



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, February 2, 2021

7:30 PM

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundingner	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the January 19, 2021 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kundingner, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundingner, Ledvina, Nelson, Raasch, Ruh

3. COVID-19 update from the Health Department.

Health Director Debbie Armbruster reported that testing numbers are down; they have heard reports that parents are keeping their children home for the ten day isolation period instead of getting them tested. She emphasized the importance of getting tested so that staff can do contact tracing. Debbie reported that they have received over 500 calls from residents over the age of 65; they vaccinated 110 people last week. In response to Aldersperson Carpenter's question, Debbie reported that they are requesting 100 doses at a time; with over 3,000 residents in that age range, it would take many weeks to get them all vaccinated. They are providing people on the waitlist with information on other clinics in the area.

Aldersperson Raasch commented that he's heard reports that there is treatment available, but not being offered which could prevent COVID pneumonia. Debbie stated that hospitals are treating with convalescent serum and infusion therapy to mitigate the spread of the virus within the body.

4. Recommendation from Plan Commission to approve a Request For Proposal (RFP) to update the 2010 City of De Pere Comprehensive Plan and to write a new West Downtown Vision Plan.

In response to Aldersperson Hansen's question, Development Services Director Dan Lindstrom explained that planners typically create a twenty year vision plan, with the assumption that it will be updated within a ten year timeframe. Dan confirmed that the Cultural District plan which was approved a couple of years ago will be incorporated into

this update. He explained that many of the aspects of that plan are still relevant, so the focus of this update will be on the west side of the downtown.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

5. Recommendation from the Board of Park Commissioners to Approve Additional Funding for VFW Access Road, with staff recommendation that the additional funding come from the VFW Pool referendum fund.

Parks and Recreation Director Marty Kosobucki explained that the Board of Park Commissioners recommended that the \$6,000 overage come from the pool referendum fund, but staff is recommending that the original \$25,000 come from there as well. That cost was originally identified in the budget under bonding. Discussion followed on the the procedure to fund pool projects. Short term borrowing will sometimes be used for initial funding, but then would be paid off as referendum funds come in.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

6. Recommendation from the Board of Park Commissioners to Approve the Change Order Request for Gas Fired Heater at VFW Pool, with funding to come from the general fund undesignated reserves.

Mayor Boyd noted that the monies for this change order will come from the pool referendum fund; the wrong funding source was identified in the agenda item title.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Defnet Ledvina, Nelson, Raasch, Ruh

7. Recommendation from the License Committee on the application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Jeff L. Labombarb, O.T.R. Pub, 413 Main Ave. Submitted by Jeff L. Labombarb, Green Bay, WI.

Alderperson Carpenter moved, seconded by Alderperson Ledvina, to deny the application based upon the Police Chief's recommendation and the information provided by the Clerk. Chief Beiderwieden cited a history of calls for service, multiple law violations, a history of liquor license turnover at the establishment, and the adverse effect of illegal activity on the community.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

8. Resolution #21-14 Approving Operation and Maintenance Assistance Agreement with Carrico Aquatic Resources, Inc. (2021 Water Management Assistance Program).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

9. Resolution #21-15 Authorizing Agreement for Consulting Services Between the City of De Pere and Fred Kolkman Tennis & Sport Surfaces, LLC (VFW Tennis Court Resurfacing and Redesign).

In response to Alderperson Carpenter's question, Parks and Recreation Director Marty Kosobucki confirmed that the cost of the agreement is \$2,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

10. Resolution #21-16 Authorizing Agreement for Contractor Services Between The City of De Pere and Robertson Dynasty Inc. (Tree Pruning Services- City Area 3).

Alderperson Hansen asked for a description of Area 3; Parks and Recreation Director Marty Kosobucki stated that he will work with the City Forester to send this information to alderpersons. Alderperson Hansen asked if staff will be looking for a more sustainable option, given that some of the bids were so high. Marty stated that they plan to review this before the next budget season.

Discussion followed regarding emerald ash borer efforts, and staff's plan going forward to address the delays in the City-wide pruning plan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Nelson, Raasch, Ruh

11. Resolution #21-17 Authorizing Submission of Wisconsin Department of Natural Resources Boating and Fishing State and Federal Grant Application for Perkofski Boat Launch Dock Refurbishing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

12. Resolution #21-18 Authorizing Submission of Wisconsin Department of Natural Resources Boating and Fishing State and Federal Grant Application for Perkofski Boat Launch Dock Extensions.

Alderperson Raasch reiterated his concern that the City has dipped into undesignated reserves fairly frequently compared with previous years. He stated that these reserves are important to the City's bonding rates, and he is not going to support the resolution for that reason. Discussion followed regarding the contingency fund that the City used to maintain; City Administrator Larry Delo explained that the Council decided to eliminate it approximately 15 years ago. Alderperson Kunding requested that staff provide the balance of the unassigned reserves fund whenever an item identifies this as the funding source. Alderperson Hansen stated that he's comfortable using unassigned reserves, noting that when projects come in under budget, the savings goes into unassigned reserves. Larry confirmed that this is the case when funding comes from capital projects. If it is bonded for and comes in under budget, then the City just bonds less.

RESULT:	ADOPTED [7 TO 1]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Ruh
NAYS:	Dean Raasch

13. Appointments to boards and commissions by Mayor Boyd.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

14. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

15. Future agenda items.

Mayor Boyd announced that Development Services Director Dan Lindstrom will be offering a "TID 101" training the week of February 15th for any alderpersons who are interested. A Doodle poll will be sent out to determine scheduling, and the session will also be recorded.

Aldersperson Raasch would like to discuss the possibility of reinstituting a contingency fund during the 2022 budget prep session.

Aldersperson Ledvina requested an update about the new staff positions in the IT and Police departments. City Administrator Larry Delo will include information in the next Friday Memo.

16. City Administrator annual performance appraisal.

Aldersperson Raasch moved, seconded by Aldersperson Carpenter to close the meeting at 8:20 PM. Upon vote, motion carried unanimously. Aldersperson Raasch moved, seconded by Aldersperson Carpenter to open the meeting at 9:14 PM. Upon vote, motion carried unanimously.

Aldersperson Hansen moved, seconded by Aldersperson Nelson to approve a 2% salary increase for City Administrator Larry Delo, which equates to a salary of \$155,040 for calendar year 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Nelson, Raasch, Ruh

17. Adjournment.

Aldersperson Kunding moved, seconded by Aldersperson Ledvina to adjourn the meeting at 9:18 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk