat Approval.*
- COMMON DESCRIPTION:** 3300 BLK Heritage RD, located north from the Heritage RD and Wayne LN intersection.
- PARCEL NUMBER(S):** D-449-2, D-449-2-1, D-450-1, D-450-2

ZONING:	Residential (R-1) by the Town of Ledgeview.	
SURROUNDING LAND USES:	Developing residential and natural areas to the north, south and west. Agricultural to the east.	
COMPREHENSIVE PLAN:	Planned Neighborhood by the Town of Ledgeview.	
APPLICANT/OWNER NAME:	<u>Authorized Representative</u> Steven M. Bieda, PLS Mau & Associates LLP 400 Security BL, Suite 1 Green Bay, WI 54313	<u>Property Owner</u> Gigot Properties LLC ATTN: Ryan Radue, Seville Properties LLC 529 S Jefferson, Suite 109 Green Bay, WI 54301 J&A Lakeside Properties LLC ATTN: Ryan Radue, Seville Properties LLC 500 American DR Francis Creek, WI 54214
SITE HISTORY:	The undeveloped properties have been in agricultural use, with natural areas, since air photos of 1938.	
STAFF REVIEW:	When reviewing a preliminary plat, staff considers State Statutes 236 Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The plat has 74 single-family lots and 3 outlots. • There are ‘<i>steep slopes unsuitable for building</i>’ that impact the majority of Lot 56 and part of Lot 57 in the northeast corner of the plat. The steep slope areas will not be buildable until a property owner or developer provides Brown County Planning and Land Services staff with a geotechnical report that proves how the steep slope can be developed. • The City’s minimum acreage and frontage are 0.2 acres and 75’; the Town’s minimum is 0.3 acres and 90’. Both lots meet the minimum criteria for De Pere and Ledgeview in the R-1 District. • The site is not within the Urban Reserve Area of Extraterritorial Review Jurisdiction due to boundary agreements, thus, a minimum lot size of 10 acres does not apply. All conditions of approval are listed at the end of the report. The conditions are technical and can be overseen by staff. The preliminary plat meets the criteria of State Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code. The proposed land division does not impact the Comprehensive Plan	

negatively. The proposed lot size, frontage, and setbacks meet acceptable City requirements.

REVIEW PROCESS:

For preliminary plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews preliminary plats. The Common Council is expected to review the plat on February 1, 2022.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the preliminary extraterritorial plat and forwarding the plat to the Common Council for approval, subject to:

1. Meeting all other state and local regulations, including the City of De Pere, Town of Ledgeview, and Brown County Planning Commission.
2. Modify the City of De Pere certificate to reference the date of Common Council approval, in addition to the signature line and date-of-signature for Carey E. Danen, City Clerk.
3. SUGGESTION: Note #4 should reference Lot 57 in addition to Lots 56, 70, and Outlot 4. Use the same texture for the steep slope in Lot 70 on sheets 1 and 2 that was used for the other lots and outlot on sheet 2.

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW	Fee: \$ _____
		Receipt #: _____
		Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description Royal Vista / Wayne Lane	Parcel No. D-450-1, D-450-2, D-449-2, D-449-2-1
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SECTION 4: Plat Review

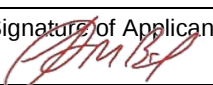
Review Type:	☐ Preliminary Plat ☐ Final Plat ☐ Condominium Plat		
Fee:	Preliminary Plat Fee: \$278 + (____ # of lots and outlots x \$68) Final Plat Fee: \$195 Condominium Plat Fee: \$278 + (____ # of units x \$68) + (____ # of common elements x \$68)	\$ _____	
Present Use of Parcel:			
Proposed Use of Lots:			

Please submit 1 hard copy, 1 PDF copy, and 1 CAD copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

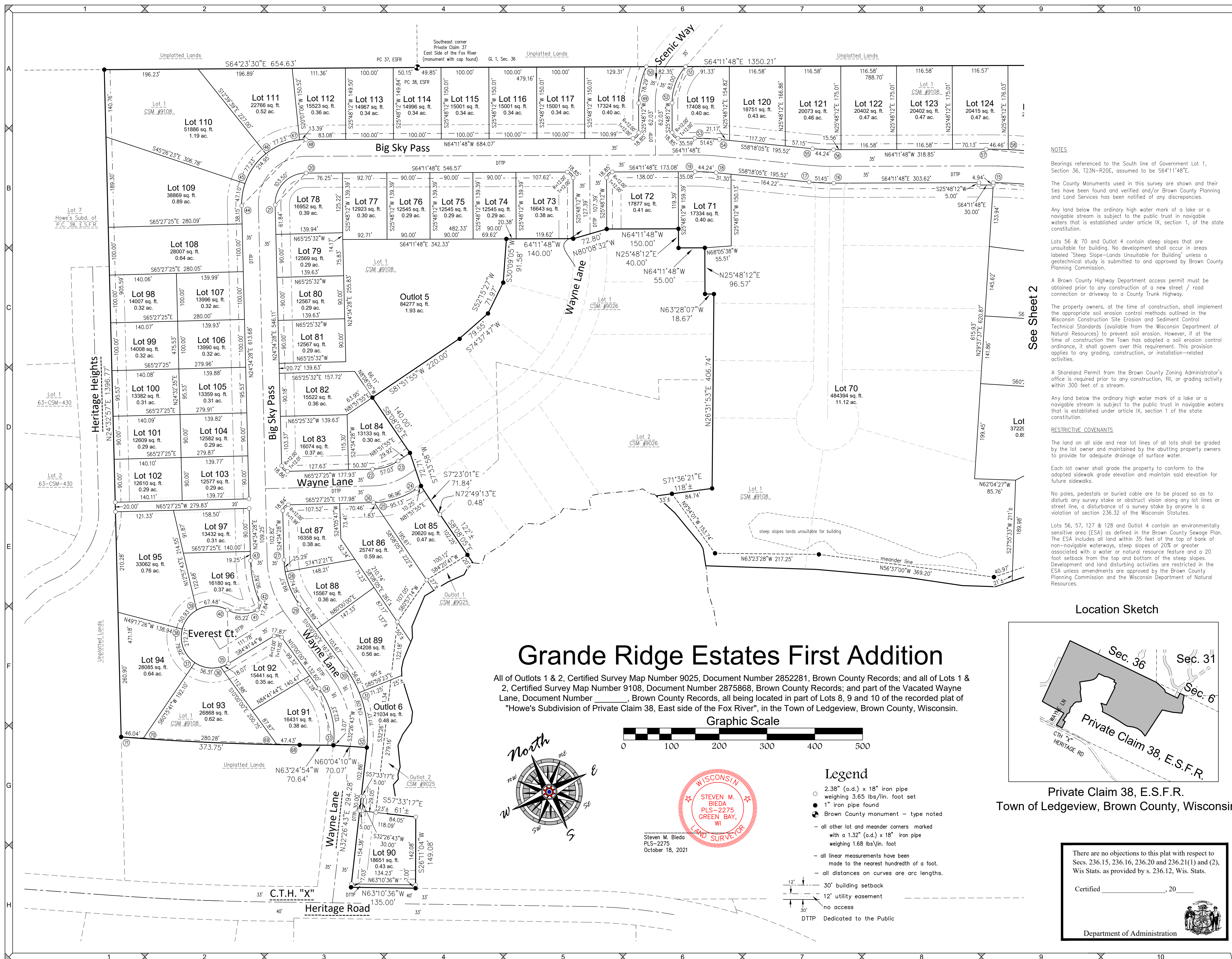
Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steve Bieda	Title	Phone Number
Signature of Applicant 		Date Signed

TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
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SCALE
1"=100'

DRAWN BY
BAR

Grande Ridge Estates First Addition

TAX/PARCEL NO. D-4492, D-4492-1, D-450-1 & D-450-2

Data File: V-16410.txt
Fieldwork Completed: xx/xx/xx

Mau & Associates, LLP

LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

J&A Lakeside Properties LLC

PROJECT NO.
V-16410
SHEET NO.
1 of 2
DRAWING NO.
P-2505

Packet Pg. 52

- 2.38" (o.d.) x 18" iron pipe
 - weighing 3.65 lbs./lin. foot set
- 1" iron pipe found
- Brown County monument – marked notes
 - all other lot and meander corners made with a 1.32" (o.d.) x 18" iron pipe weighing 1.68 lbs./lin. foot
 - all linear measurements have been made to the nearest hundredth of a foot.
 - all distances on curves are arc lengths
- 30' building setback
- 12' utility easement
- no access

TP Dedicated to the Public

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: February 1, 2022

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission to approve a 97 lot and 2 outlot final plat of Mystic Creek at 2200 BLK French RD (Parcel WD-L499).

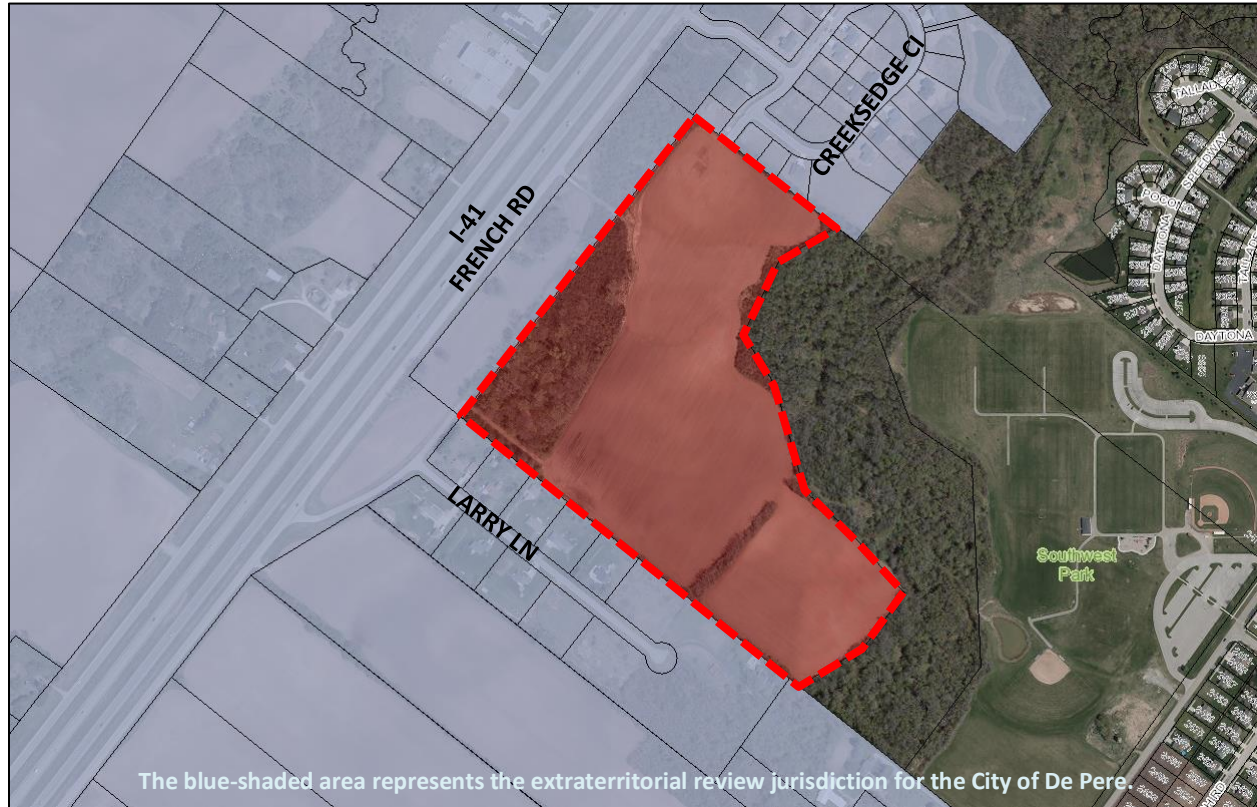
On January 24, 2022 Plan Commission unanimously recommended approval, with conditions, by a vote of 6-0.

ATTACHMENTS:

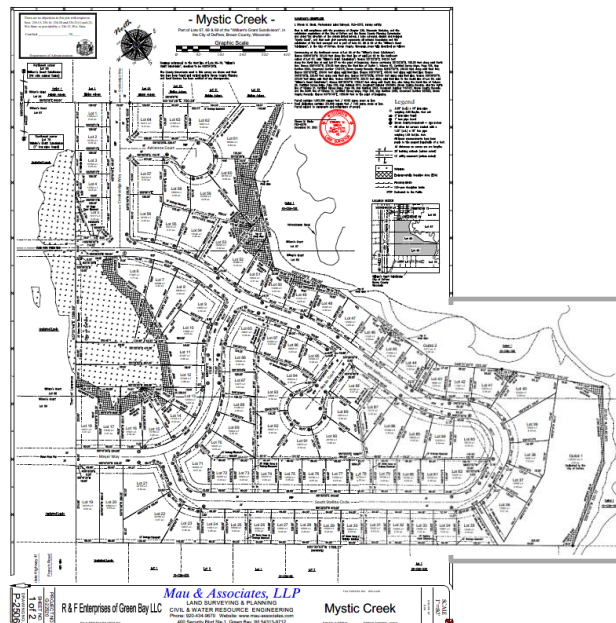
- PC Report - Fin Plat (DOCX)
- Application Form (PDF)
- REVISED4 Final Plat - 07 Dec 2021 (PDF)

ITEM 9: Consideration and possible action on a request for a 97 lot and 2 outlot final plat of Mystic Creek at 2200 BLK French RD (Parcel WD-L499).*

SITE MAP



PROPOSED PLAT AREA



REQUESTED ACTION:	Final Plat Approval.*
COMMON DESCRIPTION:	2200 BLK French RD, located between Creeksedge CI and Larry LN.
PARCEL NUMBER(S):	WD-L499
ZONING:	Single Family Residence District (R-1).
SURROUNDING LAND USES:	Residential and developing residential in the Town of Lawrence to the north, south, and west. Natural areas to the east.
COMPREHENSIVE PLAN:	Neighborhood Residential (Including Multi-Family).
APPLICANT/OWNER NAME:	<u>Applicant and Property Owner</u> G & H Garrity Real Estate LLC 3173 Trenton LN Green Bay, WI 54313
SITE HISTORY:	The subject natural area and agricultural uses have occurred since air photos from 1938. Plan Commission reviewed a preliminary version of the plat on August 23, 2021.
STAFF REVIEW:	When reviewing a final plat, staff considers State Statutes 236 Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. • The plat has 97 single-family lots and two outlots. Outlot 1 is for storm water management and Outlot 2 is for access to the city lands to the east and north. The outlots may also be used for a public trail in the future. • Because the property is adjacent to the Town of Lawrence on three sides, updated agreements have been considered to provide services to the property, including street maintenance and garbage removal, as well as sewer and waterlines. • There are a number of large environmentally sensitive areas (ESA) shown on the plat. Wetland delineations for the ESA has been approved by the Wisconsin Department of Natural Resources. • All conditions of approval are listed at the end of the report. The final plat meets the criteria of State Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, frontage, and setbacks meet acceptable City requirements.

REVIEW PROCESS:

For final plat petitions, the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews final plats. The Common Council is expected to review the City plat on February 1, 2022.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the final plat and forwarding the plat to the Common Council for approval, subject to:

1. Meeting all other state and local regulations, including the City of De Pere, and Brown County Planning Commission.
2. Eliminate the 12 foot drainage easement on the west side of lots 1 thru 4.
3. Eliminate the 20 foot utility easement on the west side of lots 11, 12, and 18.
4. Eliminate the 20 foot utility easement between lots 25 and 26.
5. Eliminate the 20 foot utility easement between lots 65 and 97.
6. Add a 20 foot utility easement between Lots 82 and 83 (centered on the lot line).
7. Add a 20 foot utility easement between Lots 94 and 95 (centered on the lot line).
8. Change the note "Side lot lines for Lots 19-35 shall be graded to drain to the street." to "Side lot lines for Lots 1-4 shall be graded to drain to the street."
9. Add a note: "The City may restrict parking on one side of the street."
10. Provide confirmation to City Engineering staff that the developer has secured permits to fill the wetland in the right of way and utility easement.
11. Add the following note: "The United States Postal Service (USPS) requires the installation of Cluster Mailbox Units (CBU) in this subdivision. The lot owners associated with the designated CBU are joint owners of the specified CBU structure, foundation, and associated sidewalk and responsible for the long-term maintenance and replacement. If the property owners do not keep the CBU in good-looking functional state, the municipality may assess/charge the lot owners for the shared cost of repairs of the replacement."
12. Verify that the right-of-way centerline is in the center of the right-of-way. Particularly at the east end of N Stilletta CI and S Stilletta CI (east of Meyer WY).
13. Relocate the CBU locations as follows (this layout makes a loop through the subdivision where USPS wouldn't need to backtrack):
 - a. Lot 6 - Move to the centerline of creeksedge way. The proposed location interferes with an easement and storm sewer.
 - b. Lot 15 - Move to Lot 21 just to the south of the crosswalks.
 - c. Lot 82/83 - Move to Lot 36 up against the easement. The proposed location interferes with an easement and storm sewer.
 - d. Lot 88 - Move to Lot 47 up against the lot line. The proposed location interferes with a crosswalk and sight vision.
14. All CBU's should be near crosswalks.

	CITY OF DE PERE APPLICATION FOR PLAT REVIEW		Fee: \$ _____
			Receipt #: _____
			Date: _____

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description	French Road	Parcel No.	WD-L449
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SECTION 4: Plat Review

Review Type:	☐ Preliminary Plat ☐ Final Plat ☐ Condominium Plat		
Fee:	Preliminary Plat Fee: \$278 + (____ # of lots and outlots x \$68) Final Plat Fee: \$195 Condominium Plat Fee: \$278 + (____ # of units x \$68) + (____ # of common elements x \$68)		\$ _____
Present Use of Parcel:			
Proposed Use of Lots:			

Please submit 1 hard copy, 1 PDF copy, and 1 CAD copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steve Bieda	Title	Phone Number
Signature of Applicant		Date Signed

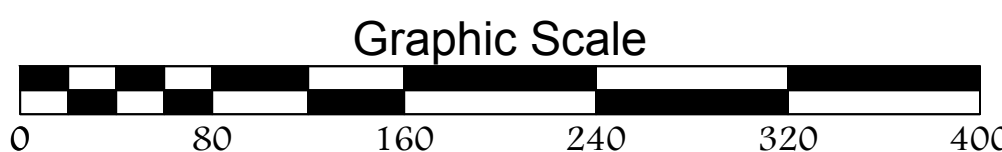
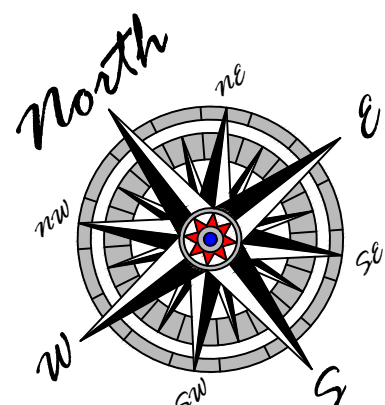
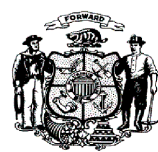
TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	
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There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



- Mystic Creek -

Part of Lots 67, 68 & 69 of the "William's Grant Subdivision", in the City of DePere, Brown County, Wisconsin.

Bearings referenced to the West line of Lots 66-78, "William's Grant Subdivision", assumed to be N38°04'30"E.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS-2275, hereby certify:

That in full compliance with the provisions of Chapter 236, Wisconsin Statutes, and the subdivision regulations of the City of DePere and the Brown County Planning Commission and under the direction of the owners listed herein, I have surveyed, divided and mapped "Mystic Creek", and that such plot correctly represents all exterior boundaries and the subdivision of the land surveyed and is part of Lots 67, 68 & 69 of the "William's Grant Subdivision", in the City of DePere, Brown County, Wisconsin, more fully described as follows:

Commencing at the Northwest corner of Lot 66 of the "William's Grant Subdivision"; thence S38°04'30"W, 521.20 feet along the West line of said Lot 66 to the Northwest corner of Lot 67, said "William's Grant Subdivision"; thence S51°52'26"E, 640.54 feet along the North line of said Lot 67 to the point of beginning; thence continuing S51°52'26"E, 750.29 feet along said North line; thence S59°14'00"W, 279.95 feet along the West line of Outlot 1, Volume 40, Certified Survey Maps, Page 188, Map Number 6094, Document Number 1742175, Brown County Records; thence S26°07'00"W, 340.00 feet along said West line; thence S32°12'00"E, 250.00 feet along said West line; thence S15°31'00"E, 455.00 feet along said West line; thence S48°31'00"E, 225.00 feet along said West line; thence S41°57'00"E, 370.00 feet along said West line; thence S36°39'00"W, 275.00 feet along said West line; thence S58°42'00"W, 320.72 feet along said West line to the South line of Lot 69, said "William's Grant Subdivision"; thence N51°32'03"W, 1798.27 feet along said South line, also being the North line of Volume 56, Certified Survey Maps, Page 238, Map Number 8115, Document Number 2523804, Brown County Records, and the North line of Volume 21, Certified Survey Maps, Page 89, Map Number 3693, Document Number 1183123, Brown County Records, and the North line of Volume 10, Certified Survey Maps, Page 209, Map Number 2268, Document Number 963592, Brown County Records; thence N37°51'49"E, 1589.09 feet to the point of beginning.

Parcel contains 1,987,359 square feet / 45.62 acres, more or less.
Road dedication contains 331,908 square feet / 7.62 acres, more or less.
Parcel subject to easements and restrictions of record.

Steven M. Bieda
PLS-2275
December 07, 2021

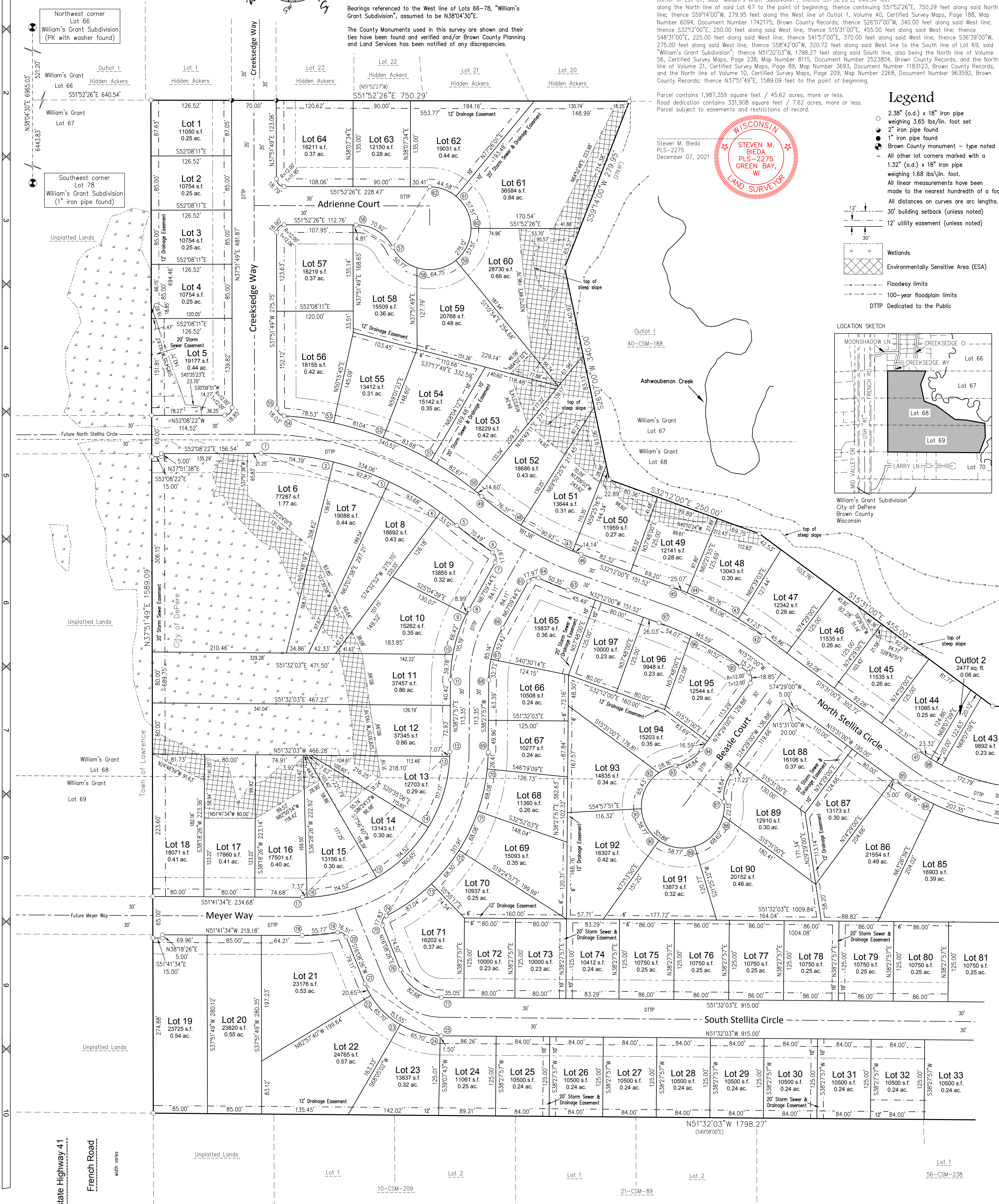
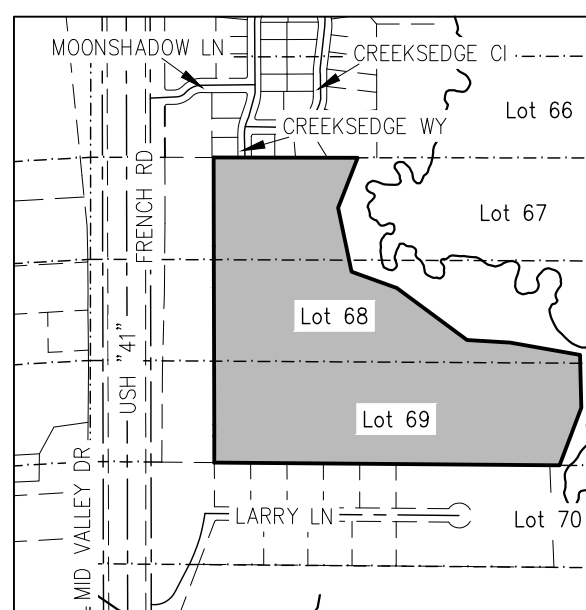


Legend

- 2.38" (o.d.) x 18" iron pipe weighing 3.65 lbs/lin. foot set
- 2" iron pipe found
- 1" iron pipe found
- Brown County monument - type noted
- All other lot corners marked with a 1.32" (o.d.) x 18" iron pipe weighing 1.68 lbs/lin. foot.
- All linear measurements have been made to the nearest hundredth of a foot.
- All distances on curves are arc lengths.
- 30' building setback (unless noted)
- 12' utility easement (unless noted)

- Wetlands
- Environmentally Sensitive Area (ESA)
- Floodway limits
- 100-year floodplain limits
- DTP Dedicated to the Public

LOCATION SKETCH



state Highway 41
French Road
width varies

R & F Enterprises of Green Bay LLC

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Mystic Creek

SCALE
1"=80'
DRAWN BY
BAR

File: G-22520 Final Plat 120721.dwg

Data File: G-22520.txt

Fieldwork Completed: xx/xx/xx

- Mystic Creek -

Part of Lots 67, 68 & 69 of the "William's Grant Subdivision", in the City of DePere, Brown County, Wisconsin.

Graphic Scale



NOTES

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the City has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

Lots 4-8 & 10-18 include wetland areas that may require permits from the Wisconsin Department of Natural Resources, Army Corps of Engineers, Brown County Planning Commission, or the Brown County Zoning Administrators Office prior to any development activity.

A Shoreland Permit from the Brown County Zoning Administrator's office is required prior to any construction, fill, or grading activity within 300 feet of a stream.

RESTRICTIVE COVENANTS

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street line, a disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.

Lots 4-8, 10-18, 40, 41, 45, 46, 48-53, 59-61 and Outlot 1 contain an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes wetlands, all land within 35 feet of wetlands 2 acres or greater, floodway, all land within 35 feet of the floodway or 75 feet beyond the ordinary high water mark - whichever is greater, all land within 75 feet of the ordinary high water mark of navigable waterways, steep slopes of 20% or greater associated with any aforementioned water or natural resource features and a 20-foot setback from top and bottom of steep slopes. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.

Drainage easements in favor of the City of DePere on rear and side lot lines shall be provided. Such easements shall contain the following restrictions:

- An obstruction to the flow of water, by any means, shall be prohibited.
- No structure, earthen berm, dam, erection of other improvement, tree, or landscaping shall be permitted.
- The erection of a fence or annual plantings may be allowed provided that same does not obstruct the flow of water. Landscaping stone may also be permitted if placed according to the grading plan and approved by the City.
- Grantor (property owner) is prohibited from changing the grade elevation of the drainage easement from that established by grantees.
- Grantee shall have full rights of Ingress and Egress to carry on and all work in connection with maintenance and operation in, over, under and across the lands of grantor.
- The property covered by said easement shall not be used in any way or manner that will impair the rights of the grantee.
- The easement shall run with the land, and shall be binding upon the grantees, lessees, successors, heirs and assigns of grantor and grantee.
- The easement shall be assignable.

Property owners are responsible for the removal and replacement of any amenities/improvements on easements beyond standard terrace restoration.

The land on all side and rear lot lines of all lots not included in the drainage easement shall be graded by lot owner and maintained by the abutting property owners to provide adequate drainage of surface water.

Side lot lines for Lots 19-35 shall be graded by property owners to drain to the street.

Exposed basement windows shall be approved by the Inspection Department prior to construction.

Sidewalks are required on both sides of all street in the subdivision.

Legend

- 2.38" (o.d.) x 18" iron pipe weighing 3.65 lbs./lin. foot set
- 2" iron pipe found
- 1" iron pipe found
- Brown County monument - type noted
- All other lot corners marked with a 1.32" (o.d.) x 18" iron pipe weighing 1.68 lbs./lin. foot.
- All linear measurements have been made to the nearest hundredth of a foot.
- All distances on curves are arc lengths.
- 30' building setback (unless noted)
- 12' utility easement (unless noted)
- Wetlands
- Environmentally Sensitive Area (ESA)
- Floodway limits
- 100-year floodplain limits
- DTIP Dedicated to the Public

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

R & F Enterprises of Green Bay LLC, Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, TIME WARNER CABLE, AT&T, CITY OF DEPERE, and other public utilities, Grantees,

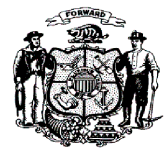
their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

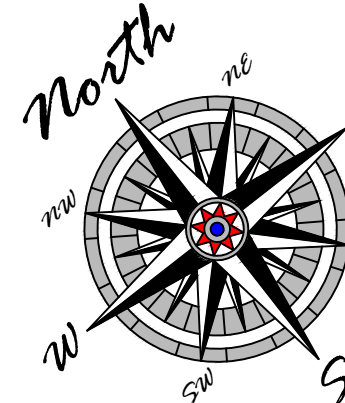
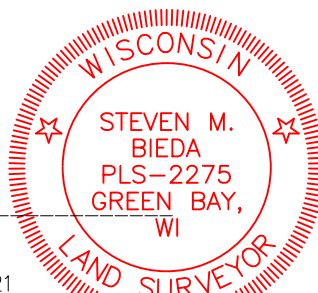
There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

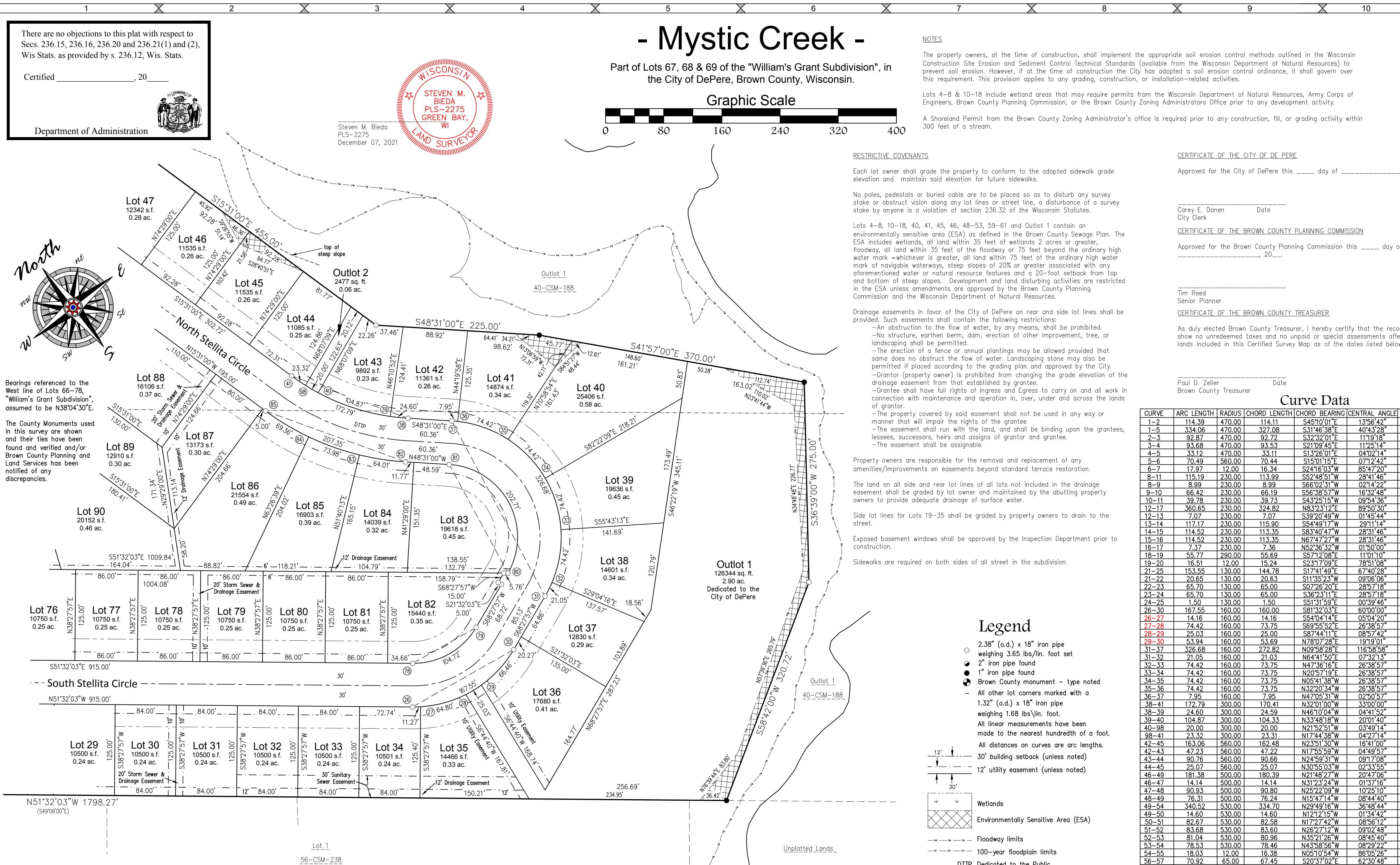


Steven M. Bieda
PLS-2275
December 07, 2021



Bearings referenced to the West line of Lots 66-78, "William's Grant Subdivision", assumed to be N38°04'30"E.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.



LIMITED LIABILITY COMPANY OWNER'S CERTIFICATE

R & F Enterprises of Green Bay LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that we caused the land described on Mystic Creek to be surveyed, divided, mapped and dedicated as represented hereon. R & F Enterprises of Green Bay LLC also certifies that this Plat is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

CITY OF DEPERE
BROWN COUNTY PLANNING COMMISSION
DEPT. OF ADMINISTRATION

In Witness Whereof, the said R & F Enterprises of Green Bay LLC has caused these presents to be signed by _____, its Member, on this ____ day of _____, 20____.

Member

Personally came before me this ____ day of _____, 20____, the above named Member of said Limited Liability Company and acknowledged that he executed the foregoing instrument as such Member as the deed of said Limited Liability Company, by its authority.

Notary Public
Brown County, Wisconsin
My Commission Expires _____

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

CERTIFICATE OF CORPORATE MORTGAGEE

_____, a corporation duly organized and existing under and by virtue of the laws of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this Plat and does hereby consent to the above certificate of R & F Enterprises of Green Bay LLC, Owners of said lands.

IN WITNESS WHEREOF, _____ has caused these presents to be signed by _____, its _____, and countersigned by _____, its _____, at _____, Wisconsin, and its corporate seal to be hereunto affixed this ____ day of _____, 20____.

In the presence of: _____ (Corporate Seal)

President _____ Date _____

Secretary or Cashier _____ Date _____

Personally came before me this ____ day of _____, 20____, the above named officers of said corporation to me known to be the persons who executed the foregoing instrument and to me known to be such officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

Notary Public
Brown County, Wisconsin
My Commission Expires _____

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

SCALE
1"=80'

DRAWN BY
BAR

TAX PARCEL NO. WD-L449

Mystic Creek

Data File: G-22520.DAT
Fieldwork Completed: xx/xx/xx

Mau & Associates, LLP

LAND SURVEYING & PLANNING

CIVIL & WATER RESOURCE ENGINEERING

Phone: 920-434-9670 Website: www.mau-associates.com

400 Security Blvd Ste 1, Green Bay, WI 54313-9712

R & F Enterprises of Green Bay LLC

PROJECT NO.
G-22520

SHEET NO.
2 of 2

DRAWING NO.
P-2506

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: February 1, 2022

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Ordinance #22-02 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations (Schedule G Parking).

On October 5, 2021 several parking changes to accommodate parking needs during the construction of the Cobblestone Hotel on Main Avenue were approved by the Council. This ordinance revises the parking on the north side of Reid Street between 4th and 5th Streets so that entire side of the block is unrestricted daytime parking (currently westerly 1/2 of block unrestricted and easterly 1/2 three hour parking).

ATTACHMENTS:

- Ord22-02 (PDF)

ORDINANCE #22-02

AMENDING CHAPTER 150 DE PERE MUNICIPAL CODE REGARDING TRAFFIC REGULATIONS
(Schedule G Parking)

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

Section 1: Section 150-23, Schedule G (PARKING), is hereby amended as follows:

DELETION:

<i>Three-hour parking 9:00 a.m. - 6:00 p.m. Mon. - Sat</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. Of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
Reid	N	335/W of Fourth	Fourth

Section 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of February, 2022.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Publication Date: _____

Effective Date: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Attorney

FROM: Kristen Johnson

SUBJECT: Resolution #22-06 Authorizing Intergovernmental Cooperation Agreement Between the City of De Pere and the Village of Ashwaubenon Regarding Sharing of Equipment.

ATTACHMENTS:

- Reso22-06 (PDF)
- Intergovernmental Agreement with Ashwaubenon for Equipment Sharing (Fire Truck) (PDF)
- Common Council Memo-Chief Matze-IGA w-Ashwaubenon(Ladder Truck) (PDF)

RESOLUTION #22-06

AUTHORIZING INTERGOVERNMENTAL COOPERATION AGREEMENT
BETWEEN THE CITY OF DE PERE AND THE VILLAGE OF ASHWAUBENON
REGARDING SHARING OF EQUIPMENT

WHEREAS, Wisconsin Statutes §66.0301 authorizes local governments to enter into cooperative agreements for the receipt of or furnishing of services or the joint exercise of any power or duty required or authorized by law and is liberally construed in favor of cooperative action between local governments ; and

WHEREAS, both the City of De Pere (“City”) and the Village of Ashwaubenon (“Village”) operate public safety services for fire protection and emergency medical and rescue services; and

WHEREAS, the City and Brown County both are parties to an Automatic Aid Agreement, which provides for the sharing of operational services , automatic assistance in responding to emergencies and lending of equipment; and

WHEREAS, the City is in need of the use of a ladder truck and associated equipment on a temporary basis, while it awaits the arrival of its new ladder truck, which the Village is willing to provide to City on an as-need basis for the purpose of maintaining fire and rescue operations and continuity of service within City’s jurisdiction, and the parties believe it is in the public interest to do so under the terms and conditions provided in the Intergovernmental Cooperation Agreement Between the Village of Ashwaubenon and the City of De Pere Regarding Sharing of Equipment, attached and incorporated hereto as Exhibit 1; and

Resolution #22-06

Page 2 of 2

WHEREAS, the City and the Village believe it is in their individual and mutual best interests to enter into this Agreement to foster intergovernmental cooperation between the jurisdictions; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are hereby authorized and directed to execute the Intergovernmental Agreement Between the Village of Ashwaubenon and the City of De Pere Regarding Sharing of Equipment as is attached hereto, subject to such changes as deemed necessary by the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 1st day of February, 2022.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

**INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN
THE VILLAGE OF ASHWAUBENON AND THE CITY OF DE PERE
REGARDING SHARING OF EQUIPMENT**

This Agreement is made this ____ day of _____, 2022, by and between the Village of Ashwaubenon ("Village") and the City of De Pere ("City"), both Wisconsin municipal corporations, individually referred to herein as "party" and collectively referred to herein as "parties."

WHEREAS, Wis. Stat. §66.0301 authorizes local governments, including the Village of Ashwaubenon and the City of De Pere, to enter into cooperative agreements for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law and is to be liberally construed in favor of cooperative action between local governments; and

WHEREAS, City operates De Pere Fire Rescue which provides fire protection and emergency medical and rescue services; and

WHEREAS, Village operates Ashwaubenon Department of Public Safety Fire Services which also provides fire protection and emergency medical and rescue services; and

WHEREAS, City is awaiting the arrival of a new ladder truck and in the meantime has in operation a ladder truck which has been experiencing mechanical issues; and

WHEREAS, City and Village are parties to an Automatic Aid Agreement, attached hereto as Exhibit 1, which provides for the sharing of operational services, including automatic assistance in responding to emergencies and lending of equipment to one another; and

WHEREAS, Village is willing to provide to City the use of a ladder truck and associated equipment ("equipment"), on a temporary, as-needed basis, for purposes of maintaining fire and rescue operations within City's jurisdiction and as agreed upon in the Automatic Aid Agreement until the arrival of City's new ladder truck.

NOW, THEREFORE, IT IS AGREED, by and between the parties as follows:

1. **REQUEST FOR EQUIPMENT.** If determined necessary, City may submit a request to Village for the temporary use of equipment. Such request shall be made to the Ashwaubenon Chief of Public Safety or his designee (hereinafter, individually and collectively referred to as "Village Chief"). Upon receiving such a request, the Village Chief shall, in his sole discretion, determine whether such equipment can be temporarily deployed without significant disruption to Village's operations. If the Village Chief determines that deployment of the equipment is acceptable, then the equipment shall be provided as specified in this Agreement. The Village Chief may

subsequently withdraw the deployed equipment when warranted by occurrences in Village in his sole discretion.

2. INDEMNIFICATION.

- a. City agrees to hold harmless, defend and indemnify Village from and against any and all claims, damages, liabilities and expenses of any type whatsoever, including reasonable attorney's fees, arising out of City's use of equipment as provided under this Agreement, except to the extent that such claims, damages, liabilities and expenses arise from Village's intentional tort, malicious act or willful act. This obligation shall survive the termination of this Agreement.
- b. Notwithstanding any other provision of this Agreement, nothing contained herein is intended to waive or estop either party or their insurers from relying upon the limitations, defenses and immunities contained within 345.05 and 893.80 of the Wisconsin Statutes. To the extent indemnification is available and enforceable, the parties or their insurers shall not be liable in indemnity contribution or otherwise for an amount greater than the limits of liability of municipal claims under Wisconsin law.
- c. In the event one party receives notice of claim relating in any way to the subject matter of this Agreement, such party shall promptly notify the other party in writing of such claim.
- d. City agrees that if the equipment is damaged, with the exception of normal wear and tear or damage caused by pre-existing mechanical issues which the parties knew or should have known at the time of entering into this Agreement, at any time while in the custody and control of City, it will be repaired or replaced as soon as practicable at City's expense. Repairs shall only be made by Village or an entity authorized in writing to make repairs by Village. If the equipment is damaged beyond repair, Village shall be entitled to payment from City in an amount equal to the depreciated value of the equipment immediately prior to the same being damaged beyond repair, as determined by an independent appraiser or upon agreement of the parties.

3. **TERMINATION.** Either party may terminate this Agreement for any reason upon forty-

eight (48) hours written notice to the other party. This Agreement shall be in full force and effect from the date first stated above until termination is provided herein.

4. **RECALL OF EQUIPMENT.** It is understood that there may be times during which the Village does not have the adequate equipment to respond to fire and other emergencies within the Village, as well as to provide equipment to the City under this Agreement. It is further understood that the Village's access to and use of its own equipment has priority. If equipment is not available for use by the City, or must be recalled by the Village, the City's department shall be notified immediately. There shall be no liability upon the Village or the Ashwaubenon Department of Public Safety Fire Services in case of unavailability or recall.

5. **NO ASSIGNMENT.** This Agreement shall bind the parties and their respective successors of operation by law but shall not be otherwise assignable by either without the written consent of the other.

6. **CONTROLLING LAW.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin, notwithstanding any conflicts of laws provisions.

7. **ENTIRE AGREEMENT.** This Agreement constitutes the parties' complete agreement and may only be modified, amended, or added after the date of this Agreement by a written instrument executed by both parties, except as otherwise provided herein.

8. **SEVERABILITY.** If any provision of this Agreement or the application thereof to any persons or circumstances shall, to any extent, be invalid or unenforceable, then the remainder of this Agreement or the application of such provision, or portion thereof, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

9. **COUNTERPARTS.** This Agreement may be executed in several counterparts, and the signatures on this Agreement may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Agreement containing signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable contract.

[SIGNATURES LOCATED ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have entered this Agreement.

VILLAGE OF ASHWAUBENON

CITY OF DE PERE

Name, Title

James G. Boyd, Mayor

Date:_____

Date:_____

ATTEST:

ATTEST:

Name, Title

Carey E. Danen, City Clerk

Date:_____

Date:_____

J:\Law\Agreements\2022\IGA Ashwaubenon for Equipment Use (Fire Truck).doc

Memo



To: Honorable Mayor James Boyd
Members of the Common Council

From: Alan Matzke, Fire Chief *ASm*

Date: January 28, 2022

Re: Intergovernmental Agreement with Ashwaubenon

De Pere Fire Rescue would like to respectfully request your approval of the attached Intergovernmental Agreement with Ashwaubenon for equipment sharing.

De Pere Fire Rescue is currently waiting to take delivery of our new ladder truck, which has an approximate arrival date in May, 2022. An exact date has been difficult to ascertain, as the manufacturer, like so many others, is dealing with supply chain delays.

Our goal has been to keep our existing 1993 ladder truck in service until the new one is ready for deployment. As our truck nears its 13th birthday, we continue to face a myriad of maintenance issues. The fire department staff, as well as the city maintenance staff, have gone above and beyond to manage the repairs cost-effectively.

The team and I are currently monitoring an issue that could lead to operational failure of the ladder and bucket. The refurbishment of the system in question could cost between \$25,000 to \$50,000 according to Red Power Diesel Services, which is the vendor we use for fire vehicle-specific repairs. The current estimated value of the vehicle is \$25,000, so refurbishment would not be fiscally prudent.

The Village of Ashwaubenon currently has two ladder trucks and would be willing to let De Pere use one of the trucks until our new ladder truck arrives. Ashwaubenon is a primary partner in our Fox River Fire District and our departments are extremely intertwined in so many functions. Ashwaubenon is the biggest user of the FRFD, but does not have the staffing to always get the ladder to the scene, so our ladder truck is primary in Ashwaubenon. If they move their ladder to De Pere, they're much more likely to get the vehicle staffed and to the scene.

The De Pere Legal Department worked with legal representation from Ashwaubenon to develop the attached Agreement that will protect all party's best interests, as we continue to work together to bring the best service to the communities we serve cost effectively.

Currently, I do not feel a catastrophic failure of our ladder is imminent; however, I would like to have an alternative in place. Hopefully, we will not have to ask Ashwaubenon for the use of the truck, but if we do, having the Agreement in place will dramatically speed up the transition. Administrator Delo was consulted and approved bypassing the Finance/Personnel Committee and presenting this directly to the Common Council.

Thank you for your consideration. I respectfully request your support to move this item forward to the City Council for final action and acceptance.

Please feel free to contact me with any questions or concerns.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Voucher approval.

ATTACHMENTS:

- 2-1-2022 VOUCHERS (PDF)

1/26/2022 3:17 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7583	ADVANCE AUTO PARTS I-8859201408829	ADVANCE AUTO PARTS	R	2/01/2022		4.06CR	098015	4.06
0302	AIRGAS USA LLC I-9121483283 I-9984850080 I-9984850081 I-9984850082	AIRGAS USA LLC AIRGAS USA LLC AIRGAS USA LLC AIRGAS USA LLC	R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022		257.31CR 501.77CR 218.66CR 270.12CR	098016 098016 098016 098016	 1,247.86
0007	AMBROSIUS SALES & SERVICE I-43679	AMBROSIUS SALES & SERVICE	R	2/01/2022		6.83CR	098017	6.83
8362	AURORA HEALTH CARE I-1746006	AURORA HEALTH CARE	R	2/01/2022		350.00CR	098018	350.00
0020	BADGERLAND PRINTING INC I-37635	BADGERLAND PRINTING INC	R	2/01/2022		898.23CR	098019	898.23
0027	BAY TOWEL INC I-4284154 I-4291001	BAY TOWEL INC BAY TOWEL INC	R R	2/01/2022 2/01/2022		167.26CR 103.58CR	098020 098020	 270.84
0028	BAY VERTE MACHINERY INC I-449699-00	BAY VERTE MACHINERY INC	R	2/01/2022		6,278.97CR	098021	6,278.97
1532	BOBCAT PLUS INC I-IG45605 I-IG46135	BOBCAT PLUS INC BOBCAT PLUS INC	R R	2/01/2022 2/01/2022		404.22CR 249.86CR	098022 098022	 654.08
0038	BROADWAY AUTOMOTIVE INC I-571037P I-572570P I-573108P	BROADWAY AUTOMOTIVE INC BROADWAY AUTOMOTIVE INC BROADWAY AUTOMOTIVE INC	R R R	2/01/2022 2/01/2022 2/01/2022		190.17CR 344.56CR 63.72CR	098023 098023 098023	 598.45
0046	BROWN COUNTY PORT & RESOURCE RECOVERY I-49218	BROWN COUNTY PORT & RESOURCE R	R	2/01/2022		13,789.21CR	098024	13,789.21
0044	BROWN COUNTY REGISTER OF DEEDS I-202201262652	BROWN COUNTY REGISTER OF DEEDS	R	2/01/2022		274.00CR	098025	274.00
0536	CDW GOVERNMENT INC I-Q478066	CDW GOVERNMENT INC	R	2/01/2022		169.48CR	098026	169.48

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A / P CHECK REGISTER

PAGE: 2

PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

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6575	CEDAR CORP I-109904	CEDAR CORP	R	2/01/2022		1,200.00CR	098027	1,200.00
2708	CLEANING SOLUTION SERVICES INC I-22051 I-22052	CLEANING SOLUTION SERVICES INC CLEANING SOLUTION SERVICES INC CLEANING SOLUTION SERVICES INC	R R	2/01/2022 2/01/2022		84.45CR 318.14CR	098028 098028	 402.59
0217	COUNTRY VISIONS COOPERATIVE I-202201262656	COUNTRY VISIONS COOPERATIVE	R	2/01/2022		50.59CR	098029	50.59
0061	CUMMINS NPOWER, LLC I-F4-528 I-F4-536	CUMMINS NPOWER, LLC CUMMINS NPOWER, LLC	R R	2/01/2022 2/01/2022		480.60CR 535.31CR	098030 098030	 1,015.91
7288	JESSICA DART I-202201262657 I-202201262658 I-202201262660	JESSICA DART JESSICA DART JESSICA DART	R R R	2/01/2022 2/01/2022 2/01/2022		125.00CR 79.47CR 109.98CR	098031 098031 098031	 314.45
0276	DE PERE HARDWARE I-219408 I-219415 I-219458 I-219467 I-219489 I-219512	DE PERE HARDWARE DE PERE HARDWARE DE PERE HARDWARE DE PERE HARDWARE DE PERE HARDWARE DE PERE HARDWARE	R R R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022		17.98CR 22.47CR 53.98CR 5.99CR 12.00CR 25.55CR	098032 098032 098032 098032 098032 098032	 137.97
0075	DIGGERS HOTLINE INC I-211 2 36402	DIGGERS HOTLINE INC	R	2/01/2022		4.80CR	098033	4.80
0078	DORNER INC I-21-01 (6)	DORNER INC	R	2/01/2022		39,952.41CR	098034	39,952.41
0085	EMERGENCY MEDICAL PRODUCTS INC I-2308062 I-2308778	EMERGENCY MEDICAL PRODUCTS INC EMERGENCY MEDICAL PRODUCTS INC	R R	2/01/2022 2/01/2022		247.77CR 298.15CR	098035 098035	 545.92
0086	ERC INC I-ERC-0122-1089	ERC INC	R	2/01/2022		504.68CR	098036	504.68
3452	ESRI INC I-94170774 I-94170775	ESRI INC ESRI INC	R R	2/01/2022 2/01/2022		80.88CR 27,500.00CR	098037 098037	 27,580.88

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A / P CHECK REGISTER

PAGE: 3

PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

VENDOR SET: 01

**** CHECK LISTING ****

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8688	TONY FIETZER I-202201262659	TONY FIETZER	R	2/01/2022		93.88CR	098038	93.88
3655	FUN EXPRESS LLC I-714324712-01	FUN EXPRESS LLC	R	2/01/2022		51.97CR	098039	51.97
0111	GAT SUPPLY INC I-390486-1	GAT SUPPLY INC	R	2/01/2022		360.68CR	098040	360.68
8347	GFL ENVIRONMENTAL I-U60000047148	GFL ENVIRONMENTAL	R	2/01/2022		581.46CR	098041	581.46
2544	GLOBAL RECOGNITION INC I-211878	GLOBAL RECOGNITION INC	R	2/01/2022		2,404.60CR	098042	2,404.60
0666	GRAY'S INC I-37340	GRAY'S INC	R	2/01/2022		5,159.00CR	098043	5,159.00
0119	GREATER GREEN BAY CHAMBER I-194371 I-194528	GREATER GREEN BAY CHAMBER GREATER GREEN BAY CHAMBER	R R	2/01/2022 2/01/2022		500.00CR 4,211.00CR	098044 098044	 4,711.00
7687	JAMES GREVE I-202201262661	JAMES GREVE	R	2/01/2022		125.00CR	098045	125.00
0351	HACH COMPANY I-12821153 I-12830873 I-12833276 I-12840341	HACH COMPANY HACH COMPANY HACH COMPANY HACH COMPANY	R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022		114.15CR 77.19CR 134.40CR 368.51CR	098046 098046 098046 098046	 694.25
6937	TRACY HOOD I-202201262653	TRACY HOOD	R	2/01/2022		183.68CR	098047	183.68
7810	IDEMIA IDENTITY & SECURITY USA LLC I-142297	IDEMIA IDENTITY & SECURITY USA	R	2/01/2022		213.00CR	098048	213.00
1399	INDOFF INC I-3533668 I-3537083 I-3537475 I-3537476	INDOFF INC INDOFF INC INDOFF INC INDOFF INC	R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022		104.17CR 157.73CR 6.23CR 53.51CR	098049 098049 098049 098049	 321.64

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PAGE: 4

PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

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8689	ERIC JOHNSON I-202201262662	ERIC JOHNSON	R	2/01/2022		68.04CR	098050	68.04
8364	JOHNSTONE SUPPLY I-6029193 I-6029200 I-6029468 I-6029469	JOHNSTONE SUPPLY JOHNSTONE SUPPLY JOHNSTONE SUPPLY JOHNSTONE SUPPLY	R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022		65.34CR 5.14CR 181.00CR 35.39CR	098051 098051 098051 098051	286.87
2602	JOSSART BROTHERS INC I-2610	JOSSART BROTHERS INC	R	2/01/2022		2,715.50CR	098052	2,715.50
1276	JX ENTERPRISES INC I-14200396P	JX ENTERPRISES INC	R	2/01/2022		10.40CR	098053	10.40
0153	LAFORCE INC I-1178355 I-1180923	LAFORCE INC LAFORCE INC	R R	2/01/2022 2/01/2022		175.00CR 95.00CR	098054 098054	270.00
0173	MENARDS INC I-93199 I-93353 I-93512 I-93529 I-93551 I-93562 I-93623 I-93696	MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC	R R R R R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022		33.40CR 86.08CR 156.62CR 174.14CR 711.94CR 33.47CR 3.98CR 254.83CR	098055 098055 098055 098055 098055 098055 098055 098055	1,454.46
7194	METAL STORM INC I-74929	METAL STORM INC	R	2/01/2022		2,791.00CR	098056	2,791.00
7785	DEAN MOUREAU I-202201262663	DEAN MOUREAU	R	2/01/2022		125.00CR	098057	125.00
8485	NACCHO I-298053	NACCHO	R	2/01/2022		260.00CR	098058	260.00
0531	NORTHEAST AUTO PARTS INC I-363138 I-363156 I-363217 I-363389 I-363448	NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC	R R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022		44.16CR 174.23CR 22.08CR 217.09CR 151.19CR	098059 098059 098059 098059 098059	608.75

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PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2788	CHAD OPICKA I-202201262654	CHAD OPICKA	R	2/01/2022		172.52CR	098060	172.52
8327	OSBURN ASSOCIATES INC I-290203	OSBURN ASSOCIATES INC	R	2/01/2022		1,350.00CR	098061	1,350.00
1331	PACKER FASTENER & SUPPLY INC I-662550 I-662815	PACKER FASTENER & SUPPLY INC PACKER FASTENER & SUPPLY INC	R R	2/01/2022 2/01/2022		108.94CR 18.47CR	098062 098062	 127.41
0525	PETROLEUM EQUIP SERVICE OF WI INC I-20220022	PETROLEUM EQUIP SERVICE OF WI	R	2/01/2022		148.00CR	098063	148.00
0208	POMP'S TIRE SERVICE INC I-90075591 I-90075857 I-90075949 I-90076011	POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC POMP'S TIRE SERVICE INC	R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022		36.80CR 177.23CR 375.98CR 116.59CR	098064 098064 098064 098064	 706.60
1246	PREVEA HEALTH I-135690	PREVEA HEALTH	R	2/01/2022		214.85CR	098065	214.85
0395	PRO ONE JANITORIAL INC I-180369	PRO ONE JANITORIAL INC	R	2/01/2022		1,580.00CR	098066	1,580.00
0398	REFRIGERATION SERVICES I-127268	REFRIGERATION SERVICES	R	2/01/2022		5,813.00CR	098067	5,813.00
0227	REINDERS INC I-6005132-00 I-6005604-00 I-6005703-00	REINDERS INC REINDERS INC REINDERS INC	R R R	2/01/2022 2/01/2022 2/01/2022		294.60CR 143.30CR 122.23CR	098068 098068 098068	 560.13
0158	ROBERT E LEE & ASSOCIATES INC I-80734 I-81178 I-81179 I-81180 I-81181 I-81182 I-81183	ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC	R R R R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022		7,128.56CR 2,386.28CR 2,023.00CR 149.40CR 548.38CR 1,429.25CR 3,888.50CR	098069 098069 098069 098069 098069 098069 098069	 17,553.37

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PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6380	ROCK OIL REFINING INC I-300153	ROCK OIL REFINING INC	R	2/01/2022		127.00CR	098070	127.00
8178	KYLE ROUCE I-202201262664	KYLE ROUCE	R	2/01/2022		125.00CR	098071	125.00
1023	S & S WORLDWIDE INC I-IN100922928	S & S WORLDWIDE INC	R	2/01/2022		45.99CR	098072	45.99
0501	SAINT MARY'S HOSPITAL I-1089	SAINT MARY'S HOSPITAL	R	2/01/2022		28.31CR	098073	28.31
0235	SAINT VINCENT HOSPITAL I-1233	SAINT VINCENT HOSPITAL	R	2/01/2022		21.07CR	098074	21.07
2953	SHERWIN INDUSTRIES INC I-SS092005	SHERWIN INDUSTRIES INC	R	2/01/2022		328.86CR	098075	328.86
3234	SHERWIN WILLIAMS I-2704-6 I-2809-3	SHERWIN WILLIAMS SHERWIN WILLIAMS SHERWIN WILLIAMS	R R	2/01/2022 2/01/2022		44.12CR 61.28CR	098076 098076	105.40
3545	SHORT ELLIOTT HENDRICKSON INC I-418407	SHORT ELLIOTT HENDRICKSON INC	R	2/01/2022		12,926.59CR	098077	12,926.59
1446	SNAP ON INDUSTRIAL I-ARV/51280336 I-ARV/51316933 I-ARV/51320374 I-ARV/51324932 I-ARV/51385207	SNAP ON INDUSTRIAL SNAP ON INDUSTRIAL SNAP ON INDUSTRIAL SNAP ON INDUSTRIAL SNAP ON INDUSTRIAL	R R R R R	2/01/2022 2/01/2022 2/01/2022 2/01/2022 2/01/2022		2,563.84CR 341.80CR 45.63CR 1,823.24CR 54.49CR	098078 098078 098078 098078 098078	4,829.00
0252	SOUTHSIDE TIRE CO INC I-3105087	SOUTHSIDE TIRE CO INC	R	2/01/2022		1,019.26CR	098079	1,019.26
4094	STATE BAR OF WISCONSIN I-5102225	STATE BAR OF WISCONSIN	R	2/01/2022		80.33CR	098080	80.33
3378	STRYKER SALES CORP I-3630111M I-3636697M	STRYKER SALES CORP STRYKER SALES CORP STRYKER SALES CORP	R R	2/01/2022 2/01/2022		3,584.00CR 405.99CR	098081 098081	3,989.99

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PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8245	TELEFLEX LLC I-9504938368	TELEFLEX LLC	R	2/01/2022		562.50CR	098082	562.50
1301	TRACE ANALYTICS INC I-21-22223	TRACE ANALYTICS INC	R	2/01/2022		372.00CR	098083	372.00
0268	TRUCK EQUIPMENT INC I-982977-00	TRUCK EQUIPMENT INC	R	2/01/2022		42.77CR	098084	42.77
0272	UNIFORM SHOPPE INC I-310960 I-312831 I-312912	UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC	R R R	2/01/2022 2/01/2022 2/01/2022		975.00CR 975.00CR 975.00CR	098085 098085 098085	2,925.00
0277	VAN'S FIRE & SAFETY INC I-4155174	VAN'S FIRE & SAFETY INC	R	2/01/2022		60.60CR	098086	60.60
3085	VANDERLOOP'S SHOES INC I-I04-10057066 I-I04-10057279	VANDERLOOP'S SHOES INC VANDERLOOP'S SHOES INC	R R	2/01/2022 2/01/2022		115.00CR 486.00CR	098087 098087	601.00
7328	PAT VANRITE I-202201262665	PAT VANRITE	R	2/01/2022		125.00CR	098088	125.00
3707	VIKING ELECTRIC SUPPLY I-S005452653.001	VIKING ELECTRIC SUPPLY	R	2/01/2022		382.59CR	098089	382.59
2645	WI DEPT OF JUSTICE I-202201262655	WI DEPT OF JUSTICE	R	2/01/2022		7.00CR	098090	7.00
7527	WI DEPT OF JUSTICE I-455TIME-0000012154 I-455TIME-0000012158	WI DEPT OF JUSTICE WI DEPT OF JUSTICE	R R	2/01/2022 2/01/2022		375.00CR 825.00CR	098091 098091	1,200.00
6469	WI DOCUMENT IMAGING I-157202 I-158035	WI DOCUMENT IMAGING WI DOCUMENT IMAGING	R R	2/01/2022 2/01/2022		2,323.70CR 1,061.28CR	098092 098092	3,384.98
7710	WI HUMANE SOCIETY I-2197	WI HUMANE SOCIETY	R	2/01/2022		88.50CR	098093	88.50

* * T O T A L S * *

REGULAR CHECKS:

HANDWRITTEN CHECKS:

PRE-WRITE CHECKS:

DRAFTS:

VOID CHECKS:

NON CHECKS:

CORRECTIONS:

NO#

DISCOUNTS

CHECK AMT

TOTAL APPLIED

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PACKET: 06699 FEB 2022 COUNCIL - 1 2-1-22

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

100	2/2022	61,633.04CR
201	2/2022	16,621.56CR
208	2/2022	4.80CR
285	2/2022	5,588.18CR
292	2/2022	30.00CR
405	2/2022	15,371.70CR
415	2/2022	19,425.30CR
601	2/2022	43,757.79CR
650	2/2022	18,914.64CR
=====		
ALL		181,347.01CR



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: February 1, 2022

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Discussion Regarding Possible Acquisition of Property for Public Purposes.
